

City of Meadowlakes

AGENDA

Council Meeting

City of Meadowlakes

Tuesday, August 16, 2016 – 5:00 p.m.

Totten Hall, Meadowlakes Municipal Offices

177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, August 16, 2016, at 5:00 p.m. at the Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at the which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. PLEDGE OF ALLEGIANCE AND PRAYER
3. CITIZEN COMMENTS *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes prior to the commencement of the City Council Meeting and each individual will be limited to a maximum speaking time of three (3) minutes.)*
4. MONTHLY STANDARD LIVE REPORTS *(Progress and Status Reports Only. Recommendations or action discussion not allowed.)*
5. CONSENT ITEMS *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).)*
 - A. Minutes of the July 19th and July 27th City Council Meeting
 - B. Standard Staff Reports for July 2016
 1. Ordinance Report
 2. Animal Control Report
 3. Patrol Activity Report
 4. Building Committee Report
 5. Vandalism Report
 6. Public Works Report
 - C. July 2016 Financial and Disbursements Reports-Thompson
6. OLD BUSINESS
 - A. Discussion/Action: Establishing time, place and date of the required Budget Public Hearing-Thompson

7. NEW BUSINESS

- A. Discussion/Action: One-year Extension of Solid Waste Collection, Recycling and Disposal with Republic Services (BFI Waste Services of Texas, LP) – Thompson
- B. Discussion/Action: Contracting to provide bookkeeping, clerical and maintenance services to the Meadowlakes Property Owners, Association-Thompson
- C. Discussion/Action: Addition of voluntary assessment on monthly utility bills for funding improvements to the golfing complex (golf course, swimming pool, tennis courts, buildings, and facilities). -Councilman Fields/Thompson
- D. Discussion/Action: Amendment to Employee Personnel Manual-Thompson
- E. Discussion/Action: Authorizing City Manager to finalize and execute a lease for golf carts. -Thompson
- F. Discussion/Action: A resolution authorizing and directing the dissolution of the Meadowlakes Public Facilities Corporation and providing for matters related to the dissolution of the Meadowlakes Public Facilities Corporation. -Thompson

8. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest

Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

- A. The next regularly scheduled City Council meeting will be Tuesday, September 20th, 2016 at 5:00 p.m.

9. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Loren Meiner, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on August 11, 2016, at 1:00 p.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/Loren Meiner

Loren Meiner, City Secretary

/s/ Mary Ann Raesener

Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes

Called Meeting Minutes

July 27, 2016

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Alton Fields
Councilmember Clancy Stephenson
Councilmember Jerry Drummond
Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 4:30 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

2. COUNCIL ACTION/DISCUSSION:

A. Discussion Fiscal Year 2017 Budget: (It is noted that this agenda item was presented prior to the discussion of and possible action establishing the preliminary property tax rate for 2016.)

Mr. Thompson briefed the Council on the proposed fiscal year 2017 budget. He noted that no substantial changes had been made to the proposed budget since the last Council workshop. He advised that he planned to file the proposed fiscal year 2017 budget with the City Secretary by Friday July 29th, 2016, as required by State Statute. Once filed with the City Secretary, no action can be taken with regards to adopting or amending the budget for 30 days.

No action was taken.

B. . Action/Discussion: Establishing a preliminary property tax rate for 2016 and establishing dates and times for any related public hearings required for adoption of the 2016 ad valorem tax rate and the fiscal year 2017 budget.

After summarization of the tax rate breakdown by Johnnie Thompson and Council discussion, Councilmember Fields made a motion to set the proposed rate for 2016 at \$0.1598 for Interest and Sinking and \$0.1588 for Maintenance & Operation for a total combined tax rate of \$0.3186. Councilmember Cunningham seconded the motion. The motion was approved by the following vote:

Councilmember Fields	Yes
Councilmember Barry	Yes
Councilmember Cunningham	Yes
Councilmember Stephenson	Yes
Councilmember Drummond	No

IV. ADJOURNMENT: 5:39 P.M.

Approved:

/S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: July 27, 2016

Attest:

/S/ Loren Meiner
City Secretary, Loren Meiner

Date: July 27, 2016

City of Meadowlakes Workshop Minutes July 19, 2016

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Alton Fields
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Absent:

Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner

The Workshop was called to order at 2:08 p.m. by Mayor Raesener. The following items were discussed during the meeting with no formal action being taken by the Council.

- **Fiscal Year 2017 Budget Workshop**

The Workshop was adjourned at 4:14 p.m.

City of Meadowlakes Stated Meeting Minutes July 19, 2016

On this the 19th day of July, 2016 the Council of the City of Meadowlakes convened in regular session at 5:01 p.m. at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Alton Fields
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Absent:

Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Public Works Director Mike Williams

Guest Present

Johnny Campbell

1. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:04 p.m. and announced the presence of a quorum. Councilmember Cunningham was absent.
2. **PLEDGE OF ALLEGIANCE AND PRAYER:** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Larson Lloyd, resident, led the Council and guests in prayer.
3. **CITIZEN COMMENTS:** Christine Forsyth, resident, provided an email attachment to the Council; "Do we need a police department? Are we willing to pay for it? 7/13/2016". In

Christine's opinion, Meadowlakes does not have the crime to justify the expense of a police department. Christine stated that the Workshops must be announced like the City Council meetings, Workshops were not designed to get the discussion over with each month before the Council Meetings. Christine asks, please do not give notice of an up or down vote for a police department on a Friday when the votes have to be in on the following Tuesday.

Georgina Christy, resident, referring to new business item 7-C "Transfer of funds from the General Fund to the Recreation for immediate cart path repairs." Georgina stated that the price quote was roughly \$15,000.00 - \$18,000.00 for the repairs. The #10 hole needs repairs as well as the underground watering system. Georgina believes we can make repairs that will not cost that much.

Carolyn Richmond, resident, referring to Old Business item 6 "Capital Improvement Committee and Long Range Planning Committee." Carolyn stated that we need to plan for specific delineation of capital improvements needs with a time frame, costs, funding, and a guideline for the Council 3 years, 5 years, 10 years, and 20 years in the future.

- 4. MONTHLY STANDARD LIVE REPORTS:** Larson Lloyd, resident and a representative from the Northland Cable Company, advised the Council and guests that in the next 30 days Northland Cable Company will be coming into Meadowlakes to change out modems, check the Wi-Fi signal throughout homes, and will be doing upgrades that will enable more feeds coming into the Meadowlakes residents' homes. There is no additional charges for the services and very little digging, if any. Northland Cable will keep the residents and City Hall up to date on the happenings.

Johnnie stated that the repairs to the dam are almost complete. The new Meadowlakes website should be up and running by the middle of August. Johnnie announced the newest City employee is JoAnn Dixon, Accounts Payable Clerk. Johnnie stated that everything else is running smoothly.

Mike Williams clarified the boil water notice issue. Mike stated that it was a combination of reduction in water pressure that was caused by excessive water usages mostly from residents' irrigation systems. Mike stated that anytime the water pressure drops to a certain point, the control system notifies the City Public Works employees. It is then mandatory from Texas Commission on Environmental Quality (TCEQ) that water samples be collected as a precaution. The Meadowlakes Public Works Department had sent in 3 water samples that same day, and all were good. At this time residents are allowed to water any days of the week. Mike stated that a larger storage, pump is needed to prevent this from happening in the future. Mike and Johnnie are still meeting and discussing solutions with engineers.

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the major highlights of the June 2016 monthly reports listed below. He updated the Councilmembers and the audience on the ongoing projects, including the renovation of the pro shop, irrigation pump repair and increasing water usage.

5. CONSENT ITEMS:

- A. June 21st, 2016 Stated City Council Meeting Minutes – Loren Meiner, City Secretary**
- B. Ordinance Enforcement June 2016 Activity Report – Pat Preston, Ordinance Officer**
- C. Animal Control June 2016 Activity Report - Robbie Galaway, Animal Control Officer**

- D. Patrol June 2016 Activity Report - provided by Meadowlakes Patrol Officers**
- E. City Building Committee June 2016 Activity Report – Blair Feller, Chairman**
- F. Vandalism/Incident June 2016 Report – Loren Meiner, City Secretary**
- G. Public Works Department June 2016 Activity Report - Mike Williams, PWD**
- H. June 2016 Financial and Disbursement Reports - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Fields made a motion to approve the consent items as presented. Councilmember Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

6. OLD BUSINESS ITEMS:

- A. Discussion/Action: Related to the Capital Improvement Committee and Long Range Planning Committee report.** Councilmember Barry recommended that he be replaced by Councilmember Cunningham for the Capital Improvement Committee and Long Range Planning Committee. Councilmember Stephenson moved that Councilmember Cunningham be appointed the new CIC/LRP Council representative. Councilmember Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

7. NEW BUSINESS ITEMS:

- A. Discussion/Action: Entering into a contract with Marble Falls Emergency Medical Services, Inc. for emergency medical and transport services.**
Johnny Campbell, Executive Director of the Marble Falls Area EMS, Inc., presented the Council with a report on EMS activities. Mr. Campbell stated that since October 1, 2015, Meadowlakes has accounted for 187 of the ambulance calls. On average, it takes 7 minutes from the time the call comes in until the ambulance(s) are at your door. After Council discussion, Councilmember Fields moved to approve the extension of the Marble Falls Emergency Medical Services, Inc. contract another three years, with slight increases in the annual city contribution each year. The motion was seconded by Councilmember Stephenson and it passed unanimously.
- B. Discussion/Action: Authorizing the Mayor and City Manager to execute a letter of engagement with Neffendorf, Knopp, Doss & Company P.C. of Fredericksburg for conducting the Fiscal year 2016 financial audit.** Johnnie stated that Neffendorf, Kopp, Doss & Company, P.C., certified public accountants, have been conducting the City's internal audits for many years, and would like to continue using them. After Council discussion, Councilmember Barry made a motion to authorize the execution of a letter of engagement with Neffendorf, Kopp, Doss & Company, P.C. of Fredericksburg for conducting the Fiscal year 2016 financial audit. The motion was seconded by Councilmember Fields and it passed unanimously.
- C. Discussion/Action: Transfer of funds from the General Fund to the Recreation Fund for immediate cart path repairs.** Johnnie stated that he and Councilmember Fields have been discussing repairs and costs for the #10 golf hole. The costs will be around \$15,000.00 - \$18,000.00 if the City hires a contractor. The costs would be around \$11,000.00 if the City stays in house. After Council discussion, Councilmember Fields made a motion to approve the transfer \$11,000 from the General Fund to the Recreation Fund for immediate cart path repairs. The motion was seconded by Councilmember Stephenson and it passed unanimously.

D. Discussion/Action: Approving job description for City Manager. Johnnie informed the Council that the provided copy of the job description for City Manager had minor grammar errors that will be corrected. Johnnie stated that the job description as presented clarifies the City Manager's specific job description and establishes his job requirements, providing a management tool, while Ordinance and State Laws establish his job requirements, providing a management tool.

After Council review and discussion, Councilmember Fields made a motion to approve the revised job description for City Manager as presented. The motion was seconded by Councilmember Barry and it passed unanimously.

E. Discussion/Action: Authorizing City Manager to make an additional principal payment on the City's water tank lease/purchase. Johnnie stated that by making a principal payment of roughly around \$54,000.00 towards the City's water tank lease/purchase, this would be saving the City around \$500.00 in interest fees. After Council discussion, Councilmember Barry moved to approve the additional principal payment to the City's water tank lease/purchase. The motion was seconded by Councilmember Fields and it passed unanimously.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Special Called Meeting will be held on July 27, 2016 at 4:30 p.m.

B. The next regularly scheduled meeting will be held on July 19th, 2016 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:14 p.m.

Approved:

/S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: July 19, 2016

Attest:

/s/ Loren Meiner
City Secretary, Loren Meiner

Date: July 19, 2016

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-5-
Consent Items

Date: August 9, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: Consent Items

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

1. Place On the Agenda as: ☒ Consent ☐ Old Business ☐ New Business

2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A

Below is a brief review of the consent items:

- A. Attached for review and approval is a copy of the July 12th and July 26th, 2016 meeting minutes. Please contact Loren with requested corrections, edits and/or clarification.
- B. Standard Staff Reports:
 - B-1. Ordinance Report:
 - Responded to 28 calls
 - Issued 76 warning letters/notices-mainly dealing with visible trash containers, trees in need of trimming, lots and yards in need of mowing and vehicles stored over 3 days.
 - 36 warning tickets were issued for parking related issues and 2 parking related citations were issued.
 - B-2. Animal Control Report: Animal control responded to 17 calls during the month of July dealing with the normal recurring issues.
 - B-3. Patrol Report:
 - A total of 48.25 hours was logged by the patrolmen in the month of July
 - 3-written warnings, 5-verbal warnings.
 - Please note the additional activity the officers have provided in their notes.
 - B-4. Building Committee Report:
 - Issued during July was 1 remodeling and 1 swimming pool/hot tub permit.
 - A total of 21 outstanding permits are open.

- B-5. Vandalism/Incident Report: Two reports of vandalism were reported to City Hall in July one on Broadmoor and one Stewart.
- B-6. Mike has been out sick most of this week. I will forward you his report as it becomes available.

July 2016 Financial Reports

Overall, all funds are performing well. Revenues are exceeding their budgets with the exception of few expense line items.

Cash On Deposit

Please find below a comparison of cash on deposit:

	General Fund	Utility Fund	Debt Service	Recreation Fund	Total
July 31, 2016	\$475,525	\$488,989	\$405,904	\$34,899	\$1,405,315
June 30, 2016	\$495,416	\$448,643	\$397,008	\$16,140	\$1,357,207
July 31, 2015	\$453,260	\$426,355	\$360,657	\$74,437	\$1,314,709

The General Fund has an approximately 4.8% increase in cash on deposit than it did at the end of July last year while as expected the fund's cash balance decreased 4% from those on deposit at the end of June 2016. The Utility Fund had an approximate 8.9% increase in cash on deposit at the end of July 2016 than June of 2016 and had a 14.5% increase in cash on deposit than it did at the end of July last year. Due to making the semi-annual payment on the water tank lease/purchase and the additional principal that will pay off this debt the Utility Fund, cash is expected to decrease by about \$50,000 during the month of August.

Uncommitted Cash

- Uncommitted cash reserves in the General Fund (cash less current liabilities) at the end of July 2016 were approximately \$419,000; about a \$17,000 decrease from those at the end of June 2016, however the Fund had approximately \$9,000 more uncommitted cash than at the end of July 2015.
- The Utility Fund's uncommitted cash reserves at the end of July 2016 were approximately \$302,500, about \$5,000 greater than the end of June 2016 and an approximately \$65,000 increase over those at the end of July 2015.
- The Debt Service Fund has no uncommitted cash reserves since all funds are restricted for payment of the City's bonded debt, however the fund has approximately \$40,000 more cash on deposit at the end of July 2016 than it did at the end of July 2015.

General Fund Review

The General Fund revenues while down slightly below those budgeted for the month, year-to-date revenues are about \$26,000 greater than budgeted for the

period. Expenses for the month were as expected, however, year-to-date expense exceeds those budgeted by approximately \$11,000 which is not bad considering the purchase of the new truck which was not originally budgeted. Backing out the truck's expense, the Fund's operating expenses are about \$12,000 less than those budgeted.

The Fund's net gain for the year is \$67,615, about \$15,000 greater than budgeted for the first 10 months of the fiscal year.

The only check that was out of the ordinary was check 15220, payable to the Public Works Fund for reimbursement of expenses which were paid on behalf of the General Fund by the Public Works Fund. You will note a \$4,453.13 reimbursement which was for the new electronic sign at the gate.

Utility Fund

The Utility Fund revenues for July were approximately \$11,000 more than was budgeted this mainly due increased water sales. The Fund's year-to-date revenues exceed those budgeted by 4.8%, with the vast majority of the additional revenue being generated from increased water sales. Expenses for the month of July were about \$8,500 less than was budgeted for the month. Year-to-date expenses are 5.6% below those budgeted for the October-July time frame, with all major expense categories being less than budgeted.

The Fund's net gain for the month exceeds the budgeted net gain, by about \$20,000, and the Fund had a net gain for the year of nearly \$59,000 when a net loss of \$45,000 was budgeted.

Please find below a listing of the checks issued during the month that were not ordinary expenses:

Ck. 15564 - Johnny's Floors-\$926.87-this is for a portion of the damaged flooring of a residence on Fairway that was damaged due to a sewerage backup that was caused by the City. The claim has been turned into our insurance provider for reimbursement.

Ck. 15588 - On-Site Computer-\$1052. 50-replacement of the billing computer.

Debt Service Fund

The Debt Service Fund is performing as budgeted. On September 1st we will have an approximate \$412,550 principal and interest bond payment.

Recreation Fund

The Recreation Fund appears to have shown a profit during the month of July of just over \$8,200 bringing its year-to-date net gain to \$2,500.

Food and Beverage (F&B) operation in July shows a slight profit for the month without house expenses and a loss of just over \$1,500 with house expenses. Year-to-date F&B operations reflects a loss of just under \$4,700 without house expenses and a loss of \$24,400 for the year.

The Fund had no out of the ordinary disbursements during the month.

Should you have any questions, please do not hesitate to give me a call or drop me and email.

