

City of

Meadowlakes

177 Broadmoor Street, Meadowlakes, Texas 78654
830-693-2951 Fax 830-693-2124

Memorandum

Date: October 3, 2014

To: Honorable Mayor Raesener and Council Members

From: Johnnie Thompson, City Manger

Subject: October 14, 2014 Council Meeting

Prior to getting into the items scheduled for your meeting on the 14th, I would like to brief you on a few other items. We've recently had two resignations, our Utility Clerk, as well as longtime employee, Roman Zamarippa. Debra Smith, who was hired to replace Renee Watson, submitted her resignation and we hired a replacement that went to work on September 17th. Both of these employees advised Debbie on September 23rd, without notice, they would not be returning. This put us in somewhat of a bind due to having to get the water billing out, as well as handling the collection of the POA's annual billing. We have a temporary employee working at this time and have hired a replacement Utility Clerk who will begin work on October 10. We will probably keep the temporary employee working for a week or so in order to provide Debbie some time for training the new Utility Clerk. Roman Zamarippa, our Senior Plant Operator/Supervisor, has also submitted his resignation. His last working day is today, however, he has advised us that he will be available should we need him until we can hire his replacement. He had accumulated enough vacation time that he will continue to be a City employee until the first part of November. We have advertised with TML and have received applications that look promising. We hope to begin interviewing the first week in November. Roman has taken a job in a different field and we all wish him the best. He has been a very dedicated employee and we all wish him luck with this new job.

I will be on vacation from October 4th-11th, and due to not having all the normal end-of-month reports, I will not address the vast majority of the consent items in this MEMO. One other factor is that because September is the last month of Fiscal Year 2014, we will not be able to provide a very accurate financial

statement until around the 20th. This is due to ensuring all of the prior year payables will be posted. I will forward the financial reports and review to you once we have closed out the books for the fiscal year.

Old Business

6-A. Establishment of a police department

Enclosed with your agenda packet is a briefing on the establishment of a police department for the City. Councilmember Drummond and I have been working on the requirements and budget for the proposed police department. Based on our preliminary estimates, the annual cost for a one person police department would be around \$65,000. This is about \$20,000 more than we currently have budgeted for traffic control and ordinance enforcement. We would also have about \$28,000 for one-time start-up costs.

The position is budgeted at around \$35,000 per year with total employee expenses being slightly over \$45,000. The base salary was based on salaries of local law enforcement personnel. Listed below are the approximate salaries that we based our beginning salary on:

City of Bertram	Chief	\$43,230
	Sergeant	\$33,990
City of Johnson City	Chief	\$53,956
	Patrolman	\$43,042
City of Kempner	Chief	\$39,434
Burnet County	Constable	\$38,002
	Patrolman	\$36-\$38,700
Blanco County	Sheriff	\$44,127
	Patrolman	\$32-\$35,000

Most entities have comparable benefits as we do.

We have done a considerable amount of research and, with that, we are at the stage where we need to make a decision on whether to continue pursuing the creation of a police department or not. At this time, we have not spent any funds investigating the creation of the department. The next step would be the actual adoption of the ordinance to create the department.

Mr. Drummond and I will brief you in more detail on this proposal at your meeting.

New Business

7-A. Update on emergency medical service provided by the Marble Falls Area EMS

Johnny Campbell, Executive Director of the Marble Falls Area EMS, is scheduled to brief you on EMS operations within the City.

7-B. Update on fire protection services provided by the Marble Falls Area Volunteer Fire Department

Fire Chief Mike Phillips, of the Marble Falls Area VFD, is scheduled to brief you on fire protection within the City.

7-C. Ordinance 2014-05-No Parking Designation

In your September meeting, I was requested to draft the necessary documents that would designate both sides of Meadowlakes Dr., just outside the gate, as no parking zones. Attached, please find Ordinance 2014-05, which designates this area as no parking zones. The ordinance will become enforceable on November 1st in order to meet the publication requirements, and for staff to install the necessary signs.

7-D. Resolution 2014-007-Appointment to various Commissions, Boards and Committees (CBC)

Resolution 2014-007 addresses the appointment of three members to the Meadowlakes Public Facility Corporation, three members to the Planning and Zoning Commission, and four members to the Building Committee. Below, please find the recommendations for consideration as submitted by the Chair of each CBC selection committees.

Meadowlakes Public Facility Corporation

*John Aaron
Linda Wier
Erasmio (Moe) Garza*

Planning and Zoning Commission

*Sim Fernadez
Jerial Wafer
Amy Reeves*

Building Committee

*Gerald Fair
Bob Powers
Barbara Kast
William Krobot*

Each of these appointees will take office on November 1st, 2014.

7-E. Resolution 2014-008-Support of Proposition One in the November 4th General Election

Burnet County Judge, Donna Klaeger, has requested that you consider adopting a resolution in support of Proposition One on the November 4th General Election. Proposition 1 basically takes one-half of the existing oil and gas production tax collected by the State and transfers it to the Texas Department of Transportation for building and maintaining the existing highway system in Texas. The funds could also be used for acquiring right-of-ways for public roads. It is to be noted

that this is not a new tax. Oil and gas production taxes now go directly into the State's "Rainy Day Fund" and transportation has to compete with other agencies for funds. None of these funds can be used for toll roads. The critics of the proposition say that this is only a stop gap measure, and will fall short of the needed \$5 billion yearly that TXDOT has estimated would be needed to make all the highway repairs and updating. It is estimated that \$1.7 billion would be available the first year, and approximately \$1.2 billion in future years.

7-F. Authorizing City Manager to enter into contract for updating the computer operating system for the water treatment plant

As you may recall, during the budgeting process we discussed the need to upgrade the water treatment plant operating software because it operated on a Microsoft platform, which is not supported any longer. The original system was installed in 2004. In recent years, we have replaced several hardware items that have become obsolete, but we have not updated the software. Unfortunately, the software is not plug and play and will required a considerable amount of programming. Budgeted for Fiscal Year 2015 was \$15,000 for software updating. Additional funds were budgeted for water treatment plant repairs and maintenance expenses to cover the anticipated programming expense. We have received a turn-key price of \$25,400, which exceeds the amount I can authorize without your approval. Since this is considered a "Single Source Supplier", the bidding requirements are waived, provided we have the necessary supporting documentation. This can be found within your agenda packet. Funding is available for this project.

7-G. Paving of new parking lot at City Hall

Burnet County Precinct 4 has been very good with assisting us on numerous projects over the past few years. They have provided several thousands of dollars in labor and machinery without any charge to the City. The County could provide up to \$15,000 per year in such services to another governmental entity. However, we recently learned that, due to legislative action by the State, they can no longer provide free services and must be reimbursed for such services.

The only project that we had planned on utilizing the County for assistance on was the paving of the new parking lot at City Hall. The County does not have the proper equipment to install the asphalt. We planned on using a private contractor to supply the needed equipment and the County was going to assist with additional labor and machinery. Since the County can no longer provide free assistance, it is unknown at this time if we have adequate funding within the Fiscal Year 2015 budget to undertake this project. We are in the process of updating cost estimates and will update you at your meeting. We may need to amend the budget to reflect additional funding for this project. An additional \$7,500 might be available since we may not have to purchase a vehicle for ordinance enforcement. Pat has agreed to use temporary signage on his vehicle.

Please call or email me with any questions. I will be checking emails daily while on vacation.

**7-H. Proposal to change name of Hidden Falls Golf Course to
Meadowlakes Municipal Golf Course**

This item was added at the request of Councilman Field.

**NOTICE OF STATED MEETING OF THE
MEADOWLAKES CITY COUNCIL
TUESDAY, OCTOBER 14, 2014
5:00 P.M.**

~ STATED MEETING ~

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on **Tuesday, the 14th of October, 2014 at 5:00 p.m.** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. PLEDGE OF ALLEGIANCE
3. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
4. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
 - City Manager Activity Report - Johnnie Thompson
 - Consent Items as listed below
5. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
 - A. September 9th, 2014 Workshop and Public Hearing Minutes – Christy Fath, City Secretary
 - B. Ordinance Enforcement September 2014 Activity Report – Pat Preston
 - C. Animal Control September 2014 Activity Report - Robbie Galaway, Officer
 - D. Patrol Activity September 2014 Report - provided by Meadowlakes Patrol Officers
 - E. Vandalism/Incident September 2014 Activity Report – Christy Fath, City Secretary
 - F. City Building Committee September 2014 Activity Report – Blair Feller, Chairman
 - G. Public Works Department September 2014 Activity Report - Mike Williams, PWD
6. OLD BUSINESS
 - A. Action/Discussion: Update on the establishment of a police department for the City of Meadowlakes.-Councilman Drummond/Thompson
 - B. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition – Mayor Raesener
7. NEW BUSINESS
 - A. Annual Briefing from Johnny Campbell, Executive Director, Marble Falls Area EMS, Inc. with regards to emergency medical services provided to the City.
 - B. Annual Briefing by representatives of the Marble Falls Area Volunteer Fire Department, Inc. regarding fire protection services provided to the City by the organization.
 - C. Action/Discussion: **Ordinance 2014-05 – Designation of “No Parking” area along Meadowlakes Drive just outside the Meadowlakes Security Gate** – Thompson

