

# City of Meadowlakes

## AGENDA

\*\*\*\*\*

### City Council Meeting

Tuesday, November 19, 2019 - 6:00 p.m.  
Totten Hall, Meadowlakes Municipal Offices  
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, November 19<sup>th</sup>, 2019 at 6:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. **CALL TO ORDER AND QUORUM DETERMINATION**
2. **PLEDGE OF ALLEGIANCE AND PRAYER**
3. **CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
4. **MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
  - A. Operations in general - City Manager Johnnie Thompson
    1. Ordinance and Animal Control Report
    2. Patrol Activity Report
    3. Building Committee Report
  - B. Briefing on Golf Operations – Klotz
  - C. Briefing on Food and Beverage – Ingalsbe
5. **CONSENT ITEMS** *(The items listed are considered to be routine and non- controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
  - A. Minutes of the prior Council Meetings/Workshops
6. **OLD BUSINESS - None**
7. **NEW BUSINESS**
  - A. Discussion/Action: Resolution 2019-10 – RESOLUTION OF VOTES CAST TO ELECT DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEAR 2020-2021 – Thompson
  - B. Discussion/Action: Resolution 2019-11 - A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION; CONFIRMING THE CITY

MANAGER'S APPOINTMENT OF MEMBERS TO THE MEADOWLAKES BUILDING COMMITTEE; AND CONFIRMING THE APPOINTMENT OF A DEPUTY BUILDING OFFICIAL; ESTABLISHING TERMS OF OFFICE FOR EACH. – Thompson

- C. Discussion/Action: Resolution 2019-12 - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL REGULAR MEETING DATES AND TIMES. – Thompson
- D. Discussion on possible Ordinance regulating feeding of deer within the City.- Thomson
- E. Discussion regarding calling of a possible election to establish a City sales tax within the City. – Thompson

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

*The next regularly scheduled City Council meeting is December 17, 2019 at 6:00pm*

8. ADJOURNMENT

*The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).*

*An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.*

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on November 14, 2019 at 3:00pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer  
Evan Bauer, City Secretary

/s/ Mary Ann Raesener  
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
--

**Posting Removed:** \_\_\_\_\_ **at** \_\_\_\_\_ **by** \_\_\_\_\_  
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

## **Ordinance Enforcement and Animal Control Report Summary for October 2019**

Calls Received:	Ordinance line:	9
	Animal Control line:	27
	Security Gate:	1
	City Hall:	7
	State Health Dept	1
	Burnet Vet	2

118 Notices were issued during the month of October:

- 10 notices regarding Ordinance 4-75 pets not registered with City
- 1 notice regarding Ordinance 6-43 – line of sight at corner obstructed
- 4 notices regarding Ordinance 20-55 – yard needs mowing
- 9 notices regarding Ordinance 20-55 – limbs on property over 14 days
- 32 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 1 notice regarding Ordinance 20-55 – depositing trash onto another lot
- 3 notices regarding Ordinance 22-3 – sign ordinance violation
- 7 notices regarding Ordinance 28-56 – RV, trailer or boat on drive over 3 days in 7 or over 7 in 30
- 3 notices regarding Ordinance 28-56 – golf cart stored on driveway or parked on lot
- 46 notices regarding PMC 302.4 – trees overhanging street less than the 14-foot minimum clearance
- 2 notices regarding PMC 302.4 – fence in disrepair

19 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

2 Warning Notices were issued - one regarding Ordinance 20-55 for leaving trash can visible from street past allowed time and one regarding Ordinance 28-56 for storing a boat on drive over 7 days in 30

12 Verbal warnings were issued

1 Caught loose dog and returned to owner

7 Picked up dead animal and removed from the City

3 Animals picked up and submitted for rabies testing

1 Concluded Animal Bite Case

1 Advised City to issue Rabies Alert

Submitted by:

*Pat Preston*

Pat Preston  
Ordinance Enforcement Officer & Animal Control Officer  
November 4, 2019