City of Meadowlakes

July 2016 Financial Statements

City of Meadowlakes
Combined Balance Sheet
as of July 31, 2016

	General Fund	Utility Fund	Debt Service Fund	Recreation Fund	Total Memorandum Only
<u>ASSETS</u>					
<u>Current Assets</u>					
Cash	\$234,517	\$217,353	\$405,904	\$34,899	\$892,673
Restricted	\$0	\$20,525	\$0	\$0	\$20,525
Invested Funds	\$241,008	\$251,108	\$0	\$0	\$492,116
Total Cash	\$475,525	\$488,986	\$405,904	\$34,899	\$1,405,315
<u>Accounts Receivable</u>					
Long Term Receivables	\$0	\$0	\$141,120	\$0	\$141,120
Current Receivables & Prepaid	\$14,944	\$104,785	\$9,044	\$18,647	\$147,420
Totals Receivables	\$14,394	\$104,785	\$150,164	\$18,647	\$287,990
<u>Inventory</u>	\$0	\$76,490	\$0	\$35,260	\$111,750
<u>Net Pension Assets</u>	\$0	\$37,609	\$0	\$0	\$0
<u>Total Current Assets</u>	\$489,919	\$707,870	\$556,068	\$88,806	\$1,842,663
<u>Fixed Assets</u>	\$0	\$3,740,332	\$0	\$153,388	\$3,893,720
<u>Deferred Outflow Employee Pension</u>	\$0	\$5,952	\$0	\$0	\$0
TOTAL ASSETS	\$489,919	\$4,454,154	\$556,068	\$242,194	\$5,742,335

City of Meadowlakes

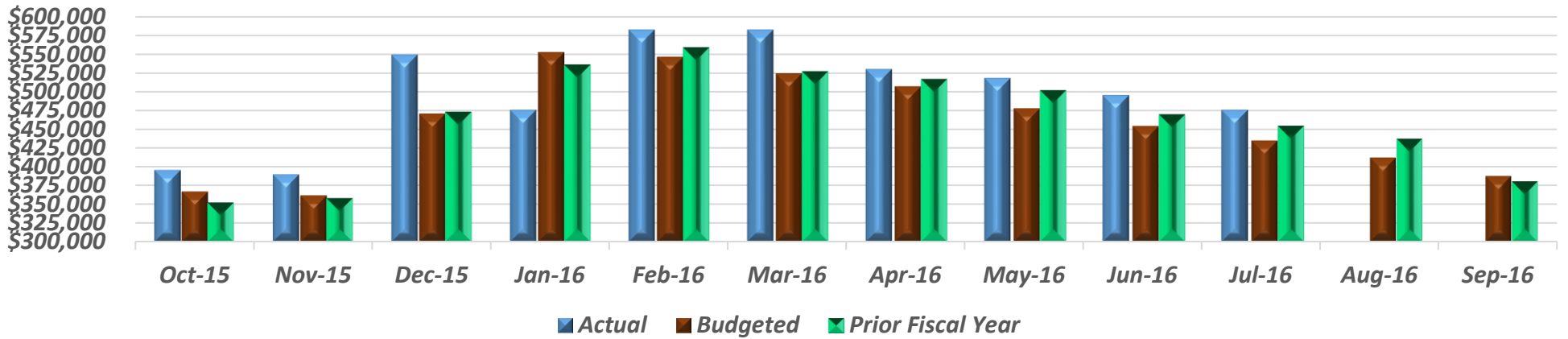
Combined Balance Sheet

as of July 31, 2016

	General Fund	Utility Fund	Debt Service Fund	Recreation Fund	Total Memorandum Only
<u>LIABILITIES & EQUITY</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$2,780	\$28,175	\$0	\$33,647	\$64,602
Service/Deposits Payable	\$22,819	\$87,716	\$0	\$0	\$110,535
Current Portion Loan Payable	\$0	\$42,276	\$0	\$0	\$42,276
Restricted Funds	\$19,045	\$17,127	\$0	\$2,267	\$38,439
Accrued Employee Vacation	\$0	\$11,183	\$0	\$0	\$11,183
Other Liabilities	\$11,647		\$8,956	-\$523	\$20,079
Prior Year Adjustments	\$0	\$322,640	\$0	\$0	\$322,640
Total Current Liabilities	\$56,291	\$509,117	\$8,956	\$35,391	\$609,754
<u>Long Term Liabilities</u>					
Net Pension Liability	\$0	\$0	\$0	\$0	\$0
Deferred Inflow Employee Pension		\$14,481	\$0	\$0	\$0
Long Term Debt	\$0	\$55,268	\$0	\$288,770	\$344,038
Total Long Term Liabilities	\$0	\$69,749	\$0	\$288,770	\$358,519
<u>Total Liabilities</u>	\$56,291	\$578,866	\$8,956	\$324,161	\$968,273
<u>Equity</u>					
Retained Earnings	\$282,516	\$323,304	\$0	\$35,052	\$640,872
Fund Balance	\$83,493	\$184,965	\$154,965	\$0	\$423,423
Reserved for Inventories	\$0	\$21,711	\$0	\$0	\$21,711
Fixed Assets	\$0	\$3,316,343	\$0	\$76,084	\$3,392,427
Other Funds	\$0	\$0	\$0	\$33,375	\$33,375
Net Income	\$67,615	\$28,966	\$392,147	-\$226,477	\$262,251
<u>Total Equity</u>	\$433,624	\$3,875,289	\$547,112	-\$81,966	\$4,774,059
TOTAL LIABILITIES & EQUITY	\$489,915	\$4,454,154	\$556,068	\$242,195	\$5,742,332

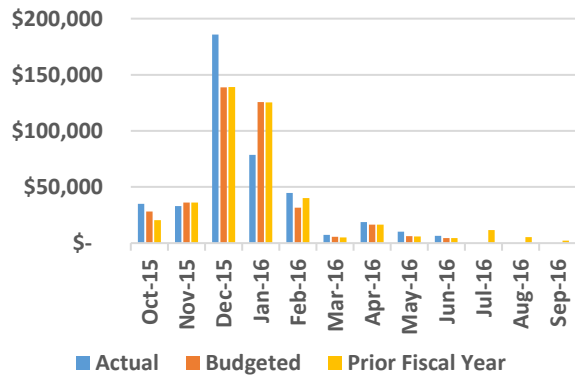
(Note: Difference in assets vs liabilities due to rounding.)

General Fund Cash Flow

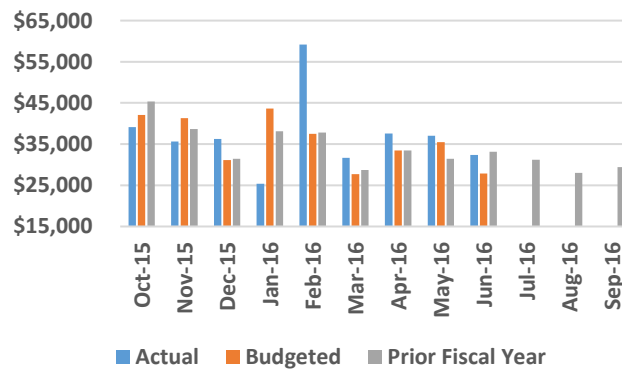


	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
Beginning Cash	\$380,746	\$395,687	\$389,821	\$ 548,899	\$593,404	\$581,968	\$555,419	\$529,577	\$518,036	\$495,416		
Cash Inflow	\$57,433	\$33,070	\$193,184	\$ 78,628	\$47,704	\$7,903	\$22,721	\$24,376	\$8,114	\$10,255		
Cash Outflow	\$42,492	\$38,936	\$34,106	\$ 34,123	\$59,140	\$34,452	\$48,563	\$35,917	\$30,734	\$30,145		
Ending Cash	\$395,687	\$389,821	\$548,899	\$593,404	\$581,968	\$555,419	\$529,577	\$518,036	\$495,416	\$475,526		
Increase/(Decrease) in Cash Since 1st of FY	\$ 14,941	\$ 9,075	\$ 168,153	\$ 212,658	\$ 201,222	\$ 174,673	\$ 148,831	\$ 137,290	\$ 114,670	\$ 94,780	\$ -	\$ -

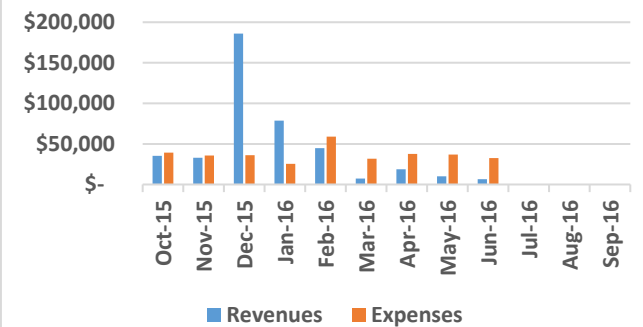
General Fund Income



General Fund Expenses



General Fund Revenues vs Expenses



City of Meadowlakes

Profit & Loss Budget vs. Actual

General Fund

July 2016

Ordinary Income/Expense

Income

	Jul - 16	Budgeted July 16	Year-to-date	Budget Year- to-date
05-4120 · Ad Valorem Tax	\$795	\$2,784	\$346,439	\$343,824
05-4121 · Franchise Fees	\$7,021	\$7,525	\$73,042	\$49,750
05-4180 · Liquor Tax	\$273	\$300	\$1,198	\$1,200
05-4200 · City Bldg. Permits	\$350	\$350	\$4,905	\$4,100
05-4300 · Judicial	\$290	\$325	\$2,001	\$2,600
Total 05-4600 · Miscellaneous	\$272	\$200	\$2,340	\$2,355
Total Income	\$9,001	\$11,484	\$429,925	\$403,829

Expense

5001 · Employee Expenses	\$14,047	\$15,953	\$173,056	\$182,401
5010 · Administrative Expenses	\$6,714	\$4,441	\$46,620	\$44,833
5020 · Insurance Expense	\$0	\$0	\$4,985	\$5,925
5030 · Judicial Expense	\$500	\$342	\$7,890	\$8,966
5040 · Building and Facility Operation	\$576	\$882	\$6,013	\$9,828
6010 · Ordinance Enforcement	\$959	\$1,314	\$11,290	\$13,322
6020 · Animal Control	\$667	\$757	\$6,864	\$7,895
6030 · Traffic Control	\$1,481	\$1,121	\$15,729	\$12,785
6050 · Contract Emergency Service	\$5,886	\$5,895	\$58,863	\$63,950
05-8500 · Transfers Out	\$0	\$0	\$1,000	\$1,000
05-8700 · Capital Expenditure over \$5,000	\$0	\$0	\$30,000	\$0
Total Expense	\$30,830	\$30,705	\$362,310	\$350,905

Net Profit

- \$21,829	- \$19,221	\$67,615	\$52,924
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City of Meadowlakes

Profit & Loss Budget vs. Actual

General Fund

July 2016

	Jul - 16	Budgeted July 16	Year-to-date	Budget Year-to-date
Income				
05-4120 · Ad Valorem Tax	\$795	\$2,784	\$346,439	\$343,824
05-4121 · Franchise Fees				
05-4140 · PEC Franchise Tax	\$6,982	\$7,500	\$34,305	\$37,500
05-4160 · Cable Franchise Tax	\$0	\$0	\$34,505	\$8,500
05-4170 · Telephone Franchise Tax	\$39	\$25	\$4,232	\$3,750
05-4121 · Franchise Fees - Other	\$0	\$0		\$0
Total 05-4121 · Franchise Fees	\$7,021	\$7,525	\$73,042	\$49,750
05-4180 · Liquor Tax	\$273	\$300	\$1,198	\$1,200
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	\$100	\$100	\$2,550	\$1,300
05-4240 · Remodeling Permits	\$0	\$100	\$450	\$1,200
05-4260 · Fence & Decks Permits	\$250	\$100	\$1,245	\$1,200
05-4290 · Misc. Bldg. Revenue		\$50	\$660	\$400
Total 05-4200 · City Bldg. Permits	\$350	\$350	\$4,905	\$4,100
05-4300 · Judicial				
05-4320 · Court Costs	\$0	\$0	\$0	\$2,400
05-4340 · Court Fines	\$290	\$300	\$2,001	\$0
05-4380 · Administrative Fee		\$25		\$200
Total 05-4300 · Judicial	\$290	\$325	\$2,001	\$2,600
05-4400 · Interest - Investments	\$0	\$0	\$2	\$0
05-4620 · Pet Registration Fee	\$225	\$175	\$1,699	\$2,075
05-4630 · Miscellaneous	\$47	\$25	\$639	\$280
Total 05-4600 · Miscellaneous	\$272	\$200	\$2,340	\$2,355
Total Income	\$9,001	\$11,484	\$429,925	\$403,829
Gross Profit	\$9,001	\$11,484	\$429,925	\$403,829
Expense				
5000 · Administrative Expenses				
5001 · Employee Expenses				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$7,285	\$7,285	\$84,134	\$84,135
05-6015 · Salary - Non-exempt Employ	\$4,061	\$5,462	\$55,549	\$60,076
05-6025 · FICA/Medicare	\$868	\$1,000	\$10,897	\$11,700
05-6027 · Longevity Pay	\$0	\$0	\$2,215	\$3,000
05-6030 · Reserve - Payroll	\$0	\$0	\$0	\$0
05-6040 · Retirement	\$165	\$280	\$2,130	\$2,880
05-6045 · Health Insurance	\$1,137	\$1,743	\$15,342	\$17,430
05-6046 · Disability	\$0	\$0	\$0	\$0

City of Meadowlakes
Profit & Loss Budget vs. Actual
General Fund

July 2016

	Jul-16	Budgeted July 16	Year-to-date	Budget Year-to-date
05-6070 - Unemployment Reserve Exp.	\$0	\$0	\$1,000	\$1,000
05-6071 - Training & Travel	\$140	\$100	\$594	\$850
05-6072 - Dues and Memberships	\$0	\$0	\$0	\$500
05-6075 - Miscellaneous	\$391	\$83	\$1,195	\$830
Total 05-6000 - Employee Expenditures	\$14,047	\$15,953	\$173,056	\$182,401
Total 5001 - Employee Expenses	\$14,047	\$15,953	\$173,056	\$182,401
5010 - Administrative Expenses				
05-5000 - Property Tax Collection Expense				
05-5020 - Quarterly Expense	\$0	\$3,000	\$8,719	\$12,000
05-5040 - Collection Expense	\$0	\$125	\$0	\$875
05-5000 - Property Tax Collection Expense -	\$0	\$0	\$0	\$0
Total 05-5000 - Property Tax Collection Expense	\$0	\$3,125	\$8,719	\$12,875
05-5100 - City Building Committee				
05-5100 - City Building Committee - Other	\$0	\$40	\$135	\$320
Total 05-5100 - City Building Committee	\$0	\$40	\$135	\$320
05-5500 - Flood Plain/Emergency Mgt.	\$0	\$0	\$500	\$900
05-6100 - Professional Services				
05-6110 - City Attorney-General	\$0	\$250	\$1,102	\$2,500
05-6305 - Audit	\$0	\$0	\$4,500	\$4,000
05-6310 - Election	\$0	\$0	\$75	\$750
05-6366 - Codification	\$900	\$0	\$900	\$3,750
Total 05-6100 - Professional Services	\$900	\$250	\$6,577	\$11,000
05-6320 - Office Expense/Supplies	\$208	\$291	\$2,689	\$2,910
05-6325 - Lease-Copier	\$246	\$320	\$2,655	\$3,160
05-6326 - Office Equipment Repair & Main	\$0	\$50	\$7,558	\$400
05-6327 - Cap Exp Under \$5000	\$4,453	\$0	\$9,398	\$7,500
05-6330 - Postage	\$211	\$145	\$378	\$1,460
05-6340 - Memberships-Various	\$0	\$0	\$735	\$600
05-6350 - Telephone	\$153	\$54	\$691	\$540
05-6355 - Miscellaneous	\$543	\$166	\$4,650	\$1,668
05-6365 - Website Hosting & Upgrade	\$0	\$0	\$1,935	\$1,500
Total 5010 - Administrative Expenses	\$6,714	\$4,441	\$46,620	\$44,833
5020 - Insurance Expense				
05-6050 - Insurance - Worker's Comp	\$0	\$0	\$697	\$1,200
05-6210 - Liability	\$0	\$0	\$949	\$1,000
05-6220 - Crime	\$0	\$0	\$319	\$525
05-6230 - Errors & Omissions	\$0	\$0	\$3,020	\$3,200
Total 5020 - Insurance Expense	\$0	\$0	\$4,985	\$5,925