- D. Action/Discussion: **Resolution 2014-007 - Resolution approving the appointment of members to the Meadowlakes Planning and Zoning Commission, Building Committee and the Meadowlakes Public Facility Corporation-Mayor Raesener/Thompson**
- E. Action/Discussion: **Resolution 2014-008-Support for Proposition One Constitutional Amendment for State Highway Fund-Mayor Raesener**
- F. Action/Discussion: Authorizing City Manager to enter into a contract with Prime Controls for updating the City's water treatment plant operational system-Thompson/Williams
- G. Action/Discussion: Funding for paving of the new parking area adjacent to City Hall-Thompson
- H. Action/Discussion: Changing name of Hidden Falls Golf Course to Meadowlakes Municipal Golf Course-Fields

8. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest
(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)
- Expressions of thanks, congratulations, or condolence;
 - An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for the purposes of this subdivision;
 - A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and
 - Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.
- A. Election Day November 4th, 2014.
 - B. The next regularly scheduled meeting will be held November 11th, 2014 at 5:00 p.m.

9. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551*.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall at the security gate and on our website, convenient to the public, on or before October 10th, 2014 by 5:00 p.m. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/ Christy Fath
Christy Fath, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reposted via website)

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**City of Meadowlakes
WORKSHOP MINUTES
September 9, 2014**

15 Identification of quorum:

16 **Council Members Present:**

17 Councilmember Clancy Stephenson
18 Councilmember Mike Barry
19 Councilmember Barry Cunningham
20 Councilmember Alton Fields
21 Councilmember Jerry Drummond
22 Mayor Mary Ann Raesener

23 **Staff Present:**

24 City Manager Johnnie Thompson
25 City Secretary Christy Fath
26 Public Works Director Mike Williams

27 **Guests Present:**

28 Jeff Wilson, Patti Wray

29 Topics for Discussion:

30 **I. CALL TO ORDER AT 3:00 P.M. AND QUORUM DETERMINATION**

31
32 **II. DISCUSSION: Regarding the Meadowlakes Public Facility Corporation's
33 Fiscal Year 2015 Budget and employment agreement between the
34 Corporation and Mr. Jeff Wilson.**

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36 **III. DISCUSSION: Regarding the City of Meadowlakes proposed Fiscal Year
37 2015 budget.**

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39 **IV. ADJOURNMENT OF WORKSHOP – ADJOURNED AT 3:38 P.M.**

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41 ~ NO ACTIONS TAKEN ~
42 ~ No Written Minutes Recorded ~
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**City of Meadowlakes
Stated Meeting Minutes
September 9, 2014**

101 **I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Mary Ann
102 Raesener called the meeting to order at 5:00 p.m. declaring that a quorum was
103 present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor,
104 Meadowlakes, Texas. Councilmembers present were Mike Barry, Barry
105 Cunningham, Alton Fields, Clancy Stephenson and Jerry Drummond. Also
106 present was City Manager Johnnie Thompson, City Secretary Christy Fath and
107 Public Works Director Mike Williams.

108 **II. PLEDGE OF ALLEGIANCE:** Johnnie Thompson led the Council and guests in
109 the Pledge of Allegiance.

47 **III. PUBLIC HEARING ON THE FISCAL YEAR 2015 BUDGET:** Johnnie opened
48 the public hearing by reviewing the budget. Hearing closed at 5:24 p.m.
49

50 **IV. CITIZEN COMMENTS: No Citizen comments.**
51

52 **V. MONTHLY STANDARD LIVE REPORTS:**

53 City Manager Johnnie Thompson addressed the Council and citizens,
54 summarizing the contents and major highlights of the monthly reports, including
55 the patrol hours, ordinance and parking violations. He updated Council on the
56 City financials.
57

58 **VI. CONSENT ITEMS:**

59 **A.** August 12th, 2014 Workshop and Meeting Minutes –Christy Fath, City
60 Secretary

61 **B.** August 19th, 2014 Meeting Minutes – Christy Fath, City Secretary

62 **C.** August 28th, 2014 Public Hearing Minutes – Christy Fath, City Secretary

63 **D.** September 2nd, 2014 Workshop and Public Hearing Minutes – Christy Fath,
64 City Secretary

65 **E.** Ordinance Enforcement August 2014 Activity Report – Pat Preston

66 **F.** Animal Control August 2014 Activity Report - Robbie Galaway, Officer

67 **G.** Patrol Activity August 2014 Report - provided by Meadowlakes Patrol Officers

68 **H.** Vandalism/Incident August 2014 Activity Report – Christy Fath, City Secretary

69 **I.** City Building Committee August 2014 Activity Report – Blair Feller, Chairman

70 **J.** Public Works Department August 2014 Activity Report - Mike Williams, PWD

71 **K.** August 2014 Detailed Financials Report - Johnnie Thompson, City Manager
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73 After Council discussion, Councilmember Fields made a motion to approve the
74 consent items as presented. Councilmember Stephenson seconded the motion.
75 It passed by a unanimous vote of the Councilmembers present.
76

77 **VII. OLD BUSINESS: Action/Discussion/Status Update: Meadowlakes**

78 **Public Facility Corporation operations and financial condition.** Jeff Wilson
79 briefed the council on the August financials. Council discussion ensued.
80

81 **VIII. NEW BUSINESS:**

82 **A. Action/Discussion: Ordinance 2014-02 - Adoption of the 2014-2015**
83 **Fiscal Year Budget.** Councilmember Cunningham made the motion “I move

84 to ratify that the Fiscal Year 2015 Budget will raise \$22,926 more in ad
85 valorem tax income than last year.” Councilmember Fields seconded the

86 motion. It passed by a unanimous vote of the Councilmembers present.

87 Councilmember Fields made a motion to adopt Ordinance 2014-02 and the

88 accompanying budget for Fiscal Year 2015. Councilmember Drummond

89 seconded the motion. It passed by a unanimous vote of the Councilmembers
90 present.

91 **B. Action/Discussion: Ordinance 2014-03 - Adoption of the 2014 Ad**

92 **Valorem tax rate.** Councilmember Fields made a motion to approve the

93 ordinance as presented with a combined ad valorem tax rate for 2014 of

94 \$0.3206 per \$100 valuation. This rate meets the funding requirements of the

95 Fiscal Year 2015 budget. Councilmember Drummond seconded the motion.
96 It passed by a unanimous vote of the Councilmembers present.

97 **C. Action/Discussion: Ordinance 2014-04 – Amending Water Rates.**

98 Councilmember Drummond made a motion to adopt the ordinance as
99 presented. Councilmember Fields seconded the motion. It passed by a
100 unanimous vote of the Councilmembers present.

101 **D. Action/Discussion: Approving employment agreement between the
102 Meadowlakes Public Facility Corporation and Jeff Wilson.**

103 Councilmember Fields made a motion to approve the employment
104 agreement. Councilmember Cunningham seconded the motion. It passed
105 by a unanimous vote of the Councilmembers present.

106 **E. Action/Discussion: Resolution 2014-006 - Resolution approving the
107 Annual Reimbursement Agreement between the City and Meadowlakes
108 Public Facility Corporation; approving the Meadowlakes Public Facility
109 Corporation Fiscal Year 2015 Operating Budget.** Council discussion

110 ensued. Councilmember Cunningham made a motion to approve the
111 resolution as presented. Councilmember Fields seconded the motion. It
112 passed by a unanimous vote of the Councilmembers present.

113 **F. Action/Discussion: Citizens request to install a stop sign on Preston
114 Trail-Thompson.** Johnnie discussed the traffic study and the purpose of a
115 stop sign. Johnnie recommended to request that the Meadowlakes Property
116 Owners Association install a speed hump mid-way on Preston Trail.

117 **G. Action/Discussion: Variance request to allow temporary parking on
118 unimproved area-Paul Carstens – 105 Meadowlakes Drive.** This item was
119 requested to be removed from the agenda by Paul and Kris Carstens due to
120 them not needing a variance any longer.

121
122 **IX. COUNCIL & MAYOR ANNOUNCEMENTS:**

123 **A.** The next regularly scheduled meeting will be held October 14th, 2014 at 5:00
124 p.m.

125 **B.** Burnet County Household Hazardous Waste Collection on Saturday,
126 September 13th.

127 **C.** Councilmember Drummond requested that an item for no parking signs on
128 Meadowlakes Drive outside the gate be placed on next agenda.

129 **D.** Councilmember Fields requested the changing of the name of golf course
130 back to Meadowlakes Municipal Golf Course on next agenda.