## MEADOWLAKES PATROL ACTIVITY REPORT October 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
10/01/19	Tue	Koenning	6:30am	10:30am	4	0	0	0	0	6:50 am Monitor school bus loading 7:25 am Monitor school bus loading 10:07 am Assisted Pat with locating owner of two small dogs on Turkey Run. Owner was located.	6001	6019	18
10/02/19	Wed	Koenning	3pm	7pm	4	0	0	0	0	3:00 pm Monitor school bus unloading 4:30 pm Monitor school bus unloading	6019	6034	15
10/03/19	Thu	Koenning											
10/04/19	Fri	Koenning											
10/05/19	Sat	Koenning											
10/06/19	Sun	Koenning											
10/07/19	Mon	Koenning											
10/08/19	Tue	Koenning											
10/09/19	Wed	Koenning											
10/10/19	Thu	Koenning											
10/11/19	Fri	Koenning											
10/12/19	Sat	Koenning											
10/13/19	Sun	Koenning											
10/14/19	Mon	Koenning											
10/15/19	Tue	Koenning											
10/16/19	Wed	Koenning											
10/17/19	Thu	Koenning											

## MEADOWLAKES PATROL ACTIVITY REPORT October 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
10/18/19	Fri	Koenning	6:45am	10:45am	4	0	0	0	0	6:50 am Monitor school bus loading 7:25 am Monitor school bus loading	6706	6717	11
10/18/19	Fri	Koenning	2:45pm	6:45pm	4	1	1	0	0	3:05 pm Assisted Marble Falls EMS at residence Broadmoor in reference to an elderly male that had fallen. 3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading	6717	6734	17
10/19/19	Sat	Koenning											
10/20/19	Sun	Koenning											
10/21/19	Mon	Koenning											
10/22/19	Tue	Koenning											
10/23/19	Wed	Koenning	6:45am	10:45am	4	1	0	0	0	6:50 am Monitor school bus loading 7:25 am Monitor school bus loading 10:35am Assist MF-EMS with elderly male at residence on Turkey Run, possible stroke CFS#19- 036522	6734	6752	18

## MEADOWLAKES PATROL ACTIVITY REPORT October 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
10/23/19	Wed	Koenning	2:45pm	6:45pm	4	0	0	0	0	3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading	6752	6768	16
10/24/19	Thu	Koenning	6:45am	10:45am	4	0	0	0	0	6:50 am Monitor school bus loading 7:25 am Monitor school bus loading	6768	6782	14
10/24/19	Thu	Koenning	2:45pm	6:45pm	4	0	0	1	0	3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading	6782	6798	16
10/25/19	Fri	Koenning											
10/26/19	Sat	Koenning											
10/27/19	Sun	Koenning											
10/28/19	Mon	Koenning											
10/29/19	Tue	Koenning	7am	11am	4	0	0	0	0	7:25 am Monitor school bus loading 9:25 am Flagged down by ladies golfing on #14 hole in reference to a dog that was running loose and picking up their golf balls. Owner of dog was located and dog was secured.	7424	7434	10

## MEADOWLAKES PATROL ACTIVITY REPORT October 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
10/29/19	Tue	Koenning	2:45pm	6:45pm	4	0	0	1	0	3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading	7434	7449	15
10/30/19	Wed	Koenning											
10/31/19	Thu	Koenning	6pm	9pm	3	0	0	0	0	Halloween Patrol 8:05 pm received call from resident on Turkey Run in reference to reckless driver in a golf cart that almost hit some kids. Checked area, unable to locate.	7722	7737	15
<b>TOTALS</b>					<b>43</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>				<b>165</b>

**Citation breakdown:**

2 for speeding - 36 in a 25mph zone



# Building Committee Report

October-19

Authorized By: Steve Nash,  
Building Committee Chairman

## Approved Permits

### Issued

### Outstanding Under Const.

Deck			
Fence	1		3
Remodel	1		2
New Home			4
Variance			
Patio Cover/Remodel			2
Arbor/Pergola			
Swimming Pool/Hot Tub			1
Boat dock/jet ski lift			1
Play Scape			
Other- flatwork, outdoor staircase	2		2
Plat Amendment			
Consultation			
Permit Revision			
<b>Total</b>	<b>4</b>		<b>15</b>
<b>Applications Denied/tabled</b>			
Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Enclosure	1		
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other			
Plat Amendment			
Consultation			
Permit Revision			
<b>Total</b>	<b>1</b>		

