

City of Meadowlakes

AGENDA

City Council Workshop

**Tuesday, June 29, 2017 – 3:30 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas**

Notice is hereby given that a Workshop of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, June 29th, 2017, at 3:30 p.m. at the Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. FISCAL YEAR 2018 BUDGETING PROCESS-Thompson**
- 2. INFRASTRUCTURE NEEDS-Thompson**
- 3. COMMUNITY IMPROVEMENT COMMITTEE REPORT-Baker**
- 4. ARCHITECTURAL CONTROL COMMITTEE COMPONENT OF THE BUILDING COMMITTEE-Baker**
- 5. TOWN HALL MEETING-Brown**
- 6. ADJOURNMENT**

City Council Meeting

**Tuesday, June 29, 2017 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas**

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, June 29th, 2017, at 5:00 p.m. at the Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only. Recommendations or action discussion not allowed.)*
 - A. Consent Items-City Manager Johnnie Thompson**
 - B. Public Works-Mike Williams**
 - C. Food and Beverage & Golf Operations-Jeremy Grubb**

5. CONSENT ITEMS *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*

- A. Minutes of the May 16, 2017 City Council Meeting.
- B. Standard Staff Reports for May 2017.
 - 1. Ordinance and Animal Control Report
 - 2. Patrol Activity Report
 - 3. Building Committee Report
 - 4. Vandalism Report
 - 5. Public Works Report
- C. Financial Reports for May 2017.

6. OLD BUSINESS

- A. Discussion/Action: Appointment to fill vacant position on the Meadowlakes Building Committee. -Thompson
- B. Update: Obtaining treated effluent from the City of Marble Falls for supplemental water to irrigate golf course. – Williams/Thompson
- C. Update: Website-Bauer/Williams

7. NEW BUSINESS

- A. Discussion/Action: Ordinance 2017-05 –AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS; CONFIRMING THE APPOINTMENT OF A CITY SECRETARY.-Thompson
- B. Discussion/Action: Fiscal Year 2018 Budget and Budget Calendar. -Thompson
- C. Discussion/Action: Infrastructure Needs and possible financing methods -Thompson
- D. Discussion/Action: Adjourning to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072. – Raesener
- E. Discussion/Action: Reconvene into open session and action as required from closed session. – Raesener

8. COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*

- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meetings:

A. Workshop Tuesday July 11, 2017 (time to be announced)

B. Regular Scheduled Council Meeting Tuesday, July 18, 2017 at 5:00 p.m.

9. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Loren Meiner, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on June 22nd, 2017, at 4:00 p.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Loren Meiner
Loren Meiner, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____

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City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Workshop Item #1 and Agenda Item 7-B – FY 18 Budget
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Date: June 20, 2017

Reference Item: Workshop Item #1
Council Agenda 7-B

Council Meeting Date: June 29, 2017

Agenda Item: Workshop Item #1 Council Agenda Item 7-B

From: Johnnie Thompson, City Manager

Approved by Counsel: N/A

1. Background

Each year, the budgeting process begins with the City Council and staff meeting in open sessions to set priorities for the upcoming fiscal year. Before starting, I would like to review with you the mandated requirements of a municipal budget and establishment of the property tax rate, and the budgeting process in general.

The adoption of the City's annual budget and the establishment of the City's property tax rate are the two most important functions the City Council will take each year. These actions are governed by two State of Texas statutes. Chapter 102.001 and 102.002 of the Texas Local Government Code (LGC) which provides the mechanism for the development and adoption of the City's annual budget. The adoption of the City's property tax rate is governed by Chapter 26 of the Texas Property Tax Code (Tax Code). Each of the statutes has specific timetables, notice requirements, and hearing requirements. Unfortunately, they don't match.

The budgeting process and related property tax setting take a considerable amount of time of both Council and staff. On June 20th, we will discuss a draft calendar for these processes which you will find attached to this communication. As you can see, I proposed that we hold our first workshop on strategic planning with regards to setting goals, priorities, and projects that you would like to see accomplished in the upcoming fiscal year before your June 20th Council meeting. I would anticipate it to last about an hour.

If possible, I would like to have about 30 days to compile the preliminary draft budget for your review. If possible, I would like to have our first actual budget workshop the second week in July followed by a second workshop before your regular meeting on the 18th. The attached calendar reflects a total of three additional workshops, with the first being held on July 11th, followed by another on July 18th (before your Council meeting) and a final on August 2nd. The breaks between the workshops provide staff the needed time to incorporate any suggested changes. After the proposed August 2nd workshop, with the incorporation of any additional changes, I will formally file the preliminary budget with the City Secretary as required. Once the preliminary budget is filed with the City Secretary, it triggers some specific time restraints which I will discuss with you later in this

MEMO. If additional workshops are needed, they can always be added at your discretion. **The budget and tax rate must be adopted before September 30th.**

BUDGET

The budgeting process consists of four primary phases: (1) preparation and requests; (2) legislative approval; (3) the implementation and execution; and (4) audit and review. I will review the first two of these steps in detail for you below. Implementation and execution phase of the budget is the responsibility of the City Manager with guidance from the Council to manage the budget as adopted. The audit and review phase is the responsibility of both the City Manager and the Council to make certain that the budget is being administered as adopted and the end of year audit by an independent auditor that confirms the budgeted and fiscal affairs of the City were administered as budgeted.

Preparation and Request

Overview

The first phase of the budget cycle involves the preparation of the preliminary budget. Each city no matter what size, has some very specific requirements as established by Local Government Code (LGC) and the budget must include:

- Establish goals and formulate a plan to achieve them;
- Establish priorities in the selection of city programs in order to achieve these goals;
- Determine the level of taxation necessary to finance city programs;
- Estimate the city's income and expenses;
- Serve as a control tool for using the city's resources;
- Provide the public a written document which plainly describes activities and expenditures that will be undertaken during the next fiscal year;
- Serve as short and long term planning tool; and
- Serve as a day-to-day operations guide.

The budget provides the public with the proof of the accountability of the city officials and staff. After the budget is adopted, the City can only expend funds as they are addressed in the budget, except in the case of an emergency. The budget is the structure needed to determine the day-to-day operation of City government.

All cities, regardless of their size, must follow the requirements as outlined in the LGC. The law requires cities to observe the following regulations:

- The city's budget officer must prepare a proposed budget for the council's consideration;
- The city council must adopt an annual budget and conduct the financial affairs of the city in strict conformance with that budget;
- The budget for each fiscal year must be adopted before the first day of the fiscal year;
- The budget must include all expenditures proposed for the next fiscal year and compare the proposed expenditures with expenditures for the current and previous fiscal years; and
- The budget must contain a complete financial statement of the City, which includes:
 - ❖ All outstanding obligations of the City
 - ❖ Cash on hand for each fund
 - ❖ Total revenue received for the previous fiscal year
 - ❖ Estimated revenues for the current fiscal year and the projected revenues for the next fiscal year

- ❖ The estimated tax rate required for the proposed budget

The Process

While many people are involved in the development of the annual budget, including elected officials, department heads and the general public, the primary responsibility of the budgeting process falls on the budget officer. In the Council/Manager form of government such as ours, the City Manager is designated the budget officer by state statute and is required to “prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.” The budget officer has some very specific requirements as to the items that must be incorporated into the budget, such as:

- ❖ Clear comparison, as practicable, between the proposed budget and the actual expenditures for current fiscal year
- ❖ All outstanding obligations
- ❖ Cash on hand for each fund
- ❖ All revenues for all funds anticipated for the current fiscal year
- ❖ Listing of all funds available from all sources for the current fiscal year
- ❖ The estimated revenues available to cover the proposed budget
- ❖ Estimated tax required to cover the proposed budget

As previously mentioned, the budget must be adopted by the governing body before the end of the preceding fiscal year. Our fiscal year, like most cities in Texas begins on October 1st and ends on September 30th, which means our budget must be adopted no later than September 29th.

This phase of the budgeting process has already begun. Staff has started compiling prior year’s revenues and expenses and has started determining needs for the upcoming fiscal year. As previously mentioned, on June 20th you will be asked to review a proposed budget calendar for the upcoming budget workshops, public hearings, and adoption of the budget for the fiscal year 2018. The first actual budget workshop is proposed before your regularly scheduled meeting on June 20th. At this meeting, I would like for us to establish your goals, priorities, any funding for special projects, and funding for outside agencies.

I like to take a two-prong approach to the development of the preliminary budget. The first is a projection of total revenues based on our best assumptions as well as anticipated expenses to provide the same level of service to our citizens as provided in the current fiscal year. The second is to incorporate in the budgeting process decision packets for projects and funding that would not normally be considered routine. Hopefully, by the end of the workshops, we will have developed a preliminary budget, which incorporates the level of service you wish to provide to our citizens and funding requirements to meet your goals and priorities. Based on your input from the workshops, I will develop a final preliminary budget for your review in your last workshop. After your last workshop and after incorporating any additional changes, I will file the initial budget with you and the City Secretary.

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Legislative Action

Overview

The preliminary budget, once filed with the Council and City Secretary, must be available for public inspection and posted on our website, and it must be filed with the City Secretary 30 days before the adoption of the tax rate.

The only formal action related to the filing of the preliminary budget to be taken by the Council will be the establishment of the date, time and place of the one the one required a budget hearing. This public hearing must be held before the budget adoption to provide the public the opportunity to comment on the proposed budget. The public hearing has specific publication requirements, and the hearing and must be held at least 16 days after the date the budget is filed with the City Secretary. A quorum of the Council must be present at the public hearing. Assuming the preliminary budget is filed with the City Secretary on August 3rd, which is my target date, the earliest we could hold the public hearing would be August 21st (the hearing cannot take place on the weekend). Depending on the actual file date, the public hearing could be moved backward or forward. Later in this MEMO, we will discuss the possibility of two additional public hearings that may be required before we can set the tax rate for 2017 and the possibility of combining the public hearing on the budget with one of the hearings on the establishment of the tax rate.

There is some confusion regarding wording in the LGC, which states “*At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget.*” It has been determined that this does not mean that the budget must be adopted at the end of the public hearing. If you desire to make minor changes to the budget at the end of the hearing, you may amend the proposed budget and revise it before formal adoption. If substantial changes to the proposed budget are required, you could elect to either postpone the meeting for up to 24 hours (the City may “recess” a meeting for no more than one day without posting a new notice) or have a special called meeting to adopt the budget.

The budget must be adopted before the adoption of the property tax rate.

Adoption of Budget

As mentioned above, the adoption of the budget can be made at the public hearing, a special called meeting or your next regularly scheduled meeting. Typically two separate actions are required by the Council to adopt the budget. One ratifies that more income will be generated from property taxes than the previous year and the other the adoption of an Ordinance that officially adopts the budget. The vote to ratify that more income will be generated from property taxes is simply a motion entered into the minutes of the meeting.

Property Tax Rate

Overview

The adoption of the property tax rate, also referred to as “ad valorem” tax rate, can be somewhat confusing, I’ll briefly review the different types of taxes and the procedures for adoption below. During our discussions, I will refer to the tax rate for 2017. This is very confusing since we are setting the tax rate for our needs for FY18. The actual tax rate is levied for the calendar year 2017,

but they are collected in FY18. The tax rate is set based on the appraised taxable value of the properties as of January 1st of the preceding calendar year.

The appraisal and collection of the City's property tax are the responsibility of the Burnet Central Appraisal District. The Chief Appraiser is required to certify the tax roll as of July 25th of each year, which provides the taxable values within the City as well as the effective and rollback tax rates.

Type of Calculated Tax Rates

Texas "Truth in Taxation" requires the calculation of two separate tax rates after the tax rolls have been certified. The chief appraiser of the Burnet Central Appraisal District certifies the tax roll and has the responsibility for the calculation of the effective tax rate and the rollback tax rate.

The **effective rate** is a calculated rate that would provide the City with about the same amount of revenue from property taxes as it received the previous year on property that is being taxed for both years. The effective rate would go down if the property value increases and would increase if property values decrease. This calculation is slightly more complicated than this, but the resulting tax rate is mainly used for comparisons only and shows the relationship between last year's revenues and the current year's taxable values.

The **rollback rate** is the maximum tax rate allowed by law that could be set without being subject to voter approval. The City's rollback tax rate is a calculated rate that is divided into two categories: maintenance (M&O) and debt service (I&S). The rollback rate is based on the same amount of property tax revenue generated from property taxes the previous year for M&O plus an extra eight (8) percent and provides sufficient funding to pay the City's debt service for the upcoming year. If a tax rate higher than the rollback rate is adopted, we are subject to a rollback election. The debt service portion of the tax rate is based on the upcoming year's debt service requirements divided by the total taxable value and may increase as necessary to cover bonded debt service; there is no limit on the debt service portion of the rollback rate.

Under certain circumstances the rollback rate may be lower than the effective rate, this is usually due to a large increase in appraised values.

As previously mentioned, our actual property tax rate is a combination of the rate needed to meet the budgetary requirements as established in the adoption of the General Fund's operating budget as well as the tax rate required to generate the necessary funds for the City's outstanding bonded debt. We will be discussing two separate rates, which, when combined, will equal the total property tax rate for the City.

One of the first items that I will need your guidance on is the amount to be declared to cover the City existing bonded debt service. Our bonded debt service is paid from a combination of property tax revenues and operating income from the Utility Fund. The City's total bonded debt service for the current fiscal year was \$442,298, of which \$352,000 (79.5%) was generated from property taxes and the remaining from Utility Fund revenues. In FY18, our total bonded debt is approximate \$434,405. We must declare to the Chief Appraiser the amount of debt service that will be paid from property taxes for FY18. This information is needed to allow him to calculate the rollback rate. We can declare an amount equal up to the entire \$434,405. However, we will be required to set the I&O rate based on the amount of debt service initially declared to the Chief Appraiser. My recommendation is to generate the same in property tax revenues for debt service as was generated last year which was \$352,000 (81%).

Public Notices and Public Hearings

The Chief Appraiser is responsible for the publication of our calculated effective and rollback tax rates, and the notice must meet specific wording and publication requirements and must be posted on our website.

If we adopt an M&O tax rate that does not exceed the lower of the effective tax rate or the rollback rate, we will not be required to hold any public hearings. However, if we establish a proposed tax rate that exceeds the effective tax rate or the rollback rate (whichever is lower) we will be required to hold two public hearings and post additional notices. The general public must be provided the opportunity to express their views on the proposed tax increase at each hearing. There is a strict timetable to follow once we hold the public hearings, and the vote on the tax rate must take place no less than three days and no more, than 14 days after the second public hearing.

Adoption of Tax Rate

The Tax Code requires the adoption of the tax rate to take place as mentioned above no less than three days and no more than 14 days after the second public hearing. If the rate is not adopted within this time frame, we must publish additional notices before the adoption of the tax rate.

The meeting must be open to the public and comply, like all City Council meetings, with the Texas Open Meetings Act and be a separate agenda item on the agenda. We must adopt the budget before the adoption of the tax rate. The tax rate must be adopted by ordinance stating both the M&O tax rate as well as the Debt Service tax rate as two separate components of the adopting ordinance. We must approve the tax rate before September 30th or by the 60th day after we have received the certified appraisal roll, whichever date is later. If we miss this deadline, we must ratify either the effective tax rate or the previous year's tax rate, whichever is lower.

Should the tax rate be set higher than the calculated rollback rate, the voters have the right to petition for an election on the tax increase, and if the election is successful, our tax rate will revert to the calculated rollback rate.

Staff will provide an ordinance establishing the tax rate for your consideration.

Publication and Hearing Requirements

Budget

1. The preliminary budget must be filed with the City Secretary by the Budget Officer no less than 30 days before the adoption of the property tax rate.
2. One public hearing must be held before the adoption of the budget, and must meet the following requirements:
 - a. The hearing must be held no less than 16 days after the filing of the budget with the City Secretary.
 - b. Notice of the public hearing must be published no earlier than 30 days before the hearing and must be published at least ten days before the public hearing date.
 - c. At the conclusion of the public hearing, some action is required: you may adopt the budget or defer action on the adoption of the budget to a future date.

Tax Rate

1. The Chief Appraiser has provided an estimated taxable value for 2017, which is \$224,319,971, approximately \$3.9 million greater than last year.
2. On or about July 25th, the Chief Appraiser must certify the taxable value of property within the City.
3. Usually, by the first week of August, the Chief Appraiser publishes the required notice on the effective and rollback rates.
4. After the publication of the effective and rollback rates, the Council determines the proposed tax rate for 2017. Should the proposed tax rate be established at or above the effective or the rollback rate (whichever is lower), two public hearings will be required prior to the adoption of the tax rate. The notice for the public hearings must be published at least seven days prior to the first hearing and the second hearing cannot be held earlier than the third day after the date of the first hearing. The public hearing for the budget can be conducted with either of the tax public hearings.
5. The budget must be adopted prior to the adoption of the property tax rate, and the tax rate must be adopted no earlier than the third day and no more than 14 days after the second public hearing on the tax rate.

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PROPOSED FISCAL YEAR 2017-2018 BUDGET

CALENDAR

<u>Date</u>	<u>Responsibility</u>	<u>Action to be taken</u>	<u>Progress</u>
April 2017	City Manager	Begin compiling budget data, including estimated FY17 revenues and expenses	In progress
April 1-May1	Chief Appraiser	Send notices of appraised value	In progress
April 30 th	Chief Appraiser	Certified the estimated taxable value of property within the City at \$224.32 million, an increase of \$3.89 million	Completed
June 29 th Workshop #1	City Manager & City Council	Workshop for strategic planning with regards to establishing goals, priorities, and projects anticipated for FY18 followed by the adoption of the budget calendar at the Council monthly meeting. (Anticipated length 1 hour)	
June to Mid-July	City Manager & Staff	Develops FY18 draft budget	
July 11 th Workshop #2	City Manager & City Council	City Manager reviews in detail the proposed FY18 budget with City Council. (Anticipated length 3-4 hours)	
July 18 th Workshop #3	City Manager & City Council	City Manager reviews with the Council any changes in the proposed budget based on the review on July 11 th . (Anticipated length 1 hour)	
July 25 th	Chief Appraiser	Certifies taxable value of property within the City	
August 2 nd Workshop #4	City Manager & City Council	Final review of the proposed budget before the budget filing with the City Secretary. (This workshop may not be required depending on the outcome of previous workshops)	
August 4 th	City Manager	File proposed FY18 Budget with City Secretary	
Late August to Early Sept	City Manager & Council	Conduct public hearings on proposed tax rate. Depending on the established tax rate.	
Sept 18 th	City Manager & City Council	Conduct the one required public hearing on the FY18 tax rate and adoption of the budget for FY18	

Mayor and Council Communication

COUNCIL ACTION: Workshop Item #2 and Council Agenda Item 7-C

DATE: June 20, 2017

REFERENCE: Infrastructure Needs Workshop Item #2 and Agenda Item 7-C

Council Meeting Date: June 29, 2017

AGENDA ITEM: Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached, please find attached a copy of a report from Southwest Engineers, Inc. Southwest Engineers, Inc. has been the engineers on several of the City's capital improvement projects over the past several years. They were retained to briefly review the future needs of our existing water and wastewater infrastructure, and their report addresses several different areas of concerns. One additional item that may need to be addressed in addition to the items dealt with in the engineering study is the need to upgrade our existing SCADA system. It appears that our current hardware is being phased out by Motorola and we are currently investigating alternative hardware. Mike and I will brief you in more detail on both the engineering report and this recent concern at your meeting.

One infrastructure need, not addressed within the engineering report, is the need for additional office and storage space at City Hall. We have grown since the building was built in 2004 and are in need of additional office and storage space. The existing building was constructed by the Utility District and is approximately 3,000 square feet. The structure consists of five offices, three small storage areas, one conference room and one 800 square foot meeting room. I would like to discuss the possibility of either adding on to our existing building or the construction of a new connected building, which could be jointly used as the Council chambers and a public meeting room.

Since it is highly unlikely that we will have available cash to make any of the suggested infrastructure needs, we will have to explore alternative means of financing such improvements, which I will be prepared to discuss with you at your workshop as well.

RECOMMENDED ACTION:

To give staff direction on Council wishes toward the proposed infrastructure needs.

ATTACHMENTS:

Letter from Mr. Richard Collins, P.E. with Southwest Engineers, Inc.



SOUTHWEST ENGINEERS

Civil | Environmental | Land Development

TBPE NO. F-1909

HEADQUARTERS

307 St. Lawrence Street, Gonzales, TX 78629
P: 830.672.7546 F: 830.672.2034

www.swengineers.com

CENTRAL TEXAS

142 Cimarron Park Loop Ste. A, Buda, TX 78610
P: 512.312.4336

January 13, 2017

City of Meadowlakes
Mr. Johnnie Thompson, City Manager
177 Broadmoor, Suite A
Meadowlakes, TX 78654

RE: Water and Wastewater Bond Issue
Cost Estimates for Bond

Dear Johnnie:

This letter presents our estimate of funds that should be budgeted for the water and wastewater for improvements that we have discussed. We believe the estimates are conservative; however, we have not included contingencies. The estimates include engineering fees, but they do not include the cost of new or modifications of power service.

Raw Water Diversion Station

Two new submersible turbine pumps would replace the two existing raw water pumps. Performance of the new pumps would match the City's water treatment capacity and the head conditions of the 12-inch transmission line, rather than the 8-inch transmission line. The new pumps would be installed in the same locations as the existing pumps.

Minimal modification of the discharge piping should be necessary. The pressure reducing valve would be removed as it would no longer be needed.

The existing motor control center would be modified to operate with two new variable frequency drives to permit the City to control the rate of operating the water treatment plant via its SCADA system. The cabinet for the existing electrical controls is not large enough to house the variable frequency drives, so they would be installed on a new rack.

The elevation of the existing controls should be measured and compared to the flood elevation. If the flood level at the site is higher than the existing electrical components, a new motor control center could be installed with the variable frequency drives at a higher elevation. The existing transformers may also need to be elevated. This would increase the cost given herein for the improvements about \$20,000.

High Service Pumps

Four new end suction centrifugal pumps would replace the four existing pumps. The pumps would have the same volute as the existing pumps so as to avoid significant modification of the inlet and outlet piping. Three of the pumps would supply the City's peak water demands, and the fourth pump would be reserve capacity. The existing motor control center would be modified to operate with four new soft starters to prevent surge pressure waves in inlet and discharge piping. The City's existing SCADA system would be modified as necessary to monitor operation of the pumps.

Disinfection System

This item would allow addition of chlorine and ammonia to the raw water transmission line near the neighborhood park on Mahan Street. Adding chlorine at the new location would extend the reaction time for oxidation of manganese contained water from the river. Once oxidized, the plant's processes can remove the manganese. Changing the disinfection point would add approximately 13 minutes of reaction time for a treatment rate of 1,400 gpm, 33 minutes for a rate of 500 gpm. The estimate includes new flow paced equipment for addition of chlorine and ammonium sulfate and SCADA equipment for controlling the operation. The existing equipment at the plant would remain operational. The estimate includes a concrete masonry building to house the equipment and for chemical storage. The exterior of the building would be dressed to the extent practical.

SCADA controlled flow paced equipment for addition of chlorine and ammonium sulfate will be needed for efficient operation with new raw water pumps that will be equipped with variable frequency drives. If the location for addition of disinfection agents is not changed, \$15,000 should be included for a budget item for improvements to the existing equipment at the plant.

Wastewater Collection System Deficiency

The cause of incidences of wastewater overflows from the City's collection system in the vicinity of Fairway Lane could not be determined, at least in part, because information needed to make that determination was not available for this effort. Additional consideration should be given to this matter so that an appropriate remedy can be developed, and this additional study should be a joint effort between the Operators and the Engineer. Flow records from the wastewater treatment operation need to be analyzed to determine actual flow rates at

Meadowlakes, in particular the rate of storm water intrusion into the collection system. If possible the missing construction drawings for the collection system should be located; otherwise, elevations of the lines should be measured at manholes and possibly at intermediate locations along the lines. Then the hydraulic profile of the system in the vicinity of the offending overflow should be computed, including the affects of the Deer Lick Lift Station and the Broadmoor Lift Station, to help identify the cause of those overflows. The affects of potential remedies should also be determined.

The estimate given herein is for replacing the existing wastewater line along Broadmoor Street from the Broadmoor Lift Station to Meadowlakes Drive, because it is suspected that this line is insufficient. The estimate is for a larger 8-inch line and includes connections to the existing service lines and restoring the street.

A less costly alternative may be to extend the force main from the Deer Lick Lift Station from Meadowlakes Drive to either Pinehurst Street or Preston Trail. The alternative has unknown affects on performance of the Deer Lick Lift Station and the hydraulics of the receiving line along Pinehurst Street or Preston Trail. The alternate also involves issues of accumulation of air in the force main and subsequent release of that malodorous air.

Firestone Lift Station

The top of the Firestone Lift Station structure is a foot above the reported flood elevation; however, the Operators report that it has been inundated on several occasions. The reported flood elevation may be inaccurate. Though not readily apparent, a restriction may be causing local flooding. Regardless of the cause, it is important that the lift station not be flooded. The estimate included herein is for adding a precast concrete section to raise the top of the structure to a level at least two feet above the adjoining curb. The control panel and the power transformer would also be elevated.

Constructing a new lift station at a higher location, perhaps between the street and the golf cart path about 200 feet south of the current location, would be an alternative. Using the pumps, control panel and other components from the existing lift station, our estimate of this option is \$80,000 plus the cost to close the existing lift station.

Estimates

Raw Water Diversion Pumps	\$ 117,000
High Service Pumps	105,000
Disinfection System	240,000
Wastewater Collection Study	12,000
Broadmoor Wastewater Collection Line	184,000
Firestone Lift Station	<u>71,000</u>
Total	\$ 729,000

The estimates do not include charges for adjusting power service entrances if necessary due to the flood level at the raw water diversion station, at the new location for disinfecting the water supply and at the Firestone Lift Station. Pedernales Electric Cooperative needs more specific details than currently available in order to estimate those costs.

Respectfully submitted,



Richard C. Collins, P.E.

RCC/lrs



City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Workshop Item #3

DATE: June 20, 2017

REFERENCE: Community Improvement
Committee Report

Council Meeting Date: June 29th, 2017

AGENDA ITEM: Workshop Agenda Item #3

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Councilmember Baker requested this item to be added to your workshop and Council agenda to discuss the ideas generated from the Community Improvement Committee that he chaired last year. Attached please find a copy of the report. The Committee's report addressed a broad range of needs within our community. Some of which fall under the responsibility of the POA.

I believe Councilmember Baker will brief you in detail on his committee report at your workshop.

RECOMMENDED ACTION:

No action other than the Council direction regarding future discussion and prioritizing the various suggested improvements.

ATTACHMENTS:

Community Improvement Committee-Ideas Generated-Spring 2016

Community Improvement Committee—Ideas Generated—Spring 2016

Golf:

- **improved use, storage, and disposal of effluent water
- **improved irrigation in areas where warranted
- **added sprinkler heads and drainage improvements in targeted areas
- **concrete cart paths throughout the course
- **ladies tee box improvement: relocation, revision, seeding, and irrigation
- **considerably expanded food and beverage service availability for golfers in the pro shop area
- **industrial grade/ADA restrooms in the pro shop area

Tennis:

- **It is believed that the tennis court restorations (resurfacing, other repairs) have been completed. The status of the following in this regard is unknown: fencing, windscreen, light repairs, painting of some areas, four pickle ball courts.
- **covered tennis courts with lighting should be explored.

