

**NOTICE OF CALLED MEETING OF THE
MEADOWLAKES CITY COUNCIL
February 24, 2016
10:00 A.M.**

~ CALLED MEETING ~

Notice is hereby given that a **CALLED MEETING** of the Meadowlakes City Council will be held on **Wednesday, the 24th of February, 2016 at 10:00 A.M.** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. Discussion and possible action on Resolution 2016-03 – Cancelling the May 7th, 2016 Election. The Council will determine whether to cancel the election provided no additional candidates have filed. *Discusión y posible acción sobre la resolución 2016-03. El Consejo determinará si anular la elección proporcionado que no candidatos han presentado.* Meiner/Thompson
3. Discussion and action: Adjourning to executive closed session per Section 551.074 Texas Government Code to review City Manager's job performance and employment contract.-Mayor Raesener
4. Reconvene in open session and action as required related to the City Manager's job performance and extension of his contract.-Mayor Raesener
5. Discussion regarding the placement of "Stop" signs at the intersection of Columbine and Quail.-Thompson
6. Discussion and action regarding instituting "City Council Rules and Procedures."
7. Discussion and possible action on entering into an interlocal agreement with Burnet County for assistance in modification of two water storage tank dams and paving certain areas of City owned property.-Thompson
8. Discussion and possible action on paying additional principal on the City's outstanding debt on the water storage tank.-Thompson
9. Discussion of the financial condition of the Recreation Fund (Re: Golfing complex and Food and Beverage Operations.)-Thompson
10. Discussion and possible action related to repairs to tennis courts and funding for said repairs.-Thompson

11. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 A.M. through 4:00 P.M. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before February 19th, 2015 at 3:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/ Loren Meiner
Loren Meiner, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ at _____ by _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reposted via website)

City of Meadowlakes

Items for Consideration City Council Meeting February 24, 2016

**2- Resolution 2016-03
Cancelling May 7th General
Election**

Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 2-Resolution 2016-03 Cancelling May 7th General Election

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. Place On: ☐ Consent ☒ New Business

2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A

3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No

4. Background:

Attached for your consideration is Resolution 2016-03; cancelling the May 7th General Election because the three incumbents seeking reelection do not have any opposition. As of now, only Mayor Raesener has filed for reelection as Mayor and only Councilmembers Barry and Drummond have file for re-election for their respective places.

There are two remaining deadlines; Friday February 19th at 5:00 P.M. is the deadline to file for a place on the ballot and Tuesday February 23rd at 5:00 P.M. is the deadline to file the required documents to be a write-in candidate for any office. If no additional candidates file, you may cancel the election. One additional certification will be provided by Loren that states that she, as City Secretary, affirms that no one other than those named have provided her office with the required documents to seek election as Mayor or Councilmember.

5. Recommendation:

I recommend, providing no additional candidates file, that Resolution 2016-03 be approved as presented.

City of Meadowlakes

RESOLUTION 2016-03

February 24, 2016

A RESOLUTION DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2016 GENERAL ELECTION ELECTED TO OFFICE; CANCELLING SAID ELECTION; CONTAINING OTHER PROVISIONS RELATED TO THE ELECTION; AND PROVIDING FOR SEVERABILITY CLAUSE

WHEREAS, on February 9, 2016 the City Council of the City of Meadowlakes, Texas called for a General Election for said City for the purpose of electing the Mayor and City Council Members for Places 1 and 3, each for a (2) two year term of office by the adoption of Resolution 2016-02; and,

WHEREAS, at the deadline to file applications for a place on the ballot and the deadline to file as a declared write-in candidate, the (3) three candidates, one for each Mayor and Place 1 and 3, had filed to run; and,

WHEREAS, as prescribed in Section 2.052 of the Texas Election Code, the City Secretary has certified to the City Council, in writing, that each candidate whose name is to appear on the ballot is unopposed and no candidate's name is to be placed on the list of write-in candidates for open council positions; and,

WHEREAS, the City Council of the City of Meadowlakes, Texas hereby finds and determines that each candidate whose name is to appear on the ballot in said election is unopposed and under these circumstances, Texas Election Code Section 2.053, authorizes the City Council to declare the candidates elected to office and cancel said election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;

Section 1. The City Council of the City of Meadowlakes, Texas finds that the above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. In accordance with Section 2.053 of the Texas Election Code, the following unopposed candidates are hereby declared elected to the respective offices shown, and shall be issued a certificate of election following the time election would have been canvassed:

***Mayor, Mary Ann Raesener
Council Member, Place #1-Mike Barry
Council Member, Place #3-Jerry Drummond***

Section 3. The City's General Election heretofore called by the City Council of the City of Meadowlakes, Texas shall not be held and is hereby cancelled.

Section 4. The City Secretary is hereby directed to cause a copy of the Order of Cancellation, hereto attached as Exhibit "A" and incorporated by reference, to be posted on Election Day at the place that would have been used should said election had been held.

Section 5. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

PASSED, APPROVED and ADOPTED this the 24th day of February, 2016

Mary Ann Raesener, Mayor

ATTEST:

Loren Miener, City Secretary

Exhibit "A"

ORDER OF CANCELLATION

ORDEN DE CANCELACIÓN

The Meadowlakes City Council hereby cancels the election scheduled to be held on May 7, 2016 in accordance with Section 2.053(a) of the Texas Election Code.

The following candidates have been certified as unopposed and are hereby elected as follows:

El Meadowlakes City Council por la presente cancela la elección que, de lo contrario, (se hubiera celebrado el 7 de Mayo de 2016 conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sidocertificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (Candidato): Mary Ann Raesener, (Alcalde): Mayor

Candidate (Candidato): Mike Berry, (Lugar #1 de concejal): Councilmember Place #1

Candidate (Candidato): Jerry Drummond, (Lugar #3 de concejal): Councilmember Place #3

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Mayor (Alcalde)

Secretary (Secretario)

(seal) (sello)

February 24, 2016

Date of adoption (Fecha de adopción)

City of Meadowlakes

Items for Consideration

City Council Meeting

February 24, 2016

3 and 4-City Manager
Agreement

Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 3 and 4- City Manager Agreement

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. **Place On:** ___ Consent ___☒ New Business

2. **Budget Impact Statement Attached:** ___Yes ___No ___☒ N/A

3. **Original Copies of Documents Approved in form by City Attorney?** ___Yes
___No

4. Background:

Mayor Raesener, Mayor Pro-Tem Cunningham and I met to discuss my contract in general and made some minor amendments. I am quite pleased with these amendments. Mayor Raesener will email each of you the final draft agreement. Some of the changes include, limiting the amount of accumulated vacation to 120 days (it was unlimited), allowing me to sell back up to 80 hours of unused vacation time and disallowing payment for unused sick leave unless I die while still employed. In that instance, the City would pay \$35 for each 8 hours of unused sick leave. This is the same benefit that all other City employees have.

