

# **City of Meadowlakes**

## **AGENDA**

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### **Workshop**

**Tuesday, May 22, 2018 – 4:00 p.m.**

**Totten Hall, Meadowlakes Municipal Offices  
177 Broadmoor Street, Meadowlakes, Texas**

**Notice is hereby given that a Workshop of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, May 22, 2018 at 4:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:**

- 1. CALL TO ORDER AND QUORUM DETERMINATION.**
- 2. BUDGETING PROCESS AND CALENDAR FOR FISCAL YEAR 2019 BUDGET**
- 3. ADJOURNMENT**

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### **City Council Meeting**

**Tuesday, May 22, 2018 - 5:00 p.m.**

**Totten Hall, Meadowlakes Municipal Offices  
177 Broadmoor Street, Meadowlakes, Texas**

**Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, May 22nd, 2018 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:**

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
  - A. Consent Items and operations in general - City Manager Johnnie Thompson
    1. Cart Path Improvements

- 2. Water Treatment Plant SCADA upgrades/renovation
- 3. Raw Water Intake renovations
- B. Briefing on Golf Operations-Panther
- C. Public Works-Mike Williams

**5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).)*

- A. Minutes of the prior Council Meeting and Workshops
- B. Standard Staff Reports for April 2018
  - 1. Ordinance and Animal Control Report
  - 2. Patrol Activity Report
  - 3. Building Committee Report
  - 4. Vandalism Report
  - 5. Public Works Report
- C. April 2018 Financial Statements

**6. OLD BUSINESS**

- A. Discussion/Action – Briefing on contracting with YMCA for staffing and operating the City swimming pool. Panther/Thompson
- B. Discussion/Action – Food and Beverage Operation-Thompson

**7. NEW BUSINESS**

- A. Discussion/Action – Swearing in of Incumbents and Election of Mayor-Tempore - Mayor Raesener
- B. Briefing from Mr. Johnny Campbell, Executive Director of the Marble Falls EMS, Inc. on EMS operations and children's car seat program.
- C. Discussion/Action – Program to Extend the Pecan Orchard to City's Northern Boundaries – Councilmember Woods
- D. Discussion/Action – Adjournment into executive session per Section 551.071 (Consultation with Attorney regarding contractual agreement(s) with the Meadowlakes Property Owners Association, Inc.).
- E. Reconvene into Open Session and action as maybe required.

**COUNCIL & MAYOR ANNOUNCEMENTS** about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

***The next regularly scheduled City Council meetings: Regular Scheduled Council Meeting Tuesday, June 19th at 5:00 p.m.***

## **8. ADJOURNMENT**

*The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).*

*An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.*

## **THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS**

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on May 17<sup>th</sup>, 2018 at 3:00 p.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer  
Evan Bauer, City Secretary

/s/ Mary Ann Raesener  
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

**Posting Removed:** \_\_\_\_\_ **at** \_\_\_\_\_ **by** \_\_\_\_\_  
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

## **Budgeting Process**

**Fiscal Year 2019**

**(May 22, 2018)**

Each year, we must begin the budgeting process and it begins with the City Council and staff meeting in open sessions to set priorities for the upcoming fiscal year. Prior to beginning the budgeting process for our upcoming fiscal year, I would like to review with you the mandated requirements of a municipal budget and establishment of the property tax rate as well as the budgeting process in general.

The adoption of the City's annual budget and establishment of the City's property tax rate are the two most important functions the City Council will take each year. These actions are governed by two State of Texas statutes. Chapter 102 of the Texas Local Government Code (LGC) regulates the mechanism for the adoption of the City's annual budget, and the adoption of the City's property tax rate is governed by Chapter 26 of the Texas Property Tax Code (Tax Code). Each of the statutes has specific time tables, notice requirements, and hearing requirements. Unfortunately, they don't match.

The budgeting process and establishment of the property tax takes a considerable amount of time from both Council and staff. For the budget planning process, I have attached a draft calendar and will discuss it with you on the 22<sup>nd</sup>. As you can see, I proposed that we hold our first workshop prior to your Council meeting on June 19<sup>th</sup> to discuss strategic planning with regard to setting goals, priorities, and projects you would like to see accomplished in the upcoming fiscal year. I anticipate this workshop to last about an hour.

If possible, I would like to have about 30-45 days to compile the preliminary draft budget for your review. I would like to have our first actual budget workshop the second or third week in July followed by a second workshop the following week. I would also like to keep our workshops between 2 and 3 hours in length. The attached calendar reflects a total of three additional workshops. The first would be held prior to your meeting on July 17<sup>th</sup>, followed by another on July 18<sup>th</sup> and a final one on July 24<sup>th</sup>. The breaks between the workshops provide staff the needed time to incorporate any suggested changes. After the proposed July 24<sup>th</sup> workshop, along with the incorporation of any additional changes, the following day I will formally file, as required, the preliminary budget with the City Secretary. Once the preliminary budget is filed with the City Secretary, it triggers some specific time restraints which I will discuss with you later in this review. If additional workshops are needed, they can always be added at your discretion. The budget and tax rate must be adopted prior to September 30<sup>th</sup>.

### **BUDGET**

The budgeting process consists of four primary phases: preparation and requests; legislative approval; implementation and execution; and audit and review. I will review the first two steps in detail for you below. The implementation and execution phase of the budget is the responsibility of the City Manager with guidance from the Council to manage the budget as adopted. The audit and review phase is basically the responsibility of both the City Manager

and the Council to make certain the budget is being administered as adopted. The audit conducted at the end of the fiscal year independent auditor confirms that the budgeted and fiscal affairs of the City was administrative as budgeted.

## **Preparation and Request**

### **Overview**

The first phase of the budget cycle involves the preparation of the preliminary budget. The city, no matter what size, has some very specific requirements as established by LGC and the budget should include:

- goals and formulating a plan to achieve them;
- establish priorities in the selection of city programs to help achieve these goals;
- determine the level of taxation necessary to finance city programs;
- estimate the city's income and expenses;
- serve as a control tool for using the city's resources;
- provide the public a written document, which plainly describes activities and expenditures that will be undertaken during the next fiscal year;
- serve as short and long term planning tool; and it
- serves as a day-to-day operations guide.

The budget provides the public with the proof of the accountability of the city officials and staff. After the budget is adopted, the City can only expend funds as they are addressed in the budget, except in the case of an emergency. The budget is the structure needed to determine the day-to-day operation of City government.

All cities, regardless of their size, must follow the requirements as set forth in LGC. The law requires cities to observe the following regulations:

- the city's budget officer must prepare a proposed budget for the Council's consideration;
- the City Council must adopt an annual budget and conduct the financial affairs of the city in strict conformance with that budget;
- the budget for each fiscal year must be adopted before the first day of the fiscal year;
- the budget must include all expenditures proposed for the next fiscal year and compare the proposed expenditures with expenditures for the current and previous fiscal years; and
- the budget must contain a complete financial statement of the City, which includes:
  - ❖ all outstanding obligations of the City
  - ❖ cash on hand for each fund
  - ❖ total revenue received for the previous fiscal year
  - ❖ estimated revenues for the current fiscal year and the projected revenues for the next fiscal year
  - ❖ the estimated tax rate required for the proposed budget

## The Process

While many people are involved in the developing of the annual budget, including elected officials, department heads, and the general public, the primary responsibility of the budgeting process falls on the budget officer. In the Council/Manager form of government, such as ours, the City Manager is the designated budget officer by state statute and is required to “prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.” The budget officer has some very specific requirements as to the items that must be incorporated within the budget such as:

- ❖ Clear comparison as practicable between the proposed budget to actual expenditures for current fiscal year
- ❖ Show all outstanding obligations
- ❖ Cash on hand for each fund
- ❖ All revenues for all funds anticipated for the current fiscal year
- ❖ Listing of all funds available from all sources for the current fiscal year
- ❖ The estimated revenues available to cover the proposed budget
- ❖ Estimated tax required to cover the proposed budget

As previously mentioned, the budget must be adopted by the governing body before the end of the preceding fiscal year. Our fiscal year, like most cities in Texas, begins on October 1<sup>st</sup> of each year and ends on September 30<sup>th</sup> which means our budget must be adopted no later than September 29<sup>th</sup>.

This phase of the budging process has already began. Staff has begun compiling prior year’s revenues and expenses and has begun determining needs for the upcoming fiscal year. As previously mentioned, I will ask you to review a proposed budget calendar for the upcoming budget workshops, public hearings, and adoption of the budget for fiscal year 2019. The first actual budget workshop is proposed prior to your regularly scheduled meeting on May 22<sup>nd</sup>. At this meeting, I would like for us to establish your goals, priorities, and any funding for special projects and/or funding for outside agencies.

I like to take a two prone approach to the development of the preliminary budget. The first being projection of total revenues based on our best assumptions, as well as anticipated expenses to provide the same level of service to our citizens as provided in the current fiscal year. The second is to incorporate in the budgeting process decision packets for projects and funding that would not normally be considered routine. Hopefully by the end of the workshops we will have developed a preliminary budget which incorporates the level of service you wish to provide to our citizens and funding requirements to meet your goals and priorities. I will, based on your input from the subsequent workshops, develop a final preliminary budget for your review which we will review in your final workshop. After the final workshop, and after incorporating any additional changes, I will file the preliminary budget with you and the City Secretary.

## **Legislative Action**

### **Overview**

The preliminary budget, once filed with the Council and City Secretary, must be available for public inspection and posted on our website for 30 days prior to the date in which the tax rate is adopted.

The only formal action to be taken by Council relating to the filing of the preliminary budget will be the establishment of the date, time, and place of the one required public hearing. This public hearing must be held prior to the budget adoption to provide the public the opportunity to comment on the proposed budget. The public hearing has specific publication notices and the hearing must be set at least 16 days after the date the budget was filed with the City Secretary. A quorum of the Council must be present at the public hearing. Assuming the preliminary budget is filed with the City Secretary July 22<sup>nd</sup> which is my target date, the earliest we could hold the public hearing would be August 8<sup>th</sup> (the hearing cannot take place on the weekend) and depending on the actual file date, the public hearing could be moved backward or forward. Later in this review, we will discuss the possibility of two additional public hearings that maybe required before we can set the tax rate for 2019 and the possibility of combining the public hearing on the budget with one of the hearings on establishment of the tax rate.

There is some confusion regarding wording in the LGC which states *“At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget.”* It has been determined that this does not mean that the budget must be adopted at the end of public hearing. If you desire to make minor changes to the budget at the end of the hearing, you may amend the proposed budget and revise it prior to formal adoption or if there are substantial changes to the proposed budget you could elect to either postpone the meeting for up to 24 hours (the City may “recess” a meeting for no more than one day without posting a new notice) or you may call a special meeting or postpone the adoption of the budget to your next regularly scheduled meeting.

The budget must be adopted prior to the adoption of the property tax rate.

### **Adoption of Budget**

As mention above, the adoption of the budget can, if you so desire, be done at the public hearing, a special called meeting, or your next regular scheduled meeting. Depending on if any additional income will be derived from property tax, one or two votes must be taken to adopt the budget. If additional income will be derived from property taxes one vote must be taken which specifically ratifies that additional income will be derived from property taxes and this action can be simply incorporated within the minutes of the meeting. The second official action will be actual adoption of an Ordinance which establishes both the maintenance and operation tax rate as well as the debt service tax rate for 2019. As previously mentioned, the budget cannot be adopted until a public hearing is held and the budget has to be adopted prior to the setting of the property tax rate for 2019.

## Property Tax Rate

### **Overview**

The adoption of the property tax rate, or sometimes referred to “ad valorem” tax rate, can be somewhat confusing and I’ll try and brief you on it in. During our discussions, I will refer to the tax rate for 2018; this is very confusing since we are actually setting the tax rate on our needs for fiscal year 2018-2019. The actual tax rate is levied for the calendar year 2018 but they are collected in fiscal year 2018-2019. The tax rate is actually set based on the appraised taxable value of the properties as of January 1<sup>st</sup> of each year.

The appraisal and collection of the City’s property tax is the responsibility of the Burnet Central Appraisal District. The Chief Appraiser is required to certify the tax roll which provides the taxable values within the City as well as the effective and rollback tax rates.

### **Type of Calculated Tax Rates**

Truth in taxation requires the calculation of two separate tax rates after the tax rolls have been certified. The chief appraiser of the Burnet Central Appraisal District certifies the roll and is also charged with the calculation of the effective tax rate and the rollback tax rate.

The *effective rate* is a calculated rate that would provide the City with about the same amount of property tax revenue it received the previous year on that property that is being taxed for both years. The effective rate would go down if the property value increases and would decrease if property values increase. This calculation is slightly more complicated than this but the resulting tax rate is mainly used for comparisons only, and shows the relationship between last year’s revenues and the current year’s taxable values.

The *rollback rate* is the maximum rate allowed by law that could be set without being subject to voter approval. The City’s rollback tax rate is a calculated rate and is actually divided into two categories; maintenance (M&O) and debt service, which is sometime referred to interest and sinking. This rate is based on the same amount of property tax revenue generated the previous year for M&O plus an extra eight (8) percent and sufficient funds to pay debt service for the upcoming year. If we adopt a tax rate higher than the rollback rate, we are subject to a rollback election. The debt service portion of the tax rate is based on the upcoming year’s debt service requirements divided by the total taxable value and may increase as necessary to cover bonded debt service, there is no limit on the debt service portion of the rollback rate.

Under certain circumstances the rollback rate may be lower than the effective rate, this is normally due to an extremely large increase in appraised value compared to the prior year.

As previously mentioned, our actual property tax rate is a combination of the rate needed to meet the budgetary requirements as established in the adoption of the General Fund’s operating budget as well as the tax rate needed to generate the necessary funds for the City’s outstanding bonded debt. We will be discussing separate rates which, when combined, will equal the total property tax rate for the City.