City of Meadowlakes
Profit & Loss Budget vs. Actual
General Fund

July 2016

	Jul-16	Budgeted July 16	Year-to-date	Budget Year- to-date
5030 · Judicial Expense				
05-5705 · Education	\$0	\$0	\$200	\$500
05-5710 · Membership	\$0	\$0	\$40	\$250
05-5720-Prosecuting Attorney	\$300	\$100	\$2,100	\$1,800
05-5725 · Court Software	\$0	\$0	\$3,500	\$4,000
05-5727 · Office Lease - Judge	\$200	\$200	\$2,000	\$2,000
05-5730 · Administrative Expense	\$0	\$42	\$50	\$416
Total 5030 · Judicial Expense	\$500	\$342	\$7,890	\$8,966
5040 · Building and Facility Operation				
05-6360 · Office Maintenance- Cleaning	\$260	\$300	\$2,340	\$3,000
05-6410 · Maintenance & Repair	\$0	\$291	\$423	\$2,910
05-6420 · Electric Service	\$316	\$291	\$2,384	\$2,918
05-6430 · Ins-Real Estate & Pers Prop		\$0	\$866	\$1,000
Total 5040 · Building and Facility Operation	\$576	\$882	\$6,013	\$9,828
Total 5000 · Administrative Expenses	\$21,837	\$21,618	\$238,564	\$251,953
6000 · Public Safety				
6010 · Ordinance Enforcement				
05-5225 · Ordinance Employee	\$856	\$1,040	\$9,404	\$10,420
05-5226 · Ordinance FICA/Med	\$66	\$83	\$654	\$834
05-5228 · Insurance - Worker's Comp	\$0	\$0	\$60	\$150
05-5230 · Ordinance Misc. Exp.	\$37	\$58	\$306	\$584
05-5274 · Mileage	\$0	\$133	\$583	\$1,334
05-5277 · Insurance - Auto Liability	\$0	\$0	\$283	\$0
05-5280 · Supplies/Miscellaneous	\$0	\$0	\$0	\$0
Total 6010 · Ordinance Enforcement	\$959	\$1,314	\$11,290	\$13,322
6020 · Animal Control				
05-5320 · Contract Agreement	\$633	\$633	\$6,333	\$6,330
05-5340 · Ins-Worker's Comp	\$0	\$0	\$315	\$325
05-5360 · Pet Holding Fee/Rabies	\$0	\$62	\$34	\$620
05-5380 · Supplies/Miscellaneous	\$34	\$62	\$182	\$620
Total 6020 · Animal Control	\$667	\$757	\$6,864	\$7,895
6030 · Traffic Control				
05-5610 · Salary & Wages	\$1,376	\$1,038	\$13,446	\$10,380
05-5615 · FICA/Med	\$105	\$83	\$1,052	\$830
05-5620 · Ins-Worker's Comp	\$0	\$0	\$391	\$575
05-5630 · Ins-Law Enf Liability	\$0	\$0	\$765	\$800
05-5650 · Misc. Traffic Control Exp.	\$0	\$0	\$75	\$200
Total 6030 · Traffic Control	\$1,481	\$1,121	\$15,729	\$12,785

City of Meadowlakes
Profit & Loss Budget vs. Actual
General Fund

July 2016

	Jul-16	Budgeted July 16	Year-to-date	Budget Year- to-date
6050 · Contract Emergency Service				
05-6610 · Marble Falls EMS	\$2,792	\$2,791	\$27,917	\$27,910
05-6620 · Marble Falls Fire	\$3,094	\$3,104	\$30,946	\$36,040
Total 6050 · Contract Emergency Service	\$5,886	\$5,895	\$58,863	\$63,950
Total 6000 · Public Safety	\$8,993	\$9,087	\$92,746	\$97,952
Total Expense	\$30,830	\$30,705	\$331,310	\$349,905
Net Ordinary Income	-\$21,829	-\$19,221	\$98,615	\$53,924
Other Income/Expense				
Other Expense				
7000 · Non-Operating Expense				
05-8500 · Transfers Out				
05-8501 · Transfer to PWD Fund	\$0	\$0	\$500	\$500
05-8502 · Transfer to RCC Fund	\$0	\$0	\$500	\$500
05-8520 · Contingency Fund Exp.	\$0	\$0	\$0	\$0
Total 05-8500 · Transfers Out	\$0	\$0	\$1,000	\$1,000
05-8700 · Capital Expenditure over \$5,000	\$0	\$0	\$30,000	\$0
Total 7000 · Non-Operating Expense	\$0	\$0	\$31,000	\$1,000
Total Other Expense	\$0	\$0	\$31,000	\$1,000
Net Other Income	\$0	\$0	-\$31,000	-\$1,000
Net Income	-\$21,829	-\$19,221	\$67,615	\$52,924

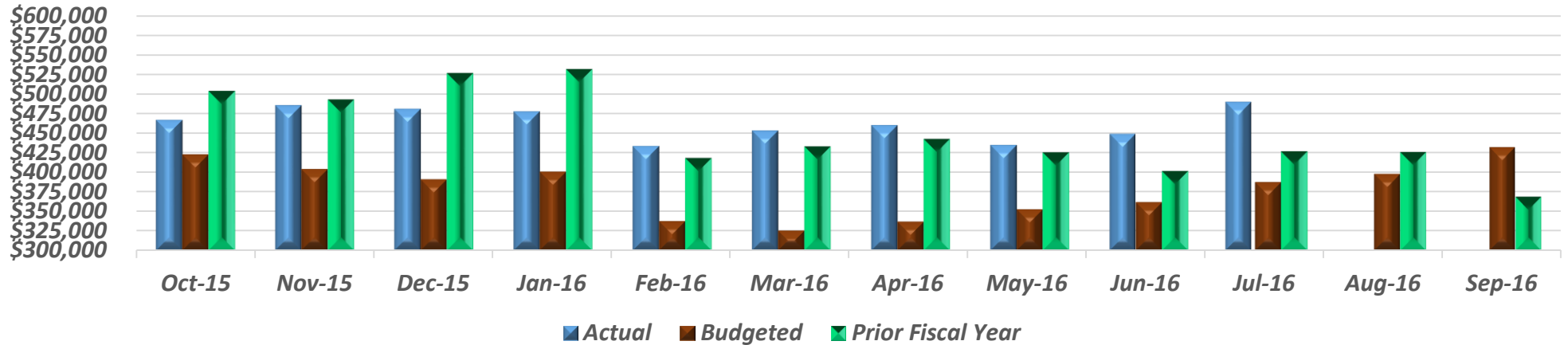
City of Meadowlakes
Check Detail

Type	Num	Date	Name	July 2016	Account	Paid Amount	Original Amount
Ck.	Bill Pay	07/25/2016	Katherine McAnally		05-1035 · First State Bank		-300.00
					05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL						-300.00	300.00
Ck.	Online Bill	07/01/2016	Marble Falls Area Volunteer Fire L		05-1035 · First State Bank		-3,094.58
					05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL						-3,094.58	3,094.58
Ck.	Online Bill	07/01/2016	Galaway, Robbie		05-1035 · First State Bank		-633.33
					05-5320 · Contract Agreement	-633.33	633.33
TOTAL						-633.33	633.33
Ck.	Online Bill	07/01/2016	Marble Falls Area EMS Inc.		05-1035 · First State Bank		-2,791.67
					05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL						-2,791.67	2,791.67
Ck.	Online Bill	07/01/2016	Adams, Don		05-1035 · First State Bank		-200.00
					05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL						-200.00	200.00
Bill Pmt -Ck.	15220	07/07/2016	M'lakes-PWD		05-1035 · First State Bank		-5,418.47
Bill	Reimburse	07/07/2016			05-6350 · Telephone	-153.14	153.14
					05-6330 · Postage	-211.37	211.37
					05-5230 · Ordinance Misc. Exp.	-35.64	35.64
					05-5380 · Supplies/Miscellaneous	-33.89	33.89
					05-6327 · Cap Exp Under \$5000	-4,453.13	4,453.13
					05-6320 · Office Expense/Supplies	-140.05	140.05
					05-6075 · Miscellaneous	-391.25	391.25
TOTAL						-5,418.47	5,418.47
Bill Pmt -Ck.	15221	07/07/2016	Pedernales Electric Coop		05-1035 · First State Bank		-270.59
Bill	June 2016	06/25/2016			05-6420 · Electric Service	-270.59	270.59
TOTAL						-270.59	270.59
Bill Pmt -Ck.	15222	07/07/2016	Preston, Pat		05-1035 · First State Bank		-18.90
Bill	June 2016	06/26/2016			05-5274 · Mileage	-18.90	18.90
TOTAL						-18.90	18.90
Bill Pmt -Ck.	15223	07/07/2016	Xerox Corporation		05-1035 · First State Bank		-313.78
Bill	085216433	07/01/2016			05-6325 · Lease-Copier	-245.65	245.65
					05-6320 · Office Expense/Supplies	-68.13	68.13
TOTAL						-313.78	313.78
Bill Pmt -Ck.	15224	07/13/2016	ATS		05-1035 · First State Bank		-148.50

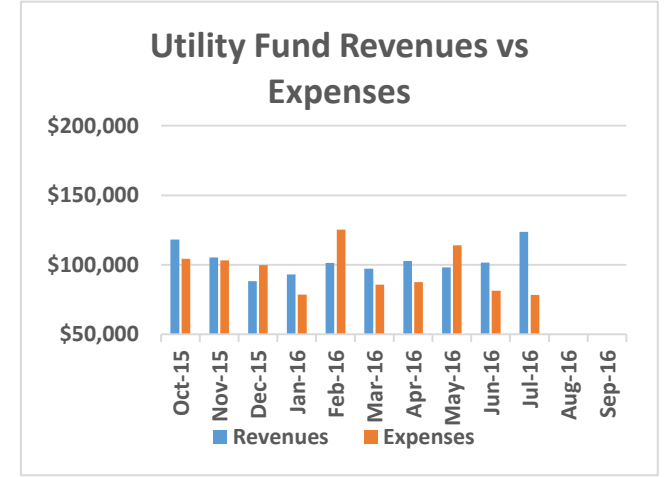
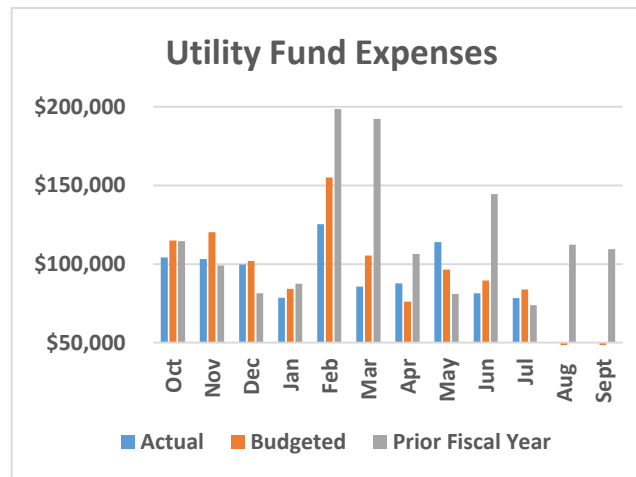
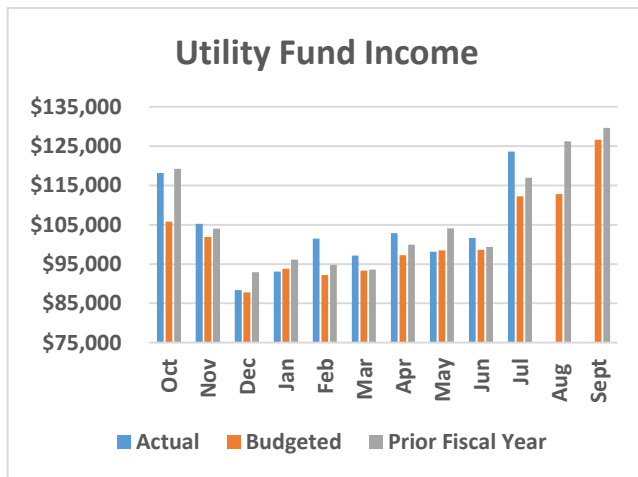
City of Meadowlakes Check Detail

Type	Num	Date	Name	July 2016	Account	Paid Amount	Original Amount
Bill	1-664849	07/08/2016			05-2340 · Inspection Fees	-49.50	49.50
					05-2340 · Inspection Fees	-49.50	49.50
					05-2340 · Inspection Fees	-49.50	49.50
TOTAL						-148.50	148.50
Bill Pmt -Ck.	15225	07/13/2016	State Comptroller		05-1035 · First State Bank		-121.65
Bill	Qtr. End 6/30/16	07/12/2016			05-4340 · Court Fines	-121.65	121.65
TOTAL						-121.65	121.65
Bill Pmt -Ck.	15226	07/21/2016	Knight & Partners		05-1035 · First State Bank		-501.94
Bill	3680	06/30/2016			05-6110 · City Attorney-General	-501.94	501.94
TOTAL						-501.94	501.94
Bill Pmt -Ck.	15227	07/28/2016	City of Meadowlakes RCC		05-1035 · First State Bank		-543.52
Bill		07/27/2016			05-6355 · Miscellaneous	-543.52	543.52
TOTAL						-543.52	543.52
Bill Pmt -Ck.	15228	07/28/2016	Mike Williams		05-1035 · First State Bank		-140.00
Bill		07/27/2016			05-6071 · Training & Travel	-140.00	140.00
TOTAL						-140.00	140.00
Total July 2016 General Fund Disbursements							14,496.93

Utility Fund Cash Flow



	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
Beginning Cash	\$431,518	\$466,252	\$484,900	\$480,133	\$477,167	\$433,122	\$452,762	\$459,777	\$434,511	\$448,644		
Cash Inflow	\$181,543	\$148,719	\$103,668	\$99,496	\$91,738	\$115,819	\$110,069	\$94,727	\$105,525	\$125,115		
Cash Outflow	\$146,809	\$130,071	\$108,435	\$102,462	\$135,783	\$96,179	\$103,054	\$119,993	\$91,392	\$84,772		
Ending Cash	\$466,252	\$484,900	\$480,133	\$477,167	\$433,122	\$452,762	\$459,777	\$434,511	\$448,644	\$488,987		
Increase/(Decrease) in Cash Since First of FY	\$ 34,734	\$ 53,382	\$ 48,615	\$ 45,649	\$ 1,604	\$ 21,244	\$ 28,259	\$ 2,993	\$ 17,126	\$ 57,469	\$ -	\$ -



City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

July 2016

Income

	July 16	Budget Jul 16	Year to Date	Budget Year to Date
5010 · Water Revenue	\$ 53,845	\$ 45,298	\$ 344,704	\$ 307,783
5020 · Sewer Revenues	\$ 42,524	\$ 41,886	\$ 424,022	\$ 420,412
5030 · Garbage Revenue	\$ 16,782	\$ 16,645	\$ 168,809	\$ 166,450
5110 · Contract Services	\$ 7,083	\$ 7,083	\$ 70,833	\$ 70,833
5120 · Water Connect Fee Revenue	\$ 1,650	\$ -	\$ 6,600	\$ 2,625
5130 · Sewer Connect Fee Revenue	\$ 725	\$ -	\$ 5,075	\$ 2,175
5140 · Transfer Fee	\$ 425	\$ 325	\$ 2,275	\$ 2,375
5150 · Penalty & Interest Earned	\$ 570	\$ 661	\$ 6,672	\$ 6,354
5170 · Miscellaneous Revenues	\$ 10	\$ 325	\$ 311	\$ 3,350
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ 500	\$ -
5200 · Interest earned on Investments	\$ -	\$ -	\$ 13	\$ -
Total Income	<u>\$ 123,614</u>	<u>\$ 112,223</u>	<u>\$ 1,029,814</u>	<u>\$ 982,357</u>
Gross Profit	\$ 123,614	\$ 112,223	\$ 1,029,814	\$ 982,357

Expense

Total 6100 · Employee Expenses	\$ 33,256	\$ 34,047	\$ 369,278	\$ 389,507
Total 6200 · Administrative Expenses	\$ 2,105	\$ 1,025	\$ 46,315	\$ 45,120
6300 · Operating Expenses				
Total 6301 · Water Treatment Operational	\$ 5,580	\$ 9,600	\$ 102,947	\$ 104,975
Total 6302 · Wastewater Operational Exp	\$ 4,424	\$ 7,435	\$ 66,186	\$ 72,115
Total 6303 · Other Operational Expenses	\$ 2,847	\$ 4,741	\$ 65,222	\$ 91,018
Total 6500 · Solid Waste Collection' Exp	<u>\$ 15,028</u>	<u>\$ 14,917</u>	<u>\$ 120,747</u>	<u>\$ 149,166</u>
Total Operating Expense	\$ 27,879	\$ 36,693	\$ 355,102	\$ 417,274
Total 8200 · Transfer to Other Funds	\$ 15,166	\$ 15,166	\$ 151,666	\$ 151,668
Total 9140 · 2013 I&S Expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 48,491</u>	<u>\$ 23,489</u>
Total Expenses	\$ 78,406	\$ 86,931	\$ 970,853	\$ 1,027,058
Net Income	<u>\$ 45,208</u>	<u>\$ 25,292</u>	<u>\$ 58,962</u>	<u>\$ (44,701)</u>

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

July 2016

Expense

6100 · Employee Expenses

6110 · Salaries & Wages

6410 · Salaries Exempt Employees	\$ 5,027	\$ 5,298	\$ 56,042	\$ 58,274
6415 · Salaries & Wages-Non-Exempt	\$ 19,453	\$ 20,075	\$ 214,748	\$ 220,850
6416 · Overtime & Standby Pay	\$ 944	\$ 800	\$ 11,521	\$ 10,275
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -		\$ 4,653	\$ 6,400

Total 6110 · Salaries & Wages	\$ 25,423	\$ 26,173	\$ 286,964	\$ 295,799
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6111 · Other Employee Expenses

6116 · Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 · FICA Expense	\$ 1,945	\$ 2,000	\$ 21,953	\$ 22,660
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 8,474	\$ 10,000
6150 · Employee Insurance Expenses	\$ 4,656	\$ 4,833	\$ 36,798	\$ 48,330
6160 · Employee Retirement Expense	\$ 369	\$ 500	\$ 4,310	\$ 5,500
6170 · Employee Uniform Expense	\$ 376	\$ 291	\$ 3,862	\$ 2,918
6180 · Employee Training & Travel Exp	\$ 487	\$ 250	\$ 4,942	\$ 2,550
6560 · Miscellaneous Employee Expenses	\$ -	\$ -	\$ 225	

Total 6111 · Other Employee Expenses	\$ 7,833	\$ 7,874	\$ 82,314	\$ 93,708
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Total 6100 · Employee Expenses	\$ 33,256	\$ 34,047	\$ 369,278	\$ 389,507
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6200 · Administrative Expenses

6210 · Auditing Expense	\$ -	\$ -	\$ 5,500	\$ 5,500
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6225 · Misc. Dues & Fees

