

**CITY OF MENASHA BOARD OF HEALTH**

**Minutes**

**June 10, 2015**

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Lori Asmus, Teresa Rudolph, Nancy McKenney, Mary Fritz, Todd Drew.

Excused: Diane Hotynski

**C. MINUTES TO APPROVE**

1. Lori Asmus moved to approve May 13, 2015 minutes, seconded by Dr. Teresa Rudolf. Motion passed.

**D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS**

**Administrative:** Nancy McKenney updated board members on the Budget. Nancy McKenney reported that the Menasha Health Department will be receiving a \$2000 grant from the Healthy Brain Initiative/Dementia-Friendly Communities. The Menasha Health Department is completing the DHS DPH TB Dispensary and Birth Records agreements. Nancy McKenney reported that Kathleen Endres RDH will be resigning in August. Report for the Wisconsin Public Health Association meeting will be deferred until next Board of Health Meeting.

**Employee Safety Program:** Todd Drew updated on the Board on hearing screening for at-risk employees that were unable to make the April screening. City employees will attend fire extinguisher training.

**Sealer of Weights and Measures:** Todd report that his equipment for doing weights & measures has been standardized by Wisconsin Department of Agriculture, Trade and Consumer Protection.

**Environmental Health Program:** Todd Drew reported that the Department of Agriculture Trade and Consumer Protection will be lead agency for all food safety and recreational licensing matters with the exception of tattoo parlors. Todd reported that beach sampling will be done weekly. Caution signs have been posted for blue-green algae in several areas.

**Public Health Department:** The Communicable Disease Report was reviewed by Nancy McKenney.

Mary Fritz provided a status report on school absences. Absences remain relatively low across the schools.

**Health Screening 60+ Program:** No report.

**Prevention Program:** Nancy McKenney reported that Vicki Schultz is working on details for the Corny Walk that will be held on Thursday August 13<sup>th</sup>, rain day August 20<sup>th</sup>.

**Radon:** No report.

**Dental Program:** No report

**Dental Sealant Program:** Kathleen Endres is lead on the Children and Youth with Special Health Care Needs Oral Health Program at the Menasha High School. She has been working with the schools to form a core team.

**Quality Improvement:** Nancy McKenney reported that Allison Reitzner is continuing to work on policies and procedures. Her work will be completed on August 31<sup>st</sup>.

**Lead Prevention Program:** Todd Drew reported there are currently no children with elevated blood levels reported. There was an incident of a child with a 65 mcg/dL capillary, which retested at a 2.3mcg/dL venous result. He discussed the need for accurate testing procedures.

**Immunization:** There is an immunization clinic today.

**Emergency Preparedness:** Loretta Kjemhus organized the Annual “Walk Through and Review” of our Mass Clinic site that was held on June 2 at UW-Fox Valley. Turnout was lower than expected. Candyce Rusin noted that this takes a lot of planning, so a lower turnout is disappointing. Nancy McKenney and Loretta Kjemhus will work with Department supervisors to encourage better turn out.

**Senior Center:** Nancy McKenney reported that there she has been made aware that people have been using e-cigarettes on Senior Center property. Signs will be posting stating there will be no-smoking, including the use of electronic smoking devices in City buildings.

**Wellness:** No report

E. ACTION ITEMS:

**Policy Review, Discussion, Approval**

Lori Asmus moved that the Board of Health approve the Communicable Disease Investigation and Control Policy, seconded by Dr. Teresa Rudolf.

Motion passed.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Lori Asmus moved to adjourn the meeting, seconded by Dr. Teresa Rudolf.

Motion passed.

Candyce Rusin adjourned the meeting at 8:50 am.

The next meeting will be on August 12, 2015.