131
132 **X. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 6:08 p.m.

133
134
135 **Approved:**

136
137 /s/ Mary Ann Raesener **Date:** _____

138 Mayor, Mary Ann Raesener

139
140 **Attest:**

141
142 /s/ Christy Fath **Date:** _____

143 City Secretary, Christy Fath

**Ordinance Enforcement Report
Summary
September 2014**

Calls Received: Ordinance line: 11
Security Gate: 1
City Hall: 2

36 warning letters or notices were issued during the month of September:
3 letters regarding Ordinance 6-38 – portable storage unit on side of house
12 letters regarding Ordinance 20-55 – trash containers visible from the street
2 letters regarding Ordinance 20-55 – property in need of mowing
1 letter regarding Ordinance 20-55 – inoperative vehicle in drive
1 letter regarding Ordinance 150-15 – incorrect trampoline location
17 letters regarding Mandatory Watering Restrictions – watering on the wrong day or at the wrong time

27 warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were parking on the wrong side of street or parking on the street without a City permit
11 verbal warnings were issued
1 Citation was issued – regarding the Mandatory Watering Restrictions for watering on the wrong day
3 Warning Notices were issued – regarding an inoperative vehicle in drive, a Mandatory Water Restriction
Violation and a portable storage unit on side of house

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
October 1, 2014

Animal Control Report

Meadowlakes, Texas

September, 2014

- **Five trapped raccoons were picked up and removed from the city**
- **A bat on the resident's window was picked up and removed from the city**
- **There were five complaints of barking dogs**
- **Two reports were for lost cats**
- **One resident complained of having a skunk nesting under her wooden patio**
- **Three trapped skunks were picked up and removed from the city**
- **I talked to a resident who had a house guest staying with her who owns a dog that had been barking through the night. The resident persuaded the guest to leave the dog in the house until she moved out (October 1)**
- **A resident reported a snake in her garage. I caught the snake and removed it from the garage**
- **A resident reported a rat in her yard. I picked it up and removed it from the city**
- **A resident reported a possum in her yard. I picked it up and removed it from the city**

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT September 2014

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
9/1/14	Mon	Bindseil	8:00 AM	12:00 PM	4:00			3		Monitor work/school traffic activity	98312	98342	30
9/2/14													0
9/3/14	Wed	Bindseil	6:00 PM	10:00 PM	4:00						98512	98527	15
9/4/14													0
9/5/14	Fri	Bindseil	6:00 PM	10:00 PM	4:00					Monitor criminal mischief activity, nothing found.	98766	98785	19
9/6/14													0
9/7/14													0
9/8/14	Mon	Wilson	5:00 PM	8:00 PM	3:00					Patrol, radar, check boat storage, City Hall, buildings & parks	81741	81759	18
9/9/14													0
9/10/14													0
9/11/14													0
9/12/14													0
9/13/14													0
9/14/14													0
9/15/14	Mon	Koenning	3:30 PM	6:30 PM	3:00			1		Monitor school bus unloading	8849	8868	19
9/16/14	Tues	Bindseil	7:00 AM	11:00 AM	4:00			1			99119	99137	18
9/17/14	Wed	Bindseil	6:00 PM	10:00 PM	4:00			2		Verbal warning for Golf Cart ordinance violations	99410	99419	9
9/18/14	Thurs	Wilson	4:30 PM	7:30 PM	3:00					buildings & parks, assist owner on Mdwlks Dr removing tree branches from top of car	82219	82235	16
9/19/14	Fri	Wilson	6:00 PM	8:00 PM	2:00					Patrol, radar & check parks	82354	82368	14
9/20/14	Sat	Koenning	7:00 PM	10:00 PM	3:00						9290	9311	21
9/21/14													0
9/22/14													0
9/23/14													0
9/24/14	Wed	Bindseil	7:00 AM	10:00 AM	3:00					Monitor School/Work Traffic/Court Baliff	100205	100215	10
9/25/14													0
9/26/14													0
9/27/14	Sat	Wilson	6:00 PM	8:00 PM	2:00					Radar, patrol, check boat storage, check parks, check buildings	82661	82675	14
9/28/14													0
9/29/14													0
9/30/14													0

TOTALS: 39 0 0 7 0

203

City of Meadowlakes

VANDALISM/INCIDENTS-SEPTEMBER 2014

September 2014: Complaints from a couple of residents about a phone scam. Took information on scam to put in weekly newsletter. Residents had already contacted Sheriff's Office.

BUILDING COMMITTEE REPORT
September 2014
Blair Feller – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review) 12
(adjusted for the completion of several projects)

August 2014 Approved Permits

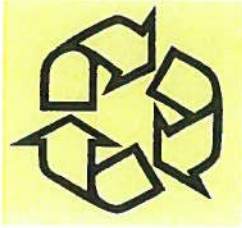
Deck
Fence 2
Swimming Pool/Hot Tub 1
Remodel
Variance
New Homes
Other
Patio Cover
Arbor
Plat Amendment
Consultation
Playscape
Permit Revisions
Applications denied: *Arbor*
Fence
New home
Variance
Remodel
Patio Cover
Playscape
Detached Structure
Carport
Propane gas storage tank
Roof replacement
Other

MEMORANDUM

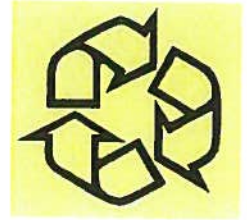
Date: October 8, 2014
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. There were 15.3 million gallons of water treated in the month of September.
2. Tasks for the POA that were done this month include: Completed 1 mowing cycles of vacant lots, routine maintenance at the guard gate (weeding flower beds, mowing), mowed POA property including: roadway islands, parks and common area around Fairway Lane, used street sweeper to begin picking up leaves in the pecan orchard area, trimmed limbs in the RV/boat storage area.
3. We are continuing the process of renewing the TCEQ permit for our wastewater plant. Source Environmental Sciences of Houston is processing the application for us and this is the same company the handled the renewal for us in 2009. This permit is renewed every 5 years and the current permit expires on December 31 of this year. The completed application was submitted to TCEQ and we have received a Declaration of Administrative Completeness from the TCEQ, which means that they have the necessary information to process the application renewal. We have published the required second public notification in the September 19 edition of the Highlander newspaper and a copy of the application renewal packet is available for public review in city hall. We have received administrative approval from the TCEQ with no apparent changes to the permit. We expect to have the new permit issued by the end of October.
4. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We are seeing more limbs that are being put out for us to chip that are smaller than the required diameter per our ordinance. A door hangar is left at any home that have items that do not meet the requirements of the ordinance.
5. Mike attended an annual floodplain manager's conference in San Antonio. This annual conference provides the needed continuing education hours that are required to keep his license as a certified floodplain manager for the city.
6. The household hazardous waste event was a big success. Thank you to all that participated in the event. Details about items collected and how many volunteers that we had are attached.
7. Mike travelled to Longview, Texas with Ricardo Guillen from Techline Pipe to take a tour of the RG3 facilities where the new radio read water meters that we are now using are assembled, tested and shipped. At this facility they also have their technology department that is constantly coming up with new ways to make their product better. This was an impressive tour. The meters that we use are tested 10 times from the time that they are assembled until they are shipped. This trip resulted in no cost to the city and was paid for by Techline Pipe, which is the company where we purchase the water meters. Other cities in the area that use the same meters have either toured the facilities already or are scheduled for a tour.
8. On October 2 we had a compliance inspection of our water treatment facilities that was conducted by the TCEQ. This is a regularly scheduled inspection that is performed for every public water system in the state of Texas. The TCEQ inspector had the highest praise of our facilities and employees. The inspection was completed with no major violations. There were 3 recommendations that the inspector had which will be addressed in the coming months. The three recommendations were: to install a larger pressure gauge on the storage tanks at the water plant, to rework chemical feed lines that protrude through a wall in the chemical storage building and to address some issues with our SCADA system which will be resolved with the software upgrade that is budgeted for this year. The inspection of our facilities took about 4 hours to complete.