6226 · TECQ Fees	\$ -	\$ -	\$ 3,374	\$ 3,500
6227 · Other Misc. Dues & Fees	\$ 57	\$ 150	\$ 481	\$ 1,700

Total 6225 · Misc. Dues & Fees	\$ 57	\$ 150	\$ 3,855	\$ 5,200
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6235 · Computer/Office Equip R&M	\$ 1,448	\$ -	\$ 4,977	\$ 1,700
6240 · Software Update	\$ -	\$ -	\$ 3,219	\$ 2,500
6250 · Office Supplies	\$ 107	\$ 300	\$ 2,942	\$ 3,300
6255 · Postage Expense	\$ 54	\$ -	\$ 2,939	\$ 3,750
6260 · Telephone Expense	\$ 422	\$ 485	\$ 4,224	\$ 4,830
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 16,716	\$ 16,500
6280 · Bad Debts	\$ -	\$ -	\$ -	\$ 1,000
6282 · Administrative-Miscellaneous	\$ 17	\$ 90	\$ 1,943	\$ 840

Total 6200 · Administrative Expenses	\$ 2,105	\$ 1,025	\$ 46,315	\$ 45,120
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6300 · Operating Expenses

6301 · Water Treatment Operational Exp

6305 · Water Treatment Electrical	\$ 4,080	\$ 3,600	\$ 24,218	\$ 25,600
6310 · Heating Fuel-WTP	\$ -	\$ -	\$ 102	\$ 1,500
6314 · R&M-Plant & Pump Station	\$ 151	\$ 5,000	\$ 14,590	\$ 15,000

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

July 2016

	July 16	Budget Jul 16	Year to Date	Budget Year to Date
6316 · WTP Chemical Expense	\$ 1,123	\$ 250	\$ 16,029	\$ 14,375
6320 · Water Outside Testing Expense	\$ 226	\$ 250	\$ 3,220	\$ 2,500
6328 · Distribution Repair & Maint.	\$ -	\$ 500	\$ 4,659	\$ 4,500
6355 · Meter Purchased	\$ -	\$ -	\$ 40,052	\$ 40,000
6360 · Tap Materials-Water	\$ -	\$ -	\$ 77	\$ 1,500
Total 6301 · Water Treatment Operational Exp	\$ 5,580	\$ 9,600	\$ 102,947	\$ 104,975
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	\$ 2,445	\$ 2,580	\$ 21,852	\$ 25,800
6311 · Propane-Wastewater	\$ -	\$ -	\$ 232	\$ 1,500
6317 · WWTP Chemicals	\$ -	\$ 2,000	\$ 5,188	\$ 6,100
6318 · Outside Testing Wastewater	\$ 112	\$ 230	\$ 2,584	\$ 2,290
6321 · Collection System R&M				
63212 · Lift Station Repairs	\$ -	\$ -	\$ 8,660	\$ 5,000
6321 · Collection System R&M - Other	\$ 561	\$ 125	\$ 2,844	\$ 1,425
Total 6321 · Collection System R&M	\$ 561	\$ 125	\$ 11,504	\$ 6,425
6322 · Irrigation Maintenance Expense	\$ -	\$ -		\$ -
6324 · Irrigation Electric Subsidy	\$ 1,056	\$ -	\$ 8,108	\$ 7,500
6327 · WWTP Repair & Maintenance	\$ 250	\$ 2,500	\$ 16,718	\$ 22,500
Total 6302 · Wastewater Operational Expenses	\$ 4,424	\$ 7,435	\$ 66,186	\$ 72,115
6303 · Other Operational Expenses				
63031 · Repair & Maintenance-Other				
6329 · R&M-Building/Misc.	\$ 476	\$ 1,000	\$ 12,555	\$ 10,000
63291 · Drainage Repair & Maintenance	\$ -	\$ -	\$ 7,150	\$ 20,000
6654 · Engineering Study	\$ -			
Total 63031 · Repair & Maintenance-Other	\$ 476	\$ 1,000	\$ 19,704	\$ 30,000
6330 · Vehicle Repair & Maintenance	\$ 505	\$ 575	\$ 9,337	\$ 5,850
6335 · Machinery Repair & Maintenance	\$ 78	\$ 1,250	\$ 8,697	\$ 12,500
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ 909	\$ 1,166	\$ 7,054	\$ 11,668
6342 · Machinery Fuel	\$ -	\$ 500	\$ 1,787	\$ 5,500
Total 6340 · Vehicle & Machinery Fuel	\$ 909	\$ 1,666	\$ 8,841	\$ 17,168
6345 · Equipment Lease/Rental	\$ -	\$ -	\$ -	\$ -
6350 · Miscellaneous Operational Exp.	\$ 580	\$ -	\$ 3,066	\$ 2,500
6365 · Small Tools	\$ 299	\$ 250	\$ 2,607	\$ 3,000
6550 · Assets Purchased	\$ -		\$ 12,970	\$ 20,000
Total 6303 · Other Operational Expenses	\$ 2,847	\$ 4,741	\$ 65,222	\$ 91,018
Total 6300 · Operating Expenses	\$ 12,851	\$ 21,776	\$ 234,355	\$ 268,108

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

July 2016

	July 16	Budget Jul 16	Year to Date	Budget Year to Date
6500 · Solid Waste Collection Expenses				
6510 · Garbage Service Expense	\$ 15,028	\$ 14,917	\$ 150,743	\$ 149,166
Total 6500 · Solid Waste Collection' Expenses	\$ 15,028	\$ 14,917	\$ 150,743	\$ 149,166
8200 · Transfer to Other Funds				
8220 · Transfer to Debt Service Fund	\$ 8,083	\$ 8,083	\$ 80,833	\$ 80,834
8240 · Transfer to RCC Fund	\$ 7,083	\$ 7,083	\$ 70,833	\$ 70,834
Total 8200 · Transfer to Other Funds	\$ 15,166	\$ 15,166	\$ 151,666	\$ 151,668
Total Expense	\$ 78,406	\$ 86,931	\$ 952,357	\$ 1,003,569
Net Ordinary Income	\$ 45,208	\$ 25,292	\$ 77,457	\$ (21,212)
Other Expense				
9140 · 2013 I&S Expenses				
9141 · 2013 I&S Principal	\$ -	\$ -	\$ 47,272	\$ 22,270
9142 · 2013 I&S Interest	\$ -	\$ -	\$ 1,219	\$ 1,219
Total 9140 · 2013 I&S Expenses	\$ -	\$ -	\$ 48,491	\$ 23,489
Total Expenses	\$ 78,406	\$ 86,931	\$ 1,000,849	\$ 1,027,058
Net Fund Gain/(Loss)	\$ 45,208	\$ 25,292	\$ 28,966	\$ (44,701)

City of Meadowlakes-Utility Fund
Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	07/12/2016	State Comptroller	1015 · Checking-1st State Bank		-1,045.93
				3020 · Sales Tax Payable	-1,045.93	1,045.93
TOTAL					-1,045.93	1,045.93
Bill	15564	07/06/2016	Johnny's Floors	1015 · Checking-1st State Bank		-926.87
Bill	Est 919	06/27/2016		6350 · Miscellaneous Operational Exp.	-926.87	926.87
TOTAL					-926.87	926.87
Bill	15565	07/07/2016	Backbone Valley Nursery	1015 · Checking-1st State Bank		-30.59
Bill	1-1068928	06/30/2016		6329 · R&M-Building/Misc.	-30.59	30.59
TOTAL					-30.59	30.59
Bill	15566	07/07/2016	Card Service Center	1015 · Checking-1st State Bank		-1,661.85
Bill	June 2016 Stmt	06/28/2016		1583 · RCC Receivable	-284.28	284.28
				6180 · Employee Training & Travel Exp	-50.00	50.00
				6235 · Computer/Office Equip R&M	-76.05	76.05
				6282 · Administrative-Miscellaneous	-21.04	21.04
Bill	June 2016 State	06/29/2016		6282 · Administrative-Miscellaneous	-4.97	4.97
				6329 · R&M-Building/Misc.	-199.99	199.99
				6260 · Telephone Expense	-10.17	10.17
				1515 · General Fund Receivables	-38.27	38.27
				6180 · Employee Training & Travel Exp	-48.00	48.00
				1583 · RCC Receivable	-50.87	50.87
				6330 · Vehicle Repair & Maintenance	-23.00	23.00
Bill		06/30/2016		1583 · RCC Receivable	-233.00	233.00
				1584 · POA Receivables	-47.00	47.00
				1515 · General Fund Receivables	-232.34	232.34
				6255 · Postage Expense	-94.00	94.00
				6250 · Office Supplies	-183.12	183.12
				6180 · Employee Training & Travel Exp	-54.13	54.13
				6282 · Administrative-Miscellaneous	-11.62	11.62
TOTAL					-1,661.85	1,661.85
Bill	15567	07/07/2016	DPC Industries, Inc	1015 · Checking-1st State Bank		-306.13
Bill	767003026-16	06/23/2016		6316 · WTP Chemical Expense	-306.13	306.13
TOTAL					-306.13	306.13
Bill	15568	07/07/2016	Ed's Tires and Auto	1015 · Checking-1st State Bank		-15.75
Bill	RO 49621	06/30/2016		6330 · Vehicle Repair & Maintenance	-15.75	15.75
TOTAL					-15.75	15.75
Bill	15569	07/07/2016	Ewald Kubota, Inc.	1015 · Checking-1st State Bank		-193.68
Bill	3505348	06/29/2016		6335 · Machinery Repair & Maintenance	-193.68	193.68
TOTAL					-193.68	193.68

City of Meadowlakes-Utility Fund
Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15570	07/07/2016	Fastenal	1015 · Checking-1st State Bank		-82.90
Bill	TX00190692	06/23/2016		6327 · WWTP Repair & Maintenance	-82.90	82.90
TOTAL					-82.90	82.90
Bill Pmt -Check	15571	07/07/2016	Ferguson Enterprises	1015 · Checking-1st State Bank		-29.52
Bill	33539149	05/16/2016		6314 · R&M-Plant & Pump Station	-29.52	29.52
TOTAL					-29.52	29.52
Bill Pmt -Check	15572	07/07/2016	Foxworth-Galbraith	1015 · Checking-1st State Bank		-109.07
Bill	June 2016 Stmt	06/30/2016		1583 · RCC Receivable	-109.07	109.07
TOTAL					-109.07	109.07
Bill Pmt -Check	15573	07/07/2016	NAPA	1015 · Checking-1st State Bank		-461.81
Bill	June 2016 Stmt	06/30/2016		1583 · RCC Receivable	-50.78	50.78
				6330 · Vehicle Repair & Maintenance	-124.83	124.83
				6335 · Machinery Repair & Maintenance	-286.20	286.20
TOTAL					-461.81	461.81
Bill Pmt -Check	15574	07/07/2016	PEC	1015 · Checking-1st State Bank		-4,587.65
Bill	June 2016 Stmt	06/25/2016		6305 · Water Treatment Electrical	-2,242.14	2,242.14
				6304 · Wastewater Electrical	-2,345.51	2,345.51
TOTAL					-4,587.65	4,587.65
Bill Pmt -Check	15575	07/07/2016	Sprint	1015 · Checking-1st State Bank		-32.95
Bill	550631610042	06/25/2016		6260 · Telephone Expense	-32.95	32.95
TOTAL					-32.95	32.95
Bill Pmt -Check	15576	07/07/2016	Visa	1015 · Checking-1st State Bank		-4,349.01
Bill	June 2016 Stmt	06/23/2016		6335 · Machinery Repair & Maintenance	-133.27	133.27
				6329 · R&M-Building/Misc.	-14.87	14.87
				1584 · POA Receivables	-139.26	139.26
Bill	June 2016 Stmt	06/23/2016		1515 · General Fund Receivables	-391.25	391.25
				6330 · Vehicle Repair & Maintenance	-3.66	3.66
				6550 · Assets Purchased	-3,650.00	3,650.00
				6335 · Machinery Repair & Maintenance	-16.70	16.70
TOTAL					-4,349.01	4,349.01
Bill Pmt -Check	15577	07/13/2016	AT&T Mobility	1015 · Checking-1st State Bank		-198.21
Bill	6/27/16 Statem	07/22/2016		6260 · Telephone Expense	-198.21	198.21
TOTAL					-198.21	198.21
Bill Pmt -Check	15578	07/13/2016	Debbie Holley	1015 · Checking-1st State Bank		-24.68
Bill	July 8 2016	07/08/2016		6180 · Employee Training & Travel Exp	-24.68	24.68
TOTAL					-24.68	24.68

City of Meadowlakes-Utility Fund
Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15579	07/13/2016	Elliott Electric Supply	1015 · Checking-1st State Bank		-66.16
Bill	36-79532-01	07/07/2016		6329 · R&M-Building/Misc.	-66.16	66.16
TOTAL					-66.16	66.16
Bill Pmt -Check	15580	07/13/2016	Frontier Communications	1015 · Checking-1st State Bank		-275.01
Bill	July 2016 State	07/04/2016		6260 · Telephone Expense	-206.25	206.25
				1515 · General Fund Receivables	-68.76	68.76
TOTAL					-275.01	275.01
Bill Pmt -Check	15581	07/13/2016	Interstate Batttery	1015 · Checking-1st State Bank		-241.22
Bill	220023235	07/01/2016		6330 · Vehicle Repair & Maintenance	-241.22	241.22
TOTAL					-241.22	241.22
Bill Pmt -Check	15582	07/13/2016	Lowe's	1015 · Checking-1st State Bank		-1,273.52
Bill	July 2016 State	07/02/2016		1584 · POA Receivables	-424.20	424.20
				6329 · R&M-Building/Misc.	-157.39	157.39
				6327 · WWTP Repair & Maintenance	-151.84	151.84
				6365 · Small Tools	-42.71	42.71
				1583 · RCC Receivable	-410.68	410.68
				1515 · General Fund Receivables	-86.70	86.70
TOTAL					-1,273.52	1,273.52
Bill Pmt -Check	15583	07/13/2016	Quill	1015 · Checking-1st State Bank		-68.99
Bill	7047903	06/30/2016		6329 · R&M-Building/Misc.	-68.99	68.99
TOTAL					-68.99	68.99
Bill Pmt -Check	15584	07/13/2016	Republic Services #843	1015 · Checking-1st State Bank		-15,028.13
Bill	0843-00122037	06/30/2016		6510 · Garbage Service Expense	-14,974.20	14,974.20
Bill	0843-00121788	06/30/2016		6510 · Garbage Service Expense	-53.93	53.93
TOTAL					-15,028.13	15,028.13
Bill Pmt -Check	15585	07/13/2016	Texas Facilities Comm.	1015 · Checking-1st State Bank		-520.00
Bill	1661036	07/07/2016		6350 · Miscellaneous Operational Exp.	-500.00	500.00
				6365 · Small Tools	-20.00	20.00
TOTAL					-520.00	520.00
Bill Pmt -Check	15586	07/13/2016	Tractor Supply	1015 · Checking-1st State Bank		-144.97
Bill	June 2016 State	06/29/2016		6329 · R&M-Building/Misc.	-74.98	74.98
				6327 · WWTP Repair & Maintenance	-69.99	69.99
TOTAL					-144.97	144.97
Bill Pmt -Check	15587	07/13/2016	US Oxo, LLC	1015 · Checking-1st State Bank		-116.05
Bill	66337	05/17/2016		6329 · R&M-Building/Misc.	-116.05	116.05

City of Meadowlakes-Utility Fund

Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-116.05	116.05
Bill Pmt -Check	15588	07/19/2016	On-Site Computer	1015 · Checking-1st State Bank		-1,052.50
Bill	32592	07/19/2016		6235 · Computer/Office Equip R&M	-1,052.50	1,052.50
TOTAL					-1,052.50	1,052.50
Bill Pmt -Check	15589	07/21/2016	All-Star HVAC	1015 · Checking-1st State Bank		-75.00
Bill	288233	07/19/2016		6329 · R&M-Building/Misc.	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pmt -Check	15590	07/21/2016	Antonio DePaoli	1015 · Checking-1st State Bank		-5.44
Bill	Refund	07/19/2016		3010 · Service Deposits Payable	-5.44	5.44
TOTAL					-5.44	5.44
Bill Pmt -Check	15591	07/21/2016	DSHS - Tier Two Reporting	1015 · Checking-1st State Bank		-103.85
Bill	July Statement	07/05/2016		6320 · Water Outside Testing Expense	-103.85	103.85
TOTAL					-103.85	103.85
Bill Pmt -Check	15592	07/21/2016	ExxonMobil	1015 · Checking-1st State Bank		-48.07
Bill	July 2016 State	07/08/2016		6341 · Vehicle Fuel	-48.07	48.07
TOTAL					-48.07	48.07
Bill Pmt -Check	15593	07/21/2016	Fastenal	1015 · Checking-1st State Bank		-30.43
Bill	TX00190784	06/28/2016		6329 · R&M-Building/Misc.	-30.43	30.43
TOTAL					-30.43	30.43
Bill Pmt -Check	15594	07/21/2016	Interstate Battery	1015 · Checking-1st State Bank		-228.50
Bill	220023312	07/05/2016		6330 · Vehicle Repair & Maintenance	-228.50	228.50
TOTAL					-228.50	228.50
Bill Pmt -Check	15595	07/21/2016	Judith Henley	1015 · Checking-1st State Bank		-31.35
Bill	Refund	07/21/2016		3010 · Service Deposits Payable	-31.35	31.35
TOTAL					-31.35	31.35
Bill Pmt -Check	15596	07/21/2016	On-Site Computer	1015 · Checking-1st State Bank		-95.00
Bill	32600	07/20/2016		6235 · Computer/Office Equip R&M	-95.00	95.00
TOTAL					-95.00	95.00
Bill Pmt -Check	15597	07/21/2016	PEC	1015 · Checking-1st State Bank		-1,055.60
Bill	6/5-7/6 2016	07/09/2016		6324 · Irrigation Electric Subsidy	-1,055.60	1,055.60
TOTAL					-1,055.60	1,055.60

