

CITY OF MENASHA BOARD OF HEALTH

Minutes

October 13, 2017

A. Meeting called to order at 8:05 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Nancy McKenney, Dr. Theresa Rudolph, Candyce Rusin, Lori Asmus, Kristene Stacker
Staff: Todd Drew, Kortney Dahm, Linda Palmbach, Jamie Finke, Claire Opsteen

C. MINUTES TO APPROVE

Nancy McKenney moved to approve the August 11, 2017 minutes, seconded by Tess Rudolf, motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney noted the 2017 year end projections and 2018 expenditure and revenue budgets were being drafted. She will bring the proposed Health Department budget to the November meeting. There will be budget hearings in November of 2017.

Academic Affiliation Update: University of Wisconsin Oshkosh students have been very engaged and responsive. They are working with schools to initiate Heart Smart drills and hand washing educational sessions. They are scheduled to shadow PHN staff and assist the PH RDH in completing fluoride varnish applications. **Personnel:** Nancy McKenney noted they have completed interviews for the School Health Aide, Health Screener and Translator/Interpreter positions.

Correspondence/Communications: Nancy McKenney noted that the "Lead Safe Menasha" grant application to the Wisconsin Department of Health Services was not funded. There was \$80,000 for the State of Wisconsin (8 of 20 applicants were funded). On behalf of Kathleen Sheridan, RN, UWO DNP candidate, Todd Drew reported that 121 letters were sent year to date to families of new born babies to prevent lead poisoning in children. Forty seven percent (57) were in homes built before 1978; of those 79 percent (45) were pre 1950 and 93 percent (42) of those had lead service. Eight telephone calls were received, of those 2 children tested 5 micrograms lead per deciliter blood or above. Menasha Utilities lead Testing found levels above the Environmental protection Agency Action limit. The Menasha Health Department assisted Menasha Utilities with [a press release](#), [media contacts](#), and [public information](#). In addition, Jamie Finke, Public Health Educator worked with Todd Drew to complete a data base of Menasha homes by address, to include information about the age of the home and water service type (lead, galvanized, or copper). Families are encouraged to call to obtain information about their homes, obtain water filters at cost if indicated, and offered personalized technical assistance from Liz Rosin, PHN and Todd Drew, RS. Residents were also directed to Menasha Utilities for information about the "[Lead Service Program](#)." To date 16 people have contacted the Health Department; 19 water filters were purchased; 2 home visits were conducted; and all were provided information about reducing lead hazards in homes.

Employee Safety: Todd Drew reported he had facilitated City Safety Committee meetings; worked with the Police Department and Health Department to develop procedures, offer training, purchased personal protective equipment and Narcan.

Sealer of Weights and Measures: Todd Drew noted that the City of Menasha borrows equipment with the City of De Pere to complete assessing devices for the Weights and Measures program.

Environmental Health Programs: Todd Drew noted homes were placarded on 629 Appleton and 229 Lake Street and he is coordinating with Menasha Police Department and Winnebago County Health and Human Services. He described a possible contract with the City of De Pere for Environmental Health Services to assist in De Pere maintaining Wisconsin Department of Agriculture, Trade and Consumer Protection agent status (standardization). He will be facilitating a table top exercise with an FDA Investigator on October 19, 2017 at the Wisconsin Environmental Health Association meeting in Sheboygan.

Communicable Disease Reports: Linda Palmbach reviewed August and September Communicable Disease reports with the Board of Health.

School Health: Absences are low.

Health Screening 60+ Program: Meghan Pauly is attending the Living with Diabetes training.

Prevention: No report

Dental Program: Claire Opsteen reported that she had completed 1,656 oral health screenings, 1100 hearing screenings and is scheduling fluoride varnish applications.

Dental Sealant Program: No report

Lead Prevention Program: See Administration and Environmental Health

Maternal and Child Health: Jamie Finke, Public Health Educator is scheduling training for Breast feeding Friendly Workplace Training.

Immunization: The benchmark for the Adult Tdap was: By June 30th 2017, 61% of adults aged 19 years and older residing in the City of Menasha will receive a dose of Tdap. The benchmark was exceeded with 63% receiving a dose of Tdap.

Emergency Preparedness: Mass Influenza Vaccine Clinic was completed on October 5th. The Board of Health and Health Department staff reviewed the summary statistics (232 in 2016 and 269 participants - 85 children, 184 adults). Although the overall participation rate was higher, the proportion of children receiving flu vaccine was lower and adults higher. The Health Department will offer a clinic on October 17th to increase children's vaccination rates.

The American Heart Association CPR/First Aid cards will be increasing from \$4 to \$20 (includes materials). Nancy McKenney is notifying the School District. The Menasha Health Department trains City and School District employees

Twenty Four/Seven: No Report

Senior Center: The YMCA submitted a budget for consideration to operate the Senior Center.

E. ACTION ITEMS

Policy and Procedure Review: The Board of Health reviewed the Narcan and Car Seat procedures.

Lori Asmus moved to approve the City of Menasha Health Department Narcan procedure; seconded by Kristene Stacker. Motion passed

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Kristene Stacker moved to adjourn the meeting, seconded by Lori Asmus.

Motion passed.

The next meeting will be on November 10, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month at 8:00 AM.