

CITY OF MENASHA BOARD OF HEALTH

Minutes

November 9, 2016

A. Meeting called to order at 8:07 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Candyce Rusin, Nancy McKenney, Kristene Stacker, Lori Asmus

Staff: Mary Fritz, Kortney Dahm, Liz Rosin, Linda Palmbach, Todd Drew

Absent: Teresa Rudolf

C. MINUTES TO APPROVE

Kristene Stacker moved to approve October 12, 2016 minutes, seconded by Lori Asmus.

Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Nancy McKenney reviewed the Menasha Health Department Budget and Contracts. Nancy McKenney noted the Health Department Budget review with Common Council will be on November 14, 2016. She updated the Board of Health on the 2016 Projected Budget and 2017 Proposed Budget.

Communications: Nancy McKenney gave an update on the relocation of the Health Department to 100 Main Street. Nancy McKenney reported the Menasha High School approached her to do a Community Health Presentation for an English Class.

Personnel: Nancy McKenney reported that the part-time nurse position has been filled; start date will be the first week in December.

Academic Affiliations: University of Wisconsin Oshkosh nursing students. The Affiliation agreement with Fox Valley Dental Assistant program was completed. Claire Opsteen will coordinate with Fox Valley on student placements.

Employee Safety Program: Regularly scheduled safety meetings, Safety Training for 3 new employees (2 MPD, 1 PWF), CVMIC completed a safety follow-up at PWF all items corrected or in progress.

Sealer of Weights and Measures: Inspections of gas pumps, conducted credit card skimmer inspections of all pumps in Menasha. The information is posted on the City website.

Environmental Health Programs: Todd Drew managing environmental abatement and demolition at 867 Valley Road. Materials including asbestos, lead, PCB, light tubes and mercury switches were removed and disposed of prior to demolition. A property located at 1000 Plank #6 was placarded for hoarding, rotting food, animal waste and ammonia due to decomposing animal waste. This came 1 year after the same unit was placarded for the similar human health hazards. Daily Grind - Coffee shop opened on 11/2. DNR inspections are up to date and the first 5 have been billed. He reported normal routine inspection activity.

Communicable Disease Reports: The Board reviewed monthly and year-to-date Communicable Disease reports. Nancy McKenney reported Elizabethkingia Infection and Zika virus remain low. Public Health Nurse Linda Palmbach will be participating on a Sexual Transmitted Disease task force.

School Health: School Absences is low. Public Health Nurse gave an update on the vision screenings that took place in the Menasha Schools in September-October.

Health Screening 60+ Program: No Report

Prevention Program: No Report

Radon: No Report

School Health Aides: No report

Dental Program: Loretta Kjemhus reported #3 fluoride varnish will be completed by November 16, 2016. Dental talks have been scheduled at all schools through December 12, 2016. Head Start dental talks will be scheduled for January and February 2017. All children that exhibited decay during the fall oral health screening will be rescreened at this time.

Lion's Club is close to completing vision screening for absentee students. Nurses have sent out referrals for those students that did not pass the screenings.

Dental Sealant Program: Claire Opsteen, public health dental hygienist reported participation in the sealant program has significantly increased for the 2016-2017 school year.

Lead Prevention Program: No Report

Maternal and Child Health: Claire Opsteen attended a Maternal and Child Health conference on November 9 & 10, 2016.

Immunization: Menasha Health Department held a mass flu immunization clinic at Butte des Morts School on October 28th with 232 flu vaccines administered to adults and children.

Emergency Preparedness: Loretta Kjemhus updated on the Mass Flu Clinic that was held at Butte des Morts Elementary School, (see above), 157 children/infants and 73 adults were vaccinated. Two participants from the Medical Reserve Corp attended with city volunteers, staff, and evaluators from Appleton Health Dept. and Menasha Emergency Management Director. A tabletop emergency exercise is in process of being scheduled for middle of February.

Twenty Four/Seven: No Report

Senior Center: No Report

Policy and Procedure Review: No Report

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Lori Asmus moved to adjourn the meeting, seconded by Kristene Stacker. Motion passed. Candyce Rusin adjourned the meeting at 9:15 am. The next meeting will be on December 14th, 2016 at 8:00 a.m.