City of Meadowlakes-Utility Fund
Check Detail

July 2016

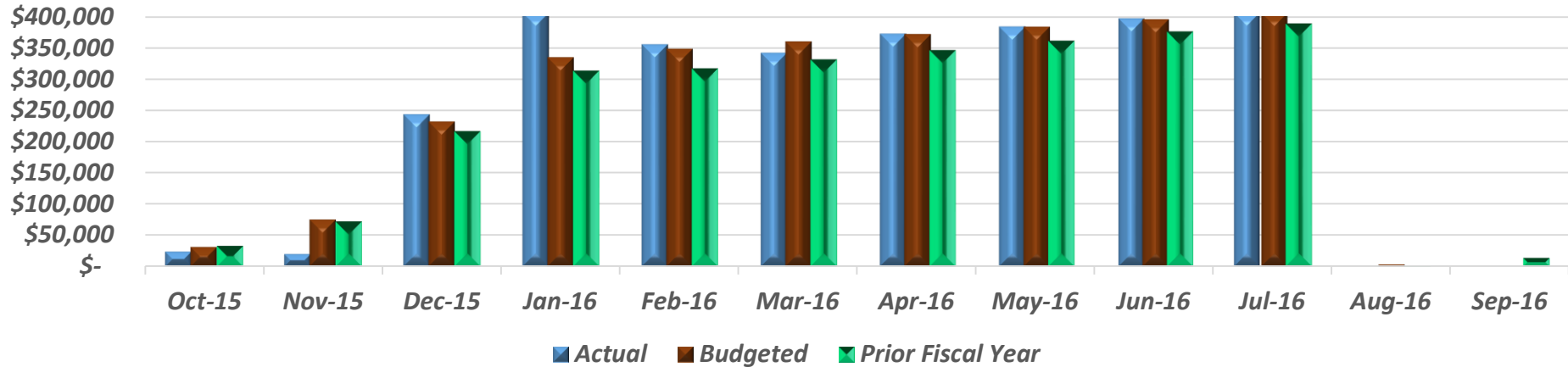
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15598	07/21/2016	Premium Landscape	1015 · Checking-1st State Bank		-96.25
Bill	12531	07/12/2016		6321 · Collection System R&M	-52.50	52.50
Bill	12546	07/13/2016		6321 · Collection System R&M	-43.75	43.75
TOTAL					-96.25	96.25
Bill Pmt -Check	15599	07/21/2016	Reynold Lindquist	1015 · Checking-1st State Bank		-18.75
Bill	Refund	07/19/2016		3010 · Service Deposits Payable	-18.75	18.75
TOTAL					-18.75	18.75
Bill Pmt -Check	15600	07/21/2016	Shelby Halskov	1015 · Checking-1st State Bank		-31.35
Bill	Refund	07/19/2016		3010 · Service Deposits Payable	-31.35	31.35
TOTAL					-31.35	31.35
Bill Pmt -Check	15601	07/21/2016	United Rentals	1015 · Checking-1st State Bank		-11.74
Bill	138832285-001	07/12/2016		6335 · Machinery Repair & Maintenance	-11.74	11.74
TOTAL					-11.74	11.74
Bill Pmt -Check	15602	07/21/2016	Wex Bank	1015 · Checking-1st State Bank		-860.83
Bill	July 2016 State	07/06/2016		6341 · Vehicle Fuel	-860.83	860.83
TOTAL					-860.83	860.83
Bill Pmt -Check	15603	07/28/2016	Christina Rutherford	1015 · Checking-1st State Bank		-27.17
Bill	Refund	07/27/2016		3010 · Service Deposits Payable	-27.17	27.17
TOTAL					-27.17	27.17
Bill Pmt -Check	15604	07/28/2016	Debbie Holley	1015 · Checking-1st State Bank		-27.00
Bill		07/22/2016		6180 · Employee Training & Travel Exp	-27.00	27.00
TOTAL					-27.00	27.00
Bill Pmt -Check	15605	07/28/2016	DPC Industries, Inc	1015 · Checking-1st State Bank		-456.13
Bill	DE76000974-16	06/30/2016		6316 · WTP Chemical Expense	-75.00	75.00
				6317 · WWTP Chemicals	-75.00	75.00
Bill	767003334-16	07/06/2016		6316 · WTP Chemical Expense	-306.13	306.13
TOTAL					-456.13	456.13
Bill Pmt -Check	15606	07/28/2016	Pinnacle Propane	1015 · Checking-1st State Bank		-572.20
Bill	June 2016 State	06/30/2016		6342 · Machinery Fuel	-572.20	572.20
TOTAL					-572.20	572.20
Bill Pmt -Check	15607	07/28/2016	Robert and Marcia Turner	1015 · Checking-1st State Bank		-7.24
Bill	Refund of depc	07/27/2016		3010 · Service Deposits Payable	-7.24	7.24
TOTAL					-7.24	7.24

City of Meadowlakes-Utility Fund
Check Detail

July 2016

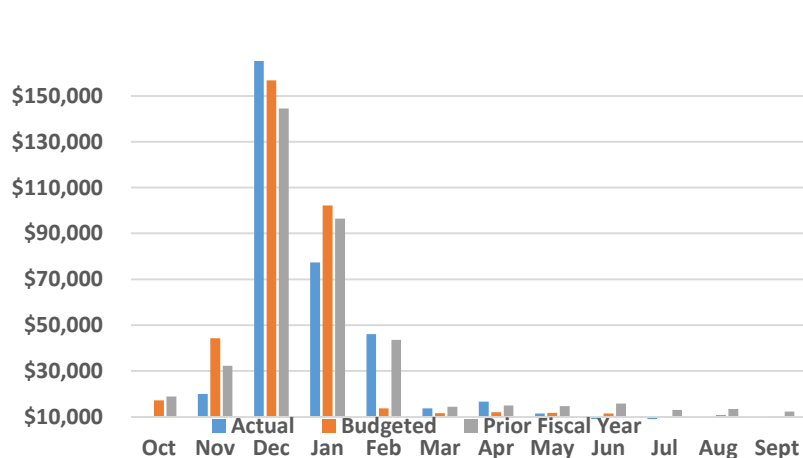
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15608	07/28/2016	Techline Pipe L.P.	1015 · Checking-1st State Bank		-392.50
Bill	1069061-00	07/06/2016		6321 · Collection System R&M	-392.50	392.50
TOTAL					-392.50	392.50
Bill Pmt -Check	15609	07/28/2016	UniFirst Holdings, Inc.	1015 · Checking-1st State Bank		-164.97
Bill	822-1843487	05/09/2016		6170 · Employee Uniform Expense	-37.85	37.85
Bill	822-1860634	07/04/2016		6170 · Employee Uniform Expense	-38.42	38.42
Bill	822-1860832	07/04/2016		6170 · Employee Uniform Expense	-88.70	88.70
TOTAL					-164.97	164.97
Total July 2016 Utility Fund Disbursements						37,182.52

Debt Service Fund Cash Flow

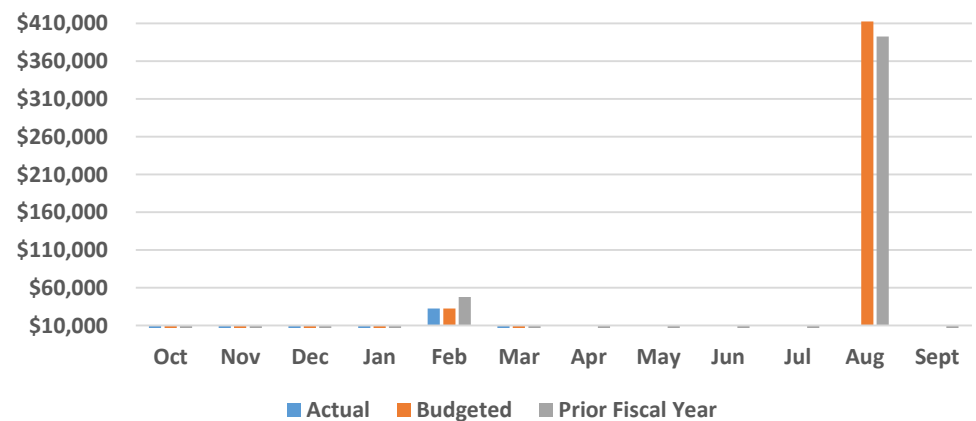


	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
Beginning Cash	\$ 13,756	\$23,967	\$43,916	\$243,872	\$328,298	\$341,928	\$355,593	\$372,299	\$383,814	\$397,008		
Cash Inflow	\$ 10,211	\$ 19,949	\$ 199,956	\$ 84,426	\$46,174	\$13,665	\$16,706	\$11,515	\$13,194	\$8,896		
Cash Outflow	\$0	\$0	\$ -	\$ -	\$32,544	\$0	\$0	\$0	\$0	\$0		
Ending Cash	\$23,967	\$43,916	\$243,872	\$328,298	\$341,928	\$355,593	\$372,299	\$383,814	\$397,008	\$405,904		
Increase/(Decrease) in Cash Since First of FY	\$ 10,211	\$ 30,160	\$ 230,116	\$ 314,542	\$ 328,172	\$ 341,837	\$ 358,543	\$ 370,058	\$ 383,252	\$ 392,148	\$ -	\$ -

Debt Service Fund Income



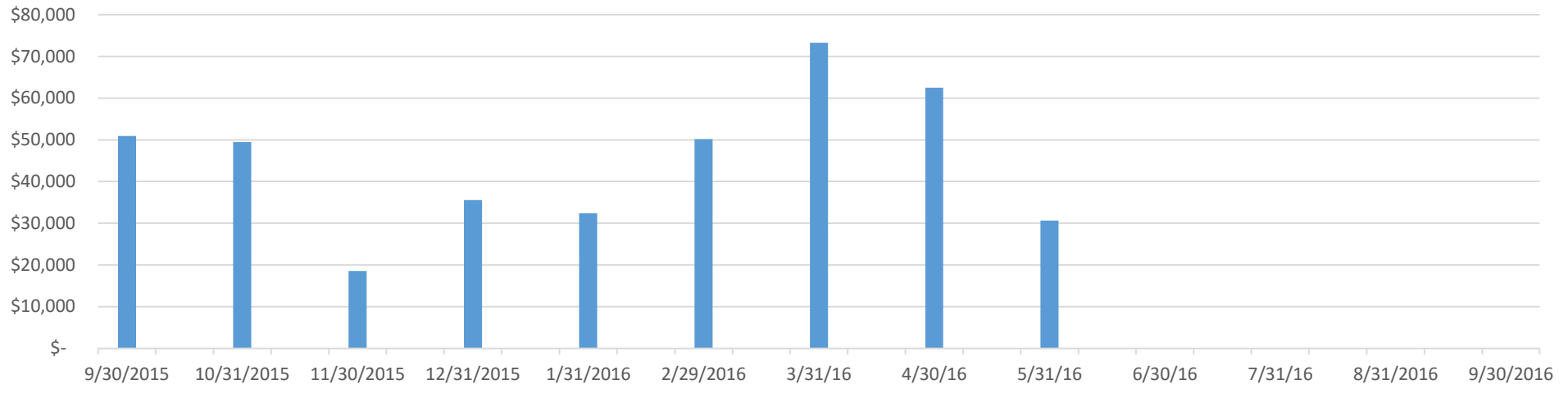
Debt Service Fund Expenses



City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

July 16	Jul - 16	Budget Jul 16	Year to Date	Budget Year to Date
Ordinary Income/Expense				
Income				
06-4120 · Ad Valorem Tax	\$ 778	\$ 2,000	\$ 343,638	\$ 341,300
06-5440 · Interest Earned on Investments	\$ 34	\$ 35	\$ 220	\$ 245
Total Income	\$ 812	\$ 2,035	\$ 343,858	\$ 341,545
Expense				
06-9100 · 2013 Bond Expense				
06-9150 · 2013 Bond Principal	\$ -	\$ -	\$ -	\$ -
06-9170 · 2013 Bond Interest Expense	\$ -	\$ -	\$ 32,544	\$ 32,544
Total 06-9100 · 2013 Bond Expense	\$ -	\$ -	\$ 32,544	\$ 32,544
Total Expense	\$ -	\$ -	\$ 32,544	\$ 32,544
Net Ordinary Income	\$ 812	\$ 2,035	\$ 311,314	\$ 309,001
Other Income/Expense				
Other Income				
06-8200 · Transfer In from Other Funds	\$ 8,083	\$ 8,250	\$ 80,833	\$ 82,500
Total Other Income	\$ 8,083	\$ 8,250	\$ 80,833	\$ 82,500
Net Other Income	\$ 8,083	\$ 8,250	\$ 80,833	\$ 82,500
Net Income	\$ 8,896	\$ 10,285	\$ 392,147	\$ 391,501

Recreation Fund Uncommitted Cash



	9/30/2015	10/31/2015	11/30/2015	12/31/2015	1/31/2016	2/29/2016	3/31/16	4/30/16	5/31/16	6/30/16	7/31/16	8/31/2016	9/30/2016
Uncommitted Cash	\$ 50,930	\$ 49,480	\$ 18,565	\$ 35,541	\$ 32,375	\$ 50,133	\$ 73,294	\$ 62,476	\$ 30,645	\$ -	\$ -	\$ -	\$ -

**Recreation & Country Club Division
Profit & Loss**

July 16

INCOME

	<u>Jul-16</u>	<u>Y-T-D</u>
Prepays	\$ 18,431	\$ 192,859
Pro Shop Income	\$ 33,196	\$ 276,879
Tennis/Swim	\$ 2,211	\$ 7,052
Food and Beverage	\$ 24,042	\$ 253,696
Miscellaneous Income	\$ -	\$ 1,509
Transfers in from Other Funds	\$ 7,083	\$ 64,250

TOTAL INCOME	\$ 84,963	\$ 796,245
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EXPENSES

Administrative Expenses	\$ 8,729	\$ 77,320
Pro-Shop Expenses	\$ 17,037	\$ 161,096
Grounds Maintenance Expense	\$ 23,177	\$ 286,484
Food and Beverage Expense	\$ 23,708	\$ 258,390
Tennis/Swim Expense	\$ 4,108	\$ 10,439

TOTAL EXPENSES	\$ 76,758	\$ 793,728
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NET GAIN/(LOSS)	\$ 8,204	\$ 2,517
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Recreation & Country Club Division

Profit & Loss

July 16

INCOME

Pre Paid

	<u>Jul-16</u>	<u>Y-T-D</u>
Family	\$ 890	\$ 9,389
Couple	\$ 2,988	\$ 28,552
Single	\$ 5,735	\$ 59,593
Social	\$ 520	\$ 4,440
Maintenance/Medical	\$ 288	\$ 3,424
Non-Resident	\$ 908	\$ 9,978
Gold/Silver Key	\$ 1,104	\$ 12,472
Trail Fees	\$ 4,648	\$ 47,972
Miscellaneous	\$ -	\$ 2,521
Tennis/Swim	\$ -	\$ 568
Lifetime	\$ 1,350	\$ 13,950
Total Pre-Paid	\$ 18,431	\$ 192,859

Pro Shop Revenues

Cart Rentals	\$ 6,723	\$ 44,377
Green Fees	\$ 18,517	\$ 148,606
Merchandise	\$ 4,736	\$ 40,807
Range	\$ 3,070	\$ 36,756
Handicap Service	\$ 120	\$ 6,333
Tournaments	\$ 30	
Total Golf Shop Revenues	\$ 33,196	\$ 276,879

Tennis/Swimming Revenue

\$ 2,211 \$ 7,052

Food and Beverage Revenue

Food Sales	\$ 15,493	\$ 176,569
Beverage Sales	\$ 1,504	\$ 12,158
Beer Sales	\$ 4,322	\$ 36,843
Liquor Sales	\$ 2,073	\$ 18,263
Wine Sales	\$ 650	\$ 9,863
Total Food and Beverage Revenue	\$ 24,042	\$ 253,696

Interest/Miscellaneous Earned

\$ - \$ 1,509

Transfers In From Other Funds

General Fund	\$ -	\$ -
Utility Fund	\$ -	\$ -
Total Transfers In From Other Funds	\$ -	\$ -

Total Income

\$ 77,880 \$ 731,995

Recreation & Country Club Division

Profit & Loss

July 16

Administrative Expenses

Administrative Payroll

	Jul-16	Y-T-D
Wages-Full Time	\$ 1,196	\$ 12,891
Payroll Taxes	\$ 91	\$ 995
Health Care	\$ 281	\$ 2,413
Retirement Expenses	\$ 17	\$ 185
Total Administrative Payroll Exp.	\$ 1,585	\$ 16,484

Other Administrative Expenses

Audit		\$ 4,250
Bank/Credit Fees	\$ 1,461	\$ 11,859
Cash Over/Under	\$ (89)	\$ 608
Insurance Expense		\$ 289
Prior Year Worker's Comp. Expense		
Office Supplies	\$ 131	\$ 1,297
Postage	\$ 141	\$ 763
Advertising	\$ 702	\$ 6,539
Miscellaneous Admin. Expense	\$ 62	\$ 2,589
Total Other Administrative Expense	\$ 2,408	\$ 28,194