**BURNET COUNTY HHW COMMITTEE
2014 HHW COLLECTION STATISTICS
Saturday September 13, 2014**



TOTAL Cars: 397

16% Marble Falls
5% Granite Shoals
25% Burnet
8% Bertram
2% Cottonwood
1% Highland Haven
7% Horseshoe Bay
8% Meadowlakes
21% County
7% Other

**TOTAL cost: \$50,294;
Volunteers/Workers: 75**

Household Hazardous Waste: 38,644 pounds

Batteries: 115 batteries @ 3,672 pounds

Oil: 600 gallons

Oil filters: 250 filters

Antifreeze: 100 gallons

Tires: 1,760 tires @ 39,600 pounds

Electronics and TVs: 21,445 pounds

Grand Total: 111,301 pounds 55.55 Tons



Collection made possible with the help of a grant from CAPCOG via TCEQ,, all the cities in Burnet County and Burnet County, along with:

- Central Texas Groundwater Conservation District
- 33rd/424th Intermediate Sanction Facility
- Burnet County Community Service Restitution Program
- Chris Jett, Burnet County Constable Precinct 4
- Progressive Waste Services
- Minuteman Rentals
- KBEY Radio

City of Meadowlakes
Items for Consideration
City Council Meeting
October 14, 2014

6-A-Establishment of a
Police Department

Date: October 1, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 6-A-Establishment of a Police Department

Requested Council Agenda Date: October 14, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: Consent New Business Old Business
2. Budget Impact Statement Attached: Yes No N/A
3. Original Copies of Documents Approved in form by City Attorney? Yes
 No N/A
-

4. Background:

In the recent budget workshops for the City's Fiscal Year 2015 budgets, a general discussion was held regarding the possibility of forming a police department. However, no action was taken with regards to funding for the creation of a police department. The current level of funding for traffic control was left in place which is approximately \$29,000.

In August, Councilmember Drummond presented a proposal to begin the investigation into the possibility of forming a police department. He requested permission to pursue the investigation of the requirements and cost of establishing a police department for the City, and the Council authorized further investigation into the formation of a police department.

In the past few weeks, Mr. Drummond and I have been in discussion with representatives of the Texas Commission on Law Enforcement (TCOLE) regarding the requirements of forming a police department. I will briefly review with you below the requirements as I understand them.

1. An application must be submitted along with \$1,000 non-refundable fee.
2. A proposed chief administrator for the department must be stated with the application, I can be appointed until a Chief is hired.
3. Detailed information on the need, funding, physical resources, and physical facilities, such as office space, evidence room, and dispatching services must be submitted.

4. Specific law enforcement policies adopted.
5. Administrative structure of the police department.
6. Proof of insurance and authorization of creation of the department which includes Ordinances and copy of minutes of the meeting authorizing its creation.

Mr. Drummond and I have been working on the required policies and procedures for the proposed police department and have them in final draft form. Due to the length of the proposed policies, we will not print them for you at this time but will provide you an electronic copy, if you wish to have a hard copy please give Christy a call and she will be glad to print one for you. We were very fortunate that we had a copy of the recently revised policies of the Granite Shoals Police Department given to us a sample.

We have worked on a draft budget which you will find attached for your review and consideration. Basically, it appears that the first year operating budget for the department would be around \$65,000, which is approximately \$22,000 greater than currently budget for Traffic Control and Ordinance enforcement. In addition we are expecting a one-time additional investment of around \$28,000 for required equipment such as a used police vehicle, emergency equipment, office furniture and an evidence locker.

In order to provide an office for the Chief of Police we will have to utilize the only available space in City Hall which is our conference room. The Chief has to have a dedicated office which has to be secured so it will require the addition of a dead bolt to the door as well as the possibility of securing the window in the room.

I feel fairly certain that we will be able to comply with the documentation required for the submittal of the application to the TCLOE, and that we have the financial means to go forward with the forming and operation of a one person police department. However, we are at the stage in which we must discuss the merits and the whether the creation of a police department is merited and in the best interest of the City.

There is considerable amount of work left to be completed prior to the submittal of an application for the formation of a police department. I have listed some of these steps below along with an anticipated date for the completion of the step.

1. Investigate the requirements and possible funding requirements both on an annual bases as well as the needed one-time funding for the formation of the police department including policies and procedures. **Completed**
2. Council agrees in principal, to the formation and funding of a police department. **Being requested at the Council's October 14, 2014 meeting.**
3. Provided the Council agrees in principal to form a police department:
 - a. Job Description developed for the Chief of Police. **Submitted to Council in November 2014.**

- b. Council must adopt an ordinance authorizing the creation of a police department. (Ordinance will be provided by legal counsel.)
Submitted to Council in November 2014.
- c. Amendment of Fiscal Year 2015 budget to provide for funding of the newly created police department. **November 2014**
- d. Submit application to TCLOE for the creation of a police department-
November-December.
- e. Solicit applicants for Chief of Police and negotiate a contract for dispatch services. **December-January.**
- f. Hire Chief of Police and purchase required equipment (and department become functional)-**January-February 2015**

5. Funding

As previously mentioned, the estimated first year funding for the proposed police department is approximately \$65,000. At the time of the development of the draft budget there were several unknowns, especially the cost of dispatching. The number reference in the draft budget reflects one-half of the charges that the City of Cottonwood pays Marble Falls for dispatching services. If Council agrees to continue pursuing the creation of a police department, I will negotiate with both Marble Falls and Burnet County for dispatching services.

The shortage in funding, as referenced in the attached budget, is based on a 12 month operation and based on the anticipated startup of the police department in the January-February time frame. The shortage is anticipated to be in the \$18,000 to \$20,000 range which is very close to the amount of contingencies budgeted for the General Fund.

6. Recommendation

The requested action at this time is to determine if a police department is merited and economically feasible for the City to undertaken and if so, to authorize Councilmember Drummond and myself to draft and obtain the necessary legal and operational documents for the Council to consider at its November 2014 meeting for the creation of a police department for the City of Meadowlakes.

Proposed Draft Fiscal Year 2015 Police Department Budget

Employee Related Expenses

Employee Expense

Salary	\$	35,000	
Payroll Taxes	\$	2,700	
Retirement Exp.	\$	650	
Health Insurance	\$	6,000	
Worker's Compensation Ins.	\$	1,000	
Total Employee Expense			\$ 45,350

Other Employee Related Expenses

Uniform	\$	750	
Training & Travel	\$	500	
Total Other Employee Related Expenses			\$ 1,250

Total Employee Related Expenses **\$ 46,600**

Other Departmental Expenses

Vehicle Repair & Maintenance	\$	2,500	
Fuel & Oil	\$	3,000	
Miscellaneous Dues & Fess	\$	750	
Dispatch Services	\$	7,500	
Office Supplies	\$	500	
Miscellaneous	\$	3,000	
Telephone-Cell/data for laptop	\$	1,000	
Radio Service	\$	500	
Total Other Departmental Expenses			\$ 18,750

Total Estimated Fiscal Year 2015 Police Expenses **\$ 65,350**

Current Fiscal Year 2015 Budgeted Expenses

Ordinance Enforcement	\$ 14,015	
Traffic Control	\$ 29,025	
Total Existing Budgeted Expenses		\$ 43,040
Difference/Shortage (Based on a 12-month budget)		\$ 22,310

Organizational Expenses (one-time costs)

Office Furniture	\$ 750	
Computer/Office Equipment	\$ 1,000	
Evidence locker	\$ 1,250	
Vehicle-Used	\$ 10,000	
Emergency Equipment-Vehicle	\$ 3,500	
Two-way radios	\$ 5,000	
Laptop/software	\$ 1,500	
Licenses/Permits	\$ 1,250	
Miscellaneous	\$ 3,500	
Total Organizational Expense		\$ 27,750

**City of Meadowlakes
Items for Consideration
City Council Meeting
October 14, 2014**

7-C-Ordinance 2014-05 No
Parking Designation

Date: October 1, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 7-C-Ordinance 2014-05-No Parking Designation

Requested Council Agenda Date: October 14, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: Consent New Business Old Business
 2. Budget Impact Statement Attached: Yes No N/A
 3. Original Copies of Documents Approved in form by City Attorney? Yes
 No N/A
-

4. Background:

I was requested to draft the appropriate documents to establish Meadowlakes Drive just outside the security gate as a no parking zone.

Please find attached for your consideration, Ordinance 2014-05 which addresses this request along with a map showing the proposed "No Parking" areas. The Ordinance, if approved will take effect on November 1st, 2014 in order to provided adequate time to install no parking signs and to publish the required notice in the paper.

5. Recommendation:

I would recommended that Ordinance 2014-05 be adopted.

City of Meadowlakes

ORDINANCE 2014-05

October 14, 2014

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING APPENDIX A FEES, RATES AND MISCELLANEOUS PROVISIONS SECTION A30. TRAFFIC SIGN MASTER PLAN (C) NO PARKING SIGNS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Meadowlakes, Texas adopted a new Code of Ordinances on June 11, 2013; and

WHEREAS, the City Council wishes to revise a portion of said Code of Ordinances; and

WHEREAS, pursuant to Texas Local Government Code Chapter 51, the City Council has the general power to adopt and publish an ordinance or police regulation that is for the good of its citizens; and

WHEREAS, the City Council finds this Ordinance to be reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS THAT:

SECTION I. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

SECTION II. The City of Meadowlakes Code of Ordinances is hereby amended by amending Appendix A of the Meadowlakes Code as outlined and instructed in attached Exhibit "A".

SECTION III. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable. If any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance. The same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION IV. The City Secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this ordinance by copying the caption, penalty clause, and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said ordinance in the ordinance records of the City.