One of the first items that I will need your guidance on is the declared funds needed to cover the City's existing bonded debt service. Our bonded debt service is paid from a combination of property tax revenues and operating revenues from the Utility Fund. The City's total bonded debt service for FY18 is \$434,405 which includes principal and interest of which 81% (\$352,000) was generated from property taxes and the remaining from revenues derived from operating revenues of the Utility Fund. In FY19 we will have a total of approximately \$431,513 in bonded debt service payable. The Chief Appraiser needs the amount of funds that will be paid from property tax very early in the budgeting process in order to calculate the rollback rate. In the past, I have provided an estimate of the property taxes needed to help pay our bond debt at around 78%-80%. We can declare an amount equal up to the entire \$434,405, however, if we declare a lower amount we will not be able to levy a tax rate in excess of that rate and if we declare a higher amount we must levy a debt service rate that would generate the declared property tax income. My recommendation is to generate the same in property tax revenues for debt service very close to that what was generated in FY18 of \$352,000 (81.6%) which will reduce to be paid by the Utility Fund to around \$79,500, \$3,000 less than will be paid in FY18.

### **Public Notices and Public Hearings**

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The chief appraiser is also charged with the publication of our calculated effective and rollback tax rates and the notice must meet specific wording, publication requirements and must be posted on our website.

If we adopt an M&O tax rate that does not exceed the lower of the effective tax rate or the rollback rate, we will not be required to hold any public hearings. However, if we establish a proposed tax rate that exceeds the effective tax rate or the rollback rate (whichever is lower) we will be required to hold two public hearings and post additional notices. The general public must be provided the opportunity to express their views on the proposed tax increase at each hearing.

### **Adoption of Tax Rate**

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The Tax Code requires the adoption of the tax rate to take place, as mentioned above no less than three days and no more than 14 days after the second public hearing. If the rate is not adopted within this time frame we must republish the additional notice prior to adoption of the tax rate.

The meeting must be open to the public and comply with the Texas Open Meetings Act and be a separate agenda item on the agenda. We must adopt the budget prior to the adoption of the tax rate. The tax rate must be adopted by ordinance stating both the M&O tax rate as well as the Debt Service tax rate as two separate components of the adopting ordinance. We must adopt the tax rate before September 30<sup>th</sup> or by the 60<sup>th</sup> day after we have received the certified appraisal roll, whichever date is later. If we miss this deadline, we must ratify either the effective tax rate or the previous year's tax rate, whichever is lower.

Should the tax rate be set higher than the calculated rollback rate, the voter has the right to petition for an election on the tax increase and if the election is successful our tax rate would revert to the calculated rollback rate.

Staff will provide an ordinance establishing the tax rate for your consideration.

### **Publication and Hearing Requirements**

#### **Budget**

1. Preliminary budget must be filed with the City Secretary by the Budget Officer 30 days prior to the adoption of the property tax rate.
2. One public hearing must be held prior to the adoption of the budget, and must meet the following requirements:
  - a. Hearing must be held at least 16 days after the filing of the budget with the City Secretary.
  - b. Notice of the public hearing must be published no earlier than 30 days prior to the hearing and must be published at least 10 days prior to the hearing date.
  - c. At the conclusion of the public hearing, some type of action is required. You may adopt the budget or defer action on the adoption of the budget to a future date.

#### **Tax Rate**

1. On or about April 30<sup>th</sup> the Chief Appraiser must provide an estimated taxable value of 2018. We have received this estimate and it is estimated that our taxable value will decrease by about \$5 million from those of last year. Last year we saw a similar issue and we actually had a significant increase in taxable values. I have emailed the Chief Appraiser for clarification.
2. On or about July 25<sup>th</sup> the Chief Appraiser must certify the taxable value of property within the City.
3. Usually the first week of August the Chief Appraiser publishes the required notice on the effective and rollback rates.
4. After the publication of the effective and rollback rates the Council determines the proposed tax rate for 2018. Should the proposed tax rate be established at or above the effective or rollback rate (whichever is lower) two public hearings will be required prior to the adoption of the tax rate. The notice for the public hearings must be published at least 7 days prior to the first hearing and the second hearing cannot be held earlier than the third day after the date of the first hearing. The public hearing for the budget can be conducted with either of the tax public hearings.
5. The budget must be adopted prior to the adoption of the property tax rate and the tax rate must be adopted no earlier than the third day nor more than 14 days after the second public hearing on the tax rate.

## **PROPOSED FISCAL YEAR 2018-2019 BUDGET CALENDAR**

<b><u>Date</u></b>	<b><u>Responsibility</u></b>	<b><u>Action to be taken</u></b>	<b><u>Progress</u></b>
April 2018	City Manager	Begin compiling budget data including estimated fiscal year 2018-2019 revenues and expenses	<b>In progress</b>
April 1- May 1	Chief Appraiser	Send notices of appraised value	<b>In progress</b>
April 30	Chief Appraiser	Prepares and certifies the estimated taxable value of property within City	<b>Received</b>
May 22	City Council	City Council approves Budget Calendar for fiscal year 2018-2019	
June 19 (Workshop #1 prior to regular scheduled meeting)	City Council & Staff	Workshop for strategic planning with regard to establishing goals, priorities, and projects anticipated for fiscal year 2018-2019	
Mid-June to Mid-July	City Manager & Staff	Develops tentative draft budget	
July 17 Workshop #2	City Council & Staff	Presentation of draft working fiscal year 2018-2019 budget to Council for discussion, review and recommendations	
July 18 (Workshop #3)	City Manager & Council	Continuance of July 17 <sup>th</sup> meeting (if required)	
July 24 (Workshop #4)	City Manager & Council	Final review of preliminary budget prior to City Manager filing with City Secretary. Council establishes the date/time/place of the one public hearing required prior to the adoption of the budget. The hearing date must be at least 16 days after the filing of the preliminary budget with the City Secretary.	
July 25	City Manager	File preliminary budget with City Secretary. Note: The draft budget must be filed with the City Secretary 30 days prior to the adoption of the City's property tax rate.	
July 25	Chief Appraiser	Certifies the taxable value of property within the City	
July 27 to August 10	Chief Appraiser	Publish required notice of effective and rollback tax rates	
August 21	City Council	Establishes preliminary property tax rate and established date/place/time of required public hearings. The earliest the tax rate can be adopted	

would be August 24th based on the preliminary budget being filed on July 25th.

August 28	City Council	Conducts 1st public hearing on tax rate (if required)
September 11	City Council	Conducts 2nd public hearing on tax rate and public hearing on budget (if required)
September 18	City Council	Adoption of budget and tax rates

*(Dates subject to change depending on Council recommendations, filing and publications dates.)*

## City of Meadowlakes

# Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 5-Consent Items
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**DATE:** May 14, 2018

**REFERENCE:** Consent Items

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 5-Consent Items

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: N/A

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**SUBJECT:**

Enclosed within your agenda packet, please find several items related to Consent Items. Please note that any item listed under consent can be pulled and deliberated as a separate item.

**A. Minutes of prior meetings-** Attached, please find a draft of the minutes of your meeting held on April 17, 2018. Should you have corrections, edits, or clarification, please contact Evan.

**B. Staff Reports:**

1. Ordinance Enforcement and Animal Control:

- 60 calls received
- 47 warning letters or notices, mainly dealing with visible trash containers and lot/lawns in need of mowing
- Issued 12 warning tickets, mostly for parking infractions
- 17 Verbal Warnings issued
- Removed three trapped animals from the City
- Picked up one dog which was returned to its owner; one loose dog was picked up and sent to the Animal Shelter
- One skunk, one raccoon, and one bat were submitted for rabies testing; the skunk and bat both tested positive for rabies, and a Rabies Alert was issued for both

2. A breakdown of the Patrol report for April is below:

- 56 hours logged, 233 miles
  - Issued:
    - 8-citations
    - 15-warnings
-

Please refer to the enclosed patrol activity report for more detailed information.

3. Building Committee Report: three new permits were issued, and the Committee denied a request for a screened in patio enclosure.

The permits consisted of:

- 2 fences
- 1 deck
- 1 patio enclosure
- 1 swimming pool
- Denied 1 Patio Cover/Enclosure

The City has 19 open permits.

4. No reports of vandalism were reported to City Hall.
5. Please see Mike Williams' report for detailed review of April public works activities.

#### C. April 2018 Financial Reports:

**General Fund** – The General Fund continues to perform better than anticipated even though revenues for both the month and year-to-date are slightly less than expected. Expenses were down as well.

**Revenues** – April's revenues were about 11% less than those budgeted for the period, mainly due to less ad valorem tax received than what was budgeted. Other revenue streams for the month were at, or exceeded those budgeted. Year-to-date revenues were about 0.9% less than budgeted due to less income from franchise fees than budgeted. While franchise fees were under those budgeted, income from building permits and judicial income exceeded their budgeted amounts considerably making up a large portion of the decrease in franchise fee income. In comparing April's revenues to April of last year, revenues were up slightly and compared to year-to-date revenues for the same period last fiscal year, they were \$34,341 (8.8%) greater mainly due to increased ad valorem tax income.

**Expenses** – Operational expenses for April ended 4.5% less than was budgeted with all major expense categories being ending the month less than budgeted except Ordinance/Animal Control which exceeded its budget slightly due to the cost of rabies testing. Year-to-date expenses like April were down, ending the period about 8.6% (\$27,229) less than budgeted. All major expense categories were less than those budgeted for the period. In comparing to the same period last year, April expenses exceed last April's by 36.9% and year-to-date expenses exceed those for the same period last fiscal year by 12.3%.

Operational Net Gain/Loss – April, as expected, had a net loss of \$16,657 (with transfers in) about \$300 greater than was budgeted for the period. While the Fund did experience a loss for the month, it still had a net gain of nearly \$175,000 for the fiscal year which, about \$27,000 greater than was budgeted. At the end of April last year, the Fund had a net gain of just over \$170,000.

Fund Net Gain/Loss – In April, the General Fund transferred \$25,000 to the Recreation Fund for expenses related to the kitchen purchases as well as cart path improvements. Factoring in this transfer, the Fund had a net loss of just over \$41,650 for April and a net gain of just under \$150,000 for the year-to-date.

Cash Flow – Since the vast majority of the Fund's income is derived from ad valorem taxes that are collected in the December to February time frame each year, the Fund experienced a negative cash flow of over \$53,000 in April, but it still had a positive cash flow of more than \$121,000 for the year. The Fund had about \$23,000 less on deposit than it did at the end of April last year, which is not bad considering the \$25,000 transfer to the Recreation Fund and the \$40,000 advance for the treated effluent to the golf course from Marble Falls

Disbursements – The vast majority of the disbursements for April were the normal recurring ones except the following:

Ck 15608 – Neffendorf & Knopp, P.C. for \$15,000 which was the cost of the audit for FY17.

Utility Fund – The Utility Fund continues to perform slightly better than anticipated, with total revenues for both the month and year-to-date near or exceeding those budgeted. The Fund's expenses for both the month and year-to-date are below those budgeted.

Revenues – The Utility Fund Revenues for April exceed those budgeted by 6.5% and exceed those of April last fiscal year by 9.5%, increased water sales were the main contributing factor to increased revenues. Year-to-date revenues for the Fund exceeded those budgeted for the period by 3.5% and were about 2.8% greater than year-to-date revenues at the end of April last fiscal year. While year-to-date water sales were slightly below those budgeted for the year, other revenue streams, including nearly \$14,000 in miscellaneous income, contributed to the increase in total revenues.

Expenses – April's expenses for the Fund ended about 6.9% less than budgeted for the period, due to all major expense categories less than budgeted for the period. Year-to-date expenses ended the period 5.6% less than budgeted mainly due to fewer water meters purchased than budgeted and less operational expenses. Compared to the same period last year, April's expenses were 6.2% greater and year-to-date expenses were 6.6% greater.

**Net Gain** – The Utility Fund was budgeted to have a net gain of just over \$1,700 for April however it ended the month with a net gain of just over \$16,000. The Fund's net gain for the year was nearly \$50,000 while a net loss of \$17,700 was budgeted.

**Cash Flow** – The Fund had a positive cash flow of just over \$9,000 in April which increased the Fund's positive cash flow to \$43,260 compared to \$115,200 for the same period last fiscal year. The Fund had approximately \$76,000 more cash on deposit than at the end of April last year.

**Disbursements** – The vast majority of the disbursements for April were the normal recurring ones except the following:

Ck. 16532-Womacks Heating & AC-\$4,800-was for the replacement of the HVAC system in the water plant lab and offices. The unit replaced was about 12 years old.

**Debt Service** – The Debt Service Fund is performing as expected. Even though revenues for the month were off slightly, total revenues are within a few dollars of those budgeted for the year-to-date. At the end of April, the Fund had \$376,910 on deposit with positive cash flow for the fiscal year of approximately \$340,000.

**Recreation Fund** – Overall, the Recreation Fund is doing reasonably well. April's operational income exceeded its operational expenses. We saw a fairly significant increase in total revenues while operating expenses were considerably less than those budgeted for the period.

**Revenues** – The Recreation Fund revenues exceeded those budgeted for the month by \$13,000 with both Golf Shop and F&B income exceeding those budgeted for the month. The large golf tournament held last month was the main contributing factor for the increased revenues in both the Golf Shop and F&B. Even though revenues for the month exceed those budgeted for April, year-to-date revenues ended the period about \$25,700 less than budgeted. April revenues exceeded those of April last year by \$16,000 and year-to-date revenues were approximately \$9,700 greater. Please see the highlights below:

- Prepaid Golfing (Membership Dues)- while down for the month, this revenue stream exceeds those budgeted for the year-to-date by \$20,700 (14%). Year-to-date Prepaid Gold was \$2,671 less.
- Golf Shop Revenues – April's income exceed those budgeted for the month by \$9,000 while year-to-date revenues are very close to those budgeted. Compared to the same periods last fiscal year, Golf Shop revenues exceeded those in April



of last year by \$13,500 and year-to-date revenues exceeded those for the same period last fiscal year by \$41,000.

