

CITY OF MENASHA BOARD OF HEALTH
Minutes
February 10, 2016

A. Meeting called to order at 8:08 AM by Chairman Candyce Rusin.

B. Present: Candyce Rusin, Nancy McKenney, Lori Asmus, Dr. Teresa Rudolf
Staff: Mary Fritz, Todd Drew, Vicki Schultz
Absent: Diane Hotynski

C. MINUTES TO APPROVE

Lori Asmus moved to approve January 13, 2016 minutes, seconded by Dr. Teresa Rudolf.
Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Nancy McKenney reported that all of the Wisconsin Department of Health Services (DHS), Division of Public Health (DPH) contracts have been negotiated and signed. Budget carryovers are being assessed. University of Wisconsin Oshkosh nursing students have begun their Health Department rotation in February. UWO students will be shadowing at the Menasha Schools, learning about public health and school nursing. Nancy McKenney noted that the Mayor approved her attendance at the Point Poverty Outcomes and Improvement Network Team (POINT) training. There will be a public health team (Menasha, Appleton, De Pere, and Winnebago County). POINT uses continuous improvement processes to strengthen existing poverty reduction efforts in Northeast WI. This is an initiative of the Institute for Healthcare Improvement (IHI), supported by U.S. Venture Fund for Basic Needs; the J. J. Keller Foundation; the community foundations in Oshkosh, the Fox Valley and Green Bay. Nancy McKenney noted that she has been nominated by Wisconsin Association of Local Health Departments and Boards to be on the HFS 139 Administrative Rules Committee. They will examine the rule for revisions (local health department workforce qualifications). The Wisconsin Department of Health Services considers nominees and makes appointments.

Employee Safety Program: Todd Drew discussed normal Safety Meetings conducted for City Hall and Public Works. Todd Drew discussed the follow-up Safety audit at the Public Works Facility which was vastly improved over the previous audit. Todd Drew will conduct monthly checks for the next year to ensure continued compliance. Todd Drew received user Id # and passwords for all staff to initiate the use of the CVMIC online training program.

Environmental Health Programs: Todd Drew stated that Health Space was installed and in use for all Environmental Health Inspections, Health Space is a State supported program. Todd Drew cited numerous complaints including sewage and mold issues. Todd Drew provided an update on the merger of food safety programs between Wisconsin DHS and Wisconsin Department of Agriculture. Todd Drew stated that a Food Safety Advisory Committee consisting of Academia (UW Madison and Technical College), industry (Wisconsin Restaurant Association, Wisconsin Grocer's Association, Innkeepers Association, Convenience Stores and Wis. Tavern League) along with State and local regulators is a required portion of the merger. Todd Drew stated that he currently is the chair of that committee. Todd Drew is also conducting normal licensed establishment inspections.

Public Health Department: The Communicable Disease Report was reviewed by the Board. The Board reviewed monthly and year-to-date Communicable Disease reports. School absences remain low. Three cases of chickenpox were reported in the Menasha Schools. A letter was sent to parents in the schools.

Health Screening 60+ Program: Vicki Schultz reported she is working on updating the YMCA 60+ brochure for 2016.

Prevention Program: The Prevention Program is in the process of planning the 2nd Annual Corny Community Walk which will be held August 11, 2016. Walgreens will be providing water and fruit snacks for this community event.

Vicki Schultz will be doing breastfeeding friendly outreach and training in Menasha childcare centers through the Maternal and Child Health grant program. Weight of the Fox Valley Passport active communities will run June 1-July 31. New passports are simpler and will also be translated in Spanish.

Radon: No Report

School Health Aides: No report

Dental Program: Loretta Kjemhus did fluoride varnishes in the Menasha Elementary Schools in February and March. 50 families were contacted for the "Give a Kid a smile Day" dental program, 25 students were referred for treatment. Dental talks are scheduled and will be completed by March 10th. Over 110 classes participated in these talks.

Dental Sealant Program: Claire Opsteen was hired as the new Public Health Dental Hygienist. Claire will started at the Menasha Health Department on Feb. 11.

Lead Prevention Program: No report.

Immunization: No update

Emergency Preparedness: Menasha Health Department staff attended Family Disaster Training on February 10th. North East Wisconsin Public Health Preparedness meeting scheduled for February 11th.

Twenty Four/Seven: No report.

Senior Center: ToddDrew has been working with Kevin Englebert on numerous documentation requests from the Wisconsin Department of Administration to close out the Community Development Block grant that funded in part the Senior Center renovation. Senior Center Donner Appreciation Day will be held in March.

Action Items: Menasha Health Department held a vaccine reference review.

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Lori Asmus moved to adjourn the meeting, seconded by Dr. Teresa Rudolf. Motion passed. Candi Rusin adjourned the meeting at 9:00 am.

The next meeting will be on February 10th, 2016 at 8:00 a.m.