SECTION V. The City Secretary of the City of Meadowlakes is hereby directed to publish the caption, penalty clause, publication clause and the effective date clause of this ordinance for one (1) day in the official newspaper of the City of Meadowlakes, as authorized by Section 52.013 of the Texas Local Government Code.

SECTION VI. This ordinance shall take effect on November 1st, 2014. After publication, in accordance with the publication provisions as so stated in Section 5 of this ordinance, the City Manager is hereby authorized and directed to cause placement of appropriate "No Parking" signs to be installed in such restrictive parking areas to warn the traveling public.

SECTION VII. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given, as required by the Texas Open Meetings Act.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES ON THIS THE 9TH DAY OF SEPTEMBER, 2014.

Signed:

Attest:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

**Christy Fath,
City Secretary**

Attachment "A"

APPENDIX A FEES, RATES AND MISCELLANEOUS PROVISIONS

A30. TRAFFIC SIGN MASTER PLAN (C) NO PARKING SIGNS

Add the following locations:

West property lines of Lots 1231, 1232 and 1233, Meadowlakes Section 4

The east side of the roadway island located in front of Lots 1231, 1232 and 1233, Meadowlakes Section 4

Proposed "No Parking" Designation



Area designated in red to be designated as "No Parking"

**City of Meadowlakes
Items for Consideration
City Council Meeting
October 14, 2014**

7-D-Resolution 2014-007-
CBC Appointments

Date: October 1, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 7-D-Resolution 2014-007-CBC Appointments

Requested Council Agenda Date: October 14, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: Consent New Business Old Business
2. Budget Impact Statement Attached: Yes No N/A
3. Original Copies of Documents Approved in form by City Attorney? Yes
 No N/A
-

4. Background:

The City has a number of members of various commissions, boards, and committees whose terms expire on October 31, 2014. In August, the Council reviewed and modified the City's existing policy on the appointment of members to the various City commissions, boards, and committees. Mayor Raesener appointed various members of the Council to serve on the selection committees created by the policy. Attached, please find Resolution 2014-007 which appoints the recommended appointees to the various commissions, boards, committees, as well as some additional supporting documentations from the various chairs of the selection committees.

The selection committee for the Public Facility Corporation had a total of four applicants. One withdrew from consideration, and the three remaining applicants have been recommended for appointment. Those recommended for appointment are:

Recommended Appointee	Place	Term	Filling Full or Unexpired Term
Erasmó (Moe) Garza	3	11/1/14-10/31/17	New Appointment-Full Term
Linda Wier	4	11/1/14-10/31/17	New Appointment-Full Term
John Aaron	5	11/1/14-10/31/15	Unexpired

(The remainder of this page intentionally left blank.)

The selection committee for the Planning and Zoning Commission had total of five applicants for three available positions and the committee is recommending the following for appointment:

Recommended Appointee	Place	Term	Filling Full or Unexpired Term
Sim Fernandez	2	11/1/14-10/31/16	New Appointment-Full Term
Amy Reeves	4	11/1/14-10/31/16	New Appointment-Full Term
Jerial Wafer	5	11/1/14-10/31/15	Unexpired Term

A total of five applicants were received for the four available positions on the Building Committee. The selection committee has submitted the following for appointment:

Recommended Appointee	Place	Term	Filling Full or Unexpired Term
Bob Powers	2	11/1/14 to 10/31/16	New Appointment-Full Term
Gerald Fair	3	11/1/14 to 10/31/15	Unexpired Term
William Krobot	4	11/1/14 to 10/31/16	New Appointment-Full Term
Barbara Kast	6	11/1/14 to 10/31/16	Reappointment-Full Term

Councilmember Barry Cunningham was appointed to chair the Planning and Zoning selection committee. Please find a copy of his email regarding the committee's recommendations for appointments below.

From: BARRY CUNNINGHAM
Sent: Thursday, September 11, 2014 5:08 PM
To: Christy Fath
Subject: RE: P&Z Appointees for CBC

Christy, our review committee met today and selected the following three applicants to forward to the council with our recommendation for approval: Sim Fernandez, Jerial Wafer, and Amy Reeves. Let me know if there is a formal documentation of the same needed.

*Best regards,
Barry Cunningham*

Appointed to serve as the chair to the Meadowlakes Public Facility Corporation selection committee was Councilmember Mike Barry. Please find a copy of his email regarding the committee's recommendations for appointments below.

From: Mike Barry
Sent: Wednesday, September 17, 2014 9:53 AM
To: jwaaron@xxx.com; erasmo.elisa@xxx.com; lwier@xxx.com
Cc: Mary Ann Raesener; Christy Fath; jthompson@meadowlakestexas.org
Subject: Meadowlakes Public Facility Corporation

As provided in the City Council approved "Appointment Procedures for Commissions, Boards and Committees" the Meadowlakes Public Facility sub-committee for applications review has recommended that each of your names be submitted to the City Council for appointment to the Meadowlakes Public Facility Committee at the October 14th City Council meeting.

Thank you for submitting your application and resume for this important committee. The City Council reserves the right to independently interview any prospective applicant. Please plan on attending the October 14th City Council meeting.

Should you have any questions or concerns, please call me at 830-637-xxxx.

(Sent to John Aaron, Erasmo Garza and Linda Wier)

The Building Committee selection was chaired by Councilmember Alton Fields. Please find his email regarding their recommendations for appointments below.

From: Alton Fields

Sent: Tuesday, September 23, 2014 10:02 PM

To: Johnnie Thompson; Mary Raesener; Christy Fath; Gerald; Barbara Kast; William Korbot

Subject: Building Committee applicants.

As provided in the City Council approved "Appointment Procedures for Commissions, Boards and Committees" the Meadowlakes Building Committee sub-committee for applications review has recommended that each of your names listed below be submitted to the City Council for appointment to the Meadowlakes Building Committee at the October 14th City Council meeting.

Gerald Fair

Bob Powers

Barbara Kast

William Korbot

Thank you for submitting your application and resume for this important committee. The City Council reserves the right to independently interview any prospective applicant. Please plan on attending the October 14th City Council meeting.

5. Recommendation:

I would recommend that Resolution 2014-007 be approved as presented, appointing the members to various commissions, boards, and committees of the City.

City of Meadowlakes

RESOLUTION NUMBER 2014-007

October 14, 2014

A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION, BUILDING COMMITTEE AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION, ESTABLISHING TERMS OF OFFICE FOR EACH AND APPOINTMENT OF CHAIR TO THE PLANNING AND ZONING COMMISSION AND BUILDING COMMITTEE.

WHEREAS, the City of Meadowlakes, previously established the Planning and Zoning Commission and Building Committee of said City; and

WHEREAS, the City of Meadowlakes established the creation of the Meadowlakes Public Facility Corporation; and

WHEREAS, the terms of several members of said Commissions, Boards and Committees will expire on October 31st, 2014, and the City Council has the sole responsibility of appointing said members; and

WHEREAS, the City Council of the City of Meadowlakes adopted on August 19th, 2014 Resolutions 2014-005 which established the "City Commissions, Boards and Committees Appointment Policy"; and

WHEREAS, said Policy established a means of establishment of a selection committee for each Commission, Board and Committee, and the appointment of a chair of the said selection committee; and

WHEREAS, said selection committees have reviewed the applicants whom have expressed a desire to serve on the various Commissions, Boards and Committees and have submitted their recommendations to the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;

Section 1 Finding:

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2 Appointments and Terms of Office:

The City Council of the City of Meadowlakes hereby appoints the following citizens of the City of Meadowlakes to the said Commissions, Boards, and Committees. That said, appointees shall take office on November 1st, 2014 and shall serve the term of office as so indicated below:

MEADOWLAKES PUBLIC FACILITY CORPORATION

Name	Place	Term	Filling Full or Unexpired Term
Erasmio (Moe) Garza	3	11/1/14 to 10/31/17	New Appointment-Full Term
Linda Wier	4	11/1/14 to 10/31/17	New Appointment-Full Term
John Aaron	5	11/1/14 to 10/31/15	Unexpired

CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION

Recommended Appointee	Place	Term	Filling Full or Unexpired Term
Sim Fernandez	2	11/1/14 to 10/31/16	New Appointment-Full Term
Amy Reeves	4	11/1/14 to 10/31/16	New Appointment-Full Term
Jerial Wafer	5	11/1/14 to 10/31/15	Unexpired Term

CITY OF MEADOWLAKES BUILDING COMMITTEE

Recommended Appointee	Place	Term	Filling Full or Unexpired Term
Bob Powers	2	11/1/14 to 10/31/16	New Appointment-Full Term
Gerald Fair	3	11/1/14 to 10/31/15	Unexpired Term
William Krobot	4	11/1/14 to 10/31/16	New Appointment-Full Term
Barbara Kast	6	11/1/14 to 10/31/16	Reappointment-Full Term

Section 3 Severability:

The invalidity of any part of this Resolution shall not invalidate any other part thereof. The terms and provisions of this Resolution shall be deemed to be severable. If any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

Section 4 Public Notices and Open Meeting:

It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

Section 5 Effective Date:

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this the 14th day of October, 2014.

