

ORDINANCE NO. 2008-24
FOR THE CITY OF MEADOWLAKES, TEXAS

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, TO ADOPT A BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2009 IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR AN EFFECTIVE DATE:

WHEREAS, The Mayor of the City of Meadowlakes, Texas has submitted to the citizens of Meadowlakes and the City Council on September 29, 2008 a proposed budget of the revenues of said City and the expenditures of conducting the affairs thereof, providing a complete financial plan for the next fiscal year, and which budget has been compiled from detailed information obtained from the departments, divisions and offices of the City of Meadowlakes; and

WHEREAS, the City Council has received said Mayor's proposed budget, a copy of which budget has been filed with the City Secretary of the City of Meadowlakes, Texas, on August 27, 2008; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS THAT:

Section 1. The proposed budget of the revenue expected to the City of Meadowlakes and the anticipated expenses of conducting the affairs thereof providing a financial plan for the ensuing fiscal year from October 1, 2008 through September 30, 2009, attached hereto as Exhibit "A" is hereby adopted in Public Hearing on September 29, 2008; and

Section 2. The sums shown in said Exhibit "A" are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the herein approved budget document for the year ending September 30, 2009; and

Section 3. All extant Ordinances or parts of Ordinances that may be in conflict herewith are hereby repealed; and

Section 4. This Ordinance No. 2008-24 shall be and remain in full force and effect from and after its passage and filing with the City Secretary and the Burnet County Clerk and until repealed and/or a revised and/or a new budget is passed by the City Council; and

Section 5. This Ordinance No. 2008-24 shall become effective upon its passage, approval and adoption by the City Council, in accordance with the Texas Uniform Budget Law (Sections 102.001 et. Seq. Local Government Code.

PASSED, APPROVED AND ADOPTED THIS 29th DAY OF SEPTEMBER 2008.

Signed:


JOHN AARON, MAYOR

Attest:

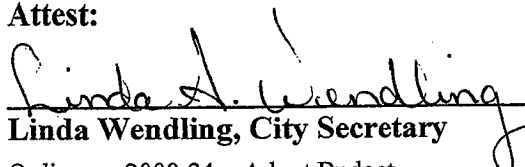

Linda Wendling, City Secretary
Ordinance 2008-24 – Adopt Budget

EXHIBIT "A"
Attached to and Made a part of Ordinance #2008-25
September 29, 2008

CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2008 - September 30, 2009
GENERAL FUND BUDGET

Budget
10/1/08 - 9/30/09

REVENUE

Ad Valorem Tax	313,602	
PEC Franchise Tax	36,000	
Cable Franchise Tax	8,500	
Telephone Franchise Tax	12,000	
Liquor Tax	500	
City Building Permits	5,645	
Judicial	4,810	
Dividends & Interest	3,000	
Other Revenue	2,600	
Total Revenue		\$ 386,657

EXPENDITURES

BCAD	13,600	
City Building Committee	500	
Ordinance Enforcement	6,670	
Animal Control	7,920	
Traffic Control	14,926	
Municipal Court	6,100	
Legal	15,000	
Insurance	5,150	
Education	1,350	
Office Personnel	158,300	
Administrative	26,660	
Municipal Building	16,200	
Flood Plain Administrator	800	
Contract Services	58,461	
Capital Outlay	5,000	
Contingency	42,986	
Transfer In/Transfer Out	7,034	
Total Expenditures		\$ 386,657
Revenue Less Expenditures		\$ -

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2008 - September 30, 2009
GENERAL FUND BUDGET**

**Budget
10/1/08 - 9/30/09**

REVENUE

TAXES

Ad Valorem Tax	313,602	
PEC Franchise Tax	36,000	
Cable Franchise Tax	8,500	
Telephone Franchise Tax	12,000	
Liquor Tax	500	
Total Taxes	370,602	

CITY BUILDING PERMITS

Home Permits	2,000	
Remodeling Permits	1,000	
Fence & Deck Permits	1,500	
Pool Permits	135	
Hot Tubs/Playscapes	10	
Replats	1,000	
Total City Building Permits	5,645	

JUDICIAL

Court Costs	1,500	
Judicial Fines	3,000	
Failure to Appear	150	
OMNI	60	
Administrative Fee	100	
	4,810	