- **F&B Revenues-** April's F&B revenues exceed those budgeted by about \$5,000, however, year-to-date revenues were \$48,000 less than those budgeted. As mentioned above, income from the large golf tournament was the main contributing factor to increased F&B sales during the month. The tournament brought in about \$4,500 in additional sales.

**Operating Expenses** – Total Operational Expenses for April were about \$27,500 less than those budgeted for the period. One of the main contributing factors to the decrease in operating expenses was the payment of about \$11,370 in principal payment due to the POA being paid in March instead of April, as budgeted. The vast majority of the major expense categories ended the month less than budgeted. Year-to-date expenses were over \$100,000 less than those budgeted for the period, and all major expense categories were also less than those budgeted for the period. Compared to the same periods last fiscal year, April's expenses exceed those of April last year by \$2,600 and year-to-date expenses being within a few hundred dollars of those for the same period last fiscal year.

**Net Gain Operational Gain with Transfer in From Utility Fund** – April's Operational income exceeded operational expenses by about \$13,675 and year-to-date operational expenditures exceeded operational income by \$4,700. Factoring in the monthly transfers in from the Utility Fund to the Recreation Fund, the Recreational Fund shows a net gain of \$21,380 for the month and a net gain of \$49,250 for the year-to-date.

**Non-operational Income and Expenses** – In April, the General Fund transferred \$25,000 to the Recreation Fund, this was a portion of the \$125,000 budgeted to be transferred to the Fund for improvements to the golf course. To date, Council has approved the release of just over \$102,000 for improvements to golf cart paths and purchases and improvements to the kitchen. At the end of April, a total of \$9,135 of these funds have been spent.

**Cash Flow** – The Fund had a positive cash flow of nearly \$44,000 (backing out escrowed funds) in April with \$21,300 being derived from operating and \$22,256 from the transfer in from the General Fund mentioned above.

**Cash on Deposit** – At the end of April, the Fund had over \$303,000 cash on deposit with \$197,001 of it being held in escrow for the purchase of the new golf cart fleet. Of the remaining \$106,000, approximately \$15,800 is earmarked for cart path and kitchen improvements.

**Disbursements** – The Fund had no out of the ordinary disbursements in April.

**Food and Beverage Operations** – F&B operations continues to struggle even though steps are being taken to minimize expenditures. F&B operations, for the first time in several months, actually broke even with \$23 more income than expenses with house expenses factored in and over \$1,600 more income than expenses without house expenses. April F&B revenues exceed those budgeted by about \$5,000 (close to the actual F&B income from the ladies tournament) while year-to-date revenues are considerably less than those budgeted. F&B has lost \$24,500 in the first seven months of the fiscal year without house expenses and nearly \$38,000 with house expenses about \$24,000 more than the budgeted loss. At the end of April last year we had a net gain of just under \$1,000 and had lost just over \$13,000 for the year.

***F&B has failed to generate adequate income in the first seven months of the fiscal year to cover those cost directly related to its operation such as labor and consumable supplies. While staff has taken steps to minimize such losses, it is expected that the F&B operations will experience a net loss for the fiscal year.***

Should you have any questions regarding the preceding, please do not hesitate to contact me.

# **City of Meadowlakes Stated Meeting Minutes April 17<sup>th</sup>, 2018**

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on April 17<sup>th</sup>, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

## **Council Members Present:**

Mayor Mary Ann Raesener  
Councilmember Mike Barry  
Councilmember Ed O'Hayre  
Councilmember Jerry Drummond  
Councilmember James Woods  
Councilmember Bob Brown

## **Staff Present:**

City Manager Johnnie Thompson  
City Secretary Evan Bauer  
City Treasure Debbie Holley  
Floodplain Administrator Mike Williams

## **Guests Present:**

Erica Melton, YMCA

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Woods led the Council and guests in the Pledge of Allegiance.
3. **CITIZEN COMMENTS.** Residents Franzella Jones, Judy Archer, and Dottie Stueckroth addressed Council expressing their concerns regarding the Meadowlakes Restaurant. They want to see a more professional restaurant environment with better quality food.

**Agenda item 7-D and E were taken out of order due to a time constraint by our City Attorney.**

**Discussion/Action- Adjourning to a closed session per section 551.071 of the Texas Open Meetings Act for consultation with City Attorney pursuant to Texas Government Code Section 551.071, for the purpose of receiving legal advice concerning Agreement with Meadowlakes Property Owners Association for maintenance and repair services provided by the City.** Mayor Raesener adjourned Council to a closed session at 5:09pm.

**Discussion/Action: Reconvene into open session and action as may be required from closed session.** Mayor Raesener called the City Council

meeting back to order at 6:10pm. Councilmember O'Hayre made a motion that the City Council notify the POA that, as of this date, April 17, 2018, it is the Council's intention to re-negotiate the contract between the City and the POA, with negotiations being open as of April 17, 2018 and concluding by no later than July 2, 2018. The motion was seconded by Councilmember Drummond and passed unanimously.

**4. MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:

**A. Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.

1. **Purchase of Golf Cart Fleet** – The new golf cart fleet is scheduled to be delivered the first part of June. He also reminded Council that at the March Council meeting, delivery was being delayed approximately 30 days to obtain a fleet of 2019 carts instead of 2018s. This will be at no additional cost to the City.
2. **Cart Paths** – Staff began the dirt work on the cart path improvements earlier in the week and will concentrate on the paths on holes 13 and 14 first. Once all dirt work is completed, Burnet County will come in and pave the paths with asphalt (with the City paying the cost of the asphalt). This is an ongoing project and Mr. Thompson or Mike Williams will give weekly updates.
3. **Water Plant SCADA Upgrades and Improvements** – All the details on the SCADA upgrades for the water treatment plant have been worked out and the contractor is currently in the process of doing the necessary design and related drawings. It is anticipated that actual onsite work will begin in about 45 days.
4. **Raw Water Intake Renovations** – Mr. Thompson reported that the contract for this project has been executed. The pumps have been ordered and are expected to be delivered by the end of next month. The renovations are expected to be completed in the late May or early June timeframe.
5. **Food and Beverage Operations Position Paper** – Staff has just begun working on the position paper on the future of F&B operation. Mr. Thompson reported that an extensive statistical review of the income and expenses of the F&B operations for the first six months of the fiscal year has been done, which will become a portion of the position paper. Mr. Thompson will be requesting permission to retain a consultant that specializes in F&B operations to assist with the preparation of the requested position paper.
6. **TABC License** – Mr. Thompson reported that, as mentioned at your meeting last month, the City has received the renewal of the PFC's TABC

license. This renewal is good for two years. Due to other commitments and a change in our lead legal counsel, Mr. Thompson has not made any progress on the possible conversion of the PFC license to the City. As soon as the cart path project is off and running, his focus will be on this issue.

- B. Golf and Food and Beverage** – Mr. Thompson briefed Council on current operations of the Golf and Food and Beverage departments. He stated that Food and Beverage operations continue to struggle with issues ranging from shortage of staff, food quality and lack of profitability. He reported that the operation lost approximately \$2,500.00 in the month of March, which brings the total loss for the fiscal year to \$36,000.00.

Larry Panther, Head Golf Professional briefed the Council on current operations of Hidden Falls Golf Course. He informed Council that March was a successful month, averaging between 80 and 110 golfers a day. He also informed Council that the cart path improvement project is underway and that the base on hole #13 had been laid. He also informed Council that the new golf cart fleet is still scheduled to arrive the first couple of days in June. Mr. Panther is currently in the process of finding a replacement for Bernie Blan, the Assistant Golf Pro, who resigned in March.

Debbie Ingalsbe, Food and Beverage Manager, briefed council on Food and Beverage operation. Ms. Ingalsbe informed Council about a couple of golf tournaments that she, along with Mr. Panther, hosted. She also presented new dine-in and to-go menus that have some updated pricing and food items. She also informed Council that there will be a cost for renting the facility itself, which has not been done in the past. The first two hours are \$100.00 per hour and after that it is \$50.00 per hour. Ms. Ingalsbe also stated that she hopes to start having a daily special that will consist of something that is not on the menu.

- C. Public Works** – Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items. He informed Council on tasks that were done for the POA. These include routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park, and one mowing cycle of the vacant lots has been completed. He also stated that the prep work on the cart paths began yesterday on hole #13. The estimated time for completion of this prep work is 3 weeks, as it is being done by City employees in addition to their regular daily duties. With regard to the installation of pipe for the "purple pipe project", Mr. Williams stated that Meadowlakes' part is completed and is waiting on Marble Falls to complete their part. He, along with Public Works employee Scott Bridges, met with staff from Marble Falls and were informed that their part will be complete by the end of April.

## 5. CONSENT ITEMS:

- A. March 20th, 2018 City Council Meeting Minutes – Evan Bauer, City Secretary
- B. Standard Staff Reports for March 2018.
  - 1. Ordinance Enforcement & Animal Control March 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer
  - 2. Patrol Activity Report March, 2018 - provided by Meadowlakes Patrol Officer
  - 3. Building Committee March 2018 Activity Report – Steve Nash, Chairman
  - 4. Vandalism March 2018 Report – Evan Bauer, City Secretary
  - 5. Public Works Department March 2018 Activity Report - Mike Williams, PWD
- C. Financial Reports for March 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Drummond made a motion to approve the consent items as presented. The motion was seconded by Councilmember O'Hayre and carried unanimously.

## 6. OLD BUSINESS ITEMS:

- A. **Discussion/Action: Appointment of Committee to review the City's Building Code requirements and make recommendations regarding revisions to the City's Codes of Ordinances.** Last month Mayor Raesener appointed a Committee made up of Councilmember Mike Barry, POA President Joe Summers, Building Committee Chair Steve Nash, resident/builder James Woods, and herself to the Committee. The Committee's charge was to review the current Building Codes and to make recommendations for revision and/or additions to the Council. After the appointment of this Committee, Mr. Woods was appointed to fill the unexpired term of Place 1, which became vacant upon David Baker's resignation from the Council. Upon the appointment of Mr. Woods, the Committee consisted of three members from the Council which could be construed as a quorum of the Council. Mayor Raesener informed Council that one of the three members of the Council should be replaced in order to eliminate any possible violation of the Texas Open Meetings Act. She will be replacing herself with former Building Committee member Barbara Kast, and requested Mike Barry to be the Chair for this committee.
- B. **Discussion/Action: Update on funding and construction of a gazebo on the grounds of the Meadowlakes Restaurant/Proshop.** At March's Council meeting, James Woods addressed the Council under Citizen Comments regarding the possible construction of a gazebo on the grounds of the restaurant/proshop. No action could be taken at that time since it was not an agenda item, however, at the Special Called meeting on March 29<sup>th</sup>, approval was given by Council provided the POA provide one-half of the required funding. Councilmember Woods stated that at their monthly

meeting earlier in the week, the POA denied the request to assist the City with the construction of the gazebo. Councilmember Woods stated he still would like to proceed with the construction, and proposed to Council that he would provide funding for the gazebo itself if the City would agree to provide funding for the foundation and the staining of it. Councilmember Brown made a motion that the City fund the concrete and the staining of it. The motion was seconded by Councilmember Drummond and passed unanimously.

## **7. NEW BUSINESS ITEMS:**

**This item was taken after Mayor Raesener called the meeting back to order after closed session.**

- A. Discussion/Action: Contracting with YMCA of the Highland Lakes for staffing and operating of the City swimming pool.** Erica Melton, Aquatic Representative for the Highland Lakes YMCA, was present to discuss two proposals regarding lifeguard staffing for the 2018 summer season which will run from Memorial Day weekend through Labor Day weekend. Ms. Melton informed Council that the first option would be for staffing the pool from 10am-7pm, Tuesday through Sunday, which have been the hours of operation in past years. The second proposal would be for reduced hours of operation. More specifically, 1pm-7pm, Tuesday through Sunday. Both options provide for two lifeguards to be on duty during hours of operation. Mr. Panther informed Council that the Red Cross does the training for lifeguard certification for the YMCA. After discussion, Councilmember O'Hayre made a motion to authorize the City Manager, Mr. Thompson, to negotiate a contract between the City and the YMCA for providing certified lifeguards between the hours of 1:00pm and 7:00pm, Tuesday through Sunday, for the 2018 summer season, which begins Memorial Day weekend, and ends Labor Day weekend. The motion was seconded by Councilmember Drummond and carried unanimously.
- B. Discussion/Action: Authorizing City Manager to retain a consultant to assist in the review of Food and Beverage Operations.** Mr. Thompson reported that he has prepared a detailed financial analysis of food and beverage operations. After spending a considerable amount of time doing some research, he believes it would be in the best interest of the City to retain a consultant who would be more well versed in food and beverage operations. Mr. Thompson has contacted the consultant that was used several years ago to review bar operations, and is awaiting a proposal from him. It is anticipated that costs will be around \$5,000 for the consultant. It is hoped that a consultant would be able to offer suggestions and guidance regarding how to improve the restaurant. After discussion, Councilmember Barry made a motion to authorize Mr. Thompson to retain a consultant for the purpose of reviewing and offering

suggestions regarding food and beverage operations. The motion was seconded by Councilmember O'Hayre and carried unanimously.

- C. Discussion/Action: Planning for fiscal year 2019 budgeting process and 5-year fiscal plan.** With the fiscal year beginning October 1<sup>st</sup>, the budgeting process is quickly approaching; therefore, Mr. Thompson requests a workshop for the purpose of reviewing the budgeting process in general and getting input on any projects and goals. He also requests a 5-year fiscal plan be incorporated in the budgeting process for the purpose of planning for things that might be needed in the future such as vehicles and equipment and maintenance items for the wastewater treatment plant that need replacing.

After discussion, it was determined that, due to scheduling issues, the May Council meeting would need to be moved to May 22<sup>nd</sup> at 5:00pm and a budgeting workshop would be held prior to that meeting beginning at 4:00pm.

#### **8. COUNCIL & MAYOR ANNOUNCEMENTS:**

- A.** The next Council meeting will be held May 22<sup>th</sup>, 2018 at 5:00 p.m.