Swimming pool:

- **construction of a new swimming pool with deck area with children's water feature and swim lanes

Parks/Recreation:

- **volleyball court (sand or grass) in proximity to the swimming pool
- **horseshoe pit
- **expanded playground equipment
- **gaga ball
- **shaded seating in fishing and recreation area
- **outdoor exercise equipment
- **tool library
- **expansion of the community recycling program

Physical Buildings:

- **construction of a community center/work space/meeting rooms
- **remodeling of current City Hall to provide additional work/storage space/office space
- **remodel/tear down and rebuild with industrial grade material the current restaurant/pro shop
- **industrial grade/ADA restrooms accessible to pool, tennis, recreation, and golf

Water/Sewer:

- **upgrades to the raw water pump station
- **upgrades to the distribution pump station
- **upgrades to the existing computer operation system
- **distribution system improvements
- **Firestone sewer lift station renovation

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Workshop Item #4

Date: June 20, 2017

Reference: Architectural Control Component of
the Building Committee

Council Meeting Date: June 29, 2017

AGENDA ITEM: Workshop Item #4

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached, please find correspondence from Councilmember Baker regarding his suggestion on activating the Architectural Control Component of the Building Committee. He will brief you on his recommendations.

RECOMMENDED ACTION:

I have briefly discussed Councilmember Baker's suggestions with our legal counsel, and it does appear there are a means to accomplish Councilmember Baker's ideas. However, additional legal research will be required.

ATTACHMENTS:

Councilmember Baker's correspondence dated January 7, 2017.

1.9.17

Proposal: to activate the Architectural Control Committee component of the Building Committee.

Reasoning: The Covenants, Conditions, and Restrictions of the City of Meadowlakes set in place an ACC to monitor the aesthetics of the homes built and/or being remodeled in the city.

We are at a point in time in our city with very few (60 or so) lots left available on which to build homes. We are seeing a number of homes, though not all and mostly homes built on spec, over the past 36 months being built with very similar structural features; i.e., square footage, colored or white 'limestone-like' building material, sameness of roofing material, height and length of the main roof ridge, width and length between outside walls measured at right angles, doors, windows, garages, porches, columns simply switched from one side to the other with very little, if any variety or creativity.

The general ambience of Meadowlakes over the approximately 40 years of its development as regards the architecture of the homes built has been creativity, diversity, and uniqueness. Most of the homes built here over this time period have been custom homes where people valued and insisted on creativity, diversity, and uniqueness.

The Building Committee of the the city with its oversight of all building in the city should put in place a process to strive to achieve a goal of creativity, diversity, and uniqueness in the homes being built on the last lots available in our city.

Specific plan for discussion: Builders will be asked to meet with the Building Committee for a 'brain-storming' session prior to adoption of this addition to the permitting process via written documentation in the Builders Packet. The Building Committee will appoint 2-3 members of the committee as an ACC sub-group with authorization to meet with each builder submitting a plan for new home construction. The sub-group will have the authorization to have the consultation of an architect (pro-bono) in their deliberations with the builders. Prior to the Building Committee approving a plan for construction of a new home, the ACC sub-group must submit a document to the full Building Committee noting its approval of the plans submitted; i.e., that the plans are creative, diverse, and unique. The ACC sub-group will keep the full Building Committee apprised of deliberations with the builders, as well as seek input and ideas from them.

Respectfully submitted for consideration,

David Baker

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Workshop Item 5 – Town Hall Meetings

DATE: June 20, 2017

REFERENCE: Town Hall Meetings

Council Meeting Date: June 29, 2017

AGENDA ITEM: Workshop Item #4-Town Hall Meetings

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Please find attached a copy of an email I received from Councilmember Brown regarding his suggestion to begin utilizing Town Hall meeting in which both the POA and City representatives would be available to discuss community interest.

Councilmember Brown will discuss this item with you during your workshop.

RECOMMENDED ACTION:

Such meeting could be called by the Mayor with the coordination with the POA Board of Directors President without any formal action from the Council.

ATTACHMENTS:

Councilmember Brown email to Johnnie Thompson dated June 5, 2017.

Johnnie Thompson

From: Bob Brown <1bob.brown@gmail.com>
Sent: Monday, June 5, 2017 8:52 AM
To: 'Johnnie Thompson'
Cc: 'David Baker'
Subject: Item for the City Council Agenda

Johnnie, I would like to add an item to the agenda for David and myself. The item to be discussed is that The City Council and the POA get together on an every two to three month basis to discuss items of common interest within the city, where we can all assist one another in accomplishing certain goals that are beneficial for the community. The timeline for the meetings can be discussed and adjusted as needed, and if a meeting is not required when regularly scheduled, then it can be skipped. I think it is a way we can all keep each other involved and informed, as to what the two organizations are doing within the city.

You are welcome to forward this e-mail on to the other council members and the mayor, if needed prior to adding it to the agenda, as I do not have all of their e-mail addresses as of yet.

Thanks, I appreciate it.

Bob

City of Meadowlakes Stated Meeting Minutes May 16, 2017

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on May 16, 2017, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Clancy Stephenson
Councilmember Alton Fields
Councilmember Jerry Drummond
Councilmember Barry Cunningham
Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Public Works Director Mike Williams
Head Golf Professional Jeremy Grubb

Council Elect Members Present:

David Baker
Bob Brown
Ed O'Hayre

1. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:03 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER:** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Resident David Baker led the Council and guests in prayer.
3. **Discussion/Action: Resolution 2017-04 – “ A RESOLUTION BY THE CITY OF MEADOWLAKES, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF ELECTING THREE COUNCIL MEMBERS, POSITIONS 2, 4 AND 5, TO THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS”.** Councilmember Drummond made a motion to approve Resolution 2017-04 canvassing the returns and declaring the results of May 6, 2017, election in which councilmembers were elected, to positions 2, 4, and 5, to the city council of the City of Meadowlakes. The motion was seconded by Councilmember Stephenson and passed unanimously.
4. **Swearing in of new Council Members and seating of the new Council and Recognition of outgoing Councilmembers.** Mrs. Meiner administered the State of Texas Oath to the new coming councilmembers; David Baker, Bob Brown, and Ed O'Hayre.
5. **Discussion/Action: Election of Mayor Pro-Tem.** After Council discussion, Councilmember Drummond nominated Councilmember Barry to be the Mayor Pro-Tem. The motion was seconded by Councilmember Brown and passed unanimously.
6. **Citizen Comments:** None.
7. **MONTHLY STANDARD LIVE REPORTS:** Mr. Thompson updated the Council and audience on ongoing projects within the City. He summarized the major highlights of the April 2017 monthly reports as listed below.
8. **CONSENT ITEMS:**
 1. April 18, 2017, City Council Meeting Minutes – Loren Meiner, City Secretary
 2. Ordinance Enforcement & Animal Control April 2017 Activity Report – Pat Preston,

Ordinance/Animal Control Officer

3. Patrol April 2017 Activity Report - provided by Meadowlakes Patrol Officers

4. Building Committee April 2017 Activity Report – Blair Feller, Chairman

5. Vandalism April 2017 Report – Loren Meiner, City Secretary

6. Public Works Department April 2017 Activity Report - Mike Williams, PWD

7. April 2017 Financial and Disbursement Reports - Johnnie Thompson, City Manager

After Council discussion, Councilmember Barry made a motion to approve the consent items as presented. The motion was seconded by Councilmember Drummond and passed unanimously.

9. OLD BUSINESS ITEMS:

- A. Discussion/Action: Update on the Interlocal Cooperative Agreement with the City of Marble Falls to obtain wholesale treated effluent.** Mr. Thompson advised the Council and guests that the grant was approved by the Lower Colorado River Authority in the amount of \$58,000 in funding assistance to the City of Marble Falls for the extension of its treated effluent (purple pipe) main to our facility. Included within this grant is a request for \$10,000 in materials to assist the City of Meadowlakes with the extension of the irrigation system to areas of the golf course that are not currently irrigated. Mr. Thompson stated that he would continue to keep the Council up to date on the progress. No action was anticipated.

10. NEW BUSINESS ITEMS:

- A. Discussion/Action: Appointment of Member to the Meadowlakes Public Facility Corporation.** Mr. Thompson briefed the Council and guests on the need to consider the appointment of two new members to the Board of Directors of the Meadowlakes Public Facility Corporation. Current members are Mayor Mary Ann Raesener, Barry Cunningham, and Alton Fields. Mr. Cunningham and Mr. Fields both retired from the City Council, and both indicated no desire to continue to serve on the PFC Board. The PFC Board of Directors must consist of a minimum of three (3) Directors appointed by the City Council to serve one-year terms, or until his or her successor is appointed by the Council. The PFC board is required to meet annually, which normally occurs in September of each year. After Council discussion, Councilmember O'Hayre and Councilmember Drummond volunteered to serve on the Meadowlakes Public Facility Corporation. Councilmember Barry made a motion to appoint Councilmember O'Hayre and Councilmember Drummond as members of the Meadowlakes Public Facility. The motion was seconded by Councilmember Brown and passed unanimously.
- B. Discussion/Action: Appointment of Councilmember Baker to serve as the Council liaison to the Building Committee.** After a brief discussion, Mayor Raesener designated Councilmember Baker as our liaison to the Building Committee.
- C. Discussion/Action: Installation of traffic control devices at various intersections along Deer Lick and Quail Streets.** Mr. Thompson briefed the Council and guests on a request to change several existing "Yield" signs to "Stop" signs along Deer Lick Street at its intersections with Mahan Street, Stewart Street, and San Saba Street. Mr. Thompson attached a site map indicating the existing traffic control devices along these streets are Yield signs. Councilmember Drummond advised the Council and guests that he has witnessed several incidents with vehicle and golf cart drivers not yielding at these particular locations. After Council review and discussion, Councilmember Drummond moved to approve **Resolution 2017-05 "A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING THE "PARKING AND TRAFFIC SIGN MASTER MAP;" PROVIDING A SAVING CLAUSE; PROVIDING A**

SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.” The motion was seconded by Councilmember Brown and passed unanimously.

D. Discussion/Action: Authoring the purchase of an additional lift station pump for the sewage lift station at the sewer treatment plant. Mr. Williams briefed the Council on the need to purchase an additional lift station pump for the sewer lift station at the sewer treatment plant. One of the two needed pumps has been installed with the required electrical control panel. Mr. Williams stated several of the existing pumps in this station will be serviced and cleaned and can be used as backup pumps for the sewage lift station at the intersection of Turkey Run and Spyglass St. The cost of the additional pump is \$9,000 and additional \$1,500 - \$2,000 for appurtenances (valve & check valve) that are required for pump installation. Mr. Thompson advised that he has reviewed the financial condition of the Utility Fund and can certify that the Fund has adequate funds for the requested purchase and related expenditures for its installation. After Council discussion, Councilmember Barry made a motion to approve the purchase of an additional lift station pump for the sewage lift station at the sewer treatment plant. The motion was seconded by Councilmember O’Hayre and passed unanimously.

E. Discussion: Food and Beverage Operations. Mr. Thompson briefed the Council and guests on the reorganization processes being made to the Food & Beverage management operations. Mr. Thompson advised that all existing management personnel had tendered their resignations. An issue that had recently come to light was a communications breakdown between retail golf operations and Food & Beverage. In an effort to eliminate this issue, the Food & Beverage Manager will report directly to the Head Golf Professional instead of to Mr. Thompson. Mrs. Debra Ingalsbe has been hired as the Food & Beverage Manager and is expected to begin work within the week. Mrs. Ingalsbe has extensive experience in event planning and food and beverage operations. Mr. Thompson stated that he is optimistic that we have assembled an excellent management team that will continue to develop our Food & Beverage operation and at the same time make the restaurant and golf course the center of our community. There will be a focus on increasing patronage and add community-based activities. Due to current staffing levels, restaurant hours had to be curtailed temporarily. The restaurant is currently open from 11 a.m. to 3 p.m., Tuesday through Sunday. The bar remains open at its regular hours. Once fully staffed, normal hours of operations will resume. We hope to expand the hours of operation in the very near future and hopefully bring back the Sunday buffets that were so popular. After discussion, no action was required.

F. Discussion/Action: Adjourning to closed session per Section §551. 074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551. 0720. Council adjourned into closed session at 6:00 p.m.

G. Discussion/Action: Reconvene in open session and action as may be required from closed session. Mayor Raesener called the meeting back to order at 7:19 p.m. Mayor Raesener advised that all direct questions regarding restaurant operational policies need to be presented to City Manager Johnnie Thompson. This includes the new private party agreement forms. No action was taken.

11. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next regularly scheduled meeting will be held on Tuesday, June 20, 2017, at 5:00 p.m.

12. ADJOURNMENT: Mayor Raesener adjourned the meeting at 7:21 p.m.

Approved: /S/ Mary Ann Raesener **Date:** May 23, 2017
Mayor, Mary Ann Raesener

Attest: /S/ Loren Meiner **Date:** May 23, 2017
City Secretary, Loren Meiner

NOTICE OF PUBLIC MEETING OF THE MEADOWLAKES CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE MEADOWLAKES CITY COUNCIL MEETING HAS BEEN CANCELED DUE TO LACK OF 72 HOUR NOTICE FOR THE STATED MEETING ON TUESDAY, JUNE 20TH, 2017 BEGINNING AT 5:00 O'CLOCK P.M. IN THE COUNCIL ROOM OF THE MEADOWLAKES CITY HALL, 177 BROADMOOR ST, MEADOWLAKES, TEXAS TO CONSIDER AND ACT UPON THE FOLLOWING AGENDA:

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Loren Meiner, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on June 19, 2017, at 11:00 a.m.

/s/ Loren Meiner
Loren Meiner, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 5-Consent Items
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Date: June 20, 2017

Reference Item: Consent Items

Council Meeting Date: June 29, 2017

Agenda Item: 5-Consent Items

From: Johnnie Thompson, City Manager

Approved by Counsel: N/A

Subject:

Enclosed within your agenda packet, please find several items related to Consent Items. Please note that any item listed under consent can be pulled and deliberated as a separate item.

A. Minutes of previous Council meetings-Attached, please find a draft copy of the minutes of your meeting held on May 16th, 2017. Should you have any corrections, edits or clarification, please contact Loren. Also, please find attached a copy of the notice canceling your meeting scheduled for June 20th. The meeting had to be cancelled due to the required notice and related agenda was not properly posted at the kiosk at City Hall by the City Secretary.

B. Staff Reports:

1. Ordinance Enforcement and Animal Control -In May, a total of 77 warning letters was written covering a broad range of code violations ranging from visible trash containers to trailers parked over three days in driveways. He also issued 12 warning tickets for parking violations and two warning notices, one for an unrestrained dog and the other for a yard in need of mowing. He answered a total of 45 calls in the month of May.
2. Patrol Activity Report – Patrol logged a total of 43 hours, issued one ticket gave six written warnings and six verbal warnings.
3. Building Committee Report – The Building Committee had a rather slow month in May issuing only one fence permit, and granting one variance. Currently, we have eight new homes under construction and have 11 remodeling permits open.
4. Vandalism Report – No vandalism was reported to City Hall during the month of May
5. Public Works Report – Please see the memo from Mike Williams.

C. May 2017 Financial Reports-Please see below

General Fund

Overall, the General Fund is performing quite well, even though year-to-date revenues are below those budgeted. Expenses below those budgeted offset the less than budgeted revenues.

Below please find a brief review of the General Fund:

- **Cash Flow**-In May, the Fund experienced a negative cash flow of just over \$29,000, which is slightly more than budgeted, reducing the Fund's positive cash flow for the fiscal year to just over \$132,700. At the end of May last year, the Fund had a positive cash flow of \$136,700. At the end of May, the Fund had about \$20,000 more cash on deposit than it did at the end of May last year.
- **Revenues/Transfers in** – May's income and transfers in were about \$1,000 less than budgeted for the period. Year-to-date revenues are approximately \$16,500 (4%) less than budgeted for the period, primarily due to less than budgeted revenue from cable franchise fees.
- **Expenses**-For the month of May, were approximately \$2,000 (4%) less than budgeted, year-to-date expenses are approximately \$36,000 (10%) less. Most expense line items are below those budgeted for both the month and year-to-date. Please find a brief comparison of expenditures below:

Expense Category	Month	Year-to-date
Employee Expenses	↓ 4.1%	↓ 4.7%
Administrative Expenses	↓ 5.4%	↓ 11.2%
Public Safety Expenses	↑ 1.5%	↓ 2.6%
Total Expenses	↓ 4.0%	↓ 9.5%

- **Net Gain/Loss** – The General Fund had a net loss of approximately \$31,150 in May when a loss of just under \$32,200 was budgeted. The Fund's net gain for the year-to-date is \$138,258, which is about \$18,900 greater than budgeted.
- **Disbursements** – No out of the ordinary disbursements were made in the month of May.

Utility Fund

The Utility Fund continues to perform better than anticipated (budgeted), both for the month of May as well as for the fiscal year-to-date. May's revenues were about 17% greater than those budgeted while the year-to-date revenues were 7% higher. May's expenses came in just under \$31,000 less than those budgeted, and year-to-date expenses are approximately \$91,000 less than those budgeted.

Below please find a brief review of the Utility Fund:

- **Cash Flow** – The Utility Fund had a positive cash flow of over \$34,000 in May, bringing the Fund's positive cash flow for the fiscal year to approximately \$137,500. The Fund's positive cash flow for the fiscal year is about \$110,000 greater than at the end of May last year and nearly \$172,000 higher than was budgeted for the period for the current fiscal year. At the end of May, the Fund had about \$109,000 more cash on deposit than at the end of May 2016.
- **Revenues** – Revenues generated from increased water sales continue to be the primary contributing factor for the increase in revenues for both the month of May as well as for the fiscal year-to-date. While most other sources of income, except miscellaneous income, remain very near those budgeted for the month and year-to-date. Revenue from water sales for May was approximately \$12,100 (40.6%) greater than those budgeted and about \$27,500 (11%) more than those budgeted for the year-to-date. The increase in miscellaneous income is mainly due to revenues generated from additional services provided to the POA that is

outside of our contract with them (particularly those expenses related to park improvements). May's 2017 income was \$14,000 greater than that of May last year, and the Fund's year-to-date income was about \$56,000 more than for the same time frame last fiscal year.

- **Expenses** – May's expenses were about \$30,000 less than those budgeted for May; this is mainly due to \$25,000 budgeted for new water meters not purchased. The Fund's year-to-date expenses are near \$91,000 less than those budgeted, again, primarily due to less new water meter purchases than was budgeted as well less payroll expense, due to being short one full-time employee. Below, please find a comparison of the major expense line items compared to those budgeted:

Expense Category	Month	Year-to-date
Employee Expenses	↓ 2.5%	↓ 10.2%
Administrative Expenses	↓ 33.1%	↓ 8.2%
Operation and Maintenance	↑ 58.4%	↓ 25.6%
Total Expenses	↓ 23.7%	↓ 10.5%

- **Net Gain/Loss** – The Utility Fund experienced a net gain of nearly \$16,250 in May when a net loss of over \$31,000 was budgeted. The Fund's year-to-date net gain was approximately \$92,000 at the end of May; a \$54,800 loss was budgeted.
- **Disbursements** - May had no out of the ordinary disbursements.

Debt Service Fund

The Debt Service Fund had little activity during the month of May. The Fund had a total of \$10,499 in revenues and no expenditures. Year-to-date income is slightly greater than budgeted while expenses are as budgeted. The next principal and interest payment is due in September.

Recreation Fund

Due to several factors, the Recreation Fund experienced a relatively significant loss in May (\$22,400). However, the Fund still has a net gain of about \$42,800.

Below, please find a brief review of the Recreation Fund:

- **Cash Flow** –In May, the Fund has experienced its first negative cash flow since December. May's negative cash flow is, by far, the largest this fiscal year. The Fund generated approximately \$22,400 fewer revenues than expenses. Most months before May had generated sufficient income from operations to satisfy operational costs.
- **Revenues** – May's revenues were about \$5,700 less than those budgeted, mainly due to decrease income from Food and Beverage, which was about \$8,500 less. Year-to-date revenue for the Fund is just over \$10,000 less than what was budgeted for the period.
- **Expenses** – Expenses for May exceed those budgeted by about \$9,200, with most all major expense line items exceeding those budgeted for the month. The only exception being grounds maintenance expense. Please find an expense comparison for both the month and year-to-date for those budgeted:

Expense Category	Month	Year-to-date
Administrative/House Expenses	↑ 16.0%	↓ 13.0%
Golf Shop Expenses	↑ 51.0%	↑ 2.8%
Grounds Maintenance	↓ 14.8%	↓ 25.5%
Food and Beverage Expense	↑ 14.6%	↑ 3.0%
Total Expenses	↑ 9.8%	↓ 12.0%

Food and Beverage (less house expenses) lost just over \$17,250 in May and had lost nearly \$12,000 so far this fiscal year. If you factor in-house expenses that are directly related to the Food and Beverage Operation, this operation lost nearly \$19,500 in May and has lost about \$29,000 for the fiscal year.

- **Net Gain/Loss** – As previously mentioned, the Fund had a net loss of just over \$22,400 in May, a net loss of around \$7,500 was budgeted. One of the contributing factors to such a large loss in May was that the Fund had three pay periods instead of the normal two. While the Fund did experience a significant loss in May, the Fund maintained a \$43,000 net gain for the fiscal year-to-date. A year-to-date loss of \$34,000 was budgeted.
- **Disbursements** – Most other Funds disbursements were the regular recurring ones with the following exceptions:

Ck. 2006 to Stainless Steals, Inc. for \$1,925 which was for the purchase of a refrigerated replacement prep table for the kitchen.

Ck. 2042 to Perfect Wave Marketing Inc. for \$2,970 which is for updating of the golf course and restaurant website.

Recommendation:

I would recommend the approval of the consent items as presented by Staff.

Attachments:

May Monthly Reports:

Ordinance and Animal Control Report

Patrol Report

Building Committee Report

Vandalism Report

Public Works Report

May 2017 Financial Reports

Should you have any questions, please do not hesitate to give me a call.

Ordinance Enforcement and Animal Control Report
Summary
May 2017

Calls Received: Ordinance line: 18
Animal Control line: 25
Security Gate: 1
City Hall: 1

77 warning letters or notices were issued during the month of May:

3 letters regarding Ordinance 4-5 - pets allowed to leave lot line unrestrained or pet tethered to tree
9 letters regarding Ordinance 4-75 - pets not registered in the City
2 letters regarding Ordinance 6-49 - erosion protection required
20 letters regarding Ordinance 20-55 - trash containers visible from the street
4 letters regarding Ordinance 20-55 - limbs on property over 14 days
12 letters regarding Ordinance 20-55 - yard or lots needing mowing
1 letter regarding Ordinance 20-55 - building material debris on lot
10 letters regarding Ordinance 22-7 - construction sign required or street address required
4 letters regarding Ordinance 28-56 - vehicle, trailer or golf cart parked on lot
1 letter regarding Ordinance 28-56 - golf cart stored on drive
1 letter regarding Ordinance 28-56 - camper parked on street overnight
8 letters regarding Ordinance 28-56 - trailer, boat or RV parked on drive over 3 days
2 letters regarding PMC 302.7 - fence in disrepair

12 Warning tickets were issued regarding Ordinance 28-55 - for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

2 Warning Notices were issued - one regarding Ordinance 4-5 - for allowing dogs past lot line unrestrained and one regarding Ordinance 20-55 & PMC 302.4 - for yard needing mowing

1 One trapped feral cat delivered to Marble Falls Animal Shelter

20 Verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
Animal Control Officer
June 2, 2017

MEADOWLAKES PATROL ACTIVITY REPORT May 2017

<u>DATE</u>	<u>DAY</u>	<u>DEPUTY</u>	<u>START TIME</u>	<u>END TIME</u>	<u>HRS</u>	<u>CITATION</u>	<u>WARNING</u>	<u>VERBAL</u>	<u>OTHER</u>	<u>NOTES</u>	<u>Begin Mileage</u>	<u>End Mileage</u>	<u>Miles Driven</u>
5/1/17	Mon	Bindseil	5PM	9PM	4					Patrol and radar	34411	34422	11
5/2/17	Tues	Bindseil	5PM	9PM	4					Patrol and radar	34555	34567	12
5/3/17	Wed	Koenning	7AM	10Am	3		1			Patrol, radar, and monitor school bus loading	71480	71497	17
5/4/17													
5/5/17													
5/6/17													
5/7/17													
5/8/17													
5/9/17													
5/10/17	Wed	Bindseil	5PM	9PM	4					Patrol and radar	34711	34723	12
5/11/17	Fri	Koenning	3PM	7PM	4		1			Patrol, radar, and monitor school bus unloading	72041	72064	23
5/12/17													
5/13/17													
5/14/17													
5/15/17	Mon	Bindseil	5PM	9PM	4					Patrol and radar	34899	34914	15
5/16/17	Thur	Koenning	7AM	11AM	4		2	3		Patrol, radar, and monitor school bus loading	72471	72489	18
5/17/17													
5/18/17													
5/19/17													
5/20/17													
5/21/17													
5/22/17	Mon	Koenning	3PM	7PM	4			2		Patrol, radar, and monitor school bus loading	73044	73060	16
5/23/17													
5/24/17	Wed	Bindseil	5PM	9PM	4					Patrol and radar	35178	35188	10
5/25/17													
5/26/17	Fri	Koenning	7AM	11AM	4	1	2	1		Patrol, radar, contacted in Clubhouse parking lot by resident of 313 Stewart St. who stated that someone had disconnected his garden hose from the side of his residence and turned the water on sometime during the night. Info only.	73423	73441	18
5/27/17													
5/28/17													
5/29/17													
5/30/17													
5/31/17	Wed	Bindseil	5PM	9PM	4					Patrol and radar	35341	35360	19
TOTALS:					43	1	6	6	0				171

City of Meadowlakes

May 2017

Building Committee Report

Authorized By: Blair Feller,
Building Committee Chairman

Approved Permits

	<i>Issued</i>	<i>Outstanding</i>	<i>Total</i>
Deck			
Fence	1	2	3
Remodel		11	11
New Home		8	8
Variance			
Patio Cover		1	1
Arbor			
Swimming Pool/Hot Tub		2	2
Play Scape		1	1
Other- Boat Docks		3	3
Plat Amendment			
Consultation			
Permit Revision			
Total	1	28	29

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance	1		1
Patio Cover/Stoarge Addition			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total	1		1

City of Meadowlakes

VANDALISM/INCIDENTS – May 2017

None.

MEMORANDUM

Date: June 8, 2017
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park. 2 mowing cycles of vacant lots, new mulch and plants were completed at the gate, continued work on the repair/replacement of a portion of the fence between Meadowlakes and Marble Falls in the area of the cemetery. We have started installing new fence posts for the replacement privacy fence and expect to begin installing the fence pickets sometime next week.
2. Johnnie and Mike continue to work with R.C. Collins, P.E. with Southwest Engineers along with 2 other consulting engineers regarding the possible upgrades to the raw water pump station as well as pump replacement at the water treatment plant. We are also looking at options for either raising or relocating the sewage lift station on Firestone Drive which is located in the 100 year floodplain. Southwest Engineers has provided engineering services for Meadowlakes for the past 20 years.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. We will be having a meeting with representatives from FEMA in the near future to discuss including a provision to allow boat docks to be constructed without a variance and any corrections that need to be made to the new maps. Once that process has been completed the new maps will become effective in 10-12 months. FEMA will be at the Marble Falls Lakeside Pavilion for a county-wide meeting on June 21st to review the process for adopting the new maps and answer any questions that we may have. Please contact me should you have any questions about this or if you would like to attend this meeting.
4. Drainage improvements at the wastewater treatment plant are complete except for the new headwall installation that Johnnie has mentioned.
5. Staff has started the expansion of an existing equipment shed at the wastewater treatment plant. Once complete this will be an enclosed building to house our sewer jet machine as well as to provide additional storage.
6. 2 new residential irrigation system permits were issued and 1 new water tap has been installed on Pinehurst for a new home being built.

7. Mike is scheduled to meet with representatives from the City of Marble Falls on Monday, June 12 to discuss the progress and plans for the purple pipe project to provide additional water for golf course irrigation. An update will be presented at your regular meeting.

8. The new city website is up and running. There are still some additional files to upload and some minor changes that need to be made.