APPROVED:

Mary Ann Raesener, Mayor

ATTEST:

Christy Fath, City Secretary

**City of Meadowlakes
Items for Consideration
City Council Meeting
October 14, 2014**

Date: October 1, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 7-E-Resolution 14-008 –Support of Proposition 1 Constitutional for State Highway Fund

Requested Council Agenda Date: October 14, 2014

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On: Consent New Business Old Business
 - 2. Budget Impact Statement Attached: Yes No N/A
 - 3. Original Copies of Documents Approved in form by City Attorney? Yes No N/A
-

4. Background:

In the November General Election, the citizens are being asked to approve or reject an amendment to the Texas Constitution which would allow the transfer of one-half of the revenue generated from oil and gas production in Texas, to the State Highway Fund. The transferred revenue could only be used for building, maintaining, and acquiring right-of-ways for public roads and none of the funds could be used for toll roads.

While this seems to go a long way with the funding of the State’s ongoing shortage of funds for the public highway system, it will not completely resolve inadequate funding of the State’s transportation system. It would go a long way toward shifting the State from relying on debt and toll roads as the main means of funding highways.

Should the proposition be approved, it is estimated that in the first year, the State Highway Fund would see an infusion of approximately \$1.7 billion with approximately \$1.2 billion in future years.

The main thing to consider is that this is not a new tax. It’s only designating that a portion of the income derived from oil and gas production be utilized to fund the State’s aging highway system. I have attached for your review an information from the Texas Department of Transportation, and a report for the House Research Organization, which explains the proposition in more detail.

5. Recommendation:

Please find attached, for your consideration, Resolution 14-008. This supports the proposed constitutional amendment. The County Judge has requested that all governmental entities in the County consider supporting this proposition. No doubt, our State roadways are in need of dedicated funding not only to maintain and repair our existing roadways, but to continue and to improve them.

City of Meadowlakes
RESOLUTION NUMBER 2014-008
October 14, 2014

Support for Proposition One Constitutional Amendment for State Highway Fund.

WHEREAS, S.J.R. 1, Third Called Session, 83rd Legislature, approved a proposed constitutional amendment to be submitted to the voters on November 4, 2014; and

WHEREAS, this proposed constitutional amendment (Proposition One) will provide immediate additional funding for the state highway fund to be used only for constructing, maintaining, and acquiring right of way for public roadways other than toll roads; and

WHEREAS, this proposed constitutional amendment will provide needed support for public highways without increasing taxes; and

WHEREAS, the county road system will be eligible for assistance from this funding; now

NOW, THEREFORE, BE IT RESOLVED, that the City Council of City of Meadowlakes, Burnet County, Texas does hereby support the Proposition One constitutional amendment for the state highway fund to be considered on November 4, 2014, and requests its approval by the voters.

PASSED AND APPROVED this the 14th day of October, 2014.

APPROVED:

Mary Ann Raesener, Mayor

ATTEST:

Christy Fath, City Secretary

Constitutional Amendment on November 2014 Ballot

- 1 Background
- 2 Digest of Proposition 1
- 2 Supporters say
- 3 Opponents say
- 4 Other opponents say
- 4 Notes

In the November 4, 2014, general election, Texas voters will be asked to approve or reject an amendment to the Texas Constitution to dedicate certain funds to transportation. The proposed amendment would direct the comptroller to allocate to the State Highway Fund one-half of the amount of general revenue derived from oil and gas production taxes that currently is transferred to the rainy day fund. Revenue transferred in this way could be used only for constructing, maintaining, and acquiring rights of way for public roadways other than toll roads.

The 83rd Legislature proposed the measure, which will appear on the ballot as Proposition 1, by adopting SJR 1 by Nichols during its Third Called Session last summer. If approved by voters, the amendment would take effect when the official vote canvass confirms statewide majority approval. The governor must canvass statewide election results 15 to 30 days after the election.

The Legislature proposes constitutional amendments in joint resolutions that may originate in either the House or the Senate. To be presented to voters, a joint resolution must be adopted by at least a two-thirds vote of the membership of each house (Tex. Const., Art. 17, sec. 1). The joint resolution also specifies the ballot wording of the proposition and the election date. For more information about the process and requirements involved in amending the Texas Constitution, see HRO Focus Report Number 83-5, *Constitutional Amendments Proposed for November 2013 Ballot*, August 7, 2013.

Background

Rainy day fund. Art. 3, sec. 49-g of the Texas Constitution establishes the Economic Stabilization Fund, which was ratified by voters in 1988. Also known as the rainy day fund, it annually receives general revenue equivalent to 75 percent of any oil or natural gas production tax revenue that exceeds the amount collected in fiscal 1987. In addition, the comptroller must transfer to the rainy day fund one-half of any unencumbered balance remaining in the general revenue fund at the end of a fiscal biennium.

Fund 6. The State Highway Fund (Fund 6) is the state’s primary highway funding mechanism, collecting the vast majority of highway-related revenue from federal reimbursements, state motor fuels taxes, motor vehicle registrations, and various fees. The Legislature may appropriate funds from Fund 6 for various highway-related purposes in accord with limits established in statute and the Texas Constitution.

Digest of Proposition 1

Proposition 1 would direct the comptroller to allocate to Fund 6 one-half of the general revenue derived from oil and gas production taxes that currently is transferred to the rainy day fund. The Legislature would, by statute, create a procedure whereby the amount allocated to the rainy day fund could be greater than one half. Revenue transferred to Fund 6 under Proposition 1 could be used only for constructing, maintaining, and acquiring rights of way for public roadways other than toll roads.

Proposition 1 would take effect immediately upon receiving the necessary approval from voters and would apply to transfers the comptroller made after September 1, 2014.

The ballot proposal reads: “The constitutional amendment providing for the use and dedication of certain money transferred to the state highway fund to assist in the completion of transportation construction, maintenance, and rehabilitation projects, not to include toll roads.”

Supporters say

Proposition 1, in combination with its enabling legislation, HB 1 by Pickett, would take a key step toward securing critical funding for transportation projects in Texas. While far from a cure-all, the proposed resolution would present a viable means to secure a portion of the funding Texas needs to maintain roadway congestion at current levels, given population and economic growth.

Proposition 1 would generate an estimated \$1.4 billion for public highways in fiscal 2015, decreasing to \$1.2 billion in the following years. This steady revenue

stream would send a message to citizens, crediting bureaus, and businesses that Texas is serious about financing critical transportation infrastructure.

Dedicated funding stream for public roads.

Proposition 1 would dedicate an additional, much-needed funding stream to constructing and maintaining public, non-tolled roads. If approved, the amendment would represent a departure from relying on debt and toll roads as primary mechanisms for funding highways. The amendment would make use of expected increases in oil and gas production tax remissions to increase funding for highways and retain a solid reserve.

Texas since 2001 has relied on enhanced authority to issue bonds, borrowing from public and private interests, and concessions payments from private comprehensive development agreements to build and maintain toll roads. These approaches, while an important part of the highway funding mix, will not by themselves meet the growing demands the state is placing on transportation infrastructure. As of fiscal 2013, the Texas Department of Transportation’s (TxDOT’s) main bond programs — State Highway Fund bonds, Texas Mobility Fund bonds, and general obligation highway bonds — are effectively exhausted.

The ongoing crisis in highway funding in Texas has been delayed several years — first by federal American Revitalization Act funds, and second by a \$5 billion general obligation bond appropriation made in fiscal 2009 and 2011. These infusions may have helped put off the transportation funding crisis a few years, but one-time measures are no remedy for terminal ills.

One-time infusions do little to instill confidence that the Legislature is willing and able to make tough policy decisions necessary to provide infrastructure for vibrant business activity, national and international trade, and a superior quality of life. Proposition 1 would enable voters to show they are serious about increasing funding for critical infrastructure.

Sufficient balance. While Proposition 1 would authorize a dedicated funding stream for transportation projects, it also would allow the Legislature to take necessary means to ensure a minimum balance in the rainy day fund was available to respond to natural disasters and fiscal emergencies. HB 1, the amendment’s enabling legislation, calls for the appointment of a

committee of legislators to determine a sufficient balance for the rainy day fund under which no general revenue would be transferred to Fund 6.

The sufficient balance provision authorized by Proposition 1 would achieve a compromise between an automatic Fund 6 transfer irrespective of the status of the rainy day fund and a constitutionally established floor under which no transfer would be made. Without a floor of any kind, a combination of unforeseen events could leave the Legislature with insufficient funds to finance emergency spending needs. A constitutionally designated floor, on the other hand, might not provide the Legislature sufficient flexibility to meet varying needs each session.

Proposition 1, in combination with HB 1, would provide an assurance that a sufficient balance remained in the rainy day fund, while granting each Legislature license to address the needs of the time. In addition, HB 1, which would enable the Legislature to adjust a sufficient balance determination within the first 60 days of a regular session, would ensure proper legislative oversight in determining what the state should maintain as a reserve fund.

A surge in oil and gas exploration and production has led to a near-record number of drilling rigs operating in Texas, and revenue from the associated oil and gas severance tax has resulted in the highest rainy day fund balance in history. Following voter approval of Proposition 1, according to the comptroller, the first transfer out of the rainy day fund of \$1.4 billion in 2015 would leave a balance in the fund of about \$8.1 billion, considerably greater than the \$6 billion balance that is generally perceived to be sufficient.

While industry experts do not expect this boom to subside any time soon, the sufficient balance provision would protect the rainy day fund in the event that severance tax collections began to decline. In addition, as one of the few agencies that has flexibility in how it awards contracts, TxDOT is well positioned to react to any dip in collections.

Credit rating. Contrary to claims otherwise, dedicating a revenue stream for key transportation infrastructure would help the state retain its strong credit rating. Instead of insisting on a particular number or percentage in reserve, credit rating bureaus look for a balance between maintaining a healthy amount in

reserve for unexpected events and using reserve funds for critical needs such as infrastructure and water. Proposition 1 would strike this balance by appropriating funds for transportation only when there was a legislatively determined substantial balance in reserve for emergencies.

Opponents say

Proposition 1 would not provide a solution to the state's serious, ongoing highway funding shortage and would not adequately safeguard emergency reserves in the rainy day fund.

No additional revenue. Because the proposed amendment would not authorize the collection of any additional revenue, in effect it would take money out of one fiscal pocket and move it to another. Proposition 1 would reduce the amount of general revenue flowing into the rainy day fund by dedicating it to transportation. While this might not cause problems in times of plenty, it could create a dilemma during a lean period. In the event of an emergency that demanded state spending during a fiscal crisis, a depleted rainy day fund might be the only source of revenue available to lawmakers who traditionally have been reluctant to drain the account below a certain amount, generally perceived to be about \$6 billion in 2013.

Sufficient balance. Proposition 1 would provide no guarantee of a minimum balance in the rainy day fund before authorizing a transfer of funds to Fund 6. The amendment relegates this authority to each legislature, which is inevitably subject to the whims and political vagaries of any given legislative session. The rainy day fund transfer is designated in the Constitution in part to provide a well protected reserve and to ensure continuity and stability. A constitutionally protected reserve is important for the state's ability to weather economic calamities and for its credit rating.

Failing to provide a constitutionally designated floor under which no transfer to Fund 6 would be made — such as has been considered and approved in previous versions of this legislation — would open the door to decisions that could leave future legislatures with shortfalls in revenue and a shallow reserve pool from which to draw.

Dedicated funding stream for public roads.

The proposed amendment would dedicate funds to transportation that otherwise could be available to support other priorities. The state has pressing needs in many areas, including public education, and dedicating funds as prescribed by Proposition 1 would elevate needs in transportation above all others.

Dedicating these funds to transportation would reduce the likelihood that the state would reach the rainy day fund cap — 10 percent of the total amount deposited into general revenue during the preceding biennium — above which revenue otherwise is made available for general purpose spending.

Credit rating. A large balance in the rainy day fund has been a great asset to the state, helping it retain a strong credit rating through the recession. Any measure that reduced the state's savings account could directly or indirectly harm its credit rating down the road by leaving less revenue in reserve for emergencies. Credit rating agencies do indeed look at the percentage of general funds that states keep in reserve for emergency spending. Allowing this reserve to fall below a well established threshold could jeopardize the state's rating, which would significantly increase the cost of borrowing and have other negative repercussions.

Insufficient remedy. Proposition 1 could create the impression among the general public that this measure would be a remedy for the state's transportation funding woes. In truth, even with approval of Proposition 1, the state still faces a \$4 billion gap in transportation funding.

Other opponents say

Establishing a legislatively determined sufficient balance would mean that transportation planners could not count on receiving additional funds more than a year or two into the future because the receipt of those funds would depend on unpredictable factors, such as legislative appropriations for emergencies. As currently drafted, Proposition 1 would create a dedicated but not a reliable source of funding for transportation.

Notes

Provisions in the enabling legislation, HB 1 by Pickett, governing sufficient balance and allocation of revenue would take effect following voter approval of Proposition 1. The Comptroller's Certified Revenue Estimate estimates that the proposed amendment would dedicate about \$1.4 billion for Fund 6 in fiscal 2015.

HOUSE RESEARCH ORGANIZATION

Steering Committee:

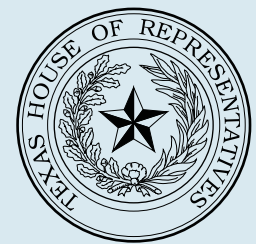
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FAQs: Transportation Funding Ballot Proposition

1. [What is the ballot proposition for transportation funding?](#)
 2. [What will the proposition do for Texas? Is this a permanent fix for transportation issues?](#)
 3. [Is this a new tax? Where would the funds come from?](#)
 4. [How and when could the funds be used?](#)
 5. [How does the Legislature ensure that the funds remaining in the Economic Stabilization Fund \(ESF\) are sufficient?](#)
 6. [When would the new provisions take effect?](#)
 7. [What requirements does the legislation place on TxDOT?](#)
 8. [Who do I contact for more information?](#)
-

1. What is the ballot proposition for transportation funding?

This is a chance for voters to decide whether half of the money currently going to the Economic Stabilization Fund (better known as the Rainy Day Fund) should go to the State Highway Fund. This is not a new tax – this amendment simply changes where a portion of existing revenues are to be deposited. More specifically, the proposition on the ballot is a constitutional amendment¹ proposed by [SJR \(Senate joint resolution\) 1](#) (Third Called Session, 83rd Legislature), which legislators approved on Aug. 5, 2013. The amendment could authorize an estimated \$1.7 billion² to be deposited to the State Highway Fund in the first year of implementation. The ballot proposition reads:

The constitutional amendment providing for the use and dedication of certain money transferred to the state highway fund to assist in the completion of transportation construction, maintenance, and rehabilitation projects, not to include toll roads.

The proposition must get a majority of the statewide vote to pass.

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2. What would the amendment do? Is this a permanent fix for transportation needs?

The amendment would authorize the use of an estimated \$1.7 billion² in the first year for much-needed transportation projects. According to TxDOT, Texas' estimated unmet annual transportation needs are \$5 billion: \$1 billion for recurring maintenance, \$3 billion for mobility³, and \$1 billion for repairs related to increased energy sector activity.⁴ If passed, this amendment would be a significant first step toward providing the unmet funding needs for transportation projects in Texas.

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¹ [Section 49-g\(c\), Article III](#)

² Unofficial estimate, [testimony](#) of John Heleman, Texas Comptroller of Public Accounts, before the Legislative Budget Board, Aug. 5, 2014. The last official estimate was \$1.4 billion as of Dec. 12, 2013 ([2014-15 Certification Revenue Estimate](#), Texas Comptroller of Public Accounts).

³ ["Overview of Funding Needs,"](#) testimony of Phil Wilson before House Select Committee on Transportation Funding, Aug. 1, 2013.

⁴ [TxDOT testimony](#) before Senate Select Committee on Transportation, Oct. 9, 2013.

3. Is this a new tax? Where would the funds come from?

No, this is not a new tax. The money would come from redirecting half of the funds that under current law go into the Economic Stabilization Fund (ESF) to the State Highway Fund. The ESF receives 75 percent of the state's annual oil and gas production tax collections that exceed the amount collected in fiscal year 1987, when it was created.

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4. How could the funds be used?

A related bill, [HB \(House Bill\) 1](#) (approved Third Called Session, 83rd Legislature), outlined the mechanism and details of when the funds are transferred and how they can be used. Those funds must be used and allocated throughout the state in accordance with existing formulas adopted by the Texas Transportation Commission. The funds can only be used for the construction, maintenance, rehabilitation, and acquiring of right-of-way for public roads, but may not be used for toll roads.

For more information, please see the webpage for the [Proposition 1 Stakeholder Committee](#).

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5. How does the Legislature ensure that the money remaining in the Economic Stabilization Fund (ESF) is sufficient?

[HB 1](#) calls for the Speaker of the House and the Lieutenant Governor to appoint five House members and five Senate members to a select committee each biennium to determine a "sufficient balance" of the Economic Stabilization Fund (ESF). In determining such a balance, the committee will consider:

- a. The history of ESF balances;
- b. The history of transfers to the ESF;
- c. Estimated ESF balances during that fiscal biennium;
- d. Estimated transfers to the ESF to occur during that fiscal biennium;
- e. Information available to the committee regarding state highway congestion and funding demands; and
- f. Any other information requested by the committee regarding the state's financial condition.

