

CITY OF MENASHA BOARD OF HEALTH
Minutes
November 11, 2015

A. Meeting called to order at 8:05 AM by Chairman Candyce Rusin.

B. Present: Candyce Rusin, Lori Asmus, Teresa Rudolph, Nancy McKenney, Diane Hotynski
Staff: Liz Rosin, Kortney Dahm, Linda Palmbach

C. MINUTES TO APPROVE

1. Lori Asmus moved to approve October 14, 2015 minutes, seconded by Nancy McKenney.
Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budget Update – Nancy McKenney reported that the budget was approved by the Common Council. Nancy McKenney discussed all program budgets. Parochial fees have not been raised since 2013-2014 school year. This will be researched and considered at a future Board of Health meeting. The Medical Advisory Board will meet on December 11, 2015 at 9:30 a.m. at the Menasha Health Department. Head Injury and Seizure procedures will be agenda items.

Employee Safety Program: CVMIC walk through recommendations are being prioritized and addressed. The City of Menasha Safety Manual and Emergency Operation and Evacuation Plan are due for revision.

Sealer of Weights and Measures and Environmental Health Programs: Nancy McKenney noted that there would be an increase in these program work loads due to new entities in Menasha.

Public Health Department: The Communicable Disease Report was reviewed by the Board. The Board reviewed monthly and year-to-date Communicable Disease reports.

Kortney Dahm discussed update to seizure protocol for absence seizure and partial seizure.

Theresa Rudolf moved to approve new Absence and Partial seizure Procedures, Second by Lori Asmus.

Motion passed.

Health Screening 60+ Program: A Wellness Lab was held on November 17, 2015 at the Menasha Senior Center.

Maternal and Child Health: Vicki Schultz will be attending MCH training.

Prevention Program: The Division of Public Health has approved objectives including the second annual Corny Community Walk, community health assessment, and a quality improvement project.

Radon: In 2016, the Radon program will shift focus to working with realtors and builders. Vicki Schultz will be attending Radon mitigation training.

Dental Program: Loretta Kjemhus has completed screening in the schools and is applying fluoride varnish. Tammie Bauer is working with the Menasha High School to build the Oral Health for Children and Youth with Special Health Care Needs.

Dental Sealant Program: No report.

Lead Prevention Program: No report.

Immunization: The Menasha Health Department held an Immunization Clinic on October 23, 2016 at Butte Des Morts School. This was also an Emergency Preparedness exercise. Loretta Kjemhus and Vicki Schultz organized the event, coordinating with local volunteers, the Medical Reserve Corp, Menasha Police Department, the schools, and UW Oshkosh nursing students. The numbers of resident attending this clinic were down this year (approximately 197 participants). The Board discussed whether or not the Menasha Health Department could give the Shingles and Pneumovax vaccines. The Menasha Health Department will look into the costs of ordering vaccine.

Emergency Preparedness: No report

Senior Center: Jean Wollerman, supported by the City of Menasha, is applying for an Aging Mastery grant. The grant focuses on providing seniors with learning opportunities about topics such as health, social interaction and finances. If funded, curriculum materials will be provided by the National Council on Aging along with funding to offer the program.

Wellness: No report.

E. ACTION ITEMS: None

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Candyce Rusin adjourned the meeting at 9:05 am.

The next meeting will be on December 9th, 2015.