9. As you can see there have been 2 new television monitors that have been installed in Totten Hall to help with visual aids during city council or POA meetings.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017
January	8.1	6.1	7	7.3
February	7.5	7	7.6	8.0
March	11.3	7.8	10.3	11.5
April	14.4	11.9	9.9	12.7
May	12	8.9	9.2	16.5
June	11.3	13	15	
July	15.2	24.3	24.8	
August	16.3	24.7	18.6	
September	15.3	21.8	17.9	
October	17.1	17.8	18.8	
November	9.2	7.7	10.5	
December	7.8	6.5	7.4	
Annual Total	145.5	157.5	157	

City of Meadowlakes

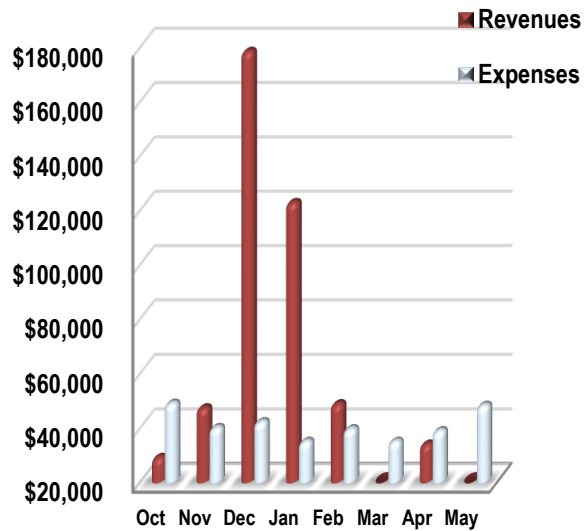
May 2017 Financial Statements

Run Date: 6/6/2017

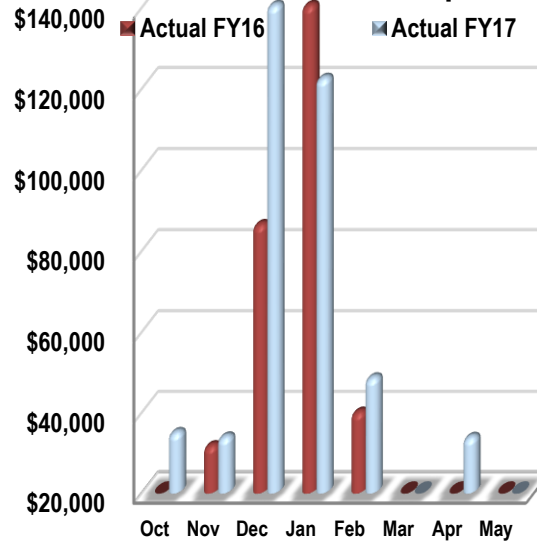
General Fund Snapshot

May 2017

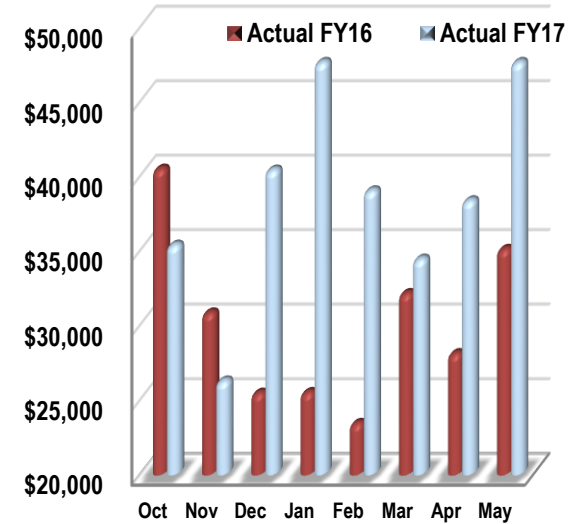
Income vs. Expense Trend



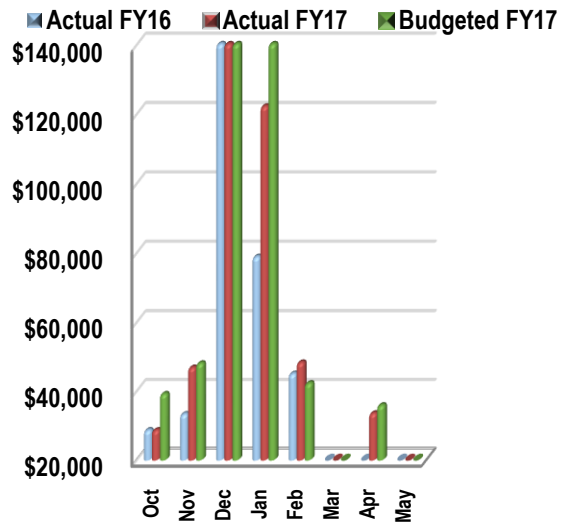
Prev Year Income Comparison



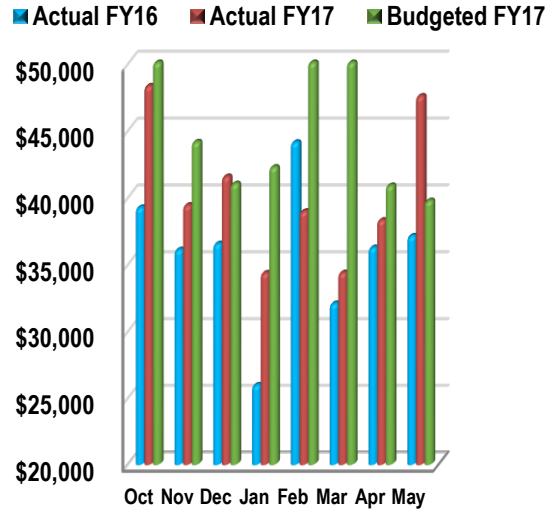
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

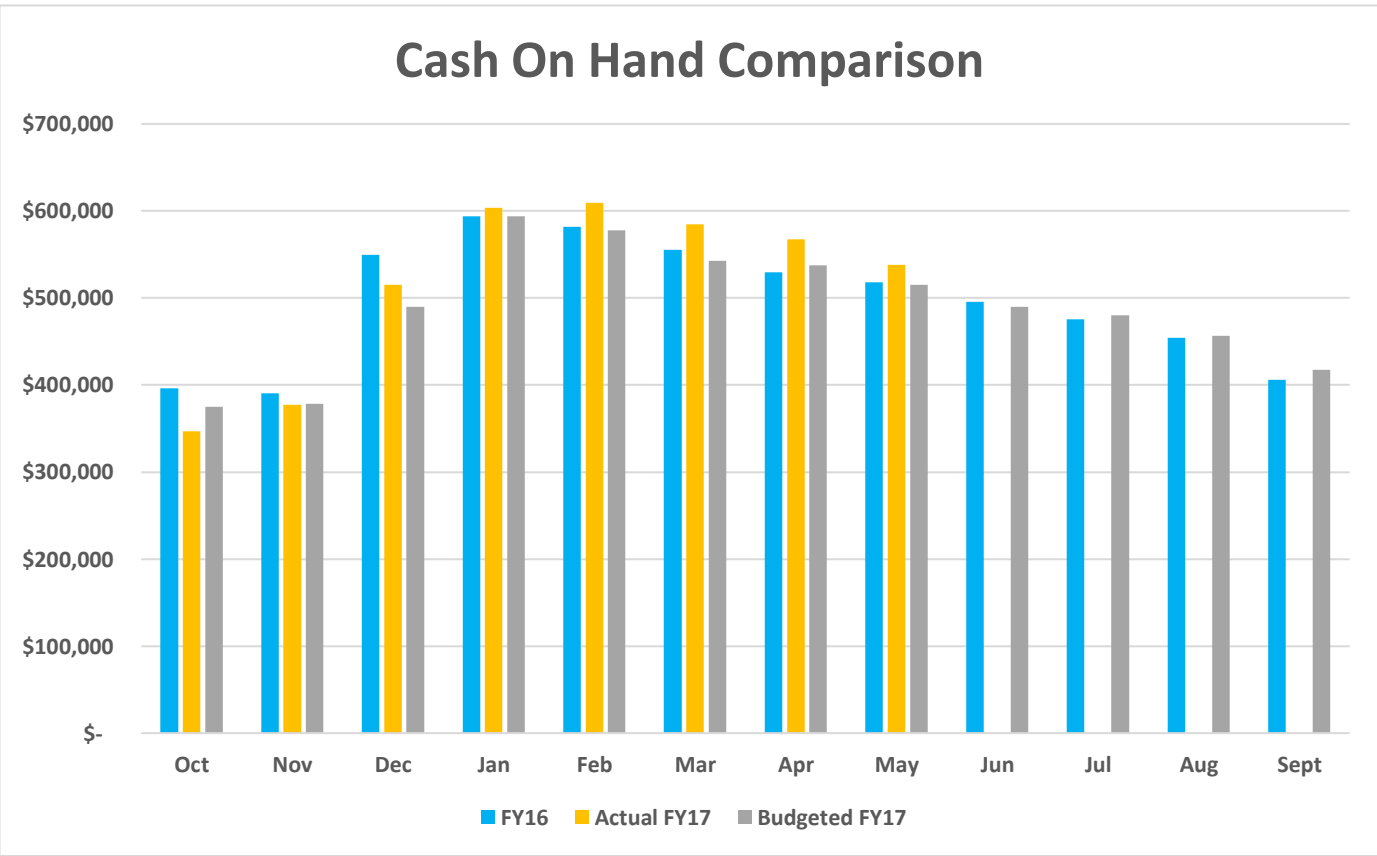
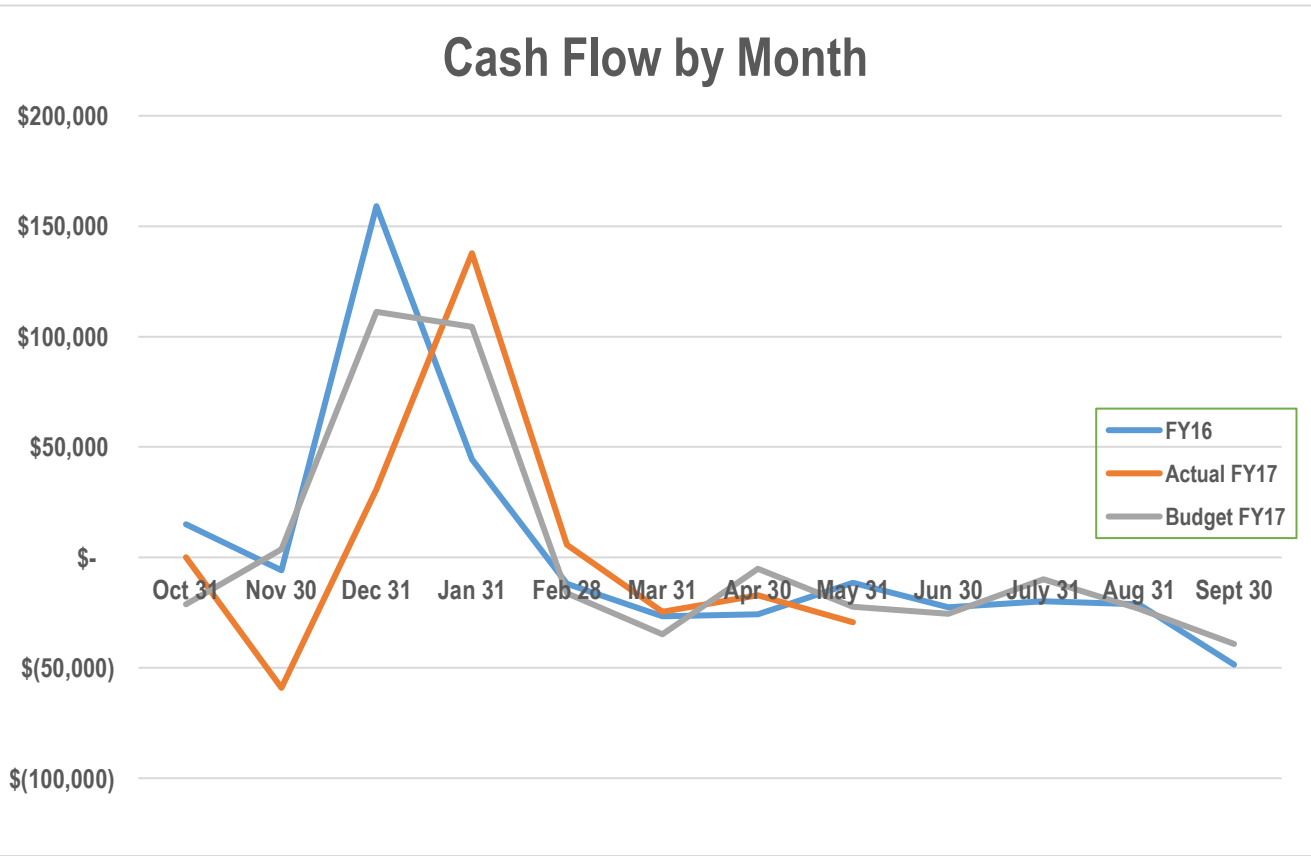


Account Balances

<u>Cash</u>	5/31/2017	5/31/2016
Checking Account	\$ 297,028	\$ 277,028
CD's	\$ 241,008	\$ 241,008
Total Cash	\$ 538,036	\$ 518,036
 <u>Current Assets</u>	 \$ 16,187	 \$ 14,944
 <u>Current Payables</u>	 \$ 55,263	 \$ 53,026
 <u>Net Gain/(Loss)</u>	 \$ 138,258	 \$ 110,532
 <u>Cash Flow (+/-)</u> (FY to Date)	 \$ 132,256	 \$ 136,718

City of Meadowlakes-General Fund FY 17 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$405,780	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$538,036	\$538,036	\$538,036	
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$538,036	\$538,036	\$538,036	\$538,036	
CASH RECEIPTS														Total
Ad Valorem Tax		\$1,409	\$33,833	\$165,629	\$98,152	\$28,375	\$1,024	\$6,590	\$2,937					\$337,949
Franchise Fee		\$14,582	\$1,270	\$0	\$7,001	\$5,446	\$0	\$12,156	\$1,156					\$41,611
Miscellaneous		\$2,889	\$23,406	\$1,036	\$1,516	\$2,589	\$645	\$1,913	\$1,523					\$35,517
Inspection/Bldg. Fee Deposits		\$2,495	\$1,696	\$3,100	\$2,215	\$4,700	\$420	\$2,945	\$950					\$18,521
Transfer in from other Funds		\$11,092	\$11,092	\$11,092	\$15,661	\$12,615	\$12,615	\$18,020	\$11,092					\$103,279
TOTAL CASH RECEIPTS		\$32,467	\$71,297	\$180,857	\$124,545	\$53,726	\$14,703	\$41,624	\$17,658	\$0	\$0	\$0	\$0	\$536,877
Total cash available	\$405,780	\$438,247	\$418,007	\$558,387	\$639,848	\$657,330	\$624,028	\$626,295	\$585,098	\$538,036	\$538,036	\$538,036	\$538,036	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$43,284	\$1,146	\$1,609	\$1,975	\$10,126	\$618	\$4,153	\$867					\$63,778
Employee Related Expense		\$22,772	\$27,450	\$23,318	\$23,695	\$25,063	\$23,505	\$27,401	\$33,266					\$206,470
Administrative Expenses		\$15,326	\$3,426	\$9,228	\$1,734	\$3,699	\$5,908	\$17,339	\$3,013					\$59,673
Public Safety		\$10,155	\$8,455	\$8,929	\$8,840	\$8,117	\$9,326	\$9,962	\$9,916					\$73,700
														\$0
Total Cash Paid Out-Operational		\$91,537	\$40,477	\$43,084	\$36,244	\$47,005	\$39,357	\$58,855	\$47,062	\$0	\$0	\$0	\$0	\$403,621
CASH PAID OUT- NON - OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0					\$1,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Contingencies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
TOTAL CASH PAID OUT		\$91,537	\$40,477	\$43,084	\$36,244	\$48,005	\$39,357	\$58,855	\$47,062	\$0	\$0	\$0	\$0	\$404,621
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$538,036	\$538,036	\$538,036	\$538,036	
Change in Cash														Total
Difference Beginning to End of Month		(\$59,070)	\$30,820	\$137,773	\$88,301	\$5,721	(\$24,654)	(\$17,231)	(\$29,404)	\$0	\$0	\$0	\$0	\$132,256
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$59,070)	(\$28,250)	\$109,523	\$197,824	\$203,545	\$178,891	\$161,660	\$132,256	\$132,256	\$132,256	\$132,256	\$132,256	



City of Meadowlakes-General Fund

Balance Sheet

	May 31, 2017	Apr 30 2017	May 31, 2016
ASSETS			
Current Assets			
Checking/Savings			
05-1000 - General Fund Cash			
05-1035 - First State Bank	\$ 296,878	\$ 326,281	\$ 276,878
05-1050 - Petty Cash	\$ 150	\$ 150	\$ 150
05-1055 - CD's Held by 1st State Central			
05-1056 - CD-#31961	\$ 50,206	\$ 50,206	\$ 50,206
05-1057 - CD-#31962	\$ 50,216	\$ 50,216	\$ 50,216
05-1058 - CD-#51963	\$ 50,216	\$ 50,216	\$ 50,216
05-1059 - CD-#31964	\$ 50,206	\$ 50,206	\$ 50,206
05-1082 - CD #31971	\$ 40,164	\$ 40,164	\$ 40,164
Total 05-1055 - CD's Held by 1st State Central	\$ 241,008	\$ 241,008	\$ 241,008
Total 05-1000 - General Fund Cash	\$ 538,036	\$ 567,439	\$ 518,036
Total Checking/Savings	\$ 538,036	\$ 567,439	\$ 518,036
Other Current Assets			
05-1046 - Texas Dept. of Transp Escrow Dep	\$ 200	\$ 200	\$ 200
05-1360 - Property Taxes Receivable	\$ 11,405	\$ 11,405	\$ 11,647
05-1650 - Prepaid Payroll			
05-1651 - Prepaid Salary	\$ 4,588	\$ 4,588	\$ 3,097
05-1650 - Prepaid Payroll - Other	\$ (6)	\$ (6)	\$ -
Total 05-1650 - Prepaid Payroll	\$ 4,582	\$ 4,582	\$ 3,097
Total Other Current Assets	\$ 16,187	\$ 16,187	\$ 14,944
Total Current Assets	\$ 554,223	\$ 583,626	\$ 532,980
Other Assets			
05-1652 - Receivables from Other Funds	\$ 7,086	\$ 16,117	\$ -
Total Other Assets	\$ 7,086	\$ 16,117	\$ -
TOTAL ASSETS	\$ 561,309	\$ 599,743	\$ 532,980
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
05-1900 - Accounts Payable			
05-1925 - Accounts Payable Current	\$ 2,362	\$ 1,136	\$ 3,412
05-1930 - Accounts Payable Other	\$ (311)	\$ (311)	\$ -
Total 05-1900 - Accounts Payable	\$ 2,051	\$ 825	\$ 3,412
Total Accounts Payable	\$ 2,051	\$ 825	\$ 3,412
Other Current Liabilities			
05-2020 - Deferred Revenue	\$ 11,405	\$ 11,405	\$ 11,647
05-2160 - Special Restricted Funds			
05-2125 - Unemployment Reserve Fund	\$ 3,776	\$ 2,145	\$ 11,000
05-2150 - Discretionary Fund-Judicial			
05-2151 - Security Fund	\$ 300	\$ 300	\$ 865

City of Meadowlakes-General Fund

Balance Sheet

	May 31, 2017	Apr 30 2017	May 31, 2016
05-2152 · Technical Fund	\$ 400	\$ 400	\$ 400
Total 05-2150 · Discretionary Fund-Judicial	\$ 700	\$ 700	\$ 1,265
05-2164 · Facilities Replacement & Major	\$ 7,345	\$ 7,345	\$ 7,345
05-2166 · Fire Department Reserve Fund-	\$ -	\$ -	\$ -
Total 05-2160 · Special Restricted Funds	\$ 11,821	\$ 10,190	\$ 19,610
05-2250 · Time Payment Plan	\$ 457	\$ 457	\$ 457
05-2300 · Building Committee Deposits			
05-2320 · Deposits-Clean-up	\$ 17,400	\$ 18,150	\$ 13,000
05-2340 · Inspection Fees	\$ 9,180	\$ 9,423	\$ 8,312
Total 05-2300 · Building Committee Deposits	\$ 26,580	\$ 27,573	\$ 21,312
05-3125-Fire Department Reserve	\$ 5,000	\$ 5,000	\$ -
Total Other Current Liabilities	\$ 55,263	\$ 54,625	\$ 53,026
Total Current Liabilities	\$ 57,314	\$ 55,450	\$ 56,438
Total Liabilities	\$ 57,314	\$ 55,450	\$ 56,438
Equity			
05-3100 · Opening Balance Equity	\$ 83,493	\$ 83,493	\$ 83,493
05-3140 · Retained Earnings	\$ 282,129	\$ 282,129	\$ 282,516
Net Income	\$ 138,258	\$ 119,364	\$ 110,532
Total Equity	\$ 503,880	\$ 484,986	\$ 476,542
TOTAL LIABILITIES & EQUITY	\$ 561,194	\$ 540,436	\$ 532,980

City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual

Run date 6-6-17

Ordinary Income/Expense

Income

	May 2017	Budget	FY to Date	Budget
05-4120 · Ad Valorem Tax	2,937	\$ 3,876	\$ 340,939	\$ 341,828
05-4121 · Franchise Fees				
05-4140 · PEC Franchise Tax	1,156	\$ -	\$ 25,005	\$ 28,000
05-4160 · Cable Franchise Tax	0	\$ 1,248	\$ 12,843	\$ 26,250
05-4170 · Telephone Franchise Tax	0	\$ -	\$ 3,763	\$ 3,874
05-4121 · Franchise Fees - Other			\$ -	
Total 05-4121 · Franchise Fees	1,156	\$ 1,248	\$ 41,611	\$ 58,124
05-4180 · Liquor Tax	0	\$ -	\$ 1,044	\$ 975
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	200	\$ 300	\$ 1,850	\$ 1,280
05-4240 · Remodeling Permits	0	\$ 140	\$ 1,350	\$ 570
05-4260 · Fence & Decks Permits	50	\$ 138	\$ 600	\$ 862
05-4290 · Misc. Bldg. Revenue	140	\$ 80	\$ 940	\$ 680
Total 05-4200 · City Bldg. Permits	390	\$ 658	\$ 4,740	\$ 3,392
05-4300 · Judicial				
05-4320 · Court Costs	\$ -	\$ -	\$ -	\$ -
05-4340 · Court Fines	\$ 529	\$ 160	\$ 2,096	\$ 2,880
05-4380 · Administrative Fee	\$ -	\$ -	\$ -	\$ -
Total 05-4300 · Judicial	\$ 529	\$ 160	\$ 2,096	\$ 2,880
05-4600 · Miscellaneous				
05-4400 · Interest Earned	\$ -	\$ -	\$ -	\$ -
05-4440 · Money Market	\$ -	\$ -	\$ 2	\$ -
Total 05-4400 · Interest Earned	\$ -	\$ -	\$ 2	\$ -
05-4460 · Interest - Investments	\$ -	\$ -	\$ -	\$ -
05-4620 · Pet Registration Fee	\$ 116	\$ 144	\$ 1,340	\$ 1,188
05-4630 · Miscellaneous	\$ 106	\$ 50	\$ 493	\$ 375
Total 05-4600 · Miscellaneous	\$ 222	\$ 194	\$ 1,835	\$ 1,563
Total Income	\$ 5,234	\$ 6,136	\$ 392,265	\$ 408,762
Gross Profit	\$ 5,234	\$ 6,136	\$ 392,265	\$ 408,762

City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual

Run date 6-6-17

Expense

5000 · Administrative Expenses

5001 · Employee Expenses

05-6000 · Employee Expenditures

05-6010 · Salary - Exempt	\$ 16,407	\$ 16,870	\$ 93,328	\$ 95,600
05-6015 · Salary - Non-exempt Employees	\$ 11,068	\$ 11,625	\$ 66,077	\$ 65,840
05-6020 · Salary - Part time	\$ -	\$ -	\$ -	\$ -
05-6025 · FICA/Medicare	\$ 2,102	\$ 1,600	\$ 12,473	\$ 13,500
05-6027 · Longevity Pay	\$ -	\$ -	\$ 3,938	\$ 4,300
05-6040 · Retirement	\$ 262	\$ 500	\$ 1,629	\$ 4,250
05-6045 · Health Insurance	\$ 3,178	\$ 3,403	\$ 25,467	\$ 27,224
05-6070 · Unemployment Reserve Exp	\$ -	\$ -	\$ -	\$ 1,000
05-6071 · Training & Travel	\$ 100	\$ 375	\$ 560	\$ 1,125
05-6072 · Dues and Memberships	\$ -	\$ 250	\$ -	\$ 750
05-6075 · Miscellaneous	\$ 149	\$ 75	\$ 938	\$ 675
05-6000 · Employee Expenditures - Other	\$ -	\$ -	\$ -	\$ -
Total 05-6000 · Employee Expenditures	\$ 33,266	\$ 34,698	\$ 204,410	\$ 214,264
Total 5001 · Employee Expenses	\$ 33,266	\$ 34,698	\$ 204,410	\$ 214,264

5010 · Administrative Expenses

05-5000 · Property Tax Collection Expense

05-5020 · Quarterly Expense	\$ -	\$ -	\$ 5,770	\$ 9,075
05-5040 · Collection Expense	\$ -	\$ -	\$ -	\$ -
05-5000 · Property Tax Collection Expense - Other	\$ -	\$ -	\$ -	\$ -

Total 05-5000 · Property Tax Collection Expense	\$ -	\$ -	\$ 5,770	\$ 9,075
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05-5100 · City Building Committee	\$ -	\$ -	\$ 53	\$ 500
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05-5500 · Flood Plain/Emergency Mgt.	\$ 20	\$ 500	\$ 520	\$ 1,000
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05-6100 · Professional Services

05-6110 · City Attorney-General	\$ -	\$ 250	\$ 4,455	\$ 2,000
05-6305 · Audit	\$ -	\$ -	\$ 14,500	\$ 16,000
05-6310 · Election	\$ 1,447	\$ 750	\$ 1,447	\$ 750
05-6366 · Codification Expense	\$ -	\$ -		\$ 4,000

Total 05-6100 · Professional Services	\$ 1,447	\$ 1,000	\$ 20,402	\$ 22,750
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05-6320 · Office Expense/Supplies	\$ 469	\$ 450	\$ 3,175	\$ 3,700
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05-6325 · Lease-Copier	\$ 246	\$ 300	\$ 1,720	\$ 2,400
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05-6326 · Office Equipment Repair & Maint	\$ -	\$ 375	\$ 453	\$ 3,000
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05-6327 · Cap Exp Under \$5000	\$ -	\$ -	\$ -	\$ 3,000
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05-6330 · Postage	\$ 163	\$ 250	\$ 654	\$ 1,850
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05-6340 · Memberships-Various	\$ -	\$ -	\$ 160	\$ 1,125
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05-6350 · Telephone	\$ 549	\$ 250	\$ 2,318	\$ 2,000
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05-6355 · Miscellaneous	\$ 89	\$ 335	\$ 2,479	\$ 2,660
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05-6365 · Website Hosting & Upgrade	\$ 600		\$ 1,073	\$ 3,000
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Total 5010 · Administrative Expenses	\$ 3,583	\$ 3,460	\$ 38,777	\$ 56,060
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**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

