

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
February 15, 2013**

- A. Meeting called to order at 8:07 AM by Chairman C. Rusin.
- B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Susan Nett  
Excused: Dorothy Jankowski
- C. MINUTES TO APPROVE
1. Motion to approve minutes from January 9, 2013 meeting made by T. Rudolph and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. January 2013 Communicable Disease Report distributed. There was continued discussion on the increasing numbers of Chlamydia Trachomatis. S. Nett discussed a project that is being done by one of the UW-O nursing students doing clinical experience with the health department. The project is focusing on researching and developing educational materials that can be shared with parents. S. Nett also brought to the attention of board members the number of influenza associated hospitalizations that occurred in January. All of the cases were elderly. Influenza shots are still being requested.
  2. Flu vaccine Update. The department has 9 doses of adult flu vaccine and 35 doses of children's flu vaccine still available. A final report of number of total doses given this flu season will be distributed at next month's meeting.
  3. Report on Fox Valley Regional Health Coalition. S. Nett discussed the Weight of the Nation plunge that will take place on March 1<sup>st</sup> and 8<sup>th</sup>, and what role the Menasha School District shares in the plunge. Liz Rosin, one of the public health nurses will be attending this event representing the health department. C. Rusin plans on attending.
  4. UWO Student Clinicals – Spring Semester. There are currently 8 undergrad nursing students and 1 BSN completion student working in the health department this semester. The undergrad students will be working on a project to establish a memory café at the senior center. S. Nett discussed information from a presentation on a memory project in the Fox Cities, given at a recently attended meeting.
  5. Public Health Infrastructure Mini grant Proposal – Update. The health department received notice that the grant proposal submitted will not be funded. S. Nett shared the reasons given from the project coordinator with the most frequently mentioned one being lack of documentation as to how future efforts would be sustained without grant funding.
  6. March Meeting Date – Discussion on the need to change the date for the March meeting from the 13<sup>th</sup> to the 15<sup>th</sup> as Dr. Rudolph is unable to attend on the 13<sup>th</sup>.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

Board members present were in unanimous agreement to change the March meeting date to the 15<sup>th</sup> at 8 AM.

E. ACTION ITEMS

1. Discussion Sliding Fee Scale for Nail Care Program. S. Nett explained the reason why this item was on the agenda as there was a request to provide the service at no cost because the individual couldn't afford the \$15 fee. L. Asmus was not in favor of a sliding fee scale as she felt the board set the fee to cover the cost of supplies and the current fee is low compared to what the Valley VNA charges or even what an individual would pay if they received services from a podiatrist. She felt lowering the fee would actually increase the cost of the service as the staff would now have to screen for proof of income. T. Rudolph agreed. C. Rusin felt that staff should have a list of resources to direct individuals to if they felt they couldn't afford to pay the current fee for the nail care. Motion to deny a sliding fee scale for foot nail care made by L. Asmus and seconded by T. Rudolph. Motion carried.

F. HELD OVER BUSINESS

1. None

- G. Motion to adjourn at 9:45 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting March 14, 2013.