

CITY OF MENASHA BOARD OF HEALTH
Minutes
September 10, 2014

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Lori Asmus, Diane Htynsk, Dr. Teresa Rudolph, Liz Rosin, Todd Drew, Linda Palmbach, Vicki Schultz, Loretta Kjemhus, Kortney Dahm, Nancy McKenney

C. MINUTES TO APPROVE

1. Motion to approve August 13, 2014 minutes made by Dr. Rudolph and seconded by L. Asmus

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Introductions: Diane Htynsk was welcomed as a new Board of Health member. Nancy McKenney was introduced as the new public health director.

2. Communicable Disease Report: The August 2014 Communicable Disease Report disturbed and discussed.

3. 140 Review: Liz Rosin noted that all documentation and supplemental information was submitted to the State of Wisconsin for the 140 review. The 140 review will take place on September 15th in the afternoon. Candyce Rusin will attend on behalf of the BOH.

4. Senior Center Update: Todd Drew noted that a BID walk-through would be held for contractors on September 18, 2014 and a bid opening on September 30, 2014.

4. Honorarium – Food and Drug Administration (FDA) Subject Matter Expert Panel: Todd Drew described his participation on the FDA panel to develop food safety training. The City of Menasha will receive an honorarium for his participation which will be used for environmental health equipment.

5. Rabies Case: Todd Drew described a recent case that required rabies vaccine series for a resident due to direct contact with a bat. Another bat was found in the residence and was sent to the State Laboratory of Hygiene for rabies testing and the result was negative. The house was remediated by a construction firm. Drew consulted with James Kazmierczak, DVM, Wisconsin Department of Health Services, Division of Public Health.

6. Recent purchases: The clinic examination table was reupholstered, 3 thermometers were purchased to meet state requirements, 1 audiometer was ordered to replace a failed unit rejected during calibration, and a security panic button was installed at the reception work station.

E. ACTION ITEMS

1. Liz Rosin noted the cost of the vaccine in 2014 is \$16.00/dose (\$15.45 covers supplies and \$.55 covers administrative costs).

F. HELD OVER ITEMS

None

G. Adjournment

The meeting was adjourned by Candyce Rusin at 9:00 am.

The next meeting will be held on October 8, at 8:00 am.