Run date 6-6-17

	May 2017	Budget	FY to Date	Budget
5020 - Insurance Expense				
05-6050 - Insurance - Worker's Comp	\$ -	\$ -	\$ 1,132	\$ 2,125
05-6210 - Liability	\$ -	\$ -	\$ 2,941	\$ 3,500
05-6220 - Crime	\$ -	\$ -	\$ 500	\$ 525
05-6230 - Errors & Omissions	\$ -	\$ -	\$ 5,442	\$ 5,600
Total 5020 - Insurance Expense	\$ -	\$ -	\$ 10,015	\$ 11,750
5030 - Judicial Expense				
05-5705 - Education	\$ -	\$ -	\$ -	\$ 250
05-5710 - Membership	\$ -	\$ -	\$ -	\$ -
05-5720 - Prosecuting Attorney	\$ 300	\$ 300	\$ 2,400	\$ 2,400
05-5725 - Court Software	\$ -	\$ -	\$ 3,605	\$ 3,500
05-5727 - Office Lease - Judge	\$ 200	\$ 200	\$ 1,600	\$ 1,600
05-5730 - Administrative Expense	\$ -	\$ 63	\$ 461	\$ 498
Total 5030 - Judicial Expense	\$ 500	\$ 563	\$ 8,066	\$ 8,248
5040 - Building and Facility Operation				
05-6360 - Office Maintenance-Cleaning	\$ 260	\$ 335	\$ 2,080	\$ 2,670
05-6410 - Maintenance & Repair	\$ -	\$ 415	\$ 62	\$ 3,340
05-6420 - Electric Service	\$ 38	\$ 290	\$ 1,682	\$ 2,340
05-6430 - Ins-Real Estate & Pers Prop	\$ -	\$ -	\$ 916	\$ 1,000
Total 5040 - Building and Facility Operation	\$ 298	\$ 1,040	\$ 4,740	\$ 9,350
Total 5000 - Administrative Expenses	\$ 37,647	\$ 39,761	\$ 266,008	\$ 299,672
6000 - Public Safety				
6010 - Ordinance Enforcement				
05-5225 - Ordinance Employee	\$ 1,284	\$ 1,250	\$ 7,276	\$ 8,250
05-5226 - Ordinance FICA/Med	\$ 151	\$ 115	\$ 680	\$ 654
05-5228 - Insurance - Worker's Comp	\$ -	\$ -	\$ -	\$ 150
05-5274 - Mileage	\$ -	\$ 100	\$ 99	\$ 1,825
05-5280 - Supplies/Miscellaneous	\$ 40	\$ 225	\$ 688	\$ 800
6010 - Ordinance Enforcement - Other	\$ 30	\$ -	\$ 30	\$ -
Total 6010 - Ordinance Enforcement	\$ 1,505	\$ 1,690	\$ 8,773	\$ 11,679
6020 - Animal Control				
05-5320 - Salaries	\$ 690	\$ 665	\$ 4,099	\$ 5,340
05-5330 - Animal Control FICA	\$ -	\$ 62	\$ 141	\$ -
05-5340 - Ins-Worker's Comp	\$ -	\$ -	\$ 282	\$ 300
05-5360 - Pet Holding Fee/Rabies	\$ -	\$ -	\$ 180	\$ 502
05-5380 - Supplies/Miscellaneous	\$ 30	\$ 62	\$ 1,597	\$ 502
Total 6020 - Animal Control	\$ 720	\$ 789	\$ 6,299	\$ 6,644
6030 - Traffic Control				
05-5610 - Salary & Wages	\$ 1,458	\$ 1,038	\$ 9,833	\$ 8,348
05-5615 - FICA/Med	\$ 112	\$ 80	\$ 775	\$ 680
05-5620 - Ins-Worker's Comp	\$ -	\$ -	\$ 318	\$ 325

City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual

Run date 6-6-17				
	May 2017	Budget	FY to Date	Budget
05-5625 · Ins-Auto Liability	\$ -	\$ -	\$ -	\$ -
05-5630 · Ins-Law Enf Liability	\$ -	\$ -	\$ 1,122	\$ 1,145
05-5650 · Misc. Traffic Control Exp.	\$ -	\$ 50	\$ 192	\$ 400
Total 6030 · Traffic Control	\$ 1,570	\$ 1,168	\$ 12,240	\$ 10,898
6050 · Contract Emergency Service				
05-6610 · Marble Falls EMS	\$ 2,958	\$ 2,950	\$ 23,667	\$ 23,700
05-6620 · Marble Falls Fire	\$ 3,095	\$ 3,105	\$ 24,757	\$ 24,840
Total 6050 · Contract Emergency Service	\$ 6,053	\$ 6,055	\$ 48,424	\$ 48,540
Total 6000 · Public Safety	\$ 9,848	\$ 9,702	\$ 75,736	\$ 77,761
Total Expense	\$ 47,495	\$ 49,463	\$ 341,744	\$ 377,433
Net Ordinary Income	\$ (42,261)	\$ (43,327)	\$ 50,521	\$ 31,329
Other Income/Expense				
Other Income				
05-4650 · Transfer in From Other Funds				
05-4651 · Transfer in from Utility Fund	\$ 8,634	\$ 8,634	\$ 69,070	\$ 69,069
05-4652 · Transfer in Recreation Fund	\$ 2,458	\$ 2,496	\$ 19,667	\$ 19,966
Total 05-4650 · Transfer in From Other Funds	\$ 11,092	\$ 11,130	\$ 88,737	\$ 89,035
Total Other Income	\$ 11,092	\$ 11,130	\$ 88,737	\$ 89,035
Other Expense				
7000 · Non-Operating Expense				
05-8500 · Transfers Out				
05-8502 · Transfer to RCC Fund	\$ -	\$ -	\$ 500	\$ 500
05-8501 · Transfer or PWD	\$ -	\$ -	\$ 500	\$ 500
Total 05-8500 · Transfers Out	\$ -	\$ -	\$ 1,000	\$ 1,000
05-8700 · Capital Expenditure over \$5,000	\$ -	\$ -	\$ -	\$ -
Total 7000 · Non-Operating Expense	\$ -	\$ -	\$ 1,000	\$ 1,000
Total Other Expense	\$ -	\$ -	\$ 1,000	\$ 1,000
Net Other Income	\$ 11,092	\$ 11,130	\$ 87,737	\$ 88,035
Net Income	\$ (31,169)	\$ (32,197)	\$ 138,258	\$ 119,364

City of Meadowlakes

General Fund

Check Detail

May 2017

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	05/01/2017	Marble Falls Area VFD, Inc.	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	05/01/2017	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	EFT	05/01/2017	Marble Falls Area EMS Inc.	05-1035 · First State Bank		-2,958.33
				05-6610 · Marble Falls EMS	-2,958.33	2,958.33
TOTAL					-2,958.33	2,958.33
Check	EFT	05/31/2017	Katherine McAnally	05-1035 · First State Bank		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	15403	05/04/2017	Pat Preston	05-1035 · First State Bank		-20.52
Bill	Reimburse	04/23/2017		05-5274 · Mileage	-20.52	20.52
TOTAL					-20.52	20.52
Bill Pmt -Check	15404	05/04/2017	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23518	04/18/2017		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Check	15405	05/11/2017	ATS	05-1035 · First State Bank		-643.50
Bill	I-703619	04/18/2017		05-2340 · Inspection Fees	-643.50	643.50
TOTAL					-643.50	643.50
Bill Pmt -Check	15406	05/11/2017	Frontier	05-1035 · First State Bank		-274.85
Bill	5/4/17 Stmt	05/04/2017		05-6350 · Telephone	-274.85	274.85
TOTAL					-274.85	274.85

City of Meadowlakes
General Fund
Check Detail
May 2017

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15407	05/11/2017	Pedernales Electric Coop	05-1035 · First State Bank		-189.27
Bill	3/25-4/24/17	04/26/2017		05-6420 · Electric Service	-189.27	189.27
TOTAL					-189.27	189.27
Bill Pmt -Check	15408	05/11/2017	Revize, LLC	05-1035 · First State Bank		-600.00
			Website hosting for one year			
Bill	4939	05/10/2017		05-6365 · Website Hosting & Upgrade	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	15409	05/11/2017	Sprint	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	15410	05/11/2017	Sprint	05-1035 · First State Bank		-24.60
Bill	April 2017 S	04/24/2017		05-6350 · Telephone	-24.60	24.60
TOTAL					-24.60	24.60
Bill Pmt -Check	15411	05/18/2017	Card Service Center	05-1035 · First State Bank		-129.48
Bill	4/28/17 Stm	04/28/2017		05-5650 · Misc. Traffic Control Exp.	-47.05	47.05
				05-6320 · Office Expense/Supplies	-82.43	82.43
TOTAL					-129.48	129.48
Bill Pmt -Check	15412	05/18/2017	City of Meadowlakes PWD	05-1035 · First State Bank		-804.91
Bill	17-0515-01	05/15/2017		05-6350 · Telephone	-274.57	274.57
				05-6071 · Training & Travel	-100.00	100.00
				05-6075 · Miscellaneous	-13.98	13.98
				05-6330 · Postage	-163.07	163.07
				05-6320 · Office Expense/Supplies	-133.19	133.19
				05-5280 · Supplies/Miscellaneous	-29.98	29.98
				05-5380 · Supplies/Miscellaneous	-29.98	29.98
				05-5230 · Ordinance Misc. Exp.	-40.40	40.40
				05-5500 · Flood Plain/Emergency Mgt.	-19.74	19.74
TOTAL					-804.91	804.91
Bill Pmt -Check	15413	05/18/2017	Debbie Holley.	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00

City of Meadowlakes
General Fund
Check Detail
May 2017

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15414	05/18/2017	Marble Falls Area EMS Inc.	05-1035 · First State Bank		-759.14
Bill	2017 1ST Q	05/15/2017		05-2160 · Special Restricted Funds	-759.14	759.14
TOTAL					-759.14	759.14
Bill Pmt -Check	15415	05/18/2017	Pedernales Electric Coop	05-1035 · First State Bank		-38.25
Bill	4/6-5/7/17 S	05/09/2017		05-6420 · Electric Service	-38.25	38.25
TOTAL					-38.25	38.25
Bill Pmt -Check	15416	05/18/2017	Sweetwarer Construction.	05-1035 · First State Bank		-500.00
Bill	Refund	05/15/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	15417	05/18/2017	Thomas' Bait Shop <i>Voided</i>	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	15418	05/18/2017	Thomas' Bait Shop <i>Council plaques</i>	05-1035 · First State Bank		-135.00
Bill	20170673	05/18/2017		05-6075 · Miscellaneous	-135.00	135.00
TOTAL					-135.00	135.00
Bill Pmt -Check	15419	05/25/2017	Business Center	05-1035 · First State Bank		-89.97
Bill	122175E	05/16/2017		05-6355 · Miscellaneous	-89.97	89.97
TOTAL					-89.97	89.97
Bill Pmt -Check	15420	05/25/2017	Condor Document Service	05-1035 · First State Bank		-32.00
Bill	CML51917	05/22/2017		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00
Bill Pmt -Check	15421	05/25/2017	James Ridder	05-1035 · First State Bank		-500.00
Bill	Refund	05/24/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00

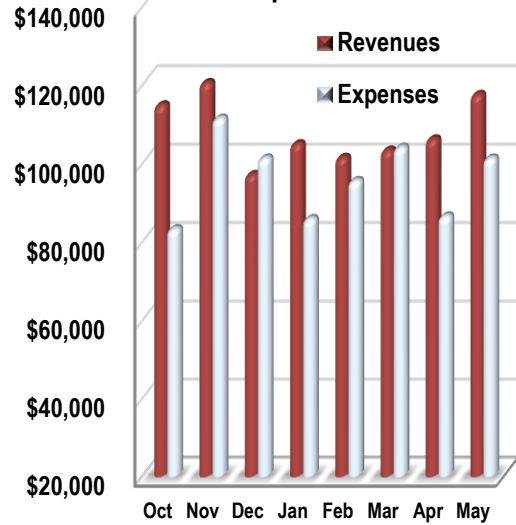
City of Meadowlakes
General Fund
Check Detail
May 2017

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15422	05/25/2017	Jordan Custom Homes	05-1035 · First State Bank		-250.00
Bill	Refund	05/23/2017		05-2320 · Deposits-Clean-up	-250.00	250.00
TOTAL					-250.00	250.00
Bill Pmt -Check	15423	05/25/2017	Texas DMV	05-1035 · First State Bank		-2.00
Bill	2001 F150	05/25/2017		05-6355 · Miscellaneous	-2.00	2.00
TOTAL					-2.00	2.00
Bill Pmt -Check	15424	05/25/2017	Xerox Corporation	05-1035 · First State Bank		-328.48
Bill	089004978	05/01/2017		05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Expense/Supplies	-82.83	82.83
TOTAL					-328.48	328.48
Total May 2017 General Fund Disbursements						<u><u>12,134.88</u></u>

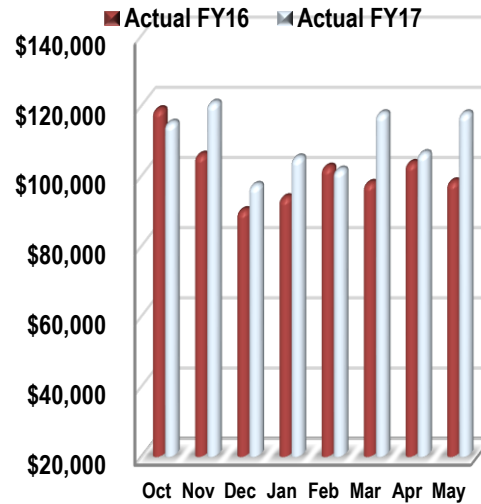
Utility Fund Snapshot

May 2017

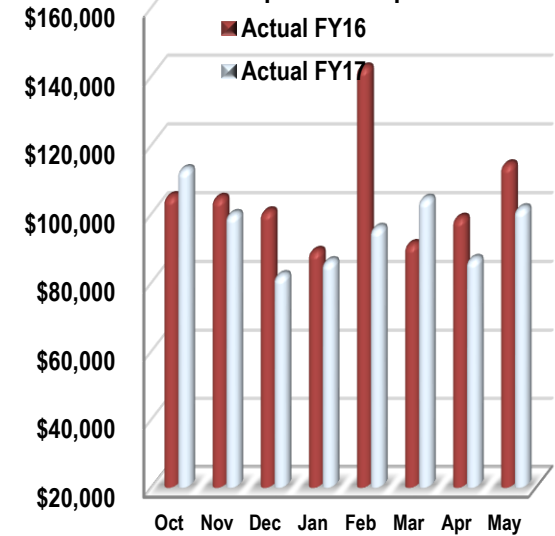
Income vs. Expense Trend



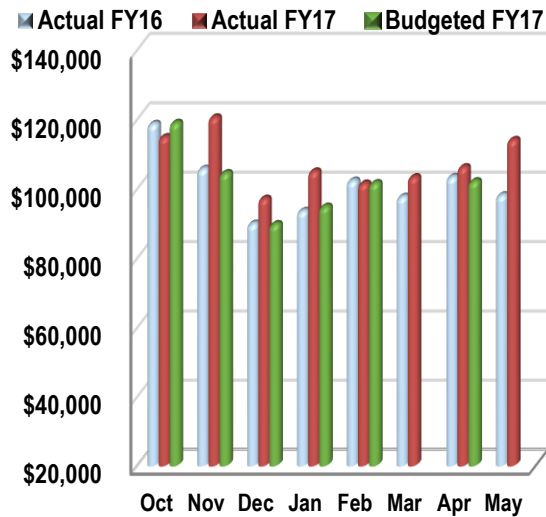
Prev Year Income Comparison



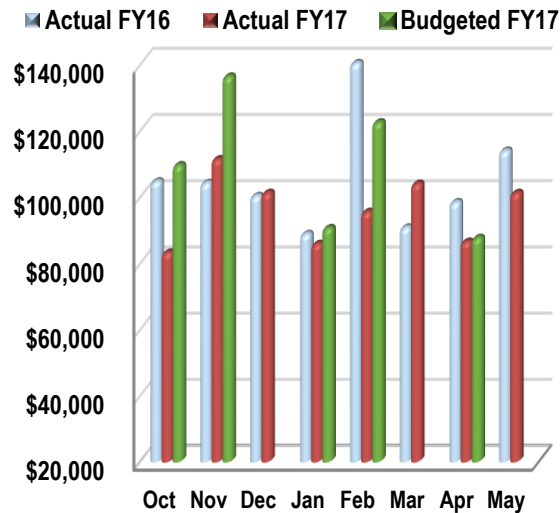
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

<u>Cash</u>	5/31/2017	5/31/2016
Checking Account	\$ 292,366	\$ 183,403
CD's	\$ 251,109	\$ 251,109
Total Cash	\$ 543,577	\$ 434,512
 <u>Current Receivables</u>	 \$ 91,917	 \$ 103,814
 <u>Current Payables</u>	 \$ 134,333	 \$ 199,508
 <u>Net Gain/(Loss)</u>	 \$ 91,966	 \$ (34,556)
 <u>Cash Flow (+/-)</u>	 \$ 137,486	 \$ 2,374
(FY to Date)		

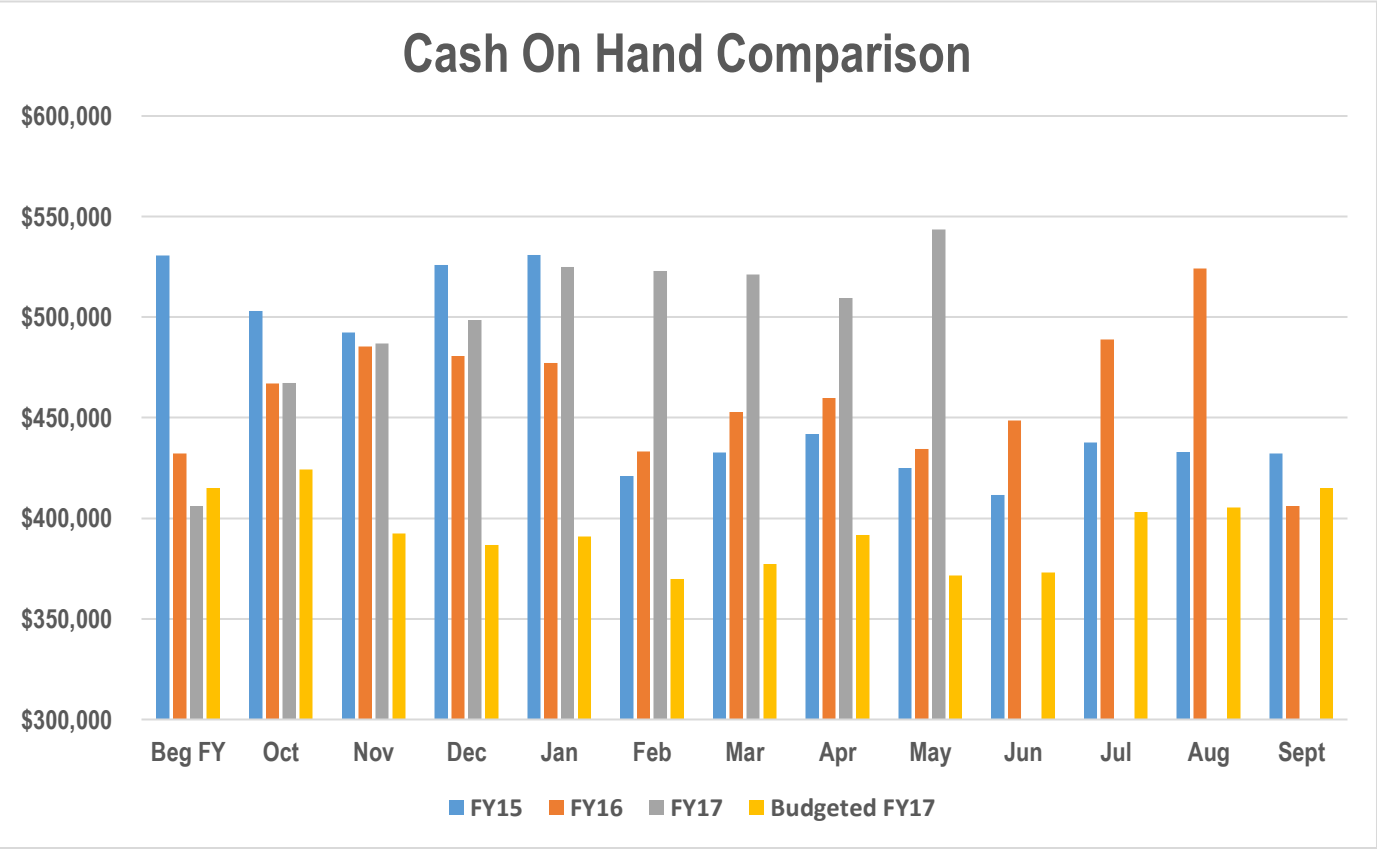
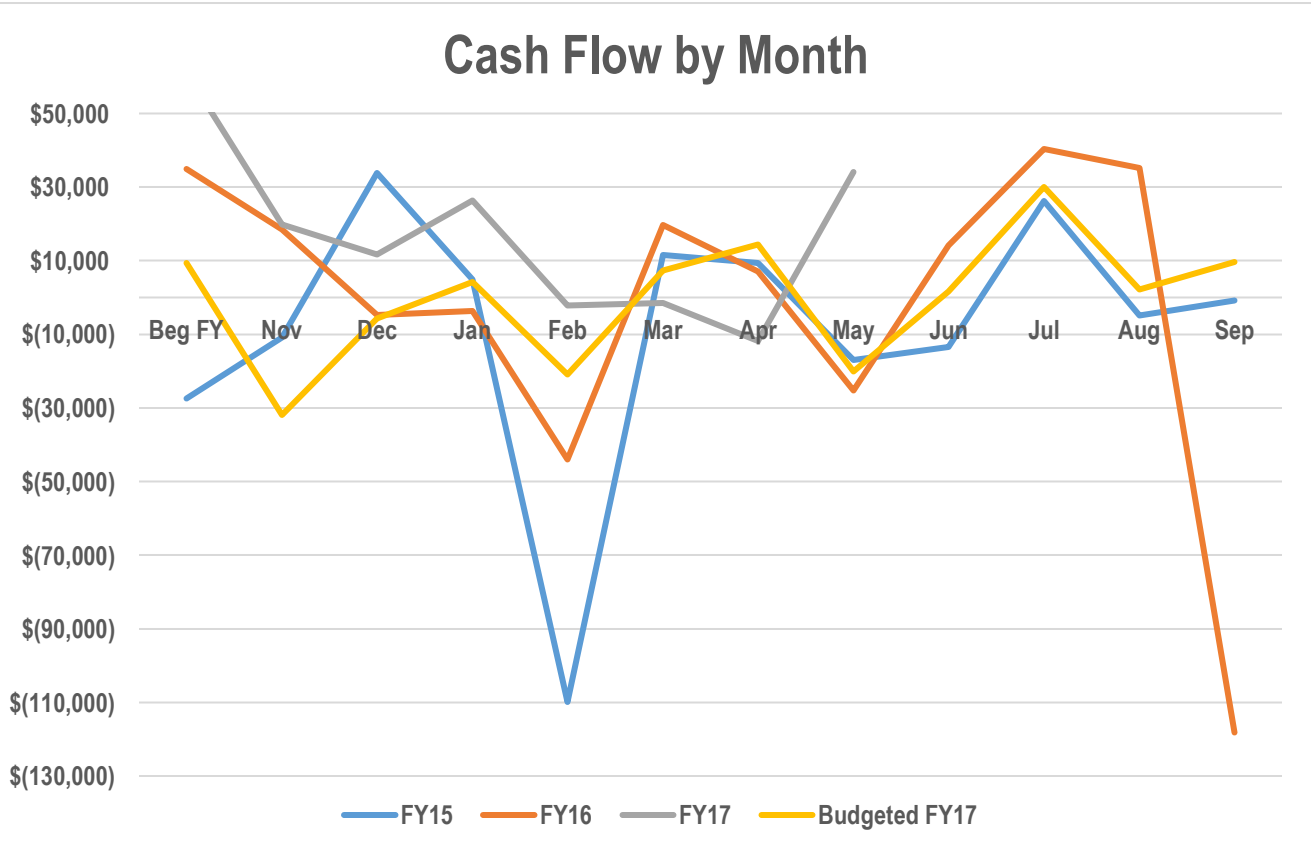
City of Meadowlakes-Utility Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$406,091	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$543,577	\$543,577	\$543,577	
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$543,577	\$543,577	\$543,577	\$543,577	\$0

CASH RECEIPTS														Total
Account Receivable		\$127,274	\$113,641	\$103,551	\$93,183	\$78,509	\$99,292	\$92,801	\$116,823					\$825,074
Contract Services		\$7,109	\$16,150	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075					\$71,709
Customer's Deposits		\$1,000	\$400	\$800	\$600	\$1,000	\$1,100	\$100	\$800					\$5,800
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0					\$500
Miscellaneous		\$1,825	\$3,340	\$1,976	\$6,547	\$3,386	\$1,807	\$178	\$5,766					\$24,825
TOTAL CASH RECEIPTS		\$137,208	\$133,531	\$114,402	\$108,405	\$91,470	\$110,274	\$101,154	\$131,464	\$0	\$0	\$0	\$0	\$927,908
Total cash available	\$406,091	\$543,299	\$600,698	\$601,381	\$607,081	\$616,436	\$633,130	\$622,448	\$640,946	\$543,577	\$543,577	\$543,577	\$543,577	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$23,963	\$2,249	\$4,970	\$2,916	\$2,112	\$13,465	\$7,884	\$3,410					\$60,969
Employee Related Expense		\$25,737	\$36,474	\$25,272	\$25,050	\$26,513	\$28,798	\$26,363	\$39,622					\$233,829
Administrative Expenses		\$240	\$20,042	\$1,175	\$4,247	\$1,351	\$1,343	\$1,852	\$391					\$30,641
Operating Expenses		\$2,350	\$15,915	\$32,110	\$10,778	\$24,395	\$29,174	\$37,608	\$14,754					\$167,084
Solid Waste Collection Expense		\$0	\$15,197	\$15,336	\$15,282	\$15,367	\$15,214	\$15,417	\$15,350					\$107,163
Total Cash Paid Out-Operational		\$52,290	\$89,877	\$78,863	\$58,273	\$69,738	\$87,994	\$89,124	\$73,527					\$599,686
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer to General Fund		\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634					\$69,072
Transfers to Debt Service		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500					\$60,000
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708					\$61,664
Total Cash Paid Out-Non-Operational		\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$0	\$0	\$0	\$0	\$190,736
TOTAL CASH PAID OUT		\$76,132	\$113,719	\$102,705	\$82,115	\$93,580	\$111,836	\$112,966	\$97,369	\$0	\$0	\$0	\$0	\$790,422
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$543,577	\$543,577	\$543,577	\$543,577	

Change in Cash														Total
Difference Beginning to End of Month		\$61,076	\$19,812	\$11,697	\$26,290	(\$2,110)	(\$1,562)	(\$11,812)	\$34,095	\$0	\$0	\$0	\$0	\$137,486
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$61,076	\$80,888	\$92,585	\$118,875	\$116,765	\$115,203	\$103,391	\$137,486	\$137,486	\$137,486	\$137,486	\$137,486	\$1,376,213



