

# **City of Meadowlakes**

## **AMENDED AGENDA**

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### **City Council Meeting**

**Tuesday, May 18, 2021 - 6:00 pm.**

**Totten Hall, Meadowlakes Municipal Offices**

**177 Broadmoor St., Meadowlakes, Texas**

This meeting will be conducted utilizing a video conferencing tool. City Council members and staff will participate via video and audio. Citizens' comments will be allowed per the instructions stated on the City's website. If you desire to address the Council via telephone, please call City Hall at 830-693-6840 the afternoon of the meeting between the hours of 4:30 pm and 5:30 pm. You may also make written comments by emailing them to City Secretary Evan Bauer at [ebauer@meadowlakestx.us](mailto:ebauer@meadowlakestx.us) or utilizing the Citizen comments form that can be found on our website. All written comments must be received by 5:30 pm on the evening of the scheduled meeting. Additional information and more detailed instructions and direct links to view the meeting or speak during the citizen comments can be found at [meadowlakestexas.org](http://meadowlakestexas.org) under "Live Meetings." In order to comply with social distancing, minimal seating will be allowed at this meeting; should you desire to attend, please contact City Secretary Evan Bauer for a reservation at the above-referenced phone number.

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address," which must be submitted to the City Secretary at least thirty (30) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
  - A. Operations in general - City Manager Johnnie Thompson
    1. Ordinance and Animal Control Report
    2. Patrol Activity Report
    3. Building Committee Report
  - B. Briefing on Golf and Food & Beverage Operations – Klotz
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate*

*discussion or action on any of the items is necessary unless desired by Council, at which time the select item(s) may be discussed separately under consent items and separate motion(s).*

- A. Minutes of the prior Council Meetings/Workshops
- B. April 2021 Financial Reports

#### **6. OLD BUSINESS**

- A. Swearing in of Council Members and Election of Mayor-Pro Tempore. – Bauer
- B. Update from the Committee to Review Golf Shop and Restaurant Retail Operations - Mayor Bentley
- C. Discussion/Action: Interlocal Agreement with the City of Marble Falls regarding participation in funding a portion of Marble Falls' Avenue N bridge project. – Mayor Bentley

#### **7. NEW BUSINESS**

- A. Briefing from Mr. Johnny Campbell, Executive Director of the Marble Falls Area EMS, Inc., on EMS operations within the City.
- B. Discussion/Action: Appropriation of income generated by the "Child Safety Fund" act. - Thompson
- C. Discussion/Action: Resolution 2021-07 - Appointment of members to the Meadowlakes Planning and Zoning Commission. – Thompson
- D. Discussion/Action: "Deliberation of and Consultation with City Attorney pertaining to real property near Hidden Falls Golf Course. Deliberations about Real Property, 551.072; Consultation with City Attorney, 551.071"
- E. Discussion/Action: Setting a date for fiscal year 2022 budget workshop.- Thompson
- F. Discussion/Action: Authorizing City Manager to purchase used leaf vacuum trailer. – Thompson
- G. Discussion/Action: Authorizing City Manager to enter into an interlocal agreement with Burnet County for drainage and paving work at the City's wastewater plant. – Thompson
- H. Discussion/Action: Proposal to develop a memorial tree planting program on the golf course. – Mayor Bentley
- I. Discussion/Action: Possible change in the International Property Maintenance Code to reflect control of weed/grass height on improved versus unimproved properties. – Drummond/Thompson

#### **COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest**

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*

- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

***The next scheduled City Council meeting is June 15, 2021 at 6:00pm***

## **8. ADJOURNMENT**

*The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).*

*An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 am through 4:00 pm Monday through Friday.*

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on May 14, 2021 at 3:30 pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer  
Evan Bauer, City Secretary

/s/ Mark Bentley  
Mark Bentley, Mayor

<p>PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.</p>
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**Posting Removed:** \_\_\_\_\_ **at** \_\_\_\_\_ **by** \_\_\_\_\_

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

## Ordinance Enforcement Report

### Summary for April 2021

Calls Received: Ordinance line: 5  
Security Gate: 1  
City Hall: 1  
Sherriff 's Deputy 1

92 Notices were issued during the month of April:

- 2 notices regarding Ordinance 4-75 – pets not registered with City
- 3 notices regarding Ordinance 20-55 – debris in yard or drive
- 51 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street or bulk out
- 3 notices regarding Ordinance 22-3 & 7 – sign ordinance violation
- 12 notices regarding Ordinance 28-56 – RV, trailer, jet ski or boat on drive over 3 days in 7 or on lot
- 9 notices regarding Ordinance 28-56 – golf cart stored on driveway or parked on lot
- 1 notice regarding Ordinance 28-55 – vehicle parked on street over 3 days in 7 or on lot
- 11 notices regarding PMC 302 – yard or lot needs mowing

5 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV, or boat on street at night

11 Warning Notices were issued - six regarding Ordinance 28-55 & 56 for parking a trailer on drive over 3 days in 7, parking a vehicle and RV on street between 10 pm and 7 am or parking a boat on drive over 3 days in 7, one regarding Ordinance 20-55 for trash can or bulk out past allowed time and four regarding Ordinance 4-75 for pets not registered with the City

4 Citations were issued - three regarding Ordinance 4-75 for pets not currently registered with the City and one regarding Ordinance 28-55 for parking a vehicle on the street over 3 days in 7 and over 7 in 30

7 Verbal warnings were issued

Submitted by:

*Pat Preston*

Pat Preston  
Ordinance Enforcement Officer  
May 4, 2021

## **Animal Control Report Summary for April 2021**

3 separate calls about rabid skunks. Found all were displaying symptoms of rabies and were disposed of. Taken to Burnet for testing and all came back positive for rabies.

One incident involved a resident being bitten by the skunk. She has started rabies shots as the skunk tested positive for rabies. She is reportedly doing fine.

2 calls about skunks but found they did not display symptoms of rabies so left them alone. Told home owner that trapped them to call pest control to take care of them.

Multiple calls about armadillos tearing up citizens yards.

Call about trapped possums and possum sightings.

Call about raccoon sighting but determined he was healthy.

Several calls to remove dead animals from street

Call about a dog bite incident on St Andrew. Dog was quarantined at a proper facility and found to not have rabies. Dog has been relocated to a ranch outside of the city.

Got multiple calls about two dogs that kept getting out. After four calls over multiple days of getting out of the fenced backyard a warning was sent to the homeowner. The homeowner has since electrified his fence and the dogs are staying home.

Multiple calls about lost pets. Was able to reunite most of them.

Contacted 13 homeowners warning them to get their pet registration and vaccination proof into the city office as they were in violation and would receive a citation.

Submitted by:

*Gerry Mason*

Gerry Mason  
Animal Control Officer  
May 4, 2021

## MEADOWLAKES PATROL ACTIVITY REPORT April 2021

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/02/20	Fri	Koenning	3pm	6pm	3	0	0	0	0	3:10pm-3:23pm Pro shop called about some subjects that were suspected of bringing outside alcohol onto the course. Subjects were located and the alcohol was disposed of. 4:05pm-4:30pm Monitored traffic on Firestone @ Marion 5:05pm-5:45pm Monitored traffic on Meadowlakes Drive @ clubhouse	45252	45261	9
04/07/21	Wed	Koenning	6:45am	11:45am	5	0	0	0	0	6:50am-7:04am Monitored school bus loading 7:04am-7:28am Monitored traffic by front gate 7:28am-7:43am Monitored school bus loading 7:45am-8:05am Monitored traffic on Firestone @ Pinehurst 8:30am-9:00am Monitored traffic on Meadowlakes Drive @ clubhouse 9:40am-10:08am Monitored traffic on Meadowlakes Drive @ Broadmoor (South)	45580	45602	22
04/07/21	Wed	Cioffi	10:20pm	3:20am	5	0	0	0	0	2221 – 2312 MONITORED TRAFFIC FROM CLUB HOUSE 2312 – 2329 PATROLLED CITY 2329 – 2353 MONITORED TRAFFIC / GATE FROM BROADMOOR 2353 – 2359 CHECKED CITY HALL SECURITY 0000 – 0056 MONITORED TRAFFIC / GATE FROM BROADMOOR 0056 – 0148 MONITORED TRAFFIC FROM 100 BLOCK OG MEADOWSLAKE DR 0148 – 0152 CHECKED BUSINESSES OUTSIDE OF GATE 0152 – 0206 PATROLLED CITY 0206 – 0211 CHECKED CITY HALL SECURITY 0211 – 0252 MONITORED TRAFFIC FROM CLUB HOUSE 0252 – 0321 MONITORED TRAFFIC FROM THE GATE	100065	100076	11

## MEADOWLAKES PATROL ACTIVITY REPORT April 2021

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/08/21	Thurs	Ciolfi	10:30pm	3:30am	5	0	1	0	0	2231 – 2302 MONITORED TRAFFIC FROM THE GATE 2302 – 2304 CHECKED BUSINESSES OUTSIDE OF GATE 2305 – 2311 CHECKED CITY HALL 2311 – 2337 PATROLLED CITY 2337 – 0041 MONITORED TRAFFIC FROM CLUB HOUSE 0041 – 0046 PATROLLED CITY 0046 - 0103 PARKING VIOLATION AT 400 BLOCK OF MEADOWLAKES DRIVE – WARNING 0103 – 0116 PATROLLED THE CITY 0116 – 0124 CHECKED CITY HALL 0124 – 0213 MONITORED TRAFFIC / GATE FROM BROADMOOR 0213 – 0254 MONITORED TRAFFIC FROM CLUB HOUSE 0254 – MONITORED TRAFFIC FROM GATE 0329 – 0331 CHECKED BUSINESSES OUTSIDE OF GATE	100082	100093	11
04/08/21	Thurs	Koenning	6:45am	9:45am	3	0	0	0	0	6:49am-7:04am Monitored school bus loading  7:04am-7:27am Monitored traffic by front gate  7:27am-7:40am Monitored school bus loading  7:50am-8:25am Assisted ACO Mason with attempting to locate skunk on Granite Row @ Dove and a 2nd call of a skunk on Meadowlakes Drive.  8:55am-9:20am Monitored traffic on Meadowlakes Drive @ clubhouse	45602	45612	10
04/13/21	Tues	Koenning	6:45am	10:45am	4	0	2	0	0	6:49am-7:03am Monitored school bus loading  7:03am-7:27am Monitored traffic by front gate  7:27am-7:40am Monitored school bus loading  7:45am-8:15am Monitored traffic on Meadowlakes Drive @ Broadmoor (south). Issued 2 verbal warnings for speeding 33/25  9:05am-9:30am Monitored traffic on Firestone @ Firestone Place  9:45am-10:20am Monitored traffic on Meadowlakes Drive @ Clubhouse	45859	45872	12

## MEADOWLAKES PATROL ACTIVITY REPORT April 2021

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/13/21	Tues	Koenning	3pm	6pm	3	0	0	0	0	3:28pm-3:43pm Monitored school bus unloading 4:31pm-4:43pm Monitored school bus unloading 4:50pm-5:15pm Monitored traffic Firestone @ Pinehurst	45872	45884	12
04/16/21	Fri	Koenning	1pm	6pm	5	0	0	0	0	1:15pm-1:45pm Monitored traffic on Meadowlakes Drive @ clubhouse 2:40pm-3:00pm Monitored traffic on Turkey Run @ Carnousite 3:08pm-3:28pm Monitored traffic by front gate 3:28pm-3:43pm Monitored school bus unloading 3:55pm-4:10pm Monitored traffic on Firestone @ Pinehurst 4:32pm-4:45pm Monitored school bus unloading 4:45pm-5:15pm Monitored traffic on Meadowlakes Drive @ Fairway Lane	46165	46181	16
04/18/21	Sun	Koenning	10am	4pm	6	2	1	0	0	10:00am-10:45pm Monitored traffic on Meadowlakes Drive @ clubhouse. Issued verbal warning for speeding 32/25 11:05am-11:30am Monitored traffic Meadowlakes Drive @ Firestone 11:40am Checked POA RV park 12:25pm-12:45pm Monitored traffic on Meadowlakes Drive @ Meadowlakes Drive 1:30pm-1:55pm Monitored stop sign Meadowlakes Drive @ Columbine. <b><u>Issued citation for Fail to stop @ stop sign and No Driver's License</u></b> 2:25pm-3:10pm Monitored traffic on Firestone @ Pinehurst	46181	46199	18