5. Recommendation:

City of Meadowlakes

Items for Consideration

City Council Meeting

February 24, 2016

**5-Stop sign placement at
the Columbine and Quail
Intersection**

Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: Quail and Columbine STOP sign placement

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. Place On: ☐ Consent ☒ New Business

2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A

3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No

4. Background:

Discussion regarding the placement of the proposed stop signs at the intersection of Quail and Columbine has been added to the agenda. At the 2/9/16 Council meeting one resident was concerned about where the new stop sign were to be installed. .

The installation of the stop signs has been postponed in order for you to reconsider their placement. It has been suggested that the intersection of Columbine and Olympia Fields might be a better placement for the stops signs.

If you wish not to install the stop signs at the Columbine and Quail intersection formal action will be required at your March meeting.

5. Recommendation:

City of Meadowlakes

Items for Consideration City Council Meeting February 24, 2016

6-Council Rules and Procedures

Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 6-Council Rules and Procedures

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. Place On: ___ Consent ☒ New Business

2. Budget Impact Statement Attached: ___Yes ___No ☒ N/A

3. Original Copies of Documents Approved in form by City Attorney? ___Yes
___No

4. Background:

Attached is a draft copy of a document developed in 2013; Council took no action on its adoption at that time. Some revisions and updates to the original draft have been made.

This has been added to the agenda at the request of several Councilmembers.

5. Recommendation:



City of Meadowlakes

City Council Rules and Procedures



DRAFT #2-19-16

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CITY OF MEADOWLAKES CITY COUNCIL RULES AND PROCEDURES

SECTION I-AUTHORITY

Texas Local Government Code Section 51.01 authorizes a municipality to adopt an ordinance, act, law or regulation, consistent with state law, which is necessary for the entity, interest and welfare of its citizens and to maintain good order of the entity. In order to provide the framework for the execution of these powers and authority, the following set of rules shall be in effect upon their adoption by the City Council and until such time as they are amended or new rules adopted in the manner provided for by these rules.

SECTION II-GENERAL RULES

2.1 Meetings to be Public. All meetings of the City Council shall be open to the public, with the exception of Executive Sessions.

2.2 City Council. For purposes of these rules, the collective membership of the Mayor and City Councilmembers shall be known as the City Council. Individually, each shall be referred to as Mayor or Councilmember.

2.3 Quorum. Three Councilmembers and the Mayor constitutes a quorum. (LGC §23.027). In the Mayor's absence, any four of the Councilmembers constitutes a quorum. At a called or special meeting or a meeting to consider imposition of taxes, two-thirds (2/3) of the number of Councilmembers is required for a quorum (LGC §22.039.)

2.4 Minutes of Meetings. An account of all proceedings of the City Council shall be kept by the City Secretary and shall be entered in a book constituting the official record of the City Council. The Official City Council Minutes are action minutes and provide the action taken by the City Council and a summary of subjects discussed.

2.5 Questions to Contain One Subject. All questions submitted for a vote shall contain only one subject. If two or more points are involved, any Councilmember may require a division. Division shall be required only on the affirmative vote of three (3) Councilmembers. If no division is requested and approved, the question shall be submitted as originally framed.

2.6 City Manager. The City Manager or designee shall attend all City Council meetings unless expressly excused. The City Manager may make recommendations to the City Council and take part in all discussions of the City

Council, but shall have no vote.

2.7 City Attorney. The City Attorney or designee may be required to attend a City Council meeting. The attendance of the City Attorney shall be based on the subject matter of the meeting and attendance shall be based on the established need by the Council, Mayor or City Manager.

2.8 City Secretary. The City Secretary or designee shall attend all meetings of the City Council unless expressly excused, and shall keep the official minutes and perform such other duties as may be requested by the City Council.

2.9 Employees. Any employee of the City, when requested by the City Manager, shall attend any meeting of the City Council and, if requested to do so by the City Manager, such employee may present information relating to matters before the City Council. Members of the City Council may request presentations by staff and/or particular staff members, but the City Manager will determine the staff spokesperson for providing information for a particular agenda item at the City Council meeting.

2.10 Executive Session. All matters discussed in Executive Session, as authorized by the Texas Open Meetings Act, may be deemed confidential by law and participants authorized to attend Executive Sessions are not required to make public disclosure concerning the matters discussed in Executive Session. It shall be the policy of the City Council that the Mayor, individual Councilmembers, the City Manager, City Attorney, City Secretary and others who are authorized to attend Executive Sessions shall not make selective disclosure of confidential matters where the information has not been released to the general public. The presiding officer may be authorized to issue a statement regarding confidential matters upon approval of same by the City Council. For the opening and closing of an Executive Session, the Mayor shall do such at the location as noted on the official agenda notice posted in compliance with the Texas Open Meetings Act. For purposes of regular agenda meeting postings, the opening and closing of an Executive Session shall be done in the Council Conference Room of City Hall. When the City is involved in litigation or a legal dispute, Councilmembers shall not comment on settlements, appeals, or other issues related to the subject until the matter is resolved. The City Attorney shall be authorized to provide any public responses or comments as needed on matters involving litigation.

SECTION III-TYPES OF MEETINGS

3.1 Regular Meetings. The City Council shall meet at least once a month at City Hall located at 177 Broadmoor, on the second (2nd) Tuesday of each month at 5:00 p.m. as officially established by the City Council, or as otherwise established by the City Council. The City Council shall determine whether or not to continue its meeting for additional time at or near 12:00 midnight if further items are on the agenda and have not been considered. The call for and conduct of all meetings of the City Council, both regular and special as provided in Section 3.2 hereof,

shall be in accordance with state law.