DIVIDENDS & INTEREST EARNED

Money Market Account - American Bank	1,000	
A G Edwards Money Market Account	1,500	
A G Edwards Investments	500	
Total Dividends & Interest Earned	3,000	

OTHER REVENUE

Open Meetings Request	200	
Pet Registration Fees	800	
City Directory	1,600	
Total Other Revenue	2,600	

TOTAL REVENUE

\$386,657

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2008 - September 30, 2009**

**Budget
10/1/08 - 9/30/09**

EXPENDITURES - Page 1

BCAD

Quarterly Charges	12,000	
Collection Expense	1,500	
Tax Hearing	100	
Total BCAD	13,600	13,600

CITY BUILDING COMMITTEE

Membership	200	
Supplies/Expense	300	
Total City Building Committee	500	500

ORDINANCE ENFORCEMENT

Employee	5,460	
FICA/Med	420	
Communications	250	
Insurance - Auto Liability	150	
Insurance - Worker's Comp	290	
Supplies/Expense	100	
Total Ordinance Enforcement	6,670	6,670

ANIMAL CONTROL

Contract Agreement	7,200	
Pet Holding Fee	100	
Insurance-Worker's Comp	220	
Communications	150	
Supplies/Expense	250	
Total Animal Control	7,920	7,920

TRAFFIC CONTROL

Auto/Equipment	500	
Maint & Repair	1,600	
Personnel	9,540	
FICA/Med	730	
Insurance - Auto	225	
Insurance - Law Enf Liability	1,281	
Insurance - Mobile Equip	100	
Insurance-Workers Comp	950	
Total Traffic Control	14,926	14,926

MUNICIPAL COURT

Education	250	
Membership	100	
State Court Costs	1,500	
Prosecuting Attorney	3,000	
Bailiff Service	1,000	
Administrative Expense	250	
Total Municipal Court	6,100	6,100

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2008 - September 30, 2009**

**Budget
10/1/08 - 9/30/09**

EXPENDITURES - Page 2

LEGAL

City Attorney-General	15,000	
Total Legal		15,000

INSURANCE-General

TML Liability Insurance	2,300	
TML Worker's Comp	300	
TML Property Insurance	500	
TML Crime	50	
TML Errors and Omissions	2,000	
Total Insurance		5,150

EDUCATION

Education-City Personnel	250	
Seminars/Workshops	750	
Books, Periodicals etc.	100	
Dues and Memberships	250	
Total Education		1,350

OFFICE PERSONNEL

Salary - Administrator	80,200	
Salary - City Secretary	35,000	
Salary - Part Time Clerk	13,500	
FICA/Med	9,750	
Ins Benefit Package (FT employees)	12,000	
Retirement	6,500	
Insurance - Worker's Comp	1,200	
Mileage	150	
Total Office Personnel		158,300

ADMINISTRATIVE

Audit	3,000	
Bond Treasurer	250	
City Directory	1,500	
Election	1,000	
Office Supplies/Expense	5,000	
Copier - Annual Maint Contract	800	
Postage	300	
Rent - Loan & Interest Payment	11,050	
Signs	300	
Membership - TML	500	
Membership - Marble Falls Chamber/Commerce	60	
Telephone	1,650	
Website	500	
Back Up Service	750	
Total Administrative		26,660

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2007 - September 30, 2008**

**Budget
10/1/07 - 9/30/08**

EXPENDITURES - Page 3

MUNICIPAL BUILDING		
Maintenance & Repair	7,500	
Electric Service	3,000	
Insurance - Real Estate & Property	500	
Office Maintenance	<u>5,200</u>	
		16,200
FLOOD PLAIN ADMINISTRATOR		
Meetings/Training	200	
Membership	560	
Expense	<u>40</u>	
Total Flood Plain Administrator		800
CONTRACT SERVICES		
Marble Falls Area EMS Inc	32,211	
Marble Falls Area Fire Dept Inc	<u>26,250</u>	
Total Contract Services		58,461
CAPITAL OUTLAY		
Capital Outlay-Sundry	5,000	
Total Capital Outlay		5,000
CONTINGENCY FUND		
General	42,986	
Total Contingency Fund		42,986
TRANSFER IN/TRANSFER OUT		
Patio Cover	7,034	
Total Transfer In/Transfer Out		7,034
TOTAL EXPENDITURES		<u>386,657</u>
REVENUE LESS EXPENDITURES		<u>\$0</u>