City of Meadowlakes-Utility Fund

Balance Sheet

	May 31, 2017	Apr 30 2017	May 31, 2016
ASSETS			
Current Assets			
Checking/Savings			
1000 - Operating Cash			
1010 - Petty Cash	\$ 600	\$ 600	\$ 600
1015 - Checking-1st State Bank	\$ 291,766	\$ 257,671	\$ 170,111
10152 - CD1319598	\$ 50,224	\$ 50,224	\$ 50,224
10153 - CD131955	\$ 100,431	\$ 100,431	\$ 100,431
10155 - CD131957	\$ 100,454	\$ 100,454	\$ 100,454
Total 1000 - Operating Cash	\$ 543,475	\$ 509,380	\$ 421,819
1300 - Debt Service			
1320 - 13-I&S Tank-1st State Bank	\$ 102	\$ 102	\$ 12,692
Total 1300 - Debt Service	\$ 102	\$ 102	\$ 12,692
Total Checking/Savings	\$ 543,577	\$ 509,482	\$ 434,511
Other Current Assets			
1430 - Prepaid Items	\$ 3,864	\$ 3,869	\$ 4,956
1500 - Operating Receivables			
1510 - Service Receivables	\$ 91,302	\$ 99,183	\$ 83,658
1515 - General Fund Receivables	\$ 992	\$ 5,119	\$ 5,305
1583 - RCC Receivable	\$ (1,076)	\$ (264)	\$ 2,706
1584 - POA Receivables	\$ 699	\$ 2,243	\$ 740
1500 - Operating Receivables - Other	\$ -	\$ -	\$ 11,405
Total 1500 - Operating Receivables	\$ 91,917	\$ 106,281	\$ 103,814
1800 - Operating Inventories			
1810 - Meter Inventory	\$ 15,220	\$ 15,220	\$ 37,247
1820 - Materials & Supplies Inventory	\$ 24,842	\$ 24,842	\$ 39,243
Total 1800 - Operating Inventories	\$ 40,062	\$ 40,062	\$ 76,490
1994 - Net Pension Asset	\$ -	\$ -	\$ 37,609
Total Other Current Assets	\$ 135,843	\$ 150,212	\$ 222,869
Total Current Assets	\$ 679,420	\$ 659,694	\$ 657,380
Fixed Assets			
1900 - Fixed Assets			
1910 - Land			
1911 - Public Works Land	\$ 28,097	\$ 28,097	\$ 28,097
1910 - Land - Other	\$ 14,237	\$ 14,237	\$ 14,237
Total 1910 - Land	\$ 42,334	\$ 42,334	\$ 42,334
1915 - Elevated Storage	\$ 655,852	\$ 655,852	\$ 655,852
1920 - Water Distribution	\$ 739,245	\$ 739,245	\$ 699,194
1925 - Water Treatment Plant	\$ 315,866	\$ 315,866	\$ 315,866
1930 - Water Rights	\$ 106,111	\$ 106,111	\$ 106,111
1935 - Sewage Collection System	\$ 853,604	\$ 853,604	\$ 853,604
1940 - Sewage Treatment Plants	\$ 751,626	\$ 751,626	\$ 751,626

City of Meadowlakes-Utility Fund

Balance Sheet

	May 31, 2017	Apr 30 2017	May 31, 2016
1945 · Drainage System	\$ 377,308	\$ 377,308	\$ 377,308
1950 · Raw Water Intake	\$ 563,837	\$ 563,837	\$ 563,837
1955 · WTP Expansion	\$ 1,735,546	\$ 1,735,546	\$ 1,735,546
1965 · Machinery & Equipment			
1966 · PWD Machinery & Equipment	\$ 113,799	\$ 113,799	\$ 100,299
1967 · Golf-Machinery & Equipment	\$ 24,000	\$ 24,000	\$ 24,000
1965 · Machinery & Equipment - Other	\$ 77,134	\$ 77,134	\$ 77,134
Total 1965 · Machinery & Equipment	\$ 214,933	\$ 214,933	\$ 201,433
1970 · Auto	\$ 74,590	\$ 74,590	\$ 74,590
1975 · Furniture & Fixtures			
1976 · PWD-Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
Total 1975 · Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
1980 · Building; Additions & Improve			
1985 · Municipal Building	\$ 300,442	\$ 300,442	\$ 300,442
1980 · Building; Additions & Improve - Other	\$ 105,717	\$ 105,717	\$ 105,717
Total 1980 · Building; Additions & Improve	\$ 406,159	\$ 406,159	\$ 406,159
1990 · Accumulated Depreciation	\$ (3,115,875)	\$ (3,115,875)	\$ (2,951,889)
Total 1900 · Fixed Assets	\$ 3,775,790	\$ 3,775,790	\$ 3,886,224
1983 · Golf Irrigation Improvements	\$ 279,082	\$ 279,082	\$ 279,082
1991 · Accumulated Depreciation Improvements	\$ (66,615)	\$ (66,615)	\$ (60,479)
1992 · Accumulated Depreciation Bldgs.	\$ (164,512)	\$ (164,512)	\$ (154,497)
1993 · Accumulated Depreciation M/F/E	\$ (209,998)	\$ (209,998)	\$ (209,998)
Total Fixed Assets	\$ 3,613,747	\$ 3,613,747	\$ 3,740,332
Other Assets			
1997 · Deferred Outflow/Pension	\$ 38,955	\$ 38,955	\$ 5,952
Total Other Assets	\$ 38,955	\$ 38,955	\$ 5,952
TOTAL ASSETS	\$ 4,332,122	\$ 4,312,396	\$ 4,403,664
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	\$ 39,770	\$ 28,988	\$ 41,348
3210 · Current Portion-Loan Payable	\$ -	\$ -	\$ 42,276
Total Accounts Payable	\$ 39,770	\$ 28,988	\$ 83,624
Other Current Liabilities			
3010 · Service Deposits Payable	\$ 84,277	\$ 84,277	\$ 86,522
3020 · Sales Tax Payable	\$ 1,074	\$ 1,074	\$ 1,052
3561 · Vehicle & Machinery Repl Reserve	\$ (0)	\$ (0)	\$ 17,127
3615 · Accrued Employee Vacation-Payable	\$ 9,212	\$ 9,212	\$ 11,183
3700 · Prior Period Adjustments	\$ -	\$ -	\$ 322,640
Total Other Current Liabilities	\$ 94,563	\$ 94,563	\$ 438,524
Total Current Liabilities	\$ 134,333	\$ 123,551	\$ 522,148

City of Meadowlakes-Utility Fund Balance Sheet

	<u>May 31, 2017</u>	<u>Apr 30 2017</u>	<u>May 31, 2016</u>
Long Term Liabilities			
2580 • Net Pension Liability	\$ 5,926	\$ 5,926	\$ -
2602 • Differed Inflow/Pension	\$ 10,844	\$ 10,844	\$ 14,481
3600 • Long Term Debt			
3610 • 2013-Lease/Purchase POA Loan	\$ -	\$ -	\$ 55,268
Total 3600 • Long Term Debt	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 55,268</u>
Total Long Term Liabilities	<u>\$ 16,770</u>	<u>\$ 16,770</u>	<u>\$ 69,749</u>
Total Liabilities	<u>\$ 151,103</u>	<u>\$ 140,321</u>	<u>\$ 591,896</u>
Equity			
3900 • Retained Earnings	\$ 566,056	\$ 566,056	\$ 323,304
4000 • Utility Fund Balance	\$ (112,440)	\$ (112,440)	\$ 184,965
4010 • Reserved for Inventories	\$ 21,711	\$ 21,711	\$ 21,711
4020 • Utility Fund-Fixed Assets	\$ 3,613,748	\$ 3,613,748	\$ 3,316,343
Net Income	\$ 91,966	\$ (54,844)	\$ (34,556)
Total Equity	<u>\$ 4,181,041</u>	<u>\$ 4,034,231</u>	<u>\$ 3,811,767</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 4,332,144</u></u>	<u><u>\$ 4,174,552</u></u>	<u><u>\$ 4,403,663</u></u>

*Note Balance Sheet is out of balance by \$20 due to an error in QB. Error is corrected with June financial statement run.

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	May 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
5010 · Water Revenue	41,911	29,800	276,889	249,360
5020 · Sewer Revenues	43,299	42,600	344,866	340,800
5030 · Garbage Revenue	17,150	17,000	137,122	136,000
5110 · Contract Services	8,075	7,917	71,709	63,334
5120 · Water Connect Fee Revenue	825	850	6,600	3,400
5130 · Sewer Connect Fee Revenue	725	725	5,800	2,900
5140 · Transfer Fee	175	210	1,400	1,660
5150 · Penalty & Interest Earned	826	750	5,404	6,000
5170 · Miscellaneous Revenues	4,031	230	12,093	1,830
5181 · Non-Rev-Xfer In-General Fund	0	0	0	500
5200 · Interest earned on Investments	0	0	2	0
Total Income	117,017	100,082	861,885 0	805,784
Gross Profit	117,017	100,082	861,885 0	805,784
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	7,540	7,695	42,726	43,612
6415 · Salaries & Wages-Non-Exempt	23,194	23,780	115,791	134,758
6416 · Overtime & Standby Pay	1,424	1,250	9,856	9,750
6417 · Longevity Pay-Exempt/Non-Exempt	0	0	3,554	5,000
Total 6110 · Salaries & Wages	32,158	32,725	171,927 0	193,120
6111 · Other Employee Expenses				
6116 · Unemployment Expense	0	0	3,774	1,750
6120 · FICA Expense	2,460	2,600	13,152	15,210
6140 · Worker's Compensation Insurance	0	0	7,007	7,500
6150 · Employee Insurance Expenses	3,774	4,600	30,866	36,800
6160 · Employee Retirement Expense	466	560	2,494	4,700
6170 · Employee Uniform Expense	1,116	420	5,574	3,320
6180 · Employee Training & Travel Exp	95	200	3,358	2,825
6560 · Miscellaneous Employee Expenses	0	0	131	0
Total 6111 · Other Employee Expenses	7,911	8,380	66,356 0	72,105
Total 6100 · Employee Expenses	40,069	41,105	238,283 0	265,225
6200 · Administrative Expenses				
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	0	0	3,642	3,500
6227 · Other Misc. Dues & Fees	25	167	300	1,332
Total 6225 · Misc. Dues & Fees	25	167	3,942 0	4,832
6235 · Computer/Office Equip R&M	0	0	679	500
6240 · Software Update	0	0	3,340	1,500

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	May 2017	Budget	FY to Date	Budget
6250 · Office Supplies	142	167	754	1,332
6255 · Postage Expense	132	0	1,994	1,500
6260 · Telephone Expense	222	300	2,170	2,400
6270 · Insurance - GL & Property	0	0	16,025	15,100
6280 · Bad Debts	0	0	0	0
6282 · Administrative-Miscellaneous	1	146	1,745	1,166
Total 6200 · Administrative Expenses	522	780	30,649 0	28,330
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp				
6305 · Water Treatment Electrical	2,603	3,000	15,859	20,500
6310 · Heating Fuel-WTP	0	0	128	1,000
6314 · R&M-Plant & Pump Station	7,014	2,000	14,777	16,000
6316 · WTP Chemical Expense	1,125	1,000	11,169	13,500
6320 · Water Outside Testing Expense	342	292	1,666	2,332
6328 · Distribution Repair & Maint.	0	500	6,848	3,000
6355 · Meter Purchased	0	25,000	21,482	75,000
6360 · Tap Materials-Water	0	750	0	2,250
Total 6301 · Water Treatment Operational Exp	11,084	32,542	71,929 0	133,582
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	2,096	2,584	15,680	20,664
6311 · Propane-Wastewater	0	0	500	1,500
6317 · WWTP Chemicals	208	250	793	3,900
6318 · Outside Testing Wastewater	112	250	2,971	2,000
6321 · Collection System R&M				
63212 · Lift Station Repairs	1,440	1,500	2,507	2,500
6321 · Collection System R&M - Other	0	200	1,980	1,700
Total 6321 · Collection System R&M	1,440	1,700	4,487 0	4,200
6322 · Irrigation Maintenance Expense	0	0	317	0
6327 · WWTP Repair & Maintenance	1,122	1,667	32,115	13,332
Total 6302 · Wastewater Operational Expenses	4,978	6,451	56,863 0	45,596
6303 · Other Operational Expenses				
63031 · Repair & Maintenance-Other				
6329 · R&M-Building/Misc.	1,513	250	7,851	7,155
63291 · Drainage Repair & Maintenance	0	2,500	10,743	20,000
Total 63031 · Repair & Maintenance-Other	1,513	2,750	18,594 0	27,155
6330 · Vehicle Repair & Maintenance	1,183	700	4,633	5,700
6335 · Machinery Repair & Maintenance	406	1,250	11,041	10,000
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	749	1,000	6,185	8,000
6342 · Machinery Fuel	0	0	1,178	2,750
Total 6340 · Vehicle & Machinery Fuel	749	1,000	7,363 0	10,750

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	May 2017	Budget	FY to Date	Budget
6345 · Equipment Lease/Rental	0	0	400	0
6350 · Miscellaneous Operational Exp.	493	300	4,781	2,650
6365 · Small Tools	586	400	3,018	2,700
6550 · Assets Purchased	0	5,000	9,615	15,000
Total 6303 · Other Operational Expenses	4,930	11,400	59,445 0	73,955
Total 6300 · Operating Expenses	20,992	50,393	188,237 0	253,133
6500 · Other Operational Expenses				
6510 · Garbage Service Expense	15,350	15,400	122,513	123,200
Total 6500 · Other Operational Expenses	15,350	15,400	122,513 0	123,200
8200 · Transfer to Other Funds				
8215 · Transfer to General Fund	8,634	8,634	68,570	69,072
8220 · Transfer to Debt Service Fund	7,500	7,500	60,000	60,000
8240 · Transfer to RCC Fund	7,708	7,708	61,667	61,668
Total 8200 · Transfer to Other Funds	23,842	23,842	190,237 0	190,740
8255 · Transfer to General Fixed Asset	0	0	0	0
Total Expense	100,775	131,520	769,919 0	860,628
Net Ordinary Income	16,242	-31,438	91,966 0	-54,844
Net Income	16,242	-31,438	91,966	-54,844

City of Meadowlakes-Utility Fund
Check Detail
May 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	05/12/2017	State Comptroller	1015 · Ck.ing-1st State Bank		(1,066.52)
				3020 · Sales Tax Payable	(1,066.52)	1,066.52
TOTAL					(1,066.52)	1,066.52
Bill Pmt -Ck.	16005	05/04/2017	Card Service Center	1015 · Ck.ing-1st State Bank		(2,420.36)
Bill	4/28/17 Stmt -	04/28/2017		6335 · Machinery Repair & Maintenance	(1,086.48)	1,086.48
				6350 · Miscellaneous Operational Exp.	(102.66)	102.66
				1584 · POA Receivables	(367.99)	367.99
				6282 · Administrative-Miscellaneous	(5.87)	5.87
				1583 · RCC Receivable	(340.50)	340.50
				1515 · General Fund Receivables	(29.98)	29.98
Bill	4/28/17 Stmt -	04/28/2017		1583 · RCC Receivable	(139.00)	139.00
				6250 · Office Supplies	(136.65)	136.65
				1515 · General Fund Receivables	(166.68)	166.68
				1584 · POA Receivables	(6.59)	6.59
Bill	4/28/17 Stmt -	04/28/2017		6335 · Machinery Repair & Maintenance	(17.00)	17.00
				1584 · POA Receivables	(20.96)	20.96
TOTAL					(2,420.36)	2,420.36
Bill Pmt -Ck.	16006	05/04/2017	Debbie Holley	1015 · Ck.ing-1st State Bank		(26.19)
Bill	Reimbursemer	04/28/2017		6180 · Employee Training & Travel Exp	(26.19)	26.19
TOTAL					(26.19)	26.19
Bill Pmt -Ck.	16007	05/04/2017	DPC Industries, Inc	1015 · Ck.ing-1st State Bank		(311.97)
Bill	767001830-17	04/12/2017		6316 · WTP Chemical Expense	(311.97)	311.97
TOTAL					(311.97)	311.97
Bill Pmt -Ck.	16008	05/04/2017	Elliott Electric Supply	1015 · Ck.ing-1st State Bank		(1,037.42)
Bill	4/25/17 Stmt	04/25/2017		63212 · Lift Station Repairs	(1,037.42)	1,037.42
TOTAL					(1,037.42)	1,037.42
Bill Pmt -Ck.	16009	05/04/2017	Ferguson Enterprises	1015 · Ck.ing-1st State Bank		(135.81)
Bill	4516768	04/10/2017		6328 · Distribution Repair & Maint.	(135.81)	135.81
TOTAL					(135.81)	135.81

City of Meadowlakes-Utility Fund
Check Detail
May 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16010	05/04/2017	Fisher's Iron & Metal	1015 - Ck.ing-1st State Bank		(15.91)
Bill	62681	04/07/2017		1584 - POA Receivables	(15.91)	15.91
TOTAL					(15.91)	15.91
Bill Pmt -Ck.	16011	05/04/2017	Ford & Crew Home	1015 - Ck.ing-1st State Bank		(333.78)
Bill	3/26-4/25/17 S	04/25/2017		1584 - POA Receivables	(96.89)	96.89
				6350 - Miscellaneous Operational Exp.	(119.98)	119.98
				6328 - Distribution Repair & Maint.	(66.67)	66.67
				6327 - WWTP Repair & Maintenance	(34.25)	34.25
				6365 - Small Tools	(15.99)	15.99
TOTAL					(333.78)	333.78
Bill Pmt -Ck.	16012	05/04/2017	Home Depot Credit	1015 - Ck.ing-1st State Bank		(733.24)
Bill	4/21/17 Stmt	04/21/2017		1584 - POA Receivables	(500.56)	500.56
				6350 - Miscellaneous Operational Exp.	(68.92)	68.92
				6365 - Small Tools	(163.76)	163.76
TOTAL					(733.24)	733.24
Bill Pmt -Ck.	16013	05/04/2017	Mueller, Inc	1015 - Ck.ing-1st State Bank		(404.40)
Bill	4877129	04/07/2017		6329 - R&M-Building/Misc.	(404.40)	404.40
TOTAL					(404.40)	404.40
Bill Pmt -Ck.	16014	05/04/2017	Mustang Equipment	1015 - Ck.ing-1st State Bank		(16.00)
Bill	01-237875	04/27/2017		6335 - Machinery Repair & Maintenance	(16.00)	16.00
TOTAL					(16.00)	16.00
Bill Pmt -Ck.	16015	05/04/2017	Perennial Material	1015 - Ck.ing-1st State Bank		(167.50)
Bill	11080	04/24/2017		1584 - POA Receivables	(100.50)	100.50
Bill	11086	04/25/2017		1583 - RCC Receivable	(67.00)	67.00
TOTAL					(167.50)	167.50

City of Meadowlakes-Utility Fund
Check Detail
May 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16016	05/04/2017	Techline Pipe L.P.	1015 - Ck.ing-1st State Bank		(264.43)
Bill	1076317-00	04/14/2017		6321 - Collection System R&M	(264.43)	264.43
TOTAL					(264.43)	264.43
Bill Pmt -Ck.	16017	05/11/2017	Aqua-Tech Lab	1015 - Ck.ing-1st State Bank		(234.00)
Bill	19130	04/19/2017		6318 - Outside Testing Wastewater	(112.00)	112.00
				6320 - Water Outside Testing Expense	(122.00)	122.00
TOTAL					(234.00)	234.00
Bill Pmt -Ck.	16018	05/11/2017	AT&T Mobility	1015 - Ck.ing-1st State Bank		(223.82)
Bill	4/27/17 Stmt	04/27/2017		6260 - Telephone Expense	(223.82)	223.82
TOTAL					(223.82)	223.82
Bill Pmt -Ck.	16019	05/11/2017	Bill and Shelly Boyd	1015 - Ck.ing-1st State Bank		(109.69)
Bill	Refund	05/10/2017		3010 - Service Deposits Payable	(100.00)	100.00
				1510 - Service Receivables	(9.69)	9.69
TOTAL					(109.69)	109.69
Bill Pmt -Ck.	16020	05/11/2017	DSHS Central Lab	1015 - Ck.ing-1st State Bank		(205.41)
Bill	May 2017 Stmt	05/01/2017		6320 - Water Outside Testing Expense	(205.41)	205.41
TOTAL					(205.41)	205.41
Bill Pmt -Ck.	16021	05/11/2017	Lowe's	1015 - Ck.ing-1st State Bank		(161.20)
Bill	5/2/17 Stmt	05/02/2017		6350 - Miscellaneous Operational Exp.	(25.55)	25.55
				1584 - POA Receivables	(135.65)	135.65
TOTAL					(161.20)	161.20
Bill Pmt -Ck.	16022	05/11/2017	PEC	1015 - Ck.ing-1st State Bank		(4,385.70)
Bill	3/25-4/24/17 S	04/26/2017		6305 - Water Treatment Electrical	(1,983.86)	1,983.86
				6304 - Wastewater Electrical	(2,401.84)	2,401.84
TOTAL					(4,385.70)	4,385.70
Bill Pmt -Ck.	16023	05/11/2017	Perennial Material	1015 - Ck.ing-1st State Bank		(73.00)

City of Meadowlakes-Utility Fund
Check Detail
May 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	11099	05/01/2017		1584 · POA Receivables	(73.00)	73.00
TOTAL					(73.00)	73.00
Bill Pmt -Ck.	16024	05/11/2017	Process Solutions	1015 · Ck.ing-1st State Bank		(1,893.13)
Bill	220/35002684	04/18/2017		6314 · R&M-Plant & Pump Station	(1,893.13)	1,893.13
TOTAL					(1,893.13)	1,893.13
Bill Pmt -Ck.	16025	05/11/2017	Russ McNeill	1015 · Ck.ing-1st State Bank		(25.95)
Bill	Refund	05/10/2017		3010 · Service Deposits Payable	(25.95)	25.95
TOTAL					(25.95)	25.95
Bill Pmt -Ck.	16026	05/11/2017	Sweetwater Custom	1015 · Ck.ing-1st State Bank		(42.30)
Bill	Refund	05/11/2017		3010 · Service Deposits Payable	(42.30)	42.30
TOTAL					(42.30)	42.30
Bill Pmt -Ck.	16027	05/11/2017	Tractor Supply	1015 · Ck.ing-1st State Bank		(213.19)
Bill	4/28/17 Stmt	04/28/2017		6350 · Miscellaneous Operational Exp.	(130.09)	130.09
				6330 · Vehicle Repair & Maintenance	(56.98)	56.98
				63212 · Lift Station Repairs	(26.12)	26.12
TOTAL					(213.19)	213.19
Bill Pmt -Ck.	16028	05/11/2017	UniFirst Holdings, Inc.	1015 · Ck.ing-1st State Bank		(708.34)
Bill	8221950870	04/17/2017		6170 · Employee Uniform Expense	(214.96)	214.96
Bill	8221953055	04/24/2017		6170 · Employee Uniform Expense	(141.51)	141.51
Bill	8221955253	05/01/2017		6170 · Employee Uniform Expense	(164.81)	164.81
Bill	8221957449	05/08/2017		6170 · Employee Uniform Expense	(143.51)	143.51
Bill	8221957271	05/08/2017		6170 · Employee Uniform Expense	(43.55)	43.55
TOTAL					(708.34)	708.34
Bill Pmt -Ck.	16029	05/18/2017	DOC Homes	1015 · Ck.ing-1st State Bank		(13.35)
Bill	Refund	05/15/2017		3010 · Service Deposits Payable	(13.35)	13.35
TOTAL					(13.35)	13.35

City of Meadowlakes-Utility Fund
Check Detail
May 2017

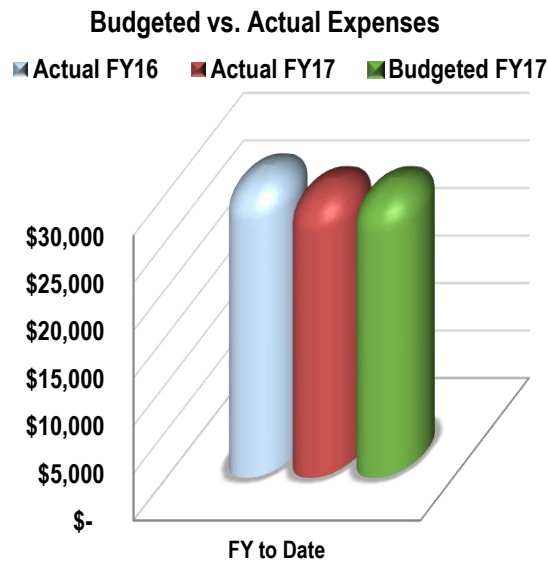
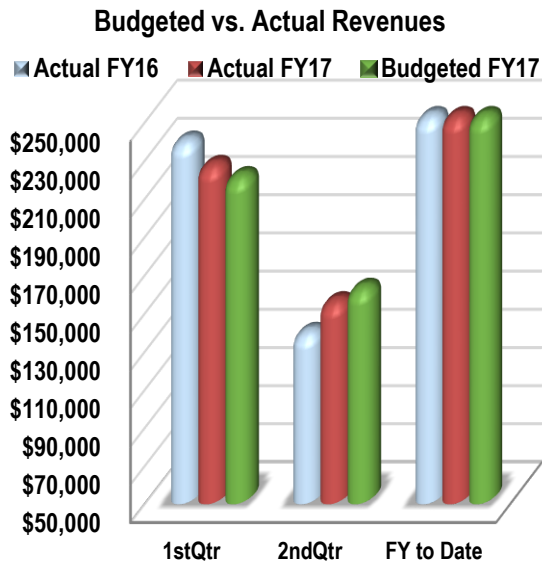
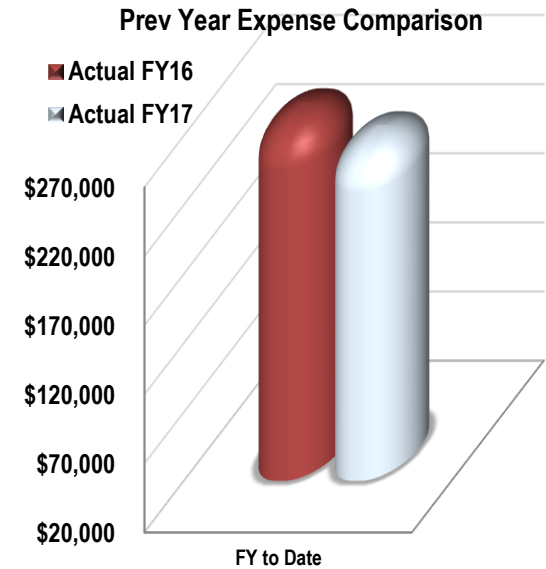
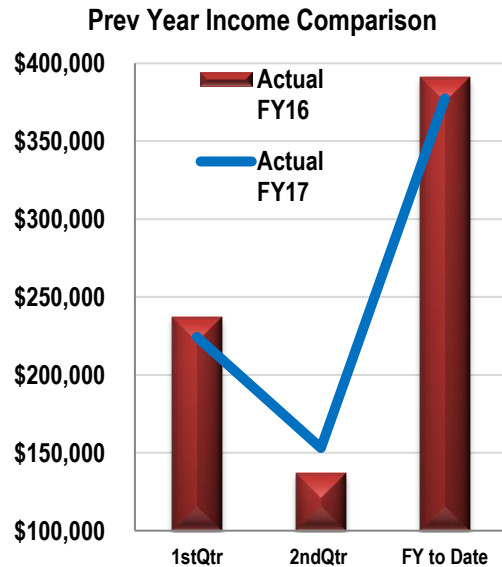
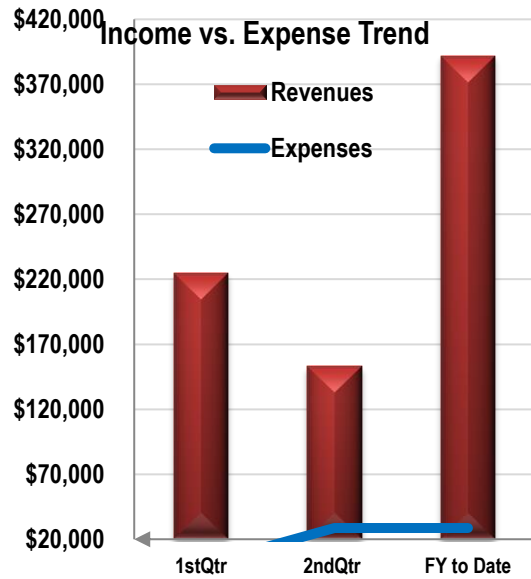
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16030	05/18/2017	DPC Industries, Inc	1015 - Ck.ing-1st State Bank		(150.00)
Bill	DE76000685-1	04/30/2017		6316 - WTP Chemical Expense	(75.00)	75.00
				6317 - WWTP Chemicals	(75.00)	75.00
TOTAL					(150.00)	150.00
Bill Pmt -Ck.	16031	05/18/2017	Fastenal	1015 - Ck.ing-1st State Bank		(155.95)
Bill	TX00196393	04/27/2017		6350 - Miscellaneous Operational Exp.	(155.95)	155.95
TOTAL					(155.95)	155.95
Bill Pmt -Ck.	16032	05/18/2017	Mueller, Inc	1015 - Ck.ing-1st State Bank		(23.27)
Bill	4891105	04/24/2017		6327 - WWTP Repair & Maintenance	(23.27)	23.27
TOTAL					(23.27)	23.27
Bill Pmt -Ck.	16033	05/18/2017	Republic Services #843	1015 - Ck.ing-1st State Bank		(15,350.01)
Bill	084300132544	04/30/2017		6510 - Garbage Service Expense	(53.93)	53.93
Bill	084300132807	04/30/2017		6510 - Garbage Service Expense	(15,296.08)	15,296.08
TOTAL					(15,350.01)	15,350.01
Bill Pmt -Ck.	16034	05/18/2017	Roger Bruggemeyer	1015 - Ck.ing-1st State Bank		(5.44)
Bill	Refund	05/15/2017		3010 - Service Deposits Payable	(5.44)	5.44
TOTAL					(5.44)	5.44
Bill Pmt -Ck.	16035	05/18/2017	USA Bluebook	1015 - Ck.ing-1st State Bank		(331.84)
Bill	242577	04/26/2017		6318 - Outside Testing Wastewater	(43.31)	43.31
Bill	242578	04/26/2017		6320 - Water Outside Testing Expense	(43.31)	43.31
Bill	242967	04/26/2017		6314 - R&M-Plant & Pump Station	(245.22)	245.22
TOTAL					(331.84)	331.84
Bill Pmt -Ck.	16036	05/18/2017	Wex Bank	1015 - Ck.ing-1st State Bank		(740.23)
Bill	5/6/17 Stmt	05/06/2017		6341 - Vehicle Fuel	(510.91)	510.91
				1515 - General Fund Receivables	(89.40)	89.40
Bill	5/6/17 Stmt	05/06/2017		6341 - Vehicle Fuel	(139.92)	139.92
TOTAL					(740.23)	740.23

City of Meadowlakes-Utility Fund
Check Detail
May 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16037	05/18/2017	Debbie Holley	1015 - Ck.ing-1st State Bank		(28.19)
Bill	Reimbursemer	05/15/2017		6180 - Employee Training & Travel Exp	(28.19)	28.19
TOTAL					(28.19)	28.19
Bill Pmt -Ck.	16038	05/25/2017	Ed's Tires and Auto	1015 - Ck.ing-1st State Bank		(15.75)
Bill	51130	05/18/2017		6335 - Machinery Repair & Maintenance	(15.75)	15.75
TOTAL					(15.75)	15.75
Bill Pmt -Ck.	16039	05/25/2017	ExxonMobil	1015 - Ck.ing-1st State Bank		(98.37)
Bill	5/9/17 Stmt	05/09/2017		6341 - Vehicle Fuel	(98.37)	98.37
TOTAL					(98.37)	98.37
Bill Pmt -Ck.	16040	05/25/2017	NAPA-Third Coast Dist	1015 - Ck.ing-1st State Bank		(2,525.27)
Bill	4/30/17 Stmt	04/30/2017		6330 - Vehicle Repair & Maintenance	(541.73)	541.73
				6335 - Machinery Repair & Maintenance	(1,983.54)	1,983.54
TOTAL					(2,525.27)	2,525.27
Total May 2017 Utility Fund Disbursements						34,646.93
May 2017 Transfers Out to Other Funds						
		Date	From	To		
		5/1/17	Utility Fund Checking	Payroll-Payroll ending 4/28/17		11,767.38
		5/15/17	Utility Fund Checking	Recreation Fund-Monthly Transfer		7,708.33
		5/15/17	Utility Fund Checking	Debt Service Fund-Monthly Transfer		7,500.00
		5/15/17	Utility Fund Checking	General Fund-Monthly Transfer		7,633.75
		5/15/17	Utility Fund Checking	Payroll-Payroll ending 5/12/17		11,747.83
		5/22/17	Utility Fund Checking	Payroll-Insurance-June 2017		3,769.29
		5/30/17	Utility Fund Checking	Payroll-Payroll ending 5/26/17		11,569.39
						61,695.97
Total May 2017 Transfer Out to Other Funds						
Total May Disbursements and Transfers Out to Other Funds						96,342.90

Debt Service

May 2017



Account Balances

<u>Cash</u>	5/31/2017	5/31/2016
Checking Account	\$ 362,593	\$ 383,814
CD's	\$ -	\$ -
Total Cash	\$ 387,266	\$ 383,814
<u>Current Receivables</u>	\$ -	\$ -
<u>Current Payables</u>	\$ 10,958	\$ 9,044
<u>Net Gain/(Loss)</u>	\$ 373,533	\$ 370,058
<u>Cash Flow (+/-)</u> (FY to Date)	\$ 363,148	\$ 370,158

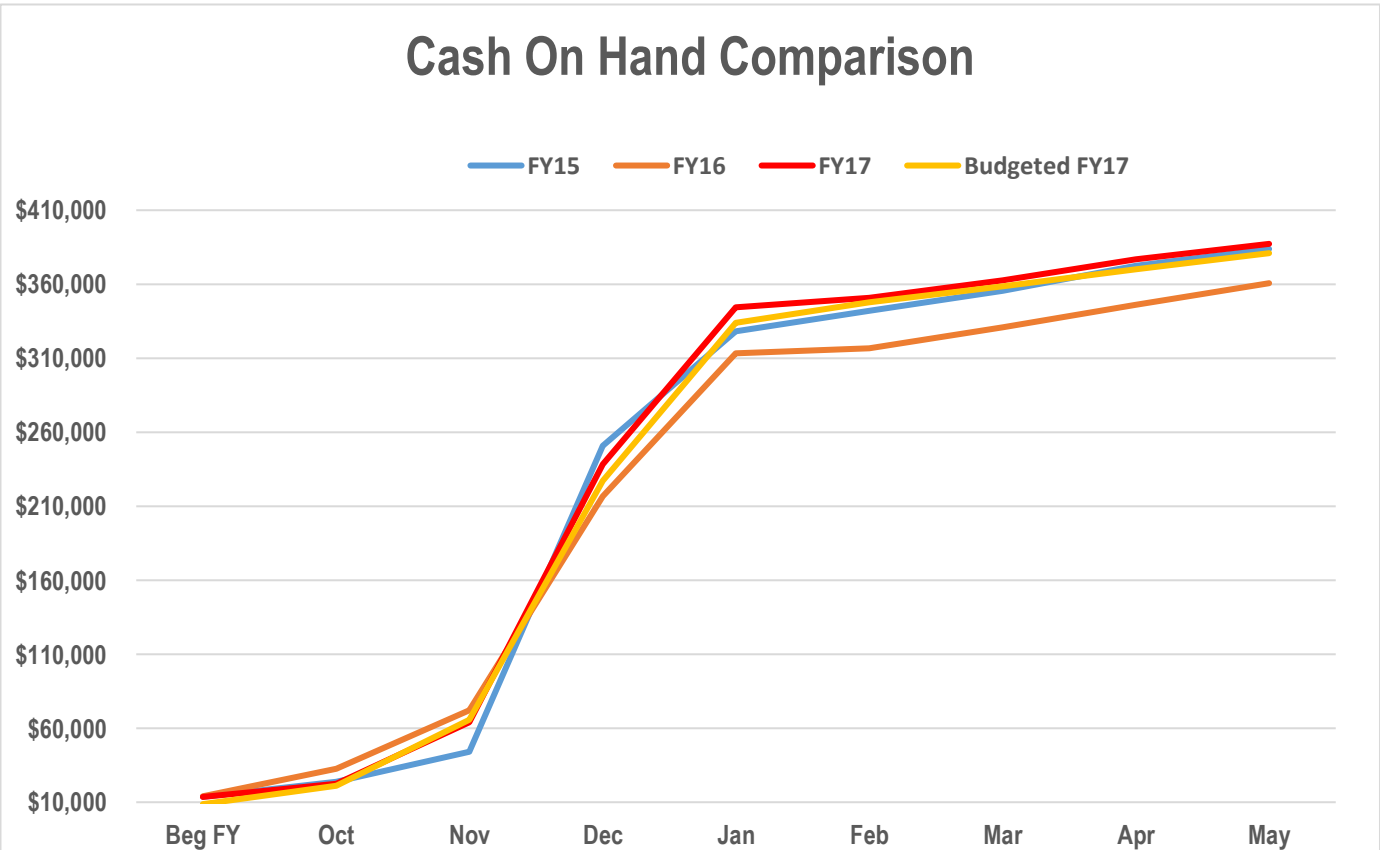
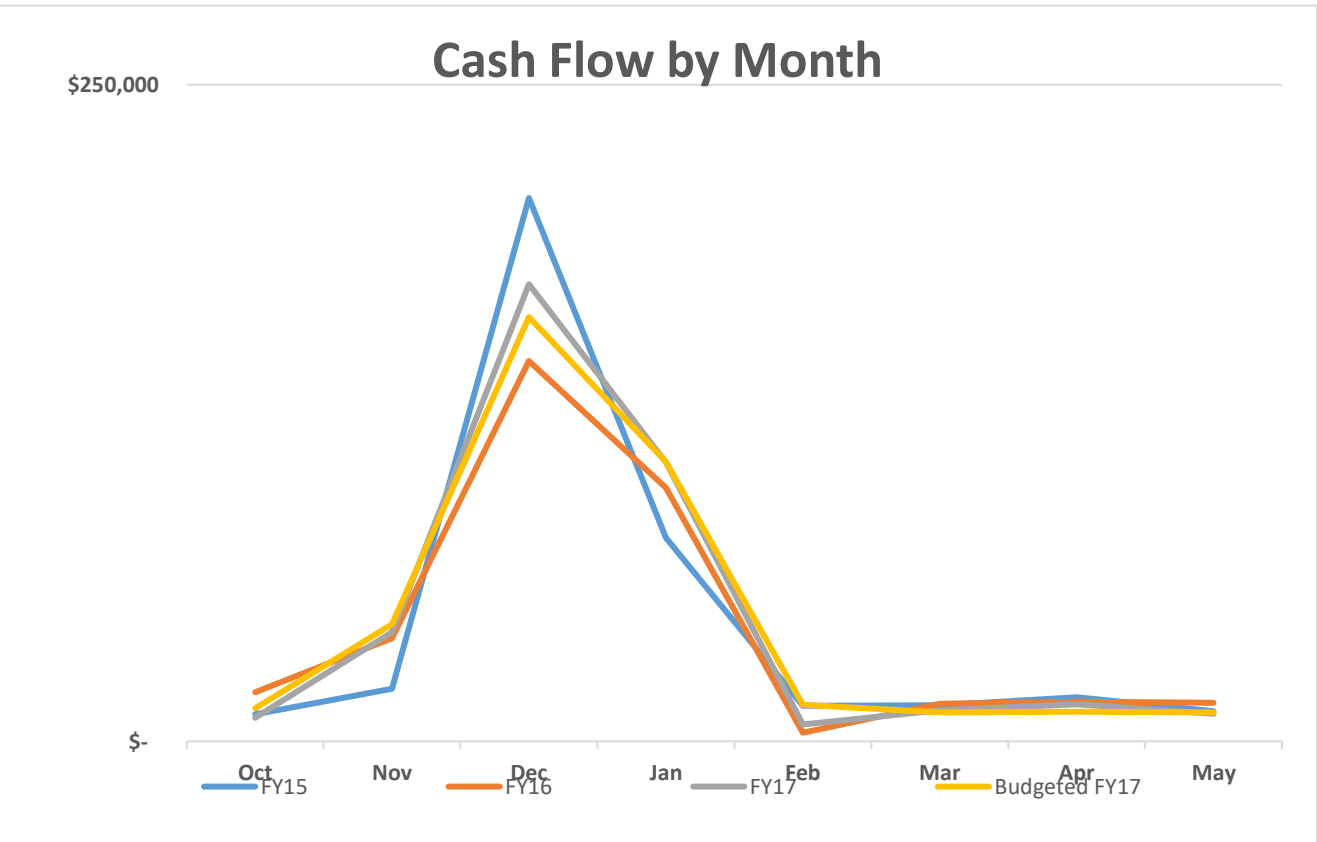
City of Meadowlakes-Debt Service Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$13,667	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,264	\$387,264	\$387,264	\$387,264	
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,264	\$387,264	\$387,264	\$387,264	\$387,264	\$0

CASH RECEIPTS														Total
Property Tax		\$1,346	\$34,045	\$166,535	\$98,740	\$27,549	\$4,219	\$6,626	\$2,949					\$342,009
Transfers In from Utility Fund		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500					\$60,000
Interest Earned		\$68	\$4	\$9	\$31	\$28	\$30	\$67						\$237
														\$0
														\$0
TOTAL CASH RECEIPTS		\$8,914	\$41,549	\$174,044	\$106,271	\$35,077	\$11,749	\$14,193	\$10,449	\$0	\$0	\$0	\$0	\$402,246
Total cash available	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$379,522	\$362,622	\$376,815	\$387,264	\$387,264	\$387,264	\$387,264	\$387,264	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Interest		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0						\$28,649
														\$0
														\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,649
CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,649
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,264	\$387,264	\$387,264	\$387,264	\$387,264	

Change in Cash														Total
Difference Beginning to End of Month		\$8,914	\$41,549	\$174,044	\$106,271	\$6,428	\$11,749	\$14,193	\$10,449	\$0	\$0	\$0	\$0	\$373,597
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$8,914	\$50,463	\$224,507	\$330,778	\$337,206	\$348,955	\$363,148	\$373,597	\$373,597	\$373,597	\$373,597	\$373,597	\$3,531,956



City of Meadowlakes Debt Service Balance Sheet

	<u>May 31, 2017</u>	<u>Apr 30, 2017</u>	<u>Apr 30, 2017</u>
ASSETS			
Current Assets			
Checking/Savings			
06-1000 - Cash and Cash Equivalents			
06-1020 - Debt Service-First State Bank	387,166	376,716	383,714
06-1025 - Tax Clearing Account	100	100	100
Total 06-1000 - Cash and Cash Equivalents	<u>387,266</u>	<u>376,816</u>	<u>383,814</u>
Total Checking/Savings	<u>387,266</u>	<u>376,816</u>	<u>383,814</u>
Total Current Assets	<u>387,266</u>	<u>376,816</u>	<u>383,814</u>
Fixed Assets			
06-1661 - Escrowed Interest	10,958	10,958	141,120
Total Fixed Assets	<u>10,958</u>	<u>10,958</u>	<u>141,120</u>
Other Assets			
06-1360 - Ad Valorem Taxes Receivable	0	0	9,044
Total Other Assets	<u>0</u>	<u>0</u>	<u>9,044</u>
TOTAL ASSETS	<u><u>398,224</u></u>	<u><u>387,774</u></u>	<u><u>533,978</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
03-2005 - Due Other Funds	0	0	-89
06-2010 - Due Debt Service	0	0	0
06-2015 - Due General Fund	0	0	0
06-2020 - Deferred Tax Revenue	10,958	10,958	9,044
Total Other Current Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Total Current Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Total Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Equity			
32000 - Unrestricted Net Assets	13,733	13,733	154,965
Net Income	373,533	372,261	370,058
Total Equity	<u>387,266</u>	<u>385,994</u>	<u>525,023</u>
TOTAL LIABILITIES & EQUITY	<u><u>398,224</u></u>	<u><u>396,952</u></u>	<u><u>533,978</u></u>

City of Meadowlakes Debt Service

Profit & Loss Budget vs. Actual

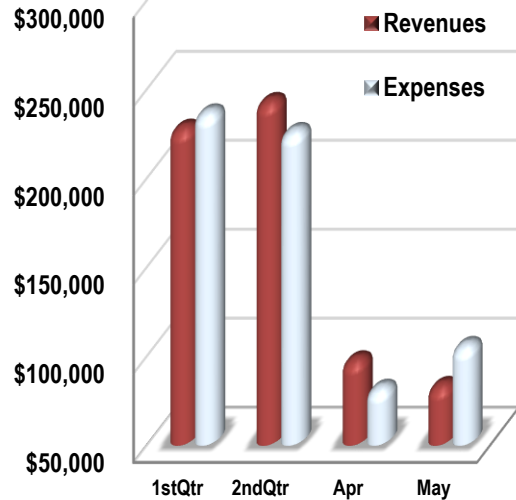
	<u>May 2017</u>	<u>Budget</u>	<u>FY to Date</u>	<u>Budget</u>
Ordinary Income/Expense				
Income				
06-4120 · Ad Valorem Tax	2,949	3,500	342,019	340,750
06-5440 · Interest Earned on Investments	0	25	163	160
Total Income	<u>2,949</u>	<u>3,525</u>	<u>342,182</u>	<u>340,910</u>
Expense				
06-9000 · 2008 Bond Expense				
06-9050 · 2008 Bond Principal	0	0	0	0
06-9070 · 2008 Bid Interest Expense	0	0	0	0
Total 06-9000 · 2008 Bond Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
06-9100 · 2013 Bond Expense				
06-9150 · 2013 Bond Principal	0	0	0	0
06-9170 · 2013 Bond Interest Expense	0	0	28,649	28,649
Total 06-9100 · 2013 Bond Expense	<u>0</u>	<u>0</u>	<u>28,649</u>	<u>28,649</u>
Total Expense	<u>0</u>	<u>0</u>	<u>28,649</u>	<u>28,649</u>
Net Ordinary Income	<u>2,949</u>	<u>3,525</u>	<u>313,533</u>	<u>312,261</u>
Other Income/Expense				
Other Income				
06-8200 · Transfer In from Other Funds	7,500	7,500	60,000	60,000
Total Other Income	<u>7,500</u>	<u>7,500</u>	<u>60,000</u>	<u>60,000</u>
Net Other Income	<u>7,500</u>	<u>7,500</u>	<u>60,000</u>	<u>60,000</u>
Net Income	<u><u>10,449</u></u>	<u><u>11,025</u></u>	<u><u>373,533</u></u>	<u><u>372,261</u></u>

Disbursements

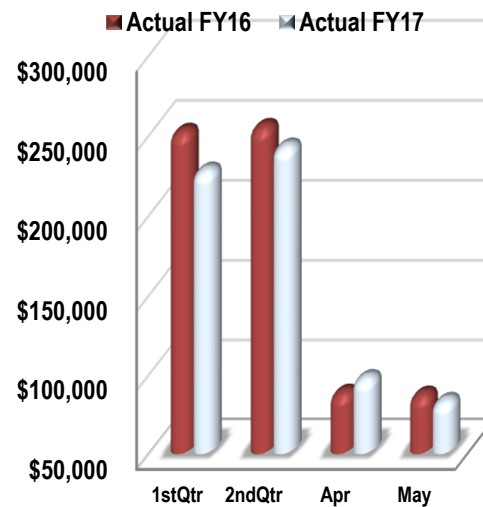
Recreation Fund

May 2017

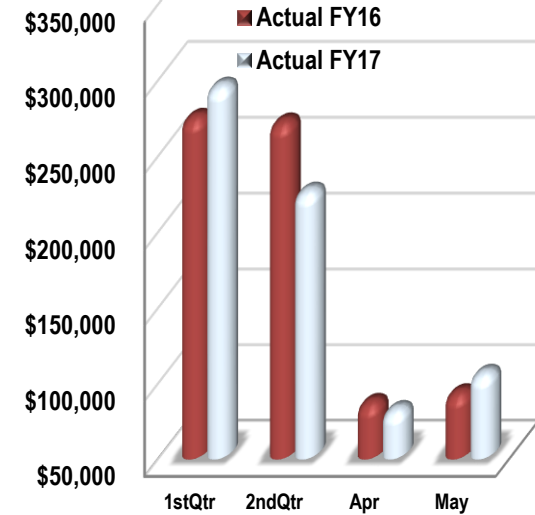
Income vs. Expense Trend



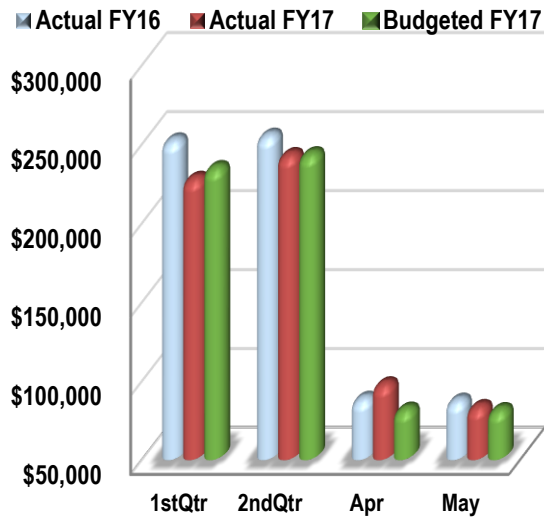
Prev Year Income Comparison



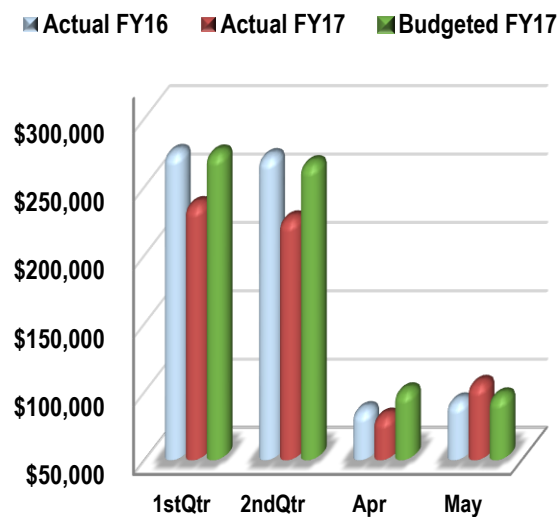
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

Cash	5/31/2017	5/31/2016
Checking Account	\$ 44,169	\$ (1,059)
CD's	\$ -	\$ -
Total Cash	\$ 44,169	\$ (1,059)
Current Receivables	\$ -	\$ -
Current Payables	\$ 61,148	\$ 41,736
Net Gain/(Loss)	\$ 36,509	\$ (217,822)
(Based on Accrual Accounting)		
Cash Flow (+/-)	\$ 42,797	\$ 11,203
(FY to Date)		

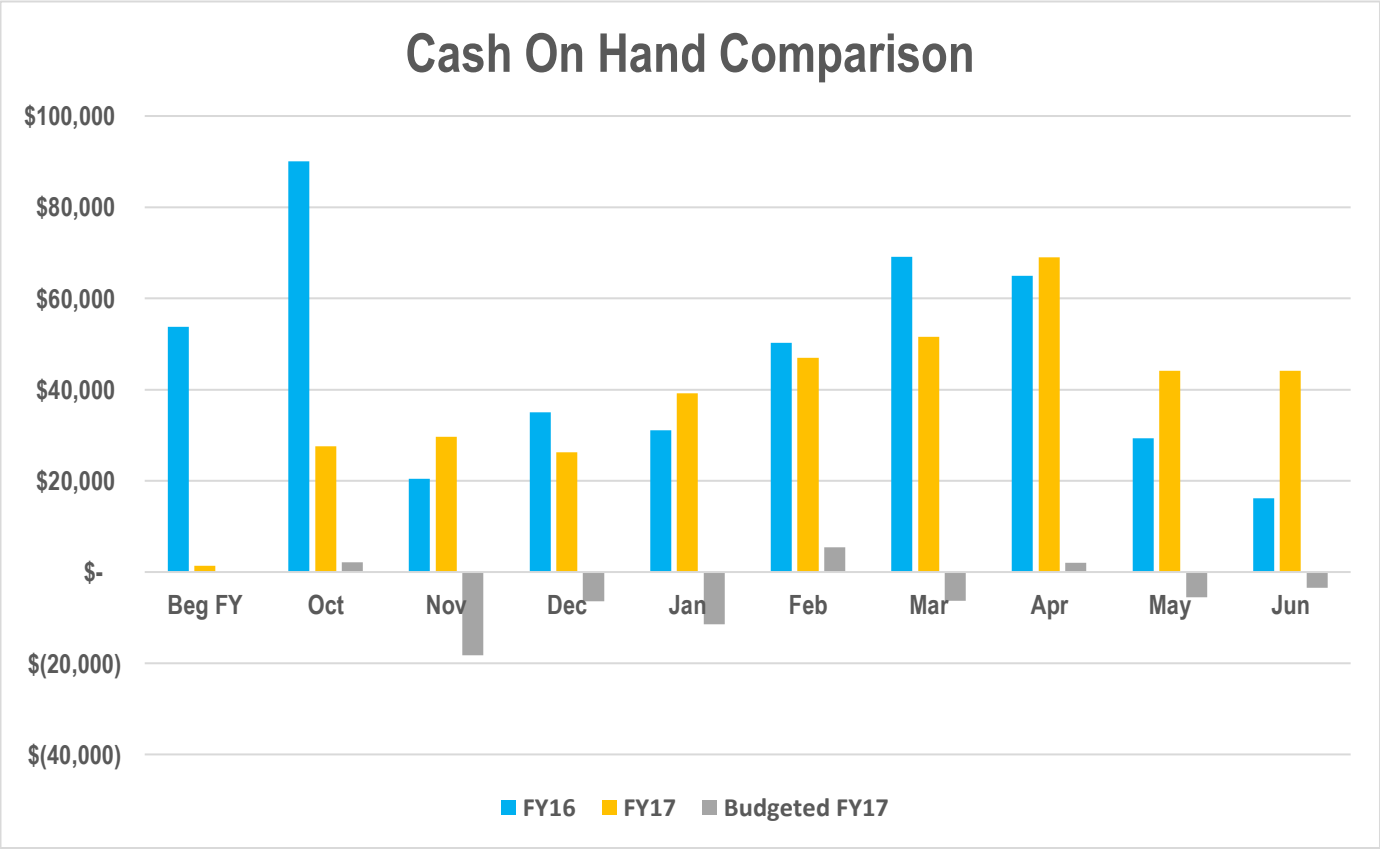
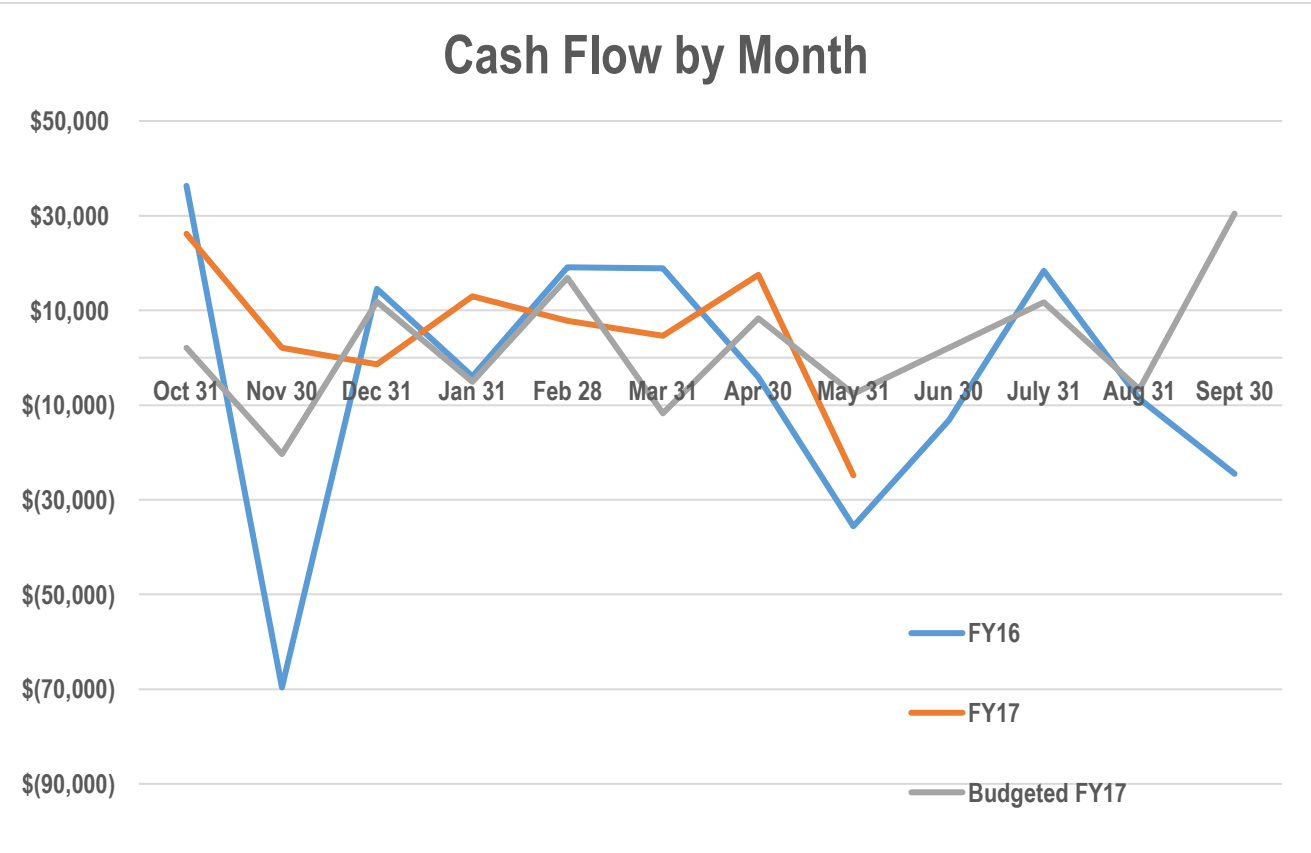
City of Meadowlakes-Recreation Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$1,372	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$44,169	\$44,169	\$44,169	
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$44,169	\$44,169	\$44,169	\$44,169	\$0

CASH RECEIPTS		1	2	3	4	5	6	7	8	9	10	11	12	Total
Prepaid Golf		\$33,666	\$24,864	\$18,605	\$31,574	\$18,334	\$27,458	\$19,733	\$17,215					\$191,449
Pro Shop Income		\$29,918	\$21,719	\$15,226	\$21,852	\$22,538	\$29,624	\$35,750	\$35,162					\$211,789
Food & Beverage Income		\$29,651	\$22,998	\$35,594	\$24,459	\$26,851	\$26,844	\$30,086	\$17,068					\$213,551
Miscellaneous/Sale Tax Payable		\$2,607	\$2,100	\$3,008	\$0	\$0	\$138	\$4,761	\$0					\$12,614
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$8,208	\$7,708	\$7,708	\$7,708					\$62,164
TOTAL CASH RECEIPTS		\$103,550	\$79,389	\$80,141	\$85,593	\$75,931	\$91,772	\$98,038	\$77,153	\$0	\$0	\$0	\$0	\$691,567
Total cash available	\$1,372	\$104,922	\$108,004	\$108,636	\$111,832	\$115,137	\$138,726	\$149,588	\$146,169	\$44,169	\$44,169	\$44,169	\$44,169	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$649	\$4,421	\$1,700	\$4,335	-\$521	-\$38	\$2,729	\$395					\$13,670
Administrative Expenses		\$4,833	\$7,074	\$5,938	\$8,475	\$6,570	\$8,589	\$10,276	\$10,394					\$62,149
Pro Shop Expense		\$14,728	\$16,779	\$13,707	\$16,275	\$15,021	\$19,078	\$18,896	\$28,699					\$143,183
Food & Beverage Expenses		\$26,628	\$29,198	\$30,539	\$24,227	\$24,951	\$29,190	\$23,527	\$33,837					\$222,097
Grounds Maintenance Expense		\$17,874	\$20,907	\$18,901	\$18,325	\$21,321	\$18,631	\$24,845	\$26,653					\$167,457
Tennis/Swim/Miscellaneous		\$19	\$1,130	\$36	\$107	\$19	\$19	\$299	\$347					\$1,976
Total Cash Paid Out-Operational		\$64,731	\$79,509	\$70,821	\$71,744	\$67,361	\$75,469	\$80,572	\$100,325					\$610,532
CASH PAID OUT- NON -OPERATIONAL														Total
Debt Service-POA		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675					\$38,238
Transfers to Other Funds		\$0	\$0											\$0
Total Cash Paid Out-Non-Operational		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675	\$0	\$0	\$0	\$0	\$38,238
TOTAL CASH PAID OUT		\$76,307	\$79,509	\$82,397	\$72,626	\$68,183	\$87,176	\$80,572	\$102,000	\$0	\$0	\$0	\$0	\$648,770
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$44,169	\$44,169	\$44,169	\$44,169	

Change in Cash														Total
Difference Beginning to End of Month	\$27,243	(\$120)	(\$2,256)	\$12,967	\$7,748	\$4,596	\$17,466	(\$24,847)	\$0	\$0	\$0	\$0	\$0	\$42,797
Increase/(Decrease) In Cash Since Beginning of Fiscal Year	\$27,243	\$27,123	\$24,867	\$37,834	\$45,582	\$50,178	\$67,644	\$42,797	\$42,797	\$42,797	\$42,797	\$42,797	\$42,797	\$467,213



Recreation & Country Club Division

Balance Sheet

	May 31, 17	Apr 30, 17	May 31, 16
ASSETS			
Current Assets			
Checking/Savings			
03-1000 · RCC Operating Cash			
03-1005 · Operating Cash			
03-1010 · FSB - Petty Cash Checking #3232	2,071	-145	1,618
03-1012 · FSB - Checking Acct #1910	43,431	69,573	13,611
03-1013 · Hidden Falls Checking	0	0	-16,288
03-1020 · Operating Account - MM	232	232	0
03-1100 · Petty Cash			
03-1113 · Petty Cash-General Manager	650	650	0
Total 03-1100 · Petty Cash	<u>650</u>	<u>650</u>	<u>0</u>
Total 03-1005 · Operating Cash	<u>46,384</u>	<u>70,310</u>	<u>-1,059</u>
Total 03-1000 · RCC Operating Cash	<u>46,384</u>	<u>70,310</u>	<u>-1,059</u>
Total Checking/Savings	<u>46,384</u>	<u>70,310</u>	<u>-1,059</u>
Other Current Assets			
03-1799 · Receivable from Other Funds	0	0	68,134
03-1800 · Inventory			
03-1805 · Pro Shop Inventory	13,550	13,550	0
03-1807 · Food & Beverage Inventory			
03-1810 · Food Inventory	2,976	2,976	0
03-1815 · Beer Inventory	823	823	0
03-1816 · Wine Inventory	203	203	0
03-1817 · Liquor Inventory	396	396	0
03-1820 · Beverage Inventory	787	787	0
Total 03-1807 · Food & Beverage Inventory	<u>5,185</u>	<u>5,185</u>	<u>0</u>
Total 03-1800 · Inventory	<u>18,735</u>	<u>18,735</u>	<u>0</u>
03-1802 · Pre-Paid	4,388	4,468	8,559
03-1825 · Utility Deposits	200	200	200
Total Other Current Assets	<u>23,323</u>	<u>23,403</u>	<u>76,893</u>
Total Current Assets	<u>69,707</u>	<u>93,713</u>	<u>75,834</u>
Fixed Assets			
03-1900 · Fixed Asset			
03-1910 · Buildings	5,500	5,500	0
03-1935 · Furniture & Fixtures			
03-1940 · Pro Shop	2,904	2,904	2,904
Total 03-1935 · Furniture & Fixtures	<u>2,904</u>	<u>2,904</u>	<u>2,904</u>
03-1950 · Improvements	70,979	70,979	65,713
03-1960 · Machinery & Equipment-Maint.	311,974	311,974	38,339
03-1990 · Accumulated Depreciation	-47,337	-47,337	-8,876
Total 03-1900 · Fixed Asset	<u>344,020</u>	<u>344,020</u>	<u>98,080</u>
Total Fixed Assets	<u>344,020</u>	<u>344,020</u>	<u>98,080</u>
Other Assets			

Recreation & Country Club Division

Balance Sheet

	May 31, 17	Apr 30, 17	May 31, 16
03-1500 · Golf Fund Receivables			
03-1510 · Member Dues-Receivables	293	293	0
Total 03-1500 · Golf Fund Receivables	293	293	0
03-1997 · Deferred Outflow-Pension	3,362	3,362	0
Total Other Assets	3,655	3,655	0
TOTAL ASSETS	417,382	441,388	173,914
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
03-2000 · Accounts Payable			
03-2030 · Accounts Payable - Payroll	2,084	2,084	0
03-2000 · Accounts Payable - Other	39,248	50,353	41,736
Total 03-2000 · Accounts Payable	41,332	52,437	41,736
03-2027 · Loan-POA-Tractor	19,816	19,816	0
Total Accounts Payable	61,148	72,253	41,736
Other Current Liabilities			
03-2024 · Golf Course Improvement Fund	938	938	2,267
03-2025 · Credit Book Payable	5,664	5,462	-1,882
03-2026 · Sales Tax Payable	-60	503	10,686
03-2029 · Alcohol Tax Payable	1,184	1,114	3,361
03-3550 · Current Portion-Notes Payable	52,571	52,571	0
03-3615 · Compensation Absences Payable	12,790	12,790	0
Total Other Current Liabilities	73,087	73,378	14,432
Total Current Liabilities	134,235	145,631	56,168
Long Term Liabilities			
03-3600 · Long Term Debt			
03-3660 · Long Term Debt	147,854	147,854	239,929
Total 03-3600 · Long Term Debt	147,854	147,854	239,929
Total Long Term Liabilities	147,854	147,854	239,929
Total Liabilities	282,089	293,485	296,097
Equity			
03-3700 · Prior Period Adjustments	44,844	44,844	0
03-4000 · Retained Earnings	-25,974	-25,974	-9,792
03-4020 · Invested in Fixed Assets	123,779	123,779	76,084
03-4100 · Restricted for Debt Service	0	0	33,375
32000 · *Retained Earnings	-43,864	-43,864	-4,029
Net Income (See Note Below)	36,509	49,119	-217,822
Total Equity	135,294	147,904	-122,184
TOTAL LIABILITIES & EQUITY	417,383	441,389	173,913

Note: Balance Sheet is ran based on accrual accounting method while P&L statements or based on cash. The difference in accounting methods reflect the difference in Net Income indicated from both financial statement runs.

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

Rund Date 6/5/17

	May 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
03-5000 · Revenue				
03-5010 · Membership Dues				
03-5010 · Membership Dues - Other	17,585	20,280	184,335	162,230
Total 03-5010 · Membership Dues	17,585	20,280	184,335	162,230
03-5023 · Golf Shop Revenues				
03-5035 · Green Fees	20,114	16,000	123,999	123,550
03-5040 · Golf Cart Rental	6,975	6,000	39,025	45,450
03-5045 · Driving Range	3,396	2,000	17,399	21,450
03-5052 · Misc. Tournament	18	350	-78	3,550
03-5053 · Handicap	180	650	5,306	5,800
03-5060 · Pro Shop Sales	5,203	6,000	33,446	41,000
Total 03-5023 · Golf Shop Revenues	35,886	31,000	219,097	240,800
03-5057 · Tennis & Swimming Revenues				
03-5019 · Tennis Membership	0	250	0	1,500
03-5054 · Tennis Fees	3	0	632	400
03-5057 · Tennis & Swimming Revenues - Other	1,414	400	1,414	0
Total 03-5057 · Tennis & Swimming Revenues	1,417	650	2,046	1,900
03-5070 · Restaurant/Bar Sales				
03-5072 · Restaurant Food Sales	10,124	20,500	142,846	162,400
03-5073 · Beverage Sales	924	1,100	8,546	9,625
03-5074 · Beer Sales	4,623	3,000	32,919	28,775
03-5075 · Other Food & Beverage Sales	0	0	0	0
03-5076 · Liquor Sales	1,951	1,200	19,604	15,350
03-5077 · Wine Sales	492	900	8,191	8,400
Total 03-5070 · Restaurant/Bar Sales	18,114	26,700	212,106	224,550
03-5090 · Interest Earned	0	0	0	0
03-5096 · Miscellaneous Income	0	100	2,677	1,200
Total 03-5000 · Revenue	73,002	78,730	620,261	630,680
Total Income	73,002	78,730	620,261	630,680
Expense				
03-6000 · Administrative Expenditures				
03-6039 · Other Administrative Expenses				
03-6021 · Admin Exp.- Xfer out to General	2,458	2,496	19,667	19,966
03-6016 · Unemployment Cost	0	0	1,854	0
03-6030 · Insurance				
03-6032 · Property Insurance	497	0	3,977	
03-6030 · Insurance - Other	0	0	-314	0
Total 03-6030 · Insurance	497	0	3,663	0
03-6040 · Office Supplies	71	100	954	1,025

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

Rund Date 6/5/17

	May 2017	Budget	FY to Date	Budget
03-6042 · Postage	206	115	443	795
03-6045 · Advertising	347	800	2,376	6,800
03-6047-Dues & Subscriptions	0	0	150	0
03-6048 · Security	44	0	266	0
03-6049 · Miscellaneous Supplies	190	625	1,449	5,000
03-6062 · Credit Card Processing	0	1,250	9,540	10,000
03-6065 · Software Maintenance/Web Site	2,970	0	3,563	500
06-6063 · Cash Over/Under	-8	100	-1,334	775
Total 03-6039 · Other Administrative Expenses	6,775	5,486	42,591	44,861
03-6068 · House Maintenance Expenses				
03-6050 · Telephone	173	200	1,299	1,475
03-6052 · Electric	1,174	1,200	6,577	8,800
03-6055 · Utilities-Water & Sewer	663	550	2,645	4,100
03-6081 · Cleaning Service	1,525	825	7,345	6,675
03-6101 · Misc. House Expense	47	425	164	3,275
03-6102 · Building Repair & Maintenance	10	250	3,389	4,500
03-6520 · Television-Clubhouse	26	25	208	200
Total 03-6068 · House Maintenance Expenses	3,618	3,475	21,627	29,025
Total 03-6000 · Administrative Expenditures	10,393	8,961	64,218	73,886
03-6100 · Pro Shop Expenditures				
03-6110 · Payroll				
03-6111 · Wages - Full Time	6,440	5,500	32,810	33,140
03-6112 · Wages Part Time/Seasonal	7,948	4,500	41,025	36,100
03-6115 · Payroll Tax	1,101	775	5,648	5,450
03-6116 · Pro Shop Longevity	0	0	0	1,500
03-6117 · Retirement	114	130	598	850
03-6118 · Health Care	627	640	5,017	5,120
03-6119 · Worker's Comp	239	240	1,671	1,940
03-6155 · Training & Travel	0	0		500
Total 03-6110 · Payroll	16,469	11,785	86,769	84,600
03-6121 · Other Pro-Shop Expenses				
03-6120 · Driving Range	0	0	720	3,500
03-6122 · Miscellaneous and Supplies	79	300	1,266	2,300
03-6123 · Pro-Shop Consumable Supplies	0	250	0	2,000
03-6125 · Handicap	0	0	3,236	2,750
03-6120 · Tournament Expense	0	0	0	500
03-6140 · Office Supplies	316	0	476	0
03-6150 · Dues and Fees	0	0	50	1,500
03-6210 · Cart Lease/Purchase	2,717	2,749	23,851	24,504
03-6220 · Cart Maint & Repair	0	250	0	750

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

Rund Date 6/5/17

	May 2017	Budget	FY to Date	Budget
03-6225 · Electric	182	170	1,695	1,335
Total 03-6121 · Other Pro-Shop Expenses	3,294	3,719	31,294	39,139
03-6160 · Inventory Purchased	8,937	3,500	25,586	16,000
03-6163 · Inventory/Cash Shortages	0	0	0	0
Total 03-6100 · Pro Shop Expenditures	28,700	19,004	143,649	139,739
03-6300 · Grounds Maintenance Expenditure				
03-6310 · Payroll				
03-6311 · Wages - Full Time	14,642	20,310	76,239	121,840
03-6312 · Wages - Part Time/Seasonal	496	500	14,107	4,250
03-6313 · Grounds O&M - Overtime/Bonus	0	0	0	1,000
03-6314 · Grounds O&M Longevity	0	0	0	1,500
03-6315 · Payroll Tax Exp	1,158	1,300	6,951	8,300
03-6317 · Retirement Exp	212	450	1,147	3,200
03-6318 · Health Care Exp	1,247	3,200	19,126	25,600
03-6319 · Worker's Comp	427	420	3,652	3,550
Total 03-6310 · Payroll	18,182	26,180	121,222	169,240
03-6321 · Other Golf Course Maint. Exp.				
03-6320 · Fuel & Lubricants	1,285	1,000	5,786	6,050
03-6322 · Fertilizer	500	0	2,038	7,500
03-6324 · Chemicals	1,830	1,000	6,054	13,150
03-6327 · Sand & Soil	0	0	1,179	6,500
03-6329 · Equipment Maint & Repair	379	1,000	3,205	8,500
03-6332 · Irrigation Repair & Maint.	1,745	400	9,493	3,300
03-6333 · Pond Maintenance	259	400	259	3,000
03-6335-Landscape Materials & Supplies	103		103	1,000
03-6340 · Utilities				0
03-6342 · Electric - Maintained Building	247	250	2,246	2,000
03-6344 · Electric - Irrigation	635	500	4,349	4,000
03-6346 · Sewer & Water	390	375	1,763	3,000
03-6347 · Trash	144	0	1,010	0
03-6370 · Raw Water Purchase	453	513	3,172	4,098
Total 03-6340 · Utilities	1,869	1,638	12,540	13,098
03-6350 · Dues		250	0	750
03-6354 · Small Tools	47	0	167	1,425
03-6380 · Other Grounds Maint Exp	364	500	1,188	0
03-6300 · Total Other Grounds Maint Exp	8,381	6,188	42,012	64,273
03-6360 · Equipment Lease/Purchase				
03-6362 · Machinery Lease	1,675	837	39,095	39,084
03-6363 · Machinery Interest	89	45	3,438	3,475
Total 03-6360 · Equipment Lease/Purchase	1,764	882	42,533	42,559

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

Rund Date 6/5/17

	May 2017	Budget	FY to Date	Budget
Total 03-6300 · Grounds Maintenance Expenditure	28,327	33,250	205,767	276,072
03-6400 · Tennis Expenditures				
03-6430 · Maint & Repair	0	250	858	1,750
Total 03-6400 · Tennis Expenditures	0	250	858	1,750
03-6500 · Food & Beverage Expenses				
03-6510 · Payroll & Payroll Expense				
03-6413 · F&B Overtime/Bonus	0	750	0	2,500
03-6414 · F&B Longevity	0	0	0	1,600
03-6511 · Wages - Full Time	10,016	11,890	63,172	71,325
03-6512 · Wages - Part Time/Seasonal	8,882	3,750	50,141	31,750
03-6515 · Payroll Tax Expense	1,337	1,100	7,764	8,050
03-6517 · Retirement Expense	145	325	916	1,900
03-6518 · Health Care Expense	674	1,900	7,105	15,200
03-6519 · Worker's Comp	342	335	2,734	2,845
03-6510 · Payroll & Payroll Expense - Other	0	0	0	0
Total 03-6510 · Payroll & Payroll Expense	21,396	20,050	131,832	135,170
03-6521 · Other Food & Beverage Expenses				
03-6053 · Propane	1,138	750	4,602	5,200
03-6058 · Music	0		0	
03-6525 · Alcohol Tax	687	600	4,944	4,600
03-6540 · Supplies				
03-6545 · Restaurant-Consumable Supplies	0	500	0	5,500
03-6547 · Beer/Wine	1,454	1,700	13,567	14,600
03-6548 · Liquor Expense	259	350	4,262	2,750
03-6549 · Food Exp	6,375	5,500	49,114	52,000
03-6550 · Beverage Expense	579	350	1,963	2,100
03-6552 · Other Food & Beverage Supplies	702	50	5,069	900
03-6572 · Other Misc. Restaurant Expenses	217	40	2,321	330
03-6573 · Linen	489	250	2,139	2,000
03-6540 · Supplies - Other	77	250	388	1,700
Total 03-6540 · Supplies	10,152	8,990	78,823	81,880
03-6560 · Equipment Rental	70	83	560	668
03-6561 · Liquor License	0		-100	
03-6565 · Equipment Maint & Repair	1,925	400	3,410	3,400
Total 03-6521 · Other Food & Beverage Expenses	13,972	10,823	92,239	95,748
Total 03-6500 · Food & Beverage Expenses	35,368	30,873	224,071	230,918
03-6600 · Swimming Pool Expenditures				
03-6610 · Payroll & Payroll Expense				
03-6612 · Wages	0	1,000	0	1,000

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

Rund Date 6/5/17

	May 2017	Budget	FY to Date	Budget
03-6614 · FICA Expense	0	100	0	100
03-6616 · Worker's Comp	19	0	150	250
Total 03-6610 · Payroll & Payroll Expense	19	1,100	150	1,350
03-6620 · Supplies	0	500	164	1,500
03-6622 · Maint & Repair	328	0	449	1,750
03-6623 · Miscellaneous Pool Expense	0		205	0
Total 03-6600 · Swimming Pool Expenditures	347	1,600	968	4,600
03-6900 · Building Repairs & Maint.				
03-6915 · Bldg. Renovations/Repairs	0	0	0	0
Total 03-6900 · Building Repairs & Maint.	0	0	0	0
Total Expense	103,135	93,938	639,531	726,965
Net Ordinary Income	-30,134	-15,208	-19,270	-96,285
Other Income/Expense				
Other Income				
03-8010 · Transfer In from other Funds				
03-8020 · Transfer in from Utility Fund	7,708	7,750	61,667	62,000
03-8010 · Transfer In from other Funds - Other	0	0	500	0
Total 03-8010 · Transfer In from other Funds	7,708	7,750	62,167	62,000
Total Other Income	7,708	7,750	62,167	62,000
Other Expense				
03-6865 · Capital Purchases over \$5,000	0	0	0	0
Total Other Expense	0	0	0	0
Net Other Income	7,708	7,750	62,167	62,000
Net Income	-22,426	-7,458	42,897	-34,285
<u>Food and Beverage P&L (less House Expense)</u>				
Food and Beverage Revenue	18,114	26,700	212,106	224,550
Food and Beverage Expenses	35,368	30,873	224,071	230,918
F&B Net Gain/(Loss)	-17,254	-4,173	-11,965	-6,368
<u>Food and Beverage P&L (with House Expense)</u>				
Food and Beverage Revenue	18,114	26,700	212,106	224,550
Food and Beverage Expenses	37,586	33,091	241,254	248,101
F&B Net Gain/(Loss)	-19,472	-6,391	-29,148	-23,551

Recreation & Country Club Division Check Detail

May 2017							
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Check	EFT	05/01/2017	PNC Equipment Finance	03-1012 · FSB - Checking Acct #1910		-2,717.00	
TOTAL				03-6210 · Cart Lease/Purchase	-2,717.00	2,717.00	
					-2,717.00	2,717.00	
Check	EFT	05/11/2017	State Comptroller	03-1012 · FSB - Checking Acct #1910		-2,217.98	
TOTAL				03-2026 · Sales Tax Payable	-2,217.98	2,217.98	
					-2,217.98	2,217.98	
Check	EFT	05/11/2017	State Comptroller	03-1012 · FSB - Checking Acct #1910		-687.23	
TOTAL				03-6525 · Alcohol Tax	-687.23	687.23	
					-687.23	687.23	
Check	EFT	05/11/2017	State Comptroller	03-1012 · FSB - Checking Acct #1910		-558.11	
TOTAL				03-2029 · Alcohol Tax Payable	-558.11	558.11	
					-558.11	558.11	
Check	MC521	05/02/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-48.08	
TOTAL				03-6549 · Food Exp	-48.08	48.08	
					-48.08	48.08	
Check	MC522	05/02/2017	Walmart	03-1010 · FSB - Petty Cash Checking #3232		-3.66	
TOTAL				03-6549 · Food Exp	-3.66	3.66	
					-3.66	3.66	
Check	MC523	05/02/2017	Walmart	03-1010 · FSB - Petty Cash Checking #3232		-28.42	
TOTAL				03-6549 · Food Exp	-28.42	28.42	
					-28.42	28.42	
Check	MC524	05/03/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-84.92	
TOTAL				03-6549 · Food Exp	-84.92	84.92	
					-84.92	84.92	
Check	MC525	05/04/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-141.14	
TOTAL				03-6549 · Food Exp	-141.14	141.14	
					-141.14	141.14	
Check	MC526	05/11/2017	Sam's Club	03-1010 · FSB - Petty Cash Checking #3232		-271.78	
TOTAL				03-6549 · Food Exp	-271.78	271.78	
					-271.78	271.78	
Check	1267	05/04/2017	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-170.33	

Recreation & Country Club Division

Check Detail

May 2017							
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
TOTAL				03-6547 · Beer/Wine	-69.82	69.82	
				03-6548 · Liquor Expense	-100.51	100.51	
					-170.33	170.33	
Check	1269	05/05/2017	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-275.60	
TOTAL				03-6547 · Beer/Wine	-275.60	275.60	
					-275.60	275.60	
Check	1270	05/08/2017	Office Depot	03-1010 · FSB - Petty Cash Checking #3232		-71.43	
TOTAL				03-6040 · Office Supplies	-71.43	71.43	
					-71.43	71.43	
Check	1271	05/09/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-106.02	
TOTAL				03-6549 · Food Exp	-106.02	106.02	
					-106.02	106.02	
Check	1272	05/12/2017	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-294.40	
TOTAL				03-6547 · Beer/Wine	-294.40	294.40	
					-294.40	294.40	
Check	1273	05/12/2017	Ben E Keith	03-1010 · FSB - Petty Cash Checking #3232		-154.90	
TOTAL				03-6547 · Beer/Wine	-154.90	154.90	
					-154.90	154.90	
Check	1274	05/17/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-17.44	
TOTAL				03-6549 · Food Exp	-17.44	17.44	
					-17.44	17.44	
Check	1275	05/19/2017	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-152.25	
TOTAL				03-6547 · Beer/Wine	-152.25	152.25	
					-152.25	152.25	
Check	1276	05/19/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-84.86	
TOTAL				03-6549 · Food Exp	-84.86	84.86	
					-84.86	84.86	
Check	1278	05/22/2017	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-264.97	
TOTAL				03-6547 · Beer/Wine	-106.60	106.60	
				03-6548 · Liquor Expense	-158.37	158.37	
					-264.97	264.97	
Check	1279	05/23/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-83.95	
TOTAL				03-6549 · Food Exp	-83.95	83.95	
					-83.95	83.95	

Recreation & Country Club Division Check Detail

				May 2017		
Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -1 1980		05/04/2017	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-612.50
Bill	17099	04/13/2017		03-6053 · Propane	-612.50	612.50
TOTAL					-612.50	612.50
Bill Pmt -1 1981		05/04/2017	Aaron Kyle Fry	03-1012 · FSB - Checking Acct #1910		-56.13
Bill	W/E 4/29/17	04/29/2017		03-6512 · Wages - Part Time/Seasonal	-56.13	56.13
TOTAL					-56.13	56.13
Bill Pmt -1 1982		05/04/2017	Acushnet Company	03-1012 · FSB - Checking Acct #1910		-628.58
Bill	906791086	03/16/2017		03-6160 · Inventory Purchased	-457.54	457.54
Bill	903824117	03/21/2017		03-6160 · Inventory Purchased	-171.04	171.04
TOTAL					-628.58	628.58
Bill Pmt -1 1983		05/04/2017	Alexandra Steward	03-1012 · FSB - Checking Acct #1910		-9.15
Bill	W/E 4/29/17	04/29/2017		03-6512 · Wages - Part Time/Seasonal	-9.15	9.15
TOTAL					-9.15	9.15
Bill Pmt -1 1984		05/04/2017	All Corners Cleaning Services, LL	03-1012 · FSB - Checking Acct #1910		-470.00
Bill	8675	04/14/2017		03-6081 · Cleaning Service	-282.00	282.00
				03-6081 · Cleaning Service	-188.00	188.00
TOTAL					-470.00	470.00
Bill Pmt -1 1985		05/04/2017	AlSCO, Inc.	03-1012 · FSB - Checking Acct #1910		-188.84
Bill	LSAT25055	04/07/2017		03-6573 · Linen	-51.75	51.75
Bill	LSAT25208	04/14/2017		03-6573 · Linen	-51.57	51.57
Bill	LSAT25392	04/21/2017		03-6573 · Linen	-85.52	85.52
TOTAL					-188.84	188.84
Bill Pmt -1 1986		05/04/2017	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-2,318.33
Bill	74294337	04/19/2017		03-6160 · Inventory Purchased	-63.58	63.58
				03-6552 · Other Food & Beverage Supplies	-42.35	42.35
Bill	74294336	04/19/2017		03-6549 · Food Exp	-940.00	940.00
Bill	74301901	04/26/2017		03-6549 · Food Exp	-1,119.78	1,119.78
				03-6552 · Other Food & Beverage Supplies	-57.25	57.25
Bill	74301903	04/26/2017		03-6160 · Inventory Purchased	-95.37	95.37
TOTAL					-2,318.33	2,318.33
Bill Pmt -1 1987		05/04/2017	Card Service Center	03-1012 · FSB - Checking Acct #1910		-485.78
Bill	4/28/17 Str	04/28/2017		03-6160 · Inventory Purchased	-349.19	349.19
				03-6140 · Office Supplies	-130.67	130.67
				03-6122 · Miscellaneous and Supplies	-5.92	5.92
TOTAL					-485.78	485.78

