

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha
April 12, 2017 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [BOH Meeting Minutes April 12, 2017](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Budget – 2016 DHS Cost Reimbursement Schedule
 - ii. Contract Updates
 - a. Public Health Emergency Preparedness supplemental
 - iii. Update on relocation of the Health Department to 100 Main Street
 - b. Correspondence/Communications
 - i. Lead
 - c. Personnel
 - i. Public Health Educator position
 - d. Academic Affiliation Update
 - i. University of Wisconsin Oshkosh
 - ii. Fox Valley Technical College
 - iii. Rasmussen College
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. [Communicable Disease Report](#)
 - i. April 2017
 - b. Zika Virus Update – WI DHS and CDC
 - c. School Health
 - i. Absences
 - 6. Health Screening 60+
 - 7. Prevention
 - a. Corny Community Walk – August 2, 2017
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
 - 10. Lead Prevention
 - 11. Immunization
 - a. Adult Tdap
 - 12. Maternal and Child Health
 - 13. Dental Sealants

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

14. Emergency Preparedness

a. Scholarships

i. WPHA/WALHDAB Conference in May 25-25, 2017

b. Mass Influenza Vaccine Clinic – October 5, 2017

15. Twenty Four/Seven

16. Senior Center

E. ACTION ITEMS

1. Policy Review, Discussion, Approval

a. Policy Review and Action

b. Procedure Review

F. HELD OVER BUSINESS

G. ADJOURNMENT - Next Meeting: Friday June 9, 2017

CITY OF MENASHA BOARD OF HEALTH

Minutes

April 12, 2017

A. Meeting called to order at 8:06 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Nancy McKenney, Dr. Teresa Rudolph, Candyce Rusin

Staff: Mary Fritz, Linda Palmbach, Meghan Pauly, Liz Rosin, Todd Drew

Excused: Lori Asmus, Kristene Stacker

C. MINUTES TO APPROVE

Nancy McKenney moved to approve February 15, 2017 minutes, seconded by Theresa Rudolph.

Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney updated on the Menasha Health Department contracts.

Nancy McKenney updated the Board of Health on the relocation of the Health Department to 100 Main Street with the Menasha Joint School District. Our tentative moving date is June 12th.

Correspondence/Communications: Nancy McKenney gave an update on support provided the Winnebago County Health Department for their Housing and Urban Development Lead Paint Hazard Reduction grant application.

Personnel: Nancy McKenney gave an update on Menasha Health Department staffing changes. The Menasha Health Department has 20 applicants for the public health educator position (.50 FTE).

Academic Affiliations: Linda Palmbach gave an update on the University of Wisconsin Oshkosh nursing student program. Nancy McKenney noted that Kathleen Sheridan will complete her capstone for her doctorate in nursing at the Menasha Health Department (see Lead program).

Employee Safety Program: Todd Drew conducted normal scheduled safety meetings. Confined Space Training, Excavation training and hearing screening is scheduled for April.

Sealer of Weights and Measures: Todd Drew conducted routine scale and price scanning inspections. He received one complaint related to a credit card skimmer. His investigation did not find any skimming device on the gas pump unit.

Environmental Health Programs: Todd Drew conducted routine restaurant / grocery inspections. Todd Drew followed-up on a complaint from an adult male citing a high lead blood level (47), water sited by complainant as a potential source. Water sampling will be conducted, and complainant was referred to have a venous blood draw to confirm lead level. Todd Drew followed up on numerous health hazard complaints.

Communicable Disease Reports: The Board reviewed monthly and year-to-date Communicable Disease reports.

School Health: School absences are low. Nancy McKenney reported there were locally acquired cases of Zika virus in Florida (Miami Dade County) and Texas (Brownsville) <https://www.cdc.gov/zika/geo/united-states.html> .

Health Screening 60+ Program: Meghan Pauly discussed the Senior Center programs. Programs set up in April were skin cancer screening and Walking Club.

Prevention Program: The Annual Corny Community Walk will be held on August 2nd and Jefferson Park (rain date August 9th).

Radon: No Report

School Health Aides: No Report

Dental Program: Claire Opsteen screened and completed 152 fluoride applications for 4th and 5th grade students, compare to 71 in 2016. Claire Opsteen will be doing oral health presentations at Menasha High School on April 20th.

Dental Sealant Program: Claire Opsteen completed 124 students for sealants and 203 fluorides. Claire Opsteen sealed 415 teeth. Claire Opsteen reported in 2016 she saw 63 students for sealants and 184 fluorides.

Lead Prevention Program: Todd Drew and Liz Rosin working with Kathleen Sheridan DNP student at UWO to provide new parents specific information about their homes related to potential lead hazards which may exist. Information is obtained from a data base of publically available information, which can search date of construction for the home and whether the home has either lead City lateral or residential lead lateral. Information is provided which explains the potential for hazards and steps that can be taken to reduce those hazards. This project is being done as Kathleen

Sheridan's Capstone Project intended to increase screening by providing parents with accurate information about their homes and to promote lead hazard reduction activities.

Maternal and Child Health: Claire Opsteen is in the process of setting up trainings for 1 more daycare center that wants to be breastfeeding friendly.

Immunization: Nancy McKenney reported there will be a change in the immunization fiscal year to July 1, 2017-June 30, 2018. Meghan Pauly reported we met our adult Tdap goal – 61%.

Emergency Preparedness: Training in progress for ICS 300, 400, 700. Todd Drew and Nancy McKenney attended the Governor's Conference in March. Nancy McKenney reported that one session focused on preparing for the affects emergencies can have on businesses and local economies. Moving forward, businesses should be considered in emergency planning. Staff members (McKenney, Opsteen, Pauly) will be attending the WPHA/WALHDAB Conference in May.

Twenty Four/Seven: No Report

Senior Center: Meghan Pauly reported she started a Walking Club at the Senior Center. Claire Opsteen will be offering dental and oral cancer screenings for seniors at the senior center twice a year. Claire will be able to provide dental hygiene instruction, oral cancer evaluation and referrals based on need. First date of screening is scheduled for June 21st from 9:00am – 11:00 am.

Policy and Procedure Review:

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Candi Rusin moved to adjourn the meeting, seconded by Nancy McKenney. Motion passed. Candyce Rusin adjourned the meeting at 9:35 am. The next meeting will be on May 12, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month.

Cumulative Report

Date Type: Create

Date Range: 04/01/2017 to 04/30/2017

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	9
EHRlichiosis/ANAPLASMOSIS, undetermined	1
HEPATITIS C, CHRONIC	1
INFLUENZA-ASSOCIATED HOSPITALIZATION	2
LYME LABORATORY REPORT	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).