

**CITY OF MENASHA BOARD OF HEALTH**

**Minutes**

**August 11, 2017**

A. Meeting called to order at 8:06 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Nancy McKenney, Dr. Theresa Rudolph, Candyce Rusin, Lori Asmus

Staff: Todd Drew, Linda Palmbach

Excused: Kristene Stacker

C. MINUTES TO APPROVE

Nancy McKenney moved to approve the June30, 2017 minutes, seconded by Lori Asmus, motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

**Administrative: Budgets and Contracts:** Nancy McKenney reported details of the Menasha Health Department vaccine freezer malfunction on the evening of August 10, 2017. Varicella must be stored at -15 degrees C or lower. In accordance with the *Vaccine Monitoring, Storage, and Emergency Relocation Procedure*, the vaccine was successfully transported (Vericor Cooler) to the Appleton Health Department. Menasha and Appleton had just completed an exercise (June 19th, 2017) where this scenario was tested during the move to 100 Main Street. Repair or replacement of the freezer will be required. The City of Menasha Health Department has been awarded \$7,000 (a 6% increase in funding) by the Wisconsin Seal-A-Smile program for 2017-2018. The project period is July 1, 2017 – June 30, 2018. Nancy McKenney commended Claire Opsteen on the successful grant application. This grant was extremely competitive. The Adult Tdap supplemental grant period ended on June 30, 2017. Vaccination rates are being compiled to compare with benchmarks. *Correspondence/Communications:* The City of Menasha Health Department requested approval from Common Council to apply for the *Taking Action with Data: Use of the County Environmental Health Profiles to Improve Environmental Health in a Community* grant.

*Academic Affiliation Update:* University of Wisconsin Oshkosh students orientation will be September 7, 2017.

Rasmussen College School of Nursing student Saaro Asari is completing a Nursing Leadership Internship. Rasmussen has requested additional student placements however; the Health Department does not have staffing to accommodate this request during the fall semester. *Personnel:* Nancy McKenney noted the City would be posting for School Health Aide, Health Screener and Translator/Interpreter positions.

**Employee Safety:** Todd Drew reported a police officer was exposed to Fentanyl while on duty. Todd Drew was contacted for decontamination of the vehicle, policies and procedures, personal protective equipment and training. He consulted with the State toxicologist and described the personal protective equipment and decontamination process used for the vehicle. A CVMIC grant will be used to defray the costs of personal protective equipment (50% matching grant).

**Sealer of Weights and Measures:** No report

**Environmental Health Programs:** As a result of a positive interaction with a physician on a case, Todd Drew has been invited to present at the Medical Society meeting in Oshkosh on September 8, 2017. He will be facilitating a table top exercise with an FDA Investigator on October 19, 2017 at the Wisconsin Environmental Health Association meeting in Sheboygan. An individual was ordered to cease and desist tattooing (unlicensed and out of a home). Taco Bell managers met with Todd Drew and Nancy McKenney to discuss food code violations. Todd Drew was interviewed on the topic of Blue Green Algae Channel 11 Fox News <http://fox11online.com/news/local/fox-cities/blue-green-algae-growing-in-area-lakes>.

**Communicable Disease Reports:** The Board reviewed June and July Communicable Disease reports.

**School Health:** No Report

**Health Screening 60+ Program:** A resident sent a correspondence to Nancy McKenney commending Meghan Pauly for her work at the Senior Center. She has initiated Lunch and Learns and a successful Walking Club. Participation in wellness room activities is good.

**Prevention:** The Corny Community Walk had 184 participants this year. Local businesses donated \$400.

**Dental Program:** Consents will go out earlier this year for both dental programs (grades 4k-6) to promote participation. Consents for Maplewood will go home with the summer packets.

**Dental Sealant Program:** (See Administrative report and Dental Program)

**Lead Prevention Program:** To prevent childhood lead poisoning, 120 letters and educational information were sent out to families with newborns. The letters provide the age of their home and water service type along with recommendations and offer of technical assistance. Ten families responded to letters; two children were found to have elevated lead levels.

**Maternal and Child Health:** Jamie Finke, Public Health Educator will be leading the Maternal and Child Health program. Daycare will be scheduled for training in the fall (Breast feeding Friendly Workplace Training).

**Immunization:** The final report for the Adult Tdap grant is due in August.

**Emergency Preparedness:** Mass Influenza Vaccine Clinic date is in the process of being set. This event will be held on October 5<sup>th</sup>. Meghan Pauly and Claire Opsteen are taking ICS 300 training 8/10-11 and ICS 400 Training on 9/5-6.

**Twenty Four/Seven:** No Report

**Senior Center:** The August Lunch and Learn featured Lori Fernandez, Dietician. She purchased food at the Farmers Market and prepared healthy recipes. Claire will be presenting at the Lunch and Learn in October and offering an oral screening in November.

**Policy and Procedure Review:** None

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Teresa Rudolph moved to adjourn the meeting, seconded by Lori Asmus. Motion passed.

The next meeting will be on August 11, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month at 8:00 AM.