#### **9. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 7:35p.m.

**Approved:** /S/ Mary Ann Raesener  
Mayor, Mary Ann Raesener

**Date:** May 16th, 2018

**Attest:** /S/ Evan Bauer  
City Secretary, Evan Bauer

**Date:** May 16th, 2018



**Ordinance Enforcement and Animal Control Report**  
**Summary**  
**April 2018**

Calls Received:	Ordinance line:	11
	Animal Control line:	41
	Security Gate:	1
	City Hall:	6
	State Health Dept	1
	Sherriff	0

47 warning letters or notices were issued during the month of April:

- 5 letters regarding Ordinance 4-75 – pets not registered with the City
- 17 letters regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 1 letter regarding Ordinance 20-55 – animal feces deposited on other's property
- 5 letters regarding Ordinance 20-55 – limbs on property over 14 days
- 1 letter regarding Ordinance 28-56 – vehicle or trailer parked on lot
- 2 letters regarding Ordinance 28-56 – boat or trailer parked on drive over 3 days in 7 days
- 1 letter regarding Ordinance 28-56 – golf cart parked on lot
- 15 letters regarding PMC 302.4 – yard or lot needs mowing

12 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

3 Picked up trapped animals and removed from City

1 Picked up loose dog and delivered to Animal Shelter

1 Caught two loose dogs and returned to owner

17 Verbal warnings were issued

4 Dead animals picked up and removed from City

3 One skunk, one raccoon and one bat picked up and delivered to Burnet for rabies testing

1 Advised City to issue a Rabies Alert after receiving notice from State of a positive rabies test

Submitted by:

*Pat Preston*

Pat Preston  
Ordinance Enforcement Officer  
Animal Control Officer  
May 2, 2018

## MEADOWLAKES PATROL ACTIVITY REPORT APRIL 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
4/1/2018													
4/2/2018	Mon	Koenning	7am	10:30am	3.5	1	2	0	0	7:20am - monitor school bus loading	101170	101186	16
4/3/2018	Tues	Koenning	6:45am	10:45am	4	0	0	0	0	6:50am - monitor school bus loading, 7:20am - monitor schol bus loading	101186	101204	18
4/3/2018	Tues	Koenning	2:30pm	6pm	3.5	0	1	0	0	3:30pm - monitor school bus unloading, 4:09pm - received call from resident on Fairway Ln. in reference to male next door using profane and vulgar language towards a female. Both subjects left the area before my arrival. 4:20pm - monitor school bus unloading	101204	101218	14
4/4/2018													
4/5/2018													
4/6/2018	Fri	Koenning	6:45am	10:45am	4	2	5	0	0	6:50am - monitor school bus loading, 7:20am - monitor schol bus loading	101588	101606	18
4/6/2018	Fri	Koenning	3pm	6pm	3	0	2	0	0	3:30pm - monitor school bus unloading, 4:25pm - monitor school bus unloading	101606	101618	12
4/7/2018													
4/8/2018													
4/9/2018													
4/10/2018													
4/11/2018	Wed	Koenning	6:45am	11:15am	4.5	0	1	0	0	6:50am - monitor school bus loading, 7:20am - monitor schol bus loading	102056	102074	18
4/11/2018	Wed	Koenning	2pm	5:30pm	3.5	0	0	0	0	3:30pm - monitor school bus unloading, 4:20pm - monitor school bus unloading	102074	102090	16

## MEADOWLAKES PATROL ACTIVITY REPORT APRIL 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
4/12/2018	Thurs	Koenning	6:45am	8:45am	2	1	1	0	0	6:50am - monitor school bus loading, 7:25am - monitor school bus loading	102090	102101	11
4/12/2018	Thurs	Koenning	3pm	5pm	2	0	0	0	0	3:30pm - monitor school bus unloading, 4:25pm - monitor school bus unloading	102101	102111	10
4/13/2018													
4/14/2018													
4/15/2018													
4/16/2018													
4/17/2018													
4/18/2018													
4/19/2018													
4/20/2018	Fri	Koenning	6:45am	10:45am	4	0	0	0	0	6:50am - monitor school bus loading, 7:25am - monitor school bus loading, 9:45am - flagged down by resident on Mahan in reference to a large black lab running loose in the area. Dog was found to live on Stewart. No one was home, but dog was secured in backyard.	103257	103274	17
4/20/2018	Fri	Koenning	3pm	6pm	3	1	0	0	0	3:30pm - monitor school bus unloading, 4:25pm - monitor school bus unloading	103274	103286	12
4/21/2018													
4/22/2018													
4/23/2018													
4/24/2018													
4/25/2018	Wed	Koenning	6:45am	10:45am	4	0	0	0	0	6:50am - monitor school bus loading, 7:25am - monitor school bus loading	103623	103639	16

## MEADOWLAKES PATROL ACTIVITY REPORT APRIL 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
4/25/2018	Wed	Koenning	2:15pm	5:45pm	3.5	1	0	0	0	3:35pm - monitor school bus unloading, 4:20pm - located a small white dog running in roadway of Broadmoor by City Hall. Dog was taken to City Hall and owner was found to live at 177 Cypress Pt. Dog released to owner.	103639	103651	12
4/26/2018	Thurs	Koenning	6:45am	8:45am	2	1	0	0	0	6:50am - monitor school bus loading, 7:25am - monitor school bus loading	103657	103669	12
4/27/2018	Fri	Koenning	12:30pm	6pm	5.5	0	1	0	0	1pm - 2:45pm - Bailiff for Meadowlakes Municipal Court, 3:30pm - monitor school bus unloading, 4:25pm - monitor school bus unloading	103673	103689	16
4/28/2018													
4/29/2018													
4/30/2018	Mon	Koenning	6:45am	10:45am	4	1	2	0	0	6:50am - monitor school bus loading, 7:25am - monitor school bus loading	104083	104098	15
<b>TOTALS</b>					<b>56</b>	<b>8</b>	<b>15</b>	<b>0</b>	<b>0</b>				<b>233</b>

# Building Committee Report

April-18

Authorized By: Steve Nash,  
Building Committee Chairman

## Approved Permits

*Issued*

*Outstanding Under Cons*

Deck	1		
Fence	2		2
Remodel			4
New Home			10
Variance			
Patio Cover/Enclosure	1		
Arbor/Pergola			1
Swimming Pool/Hot Tub	1		1
Play Scape			
Other- Boat Docks			1
Plat Amendment			
Consultation			
Permit Revision			

## Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Enclosure	1		
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			

# **City of Meadowlakes**

## **VANDALISM/INCIDENTS – April 2018**

**There were no reports made to City Hall in April.**

## MEMORANDUM

Date: May 15, 2018  
To: Honorable Mayor and Council  
From: Mike Williams, Public Works Director  
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), mowing and cleaning of the lakeside pavilion and children's park as needed, 2 mowing cycles of the vacant lots, replaced dead tree at the first responders park, pick up materials for paving crew (4 pallets of cement), started spraying curb lines with herbicide for weeds and grass.
2. The following items were completed at the golf complex: Weekly cleaning and maintenance at the clubhouse, pro shop and pool, replaced 1 defective security camera outside the pro shop.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. **The 90 day review period has begun and we can expect the new maps to become effective the latter part of this year.** I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement.
4. Preparation for paving the cart paths is ongoing. As of today the "back 9" prep work has been completed except for #15 which is already paved and we are waiting to discuss with Burnet County any work that is needed before we proceed there. We anticipate starting preparation work on holes 1-9 this week.
5. The installation of pipe for the "purple pipe project" at our wastewater treatment plant has been completed and the tie-in with the City of Marble Falls will be completed after final approval from TCEQ. We met with TCEQ and hand delivered our application to receive water from the City of Marble Falls and expect final approval this month.
6. Changed out approximately 40 water meters with the new remote read meters.

# Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018
January	8.1	6.1	7	7.3	8.3
February	7.5	7	7.6	8.0	7.7
March	11.3	7.8	10.3	11.5	13.0
April	14.4	11.9	9.9	12.7	15.9
May	12	8.9	9.2	16.5	
June	11.3	13	15	17.3	
July	15.2	24.3	24.8	22.0	
August	16.3	24.7	18.6	19.5	
September	15.3	21.8	17.9	19.0	
October	17.1	17.8	18.8	15.0	
November	9.2	7.7	10.5	13.6	
December	7.8	6.5	7.4	8.9	
Annual Total	145.5	157.5	157	171.3	



# **City of Meadowlakes**

## **April 2018 Financial Reports**

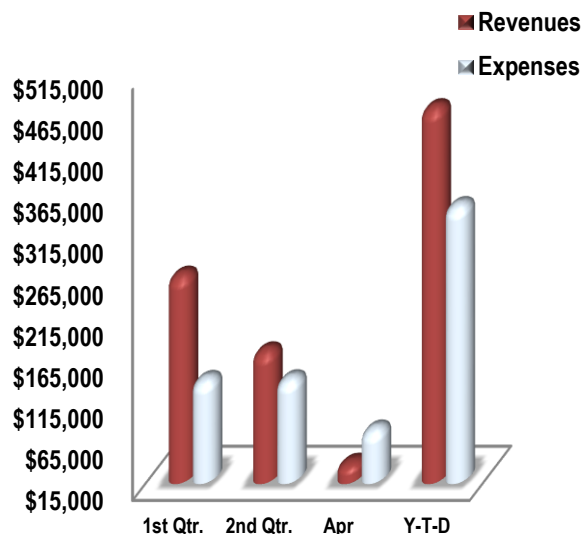
Run Date: 5/8/2018

Unaudited

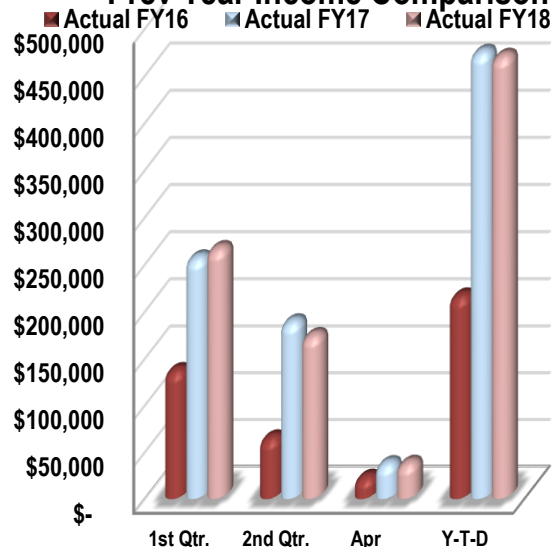
April 2018

# General Fund Snapshot

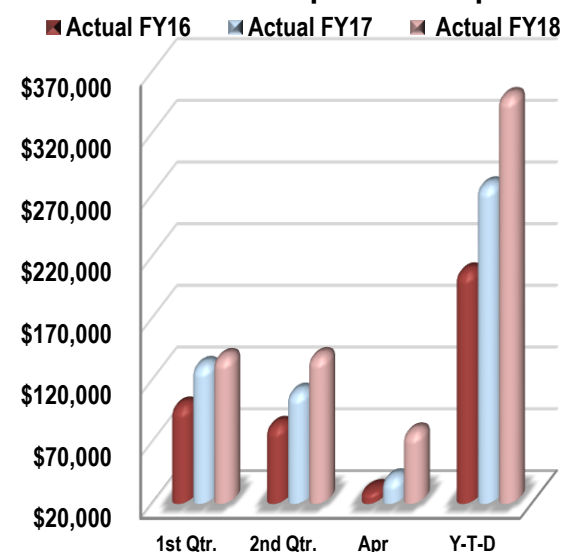
## Income vs. Expense Trend



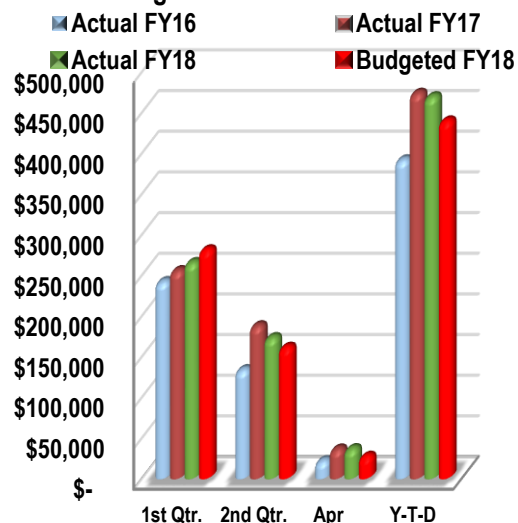
## Prev Year Income Comparison



## Prev Year Expense Comparison



## Budgeted vs. Actual Revenues

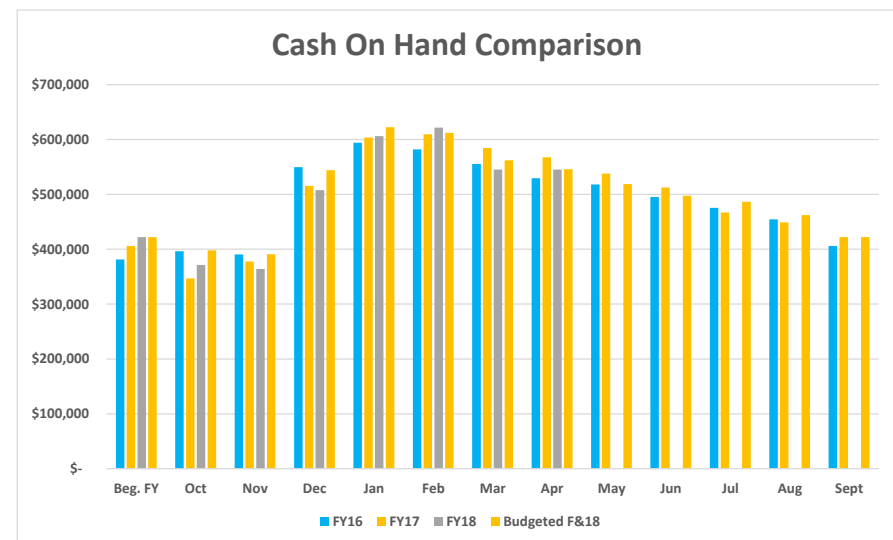
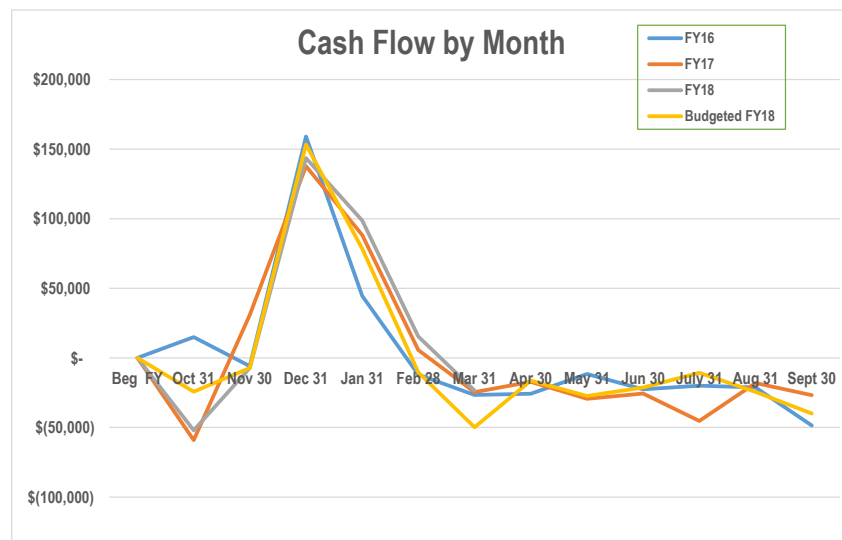