3.2 Special Meetings. Special meetings may be called by the Mayor, or two (2) Councilmembers. The call for a special meeting shall be documented and filed with the City Secretary in written form (including e-mail), except that announcement of a special meeting, during any regular meeting at which all Councilmembers are present, shall be sufficient notice of such special meeting. The call for a special meeting shall specify the day and the hour of the special meeting, shall list the subject or subjects to be considered and a Public Notice shall be posted at least 72 hours before the meeting is scheduled to begin. The agenda for any special meeting shall include a designation of the person(s) who called such meeting. In accordance with state law, the notice to the public of an emergency meeting must be posted at least two hours before the meeting is scheduled to begin. An emergency meeting exists only if immediate action is required of a governmental body because of an "imminent threat to public health and safety" or a "reasonably unforeseeable situation" and/or state law.

3.3 Recessed Meetings. Any meeting of the City Council may be recessed to a later time provided that no recess shall be for a longer period than until the next regularly scheduled City Council meeting. Such recess shall be held upon the approval of the vote of a majority of the City Council. Additional notice shall be posted in accordance with the Open Meetings Act for any recess beyond the next business day.

3.4 Work Session Meetings. Work session meetings may be called by the Mayor, or any two (2) Councilmembers for the purpose of in-depth discussion or investigating or exploring matters of interest to the City, without formal action being taken by the City Council. The time, place, and purpose of such work session meetings shall be stated in a notice complying with the Texas Open Meetings Act. Such work session meetings may be held in any appropriate location inside or outside the City Hall upon concurrence by any three (3) Councilmembers or as determined by the Mayor. Such work session meetings may include, but shall not be limited to, meetings with neighboring governmental bodies or agencies, meetings with one of the City's appointed boards, commissions, or committees, meetings with civic organizations or a meeting for Councilmembers to research, evaluate, explore, investigate, or discuss any matter of interest or possible action affecting the City, subject to compliance with the provisions of the Texas Open Meetings Act. The City Council may establish regular work session meetings immediately prior to regular City Council meetings. In conjunction with the regularly scheduled City Council meeting, a City Council work session may be held at 4:00 p.m., prior to the regular City Council meeting, unless otherwise specified. The agenda for the City Council work session meeting shall include, among other items: routine reports, information related to the regular agenda items, and issues for which the City Manager seeks direction or clarification.

3.5 Town Hall Meetings. The City Council may from time to time, at its discretion, call town hall meetings. Such meetings shall be special meetings of

the City Council, and an agenda shall be posted in accordance with law outlining the topics to be discussed. The primary purpose of these meetings should be an opportunity for citizens to make comments and ask questions of the Mayor, Council and/or staff regarding issues that are of concern to them. The content and time allotted in the agenda shall reflect this primary purpose. Such meetings shall not be held within the 90 day period prior to the election of the Mayor and/or City Council. No formal action may be taken at a town hall meeting. The Council may respond to public comments or questions with statements of factual information and existing policy. If any presentation is to be made by the Mayor, Council and/or Staff in conjunction with a town hall meeting, the subject matter of those presentations shall be identified in the agenda.

3.6 Public Hearings. This section is only used when a statutorily required public hearing is part of order of business. The Mayor shall first request staff comments. The Mayor shall open the public hearing and receive citizens input in the following order: proponents, then opponents. While the public hearing is open, the Council may ask questions of the speakers, but may not deliberate or argue with the public on the matter at hand. Those speakers at a public hearing are required to follow the rules established herein for citizen's comments. Upon conclusion of the citizens' comments, the Mayor shall close the public hearing. Council may deliberate or take action on the matter at hand upon the closing of the public hearing.

SECTION IV-CONDUCT OF MEETINGS

4.1 Presiding Officer. The Mayor, if present, shall preside at all meetings of the City Council and enforce these rules and procedures during a meeting. The presiding officer shall make decisions on questions of procedure subject to review by the City Council as a whole. Following a decision of the presiding officer on a question of procedure, any two Councilmembers may be entitled to appeal the decision to the City Council as a whole by the making and the seconding of an appeal. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of the Mayor and Mayor Pro Tem, the presiding officer shall be the next available City Councilmember beginning with Place 1, and progressing up in consecutive order until a replacement is seated.

4.2 Call to Order. The meetings of the City Council shall be called to order by the presiding officer.

4.3 Motions. The following motions are available to be made:

- A. *Main Motion.* A subject shall be introduced by a main motion. The presiding officer shall seek a motion on the agenda item, but in the absence of any such motion, the presiding officer may make a motion. Once seconded, no other topics should be taken up until after the motion is disposed of in accordance with these Rules. The Main Motion may be modified at the initiative of the originator and the concurrence

of the Councilmember who seconded the Main Motion. Any motion requires a second or it dies for lack of a second. A presiding officer may second a motion.

- B. *Motion to Table or Postpone to a Certain Time.* This motion requires that consideration of the main motion be delayed until a certain stated time for, among other reasons, obtaining more information. A future date certain shall be set when the subject is considered. This motion is debatable and requires a majority vote of the members present for passage.
- C. *Motion to Table or Postpone Indefinitely.* This motion postpones consideration of the main motion in such a way that the issue being discussed may be taken up at an unspecified, later date when a majority of the members present vote to "call it from the table." This motion is not debatable and requires a majority vote of the members present for passage. The Open Meetings Act must be followed in posting the issue or case when it is called from the table.
- D. *Motion to Call the Question.* This motion is made to end discussion that has become lengthy, repetitious, or futile. When seconded, the presiding officer immediately calls the vote on the question of closing the discussion. This motion is not debatable and requires a majority vote of the members present for passage. If a motion to call the question is approved, any Councilmember who has not yet been heard shall be allowed up to three (3) minutes to comment on the item prior to a vote.
- E. *Motion to Reconsider.* The Council may reconsider a vote during the same meeting on motion by a member who voted on the prevailing (winning) side of the issue. This motion is debatable and requires a majority vote of the members present for passage. If that vote is affirmative, a second vote is held on the issue to be reconsidered.
- F. *Frivolous or Delaying Motions.* The presiding officer shall not entertain any motion that is frivolous or clearly made for purpose of delay.
- G. *Motion to Adjourn.* At the conclusion of business, the presiding officer may declare the meeting adjourned without waiting for a motion, but a member may move to keep the meeting open in order to make a motion to reconsider or to ask that an item be placed on a future agenda or a member may move to adjourn. When the meeting is adjourned by vote of the body, the meeting is immediately halted.