City of Meadowlakes

Fiscal Year 2009 Utility Fund Budget

		Fiscal Year
Income		2009
Water Revenue		\$325,000
Sewer Revenue		\$437,000
Garbage Revenue		\$179,000
Pump Fee Revenue		\$16,500
Contract Services		\$42,000
Water Connection Revenue		\$5,000
Sewer Connection Revenue		\$5,000
Transfer Fees		\$3,000
Penalty & Interest		\$6,000
Operating Tax Revenue		\$251,600
Miscellaneous Revenue		\$1,500
Interest earned on Investments		\$8,000
Interest earned on Loan to Recreation Fund		\$1,690
Total Operating Income		\$1,281,290
Expenses		
Employee Expenses		\$325,050
Administrative Expenses		\$41,400
Operating Expenses		\$239,000
Other Expenses		\$293,000
Transfer In/Out		\$456,650
Total Operating Expenses		\$1,355,100
Net Gain/(Loss)		(\$73,810)

City of Meadowlakes

Fiscal Year 2009 Utility Fund Budget

Fiscal Year
2009

Employee Expenses

Salaries & Wages	\$242,250
Salaries & Wages (Overtime, Merit Raises, Bonuses)	\$9,400
FICA Expense	\$19,250
SUT/FUTA Expenses	\$2,000
Worker's Compensation Insurance	\$6,000
Employee Insurance Benefit-Full Time Employees	\$26,500
Employee Retirement Expense	\$12,150
Employee Uniform Expense	\$2,500
Employee Training & Travel	\$5,000
Total Employee Expenses	\$325,050

Administrative Expenses

Legal Notices	\$200
Audit Expense	\$5,000
Miscellaneous Dues & Fees	\$5,000
Computer Repairs	\$1,500
Office Equipment Repair & Maintenance	\$1,500
Software Updates	\$1,000
Office Equipment Rental	\$1,200
Office Supplies	\$5,000
Postage	\$4,500
Telephone	\$5,200
Insurance General Liability & Property	\$10,300
Bad Debts	\$1,000
Total Administrative Expenses	\$41,400

City of Meadowlakes

Fiscal Year 2009 Utility Fund Budget

		Fiscal Year 2009
Operating Expenses		
Electrical Plants		\$79,000
Raw Water Purchased-LCRA		\$10,000
Heating Fuel		\$2,000
Chemicals		\$25,000
Outside Testing Expense		\$5,000
Repair & Maintenance		
Dam Repairs	\$10,000	
Turkey Run Lift Station	\$25,000	
Repair & Maintenance - Plants & Buildings	\$50,000	
Total Repair & Maintenance		\$85,000
Vehicle Repair & Maintenance		\$5,000
Mobile Machinery Repair & Maintenance		\$5,000
Vehicle Fuel		\$10,000
Miscellaneous Expenses		\$2,000
Meters Purchased		\$6,500
Tap Materials		\$3,500
Small Tools		\$1,000
Total Operating Expenses		\$239,000

Other Expenses		Fiscal Year 2009
Garbage Contract		\$162,000
Engineering Expenses		
Wastewater Permit Renewal	\$10,000	
Water Storage and Dam Reports	\$10,000	
Total Engineering Expenses		\$20,000
Assets Purchased/Upgrades		
Auxiliary Generator-Turkey Run Lift Station	\$45,000	
Replacement Truck-PWD	\$28,000	
Lift Station Alarming System-Upgrades	\$15,000	
Purchase slope/boom mower	\$18,000	
Miscellaneous Assets	\$5,000	
Total Assets Purchases/Upgrades		\$111,000
Total Other Expenses		\$293,000

City of Meadowlakes

Fiscal Year 2009 Utility Fund Budget

Fiscal Year
2009

Transfers

Transfer to Debt Service	\$456,650
Total Transfers	\$456,650
Total Net Gain/(Loss)	(\$73,810)

City of Meadowlakes

Fiscal Year 2009 Recreation and Country Club Budget

Fiscal Year
2009

Revenue

Member Dues

Dues	\$424,150	
Initiation Fees	\$9,050	
Winter Texan Annual	\$3,150	
Total Member Dues		\$436,350

