

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

2-9-2011

8:00 AM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [January 12, 2011](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. [January 2011 Communicable Disease Report](#)
 - 2. 2010 Communicable Disease Summary
 - 3. Consolidation Study Update
 - 4. Seasonal Influenza Update
 - 5. UWO Nursing Students – Spring Semester
 - 6. Community Needs Assessment - Update
- E. ACTION ITEMS
 - 1. None
- F. HELD OVER BUSINESS
 - 1. None
- G. ADJOURNMENT
 - 1. Next Meeting March 9, 2011

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

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**CITY OF MENASHA
BOARD OF HEALTH
Minutes
1-12-11**

- A. Meeting called to order by Chairman C. Rusin at 8:05 AM.
- B. Present: Candyce Rusin, Dr. Teresa Rudolph, Susan Nett
Excused: Lori Asmus, Dorothy Jankowski
- C. MINUTES TO APPROVE
1. Motion to approve the December 8, 2010 minutes made by T. Rudolph and seconded by C. Rusin. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. December 2010 Communicable Disease Report discussed and distributed by S. Nett. T. Rudolph questioned what efforts are being made to reduce the number of Chlamydia cases as every month this is the disease with the highest incident. S. Nett stated that possibly the new partner treatment plan may help with reducing the disease incidence.
 2. Seasonal Influenza Update—To date, the health department has given 460 adult doses of flu vaccine that has been purchased. ThedaCare in Waupaca had 75 doses of flu vaccine left and the Menasha Health Department was contacted to see if they could use the vaccine. There was no cost. An employee who lived in the Waupaca area picked up the vaccine. The state also contacted us and gave us an additional 100 doses of adult flu vaccine at no cost. Currently the health department is offering adults seasonal flu vaccine at no cost. The department is advertising on the 211 flu locator website the availability of adult flu vaccine at no cost. C. Rusin suggested contacting the parish nurses and letting them know of the availability of the free vaccine.
 3. Emergency Preparedness Grant 2011-- S. Nett provided an update on the preparedness grant. The grant funding will only be for the 1-1-2011 thru 8-9-2011 time period. The funds must be spent in that time frame or be lost.
 4. Consolidation Study RFP—S. Nett updated board members on the progress of the consolidation study. Baker/Tilly has been retained by Winnebago County to do the study. It is expected they will have results by April 1. To date, there have been no additional meetings and there have been no requests for information.
 5. Ordinance Related to the Keeping of Fowl—S. Nett informed board members that an ordinance regarding having chickens was presented to Administration Committee of the City and was tabled in that committee. The health department was never informed of the ordinance until S. Nett saw it on the agenda for the Administration Committee. C. Rusin stated that when she saw this item on the BOH agenda she started researching this issue and she would have the following concerns: increased probability of rodents, raccoons, fox, and skunks in the area and then who is going to deal with that issue; what happens when the owner no

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longer wants to keep chickens—where would they take them or just lets them go; who is going to determine the minimum structure size to house the chickens and will the structure be approved before the chickens are brought to the site; what will be defined as a fence and enclosed structure; will there be an initial inspection by the health department and then annual inspections thereafter to determine if food is properly stored and the chicken pen is clean; are there any veterinarians in the area who know how to provide care to chickens and could recognize any illnesses that might affect humans; the slaughtering of pets as she believed you couldn't slaughter a pet; if bought as a baby chick, how will the owner know if they have a rooster or hen and if it is a rooster, what will they do then; permission should be gotten from neighbors that abut the property where the chickens will be penned; and what happens if the chicken owner decides to let the chickens out to roam the yard. C. Rusin also stated she is against having chickens in the city. T. Rudolph stated chickens on a farmette out in the country is fine but isn't something that fits in a city location and her concern would be the transmission of diseases that could affect humans. C. Rusin then made a motion to forward the above concerns to the city attorney for consideration when revising the currently tabled proposed ordinance, seconded by T. Rudolph. Motion carried.

E. ACTION ITEMS

1. Review of Parochial School Fees for School Year 2011-2012. S. Nett distributed a listing of current fees for the parochial schools and informed board members that fees should remain the same as this current school year. Staff who provide school services in the school setting are not receiving any pay increases so the hourly rates can remain as they are for the next school year 2011-12. C. Rusin questioned how many hours are actually billed for private school health services. S. Nett said on average approximately \$300-\$400 a year. Motion to keep the parochial school fees the same as the current school year made by T. Rudolph and seconded by C. Rusin. Motion carried.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Motion to adjourn at 9:30 AM made by C. Rusin and seconded by T. Rudolph. Motion carried. Next meeting February 9, 2011.

**Menasha Health Department
Communicable Disease Report
January 2011**

Campylobacter	1
Chlamydia Trachomatis	10
Hepatitis C	1
Pertussis (Probable)	1