

**City of Meadowlakes
Planning & Zoning Commission
November 17th, 2011**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Tom Carpenter called the meeting to order at 9:00 a.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were John Sopel, Bob Ryan, Gene Gunstenson and Herb Lewis. Also present was City Secretary Stephanie Littleton.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

III. NEW BUSINESS:

A. Action/discussion: Approval of March 23rd, 2011 meeting minutes - Carpenter

Mr. Carpenter stated that the minutes were provided for their review earlier and requested a motion. Member Herb Lewis made a motion to adopt the minutes as presented. Member Gene Gunstenson seconded the motion. The motion carried by unanimous vote of the committee members present.

B. Action/discussion: Request for approval of amended plat received from David & Cheri Moore to amend Lot numbers 953 through 957 into Lots Numbers 953A, 955A, 957A- Carpenter

Mr. Carpenter introduced this item by stating that the amended plats were on their table for review and all the fees had been paid in full. Member Gene Gunstenson made a motion to approve the amended plat request as submitted. Member John Sopel seconded the motion. The motion carried by unanimous vote of the committee members present.

IV. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of

Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- *expressions of thanks, congratulations, or condolence;*
- *information regarding holiday schedules;*
- *an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;*
- *a reminder about an upcoming event organized or sponsored by the governing body;*
- *information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and*
- *announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)*

A. There were no announcements

V. ADJOURNMENT:

Chairman Carpenter adjourned the meeting at 9:05 a.m.

Approved:

/s/ Tom Carpenter _____ **Date:** 6/12/12 _____
Chairman

Attest:

/s/ Stephanie Littleton _____ **Date:** 6/12/12 _____
P&Z Secretary