Golf Shop Revenues

Greens Fees	\$82,350	
Outing Greens Fees	\$13,200	
Merchandise	\$116,000	
Driving Range	\$22,600	
Handicap Revenue	\$9,000	
Total Golf Shop		\$243,150

Golf Carts Revenues

Cart Rentals	\$72,400	
Outing Carts	\$11,000	
Trail Fees	\$139,100	
Gold Keys	\$32,400	
Total Golf Carts		\$254,900

Tennis Revenues

Lease	\$1,000	
Guest Fees	\$3,600	
Total Tennis		\$4,600

Food & Beverage Revenues

Food	\$188,500	
Beverage	\$37,700	
Beer	\$40,600	
Wine	\$5,800	
Liquor	\$10,750	
Banquet Food	\$7,600	
Banquet Beverage	\$1,550	
Banquet Beer	\$1,650	
Banquet Wine	\$150	
Banquet Liquor	\$700	
Room Rental	\$3,500	
Total Food & Beverage		\$298,500

Swimming Pool

Guest Fees	\$600	\$600
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Contract Services

POA Mowing Contract	\$45,000	\$45,000
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Transfer in From Other Funds

Transfer in from General Fund-Patio Cover	\$7,034	\$7,034
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City of Meadowlakes
Fiscal Year 2009
Recreation and Country Club Budget

Expenditures		Fiscal Year 2009
Administrative		
Exempt Employee Salary	\$65,000	
Non-Exempt Salary (1/2 Bookkeeper)	\$16,350	
Total Administrative Salaries		\$81,350
FICA/Medi Expense	\$6,250	
Retirement Expense	\$3,850	
Employee Insurance Expense	\$4,100	
Worker's Compensation Expense	\$1,500	
Total Administrative Payroll Expense		\$15,700
Total Administrative Salary Expense		\$97,050
Other Administrative Expenses		
Insurance - Liability/Property	\$19,500	
Bank Discount Fees	\$11,250	
Member Relations	\$3,000	
Audit Expense	\$5,000	
Supplies	\$3,000	
Office Supplies	\$3,000	
Advertising - Promotion	\$9,700	
Dues & Subscriptions	\$500	
Postage	\$1,200	
Computer Support	\$1,500	
Signage	\$5,000	
Total Other		\$62,650
TOTAL ADMINISTRATIVE EXPENSES		\$159,700
Golf Shop		
Exempt Employee Salary	\$38,500	
Part-time/Seasonal Employee Salaries	\$29,250	
Total Golf Shop Salaries		\$67,750
FICA/Medi Expense	\$5,200	
Retirement Expense	\$1,800	
Employee Insurance Expense	\$4,100	
Worker's Compensation Expense	\$1,500	
Total Golf Shop Payroll Expenses		\$12,600
Total Golf Shop Salary Expense		\$80,350

City of Meadowlakes
Fiscal Year 2009
Recreation and Country Club Budget

Fiscal Year
2009

Other Golf Shop Expenses

Range Expenses	\$3,000	
Supplies	\$4,500	
Merchandise Commissions	\$3,500	
Tournament Commissions	\$1,200	
Tournament Expense	\$1,200	
Repairs	\$1,000	
Handicap Expense	\$4,500	
Printing	\$2,000	
Cost of Goods Sold-Merchandise	\$87,000	
Total Other		\$107,900

TOTAL GOLF SHOP EXPENSES

\$188,250

Golf Carts

Part-time/Seasonal Employee Salaries	\$12,350	
Total Golf Cart Salaries		\$12,350
FICA/Med 7.7%	\$950	
Worker's Compensation Expense	\$600	
Total Golf Cart Payroll Expense		\$1,550
Total Golf Cart Salary Expense		\$13,900

Other Golf Cart Expenses

Lease	\$29,900	
Supplies	\$3,000	
Repairs	\$3,000	
Electric	\$2,400	
Total Golf Cart Expense		\$38,300