If the then-current balance of the ESF is below the "sufficient balance" determined for the biennium by the select committee, the Comptroller would reduce or withhold allocations to the State Highway Fund as necessary to maintain a sufficient balance in the ESF.

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6. When would the new provisions take effect?

If the constitutional amendment is adopted, the new provisions will take effect immediately on the final canvass of the Nov. 4, 2014 election. Canvassing takes between 15 and 30 days after the election, therefore these provisions would take effect in December 2014, with the first deposit to the state highway fund also occurring that month.

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7. What requirements does the legislation place on TxDOT?

For the fiscal biennium ending Aug. 31, 2015, [HB 1](#) requires TxDOT to identify \$100 million in savings, which it must use to reduce its long-term debt. The savings could come from operational efficiencies, cost reductions or cost savings, but could not reduce the amount of funding available for transportation projects.

Additionally, the legislation requires that any funds TxDOT receives from this new amendment must be used and allocated throughout the state in accordance with existing formulas adopted by the Texas Transportation Commission, and used only for the construction, maintenance, rehabilitation, and acquiring of right-of-way for public roads. They cannot be used for toll roads.

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8. Who do I contact for more information?

For media inquiries, contact TxDOT Media Relations at MediaRelations@txdot.gov or (512) 463-8700. For inquiries from the public, legislative offices, or other government offices, contact [TxDOT State Legislative Affairs](#).

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City of Meadowlakes
Items for Consideration
City Council Meeting
October 14, 2014

7-F-Updating of Operating
Software for Water Treatment
Plant

Date: October 1, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 7-F-Water Treatment Plant Operating Software Updating

Requested Council Agenda Date: October 14, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. **Place On:** ___ Consent New Business ___ Old Business
 2. **Budget Impact Statement Attached:** ___ Yes ___ No N/A
 3. **Original Copies of Documents Approved in form by City Attorney?** ___ Yes
___ No N/A
-

4. Background:

In 2004, the Meadowlakes MUD did a major plant water treatment plant expansion that included not only doubling the water plant's capacity but also the installation of a supervisory, control, and data acquisition (SCADA) operating system. Over the past few years, we've had to replace several pieces of hardware due to them becoming obsolete, but we have never addressed the upgrading of the operating software since it was working well and we continue to have available support. In July of last year, Microsoft discontinued supporting XP platform. Since this time, it has become more and more difficult to find replacement hardware, and we are now faced with the expense of a major upgrade to the SCADA software in order to make it compatible with Windows 7 or 8.

During the budgeting process, we discussed the need for the upgrade and \$15,000 was budgeted for the purchase of the software upgrade. Unfortunately, the software upgrade is not just a plug and play system. It will required a significate amount of programing by the vendor. We have received a quote for a turnkey upgrade of our SCADA system. Prime Control of Schertz installed the SCADA system in 2004 and has maintained the system since its installation. The turnkey cost is \$25,400 which includes the upgraded software, one new computer, and the programming and installation of the software. The new software will also allow us to utilize several operational updates in the software.

I have attached a copy of the proposal for your review.

5. Recommendation:

As previously mentioned, \$15,000 was budgeted for the software upgrade and we have provided funding within the Water Treatment Plant repair and maintenance line item for the additional funds needed.

The City's "Purchasing and Disbursement Policy", as adopted, would normally require that we receive multiple bids for a purchase over \$25,000. However, because the only known vendor capable of doing the needed upgrades is Prime Controls such a purchase would be classified as a "Single Source Supplier." This exemption is not only authorized by our purchasing and disbursement policy, but provisions in the Texas Local Government Code also address single or sole source purchasing. In order to comply with the competitive exemption, additional documentation is required which is addressed in the attached memo from Mike Williams, Public Works Director.

I would recommend that I be authorized to execute an agreement with Prime Controls of Schertz in the amount of \$25,400 and that said authorization be based on the "Single Source Supplier" exemption as provided for in the City's purchasing and disbursement policy.

6. Funding:

Adequate funding for this project has been provided within the Utility's Fund Fiscal Year 2015 budget. Specifically, \$15,000 in the "Building & Facility Repair & Maintenance" expense line item and \$10,450 in the "Water Treatment Plant-Plant and Pump Station Repair and Maintenance" expense line item.

City of Meadowlakes

177 Broadmoor
Marble Falls, Texas 78654
USA

Phone (830) 693-2951
Fax (830) 693-2124

October 2, 2014

To: Johnnie Thompson, City Manager
From: Mike Williams, Public Works Director

RE: Software upgrade

Johnnie,

We have received a quote for the Wonderware software upgrade to our SCADA system from Prime Controls. Prime Controls has been our system integrator for the SCADA system since it was installed in 2004 and we would need to purchase the software upgrade from them in order to avoid additional programming costs from any other provider. This software upgrade is needed due to the fact that the existing software will not operate on a Windows platform that is newer than XP. Should the existing SCADA computer fail, we would be unable to purchase a computer that would be compatible with the existing software. The quote from Prime Controls includes the latest version of Wonderware, a new Dell PC and the installation and configuration with our existing hardware. I believe that this purchase from Prime Controls is needed in order to continue with the operation of the water treatment plant SCADA system.

Thank you for your time and consideration,



Mike Williams
Public Works Director



144 Windy Meadows
Schertz, TX 78154

PHONE 210-718-0040 FAX 210-319-5410

September 24, 2014

To: City of Meadowlakes - Public Works Department
177 Broadmoor, Suite B,
Meadowlakes, TX 78654

Attn: Roman Zamarippa

Ref: City of Meadowlakes
Work Station and Wonderware Software Upgrade
Prime Controls Quote No.: 092414

PRIME CONTROLS PROPOSAL

Prime Controls is pleased to offer this quote for the Wonderware Software Upgrade. The work being proposed is described hereafter.

Equipment shall be furnished as described below. Major products to be furnished by Prime Controls include the following:

ITEM	QTY	DESCRIPTION	REFERENCE
1.	1	Dell Workstation, Monitor, Keyboard and Mouse	N/A
2.	1	Wonderware Development Studio 2014 Medium 1K/1K/100	N/A
3.	1	WIN-911/PRO Comp	N/A
4.	1	WIN-911/TAPI/USB	N/A

Services to be provided by Prime Controls include the following major items:

ITEM	SERVICES
1.	Installation of new (1) Dell Workstation
2.	Installation of latest Version of Wonderware Software
3.	Installation of Win 911 Alarm Notification Software
4.	Warranty Services

PROPOSAL EXCLUSIONS

The following items are not included in our pricing and shall be the responsibility of others:

ITEM	EXCLUSIONS
1.	All work not specifically described above.

PROPOSAL CLARIFICATIONS

ITEM	CLARIFICATION
1.	Pricing does not include sales tax or bonding cost.
2.	Invoicing shall be progressive and include payment for properly stored material. Payment terms to be net thirty days
3.	Pricing shall be valid for 30 days only from proposal date.

PROPOSAL PRICING

ITEM	DESCRIPTION	COST
1.	Workstations and Software Upgrade	\$25,400.00

We sincerely appreciate this opportunity and look forward to being of service for this work.

Thanks again and please feel free to call if there are any questions.

Sincerely,
Prime Controls, LP

Jason Ford

Jason Ford
Business Development Manager
281-253-2126
j.ford@prime-controls.com

**City of Meadowlakes
Items for Consideration
City Council Meeting
October 14, 2014**

Date: October 3, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 7-G-Paving of Parking Lot

Requested Council Agenda Date: October 14, 2014

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On: Consent New Business Old Business
 - 2. Budget Impact Statement Attached: Yes No N/A
 - 3. Original Copies of Documents Approved in form by City Attorney? Yes
 No N/A
-

4. Background:

Burnet County Precinct 4 has been very good with assisting us on numerous projects over the past few years. They have provided several thousands of dollars in labor and machinery without any charge to the City. The County could provide up to \$15,000 per year in such services to another governmental entity. However, we just recently learned that, due to legislative action by the State, they can no longer provide free services and must be reimbursed for such services.

We had planned to utilize County assistance on the paving of the new parking lot at City Hall. Due to the County not having the proper equipment to install asphalt as we had planned a private contractor would supply the needed equipment and the County would assist with additional labor and machinery. Since the County can no longer provide free assistance it is unknown at this time if we have adequate funding within the Fiscal Year 2015 budget to undertake this project. We are in the process of updating cost estimates and will update you at your meeting.

5. Funding:

We budgeted \$17,500 for capital expenditures for Fiscal Year 2015 \$10,000 is budgeted for the parking lot paving project and \$7,500 for the purchase of a used vehicle for Ordinance Enforcement. Our ordinance officer has agreed to utilize

temporary signage on his vehicle, thus eliminating the immediate need to purchase a used vehicle. So these funds could be utilized with Council's approval.

6. Recommendation:

I hope to have firm pricing for this project by your meeting date. Depending on total estimated cost we can make a determination if additional funding will be required.