

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

12-12-2012

8:00 AM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [November 7, 2012](#)

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. [November 2012 Communicable Disease Report](#)
2. Pertussis Update
3. Flu Vaccine to date
4. 2013 Consolidated Grant – Negotiations to Date
5. CDC Public Health Infrastructure Grant
6. Document Imaging
7. Bed Bugs

E. ACTION ITEMS

1. Re-review Wts./Measures Fees for licensing period 7-1-13 to 6-30-14.
2. Approval of 2013 Consolidated Grant Contract for 1-1-13 through 12-31-13 and authorize signature.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Next Meeting January 9, 2013

Happy Holidays

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

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**CITY OF MENASHA
BOARD OF HEALTH
Minutes
November 7, 2012**

- A. Meeting called to order at 8:05 AM by Chairman Candyce Rusin.
- B. Present: Lori Asmus, Dorothy Jankowski, Candyce Rusin, Dr. Teresa Rudolph, Susan Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from October 10, 2012 meeting made by L. Asmus and seconded by T. Rudolph. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. October 2012 Communicable Disease Report distributed. L. Asmus questioned what kind of education is being done to prevent STD's in young people. S. Nett explained the STD presentation given to all high school freshmen. Each time a nurse follows up with a positive case, education is also done one on one. There has been discussion on parent education so they can effectively discuss these sensitive issues with their children but the question is how to reach parents and provide the information. S. Nett has been attending a reproductive health coalition meeting for Winnebago County on a regular basis. This group has gone on to form an STD Task force. More will be presented later as that group gets started.
 2. Pertussis Update. Whooping cough is still being diagnosed. The MHD has had one confirmed case last month and several suspect cases.
 3. 2013 Consolidated Grant Update. Objectives are being negotiated this month. The dollar amount overall is about the same as 2012 with the exception of radon funds which aren't available in 2013.
 4. Flu Vaccine Clinic Update. Health department staff to date have administered 781 doses of flu vaccine to adults and children. S. Nett shared some of the comments from the large BDM clinic. Several responses stated how thankful they were that they had a place to go and get the vaccine at a reasonable cost.
 5. Vaccine Coverage Rates by 24 Months of Age for Yrs 2010 and 2011 (74% and 75%) were shared with board of health members. S. Nett explained the 2020 goal is 90%. The department's coverage rate for completion after 24 months is 88% but the goal is to have the completion done prior to the 2nd birthday.
 6. 2013 Budget Update. The budget hearing for the health department was on 11-1. There were no changes made at that hearing. The council approves the budget on 11-19-12.

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1. CDC Public Health Infrastructure Grant application. S. Nett explained the application for a mini grant has been completed and is ready for submission. The proposal includes putting documentation together for one of the required domains for accreditation; another QI project; and training in performance management. Discussion among board members was that this was a good step toward accreditation. Motion to submit the application made by D. Jankowski and seconded by L. Asmus. Motion carried.

F. HELD OVER BUSINESS

1. None

- G. Motion to adjourn at 9:05 AM made by L. Asmus and seconded by D. Jankowski. Motion carried. Next meeting December 12, 2012.

**Menasha Health Department
Communicable Disease Report
November 2012**

Chlamydia Trachomatis	3
Giardiasis	1
Gonorrhea	1
Pertussis Confirmed	1
Probable	1