

CITY OF MENASHA BOARD OF HEALTH

Minutes

February 15, 2017

A. Meeting called to order at 8:10 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Lori Asmus, Nancy McKenney, Dr. Teresa Rudolph, Kristene Stacker, Candyce Rusin
Staff: Mary Fritz, Linda Palmbach, Meghan Pauly, Liz Rosin, Loretta Kjemhus, Todd Drew, Kortney Dahm

C. MINUTES TO APPROVE

Lori Asmus moved to approve January 11, 2017 minutes, seconded by Theresa Rudolph.

Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney updated on the Menasha Health Department contracts. Nancy McKenney updated the Board of Health on the relocation of the Health Department to 100 Main Street with the Menasha Joint School District.

Correspondence/Communications: Nancy McKenney gave an update on the successful Retail Program Standards Grant application. She thanked Todd Drew for drafting the application. She discussed opportunities for Public Health Emergency Preparedness Scholarships funded by the Division of Public Health, Public Health Emergency Preparedness Program.

Personnel: Nancy McKenney gave an update on Menasha Health Department staffing changes. A public health dental hygienist position will be posted (1 FTE) and a public health educator position (.50 FTE) will be posted internally and externally.

Academic Affiliations: Nancy McKenney discussed University of Wisconsin Oshkosh nursing student program.

Employee Safety Program: Todd Drew conducted normal scheduled safety meetings. Representatives from Department of Public Works set to attend a training session on the new silica exposure requirements, related to concrete cutting. Todd Drew reported he is in the process of scheduling hearing screening for staff in April.

Sealer of Weights and Measures: Scanning and scale inspections currently being worked on.

Environmental Health Programs: 1236 Grove Street was restricted for occupancy to children due to unsanitary conditions working with Department of Social Services referral received from MPD. License suspension on the Taco Bell location was lifted following the completion of renovations and re-inspection. Orders were issued to abate a significant indoor air quality issue related to mold growth in the Tyler Court apartments – approximately 6 square feet of growth was identified. Problem is related to humidity and structural issues resulting in condensation resulting in mold growth. Todd Drew assisted in the execution of an administrative warrant at 731Tayco with Code Enforcement and Building Inspection to determine if the house met the burden to issue a raze order. It was determined that it would take 124% of the assessed value to repair the home to occupancy, statute requires 51% or greater. Community Development to issue raze order. RR Donnelly – provided requested sampling for Phase II to current owner awaiting response. 867 Valley Road Demolition – project on going concrete crushing of building waste for site fill, estimate completion mid-March. Follow-up on an elevated blood lead level (~5 ug/dl) lead hazards identified provided HEPA vac and guidance to reduce hazard. Lead hazard identified 5100 clearance standard 100. Limited enforcement, given the blood lead level related to State Statute. Landlord also failed to follow mandatory disclosure requirements. Todd Drew provided all information and informed landlord of potential regulatory liability of up to \$10,000 fines for failure to disclose as required by EPA Federal Law.

Communicable Disease Reports: The Board reviewed monthly and year-to-date Communicable Disease reports.

Public Health Nurse, Linda Palmbach is on the Sexually Transmitted Infection workgroup.

School Health: School absences are low.

Health Screening 60+ Program: Meghan Pauly discussed the Senior Center programs. Meghan is in the process of setting up screenings and organizing a Walking Club.

Prevention Program: No Report

Radon: No Report

School Health Aides: Nancy McKenney noted the School Health Aide position has been filled for the Menasha School District. Claudia Gonzales is the new Health Aide for Gegan Elementary School.

Dental Program: Loretta Kjemhus reported United Way year end reports and agency reports are completed and have been sent to United Way. Financial reports and board of director's roster are due March 3-15-2017. Loretta to complete fluoride varnish #1 at Head Start, Tiny Tots, UW-Fox Valley & Salvation Army before 3-2-2017. Claire Opsteen will complete the other schools.

Dental Sealant Program: No Report.

Lead Prevention Program: Todd Drew report he and Liz Rosin are working on 1 lead case.

Maternal and Child Health: No Report

Immunization: No Report

Emergency Preparedness: The 10-23-17 immunization exercise after action and improvement plan is complete and posted on the State PCA Portal. The Capabilities Survey Guide has been updated on the PCA Portal. Emergency Preparedness exercise was held 2-14-2017 at the Appleton Library. The scenario was: Unknown Substance Radiological Vapors

Twenty Four/Seven: No Report

Senior Center: Senior Center Director position has been filled by Cheryl Richard, YMCA.

Policy and Procedure Review: Nancy McKenney and Meghan Pauly presented the revised the policy and procedure on Adult Assessment to the Board of Health.

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Dr. Teresa Rudolph moved to adjourn the meeting, seconded by Lori Asmus. Motion passed. Candyce Rusin adjourned the meeting at 9:26 am. The next meeting will be on March 11, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month.