# City of Meadowlakes

## Mayor and Council Communication

**COUNCIL ACTION:** 5-Consent Items

**DATE:** November 14, 2019

**REFERENCE:** Consent Items

**Council Meeting Date:** November 19, 2019

**AGENDA ITEM:** Consent Items

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: No

### **Background:**

We are still working on closing out the books for fiscal year 2019; I hope to have this done by the end of next week. Due to the delay in closing out the previous years' books, we have not been able to run October financials. I will forward copies of September and October statements to as soon as they have been prepared.

In general, both the General Fund and the Utility Fund appear to be doing well, however, the Recreation Fund continues to struggle with adequate cash flow.

Attached you will find a copy of the minutes of your October 2019 meeting. Should you have any questions on the minutes please give Evan a call.

### **Recommendation:**

I would recommend the approval of the minutes of your October meeting as presented.

# **City of Meadowlakes**

## **Stated Meeting Minutes**

### **October 15, 2019**

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on October 15, 2019, beginning at 6:00 p.m. in accordance with the duly posted notice of said meeting.

#### **Present:**

Mary Ann Raesener, Mayor  
Mike Barry, Councilmember  
Barbara Peskin, Councilmember  
Jerry Drummond, Councilmember  
Eddie Wise, Councilmember  
Gerry Mason, Councilmember

#### **Staff:**

Johnnie Thompson, City Manager  
Evan Bauer, City Secretary  
Debbie Holley, Treasurer  
David Klotz, Head Golf Pro  
Debbie Ingalsbe, Food and Beverage Manager

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 6:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led Council and guests in the Pledge of Allegiance. Councilmember Mason led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** None.
4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
  - A. **Current Operations and Consent items.** Mr. Thompson briefed Council on operations, as well as consent items as follows:
    1. **Ordinance & Animal Control** – Responded to 42 calls, issued 65 notices (vast majority dealing with limbs on property over allowable timeframe and visible trash cans from the street), issued 16 warning tickets (mainly for parking infractions), two warning notices for unrestrained dogs and visible trash cans, also he returned several dogs and removed several dead animals from the City and sent one skunk in for rabies testing, which tested negative.
    2. **Patrol Activity Report** - Our patrol officer was busy in September, logging 52 hours and issuing six citations; three for failure to stop for the school bus, two for speeding, and one for no driver's license. The speeding tickets ranged from 36 mph to 37 mph in a 25-mph zone.
    3. **Building Committee Report** – The City currently has 11 open building permits. In September, the Building Committee issued one remodel permit, two permits for a patio cover, one permit for a pool, and one permit for an outdoor staircase.

**B. Golf Course** – David Klotz, Golf Course GM, reported that after two months, the golf shop is still trying to adjust to their new point of sale system. Also, at the September council meeting, he mentioned the possibility of working with Groupon and said that as of yesterday, Hidden Falls has offers on the Groupon website. The golf course and tee boxes are in the process of being over seeded; this will be complete just in time for the Meadowlakes City Championship Golf Tournament, which will be held on November 16th and 17<sup>th</sup>, as well as the Marble Falls High School Tournament which will be held on November 22<sup>nd</sup>.

**C. Food & Beverage Operations** – Ms. Ingalsbe, restaurant manager, reported that staff is busy preparing for upcoming parties and events at the restaurant. On the calendar is the LGA & MGA lunches, the Faith Academy dance, 100 Chicks for Charity, Highland Lakes Service League, the Democratic Women's luncheon, and Toddies for Tots.

## **5. CONSENT ITEMS:**

**A.** September City Council Meeting Minutes – Evan Bauer, City Secretary

After discussion, Councilmember Peskin made a motion, which was seconded by Councilmember Mason, to approve the consent item as presented. The motion carried with a 5-0 vote.