Point of Order, Questions and Inquiries. A point of order may be raised at any time and supersedes any issue being discussed at the time. No second is required for a point of order and no debate is allowed. The presiding officer shall rule on the point of order before proceeding. Anyone dissatisfied with the ruling may

appeal to the Council for a final decision, this appeal must be seconded. The appeal is debatable and the presiding officer may participate in the debate without giving up the chair. A majority of no votes is necessary to reverse the ruling. Motions to Table, to Table Indefinitely or to Call the Question or appeal of a ruling thereon, shall be considered as Points of Order and must be addressed immediately without proceeding to further business.

Whenever necessary, advice may be asked as to correct procedures or facts may be requested. The presiding officer shall respond to the question or refer it to the proper person.

4.4 Preservation of Order. The presiding officer shall preserve order and decorum, prevent clash of personalities, or the impugning of Councilmembers' motives to occur and confine Councilmembers in debate to the question under discussion.

4.5 Points of Order. The presiding officer shall determine all points of order as provided for in Section 4.3 above, subject to the right of any Councilmember to appeal to the City Council.

4.6 Questions to be Stated. The presiding officer shall state all questions submitted for a vote and announce the result.

4.7 Substitution for Mayor. The Mayor may call the Mayor Pro Tem, or in the Mayor Pro Tem's absence, any other Councilmember to take the Mayor's place in the meeting chair. Such substitutions shall not continue beyond meeting adjournment.

4.8 Amendment to the Minutes. Amendments to the Minutes are made by a motion during the item to consider approval of the minutes. The Minutes are action minutes and provide the action taken by City Council and a summary of subjects discussed. If a Councilmember desires that certain information be included in the minutes, the Councilmember shall state prior to the information, "For the record." If it is a lengthy statement, a written copy shall be provided to the City Secretary.

4.9 Written Correspondence. The City Council is not obligated to provide for a reading of correspondence into the public record on behalf of an absent individual as part of a City Council public hearing. The correspondence is provided to City Council and is included in the City Council agenda packet.

SECTION V-AGENDA

5.1 Preparation of Agenda.

- A. The order of business of each meeting shall be as contained in the City Council agenda drafted by the City Manager or City Secretary and approved by the Mayor. The agenda shall be a listing by topic of subjects

to be considered by the City Council, and, in the case of regular meetings, shall be delivered to the City Council not less than 72 hours prior to the meeting time.

- B. The presiding officer will be able to place any item on an agenda at his/her discretion. Similarly, upon the written request, including e-mail, of any two Councilmembers, a requested item shall be included on an agenda. Such requests by either the presiding officer or two (2) Councilmembers shall be submitted to the City Manager or City Secretary not later than 4:00 p.m. on the Wednesday six (6) days prior to regular City Council meeting. Once an agenda item has been requested per the above, such agenda item can only be removed from the agenda by the person(s) who requested the item.
- C. Upon final completion and approval by the Mayor and City Manager, the Pre-Agenda for the next Council meeting shall be distributed to the full City Council no later than noon on the Thursday five (5) days prior to the next regularly scheduled Council meeting. Once the Pre-Agenda has been distributed, no item can be removed from the agenda.
- D. Items Omitted from Agenda. Any item not appearing on the agenda shall not be taken up for discussion as a matter of City Council business during a regular meeting unless it is of an emergency nature as authorized by the Texas Open Meetings Act and comes to the City's attention too late to appear on the agenda. Such special, urgent, or emergency issues shall be posted in compliance with the Texas Open Meetings Act and the state law and may be added as a supplemental item to the regular agenda.
- E. A Councilmember may request a previously acted upon agenda item be reconsidered at the next City Council meeting provided the request is made from the prevailing side of the issue. A Councilmember is not entitled to make such a request if he/she is not from the prevailing side of the issue.
- F. The City Manager shall provide the City Council with a written analysis of and recommendation of items to be acted on by the City Council at its meetings. These communications shall be generally referred to as agenda packets. The agenda packets for all regular meetings shall be electronically delivered to the City Council by the Friday preceding the date of the next regular meeting to which it pertains, unless an emergency condition makes it necessary to deliver the communication on a subsequent day.
- G. The City Secretary shall post notices of all City Council meetings in compliance with the Texas Open Meetings Act.

5.2 Consent Agenda. In preparing the agenda, the City Manager shall give consideration to the number and degree of complexity of items to be considered by the City Council for the purpose of conserving the City Council's time in

meetings. Items which are anticipated to be routine and require little or no discussion by the City Council shall be listed under the agenda category styled "Consent Items." Prior to taking up the Consent Agenda, the Mayor shall determine if there are any items thereon which should be removed from the Consent Agenda for discussion. Any Councilmember may, upon request, remove any item from the Consent Agenda for discussion and separate action. Thereafter, all remaining Consent Agenda items may be acted upon by a single motion approving the Consent Agenda. Items removed from the Consent Agenda shall be considered on the ending resolution, which is for action not otherwise approved.

5.3 Oral Presentations by City Manager. Matters requiring the City Council's attention or action which may have developed since the deadline for delivery of the agenda packets may, upon approval of the City Council, and after satisfying the requirements of the Texas Open Meetings Act, be presented orally by the City Manager, or designated staff.

