

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
316 Racine Street, Menasha**

**5-9-2012**

**8:00 AM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [April 11, 2012](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. [April 2012 Communicable Disease Report](#)
  - 2. Quality Improvement Grant Project Update
  - 3. Community Health Improvement Plan Update
  - 4. Mass Clinic Walk Through May 16, 2012
  - 5. Inspection Reports – Website Posting
- E. ACTION ITEMS
  - 1. Election of Chairperson.
  - 2. Election of Vice-Chairperson.
  - 3. Election of Secretary.
  - 4. Seasonal Influenza Vaccination – Adults
  - 5. WALHDAB Ballot 2012-13. Election of Officers
  - 6. Mobile Restaurant Registration Fee
- F. HELD OVER BUSINESS
  - 1. None
- G. ADJOURNMENT
  - 1. Next Meeting June 13, 2012

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

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**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
April 11, 2012**

- A. Meeting called to order at 8:05 by Chairman C. Rusin.
- B. Present: Candyce Rusin, Dr. Teresa Rudolph, Lori Asmus, Dorothy Jankowski, Sue Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from March 14, 2012 made by T. Rudolph and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. March 2012 Communicable Disease Report distributed and discussed. T. Rudolph noted the number of STD cases was lower for this month. S. Nett not sure if lower or just under reported.
  2. Pertussis Update from the State Immunization program distributed. It should be noted that the health department is still getting calls on suspect cases, several of which have been determined to be probable based on definition.
  3. Community Health Improvement Plan Update. S. Nett reported the coalition has determined to meet monthly on the third Thursday of the month. The group is working on a name, mission statement, and identification of the need to be addressed. The top areas of need identified to date have been obesity, tobacco and exposure, access to dental care, access to mental health care and mental health issues, binge drinking, diabetes prevention, and nutrition.
- E. ACTION ITEMS
1. Inspection Reports – Website Posting. Todd Drew, RS presented information on posting of inspection reports for food establishments and weights and measures devices on the city's webpage. He informed the board that many agencies are now starting to post recent inspection reports on their websites. There was some discussion that viewers will need to realize the inspections are a snapshot observed on the day of the inspection and will need to be observant of the date the inspection was completed. L. Asmus in favor stating the public has a right to know and should be able to locate the results easily. C. Rusin questioned if the establishments would know about this. T. Drew related he would be notifying the establishments that the reports would be posted on the city's webpage when the license renewals are sent out in May. Motion to approve the posting of the inspection reports for the food and drinking establishments and weights and measures devices in the city, on the City of Menasha website, health department page made by L. Asmus and seconded by D. Jankowski. Motion carried.
  2. Foot Care Program Guidelines. S. Nett presented the 60+ health program foot care program guidelines. The cost per person had been established at a previous

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board meeting at \$15/person. The individual must be 55 years of age or older and meet one of the following criteria: Live in low income housing or have gross household income at or below 200% of the Federal Poverty Level (Household size of 1 currently at \$1815; and household size of 2 currently at \$2451.67. S. Nett related as new guidelines are published the dollar amount would reflect the change. Motion to approve the foot care program guidelines as presented made by L. Asmus and seconded by D. Jankowski. Motion carried.

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 9:10 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting May 9, 2012.

**Menasha Health Department  
Communicable Disease Report  
April 2012**

Chlamydia Trachomatis	8
Pertussis (Whooping Cough)	
Confirmed	2
Probable	3