Recreation & Country Club Division Check Detail

				May 2017			
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -1988		05/04/2017	Cleveland Golf/SRIXON	03-1012 · FSB - Checking Acct #1910		-172.20	
Bill	5098279 SC	03/14/2017		03-6160 · Inventory Purchased	-172.20	172.20	
TOTAL					-172.20	172.20	
Bill Pmt -1989		05/04/2017	Ford & Crew Home & Hardware	03-1012 · FSB - Checking Acct #1910		-272.49	
Bill	3/26-4/25/17	04/25/2017		03-6332 · Irrigation Repair & Maint.	-69.99	69.99	
				03-6324 · Chemicals	-98.82	98.82	
				03-6102 · Building Repair & Maintenance	-9.98	9.98	
				03-6101 · Misc. House Expense	-46.72	46.72	
				03-6354 · Small Tools	-46.98	46.98	
TOTAL					-272.49	272.49	
Bill Pmt -1990		05/04/2017	Gail's Flags, Inc.	03-1012 · FSB - Checking Acct #1910		-218.16	
Bill	136516	04/14/2017		03-6380 · Other Grounds Maint Exp	-218.16	218.16	
TOTAL					-218.16	218.16	
Bill Pmt -1991		05/04/2017	Herbert Lee Moorehead	03-1012 · FSB - Checking Acct #1910		-69.80	
Bill	W/E 4/29/17	04/29/2017		03-6512 · Wages - Part Time/Seasonal	-69.80	69.80	
TOTAL					-69.80	69.80	
Bill Pmt -1992		05/04/2017	Innovative Turf Supply, Inc.	03-1012 · FSB - Checking Acct #1910		-484.35	
Bill	13713	04/13/2017		03-6324 · Chemicals	-484.35	484.35	
TOTAL					-484.35	484.35	
Bill Pmt -1993		05/04/2017	Layne Turner	03-1012 · FSB - Checking Acct #1910		-210.00	
Bill	W/E 4/29/17	04/29/2017		03-6512 · Wages - Part Time/Seasonal	-210.00	210.00	
TOTAL					-210.00	210.00	
Bill Pmt -1994		05/04/2017	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-881.87	
Bill	133	04/30/2017		03-6362 · Machinery Lease	-836.80	836.80	
				03-6363 · Machinery Interest	-45.07	45.07	
TOTAL					-881.87	881.87	
Bill Pmt -1995		05/04/2017	Plant Technologies , LLC	03-1012 · FSB - Checking Acct #1910		-500.00	
Bill	1279	04/13/2017		03-6322 · Fertilizer	-500.00	500.00	
TOTAL					-500.00	500.00	
Bill Pmt -1996		05/04/2017	Richard Espinosa	03-1012 · FSB - Checking Acct #1910		-177.60	
Bill	W/E 4/26/17	04/29/2017		03-6512 · Wages - Part Time/Seasonal	-177.60	177.60	
TOTAL					-177.60	177.60	
Bill Pmt -1997		05/04/2017	Site One Landscape Supply, LLC	03-1012 · FSB - Checking Acct #1910		-576.20	
Bill	80015506	04/19/2017		03-6324 · Chemicals	-576.20	576.20	
TOTAL					-576.20	576.20	

Recreation & Country Club Division Check Detail

May 2017							
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -	1998	05/11/2017	Alsco, Inc.	03-1012 · FSB - Checking Acct #1910		-181.88	
Bill	LSAT25607	04/28/2017		03-6573 · Linen	-80.08	80.08	
Bill	LSAT25762	05/05/2017		03-6573 · Linen	-101.80	101.80	
TOTAL					-181.88	181.88	
Bill Pmt -	1999	05/11/2017	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,223.65	
Bill	74308713	05/03/2017		03-6549 · Food Exp	-942.16	942.16	
				03-6552 · Other Food & Beverage Supplies	-64.68	64.68	
Bill	74308717	05/03/2017		03-6160 · Inventory Purchased	-127.16	127.16	
				03-6552 · Other Food & Beverage Supplies	-19.65	19.65	
Bill	98718408	05/08/2017		03-6560 · Equipment Rental	-70.00	70.00	
TOTAL					-1,223.65	1,223.65	
Bill Pmt -	2000	05/11/2017	City of Marble Falls	03-1012 · FSB - Checking Acct #1910		-171.75	
Bill	3/16-4/16/17	04/16/2017		03-6346 · Sewer & Water	-171.75	171.75	
TOTAL					-171.75	171.75	
Bill Pmt -	2001	05/11/2017	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-400.35	
Bill	3/21-4/24/17	04/25/2017		03-6055 · Utilities-Water & Sewer	-175.23	175.23	
				03-6055 · Utilities-Water & Sewer	-116.82	116.82	
				03-6346 · Sewer & Water	-39.65	39.65	
				03-6346 · Sewer & Water	-68.65	68.65	
TOTAL					-400.35	400.35	
Bill Pmt -	2002	05/11/2017	Frontier Communications	03-1012 · FSB - Checking Acct #1910		-173.14	
Bill	April Stmt	04/28/2017		03-6050 · Telephone	-57.71	57.71	
				03-6050 · Telephone	-115.43	115.43	
TOTAL					-173.14	173.14	
Bill Pmt -	2003	05/11/2017	Picayune Area Wide Phone Book	03-1012 · FSB - Checking Acct #1910		-76.67	
Bill	May 2017	05/01/2017		03-6045 · Advertising	-76.67	76.67	
TOTAL					-76.67	76.67	
Bill Pmt -	2004	05/11/2017	Site One Landscape Supply, LLC	03-1012 · FSB - Checking Acct #1910		-278.40	
Bill	80111104	04/24/2017		03-6324 · Chemicals	-278.40	278.40	
TOTAL					-278.40	278.40	
Bill Pmt -	2005	05/11/2017	Yearbook Booster Ads	03-1012 · FSB - Checking Acct #1910		-75.00	
Bill	050917	05/09/2017		03-6045 · Advertising	-75.00	75.00	
TOTAL					-75.00	75.00	
Bill Pmt -	2006	05/15/2017	Stainless Steals, Inc.	03-1012 · FSB - Checking Acct #1910		-1,925.00	
Bill	Estimate #1	05/15/2017		03-6565 · Equipment Maint & Repair	-1,925.00	1,925.00	
TOTAL					-1,925.00	1,925.00	

Recreation & Country Club Division Check Detail

May 2017							
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -	2007	05/18/2017	Aaron Kyle Fry	03-1012 · FSB - Checking Acct #1910		-96.30	
Bill	W/E 5/13/17	05/13/2017		03-6512 · Wages - Part Time/Seasonal	-96.30	96.30	
TOTAL					-96.30	96.30	
Bill Pmt -	2008	05/18/2017	Bridgestone Golf, Inc.	03-1012 · FSB - Checking Acct #1910		-846.53	
Bill	1002608310	03/24/2017		03-6160 · Inventory Purchased	-298.80	298.80	
Bill	1002625203	04/27/2017		03-6160 · Inventory Purchased	-547.73	547.73	
TOTAL					-846.53	846.53	
Bill Pmt -	2009	05/18/2017	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-1,344.62	
Bill	17-0515-01	05/15/2017		03-6042 · Postage	-205.50	205.50	
				03-6332 · Irrigation Repair & Maint.	-553.38	553.38	
				03-6335 · Landscape Materials & Supplies	-102.50	102.50	
				03-6049 · Miscellaneous Supplies	-130.00	130.00	
				03-6049 · Miscellaneous Supplies	-25.48	25.48	
				03-6622 · Maint & Repair	-327.76	327.76	
TOTAL					-1,344.62	1,344.62	
Bill Pmt -	2010	05/18/2017	Dana M. Vilchis	03-1012 · FSB - Checking Acct #1910		-144.00	
Bill	W/E 5/13/17	05/13/2017		03-6512 · Wages - Part Time/Seasonal	-144.00	144.00	
TOTAL					-144.00	144.00	
Bill Pmt -	2011	05/18/2017	Herbert Lee Moorehead	03-1012 · FSB - Checking Acct #1910		-60.80	
Bill	W/E 5/13/17	05/13/2017		03-6512 · Wages - Part Time/Seasonal	-60.80	60.80	
TOTAL					-60.80	60.80	
Bill Pmt -	2012	05/18/2017	Layne Turner	03-1012 · FSB - Checking Acct #1910		-236.50	
Bill	W/E 5/13/17	05/13/2017		03-6512 · Wages - Part Time/Seasonal	-236.50	236.50	
TOTAL					-236.50	236.50	
Bill Pmt -	2013	05/18/2017	LCRA	03-1012 · FSB - Checking Acct #1910		-453.13	
Bill	3/10-4/17/17	04/28/2017		03-6370 · Raw Water Purchase	-453.13	453.13	
TOTAL					-453.13	453.13	
Bill Pmt -	2014	05/18/2017	Mid-Tex Turf Supply	03-1012 · FSB - Checking Acct #1910		-144.64	
Bill	7153	04/20/2017		03-6329 · Equipment Maint & Repair	-144.64	144.64	
TOTAL					-144.64	144.64	
Bill Pmt -	2015	05/18/2017	PEC	03-1012 · FSB - Checking Acct #1910		-2,239.11	
Bill	4/6-5/7/17	05/09/2017		03-6052 · Electric	-821.88	821.88	
				03-6225 · Electric	-182.33	182.33	
				03-6342 · Electric - Maint. Building	-247.45	247.45	
				03-6344 · Electric - Irrigation	-635.22	635.22	
				03-6052 · Electric	-352.23	352.23	
TOTAL					-2,239.11	2,239.11	

Recreation & Country Club Division

Check Detail

		May 2017					
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -(2016		05/18/2017	Republic Services #843	03-1012 · FSB - Checking Acct #1910		-144.32	
Bill	084300132	04/30/2017		03-6347 · Trash	-144.32	144.32	
TOTAL					-144.32	144.32	
Bill Pmt -(2017		05/18/2017	Richard Espinosa	03-1012 · FSB - Checking Acct #1910		-54.75	
Bill	/E 5/13/17	05/13/2017		03-6512 · Wages - Part Time/Seasonal	-54.75	54.75	
TOTAL					-54.75	54.75	
Bill Pmt -(2018		05/18/2017	Skechers	03-1012 · FSB - Checking Acct #1910		-4,803.16	
Bill	89210948	03/23/2017		03-6160 · Inventory Purchased	-1,388.27	1,388.27	
Bill	93225981	03/23/2017		03-6160 · Inventory Purchased	-3,414.89	3,414.89	
TOTAL					-4,803.16	4,803.16	
Bill Pmt -(2019		05/25/2017	Acushnet Company	03-1012 · FSB - Checking Acct #1910		-114.78	
Bill	904149815	05/05/2017		03-6160 · Inventory Purchased	-114.78	114.78	
TOTAL					-114.78	114.78	
Bill Pmt -(2020		05/25/2017	All Corners Cleaning Services, LL	03-1012 · FSB - Checking Acct #1910		-450.00	
Bill	8752	05/01/2017		03-6081 · Cleaning Service	-270.00	270.00	
				03-6081 · Cleaning Service	-180.00	180.00	
TOTAL					-450.00	450.00	
Bill Pmt -(2021		05/25/2017	C & M Air Cooled Engine, Inc.	03-1012 · FSB - Checking Acct #1910		-126.77	
Bill	709812	04/28/2017		03-6329 · Equipment Maint & Repair	-126.77	126.77	
TOTAL					-126.77	126.77	
Bill Pmt -(2022		05/25/2017	Christy Scoggins Family Clinic	03-1012 · FSB - Checking Acct #1910		-35.00	
Bill	C137	05/18/2017		03-6049 · Miscellaneous Supplies	-35.00	35.00	
TOTAL					-35.00	35.00	
Bill Pmt -(2023		05/25/2017	Cleveland Golf/SRIXON	03-1012 · FSB - Checking Acct #1910		-54.80	
Bill	5113564 SC	04/03/2017		03-6160 · Inventory Purchased	-54.80	54.80	
TOTAL					-54.80	54.80	
Bill Pmt -(2024		05/25/2017	Pump Mechanical Tech Svcs LLC	03-1012 · FSB - Checking Acct #1910		-500.00	
Bill	I11-002605	05/11/2017		03-6332 · Irrigation Repair & Maint.	-500.00	500.00	
TOTAL					-500.00	500.00	
Bill Pmt -(2025		05/31/2017	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-525.00	
Bill	17495	05/11/2017		03-6053 · Propane	-525.00	525.00	
TOTAL					-525.00	525.00	

Recreation & Country Club Division Check Detail

		May 2017					
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -1 2026		05/31/2017	All Corners Cleaning Services, LL	03-1012 · FSB - Checking Acct #1910		-605.00	
Bill	8847	05/16/2017		03-6081 · Cleaning Service	-363.00	363.00	
				03-6081 · Cleaning Service	-242.00	242.00	
TOTAL					-605.00	605.00	
Bill Pmt -1 2027		05/31/2017	AlSCO, Inc.	03-1012 · FSB - Checking Acct #1910		-117.80	
Bill	LSAT26352	05/26/2017		03-6573 · Linen	-117.80	117.80	
TOTAL					-117.80	117.80	
Bill Pmt -1 2028		05/31/2017	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-2,766.32	
Bill	74322837	05/17/2017		03-6549 · Food Exp	-63.58	63.58	
				03-6552 · Other Food & Beverage Supplies	-120.77	120.77	
Bill	74323135	05/17/2017		03-6549 · Food Exp	-637.98	637.98	
				03-6552 · Other Food & Beverage Supplies	-238.64	238.64	
Bill	74330287	05/24/2017		03-6549 · Food Exp	-1,546.61	1,546.61	
Bill	74330288	05/24/2017		03-6552 · Other Food & Beverage Supplies	-158.74	158.74	
TOTAL					-2,766.32	2,766.32	
Bill Pmt -1 2029		05/31/2017	Board Tronics	03-1012 · FSB - Checking Acct #1910		-529.79	
Bill	8939137	05/15/2017		03-6332 · Irrigation Repair & Maint.	-529.79	529.79	
TOTAL					-529.79	529.79	
Bill Pmt -1 2030		05/31/2017	Card Service Center	03-1012 · FSB - Checking Acct #1910		-907.77	
Bill	5/29/17 Str	05/29/2017		03-6160 · Inventory Purchased	-649.56	649.56	
				03-6122 · Miscellaneous and Supplies	-73.00	73.00	
				03-6140 · Office Supplies	-185.21	185.21	
TOTAL					-907.77	907.77	
Bill Pmt -1 2031		05/31/2017	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-481.15	
Bill	4/24-5/17 S	05/24/2017		03-6055 · Utilities-Water & Sewer	-222.63	222.63	
				03-6055 · Utilities-Water & Sewer	-148.42	148.42	
				03-6346 · Sewer & Water	-41.45	41.45	
				03-6346 · Sewer & Water	-68.65	68.65	
TOTAL					-481.15	481.15	
Bill Pmt -1 2032		05/31/2017	Dana M. Vilchis	03-1012 · FSB - Checking Acct #1910		-253.64	
Bill	W/E 5/27/17	05/27/2017		03-6512 · Wages - Part Time/Seasonal	-253.64	253.64	
TOTAL					-253.64	253.64	
Bill Pmt -1 2033		05/31/2017	Ford & Crew Home & Hardware	03-1012 · FSB - Checking Acct #1910		-128.14	
Bill	4/26-5/25 S	05/25/2017		03-6332 · Irrigation Repair & Maint.	-91.53	91.53	
				03-6380 · Other Grounds Maint Exp	-22.55	22.55	
				03-6329 · Equipment Maint & Repair	-14.06	14.06	
TOTAL					-128.14	128.14	

Recreation & Country Club Division Check Detail

				May 2017			
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -1 2034		05/31/2017	Fox Mail	03-1012 · FSB - Checking Acct #1910		-195.00	
Bill	10421	05/15/2017		03-6045 · Advertising	-195.00	195.00	
TOTAL					-195.00	195.00	
Bill Pmt -1 2035		05/31/2017	Gail's Flags, Inc.	03-1012 · FSB - Checking Acct #1910		-91.00	
Bill	137138	05/10/2017		03-6380 · Other Grounds Maint Exp	-91.00	91.00	
TOTAL					-91.00	91.00	
Bill Pmt -1 2036		05/31/2017	Herbert Lee Moorehead	03-1012 · FSB - Checking Acct #1910		-37.44	
Bill	W/E 5/27/17	05/27/2017		03-6512 · Wages - Part Time/Seasonal	-37.44	37.44	
TOTAL					-37.44	37.44	
Bill Pmt -1 2037		05/31/2017	Layne Turner	03-1012 · FSB - Checking Acct #1910		-15.00	
Bill	W/E 5/27/17	05/27/2017		03-6512 · Wages - Part Time/Seasonal	-15.00	15.00	
TOTAL					-15.00	15.00	
Bill Pmt -1 2038		05/31/2017	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-881.87	
Bill	134	05/03/2017		03-6362 · Machinery Lease	-838.37	838.37	
				03-6363 · Machinery Interest	-43.50	43.50	
TOTAL					-881.87	881.87	
Bill Pmt -1 2039		05/31/2017	Mid-Tex Turf Supply	03-1012 · FSB - Checking Acct #1910		-259.00	
Bill	7208	05/09/2017		03-6333 · Pond Maintenance	-259.00	259.00	
TOTAL					-259.00	259.00	
Bill Pmt -1 2040		05/31/2017	NAPA-Third Coast Distributing, L	03-1012 · FSB - Checking Acct #1910		-161.88	
Bill	930194	05/01/2017		03-6329 · Equipment Maint & Repair	-93.46	93.46	
Bill	940904	05/06/2017		03-6320 · Fuel & Lubricants	-35.98	35.98	
Bill	938046	04/05/2017		03-6380 · Other Grounds Maint Exp	-32.44	32.44	
TOTAL					-161.88	161.88	
Bill Pmt -1 2041		05/31/2017	Northland Communications	03-1012 · FSB - Checking Acct #1910		-25.97	
Bill	5/18/17 Str	05/18/2017		03-6520 · Television-Clubhouse	-25.97	25.97	
TOTAL					-25.97	25.97	
Bill Pmt -1 2042		05/31/2017	Perfect Wave Marketing, LLC	03-1012 · FSB - Checking Acct #1910		-2,970.00	
Bill	0123	05/22/2017		03-6065 · Software Maintenance	-2,970.00	2,970.00	
TOTAL					-2,970.00	2,970.00	
Bill Pmt -1 2043		05/31/2017	Pinnacle Propane, LLC	03-1012 · FSB - Checking Acct #1910		-1,249.26	
Bill	8670	05/17/2017		03-6320 · Fuel & Lubricants	-1,249.26	1,249.26	
TOTAL					-1,249.26	1,249.26	

Recreation & Country Club Division Check Detail

		May 2017					
Type	Numb	Date	Name	Account	Paid Amount	Original Amount	
Bill Pmt -	2044	05/31/2017	Site One Landscape Supply, LLC	03-1012 · FSB - Checking Acct #1910		-392.48	
Bill	80365416	05/08/2017		03-6324 · Chemicals	-196.24	196.24	
Bill	80463892	05/12/2017		03-6324 · Chemicals	-196.24	196.24	
TOTAL					-392.48	392.48	
Bill Pmt -	2045	05/31/2017	Wilson Sporting Goods	03-1012 · FSB - Checking Acct #1910		-1,032.00	
Bill	452227745	04/07/2017		03-6160 · Inventory Purchased	-1,032.00	1,032.00	
TOTAL					-1,032.00	1,032.00	

Total May 2017 Recreation Fund Disbursements 46,747.01

May 2017 Transfers		From	To	
5/1/17	Recreation Checking	Payroll Fund	16823.08	
	Payroll for period ending 4/28/17			
5/15/17	Recreation Checking	Payroll Fund	18802.89	
	Payroll for period ending 5/12/17			
5/15/17	Recreation Checking	General Fund	2458.33	
	Monthly administrative expense transfer			
5/15/17	Recreation Checking	General Fund	1523.08	
	Monthly insurance reimbursement			
5/22/2017	Recreation Checking	Payroll Fund	2465.38	
	Prepaid insurance-June 2017			
5/30/2017	Recreation Checking	Payroll Fund	15444.3	
	Payroll for period ending 5/26/17			
Total May 2017 Recreation Fund Transfers Out to Other Funds				57517.06

Total May 2017 Recreation Fund Disbursements and Transfers Outs 104,264.07

Payroll All Funds for the Month of May 2017

Pay period: 4-15 to 4-28-17
Pay Date: May 1, 2017

Fund:	<u>Utility</u>
Payroll	\$ 10,785.87
FICA	\$ 825.12
TMRS	\$ 156.40
Total Payroll	\$ 11,767.39

Fund:	<u>General</u>
Payroll	\$ 10,020.10
FICA	\$ 766.54
TMRS	\$ 87.72
Total Payroll	\$ 10,874.36

Fund:	<u>Recreation</u>
Payroll	\$ 15,486.59
FICA	\$ 1,184.72
TMRS	\$ 151.79
Total Payroll	\$ 16,823.10

TOTAL THIS PAY PERIOD: \$ 39,464.85

Pay period: 4-29 to 5-12-17
Pay Date: May 15, 2017

Fund:	<u>Utility</u>
Payroll	\$ 10,767.94
FICA	\$ 823.75
TMRS	\$ 156.14
Total Payroll	\$ 11,747.83

Fund:	<u>General</u>
Payroll	\$ 9,729.06
FICA	\$ 744.27
TMRS	\$ 86.93
Total Payroll	\$ 10,560.26

Fund:	<u>Recreation</u>
Payroll	\$ 17,300.70
FICA	\$ 1,323.50
TMRS	\$ 178.69
Total Payroll	\$ 18,802.89

TOTAL THIS PAY PERIOD: \$ 41,110.98

Pay period: 5-13 to 5-26-17
Pay Date: May 30, 2017

Fund:	<u>Utility</u>
Payroll	\$ 10,604.39
FICA	\$ 811.24
TMRS	\$ 153.76
Total Payroll	\$ 11,569.39

Fund:	<u>General</u>
Payroll	\$ 9,699.52
FICA	\$ 742.01
TMRS	\$ 87.48
Total Payroll	\$ 10,529.01

Fund:	<u>Recreation</u>
Payroll	\$ 14,216.05
FICA	\$ 1,087.53
TMRS	\$ 140.72
Total Payroll	\$ 15,444.30

TOTAL THIS PAY PERIOD: \$ 37,542.70

Pay period: May-17
Pay Date: May 24, 2017

	<u>General</u>
Payroll	\$ 1,458.00
FICA	\$ 111.54
TMRS	\$ -
	\$ 1,569.54

TOTAL May 2017 PAYROLL \$ 41,034.39

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-Old Business
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DATE: June 20, 2017

REFERENCE: Old Business

Council Meeting Date: June 29, 2017

AGENDA ITEM: Old Business

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

6-A-Appointment to Building Committee-At this time, we have not received any applicants for the one open position on the Building Committee. You might consider leaving the position open since we will begin the process, in July, to fill several committee appointments whose terms expire on October 31, 2017.

6-B-Interlocal with City of Marble Falls-Mike Williams met with representatives from Marble Falls regarding an update on the grant recently received from LCRA for assistance with bringing treated from Marble Falls to the golf course. He will brief you on this project at your meeting.

6-C-Website-The new website is up and running. We do have several bugs to work out. We also have several months of back documents to upload which I hope to have completed by the end of June. Mike Williams or Evan Bauer will give you a live update at your meeting.

RECOMMENDED ACTION:

No action is anticipated on any item.

ATTACHMENTS:

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-A-Ordinance 2017-02
--

DATE: June 20, 2017

REFERENCE: Appointment of City
City Secretary/Court Clerk

Council Meeting Date: June 29, 2017

AGENDA ITEM: Agenda Item 7-A-Ordinance 2017-02-Appointment of City Secretary/Court Clerk

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Loren Meiner, our current City Secretary/Court Clerk has submitted her resignation effective June 30th. I've appointed Evan Bauer our current Utility Clerk to the position of City Secretary/Court Clerk subject to your approval. Evan has been employed by the City for about 18 months as the Utility Clerk. She has demonstrated to me that she is extremely reliable, quick-learning and possesses the needed communication skills necessary for the position.

Per our Code of Ordinances, the City Manager is authorized to appoint the City Secretary. However, the City Council must confirm the appointment. Also, by Ordinance the City Secretary serves as the Court Clerk. I'm seeking your confirmation of her appointment as City Secretary and have attached Ordinance 2017-02 which officially confirms her appointment.

RECOMMENDED ACTION:

I would recommend the adoption of Ordinance 2017-02, which confirms my appointment of Ms. Evan Bauer to the position of City Secretary.

ATTACHMENTS:

Ordinance 2017-02

City of Meadowlakes

ORDINANCE 2017-02

June 20, 2017

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS; CONFIRMING THE APPOINTMENT OF A CITY SECRETARY

WHEREAS, the City of Meadowlakes, Texas (the “City”) is authorized by Section 22.071 of the Texas Local Government Code to establish the office of City Secretary; and

WHEREAS, Section 10-7 of Code of Ordinances of the City of Meadowlakes appoints the City Secretary as the Municipal Court Clerk for the City’s Court of Record No. 1; and

WHEREAS, Section 2-63 of the Code of Ordinances of the City of Meadowlakes authorizes the City Manager to appoint the City Secretary subject to the confirmation of the City Council; and

WHEREAS, Loren Meiner has submitted her resigned as City Secretary/Court Clerk effective June 30th, 2017; and

WHEREAS, City Manager Johnnie L. Thompson is recommending the appointed Evan Bauer to the office of City Secretary of the City of Meadowlakes, Texas upon the vacancy of said office and seeks to obtain confirmation by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:

Section 1. Appointment. The City Council of City of Meadowlakes concurs with the City Manager’s appointment of Ms. Evan Bauer as City Secretary of the City of Meadowlakes.

Section 2. Term of Office. The City Secretary shall be appointed for an indefinite period and shall be subject to discharge at the will of the City Manager.

Section 3. Powers and Duties. The City Secretary shall have the powers enumerated in Section 22.073 of the Texas Local Government Code. In addition the City Secretary shall perform the duties as established by Section 2-63 of the Code of Ordinances of the City of Meadowlakes.

Section 4. Serve as Court Clerk. Per Section 10-7 of the Code of Ordinances of the City of Meadowlakes, the City Secretary shall serve as the municipal court clerk for the City of Meadowlakes Court of Record No. 1, and shall perform the duties as established for the municipal court clerk.

Section 5. Effective Date. This Ordinance shall take effect immediately from and after its passage and publication as required by law.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED this the 29th day of June, 2017.

SIGNED:

Mary Ann Raesener (Mayor)

ATTEST

Loren Meiner (City Secretary)