5.4 Citizen Participation at Meetings.

- A. Citizens and other visitors are welcomed to attend all public meeting of the city council and will be admitted to the city council chambers or other room in which the city council is meeting up to the fire safety capacity of the room.
- B. Everyone attending the meeting will refrain from private conversations while the city council is in session.
- C. Presentations by citizens must be confined to the agenda item being considered and any questions will be directed to the presiding officer. Citizens wishing to speak shall be allowed to speak, provided prior to the consideration of the item said person completes and delivers to the City Secretary an "Application to Address" form providing name, address and topic. "Application to Address" forms shall be completed at the Council meeting and must be turned in fifteen (15) minutes prior to stated time of the Council meeting. Persons wishing to express their position on an agenda item but who do not wish to speak shall complete an "Application to Address" form and indicate their support or opposition. The name and respective position of such person(s) shall be read into the record. A person who has not completed the "Application to Address" form prior to discussion of the item on the agenda shall not be allowed to speak. Presentation by citizens shall be limited to a time period of not more than three (3) minutes with two (2) additional minutes to conclude, at the option of the presiding officer or the consent of the City Council, for each speaker. A speaker who has requested to address the Council on multiple voting items must speak on all items at the time the first item for which the speaker is registered is considered by the Council. Speakers will have a maximum of three (3) to speak regardless of the number of voting they

wished to address. The applicant in any zoning case will be allowed up to ten (10) minutes to make their presentation. Any time spent by the City Council will not be counted against the citizen's time allotment. No person shall speak more than the time limits provided herein on any subject unless there is an exception supported by a majority of those eligible to vote. The presiding officer shall not be obligated to recognize a speaker for a second comment on a subject.

- D. Following a request by a Councilmember, the presiding officer may request that the City Council re-open the public hearing after a public hearing has been closed. Such public hearing may be re-opened upon the approval of a majority vote of the City Council.
- E. As a general rule, citizens may not participate in discussions of the City Council except when recognized by the Mayor and during citizen presentations, public hearings, and as otherwise provided for in these Rules.
- F. Once public input is closed, the matter shall be returned to the City Council for discussion, questions, deliberation, and action. Any Councilmember is entitled to ask questions of any person in attendance at the meeting.

SECTION VI-DECORUM AND DEBATE

6.1 Decorum and Debate. When a measure is presented for consideration to the City Council, the presiding officer shall recognize the appropriate staff or Councilmember to present the case, as needed.

- A. A Councilmember desiring to speak shall address the presiding officer and, upon recognition by the presiding officer, shall confine discussion to the agenda item under discussion. When two or more Councilmembers wish to speak, the presiding officer shall name the Councilmember who is to speak first. No member of the City Council shall interrupt another while speaking except where called to order by the presiding officer or by another Councilmember to make a point of order or to make a point of personal privilege, or unless the speaker chooses to yield to questions from another member. If a Councilmember is called to order while he/she is speaking, he/she shall cease speaking immediately until the question of order is determined. If ruled to be in order, he/she shall be permitted to proceed. If ruled not to be in order, he/she shall remain silent or shall alter his/her remarks so as to comply with rules of the City Council. As a point of courtesy, no Councilmember should leave the remainder of an incomplete City Council meeting while in session with the intent of not returning without advising the presiding officer.
- B. The City Council is committed to conducting its business in a courteous, reasonable, and respectful manner. In that spirit, the City Council

acknowledges that each member shall be entitled to speak and ask questions on any agenda item and that in doing so, each Councilmember shall be mindful and respectful of each other's time and perspective. The Mayor shall not be obligated to recognize any Councilmember for a second comment on the subject or amendment until every Councilmember wishing to speak has been allowed a first comment. A complaint that a Councilmember's questions or comments have become excessive, redundant, repetitive, or otherwise may be made as a point of order as provided in Sections 4.3 and 4.5.

- C. Questions from speakers to the City Council with request for an immediate answer, except the applicants and persons representing applicants on platting or zoning cases, shall be prohibited. A Councilmember's questions to speakers should be to specific individuals and the presiding officer should explain to those individuals beforehand that they may come to the podium and answer if they choose to; but they cannot offer additional unsolicited input or engage in question and answer sessions with Councilmembers.
- D. No Councilmember shall be permitted to indulge in profanity or use language personally offensive, impugn the motives of Councilmembers, charge deliberate misrepresentation, or use language tending to hold a member of the City Council, the public, or City staff up for contempt.
- E. Citizens shall observe the same rules of propriety, decorum, and good conduct as the City Council. The Mayor shall not permit unrecognized speaker's comments or allow a member of the audience to indulge in profanities or use language tending to hold the City Council, the public, or City staff up for contempt.
- F. A speaker shall not present an argument on a matter previously considered by the City Council at the same session.
- G. No person shall make personal, impertinent, or slanderous remarks. Any person who becomes boisterous while addressing the City Council or while attending the City Council meeting shall be removed from the room if the security officer is so directed by the presiding officer, and such person shall be barred from further audience before the City Council during that session of the City Council.
- H. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the presiding officer.
- I. No signs, posters, or placards will be allowed at City Council meetings. Any such signage shall be removed by the security officer.
- J. The presiding officer shall exercise control over persons who disrupt the meeting, violate these Rules, or disregard the presiding officer in the

following ascending order of action:

1. Call the person to order, advising that person of the infraction.
2. Advise the person that the infraction must cease immediately or the person will be ordered to leave the meeting.
3. Order the person to leave the meeting. If the offending person is a member of City Council, the presiding officer shall call for a vote on the expulsion of that Councilmember from the meeting, and such vote requires a majority for adoption.

- K. Citizens or other visitors attending city council meetings shall not bring food or drink into the city council chamber or into any other room in which the city council is meeting.

A police officer may remove an individual or individuals for disrupting a meeting as authorized by Texas Penal Code Section 42.05. When the Mayor fails to maintain order and decorum, the Councilmembers may compel the Mayor to enforce this provision following due parliamentary procedure, which affirms such compulsion by a majority vote of the City Council.

SECTION VII-PROCEDURES FOR CITY COUNCIL APPOINTMENTS

City Council appointments shall be made in accordance with the "City of Meadowlakes Commissions, Boards and Committees Appointments and Procedures Policy" as adopted by the City Council per Ordinance 2012-03, as may be amended from time to time.

SECTION VIII-RULES SUSPENSION

Any provision of these rules not governed by City Code, or state law may be temporarily suspended by a two-thirds (2/3) vote of the member of the City Council members present. The vote on any suspension shall be taken verbally via "Aye and "No" votes and entered into the minutes of the meeting.

