

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
September 14, 2011**

A. Meeting called to order at 9:30 AM by Chairman Candyce Rusin.

B. Present: Candyce Rusin, Lori Asmus, Dorothy Jankowski, Dr. Teresa Rudolph, Susan Nett

C. MINUTES TO APPROVE

1. Motion to approve minutes from August 10, 2011 made by D. Jankowski and seconded by L. Asmus. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. August 2011 Communicable Disease Report distributed and discussed.
2. Menasha Health Department 2010 Annual Report distributed. BOH members were asked to review the report and bring comments to the next meeting.
3. Wisconsin Local Health Dept. Survey – 2009 distributed. S. Nett pointed out that the per capita levy rate was \$9.10 as compared to \$14.50 for Winnebago County and \$16.20 for Calumet County.
4. Flu Vaccine Clinics have been scheduled starting Sept. 22nd and going through Oct. 27th. If vaccine remains after that, more clinics will be scheduled in Nov.
5. Health Department Budget – 2012. S. Nett briefly discussed the budget preparation process for 2012. Discussions are underway regarding the lease agreement which expires at the end of 2011.

E. ACTION ITEMS

1. Review and Approve DPH Contract Agreement for Emergency Preparedness August 1, 2011 through July 31, 2012, and Authorize Signature. S. Nett explained the required grant objectives. The grant funding increased by approx. \$7000. Motion to approve the DPH contract agreement for emergency preparedness August 1, 2011 through July 31, 2012 and authorize signature made by D. Jankowski and seconded by T. Rudolph. Motion carried.
2. Prevention Grant Fund Contract Addendum Approval 1-1-11 through 9-30-11 and Authorize Signature. S. Nett explained that prevention grant funds were cut by 25% and the grant funding period was changed to end on Sept. 30th instead of Dec. 31st. Grant objectives have been met. Motion to approve the prevention grant fund contract addendum 1-1-11 through 9-30-11 and authorize signature made by L. Asmus and seconded by D. Jankowski. Motion carried.

F. HELD OVER BUSINESS

1. None

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

G. Motion to adjourn at 10:15 AM made by D. Jankowski and seconded by L. Asmus. Motion carried. Next meeting October 12, 2011.

Submitted by Susan Nett