## **6. OLD BUSINESS: None.**

## **7. NEW BUSINESS:**

**A. Discussion/Action:** Authorizing the City Manager to appropriate an additional \$8,500 from uncommitted budgeted funds in the Recreation Fund for renovation and repairs to the restaurant building and golf course machinery. Mr. Thompson requested the authorization for the release of \$8,500 of the \$50,000 in uncommitted budgeted funds in the Recreation Fund for capital improvements, renovations, and major repairs. At September's council meeting, council released \$7,500 of these funds for repairs to the exterior of the restaurant building. Since that meeting, two significant additional expenses have been encountered that require the release of additional funds. Mr. Thompson reported that last week, one of the original AC units in the restaurant failed and had to be replaced at a cost of approximately \$5,800, and one of the two tractors used by the golf course experienced a mechanical problem which is expected to cost around \$4,500. Mr. Thompson is requesting the release of an additional \$8,500 in funds to pay for the necessary repairs. The estimated cost of the repairs to the exterior of the restaurant building have been reduced by \$1,800, which would bring the total of the requested funds to \$16,000; \$34,000 in uncommitted funds will remain. After discussion, Councilmember Mason made a motion to authorize Mr. Thompson to appropriate an additional \$8,500 from uncommitted budgeted funds in the Recreation Fund for renovation and repairs to the restaurant building and golf course machinery. The motion was seconded by Councilmember Peskin and carried with a 5 – 0 vote.

**B. Discussion/Action:** Approval of a replat on lots 1149 & 1150, 353 & 355 Meadowlakes Dr. This replat was approved by Planning & Zoning on September 30, 2019. After discussion, Councilmember Drummond made a motion to approve the replat as presented. The motion

was seconded by Councilmember Wise and carried with a 5 – 0 vote.

**C. Discussion/Action: Adjourning to closed session pursuant to Section 551.017 (consultation with attorney) or Section 551.074 (personnel matters-City Attorney).** Council adjourned to closed session at 6:28pm.

**D. Reconvene into open session and action as maybe required.** Council reconvened into open session at 6:49pm. Mayor Raesener announced that personnel issues were discussed and Mr. Thompson would follow up with that person.

**8. ANNOUNCEMENTS:** Mr. Thompson announced that the annual Burnet County BOPATE event would be held on Saturday, October 26<sup>th</sup>, 2019.

The next regularly scheduled City Council meeting is November 19th at 6:00 p.m.

**9. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 6:52pm.

**Approved:** /S/ Mary Ann Raesener  
Mayor, Mary Ann Raesener

**Date:** November 13, 2019

**Attest:** /S/ Evan Bauer  
City Secretary, Evan Bauer

**Date:** November 13, 2019

# City of Meadowlakes

## Mayor and Council Communication

**COUNCIL ACTION:** 7-A - Resolution 2019-10 – Casting votes for BCAD Board of Directors

**DATE:** November 14, 2019

**REFERENCE:** New Business 7-A

**Council Meeting Date:** November 19, 2019

**AGENDA ITEM:** Resolution 2019-10 – Casting of votes for Burnet County Appraisal District Board of Directors

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: No

### **Background:**

The Board of Directors of the Burnet Central Appraisal District is elected at large by the governmental entities within the County. The number of votes an entity receives is based on the taxing entities' share of the total appraised value of the County. Based on this calculation, the City of Meadowlakes has 34 votes to cast.

### **Analysis of Issues:**

Please find, attached, a copy of a letter from Mr. Stan Hemphill, Chief Appraiser on this issue. Resolution 2019-10, as drafted, will allow you to vote as desired.

### **Impact on Financial and Personnel Resources:**

There is no impact on financial or personnel resources.