City of Meadowlakes

Items for Consideration

City Council Meeting

February 24, 2016

7-Interlocal agreement
with Burnet County

Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 7-Interlocal agreement with Burnet County

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. **Place On:** ___ Consent ___☒ New Business

2. **Budget Impact Statement Attached:** ___Yes ___No ___☒ N/A

3. **Original Copies of Documents Approved in form by City Attorney?** ___Yes ___No

4. Background:

We have been very fortunate that Burnet County Precinct 4 has assisted the City with various projects over the past several years. The County can provided up to \$15,000 in-kind machinery and equipment to help municipal projects. Previous assistance includes help with repaving the golf course parking lot, several drainage and grading projects, tree removal and the fireplace at the restaurant.

There are two main projects in the planning that we would like to have the to assist us with One project is improvements to two tank dams as addressed in the engineering report we received late last year. This project involves raising the tank levy on one dam about 6" and raising the other tank levy by about 12." The second project is the grading and paving of roadway to the golf maintenance building. In addition to paving this roadway they will grade and pave the entire RV parking area. The POA has agreed to pay for all materials necessary for this project. I anticipate some drainage work will be needed around the golf course maintenance shop in order to help eliminate some drainage issue associated with the RV parking area. This would require some paving around the maintenance building.

5. Recommendation:

I sent a draft interlocal agreement to the Precinct 4 commissioner and I expect the County to approve it at its meeting next week.

I would recommend that I be authorized to execute the interlocal agreement once it is in final form.

City of Meadowlakes

Items for Consideration City Council Meeting February 24, 2016

**8-Additional Principal on
Water Storage Tank Loan**

Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 8-Additional Principal on Water Storage Tank Loan

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. Place On: ___ Consent ☒ New Business

2. Budget Impact Statement Attached: ___Yes ___No ☒ N/A

3. Original Copies of Documents Approved in form by City Attorney? ___Yes
___No

4. Background:

The City obtained partial financing for the construction of the new water storage tank via a lease/purchase agreement with the Meadowlakes POA. The amount originally financed in September 2013, was \$300,000. In February 2015 we made an additional \$100,000 principal payment and another principal and interest payment was made in August 2015, making the total outstanding principal about \$97,500. There is a principal and interest payment due on March 1st in the amount of \$23,491.54 (\$22,272.25 principal & \$1219.29 interest).

5. Recommendation:

I recommend making an additional \$25,000 principal payment with the upcoming March 1st payment this along would save approximately \$750 in interest over the existing term. Currently, the Utility Fund is in good shape with cash on deposit of \$475,000. This is about \$50,000 more than was budgeted. I would also recommended that we review our available cash in August to see if it would be possible to make another additional principal payment on September 1st.

City of Meadowlakes

Items for Consideration City Council Meeting February 24, 2016

9-Financial Condition of Recreation Fund

Date: February 19, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: Financial Condition of Recreation Fund

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. Place On: ☐ Consent ☒ New Business

2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A

3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No

4. Background:

Attached is an update of the Recreation Fund profit and loss statement for the Oct 2015 to Jan 2016 period. . I have reviewed the numbers on several different occasions and I am confident that it accurately reflects the financial condition of the Fund. Approximately \$1,400 in revenues were incorrectly booked as golfing related income instead of F&B, this reports reflects this correction. We are also working on resolving other issues with regards to F&B income. There is an issue between what F&B registers in their report and the combined report we receive with the deposit.

Overall, golf operations are doing fairly well even though golf related income for the first four months of the fiscal year is down. Prepaid (membership) income is down about \$20,000 from the same period last year. This is partially due to several individuals paying their annual dues up front instead of monthly for a savings. That option was not offered this fiscal year. Pro Shop income is up about \$17,000 primarily due to merchandise sales. Income from outside play is also about \$2,000 higher than for the same period last year. It is difficult to make good comparisons between this year and last but it appears that golf related expenses for the first four months of the fiscal year are about \$20,000 less than at the same time last fiscal year.

There was an error in the posting of about \$1,400 in revenue to golf operations instead of F&B. The error has been corrected and the procedure and all credit book that is used in the restaurant are now being recorded correctly. There is another issue that we are working on trying to resolve, but I don't believe it will affect the bottom line of the Fund. It could actually result in additional revenue for F&B. I am working on a resolving the discrepancy and plan to brief you at the 2/24/16 meeting. In an

effort to control costs, Allan will close the restaurant at 3 on Tuesdays due to historically low numbers of customers.

Although. F&B is posting a loss, sales are up about 33% from the same period last year. Expenses are up as well off setting the income increase. It is estimated that F&B operations lost between \$15-17,000 during the first four months of last year.

5. Recommendation:

Recreation & Country Club Division
Profit & Loss
Oct'15-Jan'16

	<u>Oct 15</u>	<u>Nov-15</u>	<u>Dec-15</u>	<u>Jan 16</u>	<u>Y-T-D</u>
<u>INCOME</u>					
Pre Paid					
Family	\$1,068	\$1,068	\$1,068	\$1,068	\$4,272
Couple	\$2,988	\$2,822	\$2,822	\$2,656	\$11,288
Single	\$6,510	\$6,355	\$6,200	\$5,425	\$24,490
Social	\$560	\$520	\$520	\$400	\$2,000
Gold Key	\$397	\$397	\$397	\$264	\$1,455
Maintenance/Medical	\$416	\$384	\$320	\$320	\$1,440
Non-Resident	\$1,029	\$1,140	\$1,140	\$1,130	\$4,439
Silver Key	\$1,260	\$1,050	\$1,050	\$1,050	\$4,410
Trail Fees	\$4,999	\$5,087	\$5,087	\$4,824	\$19,997
Winter Texans	\$0	\$0	\$0	\$0	\$0
Tennis/Swim	\$85	\$85	\$85	\$43	\$298
Lifetime	\$1,500	\$1,500	\$1,500	\$1,350	\$5,850
Total Pre-Paid	\$20,812	\$20,408	\$20,189	\$18,530	\$79,939
Golf Shop Revenues					
Cart Rentals	\$9,641	\$3,553	\$4,161	\$3,079	\$20,434
Green Fees	\$14,275	\$9,793	\$14,606	\$11,589	\$50,263
Merchandise	\$2,947	\$2,556	\$7,493	\$2,500	\$15,496
Range	\$2,191	\$1,669	\$1,752	\$1,712	\$7,324
Handicap Service	\$0	\$0	\$0	\$5,132	\$5,132
Tournaments	\$25	\$8	\$0	(\$81)	-\$48
Total Golf Shop Revenues	\$29,079	\$17,579	\$28,012	\$23,931	\$98,601
Tennis/Swimming Revenue	\$89	\$0	\$0	\$0	\$89
Food and Beverage Revenue					
Food Sales	\$14,039	\$14,203	\$24,042	\$15,900	\$68,183
Beverage Sales	\$990	\$1,006	\$954	\$1,050	\$4,000
Beer Sales	\$3,021	\$2,449	\$4,586	\$2,638	\$12,694
Liquor Sales	\$1,854	\$1,158	\$3,191	\$1,373	\$7,576
Wine Sales	\$898	\$688	\$1,373	\$1,093	\$4,052
Total Food and Beverage Revenue	\$20,802	\$19,504	\$34,146	\$22,054	\$96,505
Interest/Miscellaneous Earned	\$2	\$1	\$53	\$0	\$56
Total Income	\$70,783	\$57,492	\$82,400	\$64,514	\$275,189

