

**City of Meadowlakes
Planning & Zoning Commission
September 2, 2014**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Tom Carpenter called the meeting to order at 2:30 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were Jack Sopel, Sherri Miller and Herb Lewis. Also present was City Secretary Christy Fath.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

IV. NEW BUSINESS:

A. Action/discussion: Approval of August 9th, 2013 meeting minutes.

Mr. Carpenter stated that the minutes were provided for their review earlier and requested a motion. Member Herb Lewis made a motion to adopt the minutes as presented. Member Jack Sopel seconded the motion. The motion carried by unanimous vote of the committee members present.

B. Action/discussion: Appointment of two Commission members to the CBC Application Review Committee. City Secretary Christy Fath discussed the appointment to the Committee. Members Herb Lewis and Sherri Miller volunteered to be on the committee. Member Herb Lewis stated that he would be out of town September 10th thru the 22nd so an alternate would be necessary for that time period. Member Jack Sopel stated he would be the alternate.

V. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)

VI. ADJOURNMENT: The meeting was adjourned at 2:46 p.m.

Approved:

/s/ Tom Carpenter
Chairman

Date: 1/06/2015

Attest:

/s/ Christy Fath
P&Z Secretary

Date: 1/06/2015