## MEADOWLAKES PATROL ACTIVITY REPORT April 2021

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/21/21	Wed	Koenning	2pm	6pm	4	0	0	0	0	2:20pm-2:55pm Monitored traffic on Meadowlakes Drive @ clubhouse 3:27pm-3:43pm Monitored school bus unloading 3:49pm-4:15pm Monitored stop sign Turkey Run @ Columbine 4:30pm-4:43pm Monitored school bus unloading 5:20pm-5:52pm Monitored traffic on Firestone @ Pinehurst	46555	46569	14
04/22/21	Thurs	Koenning	3pm	6pm	3	0	0	0	0	3:30pm-3:45pm Monitored school bus unloading 4:10pm-4:34pm Monitored traffic by main gate 4:34pm-4:48pm Monitored school bus unloading 5:28pm-5:54pm Monitored traffic Meadowlakes Drive @ clubhouse	46605	46615	10
04/27/21	Tues	Koenning	6:30am	10:30am	4	0	0	0	0	6:49am-7:05am Monitored school bus loading 7:05am-7:28am Monitored traffic by front gate 7:28am-7:42am Monitored school bus loading 7:44am-8:15am Monitored traffic on Meadowlakes Drive @ Broadmoor (south) 9:16am-9:35am Monitored stop sign Meadowlakes Drive @ Columbine 9:37am-10:05am Monitored traffic on Meadowlakes Drive @ clubhouse	47058	47071	13
04/27/21	Tues	Koenning	3pm	6pm	3	0	0	0	0	3:28pm-3:43pm Monitored school bus unloading 3:45pm-4:10pm Monitored traffic on Meadowlakes Drive @ Fairway Lane 4:12pm-4:34pm Monitored traffic by front gate 4:34pm-4:46pm Monitored school bus unloading 5:17pm-5:40pm Monitored traffic on Firestone @ Pinehurst	47074	47084	10

## MEADOWLAKES PATROL ACTIVITY REPORT April 2021

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/30/21	Fri	Koenning	6:30am	10:30am	4	0	1	0	0	6:50am-7:03am Monitored school bus loading 7:03am-7:27am Monitored traffic by front gate 7:27am-7:42am Monitored school bus loading 7:45am-8:20am Monitored traffic on Firestone @ Firestone Place. Issued verbal warning for failing to stop at stop sign. 8:43am-9:05am Monitored traffic on Meadowlakes Drive @ clubhouse 9:48am-10:15am Monitored stop sign Columbine @ Meadowlakes Drive	47473	47485	12
04/30/21	Fri	Koenning	3pm	6pm	3	0	0	0	0	3:27pm-3:43pm Monitored school bus unloading 4:04pm-4:30pm Monitored traffic by front gate 4:30pm-4:45pm Monitored school bus unloading 5:13pm-5:30pm Monitored traffic Preston Trail @ Granite Row 5:34pm-5:55pm Monitored traffic Meadowlakes Drive @ club house	47485	47397	12
<b>TOTALS</b>					<b>60</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>0</b>				<b>192</b>

# Building Committee Report

April-21

Authorized By: Steve Nash,  
Building Committee Chairman

## Approved Permits

### Issued

### Outstanding Under Const.

Deck			
Fence	3		4
Remodel			
New Construction - 346 Olympia	1		5
Fields			
Variance			
Patio Cover/Remodel			
Arbor/Pergola			
Swimming Pool/Hot Tub			3
Boat dock/jet ski lift			2
Play Scape			
Other - flatwork			
Plat Amendment			
Consultation			
Permit Revision			
<b>Total</b>	<b>4</b>		<b>14</b>

## Applications Denied/tabled

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Enclosure			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other - boat dock			
Plat Amendment			
Consultation			
Permit Revision			
<b>Total</b>			

# City of Meadowlakes

## Council Communications

### City Council Meeting May 18, 2021

**COUNCIL ACTION:** # 5-Consent Items

**DATE:** May 12, 2021

**REFERENCE:** Consent Items

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Consent Items

**FROM:** Johnnie Thompson, City Manager      Approved by Counsel: No

**SUBJECT:**

I have attached a draft copy of your meeting's minutes held on April 20, 2021. Should you have any questions or suggested changes, please contact City Secretary, Evan Bauer.

You will also find a copy of the condensed April 2021 draft financial statements. Please note, to save on printing costs, I have only provided a printed condensed version of the financials; however, we will continue to post the full version online. Should you want a hard copy of the full version, please let Evan or me know, and we will be glad to run them for you.

#### **April 2021 Financial Statement Review**

Generally, all City funds performed very well, with revenues for all funds exceeding those budgeted for April and year-to-date expenses below or near those budgeted for April.

#### **Combined Balance Sheets-All Funds**

At the end of April, the total cash on deposit was approximately \$1.485 million, about \$22,000 more than was on deposit at the end of March. All funds, except for the General Fund, had positive cash flows in April. Even though the General Fund had a negative cash flow in April (which was expected due to the Fund receiving the vast majority of its funding from ad valorem taxes collected in the December-February timeframe), it had a positive cash flow for the year of over \$240,000.

### ***Year-to-Date Combined Profit and Loss-All Funds***

The following discussion will be based on the first seven months (October 2020 to April 2021) of fiscal year 2021:

#### **➤ Combined Revenues**

- Operating Revenues – Total combined operating revenues for the first seven months of the fiscal year were approximately \$2.37 million, compared to about \$2.09 million for the same period last fiscal year, about a 13.4% increase. The General Fund revenues were about 8.6% greater; the Debt Service Fund revenues were up by 2.7%. Utility Fund revenues saw about an 18.9% increase while the Recreation Fund revenues were up by over 24% over those of the previous fiscal year for the same period. The increases in both the General Fund and Debt Service Funds were mainly contributed to the increase in ad valorem taxes. While the Utility and Recreation Fund saw an increased income from services rendered, both also had a significant increase in miscellaneous income; this was due mainly to the sale of surplus equipment.
- Non-Operating Revenues – The Utility Fund transferred \$112,417 to the General Fund, of which \$112,292 was transferred from the General Fund to the Recreation Fund. In addition to the funds transferred to the General Fund, the Utility Fund also transferred \$32,667 to the Debt Service Fund.

#### **➤ Combined Expenses**

- Total Operating expenses for all funds for the first seven months of the fiscal year totaled approximately \$1.44 million, which is about \$130,000 less than the same period last fiscal year. To date, combined expenses for the period were less than budgeted. The vast majority of the decrease (\$160,000) was due to the delay in the renovation of one of our sewage treatment plants and an approximate \$38,000 reduction in Recreation Fund expenses.
- Total Non-Operating expenses were just over \$354,000. Both the General Fund and the Recreation Fund's non-operating expenses ended the period close to those budgeted. In contrast, the Utility Fund's non-operating expenses were about \$56,000 less than budgeted due to the delay in purchasing a used leaf vacuum.

- #### **➤ Combined net gain**
- for all funds at the end of the period totaled nearly \$842,000 compared to about \$539,000 last year at this time. All funds had net gains for the period. Last year, all funds, except the Recreation Fund, had net gains during the same period.

## **April 2021 Combined Profit and Loss-All Funds**

### **➤ Combined Revenues**

- Operating revenues – Operating revenues for all funds in April totaled just under \$264,000, compared to about \$172,000 in April of last year. Ad valorem tax income contributed to approximately 15% of the total operating revenues, the Utility Fund about 51%, and the Recreation Fund about 34%. All funds had more revenues than in April of last year.
- Non-Operating Revenues – Non-operating revenues consist of those funds transferred in from other City Funds. In April, the Utility Fund transferred a total of \$22,584 out to other funds (\$17,917 to the General Fund and \$4,667 to the Debt Service Fund). In addition, the General Fund transferred \$16,042 to the Recreation Fund.
- Total Combined Revenues – In April, the combined income for all City funds totaled a little over \$302,500 compared to about \$190,300 in April of last year. The vast majority of the increase in income over April's of last year is due to a considerable increase in revenues in the Utility Fund, which was up over 38% over last April's. The Recreation Fund's revenues were up about 165% from last April's. As you may recall, last April, both the restaurant and the golf course were closed for a portion of the month due to COVID-19 mandates.

- **Combined operating total expenses** - for April totaled just over \$13,000 less than in April of last year. April's expenses for all funds - the Recreation Fund had expenses less than in April of last year.
- **Net Gain/Loss** – Combined, all four City Funds experienced a net gain of just over \$83,750. All funds had a net gain except the General Fund, which had a net loss of just over \$11,400, which was expected.

## **March 2021 Financial Statement Review**

### **General Fund**

**Cash on Deposit** – The General Fund's cash on deposit at the end of April decreased by about \$24,400 from those on deposit at the end of March; however, the Fund had approximately \$144,000 more on deposit than it did at the end of April last year.

## **Operating Profit and Loss**

### **Revenues:**

- **April 2021** – Total operating revenues for the General Fund in April were just under \$51,000, about \$5,000 (11%) greater than budgeted for the month. An increase in Franchise fee revenue was the main generator of the additional revenues.
- **October 2020 – April 2021** – Total operating revenues for the first seven months of the fiscal year ended the period about \$23,000 (3.4%) greater than budgeted. While ad valorem tax and income from franchise fees were greater than budgeted, judicial income ended the period less than budgeted.

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### **Expenses:**

- **April 2021** – Operating expenses for April ended the period about \$1,400 more than budgeted. This increase in expenses is mainly due to the increased ordinance/animal control expenses, which is due to training the new animal control officer.
- **October 2020 – April 2021** – Operating expenses for the first seven months of the fiscal year ended the period approximately \$23,000 (6%) less than budgeted. All major expense line items were less or near those budgeted for the period, except office expenses which exceeded its budget by about \$2,000. This increase was due to a combination of additional items for the council meeting, such as a sound system and postage related to the City's Long Range Planning Committee.

**Net Operating Gain/Loss** – The General Fund had a net operating gain in April of about \$4,600, which was about \$3,600 greater than budgeted, and had a net operating gain of approximately \$359,000 for the first seven months of the fiscal year, which exceeded those budgeted by \$46,000.

**Other Expenses** – The General Fund makes a transfer to the Recreation Fund for just over \$16,000 monthly, and the Fund has transferred just under \$112,300 to the Recreation Fund so far this fiscal year.

**Fund Net Gain/Loss** – The General Fund's total net loss in April was about \$11,400, about \$3,600 less than budgeted. The Fund's net gain for the first seven months of the fiscal year totaled just over \$222,000, about \$46,000 greater than budgeted.

**Cash Flow** – The General Fund had a negative cash flow of about \$24,400 in April but had a positive cash flow for the fiscal year-to-date of nearly \$241,000.

### **Debt Service Fund**

In April, the Debt Service Fund had just over \$398,000 cash on deposit, about \$12,000 more than was on deposit at the end of March 2021 and about \$14,000 more than at the end of April last year. The Fund derives its income from ad valorem taxes and transfers in from the Utility Fund. The vast majority of the Fund's income is generated from ad valorem taxes. The Fund only has expenses two times per year, an interest payment in February and a principal and interest payment in September.

### **Utility Fund**

**Cash on Deposit** – The Utility Fund cash on deposit at the end of April was nearly \$537,000, about \$30,000 more than on deposit at the end of March. Total cash on deposit at the end of April was about \$182,000 more than on deposit at the end of April last year.

### **Operating Profit and Loss**

#### **Revenues:**

- **April 2021** – April's operating revenues ended the month approximately \$13,000 more than budgeted. Increased water revenues and income from surplus equipment sales were the main revenue streams contributing to the increase in revenues.
- **October 2020 – April 2021** – The Fund's revenues for the first seven months of the fiscal year exceeded those budgeted by about \$62,000. Increased water sales and income from surplus equipment (miscellaneous revenues) were the main contributors to increased revenues.

#### **Expenses:**

- **April 2021** – April's operating expenses ended the month about \$10,000 (15%) less than budgeted, with all major expense categories being less than those budgeted.
- **October 2020 – April 2021** – For the first seven months of the fiscal year, total operating expenses (less budgeted renovation expenses) were about \$31,000 less than budgeted.

**Operating Net Gain/Loss** – The Fund had a net operating gain in April of about \$72,600, which was about \$23,000 more than budgeted. The Fund's net gain for the first seven months of the fiscal year stands at just over \$330,000, about \$248,000 more than



budgeted. Please note that about \$155,000 of the net gain is due to the postponement of the renovations to the wastewater treatment plant.

**Non-Operating Expenses** – The Fund has three non-operating expenses, two of which are transferred to other City funds and the other being capital expenditures over \$5,000. Each month, the Fund transfers \$17,917 to the General Fund and \$4,677 to the Debt Service Fund, which totals \$25,584. For the first seven months of the fiscal year, the Fund has transferred \$125,417 to the General Fund, \$32,667 to the Debt Service Fund, and has had \$19,000 in capital purchases.

**Fund Net Gain/Loss** – The Fund's net gain in April was approximately \$50,000, about \$24,000 more than budgeted. The Fund's net gain the first seven months of the fiscal year was just over \$153,100 when a net loss of slightly less than \$151,000 was budgeted. It is to be noted that only \$19,000 of the \$75,000 for capital purchases have been utilized; thus, approximately \$56,000 of the Fund's net gain is contributed to less capital purchase than budgeted.

**Cash Flow** – The Fund had a positive cash flow of just under \$29,000 in April, bringing the Fund's total positive cash flow to date to just under \$121,700.

### **Recreation Fund**

The Recreation Fund's finances continue to improve mainly due to increased golf play, which is up considerably over previous years, and an uptick in revenues generated by the restaurant.

### **Cash on Deposit**

The Fund's cash on deposit increased by just over \$7,000 in April over those on deposit at the end of March. The Fund had about \$51,000 more on deposit than it did at the end of April last year.

### **Operating Profit and Loss**

#### **Revenues:**

- **April 2021** – Increased income from both golf operations and restaurant sales drove April's income to just over \$106,000, about \$21,000 more than budgeted for the month. The vast majority of the increase in income over those budgeted were due to increased income from restaurant sales, which ended the month about \$15,000 more than budgeted. The closure of the restaurant and golf course in early April due to COVID restrictions makes it somewhat difficult to compare the two months; however, total revenues were about \$33,000 more than in April of last year.
- **October 2020 – April 2021** – Total operating revenues for the first seven months of the fiscal year were about \$85,000 more than budgeted for the

period and about \$201,000 more than for the same period last fiscal year. Golf-related income ended the period approximately \$48,000 (14%), greater than budgeted for the period, and F&B revenues were about \$18,000 (9.2%) more than budgeted. Compared to the same period last year, golf revenues were up by about 37%, and F&B revenues were up about 24%.

**Expenses:**

- **April 2021** - The Fund's April's operating expenses ended the month about \$11,000 more than budgeted and about \$13,000 less than April of last year. Listed below is a brief review of each major category:

Administration – ended the month of April about \$2,900 greater than budgeted and about \$2,200 more than April of last year. Please note that April's credit card processing fees have not been factored into April's expenses; after factoring in this expense, it is anticipated April's expenses will end the month \$3,750 greater than budgeted. Of the nearly \$8,000 in Administrative expenses incurred in April, over \$4,000 was contributable to repairs made to the restaurant building.

Pro Shop – total pro shop expenses exceeded those budgeted for April by about \$3,000 and were about \$6,000 greater in April of last year. The increase is due mainly to increased inventory purchases.

Grounds Maintenance – ended the month of April about \$3,000 more than budgeted for the month and about \$6,000 more than in March of last year.

Food & Beverage – expenses for April were about \$3,000 more than budgeted for the month, and F&B expenses were about \$25,000 less than in April of last year. The increase was due to slight increases in employee expenses and supplies.

- **October 2020 – April 2021** - The Fund's total expenses for the first seven months of the fiscal year ended at nearly \$610,000, which is about \$4,000 less than budgeted for the period and approximately \$59,000 more than the same period last fiscal year. Listed below is a brief review of each major expense category:

Administrative – ended the period just over \$4,300 more than budgeted. After factoring in April's credit card processing fees, it is anticipated that administrative expenses will end the period about \$5,500 over its budgeted amount.

Pro Shop – expenses ended the period about \$6,300 more than budgeted for the period and approximately \$33,000 more than for the same period last fiscal year. The increase is mainly due to increased inventory purchases and increased golf cart expenses.

Grounds Maintenance – ended the period close to its budgeted amount; however, its expenses were about \$12,000 more than for the same period last fiscal year. Increased salary expense was the main contributing factor to the increase over the last fiscal year at this time.

Food and Beverage – expenses for the first seven months of the fiscal year were about \$14,000 less due to most line-item expenses being slightly less than budgeted. Compared to last year at this time, F&B expenses for the year-to-date were about \$7,000 less than for the same period last fiscal year.

**Fund Net Gain/Loss** – The Fund, with the transfer in from other funds, had a net gain of slightly more than \$16,000 in April, over twice what was budgeted for the month. In the first seven months of the fiscal year, the Fund had a net gain of over \$79,000 when a loss of nearly \$11,000 was budgeted. Compared to the same period last year, the Fund had lost just over \$34,000 in April and lost over \$76,000 in the first seven months of the fiscal year.

**Cash Flow** – The Fund had a positive cash flow in April of just over \$7,000 and for the first seven months of the fiscal year had a positive cash flow of just over \$24,000.

### **Review of Cost Centers - Golf and F&B Operations**

Please note that the following discussion is based only on those revenues and expenses related to each cost center's operation; house and administrative expenses are not factored into either cost center. Also, please note that year-to-date references October 2020 through the April 2021 timeframe.

**Golf Operations** – Includes only revenues generated from golf operations and the expenses related to the pro shop's operation and maintenance of the golf course.

- Revenues – Golf-related revenues were about \$7,000 more than those budgeted for the month and about \$15,000 more than generated in April of last year. At the same time, membership revenues were down slightly other golf-related revenues more than compensated for its loss. Year-to-date golf-related revenues exceed those budgeted by about \$49,000 and were about \$92,000 more than for the same period last fiscal year. Increased income from outside play was the main contributing factor to

the increase in revenues.

- Expenses – golf-related expenses ended April about \$6,000 more than budgeted; this was mainly due to a slight increase in both the pro shop and grounds maintenance expenses.
- Net Gain/Loss – Golf operations lost about \$1,600 in April, about \$1,000 less than budgeted for the month. Year-to-date, golf operations had lost just under \$11,000; this compares to about \$17,000 and \$57,000, respectively.

**Food and Beverage Operations** – Overall F&B operations are doing considerably better than anticipated for both April and the year-to-date. Revenues exceeded those budgeted by over \$15,000 in April while expenses were slightly greater than anticipated; F&B had a net gain for the month of nearly \$9,800. Year-to-date F&B operations had only a very slight loss (\$375) when a loss of almost \$52,600 was budgeted; this compares to a loss of over \$15,500 for the same period last fiscal year.

**City of Meadowlakes**  
**City Council Stated Meeting Minutes**  
**April 20, 2021 – 6:00pm**

**Tuesday, April 20, 2021 - 6:00 p.m.**  
**Totten Hall, Meadowlakes Municipal Offices**  
**177 Broadmoor Street, Meadowlakes, Texas**

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on April 20, 2021, beginning at 6:00 p.m. in accordance with the duly posted notice of said meeting.

**Present:**

Mark Bentley, Mayor  
Jess Lofgreen, Councilmember  
Barbara Peskin, Councilmember  
Jerry Drummond, Councilmember  
Eddie Wise, Councilmember  
Garrett Wood, Councilmember

**Staff:**

Johnnie Thompson, City Manager  
Debbie Holley, Treasurer

**Absent:**

Evan Bauer, City Secretary  
David Klotz, Head Golf Pro

**1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Bentley called the meeting to order at 6:00 pm and announced the presence of a quorum.

**2. PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Bentley led Council and staff in the Pledge of Allegiance and in prayer.

**3. CITIZEN COMMENTS.**

Resident Georgina Christy commented on the questionnaire that was mailed to the residents by the recreation task force. Ms. Christy appreciates what the task force is trying to accomplish, however, she does not agree with item 3 on the form: "As a community, do you think that Meadowlakes should retain and maintain its golf course?" Ms. Christy reminded Council that this item had been previously discussed and resolved as to why Meadowlakes has a golf course. She also asked if personnel on the task force took time to review all documentation related to this issue before putting it on the questionnaire.

Resident and POA Vice President, Mike Ingalsbe, informed Council and guests that the POA will be hosting a BBQ on Memorial Day, May 31<sup>st</sup>, at Lakeside Pavilion. Tickets to purchase a BBQ plate will be sold in advance at the restaurant. More information will be sent in the weekly newsletter.

**4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*

**A. Operations in general - City Manager Johnnie Thompson**

1. Ordinance report – In March, our Ordinance Officer responded to 9 calls, issued 79 violation notices, mostly related to visible trash cans and parking violations. There were 13 warning tickets issued for parking infractions and 31 warning notices issued: 2 for parking a trailer on a lot or parking a vehicle on the street over 3 days in 7; 4 for having a trash can or bulk trash out past the allowed time, 24 for pets not being registered with the city, and 1 for a basketball goal being in the city ROW. In March, our Animal Control Officer took 1 cat to the Marble Falls animal shelter, captured 2 snakes, returned 3 dogs to their owners, and received numerous calls about possums and skunks.
2. Patrol Activity Report – In March, officers Koenning and Ciolfi logged a total of 72 hours and 235 total miles. Officer Koenning issued a total of 3 citations; 2 for failure to stop for a school bus, and 1 for driving while license was invalid.
3. Building Committee Report – In March, the Building Committee issued 5 permits total; 2 fence permits, 1 deck permit, 1 flatwork permit, and 1 permit for a variance at 346 Olympia Fields. Currently, there are 17 ongoing projects within the City.

**B. Briefing on Golf and Food & Beverage Operations –** Head Golf Pro, David Klotz, was at the regional high school golf tournament so he was not present to give a report. Mr. Thompson reported that golf and food/beverage is doing well. The rounds of golf played continues to increase, and the additional golf carts that were ordered a few weeks ago are scheduled to be delivered this Thursday.

**5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).)*

- A. Minutes of the prior Council Meetings/Workshops
- B. March 2021 Financial Reports

After discussion, Councilmember Lofgreen made a motion to approve the March minutes as presented. The motion was seconded by Councilmember Wise and carried unanimously. After discussion, Councilmember Wise made a motion to approve the March 2021 financial reports as presented. The motion was seconded by Councilmember Peskin and carried unanimously.

**6. OLD BUSINESS.**

- A. Update on COVID-19.** Mr. Thompson reported that statewide, the number of people receiving vaccinations continue to increase, however, the number of positive cases are also increasing slightly. Thankfully, in Burnet County, there has not been a COVID related death since March. The death total for Burnet County, to date, stands at 63.

**B. Discussion: Appointment of Committee to Review Golf Shop and Restaurant Retail Operations.**

Mayor Bentley updated Council and guests on a few things that the task force has been discussing most recently such as menu changes, and hours of operation. He also mentioned that so far, there has been a large percentage of surveys that have been returned for review. Mayor Bentley also addressed some possible rumors regarding leasing the restaurant to a third party; he informed those present that there was someone that approached the chairman of the task force and informed him that he was interested in leasing, or operating, the restaurant. That is one option at this point. The other option is to incorporate some of the suggestions that come from the surveys. In closing, Mayor Bentley addressed what Ms. Christy commented on at the beginning of the meeting; the question regarding the golf course. Meadowlakes needs a golf course in order to dispose of the City's effluent.

**C. Discussion/Action: Interlocal Agreement with the City of Marble Falls regarding participation in funding a portion of the City of Marble Falls' Avenue N bridge project.** After discussion, Councilmember Wise made a motion to enter into an Interlocal agreement with the City of Marble Falls contingent on Mayor Bentley's final approval with Meadowlakes being responsible for not more than \$57,500 of the funding. There was no second to the motion, so the motion died.

**7. NEW BUSINESS.**

**A. Discussion/Action: Application for a variance on lot 868 by owners Clint and Susan Cox.** On March 22<sup>nd</sup>, the Building Committee reviewed and approved this application for a variance on lot 868, which is on the corner of Firestone Dr. and Preston Trail. The owners of the lot are requesting a 5' variance from Firestone Dr. in order to maximize square footage for a new construction. The lot currently has two 25' setbacks, one off the golf course and one off Firestone Dr., and one 20' setback off of Preston Trail. After discussion, Councilmember Peskin made a motion to approve the variance as presented. The motion was seconded by Councilmember Lofgreen and carried unanimously.

**B. Discussion/Action: Possible change in the International Property Maintenance Code to reflect control of weed height on improved versus unimproved properties.** Currently, the City's ordinances require grass to be no higher than 12", however, this height goes for both improved and unimproved property. Councilmember Drummond has discussed amending the City's International Property Maintenance Code to amend the height of grass on an improved lot. After discussion, it was determined that Mr. Thompson would provide additional draft documentation for the May council meeting for consideration. No action was taken.

**C. Discussion/Action: Request for approval of amended plat received from Robert and Terry Tuteur to amend lots 845-R and 846 into lots 845-R1 and 845-R2.** On April 15<sup>th</sup>, the Planning and Zoning Commission reviewed and approved a replat of lots 845R and 846 into lots 845R-1 and 845R-2. The physical address is 160 Nelson Place. The homeowners own two lots and have requested to move the interior lot line about 8 feet away from their house so that if the vacant lot is ever sold and built on, the current house will not be so close to the new home. After discussion, Councilmember Lofgreen made a motion to approve the replat as presented. The motion was seconded by Councilmember Wood and carried unanimously.

**D. Discussion/Action: Resolution 2021-06 - Appointment of members to the Meadowlakes Planning and Zoning Commission.** A recent resignation of a member on the Planning and

Zoning Commission has left a vacancy. Resident, Darren Galatas, has submitted his application for consideration to fill the vacancy for the remainder of the term which expires on October 31, 2022. After discussion, Councilmember Drummond made a motion to approve Resolution 2021-06 which appoints Darren Galatas to the Meadowlakes Planning and Zoning Commission. The motion was seconded by Councilmember Wise and carried unanimously.

**8. ANNOUNCEMENTS:**

Mr. Thompson announced that the City may be receiving some funding from the American Rescue Plan Act which may provide funding for water, sewer, or broadband infrastructure. More information will be made available in the coming weeks. The Federal Government will develop the policies and procedures for how the funding is to be used.

The next City Council meeting will be held May 18, 2021.

**9. ADJOURNMENT:** Mayor Bentley adjourned the meeting at 7:07 pm.

**Approved:** \_\_\_\_\_  
Mayor, Mark Bentley

**Date:** May 18, 2021

**Attest:** \_\_\_\_\_  
City Secretary, Evan Bauer

**Date:** May 18, 2021



**City of Meadowlakes  
Apr-21  
Condensed Financial Statements**

Run Date: 5/10/2021

**City of Meadowlakes  
Combined Balance Sheet All Fund  
April 30, 2021**

	General Fund	Debt Service	Utility Fund	Recreation Fund	Total All Funds
<b>ASSETS</b>					
<b>Current Assets</b>					
Checking/Savings	471,431	398,366	536,733	78,339 *	1,484,869
Other Current Assets	47,261	15,016	184,258	46,360	292,895
<b>Total Current Assets</b>	<u>518,692</u>	<u>413,382</u>	<u>720,991</u>	<u>124,699</u>	<u>1,777,764</u>
<b>Fixed Assets</b>	74,400	0	3,573,855	374,801	4,023,056
<b>TOTAL ASSETS</b>	<u><b>593,092</b></u>	<u><b>413,382</b></u>	<u><b>4,294,846</b></u>	<u><b>499,500</b></u>	<u><b>5,800,820</b></u>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable	4,533	0	37,585	101,778	143,896
Other Current Liabilities	77,622	15,016	122,989	398,180	613,807
<b>Total Current Liabilities</b>	<u>82,155</u>	<u>15,016</u>	<u>160,574</u>	<u>499,958</u>	<u>757,703</u>
<b>Total Liabilities</b>	<u>82,155</u>	<u>15,016</u>	<u>160,574</u>	<u>499,958</u>	<u>757,703</u>
<b>Equity</b>	512,936	398,366	4,434,272	-459	5,345,115
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>595,091</b></u>	<u><b>413,382</b></u>	<u><b>4,594,846</b></u>	<u><b>499,499</b></u>	<u><b>6,102,818</b></u>

Note: Unrestricted Funds

**City of Meadowlakes**  
**Combined All Fund Profit and Loss**  
**October 1, 2020 to April 30, 2021**

	General Fund	Debt Service Fund	Utility Fund	Recreation Fund	Total All Funds
<b>INCOME</b>					
<b><u>Operating Revenues</u></b>					
Utility Income (Water and Wastewater)	\$ -		\$ 678,624	\$ -	\$ 678,624
Ad Valorem Tax	\$ 448,047	\$ 367,241	\$ -	\$ -	\$ 815,288
Services Rendered-Golfing Complex	\$ -	\$ -	\$ -	\$ 556,119	\$ 556,119
Solid Waste Collection	\$ -	\$ -	\$ 143,522	\$ -	\$ 143,522
Contract Services	\$ 62,487	\$ -	\$ -	\$ -	\$ 62,487
Franchise Fees	\$ 44,378	\$ -	\$ -	\$ -	\$ 44,378
Miscellaneous Income	\$ 13,051	\$ 466	\$ 34,978	\$ 20,319	\$ 68,814
<b>Total Operating Income</b>	<b>\$ 567,963</b>	<b>\$ 367,707</b>	<b>\$ 857,124</b>	<b>\$ 576,438</b>	<b>\$ 2,369,232</b>
<b><u>Non-Operating Revenues</u></b>					
Transfers in from Other Funds	\$ 125,417	\$ 32,667	\$ -	\$ 112,292	\$ 270,376
<b>Total Non-Operating Revenues</b>	<b>\$ 125,417</b>	<b>\$ 32,667</b>	<b>\$ -</b>	<b>\$ 112,292</b>	<b>\$ 270,376</b>
<b>TOTAL REVENUES</b>	<b>\$ 693,380</b>	<b>\$ 400,374</b>	<b>\$ 857,124</b>	<b>\$ 688,730</b>	<b>\$ 2,639,608</b>
<b>EXPENSES</b>					
Employee Related Expenses	\$ 209,924	\$ -	\$ 224,562	\$ 369,007	\$ 803,493
Administrative Expenses	\$ 68,635	\$ -	\$ 32,583	\$ 37,901	\$ 139,119
Public Safety Expenses	\$ 80,490	\$ -	\$ -	\$ -	\$ 80,490
Operational Expenses	\$ -	\$ -	\$ 147,228	\$ 150,608	\$ 297,836
Solid Waste Collection Expense	\$ -	\$ -	\$ 122,490	\$ -	\$ 122,490
<b>Total Operating Expenses</b>	<b>\$ 359,049</b>	<b>\$ -</b>	<b>\$ 526,863</b>	<b>\$ 557,516</b>	<b>\$ 1,443,428</b>
<b>Net Operating Gain/Loss</b>	<b>\$ (233,632)</b>	<b>\$ 32,667</b>	<b>\$ 330,261</b>	<b>\$ (445,224)</b>	<b>\$ (1,173,052)</b>
<b>NON-OPERATING EXPENSES</b>					
<b>OTHER EXPENSES</b>					
Principal Due on Operating Debt	\$ -	\$ -	\$ -	\$ 49,783	\$ 49,783
Interest Due on Operating Debt	\$ -	\$ -	\$ -	\$ 2,336	\$ 2,336
Principal Due on Bond Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Due on Bond Interest	\$ -	\$ 12,710	\$ -	\$ -	\$ 12,710
Transfers Out to Other Funds	\$ 112,292		\$ 158,084	\$ -	\$ 270,376
Capital Expenses/improvements			\$ 19,000	\$ -	\$ 19,000
<b>Total Other Expenses</b>	<b>\$ 112,292</b>	<b>\$ 12,710</b>	<b>\$ 177,084</b>	<b>\$ 52,119</b>	<b>\$ 354,205</b>
<b>TOTAL FUND EXPENSES</b>	<b>\$ 471,341</b>	<b>\$ 12,710</b>	<b>\$ 703,947</b>	<b>\$ 609,635</b>	<b>\$ 1,797,633</b>
<b>FUND NET GAIN/LOSS</b>	<b>\$ 222,039</b>	<b>\$ 387,664</b>	<b>\$ 153,177</b>	<b>\$ 79,095</b>	<b>\$ 841,975</b>

# City of Meadowlakes

## Combined All Fund Profit and Loss

### April, 2021

	General Fund	Debt Service Fund	Utility Fund	Recreation Fund	Total All Funds
<b>INCOME</b>					
<b><u>Operating Revenues</u></b>					
Utility Income (Water and Wastewater)	\$ -		\$ 101,984	\$ -	\$ 101,984
Ad Valorem Tax	\$ 7,455	\$ 6,184	\$ -	\$ -	\$ 13,639
Services Rendered-Golfing Complex	\$ -	\$ -	\$ -	\$ 90,401	\$ 90,401
Solid Waste Collection	\$ -	\$ -	\$ 20,850	\$ -	\$ 20,850
Contract Services	\$ 8,927	\$ -	\$ -	\$ -	\$ 8,927
Franchise Fees	\$ 14,977	\$ -	\$ -	\$ -	\$ 14,977
Miscellaneous Income	\$ 1,625	\$ -	\$ 11,476	\$ -	\$ 13,101
<b>Total Operating Revenues</b>	<b>\$ 32,984</b>	<b>\$ 6,184</b>	<b>\$ 134,310</b>	<b>\$ 90,401</b>	<b>\$ 263,879</b>
<b><u>Non-Operating Revenues</u></b>					
Transfers In from Other Funds	\$ 17,917	\$ 4,667	\$ -	\$ 16,042	\$ 38,626
<b>Total Non-Operating Revenues</b>	<b>\$ 17,917</b>	<b>\$ 4,667</b>	<b>\$ -</b>	<b>\$ 16,042</b>	<b>\$ 38,626</b>
<b>TOTAL REVENUES</b>	<b>\$ 50,901</b>	<b>\$ 10,851</b>	<b>\$ 134,310</b>	<b>\$ 106,443</b>	<b>\$ 302,505</b>
<b>EXPENSES</b>					
Employee Related Expenses	\$ 27,508	\$ -	\$ 28,804	\$ 50,704	\$ 107,016
Administrative Expenses	\$ 5,886	\$ -	\$ 1,189	\$ 7,794	\$ 14,869
Public Safety Expenses	\$ 12,875	\$ -	\$ -	\$ -	\$ 12,875
Operational Expenses	\$ -	\$ -	\$ 13,775	\$ 31,569	\$ 45,344
Solid Waste Collection Expense	\$ -	\$ -	\$ 17,955		
<b>Total Operating Expenses</b>	<b>\$ 46,269</b>	<b>\$ -</b>	<b>\$ 61,723</b>	<b>\$ 90,067</b>	<b>\$ 180,104</b>
<b>Net Operating Gain/Loss</b>	<b>\$ (28,352)</b>	<b>\$ 4,667</b>	<b>\$ (61,723)</b>	<b>\$ (74,025)</b>	<b>\$ (141,478)</b>
<b>NON-OPERATING EXPENSES</b>					
Principal Due on Operating Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Due on Operating Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Due on Bond Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Due on Bond Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	\$ 16,042		\$ 22,584	\$ -	\$ 38,626
Capital Expenses/improvements					
<b>Total Other Expenses</b>	<b>\$ 16,042</b>	<b>\$ -</b>	<b>\$ 22,584</b>	<b>\$ -</b>	<b>\$ 38,626</b>
<b>TOTAL FUND EXPENSES</b>	<b>\$ 62,311</b>	<b>\$ -</b>	<b>\$ 84,307</b>	<b>\$ 90,067</b>	<b>\$ 218,730</b>
<b>FUND NET GAIN/LOSS</b>	<b>\$ (11,410)</b>	<b>\$ 10,851</b>	<b>\$ 50,003</b>	<b>\$ 16,376</b>	<b>\$ 83,775</b>

**City of Meadowlakes**  
**March 2021 Condensed**  
**General Fund**  
**Profit and Loss**

	Apr 2021	Budgeted April 2021	Oct-April 2021	Budgeted Oct- April 2021
<b><u>REVENUES</u></b>				
05-4120 · Ad Valorem Tax	7,455	7,357	448,047	430,699
Total 05-4121 · Franchise Fees	14,977	9,303	44,378	38,974
05-4180 · Liquor Tax	103	462	1,084	1,331
Total 05-4200 · City Bldg. Permits	930	867	5,849	4,165
Total 05-4300 · Judicial	319	625	2,883	4,375
05-4500 · Contract Services-POA Contract	8,927	8,927	62,487	62,490
Total 05-4650-Total Transfers In	17,917	17,917	125,417	125,415
Total 05-4600 · Miscellaneous	273	428	3,235	3,252
Total Revenues	<u>50,901</u>	<u>45,886</u>	<u>693,380</u>	<u>670,701</u>
<b><u>EXPENSES</u></b>				
Operating Expenses				
5000 · Administrative Expenses				
Total 5001 · Employee Expenses	27,508	28,153	209,924	218,376
Total 05-5000 · Property Tax Collection Expense	-	-	6,459	6,550
Total 05-6100 · Professional Services	1,296	625	23,250	25,875
Total Office Expenses	2,434	2,439	17,510	15,205
Total 5020 · Insurance Expense	24	-	7,248	8,300
Total 5030 · Judicial Expense	1,519	1,100	8,633	9,750
Total 5040 · Building and Facility Operation	613	510	5,535	7,220
Total 5000 · Administrative Expenses	<u>33,394</u>	<u>32,827</u>	<u>278,559</u>	<u>291,276</u>
6000 · Public Safety				
Total 6010 · Ordinance Enforce/Animal Control	3,688	2,034	17,311	16,410
Total 6030 · Traffic Control	2,600	3,010	17,072	25,445
Total 6050 · Contract Emergency Service	6,587	7,015	46,107	49,100
Total 6000 · Public Safety	<u>12,875</u>	<u>12,059</u>	<u>80,490</u>	<u>90,955</u>
Total Operating Expenses	<u>46,269</u>	<u>44,886</u>	<u>359,049</u>	<u>382,231</u>
Net Operating Gain/Loss	4,632	1,000	334,331	288,470
Other Expenses				
Total 05-8500 · Transfers Out	16,042	16,042	112,292	112,290
Total Other Expense	<u>16,042</u>	<u>16,042</u>	<u>112,292</u>	<u>112,290</u>
NET FUND GAIN/LOSS	(11,410)	(15,042)	222,039	176,180

# City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

	Apr 2021	Budgeted April 2021	Oct-April 2021	Budgeted Oct- April 2021
<b>Ordinary Income/Expense</b>				
<b><u>INCOME</u></b>				
06-4120 · Ad Valorem Tax	6,184	7,000	367,241	355,700
06-5440 · Interest Earned on Investments	0	250	466	1,470
<b>Total Income</b>	<b>6,184</b>	<b>7,250</b>	<b>367,707</b>	<b>357,170</b>
<b><u>EXPENSES</u></b>				
06-9100 · 2013 Bond Expense				
06-9150 · 2013 Bond Principal	0	0	0	0
06-9170 · 2013 Bond Interest Expense	0	0	12,710	12,710
<b>Total 06-9100 · 2013 Bond Expense</b>	<b>0</b>	<b>0</b>	<b>12,710</b>	<b>12,710</b>
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>12,710</b>	<b>12,710</b>
<b>Net Ordinary Income</b>	<b>6,184</b>	<b>7,250</b>	<b>354,997</b>	<b>344,460</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
06-8200 · Transfer In from Utility Fund	4,667	4,667	32,667	32,667
<b>Total Other Income</b>	<b>4,667</b>	<b>4,667</b>	<b>32,667</b>	<b>32,667</b>
<b><u>NET GAIN/LOSS</u></b>	<b>10,851</b>	<b>11,917</b>	<b>387,664</b>	<b>377,127</b>

**City of Meadowlakes**  
**Public Works Fund**  
**Profit Loss**

	Apr 2021	Budgeted April 2021	Oct-April 2021	Budgeted Oct- April 2021
<b><u>REVENUES</u></b>				
5010 · Water Revenue	47,344	43,814	297,304	263,823
5020 · Sewer Revenues	54,640	53,917	381,320	377,415
5030 · Garbage Revenue	20,850	20,100	143,522	139,080
5110 · Contract Services	-	-	-	-
5120 · Water Connect Fee Revenue	1,175	1,175	3,525	3,525
5130 · Sewer Connect Fee Revenue	925	925	2,775	2,775
5140 · Transfer Fee	375	225	1,850	1,375
5150 · Penalty & Interest Earned	548	667	4,362	4,665
5170 · Miscellaneous Revenues	8,453	208	21,288	1,456
5200 · Interest earned on Investments	-	166	1,178	1,162
<b>TOTAL REVENUES</b>	<b>134,310</b>	<b>121,197</b>	<b>857,124</b>	<b>795,276</b>
<b><u>EXPENSES</u></b>				
Operating Expenses				
6100 · Employee Expenses				
Total 6110 · Salaries & Wages	19,296	20,328	146,166	152,328
Total 6111 · Other Employee Expenses	9,508	11,360	78,396	88,310
Total 6100 · Employee Expenses	28,804	31,688	224,562	240,638
Total 6200 · Administrative Expenses				
	1,189	1,335	32,583	38,725
6300 · Operating Expenses				
Total 6301 · Water Treatment Operational Exp	5,693	10,341	61,246	64,960
Total 6302 · Wastewater Operational Expenses	3,989	5,190	43,784	199,130
Total 6303 · Other Operational Expenses	4,093	6,170	42,198	49,650
Total 6303 · Other Operational Expenses	13,775	21,701	147,228	313,740
Total Operating Expenses	43,768	54,724	404,373	593,103
Other Operating Expenses-Garbage Contract	17,955	17,350	122,490	119,950
<b>TOTAL OPERATING EXPENSES</b>	<b>61,723</b>	<b>72,074</b>	<b>526,863</b>	<b>713,053</b>
<b>NET OPERATING GAIN/LOSS</b>	<b>72,587</b>	<b>49,123</b>	<b>330,261</b>	<b>82,223</b>
<b>NON-OPERATING EXPENSES</b>				
Total 8200 · Transfer to Other Funds	22,584	22,580	158,084	158,060
Total 9200 · Capital Improvements & Purchase	-	-	19,000	75,000
<b>TOTAL OTHER EXPENSES</b>	<b>22,584</b>	<b>22,580</b>	<b>177,084</b>	<b>233,060</b>
<b>TOTAL FUND EXPENSES</b>	<b>84,307</b>	<b>94,654</b>	<b>703,947</b>	<b>946,113</b>
<b>FUND NET GAIN/LOSS</b>	<b>50,003</b>	<b>26,543</b>	<b>153,177</b>	<b>(150,837)</b>

**City of Meadowlakes**  
**Condensed March 2021**  
**Recreation Fund**  
**Profit Loss**

	Apr 2021	Budgeted April 2021	Oct-April 2021	Budgeted Oct- April 2021	April 2020	Oct 19 -April 2020
<b><u>REVENUES</u></b>						
Golf Shop						
Total Membership Dues	11,112	10,438	95,178	94,616	12,676	96,141
Total Golf Related Revenues	36,390	29,782	211,478	173,159	22,593	133,364
Total Merchandise Sales	6,196	6,369	35,280	25,881	3,071	20,526
Total Golf Shop Revenues	<u>53,698</u>	<u>46,589</u>	<u>341,936</u>	<u>293,656</u>	<u>38,340</u>	<u>250,031</u>
Restaurant/Bar Sales						
Tips Paid In	5,053	2,403	29,665	21,826	4,824	20,283
Food & Beverage Sales	20,738	11,773	122,267	116,497	14,468	104,653
Bar Sales	10,912	7,150	61,914	57,001	7,567	48,662
Total Restaurant/Bar Sales	<u>36,703</u>	<u>21,326</u>	<u>213,846</u>	<u>195,324</u>	<u>26,859</u>	<u>173,598</u>
Other Income/Transfers In						
Miscellaneous Income	-	1,484	20,656	2,235	32	1,048
Transfer In From Other Funds	16,042	16,042	112,292	112,290	7,708	62,250
Total Other Income/Transfer In	<u>16,042</u>	<u>17,526</u>	<u>132,948</u>	<u>114,525</u>	<u>7,740</u>	<u>63,298</u>
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<u><b>106,443</b></u>	<u><b>85,441</b></u>	<u><b>688,730</b></u>	<u><b>603,505</b></u>	<u><b>72,939</b></u>	<u><b>486,927</b></u>
<b><u>EXPENSES</u></b>						
Total Administrative Expense	7,794	4,843	42,280	37,901	5,717	34,511
Pro Shop Expenses						
Employee Expenses						
Employee Salaries	9,844	11,615	66,693	81,773	15,302	70,094
Other Payroll Expenses	2,139	2,610	15,766	18,366	2,611	14,228
Total Employee Expense	<u>11,983</u>	<u>14,225</u>	<u>82,459</u>	<u>100,139</u>	<u>17,913</u>	<u>84,322</u>
Other Expenses						
Miscellaneous Expenses	830	1,470	18,805	13,381	801	11,098
Cart Lease Purchase Principal	12,796	12,800	38,011	38,023	-	24,238
Inventory Purchased	6,701	1,028	40,809	22,238	8,138	27,837
Total Other Expense	<u>20,327</u>	<u>15,298</u>	<u>97,625</u>	<u>73,642</u>	<u>8,939</u>	<u>63,173</u>
Total Pro Shop Expenses	32,310	29,523	180,084	173,781	26,852	147,495
Grounds Maintenance Expenses						
Employee Expenses						
Employee Salaries	13,554	11,698	96,857	87,047	16,172	72,212
Other Payroll Expenses	4,592	4,706	33,635	35,762	4,604	26,669
Total Employee Expense	<u>18,146</u>	<u>16,404</u>	<u>130,492</u>	<u>122,809</u>	<u>20,776</u>	<u>98,881</u>
Other Ground Maintenance Expenses						
Miscellaneous Expenses	4,842	3,394	30,410	37,754	7,614	37,968
Equipment Lease/Purchase Principal	-	-	11,760	11,760	-	23,063
Total Other Ground Maint. Expense	<u>4,842</u>	<u>3,394</u>	<u>42,170</u>	<u>49,514</u>	<u>7,614</u>	<u>61,031</u>
Total Ground Maintenance Expenses	22,988	19,798	172,662	172,323	28,390	159,912



**City of Meadowlakes**  
**Condensed March 2021**  
**Recreation Fund**  
**Profit Loss**

	Apr 2021	Budgeted April 2021	Oct-April 2021	Budgeted Oct- April 2021	April 2020	Oct 19 -April 2020
<b>Tennis/Pool Expenses</b>						
Total Tennis Expense	38	82	388	2,090	38	374
Total Pool Expense	-	300	-	400	-	20
<b>Total Tennis/Pool Expense</b>	<u>38</u>	<u>382</u>	<u>388</u>	<u>2,490</u>	<u>38</u>	<u>394</u>
<b>Restaurant/Bar Expense</b>						
Employee Expenses						
Employee Salaries	16,766	13,820	114,174	117,059	22,259	99,006
Other Payroll Expenses	3,809	3,728	27,202	29,000	4,268	23,436
Total Employee Expense	<u>20,575</u>	<u>17,548</u>	<u>141,376</u>	<u>146,059</u>	<u>26,527</u>	<u>122,442</u>
Other Restaurant/Bar Expenses						
Supplies	6,264	5,421	67,043	72,505	12,886	69,401
Other Miscellaneous Expenses	98	1,147	5,802	9,359	2,968	16,005
	<u>6,362</u>	<u>6,568</u>	<u>72,845</u>	<u>81,864</u>	<u>15,854</u>	<u>85,406</u>
<b>Total Restaurant/Bar Expenses</b>	<u>26,937</u>	<u>24,116</u>	<u>214,221</u>	<u>227,923</u>	<u>42,381</u>	<u>207,848</u>
<b>TOTAL EXPENSES</b>	<u>90,067</u>	<u>78,662</u>	<u>609,635</u>	<u>614,418</u>	<u>103,378</u>	<u>550,160</u>
<b>FUND OPEATING NET GAIN/LOSS</b>	16,376	6,779	79,095	(10,913)	(30,439)	(63,233)
<b>Other Expenses - Bldg R&amp;M</b>	-	-	-		3,657	12,842
<b>FUND NET GAIN/LOSS</b>	16,376	6,779	79,095	(10,913)	(34,096)	(76,075)
<b>COST CENTER REVIEWS</b>						
<u><b>Golf Operations</b></u>						
Revenues						
Total Membership Dues	11,112	10,438	95,178	94,616	12,676	96,141
Total Golf Related Revenues	36,390	29,782	211,478	173,159	22,593	133,364
Total Merchandise Sales	6,196	6,369	35,280	25,881	3,071	20,526
Total Golf Shop Revenues	<u>53,698</u>	<u>46,589</u>	<u>341,936</u>	<u>293,656</u>	<u>38,340</u>	<u>250,031</u>
Expenses						
Total Pro Shop Expenses	32,310	29,523	180,084	173,781	26,852	147,495
Total Ground Maintenance Expenses	22,988	19,798	172,662	172,323	28,390	159,912
Total Ground Maint. Expenses	<u>55,298</u>	<u>49,321</u>	<u>352,746</u>	<u>346,104</u>	<u>55,242</u>	<u>307,407</u>
<b>Golf Operations Net Gain/Loss</b>	(1,600)	(2,732)	(10,810)	(52,448)	(16,902)	(57,376)
<u><b>Restaurant (F&amp;B) Operations</b></u>						
Revenues						
Tips Paid In	5,053	2,403	29,665	21,826	4,824	20,283
Food & Beverage Sales	20,738	11,773	122,267	116,497	14,468	104,653
Bar Sales	10,912	7,150	61,914	57,001	7,567	48,662
Total Restaurant/Bar Sales	<u>36,703</u>	<u>21,326</u>	<u>213,846</u>	<u>195,324</u>	<u>26,859</u>	<u>173,598</u>

**City of Meadowlakes**  
**Condensed March 2021**  
**Recreation Fund**  
**Profit Loss**

	Apr 2021	Budgeted April 2021	Oct-April 2021	Budgeted Oct- April 2021	April 2020	Oct 19 - April 2020
Total Restaurant/Bar Expenses	26,937	24,116	214,221	227,923	42,381	207,848
Restaurnt Operations Net Gain/Loss	9,766	(2,790)	(375)	(32,599)	(15,522)	(34,250)

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: 6-A-Swearing in of Council Members and Election of Mayor Pro-Tem</b>
---

**DATE:** May 13, 2021

**REFERENCE:** 6-A

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** 6-A-Swearing in of Council Members and Election of Mayor Pro Tempore

**FROM:** Evan Bauer, City Manager                      Approved by Counsel: n/a

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**SUBJECT:**

Since Councilmembers Peskin and Wise, and Candidate for Place 5, Garrett Wood, were all unopposed for the May 1st, 2021 election, we were able to cancel it. Therefore, since no election was held, we are not required to canvass the election. Mayor Bentley will be asked to issue the "Certificate of Election" which declares the candidates elected after which the City Secretary will swear all the candidates into office.

One other action that should be taken is the election of a Mayor Pro Tempore. In the instance where the Mayor is absent or incapable of performing his/her duties, the Mayor Pro Tempore assumes those duties. The Mayor Pro Tempore is a seated Council Member who is elected by a majority of the Council and serves for one year. While serving as the Mayor Pro Tem, the Council Member retains his/her right to vote. Councilmember Drummond is currently serving as Mayor Pro Tempore. He was elected in November of 2020.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: Agenda Item #6-C</b>
---

**DATE:** May 12, 2021

**REFERENCE:** Interlocal Agreement with City of Marble Falls regarding funding assistance with the Avenue N bridge project

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Interlocal Agreement with the City of Marble Falls regarding participation in funding a portion of the Marble Falls Avenue N bridge project.

**FROM:** Johnnie Thompson, City Manager

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**SUBJECT:**

As you may recall, the City of Marble Falls is proposing to construct a new bridge over Backbone Creek on Avenue N. The proposed bridge would replace the existing low water crossing, which is the primary egress to the City. The proposed bridge would be approximately fifteen (15) feet higher than the current crossing and approximately 780 feet in length. The proposed bridge would begin at the existing railroad crossing and end between Backbone Street and Johnson Street, with an estimated construction cost of approximately \$3.556 million. Approximately \$3.2 million of the project funded would be funded by grants, leaving approximately \$358,000 in matching funds to be funded locally. The City of Marble Falls has requested funding assistance from the City, and at your meeting last month, you approved a contribution of \$57,631.97 toward this project to be paid annually over the next 20-years.

Last month you tabled action on this item so that the Mayor could work out some concerns he had with the draft interlocal agreement prepared by the City of Marble Falls. The attached draft reflects the correction of his concerns, and I believe he will recommend you approve it as prepared.

Attachments:

Draft Interlocal Agreement Between the City of Marble Falls and City of Meadowlakes

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF MEADOWLAKES AND THE CITY OF MARBLE FALLS  
REGARDING BACKBONE WATERSHED AVENUE N CROSSING  
INFRASTRUCUTRE IMPROVEMENTS**

This INTERLOCAL AGREEMENT (“Agreement”) is executed by and between, CITY OF MEADOWLAKES, a general law type A city under the laws of the State of Texas, hereinafter referred to as “Meadowlakes,” and the CITY OF MARBLE FALLS, Texas, a home rule municipal corporation organized under the laws of the State of Texas, hereinafter referred to as “Marble Falls,” acting by and through their duly authorized representatives.

**WHEREAS**, Marble Falls and Meadowlakes are municipal corporations and wish to enter into this Agreement in accordance with the provisions of the Interlocal Cooperation Act, being Chapter 791 of the Texas Government Code; and

**WHEREAS**, in October of 2018, Marble Falls and Meadowlakes suffered a catastrophic flood during which the Backbone Watershed at the Avenue N crossing was inundated, impeding the flow of traffic and hindering emergency services; and

**WHEREAS**, following a Federal Disaster Declaration, Marble Falls submitted the Avenue N Reconstruction Project (the “Project”) for consideration by the Hazard Mitigation Grant Program as well as the Texas Water Development Board Flood Infrastructure Fund Grant Program whereby the Project was awarded a combined \$3.37 Million award; and

**WHEREAS**, the grant awarded to Marble Falls requires a 25% percent Local Match by Marble Falls; and

**WHEREAS**, Each City has determined that the Backbone Watershed at the Avenue N crossing has a direct impact on the jurisdiction of Meadowlakes as it is the primary access point for residents; and

**WHEREAS**, in recognition of the benefits that the Project provides for the citizens of Meadowlakes, it has agreed to participate in the required Local Match in support of the Backbone Watershed at the Avenue N crossing Project; and

**WHEREAS**, it is understood that the structural integrity and maintenance of the Project will be the sole responsibility of Marble Falls; and

**WHEREAS**, by working together, Marble Falls and Meadowlakes can provide a safer, more reliable access and thoroughfare for residents of both cities.

**NOW, THEREFORE**, in consideration of the promises and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

**ARTICLE I: TERM AND TERMINATION**

This Agreement shall be effective as of the Effective Date, and shall be and remain in effect until October 31, 2040, or until the payment detailed under Article II of this Agreement is paid in full, whichever event occurs first. This Agreement shall terminate upon receipt of final payment in support of the agreed upon local match amount. Should the construction initiated by this Agreement remain incomplete for an unknown reason, or for a cause deemed insufficient for incompleteness, by Meadowlakes within 12 (twelve) months of the commencement of Meadowlakes' monetary contribution towards the Project then Meadowlakes may suspend payments under this Agreement until the 15<sup>th</sup> day of the month directly following both the completion of the Project and the availability of the general public to use and access the completed Project.

## **ARTICLE II: PROVISION OF BACKBONE WATERSHED AVENUE N CROSSING CONSTRUCTION AND LOCAL MATCH FINANCIAL CONTRIBUTION**

- (a) In consideration and as further evidence of the mutual benefits conferred herein, Meadowlakes agrees to contribute to the Marble Falls local match requirement the amount of \$57,631.97 (fifty-seven thousand, six hundred thirty-one dollars and 97 cents). This amount will be paid to Marble Falls in annual installments of \$2,881.60 (two thousand eight hundred eighty-one dollars and sixty cents) over the course of 20 (twenty) years. Annual payments shall be paid to Marble Falls on or before October 15th of each year beginning October 15, 2021. Regardless of any separate and/or future interpretation of any other portion of this Agreement, Meadowlakes' monetary contribution to the Project shall not exceed the specified amount of \$57,631.97 (fifty-seven thousand, six hundred thirty-one dollars and 97 cents).
- (b) The Parties acknowledge that in the event of a cost increase to the Project from increased construction costs following the formal bid process and upon award of the final bid, or upon commencement of construction and discovery of subsurface or latent physical conditions, or unknown physical conditions at the Project, Meadowlakes will not be responsible for further contributions to the Project. The dollar contribution amount specified in Article II(a) of this Agreement and its schedule of payment shall constitute all the monetary contribution Meadowlakes will make to the Project.
- (c) Marble Falls will provide quarterly progress updates to Meadowlakes as the Project progresses.
- (d) Marble Falls will notify Meadowlakes of any potential changes in the Project which would have an impact on Meadowlakes within the quarter of the identified change.
- (e) Marble Falls and Meadowlakes will work cooperatively for the management of the Backbone Watershed at Avenue N Crossing.
- (f) Marble Falls shall be solely responsible for overseeing all Project management, including the hiring of contractors, construction, the management of any construction, any safety procedures put in place during construction of the Project, and all applicable insurance carried by any contractors working on the Project. It is also understood that such responsibility for the structural integrity of the Project following its construction is the sole responsibility of Marble Falls.

## **ARTICLE III: GENERAL PROVISIONS**

- (a) **Limits on Liability.** In no event shall either party be held liable or responsible for claims or demands related to any injury to any person or damage to any property resulting from, arising out of or in any way connected to the actions of the other party or the condition and operation of respective construction of either party related to this Agreement. In joining this Agreement solely as a contributor of monetary compensation, and to the extent permitted by State law, Meadowlakes shall be defended, indemnified, protected, and held harmless from and against all damages, costs, losses or expenses relating to the construction of the Project or any later issues with its structural integrity or maintenance.
- (b) **Default.** Should any party allege that the other has defaulted in the performance of any obligation hereunder, it will provide at least thirty (30) days written notice to the other party specifying the nature of the alleged default and opportunity to cure the default before exercising any remedy related to the alleged default. Thereafter, in the event such default remains uncured, the non-defaulting Party shall have the right to pursue any remedy available at law or in equity, pending cure of such default.
- (c) **Applicable Law; Venue.** This Agreement shall be construed under and according to the laws of the State of Texas. Jurisdiction and venue for any suit arising hereunder shall be in Burnet County, Texas.
- (d) **Severability.** The provisions of this Agreement are severable, and if any court shall ever hold any word, phrase, clause, sentence, paragraph, section, or other part of this Agreement or the application of it to any person or circumstance of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such word, phrase, clause, sentence, paragraph, section, or other part of this Agreement to other persons or circumstances will not be affected by that and this Agreement will be construed as if it had never contained such invalid or unconstitutional portion therein.

**EXECUTED and EFFECTIVE** as of this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF MEADOWLAKES**  
Burnet County, Texas

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**EXECUTED and EFFECTIVE** as of this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF MARBLE FALLS**  
Burnet County, Texas

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Christina McDonald, TRMC  
City Secretary



# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: Agenda Item #7-A</b>
---

**DATE:** May 12, 2021

**REFERENCE:** Briefing on EMS  
Operations

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Briefing from Mr. Johnny Campbell, Executive Director of the Marble Falls Area EMS, Inc., on EMS operations within the City.

**FROM:** Johnnie Thompson, City Manager

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**SUBJECT:**

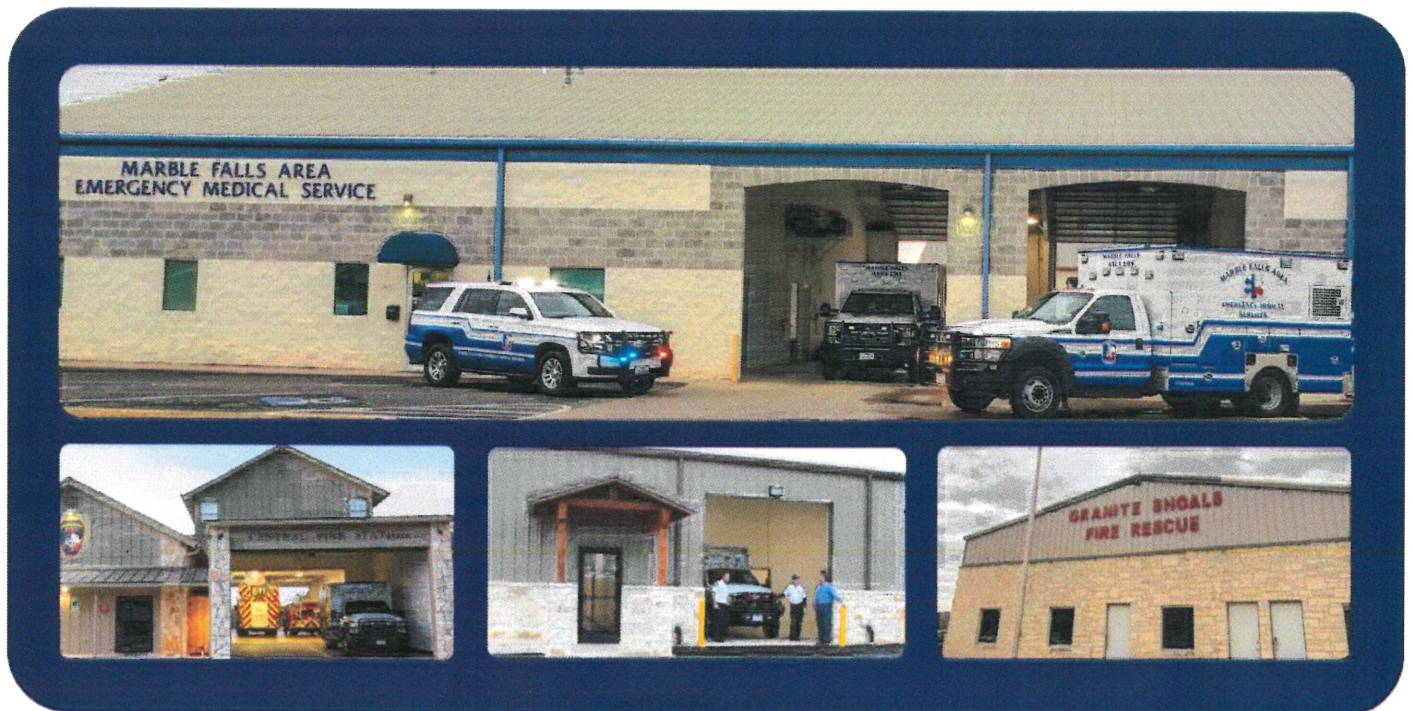
Mr. Johnny Campbell, Executive Director of Marble Falls EMS, Inc., will be present to brief the Council on EMS operations within the City for the first five months of the fiscal year.