Recreation & Country Club Division
Profit & Loss
Oct'15-Jan'16

	<u>Oct 15</u>	<u>Nov-15</u>	<u>Dec-15</u>	<u>Jan 16</u>	<u>Y-T-D</u>
<u>EXPENSE</u>					
Administrative Expenses					
Administrative Payroll					
Wages-Full Time	\$880	\$1,716	\$1,181	\$1,181	\$4,958
Payroll Taxes	\$67	\$131	\$90	\$99	\$387
Health Care	\$271	\$271	\$271	\$271	\$1,084
Worker's Compensation -Prior	\$0	\$0	\$0	\$1,246	\$1,246
Retirement Expenses	\$14	\$27	\$19	\$9	\$69
Total Administrative Payroll Exp.	\$1,232	\$2,145	\$1,561	\$2,806	\$7,744
Other Administrative Expenses					
Insurance	651	651	651	651	\$2,604
Office Supplies	\$90	\$7	\$87	\$54	\$238
Postage	\$0	\$98	\$0	\$118	\$216
Advertising	\$0	\$0	\$0	\$0	\$0
Building Maintenance	\$719	\$385	\$0	\$875	\$1,979
Other Miscellaneous Expenses	\$782	\$70	\$53	\$362	\$1,267
Total Other Administrative Exp.	\$1,591	\$560	\$140	\$1,409	\$3,700
Total Administrative Expenses	\$2,823	\$2,705	\$1,701	\$4,215	\$11,444
Pro Shop Expenses					
Wages-Full Time	\$1,685	\$4,942	\$2,915	\$2,808	\$12,350
Wages-Part Time	\$2,427	\$6,230	\$4,660	\$3,953	\$17,270
Payroll Taxes	\$315	\$855	\$464	\$517	\$2,151
Health Care	\$295	\$0	\$519	\$519	\$1,333
Retirement Expenses	\$27	\$87	\$53	\$54	\$221
Worker's Compensation Insurance	\$340	\$340	\$340	\$340	\$1,360
Total Pro Shop Payroll Expense	\$5,089	\$12,454	\$8,951	\$8,191	\$34,684
Other Pro Shop Expenses					
Advertising	\$400	\$336	\$333	\$514	\$1,583
Bank Charges	\$732	\$841	\$502	\$1,240	\$3,315
Driving Range Supplies	\$2,830	\$0	\$0	\$0	\$2,830
Miscellaneous Supplies	\$288	\$244	\$276	\$221	\$1,029
Handicapping Service	\$0	\$0	\$18	\$0	\$18
Cost of Goods Sold	\$2,763	\$1,693	\$668	\$1,881	\$7,005
Total Other Pro Shop Expenses	\$6,613	\$2,778	\$1,464	\$3,342	\$14,197
Golf Cart Expenses					
Lease	\$2,717	\$2,717	\$2,717	\$2,717	\$10,868
Maintenance & Repair	\$0	\$88	\$55	\$0	\$143
Electricity	\$0	\$543	\$544	\$475	\$1,562
Cleaning	\$0	\$0	\$177	\$216	\$393

Recreation & Country Club Division
Profit & Loss
Oct'15-Jan'16

	<u>Oct 15</u>	<u>Nov-15</u>	<u>Dec-15</u>	<u>Jan 16</u>	<u>Y-T-D</u>
Water/Sewer/Solid Waste	\$0	\$187	\$148	\$118	\$453
Miscellaneous	\$0	\$85	\$0	\$52	\$137
Total Golf Cart Expense	\$2,717	\$3,620	\$3,641	\$3,578	\$13,556
Total Pro-Shop Expenses	\$14,419	\$18,852	\$14,056	\$15,111	\$62,437
Ground Maintenance Expenses					
Ground Maintenance Payroll Exp.					
Wages-Full Time	\$4,519	\$13,255	\$7,531	\$7,531	\$32,836
Wages-Part Time	\$1,923	\$5,939	\$3,512	\$3,754	\$15,128
Payroll Taxes	\$518	\$1,493	\$845	\$863	\$3,719
Health Care	\$0	\$894	\$2,074	\$2,074	\$5,042
Retirement Expenses	\$72	\$270	\$176	\$170	\$688
Worker's Compensation Insurance	\$604	\$604	\$604	\$604	\$2,416
Total Ground Maintenance Payroll	\$7,636	\$22,455	\$14,742	\$14,996	\$59,829
Other Grounds Maintenance Expenses					
Fuel & Lubricants	\$16	\$678	\$579	\$950	\$2,223
Fertilizer	\$736	\$488	\$0	\$0	\$1,224
Chemicals	\$240	\$7,161	\$655	\$695	\$8,751
Seed & Sod	\$0	\$0	\$0	\$175	\$175
Equipment R&M	\$690	\$471	\$180	\$1,714	\$3,055
Irrigation System R&M	\$956	\$3,704	\$0	\$196	\$4,856
Utilities					
Electric	\$0	\$242	\$99	\$99	\$440
Water/Sewer	\$219	\$110	\$308	\$472	\$1,109
LCRA Water	\$2,385	\$0	\$2,187	\$453	\$5,025
Total Utilities	\$2,604	\$352	\$2,594	\$1,024	\$6,574
Miscellaneous Grounds Maintenance	\$15	\$329	\$605	\$806	\$1,740
Equipment Lease/Purchase					
Lease	\$809	\$811	\$11,473	\$814	\$13,906
Interest	\$72	\$71	\$1,335	\$68	\$1,546
Total Equipment Lease/Purchase	\$881	\$882	\$12,808	\$882	\$15,452
Total Other Grounds Maint. Expense	\$6,138	\$14,065	\$17,421	\$6,442	\$44,050
Total Grounds Maintenance Expense	\$13,774	\$36,520	\$32,163	\$21,438	\$103,879
Food and Beverage Expenses					
Food & Beverage Payroll Expense					
Wages-Full Time	\$4,371	\$11,653	\$6,949	\$5,309	\$28,282
Wages-Part Time	\$3,122	\$6,757	\$8,218	\$6,744	\$24,841
Payroll Taxes	\$564	\$1,388	\$1,092	\$873	\$3,917
Health Care	\$656	\$0	\$573	\$1,037	\$2,266
Retirement Expenses	\$47	\$185	\$104	\$81	\$417
Worker's Compensation Insurance	\$315	\$315	\$315	\$315	\$1,260