## Account Balances

	Apr 30, 2018	Apr 30, 2017
Total Cash	\$ 545,054	\$ 567,440
Other Assets	\$ 15,610	\$ 16,186
Total Assets	\$ 560,664	\$ 583,626
Current Payables	\$ 1,728	\$ 929
Net Gain/(Loss)	\$ 149,958	\$ 169,428
Cash Flow (+/-) (FY to Date)	\$ 121,733	\$ 178,891

# City of Meadowlakes-General Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$423,321	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$545,054	\$545,054	\$545,054	\$545,054	\$545,054	
Cash on hand (end of month)	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$545,054	\$545,054	\$545,054	\$545,054	\$545,054	\$545,054	
<b>CASH RECEIPTS</b>														<b>Total</b>
Ad Valorem Tax		\$972	\$37,220	\$169,276	\$111,568	\$38,532	\$3,822	\$4,120						\$365,510
Franchise Fee		\$14,428	\$1,065	\$0	\$7,555	\$5,224	\$0	\$14,611						\$42,883
Miscellaneous		\$1,363	\$598	\$1,581	\$4,355	\$2,981	\$2,622	\$4,630						\$18,130
Inspection/Bldg. Fee Deposits		\$4,141	\$0	\$1,450	\$3,600	\$1,570	\$2,425	\$5,500						\$18,686
Transfers in from other Funds		\$37,817	\$13,667	\$12,000	\$12,000	\$12,000	\$17,907	\$12,000						\$117,391
<b>TOTAL CASH RECEIPTS</b>		<b>\$58,721</b>	<b>\$52,550</b>	<b>\$184,307</b>	<b>\$139,078</b>	<b>\$60,307</b>	<b>\$26,776</b>	<b>\$40,861</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$562,600</b>
Total cash available	\$423,321	\$482,042	\$423,826	\$548,396	\$646,718	\$666,576	\$648,498	\$639,145	\$545,054	\$545,054	\$545,054	\$545,054	\$545,054	
<b>CASH PAID OUT-OPERATIONAL</b>														<b>Total</b>
Prior Months Payables/Miscellaneous/Prepaid		\$56,013	\$16,048	\$4,149	\$401	\$1,323	\$6,421	\$24,502						\$108,857
Employee Related Expenses		\$25,077	\$29,041	\$25,335	\$25,967	\$25,059	\$25,343	\$35,798						\$191,620
Administrative Expenses		\$14,671	\$4,208	\$1,473	\$4,151	\$8,079	\$8,383	\$1,882						\$42,847
Public Safety		\$15,005	\$10,440	\$9,799	\$9,930	\$10,393	\$10,067	\$6,909						\$72,543
														\$0
<b>Total Cash Paid Out-Operational</b>		<b>\$110,766</b>	<b>\$59,737</b>	<b>\$40,756</b>	<b>\$40,449</b>	<b>\$44,854</b>	<b>\$50,214</b>	<b>\$69,091</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$415,867</b>
<b>CASH PAID OUT- NON -OPERATIONAL</b>														<b>Total</b>
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$25,000						\$25,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0							\$0
Contingencies/Other		\$0	\$0	\$0	\$0	\$0	\$0							\$0
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$110,766</b>	<b>\$59,737</b>	<b>\$40,756</b>	<b>\$40,449</b>	<b>\$44,854</b>	<b>\$50,214</b>	<b>\$94,091</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$440,867</b>
Cash on hand (end of month)	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$545,054	\$545,054	\$545,054	\$545,054	\$545,054	\$545,054	
<b>Change in Cash</b>														<b>Total</b>
Difference Beginning to End of Month		(\$52,045)	(\$7,187)	\$143,551	\$98,629	\$15,453	(\$23,438)	(\$53,230)	\$0	\$0	\$0	\$0	\$0	\$121,733
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$52,045)	(\$59,232)	\$84,319	\$182,948	\$198,401	\$174,963	\$121,733	\$0	\$0	\$0	\$0	\$0	



# City of Meadowlakes Summary Balance Sheet

	<u>Apr 30, 2018</u>	<u>Apr 30, 2017</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings	545,054	567,440
Other Current Assets	15,610	16,186
<b>Total Current Assets</b>	<u>560,664</u>	<u>583,626</u>
<b>Fixed Assets</b>	40,000	0
<b>Other Assets</b>	11,416	8,609
<b>TOTAL ASSETS</b>	<u><u>612,080</u></u>	<u><u>592,235</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	1,728	929
Other Current Liabilities	58,781	56,256
<b>Total Current Liabilities</b>	<u>60,509</u>	<u>57,185</u>
<b>Total Liabilities</b>	60,509	57,185
<b>Equity</b>	551,570	535,050
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>612,080</u></u>	<u><u>592,235</u></u>

# City of Meadowlakes

## Profit & Loss Budget vs. Actual

### Ordinary Income/Exp.

#### Income

	Apr-18	Budgeted Apr-18	Oct17-Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
05-4120 · Ad Valorem Tax	4,120	7,059	365,509	366,100	6,590	338,002
05-4121 · Franchise Fees						
05-4140 · PEC Franchise Tax	9,595	8,381	26,851	25,460	7,766	25,005
05-4160 · Cable Franchise Tax	4,633	7,300	12,906	21,900	4,350	12,843
05-4170 · Telephone Franchise Tax	39	37	1,424	2,678	39	2,607
05-4121 · Franchise Fees - Other	0	0	1,008	0	0	0
<b>Total 05-4121 · Franchise Fees</b>	<b>14,267</b>	<b>15,718</b>	<b>42,189</b>	<b>50,038</b>	<b>12,155</b>	<b>40,455</b>
05-4180 · Liquor Tax	343	353	1,002	986	376	1,044
05-4200 · City Bldg. Permits						
05-4220 · Home Permits	0	200	1,550	1,200	0	1,650
05-4240 · Remodeling Permits	50	100	975	1,100	300	1,350
05-4260 · Fence & Deck Permits	300	150	1,100	750	200	550
05-4290 · Misc. Bldg. Revenue	600	84	970	580	265	800
<b>Total 05-4200 · City Bldg. Permits</b>	<b>950</b>	<b>534</b>	<b>4,595</b>	<b>3,630</b>	<b>765</b>	<b>4,350</b>
05-4300 · Judicial						
05-4320 · Court Costs	0	0	0	0	0	0
05-4340 · Court Fines	1,591	400	6,148	2,250	571	1,567
05-4380 · Administrative Fee	0	0	0	0	0	0
<b>Total 05-4300 · Judicial</b>	<b>1,591</b>	<b>400</b>	<b>6,148</b>	<b>2,250</b>	<b>571</b>	<b>1,567</b>
05-4600 · Miscellaneous						
05-4400 · Interest Earned						
05-4440 · Money Market	272	0	1,063	0	0	2
<b>Total 05-4400 · Interest Earned</b>	<b>272</b>	<b>0</b>	<b>1,063</b>	<b>0</b>	<b>0</b>	<b>2</b>
05-4460 · Interest - Investments	0	0	0	0	0	0
05-4620 · Pet Registration Fee	150	175	720	1,075	175	1,224
05-4630 · Miscellaneous	0	125	145	875	25	386
<b>Total 05-4600 · Miscellaneous</b>	<b>422</b>	<b>300</b>	<b>1,928</b>	<b>1,950</b>	<b>200</b>	<b>1,612</b>
<b>Total Income</b>	<b>21,693</b>	<b>24,364</b>	<b>421,371</b>	<b>424,954</b>	<b>20,657</b>	<b>387,030</b>
<b>Gross Profit</b>	<b>21,693</b>	<b>24,364</b>	<b>421,371</b>	<b>424,954</b>	<b>20,657</b>	<b>387,030</b>

#### Exp.

##### 5000 · Administrative Expense

##### 5001 · Employee Expense

##### 05-6000 · Employee Expenditures

05-6010 · Salary - Exempt	16,697	16,700	84,437	83,450	14,938	80,564
05-6015 · Salary - Non-exempt Employees	12,378	12,900	61,210	63,900	7,218	51,367
05-6020 · Salary - Part time	0	0	0	0	0	0
05-6025 · FICA/Medicare	2,224	2,050	11,455	12,150	1,695	10,371
05-6027 · Longevity Pay	0	0	4,090	4,300	0	3,938
05-6030 · Overtime, Salary Adj., Vac BO	0	100	0	7,150	0	0
05-6040 · Retirement	730	800	3,702	4,040	233	1,367
05-6045 · Health Insurance	3,609	3,600	25,833	25,200	3,178	22,288
05-6070 · Unemployment Reserve Exp.	0	0	0	1,500	0	0
05-6071 · Training & Travel	160	0	928	750	0	460
05-6072 · Dues and Memberships	0	0	0	250	0	0
05-6075 · Miscellaneous	0	40	40	280	0	789
05-6000 · Employee Expenditures - Other	0	0	0	0	0	0
<b>Total 05-6000 · Employee Expenditures</b>	<b>35,798</b>	<b>36,190</b>	<b>191,695</b>	<b>202,970</b>	<b>27,262</b>	<b>171,144</b>
<b>Total 5001 · Employee Expense</b>	<b>35,798</b>	<b>36,190</b>	<b>191,695</b>	<b>202,970</b>	<b>27,262</b>	<b>171,144</b>

**City of Meadowlakes**  
**Profit & Loss Budget vs. Actual**

	Apr-18	Budgeted Apr-18	Oct17-Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>5010 · Administrative Expense</b>						
<b>05-5000 · Property Tax Collection Exp.</b>						
05-5020 · Quarterly Exp.	0	0	6,102	6,350	0	5,770
05-5040 · Collection Exp.	0	0	0	0	0	0
05-5000 · Property Tax Collection Exp.	0	0	0	0	0	0
<b>Total 05-5000 · Property Tax Collection Exp.</b>	<b>0</b>	<b>0</b>	<b>6,102</b>	<b>6,350</b>	<b>0</b>	<b>5,770</b>
05-5100 · City Building Committee	0	0	0	500	0	53
05-5500 · Flood Plain/Emergency Mgt.	0	0	500	1,000	0	500
<b>05-6100 · Professional Services</b>						
05-6110 · City Attorney-General	0	417	6,605	2,915	0	4,455
05-6305 · Audit	0		15,000	16,000	0	14,500
05-6310 · Election	0	0	0	0	0	0
05-6366 · Codification Exp.	0	0	225	1,500	0	0
<b>Total 05-6100 · Professional Services</b>	<b>0</b>	<b>417</b>	<b>21,830</b>	<b>20,415</b>	<b>0</b>	<b>18,955</b>
05-6320 · Office Exp./Supplies	308	389	3,853	2,659	308	2,706
05-6325 · Lease-Copier	190	234	1,608	1,630	246	1,474
05-6326 · Office Equipment Repair & Maint.	0	200	471	1,500	0	453
05-6327 · Cap Exp Under \$5000	0	0	0	2,000	0	0
05-6330 · Postage	0	0	437	1,250	0	491
05-6340 · Memberships-Various	0	250	160	750	0	160
05-6350 · Telephone	144	313	968	2,185	299	1,769
05-6355 · Miscellaneous	30	300	3,291	2,400	0	2,390
05-6365 · Website Hosting & Upgrade	0	70	1,533	2,000	0	473
<b>Total 5010 · Administrative Expense</b>	<b>672</b>	<b>2,173</b>	<b>40,753</b>	<b>44,639</b>	<b>853</b>	<b>35,194</b>
<b>5020 · Insurance Exp.</b>						
05-6050 · Insurance - Worker's Comp.	0	0	0	1,750	0	1,132
05-6210 · Liability	0	0	7,693	3,500	0	2,941
05-6220 · Crime	0	0	0	550	0	500
05-6230 · Errors & Omissions	0	0	0	6,000	0	5,442
05-6235 · Auto Insurance	0	0	0	500	0	0
<b>Total 5020 · Insurance Exp.</b>	<b>0</b>	<b>0</b>	<b>7,693</b>	<b>12,300</b>	<b>0</b>	<b>10,015</b>
<b>5030 · Judicial Exp.</b>						
05-5705 · Education	0	500	0	1,000	0	0
05-5710 · Membership	0	0	0	0	0	0
05-5720 · Prosecuting Attorney	750	300	2,888	2,100	300	2,100
05-5725 · Court Software	0	0	3,710	3,500	0	3,605
05-5727 · Office Lease - Judge	200	200	1,400	1,400	200	1,400
05-5730 · Administrative Exp.	0	100	407	600	100	461
<b>Total 5030 · Judicial Exp.</b>	<b>950</b>	<b>1,100</b>	<b>8,405</b>	<b>8,600</b>	<b>600</b>	<b>7,566</b>
<b>5040 · Building and Facility Operation</b>						
05-6360 · Office Maintenance-Cleaning	260	334	1,820	2,330	260	1,820
05-6410 · Maintenance & Repair	0	0	225	3,000	0	62
05-6420 · Electric Service	186	252	1,621	2,078	228	1,643
05-6430 · Ins-Real Estate & Pers Prop	0	0	0	1,600	0	916
<b>Total 5040 · Building and Facility Operation</b>	<b>446</b>	<b>586</b>	<b>3,666</b>	<b>9,008</b>	<b>488</b>	<b>4,441</b>
<b>Total 5000 · Administrative Expense</b>	<b>37,866</b>	<b>40,049</b>	<b>252,212</b>	<b>277,517</b>	<b>29,203</b>	<b>228,360</b>

**City of Meadowlakes**  
**Profit & Loss Budget vs. Actual**

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	Apr-18	Budgeted Apr-18	Oct17-Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>6000 · Public Safety</b>						
<b>6010 · Ordinance Enforcement</b>						
05-5225 · Ordinance Employee	2,153	2,190	10,989	10,962	1,316	9,401
05-5226 · Ordinance FICA/Med.	165	175	841	871	101	670
05-5230 · Ordinance Misc. Exp.	0	0	203	200	0	647
05-5274 · Mileage	75	20	155	100	21	99
05-5280 · Supplies/Miscellaneous	0	175	0	1,375	0	180
6010 · Ordinance Enforcement - Other	405	0	936	0	0	1,849
<b>Total 6010 · Ordinance Enforcement</b>	<b>2,798</b>	<b>2,560</b>	<b>13,124</b>	<b>13,508</b>	<b>1,438</b>	<b>12,846</b>
<b>6030 · Traffic Control</b>						
05-5610 · Salary & Wages	3,220	3,750	15,342	18,750	1,486	8,375
05-5615 · FICA/Med	246	250	1,174	1,450	114	663
05-5620 · Ins-Worker's Comp	0	0	0	1,000	0	318
05-5625 · Ins-Auto Liability	0	0	0	0	0	0
05-5630 · Ins-Law Enf Liability	0	0	0	1,200	0	1,122
05-5650 · Misc. Traffic Control Exp.	0	25	24	375	47	192
<b>Total 6030 · Traffic Control</b>	<b>3,466</b>	<b>4,025</b>	<b>16,540</b>	<b>22,775</b>	<b>1,647</b>	<b>10,670</b>
<b>6050 · Contract Emergency Service</b>						
05-6610 · Marble Falls EMS	3,125	2,960	21,875	20,700	2,958	20,708
05-6620 · Marble Falls Fire	3,095	3,105	26,662	26,725	3,095	21,662
<b>Total 6050 · Contract Emergency Service</b>	<b>6,220</b>	<b>6,065</b>	<b>48,537</b>	<b>47,425</b>	<b>6,053</b>	<b>42,370</b>
<b>Total 6000 · Public Safety</b>	<b>12,484</b>	<b>12,650</b>	<b>78,201</b>	<b>83,708</b>	<b>9,138</b>	<b>65,886</b>
<b>Total Exp.</b>	<b>50,350</b>	<b>52,699</b>	<b>330,413</b>	<b>361,225</b>	<b>38,341</b>	<b>294,246</b>
<b>Net Ordinary Income</b>	<b>-28,657</b>	<b>-28,335</b>	<b>90,958</b>	<b>63,729</b>	<b>-17,684</b>	<b>92,784</b>
<b>Other Income/Exp.</b>						
<b>Other Income</b>						
05-4650 · Transfer in from Other Funds		0				
05-4651 · Transfer in from Utility Fund	9,417	9,417	65,917	65,915	8,634	60,436
05-4653 · Transfer in from Reserves		0		0		
05-4652 · Transfer in from Recreation Fund	2,583	2,584	18,083	18,080	2,458	17,208
<b>Total 05-4650 · Transfer in from Other Funds</b>	<b>12,000</b>	<b>12,001</b>	<b>84,000</b>	<b>83,995</b>	<b>11,092</b>	<b>77,644</b>
<b>Total Other Income</b>	<b>12,000</b>	<b>12,001</b>	<b>84,000</b>	<b>83,995</b>	<b>11,092</b>	<b>77,644</b>
<b>Other Exp.</b>						
<b>7000 · Non-Operating Exp.</b>						
05-8500 · Transfers Out						
05-8501 · Transfer to PWD Fund	0	0	0	500	0	500
05-8502 · Transfer to RCC Fund	25,000	25,000	25,000	25,000	0	500
05-8520 · Contingency Fund Exp.	0	0	0	0	0	0
<b>Total 05-8500 · Transfers Out</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,500</b>	<b>0</b>	<b>1,000</b>
<b>Total 7000 · Non-Operating Exp.</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,500</b>	<b>0</b>	<b>1,000</b>
<b>Total Other Exp.</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,500</b>	<b>0</b>	<b>1,000</b>
<b>Net Other Income</b>	<b>-13,000</b>	<b>-12,999</b>	<b>59,000</b>	<b>58,495</b>	<b>11,092</b>	<b>76,644</b>
<b>Net Income</b>	<b>-41,657</b>	<b>-41,334</b>	<b>149,958</b>	<b>122,224</b>	<b>-6,592</b>	<b>169,428</b>

City of Meadowlakes  
Check Detail  
April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	04/01/2018	Marble Falls Area EMS Inc.	05-1035 · First State Bank		-3,125.00
				05-6610 · Marble Falls EMS	-3,125.00	3,125.00
TOTAL					-3,125.00	3,125.00
Check	EFT	04/01/2018	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
			Marble Falls Area Volunteer			
Check	EFT	04/01/2018	Fire Dept.	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	04/01/2018	Rebecca DyAnn Lange	05-1035 · First State Bank		-750.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
				05-5720 · Prosecuting Attorney	-450.00	450.00
TOTAL					-750.00	750.00
Bill Pmt -						
Check	15603	04/05/2018	Humane Educators of Texas	05-1035 · First State Bank		-160.00
Bill	Continuing	04/03/2018		05-6071 · Training & Travel	-160.00	160.00
TOTAL					-160.00	160.00
Bill Pmt -						
Check	15604	04/05/2018	Pedernales Electric Coop	05-1035 · First State Bank		-196.28
	3/27/18					
Bill	Stmt	03/27/2018		05-6420 · Electric Service	-196.28	196.28
TOTAL					-196.28	196.28
Bill Pmt -						
Check	15605	04/12/2018	ATS	05-1035 · First State Bank		-362.00
Bill	I-753304	03/23/2018		05-2340 · Inspection Fees	-362.00	362.00
TOTAL					-362.00	362.00
Bill Pmt -						
Check	15606	04/12/2018	Burnet Vet Clinic Inc.	05-1035 · First State Bank		-405.00
	4/3/18					
Bill	Stmt	04/03/2018		05-5360 · Pet Holding Fee/Rabies	-405.00	405.00
TOTAL					-405.00	405.00
Bill Pmt -						
Check	15607	04/12/2018	Jackie Gill - G2 Design Team	05-1035 · First State Bank		-500.00



City of Meadowlakes  
Check Detail  
April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	REFUND	04/06/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
<b>Bill Pmt - Check</b>	<b>15608</b>	<b>04/12/2018</b>	<b>Neffendorf &amp; Knopp, P.C.</b>	<b>05-1035 · First State Bank</b>		<b>-15,000.00</b>
Bill	3/25/18 Stmt	03/25/2018		05-6305 · Audit	-15,000.00	15,000.00
TOTAL					-15,000.00	15,000.00
<b>Bill Pmt - Check</b>	<b>15609</b>	<b>04/12/2018</b>	<b>Xerox Corporation</b>	<b>05-1035 · First State Bank</b>		<b>-245.65</b>
Bill	092590444	03/20/2018		05-6325 · Lease-Copier	-245.65	245.65
TOTAL					-245.65	245.65
<b>Bill Pmt - Check</b>	<b>15610</b>	<b>04/19/2018</b>	<b>Bojorquez Law Firm, PC</b>	<b>05-1035 · First State Bank</b>		<b>-1,022.50</b>
Bill	3/31/2018 Stmt	03/31/2018		05-6110 · City Attorney-General	-1,022.50	1,022.50
TOTAL					-1,022.50	1,022.50
<b>Bill Pmt - Check</b>	<b>15611</b>	<b>04/19/2018</b>	<b>Business Center</b>	<b>05-1035 · First State Bank</b>		<b>-29.99</b>
Bill	160349E	04/18/2018		05-6355 · Miscellaneous	-29.99	29.99
TOTAL					-29.99	29.99
<b>Bill Pmt - Check</b>	<b>15612</b>	<b>04/19/2018</b>	<b>Xerox Corporation</b>	<b>05-1035 · First State Bank</b>		<b>-300.44</b>
Bill	092772489	04/01/2018		05-6320 · Office Expense/Supplies	-33.76	33.76
Bill	092772490	04/01/2018		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-76.97	76.97
TOTAL					-300.44	300.44
<b>Bill Pmt - Check</b>	<b>15613</b>	<b>04/19/2018</b>	<b>Ryan Homes</b>	<b>05-1035 · First State Bank</b>		<b>-500.00</b>
Bill	REFUND	04/19/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
<b>Bill Pmt - Check</b>	<b>15614</b>	<b>04/26/2018</b>	<b>ATS</b>	<b>05-1035 · First State Bank</b>		<b>-198.00</b>
Bill	I-756670	04/07/2018		05-2340 · Inspection Fees	-198.00	198.00

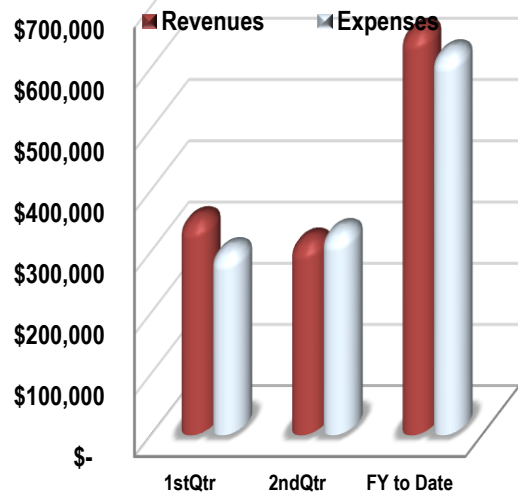
**City of Meadowlakes**  
**Check Detail**  
April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-198.00	198.00
<b>Bill Pmt -</b>			<b>City of Meadowlakes Public</b>			
<b>Check</b>	<b>15615</b>	<b>04/26/2018</b>	<b>Works Division</b>	<b>05-1035 · First State Bank</b>		<b>-1,142.51</b>
Bill	18-0315-01	03/15/2018		05-6365 · Website Hosting & Upgrade	-801.24	801.24
				05-6071 · Training & Travel	-62.00	62.00
				05-5380 · Supplies/Miscellaneous	-70.56	70.56
				05-6320 · Office Expense/Supplies	-150.28	150.28
				05-6075 · Miscellaneous	-13.98	13.98
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-5380 · Supplies/Miscellaneous	-29.46	29.46
TOTAL					-1,142.51	1,142.51
<b>Bill Pmt -</b>			<b>Condor Document Service, LLC</b>	<b>05-1035 · First State Bank</b>		<b>-32.00</b>
<b>Check</b>	<b>15616</b>	<b>04/26/2018</b>				
Bill	CML42018	04/20/2018		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00
<b>Bill Pmt -</b>			<b>Northland Communications</b>	<b>05-1035 · First State Bank</b>		<b>-144.13</b>
<b>Check</b>	<b>15617</b>	<b>04/26/2018</b>				
Bill	4/18/18 Stmt	04/18/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
<b>Bill Pmt -</b>			<b>Spotless Cleaning</b>	<b>05-1035 · First State Bank</b>		<b>-260.00</b>
<b>Check</b>	<b>15618</b>	<b>04/26/2018</b>				
Bill	23930	04/25/2018		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
<b>Total General Fund Disbursements April 2018</b>						<b>27,668.08</b>

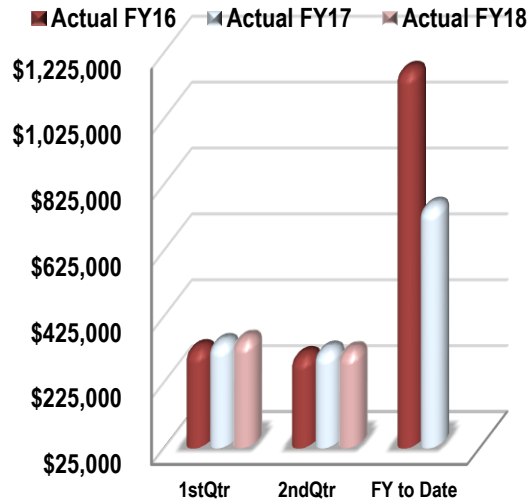
# Utility Fund Snapshot

## April 2018

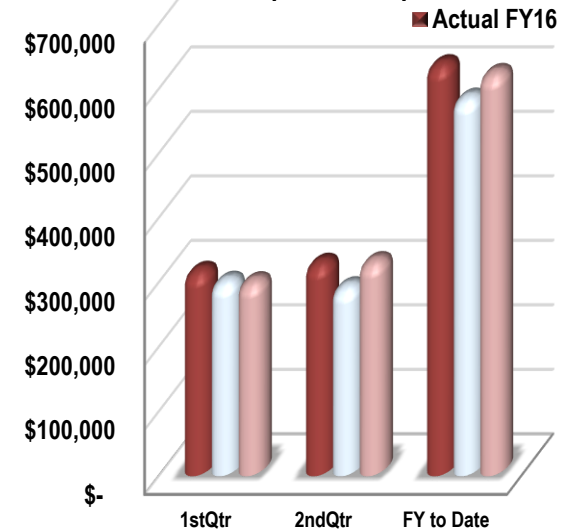
### Income vs. Expense Trend



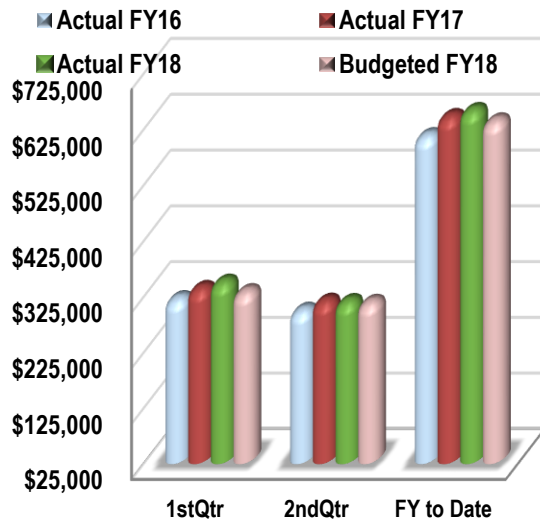
### Prev. Year Income Comparison



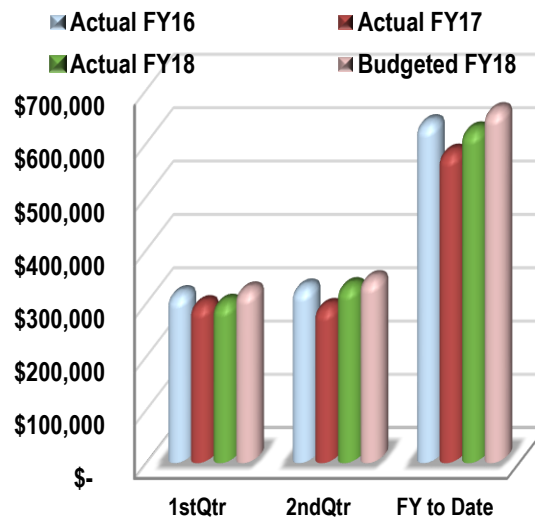
### Prev. Year Expense Comparison



### Budgeted vs. Actual Revenues



### Budgeted vs. Actual Expenses



### Account Balances

	Apr 30, 2018		Apr 30, 2017	
Cash	\$	585,394	\$	509,481
<u>Current Receivables</u>	\$	136,994	\$	146,431
<u>Current Payables</u>	\$	16,576	\$	34,707
<u>Net Gain/(Loss)</u>	\$	49,922	\$	66,616
<u>Cash Flow (+/-)</u> (FY to Date)	\$	43,260	\$	115,203

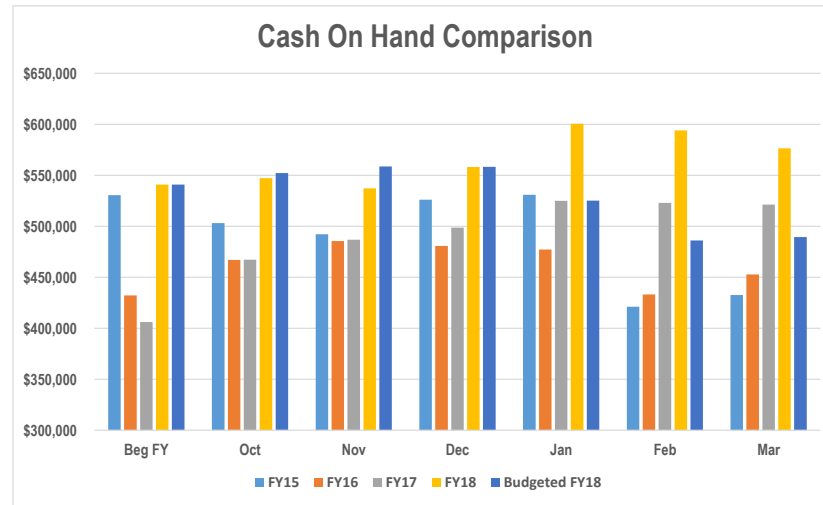
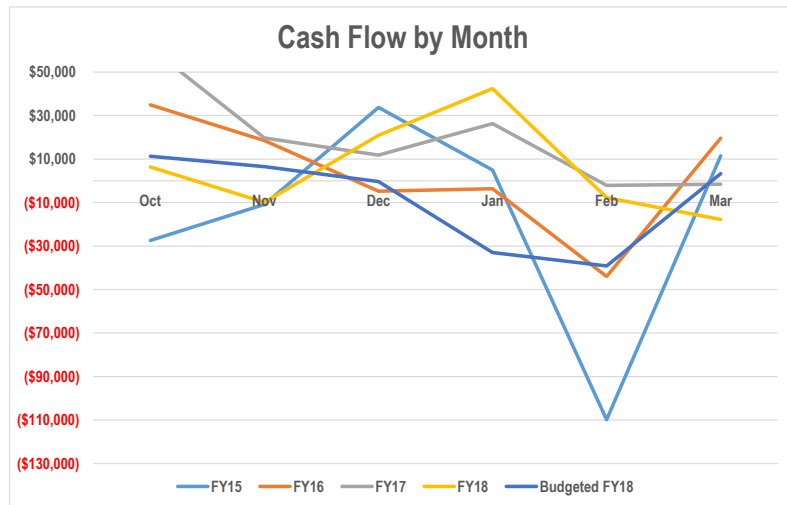
# City of Meadowlakes-Utility Fund

## Summary Balance Sheet

	<u>Apr 30, 2018</u>	<u>Apr 30, 2017</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings	585,394	509,481
Other Current Assets	<u>136,994</u>	<u>146,431</u>
<b>Total Current Assets</b>	<u>722,388</u>	<u>655,912</u>
<b>Fixed Assets</b>	3,568,730	3,613,747
<b>Other Assets</b>	<u>17,298</u>	<u>38,955</u>
<b>TOTAL ASSETS</b>	<u><b>4,308,416</b></u>	<u><b>4,308,614</b></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	16,576	34,707
Other Current Liabilities	<u>100,115</u>	<u>94,563</u>
<b>Total Current Liabilities</b>	<u>116,691</u>	<u>129,270</u>
<b>Long Term Liabilities</b>	<u>12,101</u>	<u>16,770</u>
<b>Total Liabilities</b>	<u>128,792</u>	<u>146,040</u>
<b>Equity</b>	<u>4,179,623</u>	<u>4,162,574</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>4,308,415</b></u>	<u><b>4,308,614</b></u>

## City of Meadowlakes-Utility Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$542,134	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$585,394	\$585,394	\$585,394	\$585,394	
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$585,394	\$585,394	\$585,394	\$585,394	\$585,394	\$0
<b>CASH RECEIPTS</b>														<b>Total</b>
Account Receivables		\$140,692	\$101,421	\$102,336	\$112,730	\$102,958	\$93,217	\$106,717						\$760,071
Contract Services		\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075						\$56,525
Customer's Deposits		\$400	\$500	\$500	\$800	\$200	\$300	\$500						\$3,200
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Miscellaneous		\$2,685	\$14,811	\$264	\$5,304	\$1,751	\$88	\$1,809						\$26,712
<b>TOTAL CASH RECEIPTS</b>		<b>\$151,852</b>	<b>\$124,807</b>	<b>\$111,175</b>	<b>\$126,909</b>	<b>\$112,984</b>	<b>\$101,680</b>	<b>\$117,101</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$846,508</b>
Total cash available	\$542,134	\$693,986	\$673,307	\$649,761	\$686,405	\$714,861	\$695,804	\$693,462	\$585,394	\$585,394	\$585,394	\$585,394	\$585,394	
<b>CASH PAID OUT-OPERATIONAL</b>														<b>Total</b>
Prior Months Payables/Miscellaneous		\$18,297	\$31,953	\$5,195	\$2,387	\$6,160	\$9,680	\$1,241						\$74,913
Employee Related Expenses		\$37,971	\$37,142	\$30,243	\$29,036	\$28,480	\$27,590	\$42,760						\$233,222
Administrative Expenses		\$18,498	\$5,883	\$1,782	\$2,000	\$622	\$2,364	\$1,575						\$32,724
Operating Expenses		\$31,083	\$20,133	\$13,262	\$11,282	\$44,702	\$39,054	\$23,075						\$182,591
Solid Waste Collection Expense		\$15,637	\$15,610	\$15,783	\$15,823	\$16,773	\$16,755	\$15,417						\$111,798
<b>Total Cash Paid Out-Operational</b>		<b>\$121,486</b>	<b>\$110,721</b>	<b>\$66,265</b>	<b>\$60,528</b>	<b>\$96,737</b>	<b>\$95,443</b>	<b>\$84,068</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$635,248</b>
<b>CASH PAID OUT- NON -OPERATIONAL</b>														<b>Total</b>
Transfers to General Fund		\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417						\$65,919
Transfers to Debt Service		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875						\$48,125
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708						\$53,956
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$168,000</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$145,486</b>	<b>\$134,721</b>	<b>\$90,265</b>	<b>\$84,528</b>	<b>\$120,737</b>	<b>\$119,443</b>	<b>\$108,068</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$803,248</b>
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$585,394	\$585,394	\$585,394	\$585,394	\$585,394	
<b>Change in Cash</b>														<b>Total</b>
Difference Beginning to End of Month		\$6,366	(\$9,914)	\$20,910	\$42,381	(\$7,753)	(\$17,763)	\$9,033	\$0	\$0	\$0	\$0	\$0	\$43,260
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$6,366	(\$3,548)	\$17,362	\$59,743	\$51,990	\$34,227	\$43,260	\$0	\$0	\$0	\$0	\$0	



# City of Meadowlakes-Utility Fund Profit & Loss Budget vs. Actual

	Apr-18	Budgeted Apr-18	Oct17-Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
5010 • Water Revenue	42,346	36,988	243,091	247,969	36,388	234,977
5020 • Sewer Revenue	43,957	43,536	306,670	303,351	43,252	301,567
5030 • Garbage Revenue	18,493	17,253	126,777	120,446	17,150	119,972
5040 • Pump Fee Revenue	0	0	0	0	0	0
5110 • Contract Services	8,075	7,916	56,525	55,415	8,075	63,634
5120 • Water Connect Fee Revenue	925	875	6,275	1,750	0	5,775
5130 • Sewer Connect Fee Revenue	725	725	5,075	1,450	0	5,075
5140 • Transfer Fee	100	125	750	1,250	25	1,225
5150 • Penalty & Interest Earned	708	650	5,153	4,650	624	4,578
5170 • Miscellaneous Revenues	54	475	13,940	3,175	160	8,062
5181 • Non-Rev-Xfer In-General Fund	0	0	0	0	0	0
5200 • Interest earned on Investments	313	0	1,326	500	0	2
<b>Total Income</b>	<b>115,696</b>	<b>108,543</b>	<b>765,582</b>	<b>739,956</b>	<b>105,674</b>	<b>744,867</b>
<b>Gross Profit</b>	<b>115,696</b>	<b>108,543</b>	<b>765,582</b>	<b>739,956</b>	<b>105,674</b>	<b>744,867</b>
<b>Expense</b>						
6100 • Employee Expenses						
6110 • Salaries & Wages						
6410 • Salaries Exempt Employees	7,540	7,840	37,699	39,232	5,027	35,186
6415 • Salaries & Wages-Non-Exempt	22,010	24,000	115,911	120,000	13,869	92,597
6416 • Overtime & Standby Pay	1,528	1,500	7,102	9,500	1,083	8,433
6417 • Longevity Pay-Exempt/Non-Exempt	0	0	3,848	5,000	0	3,554
<b>Total 6110 • Salaries &amp; Wages</b>	<b>31,078</b>	<b>33,340</b>	<b>164,560</b>	<b>173,732</b>	<b>19,979</b>	<b>139,770</b>
6111 • Other Employee Expenses						
6116 • Unemployment Expense	0	0	3,500	3,500	3,774	3,774
6120 • FICA Expense	2,377	2,600	12,589	13,400	1,528	10,692
6140 • Worker's Compensation Insurance	0	0	7,287	7,800	0	7,007
6150 • Employee Insurance Expenses	4,277	5,000	30,678	31,000	3,764	27,092
6160 • Employee Retirement Expense	780	900	4,066	4,600	290	2,027
6170 • Employee Uniform Expense	852	420	5,262	2,900	683	4,643
6180 • Employee Training & Travel Exp.	219	500	4,818	3,500	130	3,262
6560 • Miscellaneous Employee Expenses	0	0	39	0	0	131
<b>Total 6111 • Other Employee Expenses</b>	<b>8,505</b>	<b>9,420</b>	<b>68,239</b>	<b>66,700</b>	<b>10,169</b>	<b>58,628</b>
<b>Total 6100 • Employee Expenses</b>	<b>39,583</b>	<b>42,760</b>	<b>232,799</b>	<b>240,432</b>	<b>30,148</b>	<b>198,398</b>
6200 • Administrative Expenses						
6225 • Misc. Dues & Fees						
6226 • TECQ Fees	0	0	3,733	4,000	0	3,642
6227 • Other Misc. Dues & Fees	85	100	832	900	25	275
<b>Total 6225 • Misc. Dues &amp; Fees</b>	<b>85</b>	<b>100</b>	<b>4,565</b>	<b>4,900</b>	<b>25</b>	<b>3,917</b>
6235 • Computer/Office Equip R&M	278	250	930	750	0	679
6240 • Software Update	114	500	3,197	3,500	203	3,340
6250 • Office Supplies	130	200	1,696	1,150	137	612
6255 • Postage Expense	700	200	2,440	1,500	700	1,862
6260 • Telephone Expense	0	300	1,630	2,100	224	1,948
6270 • Insurance - GL & Property	0	0	16,863	15,500	0	16,025
6282 • Administrative-Miscellaneous	0	25	353	175	425	1,744
<b>Total 6200 • Administrative Expenses</b>	<b>1,307</b>	<b>1,575</b>	<b>31,674</b>	<b>29,575</b>	<b>1,714</b>	<b>30,127</b>