I have attached a copy of his report for your review.



# MARBLE FALLS AREA EMS

## CITY OF MEADOWLAKES UPDATE APRIL 21, 2021







# Marble Falls Area EMS

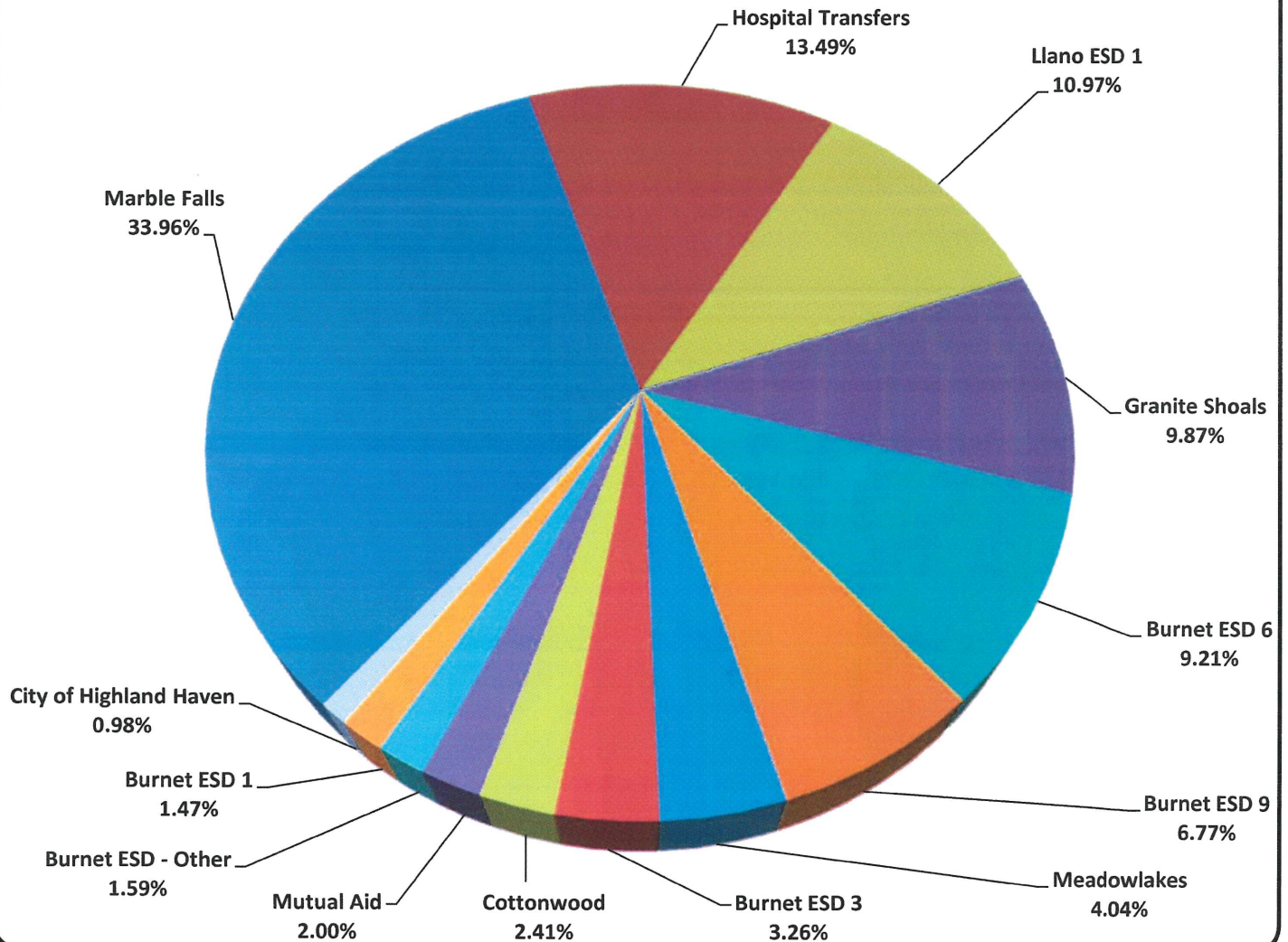
## Call Volume Location

FY - 2021

Marble Falls	833	33.96%
Hospital Transfers	331	13.49%
Llano ESD 1	269	10.97%
Granite Shoals	242	9.87%
Burnet ESD 6	226	9.21%
Burnet ESD 9	166	6.77%
Meadowlakes	99	4.04%
Burnet ESD 3	80	3.26%
Cottonwood	59	2.41%
Mutual Aid	49	2.00%
Burnet ESD - Other	39	1.59%
Burnet ESD 1	36	1.47%
City of Highland Haven	24	0.98%
<b>Total</b>	<b>2453</b>	<b>100.00%</b>

City of Marble Falls  
 Baylor Scott & White / Seton Highland Lakes  
 Horseshoe Bay Llano County Area  
 City of Granite Shoals  
 Marble Falls VFD Area  
 Spicewood VFD Area  
 City of Meadowlakes  
 Unincorporated Granite Shoals  
 City of Cottonwood Shores  
 Mutual Aid Responses  
 Other Burnet County / ESD's / City of Burnet  
 Horseshoe Bay Burnet County Area  
 City of Highland Haven

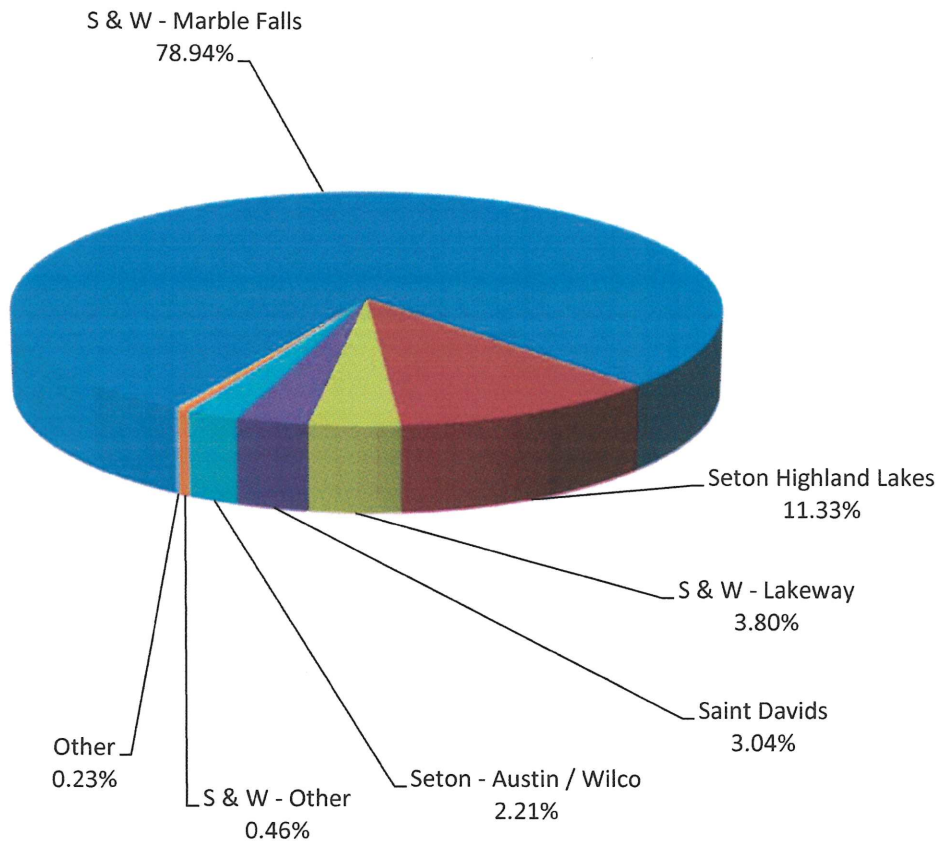
## October 2020 - March 2021



**MARBLE FALLS AREA EMS**  
**911 Patient Destinations**  
**FY-2021**

<b>S &amp; W - Marble Falls</b>	1038	78.94%
<b>Seton Highland Lakes</b>	149	11.33%
<b>S &amp; W - Lakeway</b>	50	3.80%
<b>Saint Davids</b>	40	3.04%
<b>Seton - Austin / Wilco</b>	29	2.21%
<b>S &amp; W - Other</b>	6	0.46%
<b>Other</b>	3	0.23%
<b>Total</b>	1315	100.00%

**October 2020 - March 2021**



# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: Agenda Item #7-B</b>
---

**DATE:** May 12, 2021

**REFERENCE:** Appropriations of "Child Safety Funds"

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Discussion/Action: Appropriation of income generated by the "Child Safety Fund" act

**FROM:** Johnnie Thompson, City Manager

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**SUBJECT:**

In 1991, the Texas Legislature created a "Child Safety Fund," which allows counties to collect up to \$1.50 per year from vehicle registrations. In 2015, the Burnet County Commissioner's Court passed an order that initiated the start to collecting this additional fee as of January 1, 2016. The legislation provides for the County to keep 10% of the funds for administrative fees plus any additional amounts proportional to the County's population in the unincorporated areas of the County. The remaining funds are distributed to the municipalities within the County by population. The City's approximate revenue that was generated in 2016 has now increased to \$2,900.

The "Child Safety Fund" funds collected must be used for legislatively mandated purposes. The primary purpose is to fund school crossing guards. If a municipality does not operate such a program, the funds can be used for any program designed to enhance child safety, health, nutrition, and child abuse and prevention programs.

Several agencies and organizations in the area would be eligible to receive the funds and fall within the scope of the authorized uses. In 2016, the Council elected to donate the collected funds to the Marble Falls EMS "Child Safety Seat" program, and they have received all funds received since January 2016. This program provides free car seats to

families that cannot afford one and free inspection and instruction on the proper installation of child safety seats.

I would recommend that we continue to fund the EMS's child safety seat program.



**FREE CAR SEAT INSPECTIONS**  
INSPECCIONE DE ASIENTOS PARA NIÑOS GRATIS

# Car Seat Fitting Station

Inspeccion de Asientos para niños

**Marble Falls Area EMS**

**609 Industrial Blvd.**

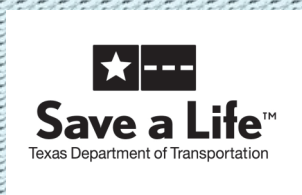
**Marble Falls, Tx**

**78654**

**Saturday March 10th**

**10:00 AM—1:00 PM**

**SUPPORTED BY:**

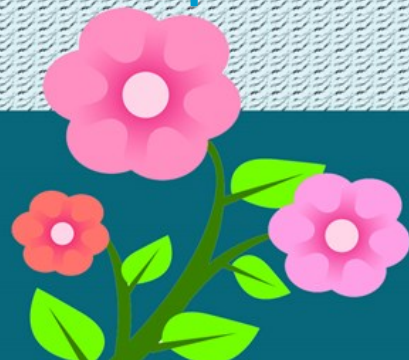


**Last appointment at 12:30 PM**  
**La ultima cita comienza a las 12:30 PM**

**Child must be present**  
**Los niños tienen que estar presente**

**CALL TO SCHEDULE AN APPOINTMENT**

**830-693-7277**



A FREE SERVICE BROUGHT TO YOU BY:

**AUSTIN-TRAVIS COUNTY EMS**

**MARBLE FALLS AREA EMS**

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# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: Agenda Item #7-C</b>
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**DATE:** May 12, 2021

**REFERENCE:** Appointment of members  
to Planning and Zoning Commission

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Resolution 2021-07 Appointment of members to the Meadowlakes  
Planning and Zoning Commission

**FROM:** Evan Bauer, City Secretary

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**SUBJECT:** Jeff St. John has submitted his application to fill a vacancy on the Planning  
and Zoning Commission which was left vacant by Dr. Paul Pearce. This term expires on  
October 31, 2021.

**Attachments:**

Application

Resume

Resolution 2021-07

**THE CITY OF MEADOWLAKES**  
**Application for**  
**Appointment to Commissions, Boards, or Committees**  
(Please Type or Print Clearly)

Name: JEFF ST. JOHN

Address: 2 FAIRWAY LN., Meadowlakes, Texas 78654

Number of Years residing in Meadowlakes: 12 YRS Phone: 254-485-2210

Email Address: JEFFSTJOHN48@GMAIL.COM

Application to serve on: (Please list your preference in order from 1, 2, and 3.)

Planning and Zoning Commission 1  
Building Committee \_\_\_\_\_

Employer: (if applicable) N/A

Would you be available to attend meetings (please check):

☒ in the evenings  
☒ during the day

Do you serve on any other commission, board, or committee at this time? If so, please list: N/A

If selected, I agree to serve in the position to which I am appointed and that I am able to regularly attend meetings as may be required.

Signature: [Signature] Date of Application: 5/4/21

**Note:** Please attach a detailed resume that identifies your qualifications to serve on the committee for which you are applying. All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission, board or committee will be required to complete the online training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary  
177 Broadmoor Street  
Meadowlakes, Texas 78654  
Fax 830-693-2124  
E-Mail: ebauer@meadowlakestx.us

CITY OF MEADOWLAKES,

Qualifications for the position of the Planning and Zoning Commission:

Graduated from Texas Tech, BFA, Major in ADVERTISING ART.

Designed and remodeled houses.

Designed and built custom homes.

Drew my own blue prints, submitted and approved.

Subdivided land for building purposes.

Fine Artist: [JEFFSTJOHNARTIST.COM](http://JEFFSTJOHNARTIST.COM)

My parents moved to Meadowlakes in the late 70's, so I'm very aware of the growth pattern of the Marble Falls area. Their first house was on Turkey Run, and the street was a gravel road. I came back to take care of my Mother in 2009 and have been here ever since, and here I will stay.

Any questions, feel free to call me: JEFF ST. JOHN 254-485-2210

# City of Meadowlakes

## RESOLUTION NUMBER 2021-07

### May 18, 2021

#### A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION; ESTABLISHING TERMS OF OFFICE FOR EACH.

**WHEREAS**, the City Council of the City of Meadowlakes, Texas Adopted the Code of Ordinances for said City on June 11, 2013 which establishes the Planning and Zoning Commission and Building Committee for said City; and

**WHEREAS**, the City Council revised a portion of said Code of Ordinances to incorporate revisions to the 2015 International Residential Building Code as adopted; and

**WHEREAS**, all seated members of said Planning and Zoning Commission have requested to be reappointed; and

**WHEREAS**, the terms of members of said Commission were set to expire on October 31, 2021 and it is desirable to appoint one member to the Meadowlakes Planning and Zoning Commission; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:**

#### **Section 1.**      **Finding:**

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

#### **Section 2.**      **Appointments and Terms of Office for Planning and Zoning Commission:**

The City Council of the City of Meadowlakes hereby appoints the following citizens of the City of Meadowlakes to the Planning and Zoning Commission. Appointees shall be appointed as so noted and shall take office on May 18, 2021 and shall serve the term of office as indicated below:

Appointee	Place	Term	Filling Full or Unexpired Term
Jeff St. John	1	11/01/2019 – 10/31/2021	Appointment – Unexpired term
Darren Galatas	2	11/01/2020 – 10/31/2022	Seated – Unexpired term
Priscilla Muse	3	11/01/2019 – 10/31/2021	Seated – Full Term
Larry Latshaw (Vice Chair)	4	11/01/2020 – 10/31/2022	Seated – Full Term
Jerril Wafer (Chair)	5	11/01/2019 – 10/31/2021	Seated – Full Term

**Section 4. Severability:**

The invalidity of any part of this Resolution shall not invalidate any other part hereof. The terms and provisions of this Resolution shall be deemed to be severable. If any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

**Section 5. Public Notices and Open Meeting:**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

**Section 6. Effective Date:**

This resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED on this the 18th day of May, 2021.**

**APPROVED:**

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**Mark Bentley, Mayor**

**ATTEST:**

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**Evan Bauer, City Secretary**

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: 7-E-Fiscal Year 2022 Budget</b>
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**DATE:** May 13, 2021

**REFERENCE:** Budget  
Workshop Date

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** 7-E-Setting a date for fiscal year 2022 budget workshop.

**FROM:** Johnnie Thompson, City Manager      Approved by Counsel: No

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### **Background:**

Each year, the budgeting process begins with the City Council and staff meeting in open sessions to set priorities for the upcoming fiscal year.

The adoption of the City's annual budget and the establishment of the City's property tax rate are the two most important functions the City Council will take each year. These actions are governed by two State of Texas statutes. Chapter 102.001 and 102.002 of the Texas Local Government Code (LGC) provides the mechanism for developing and adopting the City's annual budget. The adoption of the City's property tax rate is governed by Chapter 26 of the Texas Property Tax Code (Tax Code). Each of the statutes has specific timetables, notice requirements, and hearing requirements.

The budgeting process and related property tax setting take a considerable amount of time for both Council and staff. I ask that you look at your calendars and see if you would be available the second week in June to have our first budget workshop. At this workshop, we would concentrate on the budgeting process and strategic planning regarding setting goals, priorities, and projects that you would like to see accomplished in the upcoming fiscal year. I would anticipate that your first workshop would last about one and a half hours.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION: Agenda Item #7-F</b>
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**DATE:** May 12, 2021

**REFERENCE:** Purchase of used leaf vacuum trailer

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Authorizing City Manager to purchase used leaf vacuum trailer.

**FROM:** Johnnie Thompson, City Manager

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**SUBJECT:**

During the budgeting process for fiscal year 2021, we budgeted approximately \$50,000 to purchase a used leaf vacuum trailer to replace our aging one. However, we were unable to find a used leaf vacuum within our price range last year. It appears that late fall and early winter are the prime time for the sale of used leaf vacuums, thus, there was a minimal inventory of used vacuums.

We have located a used trailer-mount leaf vacuum in New Jersey that appears to be in very good condition with an extremely low number of hours. Scott Bridges will be flying out early next week to inspect it. The listing price is \$25,000, and we hope to get it for less.

**RECOMMENDED ACTION:**

While the purchase of a used leaf vacuum has already been approved via the adoption of the fiscal year 2021 budget, in an effort to be as transparent as possible, I would like your confirmation on the authorization to purchase the used leaf vacuum. I hope to have a firm price by your meeting on Tuesday. If approved, Mr. Bridges will most likely travel to New Jersey and pull the unit back. I have inquired about trucking the unit to us, but due to a shortage of trucks now, it appears that it would be cost prohibited to have it trucked to us.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item #7-G
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**DATE:** May 12, 2021

**REFERENCE:** Interlocal Agreement with  
Burnet County

**Council Meeting Date:** May 18, 2021

**AGENDA ITEM:** Authorizing City Manager to enter into an Interlocal Agreement  
with Burnet County

**FROM:** Johnnie Thompson, City Manager

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**SUBJECT:**

The City has been extremely fortunate to have an incredibly supportive County Commissioner and Commissioners Court. With their assistance, we have completed numerous projects over the past several years that would have been difficult to compete without assistance in manpower and equipment from the County. Specific provisions within the Texas Government Code allow Counties to provide manpower and equipment to other local governmental entities not to exceed \$15,000 in a fiscal year.

In the past, the County has provided the necessary equipment and manpower to pave all the cart paths on the golf course, in addition to helping us with several other smaller projects. Last year they assisted with the repairs and paving of the driveway at the raw water pump station. This year, we are asking the County for assistance in making some drainage improvements, as well as assistance in the paving of the driveway and parking areas of the sewer treatment plant.

While the County provides the equipment and labor for this assistance, the City is responsible for all supplies and materials used.

The proposed interlocal agreement is identical to those used for the past several years and was prepared by the County's attorney.



**RECOMMENDED ACTION:**

I would recommend that you authorize me to execute the proposed interlocal agreement between the City and Burnet County for fiscal year 2021.

*Sample Motion: "I move to authorize the City Manager to execute, on behalf of the City, an interlocal agreement with Burnet County for assistance in drainage improvements and paving of driveways and parking areas on City-owned property."*

**ATTACHMENTS:**

A draft copy of the Interlocal Agreement.

INTER-LOCAL AGREEMENT BETWEEN  
BURNET COUNTY, TEXAS  
AND

THE CITY OF MEADOWLAKES, TEXAS

This Agreement is made on the \_\_\_\_ day of \_\_\_\_\_, 2021 by and between the COUNTY OF BURNET, a political subdivision of the State of Texas, hereinafter referred to as "BURNET COUNTY" and the CITY OF MEADOWLAKES, a municipal corporation, hereinafter referred to as the "CITY".

WHEREAS, the Inter-local Cooperation Act, Chapter 791 of the Texas Government Code authorizes units of local government to contract with one or more units of local government to perform government functions and services; and

WHEREAS, this Agreement is entered into pursuant to the authority, under the provisions of, and in accordance with, Chapters 791 of the Texas Government Code, for the performance of governmental functions and services and in accordance with Section 251.012 of the Texas Transportation Code. BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, per state statute; and

WHEREAS, BURNET COUNTY provides these services to the citizens of BURNET COUNTY, and has the capacity to service the needs of the public citizens within the city limits of CITY; and

WHEREAS, BURNET COUNTY and CITY have investigated and determined the project discussed in this agreement would be advantageous and beneficial to both CITY and to BURNET COUNTY as public roadways are commonly used by county residents and thus said project serves a public purpose. The Burnet County Commissioners Court deems that this project results in benefits to the county; and

WHEREAS, the governing bodies of CITY and BURNET COUNTY desire to foster goodwill and cooperation between the two entities; and

WHEREAS, CITY and BURNET COUNTY, deem it to be in the best interest of both entities to enter into this Agreement relative to the project described above and for such other and additional services as the parties may subsequently agree to by the execution of separate agreements and in consideration of the mutual covenants contained herein, CITY and BURNET COUNTY agree as follows:

SERVICES TO BE PERFORMED

CITY agrees to engage BURNET COUNTY to assist the CITY with paving and drainage work on City owned property, BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, together with all incidental acts, procedures, and methods necessary to accomplish the ends of such project.

#### DURATION OF AGREEMENT

Unless mutually initiated, cancelled, or terminated earlier than thirty (30) days written notice, this Agreement shall commence on the date of execution and shall expire upon the completion of the work performed and the compensation being provided over a maximum one year period or September 30, 2021, whichever occurs first.

#### COMPENSATION

BURNET COUNTY recognizes that "in kind" services shall be provided by CITY in consideration of this agreement. These "in kind" services may take place in the form of various acts and contributions. Amongst these types of services, CITY may provide excess material, equipment, manpower, or other resources it may possess for use on any COUNTY project that is deemed to serve a public purpose. Such compensation shall be provided upon request of COUNTY and upon a determination by CITY that said "in kind" services are available for use by COUNTY during the duration of this agreement. CITY's "in kind" compensation shall be limited to an amount not to exceed \$15,000 in value, per state statute.

#### RELATIONSHIP OF PARTIES

The parties intend that BURNET COUNTY, in performing services specified in this agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither BURNET COUNTY, its agents, employees, volunteer help or any other person operating under this AGREEMENT, shall not be entitled to participate in any pension or other benefits that BURNET COUNTY provides its employees.

#### NOTICE TO PARTIES

Any notice given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested. Notice to BURNET COUNTY shall be sufficient if made or addressed to the office of the County Judge.

Notice to CITY shall be sufficient if made or addressed to the office of its City Manager/Administrator.

#### MISCELLANEOUS PROVISIONS

##### Indemnification:

CITY and COUNTY each agree to the extent allowed by law to promptly defend, indemnify and hold each other harmless from and against any and all claims, demands, suits causes of action, and judgments for (a) damages to the loss of property of any person; and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of incident to, concerning or resulting from the negligent or willful act or omissions of either party and their respective agents, officers, and or employees in the performance of their activities or duties pursuant to this Agreement.

Entire Agreement

This document contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of not or effect except in a subsequent modification in writing signed both parties.

This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas.

No assignment of this Agreement or of any right accrued hereunder shall be made, in whole or part, by either party without the prior written consent of the other party. Venue shall be in BURNET COUNTY, TEXAS.

The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have duly passed and approved and are now in full force and effect.

EXECUTED by the parties hereto, each respective entity actin by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity.

The City of Meadowlakes, Texas

Burnet County, Texas

BY: \_\_\_\_\_  
Johnnie L. Thompson, City Manager

BY: \_\_\_\_\_  
James Oakley, Burnet County Judge

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Evan Bauer, City Secretary