

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
316 Racine Street, Menasha**

**10-10-2012**

**8:00 AM**

**AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [September 12, 2012](#)

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. [September 2012 Communicable Disease Report](#)
2. Pertussis Update
3. Mumps Update
4. Flu Vaccine Clinic Updates
5. 2013 Budget
6. 317 Vaccine Policy Update
7. 2013 Consolidated Grant Update

E. ACTION ITEMS

1. Review Weights and Measures Fees for licensing period 7/1/13 through 6/30/14
2. Review Fees for Adult HepB and HepA Vaccines

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Next Meeting November 7, 2012

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

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**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
September 12, 2012**

- A. Meeting called to order at 8:15 AM by Chairman Candyce Rusin.
- B. Present: Dorothy Jankowski, Lori Asmus, Dr. Teresa Rudolph, Candyce Rusin, Sue Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from August 8, 2012 meeting made by D. Jankowski and seconded by T. Rudolph. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. August 2012 Communicable Disease Report distributed and discussed. T. Rudolph continues to be concerned with the number of sexually transmitted disease cases that are reported each month. S. Nett reported that she recently attended a coalition meeting discussing the increasing incidence of STDs in Winnebago County. The coalition is looking at a pilot prevention project at the high schools in Oshkosh. If the project is successful, other high schools in the county could then implement the program.
  2. 317 Vaccine Policy Update. S. Nett updated board members on the changes from the federal government regarding insured children receiving vaccine from their private provider versus the health department. Children on Medicaid, Badgercare, or who are native American, or Alaskan will be able to continue to receive vaccines at the health department. Exceptions at this time include seasonal flu vaccine for children and any vaccine that contains pertussis---these will still be able to be given to any child at the health department. Pertussis containing vaccines can also be given to any adult at the health department. Dr. Rudolph concerned those with copays and deductibles will not get their vaccines and will sign waivers.
  3. 2013 Consolidated Grant Update. S. Nett reported lead prevention will stay the same as 2012, radon monies have been eliminated for 2013, and prevention monies are now available. The department's allocation is \$3557 and will be used for expanding the fluoride varnish program into grade 1. MCH is expected to decrease by 10% for 2013.
  4. 60+ Health Screening Grant. S. Nett received an email from Mark Weisensel indicating the department will receive the same allocation as in 2012 for the health screening grant.
  5. 2013 Preparedness Grant Update. Contract has been signed and returned.
  6. Pertussis Update. S. Nett reported there continues to be sporadic cases of pertussis in Menasha.
  7. 2013 Budget. S. Nett discussed budget preparations. For line items other than personnel costs, will for the majority, remain the same as 2012.

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8. UWO Student Nurse – Fall Semester. There are 7 student nurses working their clinical assignments in the health department.
9. Kiwanis Presentation. S. Nett gave a presentation last month on the health department programs to the N-M Kiwanis Club.
10. CPR Instructor/Course Changes. Instructors are going to change from the Red Cross to the American Heart Association for training. FVTC will provide the training. Cost per instructor is \$82. The class participant cost for employees will drop from \$26 (Red Cross) per student to \$3.50 (American Heart).

#### E. ACTION ITEMS

1. Approval of Fees for Urine Screening and Anemia Screening for 60+ Health Screening Program. S. Nett explained the cost for the urine screening (dipstick method) has been \$1 for quite some time and the anemia screening has been by donation. The cost of the supplies for these 2 screenings has increased. The recommendation is to increase the cost for the urine screening to \$2 and to have the anemia screening change from donation to \$5 per screening. Discussion centered around if this was still affordable for participants and whether or not costs were covered. S. Nett stated costs are covered depending on number of participants. Motion made by L. Asmus and seconded by T. Rudolph to charge \$2 for the urine screening and \$5 for the anemia screening. Motion carried.

#### F. HELD OVER BUSINESS

1. Discussion-Available Information Pertaining to Decision to not Vaccinate Child. S. Nett distributed two documents pertaining to parental decision to not vaccinate their child. T. Rudolph and L. Asmus preferred the checklist format vs. the fill in the blank. All were in agreement that there should be some type of documentation on file to show a discussion was had with the parent regarding vaccines. Motion to use the AAP form to document parent decision to not vaccinate their child made by L. Asmus and seconded by D. Jankowski. Motion carried.

- G. Request by T. Rudolph to change Nov. BOH meeting from the 14<sup>th</sup> to the 7<sup>th</sup> noted. Request by Chairman Rusin to change the start time of the meetings to 8 AM instead of 8:15 AM noted and in agreement with board members. Motion to adjourn at 9:25 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting October 10, 2012.

**Menasha Health Department  
Communicable Disease Report  
September 2012**

Chlamydia Trachomatis	9
Gonorrhea	3
Hepatitis C	2
Pertussis Confirmed	1
Suspect	3