

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha
June 30, 2017 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [BOH Meeting Minutes May 12 , 2017](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Budget – 2017
 - ii. Contract Updates
 - a. TB Dispensary
 - b. Seal a Smile Grant Application
 - iii. Update on relocation of the Health Department to 100 Main Street
 - b. Correspondence/Communications
 - i. Lead
 - c. Personnel
 - i. Public Health Educator
 - d. Academic Affiliation Update
 - i. University of Wisconsin Oshkosh
 - ii. Fox Valley Technical College
 - iii. Rasmussen College
 - a. Saarim Asari, Tickborne Illness Project
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. [Communicable Disease Report](#)
 - i. May 2017
 - b. Zika Virus Update – WI DHS and CDC
 - c. Powassan Virus – Tick-borne
 - d. School Health
 - i. Absences
 - 6. Health Screening 60+
 - 7. Prevention
 - a. Corny Community Walk – August 2, 2017
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
 - 10. Lead Prevention
 - 11. Immunization

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

- a. Adult Tdap
- 12. Maternal and Child Health
- 13. Dental Sealants
- 14. Emergency Preparedness
 - a. Mass Influenza Vaccine Clinic – October 5, 2017
- 15. Twenty Four/Seven
- 16. Senior Center
- E. ACTION ITEMS
 - 1. Policy Review, Discussion, Approval
 - a. Policy Review and Action
 - b. Procedure Review
- F. HELD OVER BUSINESS
- G. ADJOURNMENT - Next Meeting: Friday July 14, 2017 Note location change:
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

May 12, 2017

A. Meeting called to order at 8:05 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Nancy McKenney, Dr. Theresa Rudolph, Candyce Rusin, Lori Asmus, Kristene Stacker
Staff: Mary Fritz, Linda Palmbach, Meghan Pauly, Kortney Dahm

C. MINUTES TO APPROVE

Candyce Rusin moved to approve April 12, 2017 minutes, seconded by Theresa Rudolph.
Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney updated on the Board of Health on Menasha Health Department of Health Services (DHS), Division of Public Health (DPH) Public Health Emergency Preparedness supplemental contracts (training \$4,250 and \$4,750 Ebola). Expenditure plans have been approved by the DHS, DPH Emergency Preparedness Program. Nancy McKenney updated the Board of Health on the relocation of the Health Department to 100 Main Street with the Menasha Joint School District. Our tentative moving date is June 26th. Nancy McKenney gave an update on the 2016 DHS Cost Reimbursement Report for the City audit which includes DHS contract revenues and expenditures.

Correspondence/Communications: Upon request of a Menasha resident, Nancy McKenney and Todd Drew provided technical review and consultation of information he provided to the public and legislators about sources and reduction of lead hazards in homes to prevent lead poisoning in children:

(<http://www.postcrescent.com/story/opinion/readers/2017/04/29/letter-we-need-address-lead-water-lines-paint/100595276/>)

Academic Affiliation Update: Rasmussen College of Nursing has requested placement of a student to complete 88 hours of public health experience.

Personnel: Nancy McKenney gave an update on Menasha Health Department staffing changes. The Menasha Health Department has hired a public health educator. Starting date is planned for June 12th.

Academic Affiliations:

Employee Safety Program: No Report

Sealer of Weights and Measures: No Report

Environmental Health Programs: No Report

Communicable Disease Reports: The Board reviewed monthly and year-to-date Communicable Disease reports.

School Health: School absences remain low.

Health Screening 60+ Program: Meghan Pauly discussed the Senior Center programs. Forty two residents attended the skin cancer screen on April 21st. Wellness screening was held on May 16th; hand/chair massages May 18th; and oral health screening June 23rd.

Prevention Program: The Annual Corny Community Walk will be held on August 2nd and Jefferson Park (rain date August 9th).

Radon: No Report

School Health: Linda Palmbach expressed concerns about an increase in teen pregnancies this year. The Board of Health discussed the timing of educating adolescents and the peer-led Cuidate program sponsored by Partnership Community Health Center (<http://www.partnershipchc.org/care/cuidate/>).

Dental Program: Claire Opsteen reported her 1st fluorides are almost completed, Claire saw 189 children. Claire Opsteen completed an Oral Health presentation to CYSHCN students at MHS on April 20th. A power point presentation was shown along with teeth brushing and flossing demonstrations.

Dental Sealant Program: Claire Opsteen is in the process of writing Seal a Smile (SAS) grant. Claire will be attended the SAS conference on May 11 and 12th in Marshfield.

Lead Prevention Program: No Report

Maternal and Child Health: No Report

Immunization: No Report

Emergency Preparedness: Claire Opsteen reported there will be training for ICS 300, 400. Claire Opsteen and Linda Palmbach attended BDLS training Monday May 15th. Nancy McKenney, Claire Opsteen and Meghan Pauly will attend the WPHA/WALHDAB conference May 24th-25th.

Twenty Four/Seven: No Report

Senior Center: Meghan Pauly reported she started a Walking Club at the Senior Center. Claire Opsteen will be offering dental and oral cancer screenings for seniors at the senior center twice a year. Claire will be able to provide dental hygiene instruction, oral health screenings and referrals. The first date of screening is scheduled for June 23rd from 9:00am – 11:00 am.

Policy and Procedure Review:

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Candi Rusin moved to adjourn the meeting, seconded by Kristene Stacker. Motion passed. Candyce Rusin adjourned the meeting at 9:07 am. The next meeting will be on June 9th, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month.

Cumulative Report

Date Type: Create

Date Range: 05/01/2017 to 06/30/2017

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ARBOVIRAL ILLNESS, ZIKA VIRUS	1
CHLAMYDIA TRACHOMATIS INFECTION	12
GONORRHEA	3
HEPATITIS C, CHRONIC	1
INFLUENZA-ASSOCIATED HOSPITALIZATION	1
LYME DISEASE (B.BURGDORFERI)	1
LYME LABORATORY REPORT	2
PERTUSSIS (WHOOPING COUGH)	1
SALMONELLOSIS	2
SYPHILIS, PRIMARY	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).