Recreation & Country Club Division
Profit & Loss
Oct'15-Jan'16

	<i>Oct 15</i>	<i>Nov-15</i>	<i>Dec-15</i>	<i>Jan 16</i>	<i>Y-T-D</i>
Total Food & Beverage Payroll Expense	\$9,075	\$20,298	\$17,251	\$14,359	\$60,983
Other Food & Beverage Expenses					
Bank Charges	\$313	\$434	\$364	\$668	\$1,779
Advertising	\$95	\$84	\$83	\$128	\$390
Alcohol Tax	\$498	\$491	\$367	\$728	\$2,084
TABC License	\$88	\$88	\$88	\$88	\$352
Supplies					
Consumable Supplies	\$725	\$224	\$587	\$316	\$1,852
Beer/Wine	\$1,598	\$1,232	\$1,773	\$1,290	\$5,893
Liquor	\$195	\$150	\$436	\$237	\$1,018
Food	\$4,321	\$4,871	\$9,519	\$5,919	\$24,630
Beverage	\$97	\$13	\$290	\$301	\$701
Other F&B Supplies	\$109	\$176	\$33	\$83	\$401
Miscellaneous Expenses	\$150	\$253	\$807	-\$60	\$1,150
Linen Expense	\$372	\$405	\$338	\$383	\$1,498
Total Food & Beverage Supplies	\$7,567	\$7,324	\$13,783	\$8,469	\$37,143
Equipment Rental	\$70	\$70	\$70	\$70	\$280
Equipment Maintenance & Repair	\$0	\$10	\$234	\$0	\$244
Utilities					
Propane	\$363	\$630	\$798	\$580	\$2,371
Electric	\$0	\$919	\$755	\$794	\$2,468
Water/Sewer/Solid Waste	\$259	\$280	\$223	\$177	\$939
Telephone	\$0	\$38	\$38	\$38	\$114
TV	\$0	\$26	\$26	\$26	\$78
Total Utilities Expense	\$622	\$1,893	\$1,840	\$1,615	\$5,970
House Expenses					
Cleaning	\$195	\$474	\$482	\$324	\$1,475
Maintenance & Repairs	\$0	\$0	\$230	\$0	\$230
	\$195	\$474	\$712	\$324	\$1,705
Total Other Food & Beverage Exp.	\$9,448	\$10,868	\$17,541	\$12,090	\$49,947
Total Food and Beverage Expenses	\$18,523	\$31,166	\$34,792	\$26,449	\$110,930
Pool and Tennis Expenses					
Pool Maintenance & Repair	\$0	\$147	\$0	\$0	\$147
Tennis Court Repair & Maintenance	\$0	\$0	\$0	\$0	\$0
Total Pool and Tennis Expense	\$0	\$147	\$0	\$0	\$147
Total Operating Expense	\$49,539	\$89,390	\$82,711	\$67,213	\$288,838
Net Gain/(Loss) before Transfers In	\$21,245	-\$31,898	-\$311	-\$2,699	-\$13,663
Transfer In From Utility Fund	\$7,083	\$7,083	\$7,083	\$7,083	\$28,332

Recreation & Country Club Division
Profit & Loss
Oct'15-Jan'16

	<u>Oct 15</u>	<u>Nov-15</u>	<u>Dec-15</u>	<u>Jan 16</u>	<u>Y-T-D</u>
Net Gain/(Loss) After Transfers In	\$28,328	-\$24,815	\$6,772	\$4,384	\$14,669
FOOD AND BERVAGE P&L					
Income	\$20,802	\$19,504	\$34,146	\$22,054	\$96,505
Expenses	\$18,523	\$31,166	\$34,792	\$26,449	\$110,930
Food and Beverage Net Gain/(Loss)	\$2,279	-\$11,662	-\$646	-\$4,396	-\$14,425

City of Meadowlakes

Items for Consideration

City Council Meeting

February 24, 2016

10-Tennis Court Repairs and Possible Fund Sources
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Date: February 18, 2016

To: Honorable Mayor Raesener and Council Members

Agenda Item: 10-Tennis Court Repairs and possible funding sources

Requested Council Agenda Date: February 24, 2016

Contact Name & Number: Johnnie Thompson, City Manager 830-693-2951

1. Place On: ☐ Consent ☒ New Business

2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A

3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No

4. Background:

Mr. Bill Raman has been diligently working on a means to fund the needed repairs to the tennis courts and he has some very good ideas. He and I wanted to brief you on them before proceeding further. The cost to resurface the five available courts is over \$21,000. This far exceeds the existing FY 16 budget. The most I believe I can come up with is approximately \$5,000 from the current budget.

He and I will present information on several different possible funding sources in an effort to try and get the courts resurfaced as quickly as possible.

5. Recommendation: