

**City of Meadowlakes
Planning & Zoning Commission
March 23, 2011**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Tom Carpenter called the meeting to order at 2:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were John Sopel, Gene Gunstenson and Herb Lewis. Also present was City Secretary Linda Wendling. Member Bob Ryan was not in attendance.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

III. NEW BUSINESS:

A. Action/discussion: Approval of January 7, 2011 meeting minutes - Carpenter

Mr. Carpenter stated that the minutes were provided for their review earlier and requested a motion. Member Sopel made a motion to adopt the minutes as presented. Member Lewis seconded the motion. The motion carried by unanimous vote of the committee members present.

B. Action/discussion: Request for approval of amended plat received from Theodore Hagerty to amend Lot numbers 150-74A and 76A into Lots Numbers 150-74B, 75B and 76B – Carpenter

Mr. Carpenter introduced this item by stating that the amended plats were on their table for review and all the fees had been paid in full. Member Lewis made a motion to approve the amended plat request as submitted. Member Gunstenson seconded the motion. The motion carried by unanimous vote of the committee members present. Discussion ensued in relation to payment of POA dues.

IV. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- *expressions of thanks, congratulations, or condolence;*
- *information regarding holiday schedules;*
- *an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;*
- *a reminder about an upcoming event organized or sponsored by the governing body;*
- *information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and*
- *announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)*

A. There were no announcements.

V. ADJOURNMENT:

Member Lewis made a motion to adjourn. Member Gunstenson seconded the motion. Chairman Carpenter adjourned the meeting at 2:05 p.m.

Approved:

/s/Tom Carpenter _____ **Date:** 11/17/11 _____
Chairman

Attest:

/s/Stephanie Littleton _____ **Date:** 11/17/11 _____
P&Z Secretary