**Recommendation:** I recommend approval of Resolution 2019-10 as drafted.

**BURNET CENTRAL APPRAISAL DISTRICT  
P. O. BOX 908 / 223 SOUTH PIERCE  
BURNET, TEXAS 78611  
PHONE (512) 756-8291  
FAX (512) 756-7873**

October 21, 2019

City of Meadowlakes  
177 Broadmoor, Suite A  
Meadowlakes TX 78654

Dear Mayor:

The enclosed Official Ballot and Resolution are submitted for the purpose of selecting the Board of Directors for the Burnet Central Appraisal District for 2020 – 2021. The ballot and resolution must be returned to the Appraisal District Office by December 15, 2019.

Should you have any questions regarding this ballot and resolution, or if I may be of any assistance in this process, please let me know.

Sincerely yours,



Stan Hemphill  
Chief Appraiser

Enclosure: Official Ballot & Resolution

**City of Meadowlakes**  
**RESOLUTION NUMBER 2019-10**  
**November 19, 2019**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF  
MEADOWLAKES, BURNET COUNTY, TEXAS, CASTING ITS VOTES TO  
ELECT DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT  
FOR THE YEAR 2020-2021**

**WHEREAS**, the Burnet Central Appraisal District is governed by a five-member board of directors serving two-year terms; and

**WHEREAS**, in compliance with SB 621, Section 6.03 (g) requires that each taxing unit is entitled to vote, cast their vote by resolution, and to submit it to the Chief Appraiser of the Burnet Central Appraisal District by December 15, 2019.

**WHEREAS**, the Chief Appraiser has determined that the City of Meadowlakes is entitled to cast 34 votes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;**

**Section 1.      Casting of Votes**

The City Council of the City of Meadowlakes cast its votes as so stated on the official ballot of the Burnet County Appraisal District as hereby attached as Attachment "A".

**Section 2.      Public Notices and Open Meeting**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

**Section 3.      Effective Date**

This resolution shall take effect immediately from and after its passage.



**PASSED AND APPROVED on this the 19th day of November, 2019.**

---

Mary Ann Raesener, Mayor

Attested:

---

Evan Bauer, City Secretary

# OFFICIAL BALLOT

City of Meadowlakes

TO ELECT

BOARD OF DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT  
FOR THE YEAR 2020 – 2021

**DIRECTIONS:** Please enter the number of votes cast in the blank space opposite the name of the candidate. You may cast all of your votes for one candidate, or you may divide your votes among any number of candidates that you desire. **You have 34 total votes you may cast.**

NAMES OF CANDIDATES	NUMBER OF VOTES
BROADWAY, GENE	
JONES, BRUCE	
KITHIL, DAVE	
MICHEL, BOBBYE	
OOSTERMEYER, DARLENE	
SHELL, PAUL	
THURMAN, PHILLIP	

# City of Meadowlakes

## Mayor and Council Communication

**COUNCIL ACTION:** 7-B-Resolution 2019-11 – Appointments to Committees and Commissions

**DATE:** November 14, 2019

**REFERENCE:** New Business 7-B

**Council Meeting Date:** November 19, 2019

**Agenda Item:** Resolution 2019-11 – Appointment to Committees and Commissions

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: No

### **Background:**

In August of 2014, the Council adopted a policy on the appointment of individuals to the various committees and commission of the City. The policy calls for a Selection Committee made up of two members of the Council, one member each from the Building Committee and Planning and Zoning Commission, and one representative of the Meadowlakes Property Owners Association. The Selection Committee's charge is to review any applications for possible appointment to various committees and commissions of the City. The Selection Committee is comprised of Councilmembers Mason and Wise and Building Committee appointee Bob Powers, Planning and Zoning appointee Larry Latshaw and POA appointee Steve Nash. The Committee met on November 1<sup>st</sup> and was chaired by Councilmember Mason. In attendance of the meeting were Steve Nash and Larry Latshaw. A total of five individuals submitted applications for the three open positions on the Building Committee; they were current Building Committee members, Joe Summers, Bob Henderson, and Anthony Sosinski, as well applications from Gregg Bauer and Mike Shaw. Only two individuals submitted applications for the three open positions on the Planning and Zoning Commission; Jerrial Wafer and Pricilla Muse, both are currently on the Planning and Zoning Commission and requested to be re-appointed.

The Selection Committee, after reviewing the applications, voted to recommend the re-appointment of the three existing Building Committee members, as well as the two Planning and Zoning members. The Selection Committee noted that both Mr. Bauer and Mr. Shaw are highly qualified, and should a vacancy occur in the future that either would be a great asset to the Building Committee.

Earlier this year, revisions of the Building Code provide for the appointment of the Building Committee by the Chief Building Official, which is the City Manager. All appointments by the Chief Building Official must be confirmed by the Council. I concur with the recommend appointees of the Selection Committee and submit for your approval as appointees to the Building Committee, Joe Summers, Bob Henderson, and Anthony Sosinski.

### **Analysis of Issues:**

Both the Building Committee and Planning and Zoning Commission are vital to the operation of the City.

### **Impact on Financial and Personnel Resources:**

There is no impact on financial or personnel resources.

### **Recommendation:**

Staff recommends adoption of Resolution 2019-11.

# **City of Meadowlakes**

## **RESOLUTION NUMBER 2019-11**

### **November 19, 2019**

**A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION; CONFIRMING THE CITY MANAGER'S APPOINTMENT OF MEMBERS TO THE MEADOWLAKES BUILDING COMMITTEE; AND CONFIRMING THE APPOINTMENT OF A DEPUTY BUILDING OFFICIAL; ESTABLISHING TERMS OF OFFICE FOR EACH.**

**WHEREAS**, the City Council of the City of Meadowlakes, Texas Adopted the Code of Ordinances for said City on June 11, 2013 which establishes the Planning and Zoning Commission and Building Committee for said City; and

**WHEREAS**, the City Council revised a portion of said Code of Ordinances to incorporate revisions to the 2015 International Residential Building Code as adopted; and

**WHEREAS**, said revisions of said Building Code require the City Council to confirm the City Manager acting in the capacity of the City's Chief Building Official, appointment of a Deputy Building Official and the members of the City's Building Committee; and

**WHEREAS**, Resolution 2014-05 established a committee to review applicants for possible appointment to said Committees and Commissions, and the appointment of chairs for each; and

**WHEREAS**, said selection committee has reviewed the applications from citizens expressing a desire to serve on the said Committees and Commission and have made their recommendation to the City Council and City Manager as set forth in Attachment "A"; and

**WHEREAS**, the City Manager in his capacity as Chief Building Official concurs with the selection Committee's recommended appointees to the Building Committee; and

**WHEREAS**, the term's of members of said Committee and Commission are set to expire on October 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:**

**Section 1. Finding:**

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

**Section 2. Appointments and Terms of Office for Planning and Zoning Commission:**

The City Council of the City of Meadowlakes hereby appoints the following citizens of the City of Meadowlakes to the Planning and Zoning Commission. Appointees and said Chair and Vice Chair shall be appointed as so noted and shall take office on November 1, 2019 and shall serve the term of office as indicated below:

<b>Appointee</b>	<b>Place</b>	<b>Term</b>	<b>Filling Full or Unexpired Term</b>
Vacant	1	11/01/2019 – 10/31/2021	Vacant
Katherine Zimmerman	2	11/01/2018 – 10/31/2020	Seated – Full Term
Priscilla Muse	3	11/01/2019 – 10/31/2021	Reappointment – Full Term
Larry Latshaw (Vice Chair)	4	11/01/2018 – 10/31/2020	Seated – Full Term
Jerral Wafer (Chair)	5	11/01/2019 – 10/31/2021	Reappointment – Full Term

**Section 3. Confirmation of City Manager's Appointment:**

The City Council of the City of Meadowlakes hereby confirms the City Manager's appointment of Mr. Steve Nash, as Deputy Building Official, as well as the following citizens of the City of Meadowlakes to the Meadowlakes Building Committee. Appointees and said Chair and Vice Chair shall be appointed as so noted and shall take office on November 1, 2019 and shall serve the term of office as indicated below:

<b>Appointee</b>	<b>Place</b>	<b>Term</b>	<b>Filling Full or Unexpired Term</b>
Joe Summers(Vice Chair)	1	11/01/2019 – 10/31/2021	Reappointment-Full Term
Bob Powers	2	11/01/2018 – 10/31/2020	Seated-Full Term
Bob Henderson	3	11/01/2019 – 10/31/2021	Reappointment – Full term
Steve Nash (Chair)	4	11/01/2018 – 10/31/2020	Seated-Full Term
Anthony Sosinski	5	11/01/2019 – 10/31/2021	Reappointment – Full term

**Section 4. Severability:**

The invalidity of any part of this Resolution shall not invalidate any other part hereof. The terms and provisions of this Resolution shall be deemed to be severable. If any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

**Section 5. Public Notices and Open Meeting:**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

**Section 6.     Effective Date:**

This resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED on this the 19th day of November, 2019.**

**APPROVED:**

\_\_\_\_\_  
**Mary Ann Raesener, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Evan Bauer, City Secretary**

# City of Meadowlakes

## Mayor and Council Communication

**COUNCIL ACTION:** 7-C - Resolution 2019-12 – Changing Time of Meeting

**DATE:** November 12, 2019

**REFERENCE:** New Business 7-C

**Council Meeting Date:** November 19, 2019

**AGENDA ITEM:** Resolution 2019-12 – Establishing Council, Regular meeting dates, and times.

**FROM:** Johnnie Thompson, City Manager                      Approved by Counsel: No

### **Background:**

In May of this year, the Council changed the meeting time for its monthly meetings from 5:00 p.m. to 6:00 p.m. The purpose of doing this was to generate more attendance at the Council's monthly meetings.

During the discussion on this item, it was discussed that the Council would review attendance levels and determine if the change in time generated more attendance by the public.

The accompanying draft Resolution 2019-12 reflects the change of the meeting, as the Council may determine.

### **Analysis of Issues:**

Resolution 2019-12, as proposed, would allow you to change the time of the Council's regular monthly meeting.

### **Impact on Financial and Personnel Resources:**

There is no impact on financial or personnel resources.

### **Recommendation:**

Staff is flexible and can accommodate any changes to the time of the Council's meeting.

**Alternatives:**

The following options are open for the Council's consideration:

1. Adopt the Resolution after the insertion of the new time into Section 1 of the Resolution.
2. Do not adopt the Resolution and leave the Council meeting time at 6:00 p.m.
3. Provide other direction to staff.

**Advantages/Disadvantages:**

Advantages: It was suggested that the Council will have better attendance should the start time of the Council meeting be moved to a later time.

Disadvantages: No disadvantages have been identified.



**City of Meadowlakes**  
**RESOLUTION NUMBER 2019-12**  
**November 19, 2019**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF  
MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL  
REGULAR MEETING DATES AND TIMES.**

**WHEREAS,** The City Council of the City of Meadowlakes adopted Ordinance 2016-01 amending the City of Meadowlakes Code of Ordinances such that regular meeting times and dates of the Council shall be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;**

**Section 1.      Established Meeting Dates and Times**

The City Council of the City of Meadowlakes, Burnet County, Texas hereby establishes its regular meeting date and time as the third Tuesday of the month at 6:00 p.m. in the Council Chambers, 177 Broadmoor Street, Meadowlakes, Texas.

**Section 2.      Public Notices and Open Meeting**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

**Section 3.      Effective Date**

This resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED on this the 19th day of November, 2019.**

\_\_\_\_\_  
Mary Ann Raesener, Mayor

Attested:

\_\_\_\_\_  
Evan Bauer, City Secretary

# City of Meadowlakes

## Mayor and Council Communication

**COUNCIL ACTION:** 7-D - Feeding of Deer

**DATE:** November 12, 2019

**REFERENCE:** New Business 7-D

**Council Meeting Date:** November 19, 2019

**AGENDA ITEM:** Feeding of Deer within the City

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: No

### **Background:**

Recently, several citizens have voiced concerns over the number of deer within the City. This item was added to the agenda in order to consider an ordinance prohibiting feeding of deer within the City.

### **Analysis of Issues:**

The deer population has been on the rise the past several years, especially in the more urban areas such as ours, where they have no nature predators and hunting is not allowed. This issue is not unique to our city; many of our neighboring cities are encountering the same issues. Establishing an ordinance prohibiting the feeding of deer is one step that can be taken to help eliminate the deer population, however, it has been difficult to enforce in other cities.

### **Recommendation:**

If you desire to pursue the development of an ordinance prohibiting feeding of deer within the City, I would anticipate that a draft ordinance could be prepared for your consideration at your December meeting.

Attached you will find a short exert from neighboring Code of Ordinances regarding the feeding of deer.

**Sec. 2.09.004 Feeding of deer prohibited**

- (a) No person shall purposely feed or provide food (as described in subsection (b) below) through a ground-feeding station, salt lick or by other means, to wild deer in the city on any public or private land.
- (b) A person shall be deemed to have purposely fed or caused wild deer to be fed if the person places wheat, pelleted livestock food, corn in any form, fruit, vegetables, hay or alfalfa, human food scraps, any form of commercially sold wildlife feed, birdseed or livestock feed, or any other edible matter that deer will consume (not including live vegetation such as ornamental landscaping or flowers) on the ground, or within reach of deer. This prohibition shall not apply to edible matter located either in an enclosed building or stored in a securely sealed package.
- (c) The prohibition of this section shall not apply to any peace officer, animal control officer, or other agent of the city acting pursuant to a deer control program in conformance with this article.
- (Ordinance 07-02-20C, sec. 2(D), adopted 2/20/07)

# City of Meadowlakes

## Mayor and Council Communication

**COUNCIL ACTION:** 7-E-Establishment of a General Revenue Sales Tax within the City

**DATE:** November 14, 2019

**REFERENCE:** New Business 7-E

**Council Meeting Date:** November 19, 2019

**AGENDA ITEM:** General Revenue Sales Tax

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: No

### **Background:**

Councilmember Mason requested this item be added to the agenda for a general discussion on the possibility of establishing a general revenue sales tax within the City. Currently, the only tax we have within the City is the State sales tax which is established at 6.25% for all taxable items. The maximum cap for local sales tax within the state is 2%.

There are several different types of local sales taxes, however, the maximum cap for all of them combine is 2%. It is my understanding that we could levy up to 2% in general revenue sales tax which, when combined with the state sales tax, we would be at a maximum rate of 8.25%. Revenue from this type of sales tax can be used for any lawful purpose of the City

The adoption of a sales tax for general purposes must be approved by majority vote of the citizens. Texas Tax Code §321. 101 states (a) A sales tax for general revenue election may be called by one of two methods: (1) the city council can call the election by adopting an ordinance by majority vote of its own members; or (2) the city council must call the election if it receives a petition signed by at least 20 percent of the number of qualified voters who voted in the most recent city election. The easiest method to get on the ballot is for the Council to call the election, and in our instance, the next regular general election will be held in May of next year.

### **Analysis of Issues:**

Based on the most recent 12-month period, a general revenue sales tax rate of 2% would have generated approximately \$11,500 in sales tax revenues for the City. Approximately 39% of the additional revenue would have been generated from the additional sales tax on trash and the remainder from sales at the golf shop and restaurant.

The above reference income is only based on knowing taxable sales in the City, however, it is highly likely that slightly more income would be generated from other tax sales in the City such as lawn care, purchases over the internet and other taxable services.

### **Impact on Financial and Personnel Resources:**

Could be a viable additional revenue stream for the City.

**Recommendation:**

I would recommend that we at least investigate the possibility of levying a general revenue sales tax within the City. There are several variables that must be investigated prior to making a final decision on this matter. If you feel that this item is worth investigating in more detail, the first step would be to get our legal counsel to provide you more detailed review on how to call the election. Also, I need to investigate how the establishment of a sales tax would affect ad valorem taxes.

I anticipate that formal action would be taken in the January to February timeframe.