TOTAL GOLF CART EXPENSES

\$52,200

Golf Course Maintenance

Exempt Employee Salary	\$55,000	
Salaries Full Time Employees	\$120,450	
Salaries Part-time/Seasonal Employees	\$45,550	
Total Golf Course Maintenance Salaries		\$221,000
FICA/Medi Expenses	\$17,500	
Exempt and Full Time Employee Insurance	\$22,600	
Exempt and Full Time Employee Retirement Expense	\$8,700	
Worker's Compensation Expense	\$9,300	
Total Golf Course Maintenance Payroll Expense		\$58,100
Total Golf Course Maintenance Salary Expense		\$279,100

City of Meadowlakes

Fiscal Year 2009 Recreation and Country Club Budget

Fiscal Year
2009

Other Golf Course Maintenance Expenses

Fuel & Lubricants	\$20,000	
Fertilizer	\$26,200	
Chemicals	\$15,500	
Seed & Sod	\$5,000	
Sand & Soil	\$6,000	
Equipment Maintenance	\$6,000	
Raw Water - Irrigation	\$16,000	
Electric - Building	\$1,800	
Electric - Irrigation	\$20,000	
Water - Building	\$1,800	
Clubhouse Landscape	\$1,000	
Travel	\$400	
Education & Seminars	\$1,000	
Licenses	\$500	
Supplies/Small Tools	\$6,000	
Equipment Lease	\$69,850	
Total Golf Course Maintenance. Other		\$197,050

TOTAL GOLF COURSE MAINTENANCE EXPENSE

\$476,150

House Maintenance

Part-time House Keeper	\$9,600	
FICA/Medi	\$750	
Worker's Compensation Expense	\$250	
Total House Maintenance Wages		\$10,600

Other House Keeping Expenses

Pest Control	\$2,700	
Security	\$2,700	
Supplies	\$3,000	
Facility Cleaning	\$6,000	
Repair & Maintenance	\$3,000	
Electric	\$20,400	
Water	\$3,600	
Propane	\$3,000	
Telephone	\$6,000	
Waste Disposal	\$2,700	
Total House Maintenance Other		\$53,100

TOTAL HOUSE MAINTENANCE EXPENSE

\$63,700

City of Meadowlakes

Fiscal Year 2009 Recreation and Country Club Budget

		Fiscal Year 2009	
Tennis			
Supplies	\$1,400		
Electric	\$550		
TOTAL TENNIS EXPENSES		\$1,950	\$1,950
Food & Beverage			
Full Time Employees Salaries	\$68,650		
Part-Time/Seasonal Salaries	\$17,100		
Total Food & Beverage Salaries		\$85,750	
FICA/Medi Expenses	\$6,600		
Exempt and Full Time Employee Insurance	\$11,050		
Exempt and Full Time Employee Retirement Expense	\$3,250		
Worker's Compensation Expense	\$3,700		
Total Food & Beverage Payroll Expenses		\$24,600	
Total Food & Beverage Salary Expenses		\$110,350	
Other Food & Beverage Expenses			
Cost of Sales-Food & Beverage	\$95,700		
Liquor Tax	\$5,750		
Liquor License	\$3,250		
Leases	\$900		
Supplies	\$3,000		
Paper Supplies	\$6,000		
Repair & Maintenance	\$2,000		
Linen	\$8,500		
Total Other Expenses		\$125,100	
TOTAL FOOD & BEVERAGE EXPENSES			\$235,450
Pool Expenditures			
Supplies	\$3,750		
Chemicals	\$2,400		
Repairs	\$-		
Total Pool Expenditures			\$6,150
POA Contract Expenses			
Equipment Repair & Maintenance	\$2,000		
Consumable Supplies	\$750		
Miscellaneous Expenses	\$1,000		
Fuel & lubricants	\$8,000		
Small Tools	\$1,000		
Total POA Contract Expense		\$12,750	
Total Expenditures			\$1,196,300

City of Meadowlakes
Fiscal Year 2009
Recreation and Country Club Budget

Gross Operating Profit

\$93,834

City of Meadowlakes
Fiscal Year 2009
Recreation and Country Club Budget

		Fiscal Year 2009
Other Expenses		
Loan Repayment	\$16,800	
Unencumbered Reserve Fund	\$50,000	
Total Reserves/Loan		\$66,800
Upgrades		
Cart Paths	\$20,000	
Patio Cover	\$7,034	
Total Upgrades		\$27,034
TOTAL OTHER EXPENSES		\$93,834
Net Gain/(Loss)		\$-