House Operation and Maint.. Expense

Telephone	\$ 173	\$ 1,935
Electric	\$ 1,732	\$ 10,479
Utilities-Water, Sewer and Trash	\$ 535	\$ 4,334
Cleaning	\$ 1,010	\$ 6,934
Misc. House Expense	\$ -	\$ 1,809
Building Repair & Maintenance	\$ 1,260	\$ 6,917
TV	\$ 26	\$ 234
Total House Operation & Maint.. Exp.	\$ 4,736	\$ 32,642

Total Administrative Expenses	\$ 8,729	\$ 77,320
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Pro Shop Expenditures

Payroll

Wages-Full Time	\$ 2,808	\$ 31,849
Wages-Part Time	\$ 6,124	\$ 49,765
Payroll Taxes	\$ 683	\$ 6,163
Health Care	\$ 548	\$ 5,167
Retirement Expenses	\$ 57	\$ 581
Worker's Compensation Expense Insurance	\$ -	\$ 2,605
Total Pro Shop Payroll Expense	\$ 10,219	\$ 96,131

Other Pro Shop Expenses

Cost of Goods Sold	\$ 3,173	\$ 22,848
Driving Range	\$ -	\$ 2,830

Recreation & Country Club Division

Profit & Loss

July 16

	Jul-16	Y-T-D
Miscellaneous	\$ 13	\$ 2,174
Pro Shop Consumable Supplies	\$ 750	\$ 1,665
Handicapping Service	\$ -	\$ 2,880
Tournament Expense	\$ -	\$ 642
Dues and Fees	\$ -	\$ 688
Cart Lease	\$ 2,717	\$ 29,648
Cart Maintenance	\$ -	\$ 144
Electric Cart/Tennis	\$ 165	\$ 1,446
Total Other Pro Shop Expenses	\$ 6,818	\$ 64,965

Total Pro Shop Expenditure	\$ 17,037	\$ 161,096
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Grounds Maintenance Expenditures

Payroll

Wages-Full Time	\$ 7,531	\$ 81,789
Wages-Part Time	\$ 5,901	\$ 45,487
Payroll Taxes	\$ 1,028	\$ 9,786
Health Care	\$ 1,683	\$ 16,953
Retirement Expenses	\$ 190	\$ 1,747
Worker's Compensation Expense Insurance	\$ -	\$ 4,501
Total Grounds Maint.. Pay Roll	\$ 16,333	\$ 160,263

Other Grounds Maintenance Expenses

Fuel	\$ 1,004	\$ 7,526
Fertilizer	\$ 645	\$ 7,937
Chemicals	\$ 455	\$ 14,959
Seed & Sod	\$ -	\$ 175
Equipment Repair & Maintenance	\$ 1,087	\$ 12,208
Irrigation Repair and Maintenance	\$ 1,431	\$ 12,474
Pond Maintenance	\$ -	\$ 3,135
<u>Utilities</u>		
Electric	\$ 282	\$ 1,824
Water, Sewer and Trash	\$ 292	\$ 3,500
Raw Water Purchase	\$ 453	\$ 7,768
Total Utilities	\$ 1,027	\$ 13,092
Employee Dues and Fees	\$ -	\$ 560
Miscellaneous Grounds Maint.. Exp.	\$ 313	\$ 8,808
Cart Path Repair and Maint..	\$ -	\$ 1,050
<u>Equipment Lease/Purchase</u>		
Principal	\$ 823	\$ 40,051
Interest	\$ 59	\$ 4,246
Total Equipment Lease/Purchase	\$ 882	\$ 44,297

Total Other Grounds Maint.. Expenses	\$ 6,844	\$ 126,221
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Recreation & Country Club Division Profit & Loss

July 16	Jul-16	Y-T-D
Total Grounds Maintenance Expenses	\$ 23,177	\$ 286,484
Food and Beverage Expenditures		
Payroll	\$ 6,901	\$ 71,069
Wages-Full Time	\$ 4,519	\$ 59,811
Wages-Part Time	\$ -	\$ -
Payroll Taxes	\$ 799	\$ 9,555
Health Care	\$ 1,108	\$ 7,794
Retirement Expenses	\$ 100	\$ 1,021
Worker's Compensation Expense Insurance		\$ 2,959
Total Food and Beverage Exp.	\$ 13,427	\$ 152,209
Other Food and Beverage Expenses		
Propane	\$ 465	\$ 5,278
Supplies	\$ -	\$ 5,278
Consumable Supplies	\$ -	\$ 4,912
Beer/Wine	\$ 1,656	\$ 16,295
Liquor	\$ 498	\$ 3,003
Food Expense	\$ 5,660	\$ 58,971
Beverage Expense	\$ 419	\$ 2,061
Other Food and Beverage Supplies	\$ 631	\$ 1,107
Misc. Restaurant Expenses	\$ 197	\$ 1,516
Linen	\$ -	\$ 2,541
	\$ 9,061	\$ 90,406
Liquor Tax	\$ 685	\$ 5,351
TABC License	\$ -	\$ 2,852
Equipment Rental	\$ 70	\$ 700
Equipment Repair and Maintenance	\$ -	\$ 1,594
Total Other Food and Beverage Exp.	\$ 10,281	\$ 106,181
Total Food and Beverage Exp.	\$ 23,708	\$ 258,390
Swimming and Tennis Expenses		
Tennis	\$ 1,800	\$ 8,473
Swimming Pool Maintenance and Repairs	\$ 1,153	\$ 1,393
Total Swimming Pool and Tennis Exp.	\$ 2,953	\$ 9,866
Pro Shop/Resturant Renovation Expense	\$ 4,108	\$ 10,439
Total Expenses	\$ 76,758	\$ 793,728
NET GAIN/(LOSS)	\$ 8,204	\$ 2,517

Recreation & Country Club Division **Profit & Loss**

July 16

	<u>Jul-16</u>	<u>Y-T-D</u>
Food and Beverage (less House Expenses)		
Income	\$ 24,042	\$ 253,696
Expenses	<u>\$ 23,708</u>	<u>\$ 258,390</u>
F&B Net Gain/Loss	\$ 335	\$ (4,694)
 Food and Beverage (with House Expenses)		
Income	\$ 24,042	\$ 253,696
Expenses	<u>\$ 25,592</u>	<u>\$ 278,078</u>
F&B Net Gain/Loss	\$ (1,550)	\$ (24,382)

**Note: We are still encountering some issues with the proper coding of some income items for the Fund. They should have minimal effect on overall income.*

Recreation & Country Club Division Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	07/13/2016	State Comptroller	03-1012 · FSB - Acct #1910		-555.90
				03-2029 · Alcohol Tax Payable	-555.90	555.90
TOTAL					-555.90	555.90
Check	EFT	07/13/2016	State Comptroller	03-1012 · FSB - Acct #1910		-684.50
				03-6525 · Alcohol Tax	-684.50	684.50
TOTAL					-684.50	684.50
Total Debt	Swipes During month	-Food and Beverage Exp.		03-1012 · FSB - Acct #1910		2,055.71
Check	EFT	07/13/2016	State Comptroller	03-1012 · FSB - Acct #1910		-1,912.52
				03-2026 · Sales Tax Payable	-1,912.52	1,912.52
TOTAL					-1,912.52	1,912.52
Check	Online Bill	07/15/2016	PNC Equipment Finance	03-1012 · FSB - Acct #1910		-2,717.00
				03-6210 · Cart Lease/Purchase	-2,717.00	2,717.00
TOTAL					-2,717.00	2,717.00
				03-6549 · Food Exp	-43.74	43.74
TOTAL					-43.74	43.74
Check	1134	07/01/2016	Ben E Keith	03-1010 · FSB - Petty Cash #3232		-323.25
				03-6547 · Beer/Wine	-323.25	323.25
TOTAL					-323.25	323.25
Check	1135	07/01/2016	Keg 1	03-1010 · FSB - Petty Cash #3232		-240.20
				03-6547 · Beer/Wine	-240.20	240.20
TOTAL					-240.20	240.20
Check	1136	07/01/2016	Tommy Ferguson	03-1010 · FSB - Petty Cash #3232		-10.00
				03-6572 · Other Misc. Restaurant Expense:	-10.00	10.00
TOTAL					-10.00	10.00
Check	1137	07/01/2016	Susan Ranow	03-1010 · FSB - Petty Cash #3232		-42.50
				03-6572 · Other Misc. Restaurant Expense:	-42.50	42.50
TOTAL					-42.50	42.50
Check	1138	07/01/2016	Allan Oppenheim	03-1010 · FSB - Petty Cash #3232		-42.50
				03-6572 · Other Misc. Restaurant Expense:	-42.50	42.50
TOTAL					-42.50	42.50
Check	1139	07/04/2016	Susan Ranow	03-1010 · FSB - Petty Cash #3232		-12.00
				03-6572 · Other Misc. Restaurant Expense:	-12.00	12.00

Recreation & Country Club Division Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-12.00	12.00
Check	1140	07/06/2016	WalMart	03-1010 · FSB - Petty Cash #3232		-96.90
				03-6123 · Pro-Shop Consumable Supplies	-96.90	96.90
TOTAL					-96.90	96.90
Check	1141	07/08/2016	Keg 1	03-1010 · FSB - Petty Cash #3232		-232.65
				03-6547 · Beer/Wine	-232.65	232.65
TOTAL					-232.65	232.65
Check	1142	07/15/2016	Keg 1	03-1010 · FSB - Petty Cash #3232		-146.80
				03-6547 · Beer/Wine	-146.80	146.80
TOTAL					-146.80	146.80
Check	1143	07/19/2016	Hill Country Health Store	03-1010 · FSB - Petty Cash #3232		-113.19
				03-6123 · Pro-Shop Consumable Supplies	-113.19	113.19
TOTAL					-113.19	113.19
Check	1144	07/22/2016	Keg 1	03-1010 · FSB - Petty Cash #3232		-227.85
				03-6547 · Beer/Wine	-227.85	227.85
TOTAL					-227.85	227.85
Check	1145	07/05/2016	Twin Liquors	03-1010 · FSB - Petty Cash #3232		-234.80
				03-6547 · Beer/Wine	-64.32	64.32
				03-6550 · Beverage Expense	-28.04	28.04
				03-6548 · Liquor Expense	-142.44	142.44
TOTAL					-234.80	234.80
Check	1146	07/14/2016	Sam's Club	03-1010 · FSB - Petty Cash #3232		-87.62
				03-6549 · Food Exp	-43.81	43.81
				03-6552 · Other Food & Beverage Supplies	-43.81	43.81
TOTAL					-87.62	87.62
Check	1147	07/22/2016	Ben E Keith	03-1010 · FSB - Petty Cash #3232		-155.46
				03-6547 · Beer/Wine	-155.46	155.46
TOTAL					-155.46	155.46
Check	1148	07/20/2016	Pepsi Beverages Company	03-1010 · FSB - Petty Cash #3232		-459.19
				03-6123 · Pro-Shop Consumable Supplies	-98.68	98.68
				03-6550 · Beverage Expense	-360.51	360.51
TOTAL					-459.19	459.19
Check	1149	07/20/2016	Twin Liquors	03-1010 · FSB - Petty Cash #3232		-324.11
				03-6548 · Liquor Expense	-268.81	268.81

Recreation & Country Club Division

Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6547 · Beer/Wine	-55.30	55.30
TOTAL					-324.11	324.11
Check	1150	07/22/2016	Allan Oppenheim	03-1010 · FSB - Petty Cash #3232		-75.00
				03-6809 · Equip/Labor Exp-Reimbursemen	-75.00	75.00
TOTAL					-75.00	75.00
Check	1151	07/23/2016	Twin Liquors	03-1010 · FSB - Petty Cash #3232		-86.98
				03-6548 · Liquor Expense	-86.98	86.98
TOTAL					-86.98	86.98
Check	1152	07/29/2016	Keg 1	03-1010 · FSB - Petty Cash #3232		-210.25
				03-6547 · Beer/Wine	-210.25	210.25
TOTAL					-210.25	210.25
Bill Pmt -(1419		07/07/2016	All Corners Cleaning Services	03-1012 · FSB - Acct #1910		-470.00
Bill	7037	06/14/2016		03-6081 · Cleaning Service	-282.00	282.00
				03-6081 · Cleaning Service	-188.00	188.00
TOTAL					-470.00	470.00
Bill Pmt -(1420		07/07/2016	Austin Turf & Tractor	03-1012 · FSB - Acct #1910		-10.81
Bill	833287	06/22/2016		03-6329 · Equipment Maint & Repair	-10.81	10.81
TOTAL					-10.81	10.81
Bill Pmt -(1421		07/07/2016	C & M Air Cooled Engine, Inc.	03-1012 · FSB - Acct #1910		-192.71
Bill	687089	06/15/2016		03-6329 · Equipment Maint & Repair	-124.95	124.95
Bill	688570	06/28/2016		03-6329 · Equipment Maint & Repair	-67.76	67.76
TOTAL					-192.71	192.71
Bill Pmt -(1422		07/07/2016	Card Service Center	03-1012 · FSB - Acct #1910		-1,239.18
Bill	June 2016	06/28/2016		03-6545 · Restaurant-Consumable Supplie	-34.42	34.42
Bill		06/30/2016		03-6160 · Inventory Purchased	-737.80	737.80
				03-6040 · Office Supplies	-122.96	122.96
				03-6150 · Dues & Fees	-344.00	344.00
TOTAL					-1,239.18	1,239.18
Bill Pmt -(1423		07/07/2016	City of Marble Falls	03-1012 · FSB - Acct #1910		-170.67
Bill	May-June 2016	06/16/2016		03-6346 · Sewer & Water	-170.67	170.67
TOTAL					-170.67	170.67
Bill Pmt -(1424		07/07/2016	City of Meadowlakes-General	03-1012 · FSB - Acct #1910		-3,768.87
Bill	June 2016	07/05/2016		03-6122 · Miscellaneous and Supplies	-12.95	12.95
				03-6102 · Building Repair & Maintenance	-344.09	344.09
				03-6622 · Maint & Repair	-1,153.50	1,153.50
				03-6430 · Maint & Repair	-1,259.52	1,259.52
				03-6049 · Miscellaneous Admin Expense	-20.83	20.83

Recreation & Country Club Division

Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6042 · Postage	-141.00	141.00
				03-6332 · Irrigation Repair & Maint.	-278.00	278.00
				03-6380 · Other Grounds Maint Exp	-61.45	61.45
				03-6572 · Other Misc. Restaurant Expense:	-89.99	89.99
				03-6915 · Pro-Shop Bldg. R&M	-407.54	407.54
TOTAL					-3,768.87	3,768.87
Bill Pmt -(1425		07/07/2016	City of Meadowlakes_PWD	03-1012 · FSB - Acct #1910		-688.75
Bill	June 2016 #488	06/21/2016		03-6055 · Utilities-Water & Sewer	-345.03	345.03
				03-6055 · Utilities-Water & Sewer	-230.02	230.02
Bill	June 2016 #475	06/21/2016		03-6346 · Sewer & Water	-68.65	68.65
Bill	June 2016 #75	06/24/2016		03-6346 · Sewer & Water	-45.05	45.05
TOTAL					-688.75	688.75
Bill Pmt -(1426		07/07/2016	Ford & Crew Home & Hardwar	03-1012 · FSB - Acct #1910		-303.51
Bill	June 2016 Stmt	06/25/2016		03-6380 · Other Grounds Maint Exp	-193.28	193.28
				03-6572 · Other Misc. Restaurant Expense:	-80.88	80.88
				03-6122 · Miscellaneous and Supplies	-29.35	29.35
TOTAL					-303.51	303.51
Bill Pmt -(1427		07/07/2016	Frontier Communications	03-1012 · FSB - Acct #1910		-170.35
Bill	June 2016 Stmt	06/28/2016		03-6050 · Telephone	-56.79	56.79
				03-6050 · Telephone	-113.56	113.56
TOTAL					-170.35	170.35
Bill Pmt -(1428		07/07/2016	Gail's Flags, Inc.	03-1012 · FSB - Acct #1910		-126.09
Bill	132005	06/20/2016		03-6329 · Equipment Maint & Repair	-100.82	100.82
Bill	132045	06/22/2016		03-6329 · Equipment Maint & Repair	-25.27	25.27
TOTAL					-126.09	126.09
Bill Pmt -(1429		07/07/2016	Innovative Turf Supply, Inc.	03-1012 · FSB - Acct #1910		-512.00
Bill	11711	06/20/2016		03-6324 · Chemicals	-512.00	512.00
TOTAL					-512.00	512.00
Bill Pmt -(1430		07/07/2016	Meadowlakes POA	03-1012 · FSB - Acct #1910		-881.87
Bill	124	07/31/2016		03-6362 · Machinery Lease	-822.82	822.82
				03-6362 · Machinery Lease	-59.05	59.05
TOTAL					-881.87	881.87
Bill Pmt -(1431		07/07/2016	Mid-Tex Turf Supply	03-1012 · FSB - Acct #1910		-409.36
Bill	6556	06/20/2016		03-6329 · Equipment Maint & Repair	-409.36	409.36
TOTAL					-409.36	409.36
Bill Pmt -(1432		07/07/2016	OGIO International	03-1012 · FSB - Acct #1910		-180.00
Bill	1465405	06/14/2016		03-6160 · Inventory Purchased	-180.00	180.00
TOTAL					-180.00	180.00

