City of Meadowlakes
RESOLUTION NUMBER 2016-02
February 9, 2016

A RESOLUTION OF THE CITY OF MEADOWLAKES, TEXAS, CALLING FOR A GENERAL ELECTION FOR THE OFFICES OF COUNCIL MEMBERS PLACE 1 AND PLACE 3 AND MAYOR; FOR TWO-YEAR TERMS EACH TO BE HELD ON MAY 7, 2016; AUTHORIZING A JOINT CONTRACT FOR ELECTION SERVICES WITH BURNET COUNTY; PROVIDING FOR THE ADMINISTRATION AND ESTABLISHMENT OF PROCEDURES FOR CODUCTING THE ELECTION AND ESTABLISHING A DATE FOR A RUNOFF ELECTION IF REQUIRED.

Whereas, the general election for the City Council and Mayor of the City of Meadowlakes, Texas as set forth by the Texas Election Code is required to be held on May 7, 2016, at which time voters will elect persons to fill the office of Council Member Place 1 and Place 3 as well as the Mayor.

Whereas, the Texas Election Code, Section 3.003, is applicable to said election, and in order to comply with said Code, a Proclamation and/or Resolution shall be passed calling the election, establishing the procedures to be followed in said election, and designating the voting places for said election.

Whereas, the Meadowlakes City Council, by passage of this resolution, intends to authorize the City of Meadowlakes to conduct a joint election pursuant to the provisions of the Texas Election Code, and as established in a joint election contract for election services with Burnet County Elections Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

Section 1. General Election Ordered. The general election for the election of two (2) City Council members and the Mayor to two-year terms each shall be held on Saturday, May 7, 2016.

Section 2. Filing Period. Candidates who wish to file for the two (2) City Council offices and Mayor may file their application beginning at 8:00 a.m., Wednesday, January 20, 2016 and ending no later than 5:00 p.m. February 19, 2016. All candidates for the offices to be filled in the election to be held on Saturday, May 7, 2016 shall file their application with

the City Secretary; Meadowlakes City Hall, 177 Broadmoor, Suite A, Meadowlakes, Texas, on any weekday that is not a City holiday, between 8:00 a.m. and 11:30 a.m. and 12:30 p.m. and 4:00 p.m., with the one extended day of February 19, 2016 by 5:00 p.m., to become candidates. Applications shall be on a form as prescribed by the Election Code of the State of Texas.

Section 3. <u>Drawing</u>. The order in which the names of the candidates are to be printed on the general election ballot shall be determined by a drawing conducted by the City Secretary pursuant to the Election Code. Such drawing will be held at 3:00 p.m. at Meadowlakes City Hall, 177 Broadmoor, Meadowlakes, Texas, on February 29, 2016.

Section 4. <u>Joint Election</u>

Said election shall be held jointly with the Burnet County, Texas Elections Department.

Section 5. <u>Conduct of Election</u>

Doug Ferguson, Elections Administrator, Burnet County, 220 S. Pierce, Burnet, Texas shall be the Elections Administrator and Early Voting Clerk for said election. The election shall be conducted according to the Texas Election Code and the Texas Constitution.

Section 6. <u>Election Precincts and Polling Places.</u>

The City, having one (1) election precinct; shall hold elections at the below locations for early voting and on Election Day May 7, 2016:

Burnet County Courthouse Annex ~ or ~   Burnet County Courthouse
810 Steve Hawkins Pkwy.   220 S. Pierce
Marble Falls, Texas 78654   Burnet, Texas 78611

The polls shall remain open on Election Day from 7:00 a.m. to 7:00 p.m.

Section 7. <u>Early Voting.</u> That early voting in said election(s) shall be held at:

Burnet County Courthouse Annex   ~ or ~   Burnet County Courthouse
810 Steve Hawkins Pkwy.   220 S. Pierce
Marble Falls, Texas 78654   Burnet, Texas 78611

Early Voting by personal appearance and by mail will be conducted by the Burnet County Elections Administrator in accordance with the Texas Election Code as amended. Early

Voting by personal appearance will be conducted at the locations so stated above and at the following times and dates:

Date	Day of Week	Hours
April 25, 2016	Monday	8:00 a.m. – 5:00 p.m.
April 26, 2016	Tuesday	8:00 a.m. – 5:00 p.m.
April 27, 2016	Wednesday	8:00 a.m. – 5:00 p.m.
April 28, 2016	Thursday	7:00 a.m. – 7:00 p.m.
April 29, 2016	Friday	8:00 a.m. – 5:00 p.m.
May 2, 2016	Monday	7:00 a.m. – 7:00 p.m.
May 3, 2016	Tuesday	8:00 a.m. – 5:00 p.m.

Applications for ballot by mail shall be mailed to:

Elections Administrator of Burnet County
220 S. Pierce
Burnet, Texas 78611

Section 8. Administration and Procedures for Election

The Mayor, and/or her designee, is hereby authorized and directed to enter into a joint election contract for said election with the Burnet County Elections Administrator, and to execute such election contract for said election.   The contract shall provide for the appointment of all Election Judges, Alternate Judges, Clerks and all other necessary appointments. The contract shall provide for training of all necessary appointees, testing for accuracy, providing required registered voters list and election supplies.

Section 9. <u>Notice of Election.</u> Notice of said election shall be given by the Mayor in accordance with the terms and provision of the Texas Election code and the Federal Voting Rights Act of 1965, as amended.

Section 10. <u>Run Off Election.</u> Any runoff election required for the election of the Mayor and members of the City Council of the City of Meadowlakes, Texas resulting from the General Election of May 7, 2016 shall be held as designated by the joint election contract and in accordance with the Texas Election Code.

Section 11. <u>General.</u> Said election shall be held in accordance with the Texas Election Code, and only qualified resident voters of the City shall be eligible to vote in the election. The City Secretary is hereby authorized as the Election Administrator for the City of Meadowlakes and shall ensure that said election is held in accordance with the Texas Election Code. Election returns shall be made known as soon as possible after the closing of the polls and in compliance with the election contract with Burnet County.

Section 12. <u>Effective Date.</u> This Resolution shall be effective upon its passage by a majority vote of the City Council.

       PASSED AND APPROVED THIS THE 9TH DAY OF FEBRUARY, 2016, by a vote of ___ ayes and ___ nays, at a regular meeting of the City Council of the City of Meadowlakes, Texas.

Mary Ann Raesener
Mary Ann Raesener, Mayor

ATTEST:

Loren Meiner
Loren Meiner, City Secretary

SEAL
CITY OF MEADOWLAKES
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INCORPORATED