Recreation & Country Club Division Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -(1433		07/07/2016	Schaeffer Mfg. Co.	03-1012 · FSB - Acct #1910		-463.41
Bill	RCX1086-INV1	06/16/2016		03-6320 · Fuel & Lubricants	-463.41	463.41
TOTAL					-463.41	463.41
Bill Pmt -(1434		07/07/2016	Site One Landscape Supply, L	03-1012 · FSB - Acct #1910		-65.48
Bill	89676628	06/22/2016		03-6324 · Chemicals	-65.48	65.48
TOTAL					-65.48	65.48
Bill Pmt -(1435		07/13/2016	4-T Propane, LLC	03-1012 · FSB - Acct #1910		-465.00
Bill	11597	07/02/2016		03-6053 · Propane	-465.00	465.00
TOTAL					-465.00	465.00
Bill Pmt -(1436		07/13/2016	All Corners Cleaning Services	03-1012 · FSB - Acct #1910		-540.00
Bill	7142	07/01/2016		03-6081 · Cleaning Service	-324.00	324.00
				03-6081 · Cleaning Service	-216.00	216.00
TOTAL					-540.00	540.00
Bill Pmt -(1437		07/13/2016	All Star Pro Golf, Inc.	03-1012 · FSB - Acct #1910		-202.92
Bill	252870	05/13/2016		03-6160 · Inventory Purchased	-202.92	202.92
TOTAL					-202.92	202.92
Bill Pmt -(1438		07/13/2016	Ben E. Keith	03-1012 · FSB - Acct #1910		-2,195.47
Bill	74013158	06/29/2016		03-6549 · Food Exp	-651.96	714.60
Bill	74013157	06/29/2016		03-6549 · Food Exp	-191.52	191.52
Bill	72020092	07/06/2016		03-6549 · Food Exp	-1,230.15	1,230.15
Bill	98715251	07/07/2016		03-6560 · Equipment Rental	-70.00	70.00
Bill	74021869	07/08/2016		03-6549 · Food Exp	-51.84	51.84
TOTAL					-2,195.47	2,258.11
Bill Pmt -(1439		07/13/2016	Bridgestone Golf, Inc.	03-1012 · FSB - Acct #1910		-386.40
Bill	1002519040	06/07/2016		03-6160 · Inventory Purchased	-386.40	386.40
TOTAL					-386.40	386.40
Bill Pmt -(1440		07/13/2016	C & M Air Cooled Engine, Inc.	03-1012 · FSB - Acct #1910		-515.96
Bill	686658	06/10/2016		03-6329 · Equipment Maint & Repair	-255.28	255.28
Bill	687118	06/15/2016		03-6329 · Equipment Maint & Repair	-260.68	260.68
TOTAL					-515.96	515.96
Bill Pmt -(1441		07/13/2016	Cleveland Golf/SRIXON	03-1012 · FSB - Acct #1910		-344.40
Bill	4718733 SO	06/24/2016		03-6160 · Inventory Purchased	-344.40	344.40
TOTAL					-344.40	344.40
Bill Pmt -(1442		07/13/2016	James Raef / Services Inc.	03-1012 · FSB - Acct #1910		-868.25

Recreation & Country Club Division

Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill		07/11/2016		03-6102 · Building Repair & Maintenance	-868.25	868.25
TOTAL					-868.25	868.25
Bill Pmt -(1443		07/13/2016	Kayla Rose Moon	03-1012 · FSB - Acct #1910		-71.08
Bill	6/28-7/10	07/12/2016		03-6512 · Wages - Part Time/Seasonal	-71.08	71.08
TOTAL					-71.08	71.08
Bill Pmt -(1444		07/13/2016	LCRA	03-1012 · FSB - Acct #1910		-453.17
Bill	June 2016 Stmt	06/30/2016		03-6370 · Raw Water Purchase	-453.17	453.17
TOTAL					-453.17	453.17
Bill Pmt -(1445		07/13/2016	Picayune Area Wide Phone Br	03-1012 · FSB - Acct #1910		-76.63
Bill	July 2016	07/01/2016		03-6045 · Advertising	-76.63	76.63
TOTAL					-76.63	76.63
Bill Pmt -(1446		07/13/2016	Professional Turf Products, L	03-1012 · FSB - Acct #1910		-696.82
Bill	1343061-00	06/30/2016		03-6329 · Equipment Maint & Repair	-696.82	696.82
TOTAL					-696.82	696.82
Bill Pmt -(1447		07/13/2016	Reynesther Cain	03-1012 · FSB - Acct #1910		-424.00
Bill	6/29-7/8	07/12/2016		03-6512 · Wages - Part Time/Seasonal	-424.00	424.00
TOTAL					-424.00	424.00
Bill Pmt -(1448		07/13/2016	Site One Landscape Supply, L	03-1012 · FSB - Acct #1910		-459.90
Bill	80972768	06/27/2016		03-6324 · Chemicals	-459.90	459.90
TOTAL					-459.90	459.90
Bill Pmt -(1449		07/13/2016	The Antigua Group, Inc.	03-1012 · FSB - Acct #1910		-1,429.02
Bill	AIN-009068	06/29/2016		03-6160 · Inventory Purchased	-1,429.02	1,429.02
TOTAL					-1,429.02	1,429.02
Bill Pmt -(1450		07/13/2016	Wilson Sporting Goods	03-1012 · FSB - Acct #1910		-323.09
Bill	4520270295	06/09/2016		03-6160 · Inventory Purchased	-323.09	323.09
TOTAL					-323.09	323.09
Bill Pmt -(1451		07/13/2016	Yolanda Porter	03-1012 · FSB - Acct #1910		-55.20
Bill	Payroll	07/13/2016		03-6512 · Wages - Part Time/Seasonal	-55.20	55.20
TOTAL					-55.20	55.20
Bill Pmt -(1452		07/21/2016	Acushnet Company	03-1012 · FSB - Acct #1910		-457.09
Bill	902847954	07/04/2016		03-6160 · Inventory Purchased	-457.09	457.09
TOTAL					-457.09	457.09

Recreation & Country Club Division

Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -(1453		07/21/2016	All Corners Cleaning Services	03-1012 · FSB - Acct #1910		-470.00
Bill	7328	07/15/2016		03-6081 · Cleaning Service	-282.00	282.00
				03-6081 · Cleaning Service	-188.00	188.00
TOTAL					-470.00	470.00
Bill Pmt -(1454		07/21/2016	Ben E. Keith	03-1012 · FSB - Acct #1910		-1,036.49
Bill	74026415	07/13/2016		03-6549 · Food Exp	-812.44	812.44
				03-6552 · Other Food & Beverage Supplies	-155.01	155.01
Bill	74026416	07/13/2016		03-6550 · Beverage Expense	-30.66	30.66
				03-6552 · Other Food & Beverage Supplies	-38.38	38.38
TOTAL					-1,036.49	1,036.49
Bill Pmt -(1455		07/21/2016	Community Matters, Inc.	03-1012 · FSB - Acct #1910		-598.00
Bill	31230	06/23/2016		03-6045 · Advertising	-598.00	598.00
TOTAL					-598.00	598.00
Bill Pmt -(1456		07/21/2016	Ed's Tires	03-1012 · FSB - Acct #1910		-76.75
Bill	49688	07/06/2016		03-6329 · Equipment Maint & Repair	-76.75	76.75
TOTAL					-76.75	76.75
Bill Pmt -(1457		07/21/2016	NAPA-Third Coast Distributin	03-1012 · FSB - Acct #1910		-105.40
Bill	915773	07/13/2016		03-6329 · Equipment Maint & Repair	-105.40	105.40
TOTAL					-105.40	105.40
Bill Pmt -(1458		07/21/2016	PEC	03-1012 · FSB - Acct #1910		-2,178.68
Bill	July 2016 State	07/09/2016		03-6052 · Electric	-1,212.53	1,212.53
				03-6052 · Electric	-519.66	519.66
				03-6225 · Electric	-164.89	164.89
				03-6342 · Electric - Maintance Building	-281.60	281.60
TOTAL					-2,178.68	2,178.68
Bill Pmt -(1459		07/21/2016	Printworks of Texas, LLC	03-1012 · FSB - Acct #1910		-30.00
Bill	56832	07/01/2016		03-6045 · Advertising	-30.00	30.00
TOTAL					-30.00	30.00
Bill Pmt -(1460		07/21/2016	Republic Services #843	03-1012 · FSB - Acct #1910		-144.32
Bill	0843-0012-1817	06/30/2016		03-6346 · Sewer & Water	-144.32	144.32
TOTAL					-144.32	144.32
Bill Pmt -(1461		07/21/2016	Site One Landscape Supply, L	03-1012 · FSB - Acct #1910		-65.48
Bill	76396471	07/11/2016		03-6324 · Chemicals	-65.48	65.48
TOTAL					-65.48	65.48
Bill Pmt -(1462		07/21/2016	Triple C Feeds	03-1012 · FSB - Acct #1910		-630.90

Recreation & Country Club Division Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	376533	06/30/2016		03-6322 · Fertilizer	-630.90	630.90
TOTAL					-630.90	630.90
Bill Pmt -(1463		07/22/2016	Richard L Howell, Jr	03-1012 · FSB - Acct #1910		-1,496.00
Bill	PickleballCentre	07/22/2016		03-6430 · Maint & Repair	-540.00	540.00
				03-6160 · Inventory Purchased	-956.00	956.00
TOTAL					-1,496.00	1,496.00
Bill Pmt -(1464		07/22/2016	United States Treasury	03-1012 · FSB - Acct #1910		-8.68
Bill	Form 720	07/22/2016		03-6018 · Health Care	-8.68	8.68
TOTAL					-8.68	8.68
Bill Pmt -(1465		07/28/2016	Allie Steward	03-1012 · FSB - Acct #1910		-99.75
Bill		07/27/2016		03-6512 · Wages - Part Time/Seasonal	-99.75	99.75
TOTAL					-99.75	99.75
Bill Pmt -(1466		07/28/2016	Bridgestone Golf, Inc.	03-1012 · FSB - Acct #1910		-821.18
Bill	1002528951	07/14/2016		03-6160 · Inventory Purchased	-412.82	412.82
Bill	1002528953	07/14/2016		03-6160 · Inventory Purchased	-249.36	249.36
Bill	1002528952	07/15/2016		03-6160 · Inventory Purchased	-159.00	159.00
TOTAL					-821.18	821.18
Bill Pmt -(1467		07/28/2016	C & M Air Cooled Engine, Inc.	03-1012 · FSB - Acct #1910		-36.35
Bill	690474	07/20/2016		03-6329 · Equipment Maint & Repair	-36.35	36.35
TOTAL					-36.35	36.35
Bill Pmt -(1468		07/28/2016	City of Meadowlakes_PWD	03-1012 · FSB - Acct #1910		-648.75
Bill		07/22/2016		03-6055 · Utilities-Water & Sewer	-321.03	321.03
				03-6055 · Utilities-Water & Sewer	-214.02	214.02
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-45.05	45.05
TOTAL					-648.75	648.75
Bill Pmt -(1469		07/28/2016	Elizabeth Celeste Sanders	03-1012 · FSB - Acct #1910		-97.95
Bill		07/27/2016		03-6512 · Wages - Part Time/Seasonal	-97.95	97.95
TOTAL					-97.95	97.95
Bill Pmt -(1470		07/28/2016	Fox Mail	03-1012 · FSB - Acct #1910		-195.00
Bill	9999	07/15/2016		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -(1471		07/28/2016	Void	03-1012 · FSB - Acct #1910		0.00
TOTAL					0.00	0.00

Recreation & Country Club Division Check Detail

July 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -(1472	07/28/2016	Kali Renea Thompson	03-1012 · FSB - Acct #1910		-67.65
Bill		07/27/2016		03-6512 · Wages - Part Time/Seasonal	-67.65	67.65
TOTAL					-67.65	67.65
Bill Pmt -(1473	07/28/2016	Manuel Aguilera	03-1012 · FSB - Acct #1910		-84.00
Bill		07/27/2016		03-6512 · Wages - Part Time/Seasonal	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -(1474	07/28/2016	Northland Communications	03-1012 · FSB - Acct #1910		-25.97
Bill	July 2016 Stmt	07/18/2016		03-6520 · Television-Clubhouse	-25.97	25.97
TOTAL					-25.97	25.97
Bill Pmt -(1475	07/28/2016	Pinnacle Propane	03-1012 · FSB - Acct #1910		-1,658.70
Bill	04143	06/30/2016		03-6320 · Fuel & Lubricants	-654.24	654.24
Bill	05964	07/12/2016		03-6320 · Fuel & Lubricants	-1,004.46	1,004.46
TOTAL					-1,658.70	1,658.70
Bill Pmt -(1476	07/28/2016	Plant Technologies , LLC	03-1012 · FSB - Acct #1910		-645.00
Bill	1137	07/07/2016		03-6322 · Fertilizer	-645.00	645.00
TOTAL					-645.00	645.00
Bill Pmt -(1477	07/28/2016	Universal AdCom	03-1012 · FSB - Acct #1910		-400.50
Bill	593391	07/27/2016		03-6045 · Advertising	-400.50	400.50
TOTAL					-400.50	400.50
Total July 2016 Recreation Fund Disbursments						42,498.60

Payroll -June 16

Semi-Weekly Payroll Ending July 8, 2016

Fund	Total Payroll	Retirement Expense	FICA Expense	Total Expense
General Fund	\$ 5,815.00	\$ 78.11	\$ 444.85	\$ 6,337.96
Utility Fund	\$ 12,682.22	\$ 183.89	\$ 970.19	\$ 13,836.30
Recreation Fund	\$ 17,538.95	\$ 187.94	\$ 1,341.73	\$ 19,068.62
Total Payroll Expense				\$ 39,242.88

Semi-Weekly Payroll Ending July 22, 2016

General Fund	\$ 6,387.00	\$ 86.41	\$ 488.61	\$ 6,962.02
Utility Fund	\$ 12,741.34	\$ 184.75	\$ 974.71	\$ 13,900.80
Recreation Fund	\$ 16,466.09	\$ 175.90	\$ 1,259.66	\$ 17,901.65
Total Payroll Expense				\$ 38,764.47

Monthly Payroll ending July 27, 2016 - Officers

General Fund	\$ 1,376.00	\$ -	\$ 105.26	\$ 1,481.26
Total Payroll Expense				\$ 1,481.26

Monthly Totals

General Fund	\$ 13,578.00	\$ 164.52	\$ 1,038.72	
Utility Fund	\$ 25,423.56	\$ 368.64	\$ 1,944.90	
Recreation Fund	\$ 34,005.04	\$ 363.84	\$ 2,601.39	
Total	\$ 73,006.60	\$ 897.00	\$ 5,585.01	

Ordinance Enforcement Report

Summary

July 2016

Calls Received: Ordinance line: 23
Security Gate: 3
City Hall: 2

76 warning letters or notices were issued during the month of July:

1 letter regarding Ordinance 20-55 – grass clippings in street or grass growing over curb into street
15 letters regarding Ordinance 20-55 – trash containers visible from the street
4 letters regarding Ordinance 20-55 & PMC 302.4 – lot or yard needs mowing
8 letters regarding Ordinance 20-55 – limbs on property over 14 days
2 letters regarding Ordinance 20-55 – debris on drive
22 letters regarding PMC 302.4 – trees need trimming to minimum of 14 foot clearance
2 letters regarding PMC 302.4 – dead trees on property
5 letters regarding Ordinance 22-7 – construction sign required at new construction site
3 letters regarding Ordinance 28-56 – boat stored on drive over 3 days
9 letters regarding Ordinance 28-56 – boat, trailer or vehicle parked on lot
5 letters regarding Ordinance 28-56 – golf cart stored on drive

36 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone or parking on the street without a permit

2 Citations were issued- regarding Ordinance 28-55 - parking on the street over 3 days in 7 or parking on the wrong side of the street

15 Verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
August 1, 2016

Animal Control Report

Meadowlakes, Texas

July, 2016

- **Two dead birds in a lady's back yard. I removed them. They had been killed by a hawk**
- **A complaint was received for deer getting into her back yard damaging her shrubs. I referred her to The POA parks manager.**
- **A lady complained of squirrel getting into her attic. I recommended her to trim shrub branches to make it harder for the squirrels to get on her roof.**
- **A large gray cat was missing. It was later found. It was in a neighbor's garage – the neighbors had been out of town.**
- **A resident's dog was missing after the fireworks display. Another neighbor returned it to her.**
- **A skunk was in a resident's garage. It had left when I arrived.**
- **A resident had secured a lost dog. I gave her the name and number of the dog owner. They came by and picked up the dog.**
- **Two calls were for bats hanging from the side of the houses. Both bats were dead. I removed and disposed of them.**
- **A baby blue heron bird was in resident's back yard. I suggested leaving the bird alone and the mother would take care of it.**
- **A lady had a snake on her back porch. It was gone when I arrived.**
- **A resident reported a porcupine in his back yard bed. I went by and confirmed it was a porcupine. We agreed to leave it alone and it would leave.**
- **A report was received for a skunk under her back yard deck. She will get a pest control company.**
- **A stray dog call was received, but was gone when I arrived.**
- **Two stray dogs were reported with no tags. I took them to the Marble Falls Animal Control facility. I gave the owner instructions on how to retrieve her dogs.**
- **A neighbor had trapped a possum. I helped her remove it from the city.**
- **A stray dog was reported. They had been picked up when I arrived.**

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT July 2016

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	THE	NOTES	Begin Mileage	End Mileage	Miles Driven
7/1/16	Fri	Bindseil	5:00 PM	9:00 PM	4					Patrol & Radar	18112	18122	10
7/2/16	Sat	Bindseil	5:00 PM	9:00 PM	4					Patrol & Radar	18165	18180	15
7/3/16													0
7/4/16													0
7/5/16	Tues	Koenning	5:00 PM	10:00 PM	5			2	1	7:35PM Conducted traffic stop on Meadowlakes Dr., subject was found to be in possession of marijuana and arrested. Another deputy transported the subject to jail. 8:20 PM Went to county south annex to complete probable cause affidavit, complaint, complete report and log evidence.	52531	52552	21
7/6/16	Wed	Bindseil	5:00 PM	9:00 PM	4					Patrol & Radar	18210	18222	12
7/7/16													0
7/8/16													0
7/9/16													0
7/10/16													0
7/11/16													0
7/12/16	Tues	Bindseil	5:00 PM	9:00 PM	4					Patrol & Radar	18288	18300	12
7/13/16													0
7/14/16	Thur	Koenning	5:00 PM	8:00 PM	3		2			Patrol & radar, dispatched to 124 Dove Ln in reference to a 911 hang up call. Construction workers on scene stated they did not call. Call was unfounded.	52987	53001	14
7/15/16	Fri	Bindseil	5:00 PM	9:00 PM	4					Patrol & Radar	18356	18375	19
7/16/16													0
7/17/16													0
7/18/16													0
7/19/16													0
7/20/16	Wed	Bindseil	5:00 PM	9:00 PM	4					Patol & Radar	18502	18515	13
7/21/16													0
7/22/16	Fri	Koenning	5:30 PM	9:30 PM	4					Patrol & radar, 6:20PM flagged down by resident at 327 San Saba St., reporting that the neighbor's dog at 326 San Saba St. was in the front yard, barking continuously and not acting normal. Resident thought something might be wrong with neighbor and the dog was attempting to alert them for help. I made contact with the neighbor and everything was ok. Apparently, the dog just wanted back inside the residence.	53710	53728	18
7/23/16	Sat	Koenning	6:00 PM	10:00 PM	4			3		Patrol, radar, 9:30PM located a male subject in the pool at the club house. Subject was advised that the pool was closed and he voluntarily left the premises. The south gate of the pool (next to patio of club house) was found to be unsecured, which the subject was able to gain access through.	53735	53753	18
7/24/16													0
7/25/16													0
7/26/16													0
7/27/16	Wed	Bindseil	5:00 PM	9:00 PM	4					Patrol & Radar	18543	18554	11
7/28/16													0
7/29/16													0
7/30/16	Sat	Perez	4:15 PM	8:30 PM	4.25		1		1	Patrol, radar, checked City buildings, noticed juveniles on a golf cart going at a high speed, attempted to stop them , but was unable to locate them.	134085	134105	20
7/31/16													

TOTALS: 48.25 0 3 5 2

183

Building Committee Report

Authorized By: Blair Feller,
Building Committee Chairman

Approved Permits

	<i>Issued</i>	<i>Outstanding</i>	<i>Total</i>
Deck			
Fence		3	3
Remodel	1	6	7
New Home		8	8
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub	1	1	2
Play Scape			
Other- Boat Docks		1	1
Plat Amendment			
Consultation			
Permit Revision			
Total	2	19	21

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total			

City of Meadowlakes

VANDALISM/INCIDENTS – July 2016

Resident's at 348 Stewart Street stated that one of their sage palm plants that was planted into their yard was pulled from the ground and thrown onto their drive way on or around 10 p.m. on July 21, 2016. No other incidents or damage was noticed.

Resident at 153 Broadmoor Street stated that during late hours of the night (past City curfew) children have rang her doorbell and ran away when she has answered the door. This incident has happened several times in the past few months. No damage or other incidents were noticed. The resident request that we add an article to the weekly newsletter on the City Ordinance curfew as a reminder for parents.

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-6-A-
Budget Hearing

Date: August 11, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 6-A-Budget Hearing

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ___Consent ___☒___Old Business ___New Business

Background:

Prior to the adoption of the ad valorem tax rate and the fiscal year 2017 budget, we must conduct one public hearing. The public hearing must be held at least 15-days after the proposed budget was filed with the City Secretary, (which was on July 28th) and we must publish the date, time and place of the public hearing at least 15 days prior to the public hearing date. A draft copy of the notice is attached for your review.

Recommendation:

I would suggest that the public hearing be conducted at 4:00 pm on September 20th which is just prior to your regularly scheduled Council meeting. The only action required after the public hearing will be a statement that the Council intends to establish the ad valorem tax rate and adopt the budget for fiscal year 2017 at the regular Council meeting at 5:00 PM.

Legal Notice

Notice of Public Hearing on the Proposed 2017 Budget for the City of Meadowlakes, Texas

Notice is hereby given that, on Tuesday, September 20th, 2016 at 4:00 PM, a public hearing will be held on the proposed fiscal year 2017 Budget for the City of Meadowlakes, Burnet County, Texas, as prepared by the City Manager, to be considered by the City Council of the City of Meadowlakes. This budget hearing will be held at the Meadowlakes City Hall, 177 Broadmoor, Meadowlakes, Texas 78654. A copy of the proposed budget is available for inspection at the City Secretary's office. The public is invited to attend this Budget Hearing.

"This budget will raise more revenue from property taxes than last year's budget by an amount of \$4,400 which is a 1.3% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll is \$9,955."

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-7A-
Extension of
Republic Waste
Contract

Date: August 11, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-A-Extension of Republic Waste (Allied Waste) Contract

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ___Consent ___Old Business ___☒New Business

Background:

The City currently contracts with Republic Waste (formally BFI/Allied Waste) for the collection of solid waste and recycling within the City. In January of 2012 the City entered into a five year contract with Republic Waste which is set to expire on January 1st of 2017. Per the terms and conditions the City may extend the contract on a year-to-year basis at the mutual discretion of both the City and Republic, however both parties must approve the extension prior to September 1st of each year.

In discussing the contract renewal with representatives of Republic Waste, they are agreeable to a one-year extension at the current rate. The existing contract has an escalation clause which is based on several different factors of the Consumer Price Index. They have elected not to exercise a rate increase in the entire term of the current contract and will honor the existing price for one additional year.

I have attached a letter from Republic approving the one year extension and Mr. Dwight Batch, our account representative will be present to answer any questions you may have.

Recommendation:

I would recommend that we extend Republic's contract for one additional year per the terms and conditions as set forth in our existing contract.

August 10, 2016



Mr. Johnnie Thompson
City Manager
City of Meadowlakes
1777 Broadmoor
Meadowlakes, TX 78654

Re: Residential Solid Waste Collection, Recycling and Disposal Contract with the City Of Meadowlakes, Texas

Dear Mr. Thompson,

As you know, our contract with the City of Meadowlakes allows for a contract extension on a year-by-year basis at the mutual discretion of the City and Contractor. Accordingly, on or before September 1, 2016 the city has the option to extend the Contract with the terms and conditions set forth in the original Residential Solid Waste Collection, Recycling and Disposal Contract with the City of Meadowlakes.

I have reviewed the contract terms and conditions and would like to inform you that Republic Services is in full agreement and acknowledges the City of Meadowlakes request for a one year term extension, effective January 1, 2017 and ending on December 31, 2017.

If you should have any questions or need any further documentation regarding this extension, please let me know and I will furnish whatever documents you request.

Republic Services appreciates the patronage of the residents of the City of Meadowlakes as well as the relationships that we have developed with residents and City Staff. We highly value your business partnership and look forward to a fantastic 2017.

Warm regards,

A handwritten signature in black ink, appearing to read "Gary A. Gauci".

Gary A. Gauci
Municipal Services Manager

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-7-B-
Contracting to
provide services to
the Meadowlakes
POA

Date: August 11, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-B-Contract with Meadowlakes POA for providing bookkeeping, clerical and maintenance services

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ☐ Consent ☐ Old Business ☒ New Business

Background:

The City provides bookkeeping, clerical and maintenance services to the POA via a contract. The existing contract was for a three year period, which will end on September 30th of this year. Mayor Raesener and I met with representatives of the POA Board Tuesday morning to work out the final details of the contract. Basically, the proposed contract (copy attached) is the same as the existing one with the exception that the contract price will be increased from \$85,000 to \$96,913 per year and will remain at this rate throughout the three years of the proposed contract.

In trying to determine a fair and equitable price for the many services we provide the POA was challenging to some degree since the City and POA operations are intermingled to a large degree, I feel the agreed price is fair to both the City and POA for the services being provided. In the future special projects such as the development of parks, renovations and capital improvements will be expensed to the POA separate from the contracted price, we will continue to provide street sweeping, leaf pickup and brush pickup as we currently do.

The POA approved the proposed contract at their meeting on Tuesday the 9th.

Recommendation:

I would recommend that the approval of the contract with the POA as drafted.

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-7-C-
Voluntary assessment
on utility bills for
golfing complex

Date: August 10, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-C-Voluntary assessment on utility bills for golfing complex

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ___Consent ___Old Business ___☒New Business

Background:

Councilman Fields has requested this item to be added to the agenda for discussion. He is suggesting that we look into the possibility of adding a voluntary assessment onto our monthly water, sewer and garbage billing. This assessment would be entirely voluntary. The amount would be added to the monthly billing, and if an individual desires not to donate then he/she could deduct the assessment from their total billing. If the voluntary assessment is not paid, each month the assessment will automatically be removed from the individual billing, their account would not be penalized nor would it be shown a past due be indicated on their account.

Should you be interested in such a program I will investigate it in more detail and develop a policy on the use of the funds generated. I need to make certain that our billing software will handle it as well as clear it with legal. The MUD had a similar program years ago in which a \$3 voluntary assessment was added to the utility billing with half going to the volunteer fire department and half going to the EMS. This program was discontinued at the request of the City.

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-7-D-
Amendment to
Personnel Manual

Date: August 10, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-D-Amending Personnel Manual

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ___Consent ___Old Business ___☒New Business

Background:

Please find attached two recommended changes to our existing employee personnel manual, I have provided you a brief overview of the suggested changes below.

Section 2.08 – Compensatory Time- The recommended changes relate to increasing the number of compensatory time an employee can bank. Nonexempt (hourly) employees are paid at a rate of 1½ their hourly rate for all hours worked in excess of 40 hours during a 7 day workweek. They have the option of either receiving the earned pay or bank those hours at a rate of 1½ hours for each hour worked in excess of 40 hours. Due to the recent changes in the minimum salary that an exempt employee can earn we will be moving two currently exempt employees back to hourly positions.

Our current policy only allows an employee to accumulate up to 40 hours of compensatory time. It is conceivable because of their seasonal workloads an employee may accumulate more than the current limit of 40 hour limit.

The new FLSA standards allow a maximum of 240 hours of accumulated compensatory time, which the proposed amendment to our existing policy reflects changing the limit to the maximum 240 hours. It is highly unlikely that an employee will accumulate the maximum.

When a nonexempt employee leaves City employment they will receive compensation for all earned but unused compensatory time off at their current rate of pay.

Section 2.10 – Exempt Employee Flex Time Off- Exempt employee are not compensated for overtime as a non-exempt employee is, however, currently they can accumulate up to 40 hours of “Flex Time” which may be used at their discretion. An exempt employee accumulates Flex time on a one to one basis, for each hour worked in excess of 40 hours during a 7 day workweek they earn one hour of Flex time. All accumulated Flex hours in excess of 40 are lost. The recommend changes would allow an exempt employee to accumulate up to 240 hours, and to allow a maximum of 16 hours of accrued Flex during a workweek instead of the current 8 hours. Unlike nonexempt employees exempt employees are not compensated for earned but unused Flex time upon leaving the City’s employment.

Section 20.02 Definitions & Section 20.03 Uniform, Smoking Policy – The recommended changes to these two sections relates to the use of e-cigarettes in the workplace. This is not a problem now, but I felt that it should be added to just clarify that e-cigarettes or any other type of smoke from tobacco or other plant manner is not acceptable except in designated smoking areas.

I have attached for your review our current policies with the suggested changes in red.

Recommendation:

It is unlikely that allowing more hours of compensatory and flex time to accumulate will any major effect on employee costs to the City. We already have the obligation to pay the non-exempt employee at a rate of 1½ time their hourly rate for all time in excess of 40 during a workweek and an exempt employee is not entitled to receive payment for any accumulated flex time upon leaving the City’s employment. Allowing an exempt employee to use and additional 8 hours during a work week would allow more flexibility for the employee.

I would recommend that the proposed changes be approved and that they become effective upon approval.

2.08 Compensatory Time. Upon approval of the Department Director or the Department Director's appointed representative, an employee may choose to receive compensatory time at one and one-half (1½) hours for each hour worked in excess of forty (40) hours per week. The maximum accrual of compensatory time shall not exceed ~~40~~ two-hundred forty (240) hours at any given time. The accumulation and use of compensatory time by an employee is documented on the employee's timesheet.

2.09 Leave Recordkeeping - For reasons of public accountability, records of all employees' use of leave are maintained in accordance with state records retention schedules.

2.10 Exempt Employee Flex Time Off. FLSA classified exempt employees are not required to complete hourly time records but must account for daily attendance and absence on a form as approved by the City Manager. Exempt employees are required to work the number of hours necessary (normally 40 hours per week) to complete his/her assigned tasks in any given workweek and are not entitled to overtime pay. However exempt employees shall be entitled to earn "Flex Time Off" as set forth below:

1. When an exempt employee works more than 40 hours in a given workweek, he/she shall be granted exempt employee flex time off.
2. When flex time off is granted, the Exempt employee shall earn flex time off at a rate of one (1) hour of flex time earned off for each hour worked in excess of 40 in a work week.
3. An Exempt employee is allowed to accrue flex time off balance of up to ~~40~~ two-hundred forty (240) hours. Once an exempt employee has accrued a balance of ~~40~~ two hundred forty (240) hours of flex time off, the employee shall not accrue any additional flex time off until the exempt employee's flex time off balance is reduced below ~~40~~ two hundred forty (240) hours. Upon separation from the City the employee will not be compensated for unused flex time.
4. Exempt employee requesting flex time off must request to use accrued flex time off and is subject to the discretionary needs of the department in a manner that will not unduly disrupt operations.
5. No more than ~~8~~ sixteen (16) hours of accrued flex time can be used in a workweek.
6. Accrued flex time off will be carried forward from one calendar year to the next.

20.02 Definitions.

Smoking or To Smoke — smoking in any form through the use of tobacco products or “vaping” with e-cigarettes, inhaling, exhaling, or carrying any burning tobacco or other plant matter. This includes, but is not limited to, cigarettes, cigars, or pipes.

Enclosed Work Area - An area enclosed by a roof and walls with at least one opening for ingress and egress. The area is owned, leased, or rented by the City with intended use by officers and employees of the City.

Common Area - Includes, but is not limited to, employee lounges, lunch rooms, conference rooms, stairways, elevators, hallways, and rest rooms.

Smoking Debris - Includes, but is not limited to, smoke, ash or any other residue resulting from smoking. “Smoking debris” also includes cigarette or cigar butts, cigarette paper, or products packaging tobacco.

City Facility - Any enclosed facility, including any automobile, that is owned, leased, or operated by the City and that is frequented by the public or represents the work station of an employee.

Automobile & Equipment- Any car, truck, pickup, or other equipment with climate controlled operator cabs or vehicles owned by the City.

20.03 Uniform Smoking Policy. Smoking in any form including e-cigarettes and the chewing of tobacco is prohibited twenty-four (24) hours of the day, every day, in all City enclosed work and common areas, facilities, and automobiles. This prohibition applies to all City officers, employees, and contractors, and to members of the general public. Smoking is only allowed in designated outside areas that are at least twenty-five (25) feet from building entrances and exits, windows that open, and ventilation intakes. Employees are expected to exercise common courtesy and to respect the needs and sensitivities of coworkers with regard to the smoking policy. Smokers have a special obligation to keep smoking areas litter-free.

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-7-E-
Authorizing City
Manager to finalize
lease for golf carts

Date: August 11, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-E-Golf Cart Lease

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ___Consent ___Old Business ___☒New Business

Background:

One of the things that must be resolved prior to the dissolution of the PFC is the City assuming responsibility for all outstanding financial obligations of the corporation. All have been resolved with the exception of golf cart lease with PNC Finance. The PFC's current lease has about 15 months remaining on it and it cannot be assumed as is. The existing lease is based on a standard corporate type lease, which has some provisions that we cannot legally be obligated to. I should have the required draft documents today and will send them to legal for her review and approval.

This obligation has to be resolved prior to the adoption of the resolution of dissolution since by the adoption of the resolution we certify to the State that all obligations have been assumed or resolve.

I will give you a live update on this issue at your Council meeting on Tuesday.

Recommendation:

Legal provided the wording of the agenda item related to this item and it is my understanding that only the authorization from the Council is authorizing the City Manager to execute on behalf of the City the lease agreement.

City of Meadowlakes
Item for Consideration
Council Meeting August 16, 2016

Agenda Item-7-F-
Dissolution of the
Meadowlakes PFC

Date: August 10, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-F-Dissolution of the Meadowlakes PFC

Requested Council Agenda Date: August 16, 2016

Requester: Johnnie Thompson, City Manager, 830-693-2951

Place on Agenda as: ☐ Consent ☐ Old Business ☒ New Business

Background:

Legal counsel is currently working on the required documentation to formally dissolve the Meadowlakes Public Facility Corporation. It is my understanding the only official action required by the Council is the adoption of a resolution authorizing and directing the dissolution of the PFC. She is currently working on the required resolution, I hope to have it by the end of the week and will forward to you as soon as it become available.

Once the resolution of dissolution has been approved by Council, legal will finalize the other necessary legal documentation that must be filed with the Secretary of State. Once the Secretary of State has approved the dissolution and issued a "Certificate of Dissolution" the PFC will cease.

I will provide you a more detailed update at your meeting.