# City of Meadowlakes-Utility Fund Profit & Loss Budget vs. Actual

	Apr-18	Budgeted Apr-18	Oct17-Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>6300 · Operating Expenses</b>						
<b>6301 · Water Treatment Operational Exp</b>						
6305 · Water Treatment Electrical	2,532	3,000	15,384	21,000	1,984	13,256
6310 · Heating Fuel-WTP	0	0	929	750	0	128
6314 · R&M-Plant & Pump Station	117	1,000	21,916	11,000	3,140	7,763
6316 · WTP Chemical Expense	816	3,000	6,997	11,000	387	10,044
6320 · Water Outside Testing Expense	322	250	2,105	2,250	640	1,323
6328 · Distribution Repair & Maint.	723	500	11,967	2,500	202	6,848
6355 · Meter Purchased	0	0	22,633	50,000	0	21,482
6360 · Tap Materials-Water	0	0	0	5,000	0	0
<b>Total 6301 · Water Treatment Operational Exp</b>	<b>4,510</b>	<b>7,750</b>	<b>81,931</b>	<b>103,500</b>	<b>6,353</b>	<b>60,844</b>
<b>6302 · Wastewater Operational Expenses</b>						
6304 · Wastewater Electrical	2,546	2,600	14,813	18,000	2,402	13,584
6311 · Propane-Wastewater	0	250	815	1,500	0	500
6317 · WWTP Chemicals	0	300	1,513	3,500	75	585
6318 · Outside Testing Wastewater	1,218	150	2,377	1,900	155	2,859
6321 · Collection System R&M						
63212 · Lift Station Repairs	0	2,500	33	7,500	1,064	1,066
6321 · Collection System R&M - Other	21	0	10,810	0	477	3,863
<b>Total 6321 · Collection System R&amp;M</b>	<b>21</b>	<b>2,500</b>	<b>10,843</b>	<b>7,500</b>	<b>1,541</b>	<b>4,929</b>
6322-Irrigation Maintenance Expense	0	0	904	0	0	317
6327 · WWTP Repair & Maintenance	762	5,000	7,554	15,000	117	31,032
<b>Total 6302 · Wastewater Operational Expenses</b>	<b>4,547</b>	<b>10,800</b>	<b>38,819</b>	<b>47,400</b>	<b>4,290</b>	<b>53,806</b>
<b>6303 · Other Operational Expenses</b>						
63031 · Repair & Maintenance-Other						
6329 · R&M-Building/Misc.	5,437	1,000	11,250	9,500	509	6,338
63291 · Drainage Repair & Maintenance	0	0	0	5,000	123	10,743
<b>Total 63031 · Repair &amp; Maintenance-Other</b>	<b>5,437</b>	<b>1,000</b>	<b>11,250</b>	<b>14,500</b>	<b>632</b>	<b>17,081</b>
6330 · Vehicle Repair & Maintenance	227	800	1,942	5,500	730	3,450
6335 · Mach/Equip Repair & Maintenance	903	1,000	8,903	11,000	3,767	10,753
6340 · Vehicle & Machinery Fuel						
6341 · Vehicle Fuel	671	1,000	4,832	7,000	733	5,436
6342 · Machinery Fuel	0	0	74	3,000	0	1,178
<b>Total 6340 · Vehicle &amp; Machinery Fuel</b>	<b>671</b>	<b>1,000</b>	<b>4,906</b>	<b>10,000</b>	<b>733</b>	<b>6,614</b>
6345 · Equipment Lease/Rental	0	0	0	0	0	400
6350 · Miscellaneous Operational Exp.	1,077	350	8,364	2,250	1,301	4,289
6365 · Small Tools	429	375	5,353	2,625	674	2,432
6550 · Assets Purchased	0	0	7,500	15,000	4,115	9,615
<b>Total 6303 · Other Operational Expenses</b>	<b>8,744</b>	<b>4,525</b>	<b>48,218</b>	<b>60,875</b>	<b>11,952</b>	<b>54,634</b>
<b>Total 6300 · Operating Expenses</b>	<b>17,801</b>	<b>23,075</b>	<b>168,968</b>	<b>211,775</b>	<b>22,595</b>	<b>169,284</b>
<b>6500 · Other Operational Expenses</b>						
6510 · Garbage Service Expense	16,737	15,417	114,219	107,915	15,350	107,163
<b>Total 6500 · Other Operational Expenses</b>	<b>16,737</b>	<b>15,417</b>	<b>114,219</b>	<b>107,915</b>	<b>15,350</b>	<b>107,163</b>
<b>8200 · Transfer to Other Funds</b>						
8215 · Transfer to General Fund	9,417	9,417	65,917	65,915	8,634	59,936
8220 · Transfer to Debt Service Fund	6,875	6,875	48,125	48,125	7,500	52,500
8240 · Transfer to RCC Fund	7,708	7,708	53,958	53,956	7,708	53,958

**City of Meadowlakes-Utility Fund**  
**Profit & Loss Budget vs. Actual**

	<u>Apr-18</u>	<u>Budgeted Apr-18</u>	<u>Oct17-Apr18</u>	<u>Budgeted Year-to-Date</u>	<u>Apr-17</u>	<u>Year-to-Date FY17</u>
Total 8200 · Transfer to Other Funds	<u>24,000</u>	<u>24,000</u>	<u>168,000</u>	<u>167,996</u>	<u>23,842</u>	<u>166,394</u>
8255 · Transfer to General Fixed Asset	0	0	0	0	0	0
Total Expense	<u>99,428</u>	<u>106,827</u>	<u>715,660</u>	<u>757,693</u>	<u>93,649</u>	<u>671,366</u>
Net Ordinary Income	<u>16,268</u>	<u>1,716</u>	<u>49,922</u>	<u>-17,737</u>	<u>12,025</u>	<u>73,501</u>
Net Income	<u><u>16,268</u></u>	<u><u>1,716</u></u>	<u><u>49,922</u></u>	<u><u>-17,737</u></u>	<u><u>12,025</u></u>	<u><u>73,501</u></u>



**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**April 2018**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	04/18/2018	State Comptroller	1015 · Ck.ing-1st State Bank		-1,150.28
				3020 · Sales Tax Payable	-1,150.28	1,150.28
TOTAL					-1,150.28	1,150.28
Bill Pmt -Ck.	16510	04/05/2018	4-T Propane, LLC	1015 · Ck.ing-1st State Bank		-146.25
Bill	24199	03/15/2018		6311 · Propane-Wastewater	-146.25	146.25
TOTAL					-146.25	146.25
Bill Pmt -Ck.	16511	04/05/2018	Card Service Center	1015 · Ck.ing-1st State Bank		-650.63
Bill	3/29/18 S	03/29/2018		1583 · RCC Receivable	-260.88	260.88
				1515 · General Fund Receivables	-389.75	389.75
TOTAL					-650.63	650.63
Bill Pmt -Ck.	16512	04/05/2018	Debbie Holley	1015 · Ck.ing-1st State Bank		-21.53
Bill	Reimburs	03/29/2018		6180 · Employee Training & Travel	-21.53	21.53
TOTAL					-21.53	21.53
Bill Pmt -Ck.	16513	04/05/2018	Ferguson Enterprises	1015 · Ck.ing-1st State Bank		-96.71
Bill	3/30/18 S	03/30/2018		6328 · Distribution Repair & Maint.	-96.71	96.71
TOTAL					-96.71	96.71
Bill Pmt -Ck.	16514	04/05/2018	Katie Jones	1015 · Ck.ing-1st State Bank		-9.78
Bill	REFUND	04/05/2018		3010 · Service Deposits Payable	-9.78	9.78
TOTAL					-9.78	9.78
Bill Pmt -Ck.	16515	04/05/2018	Magna-Flow Enviro	1015 · Ck.ing-1st State Bank		-761.88
Bill	50753	03/14/2018		6327 · WWTP Repair & Maint.	-761.88	761.88
TOTAL					-761.88	761.88
Bill Pmt -Ck.	16516	04/05/2018	PEC	1015 · Ck.ing-1st State Bank		-4,661.60
Bill	3/27/18 S	03/27/2018		6305 · Water Treatment Electrical	-2,120.71	2,120.71
				6304 · Wastewater Electrical	-2,540.89	2,540.89
TOTAL					-4,661.60	4,661.60
Bill Pmt -Ck.	16517	04/05/2018	Bob's Dirt Work	1015 · Ck.ing-1st State Bank		-660.00
Bill	89	03/22/2018		6322 · Irrigation Maint. Exp.	-660.00	660.00
TOTAL					-660.00	660.00
Bill Pmt -Ck.	16518	04/05/2018	Techline Pipe L.P.	1015 · Ck.ing-1st State Bank		-100.00
Bill	1084895-H	03/16/2018		6322 · Irrigation Maint. Exp.	-100.00	100.00
TOTAL					-100.00	100.00

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**April 2018**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Ck.</b>	<b>16519</b>	<b>04/12/2018</b>	<b>AT&amp;T Mobility</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-211.68</b>
Bill	3/27/18 S	03/27/2018		6260 · Telephone Exp.	-211.68	211.68
<b>TOTAL</b>					<b>-211.68</b>	<b>211.68</b>
<b>Bill Pmt -Ck.</b>	<b>16520</b>	<b>04/12/2018</b>	<b>DPC Industries, Inc</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-486.01</b>
Bill	76700157	03/23/2018		6316 · WTP Chemical Exp.	-326.01	326.01
Bill	DE760005	03/31/2018		6316 · WTP Chemical Exp.	-80.00	80.00
				6317 · WWTP Chemicals	-80.00	80.00
<b>TOTAL</b>					<b>-486.01</b>	<b>486.01</b>
<b>Bill Pmt -Ck.</b>	<b>16521</b>	<b>04/12/2018</b>	<b>Foxworth-Galbraith</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-6.29</b>
Bill	18459828	03/31/2018		6329 · R&M-Building/Misc.	-6.29	6.29
<b>TOTAL</b>					<b>-6.29</b>	<b>6.29</b>
<b>Bill Pmt -Ck.</b>	<b>16522</b>	<b>04/12/2018</b>	<b>Grainger</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-159.32</b>
Bill	97363808	03/22/2018		6329 · R&M-Building/Misc.	-159.32	159.32
<b>TOTAL</b>					<b>-159.32</b>	<b>159.32</b>
<b>Bill Pmt -Ck.</b>	<b>16523</b>	<b>04/12/2018</b>	<b>Lorraine Cook</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-9.78</b>
Bill	REFUND	04/11/2018		3010 · Service Deposits Payable	-9.78	9.78
<b>TOTAL</b>					<b>-9.78</b>	<b>9.78</b>
<b>Bill Pmt -Ck.</b>	<b>16524</b>	<b>04/12/2018</b>	<b>Lowe's</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-37.96</b>
Bill	4/2/18 St	04/02/2018		6350 · Miscellaneous Operational	-37.96	37.96
<b>TOTAL</b>					<b>-37.96</b>	<b>37.96</b>
<b>Bill Pmt -Ck.</b>	<b>16525</b>	<b>04/12/2018</b>	<b>NAPA-Third Coast Distrib</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-1,413.93</b>
Bill	3/31/18 S	03/31/2018		6330 · Vehicle Repair & Maint.	-374.92	374.92
				6335 · Mach/Equip Repair & Maint.	-1,039.01	1,039.01
<b>TOTAL</b>					<b>-1,413.93</b>	<b>1,413.93</b>
<b>Bill Pmt -Ck.</b>	<b>16526</b>	<b>04/12/2018</b>	<b>Republic Services #843</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-16,737.45</b>
Bill	0843-001	03/31/2018		6510 · Garbage Service Exp.	-53.93	53.93
Bill	0843-001	03/31/2018		6510 · Garbage Service Exp.	-16,683.52	16,683.52
<b>TOTAL</b>					<b>-16,737.45</b>	<b>16,737.45</b>
<b>Bill Pmt -Ck.</b>	<b>16527</b>	<b>04/12/2018</b>	<b>Scott Taylor</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-100.00</b>
Bill	REFUND	04/11/2018		3010 · Service Deposits Payable	-100.00	100.00
<b>TOTAL</b>					<b>-100.00</b>	<b>100.00</b>
<b>Bill Pmt -Ck.</b>	<b>16528</b>	<b>04/12/2018</b>	<b>Techline Pipe L.P.</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-2,283.00</b>

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**April 2018**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1084930	03/19/2018		6329 · R&M-Building/Misc.	-108.00	108.00
Bill	1084937	03/27/2018		6328 · Distribution Repair & Maint.	-2,175.00	2,175.00
TOTAL					-2,283.00	2,283.00
<b>Bill Pmt -Ck.</b>	<b>16529</b>	<b>04/12/2018</b>	<b>UniFirst Holdings, Inc.</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-729.88</b>
Bill	82220597	03/19/2018		6170 · Employee Uniform Exp.	-159.57	159.57
Bill	82220620	03/26/2018		6170 · Employee Uniform Exp.	-213.82	213.82
Bill	82220643	04/02/2018		6170 · Employee Uniform Exp.	-153.57	153.57
Bill	82220666	04/09/2018		6170 · Employee Uniform Exp.	-155.57	155.57
Bill	82220664	04/09/2018		6170 · Employee Uniform Exp.	-47.35	47.35
TOTAL					-729.88	729.88
<b>Bill Pmt -Ck.</b>	<b>16530</b>	<b>04/12/2018</b>	<b>USA BlueBook</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-435.63</b>
Bill	527511	03/26/2018		6316 · WTP Chemical Exp.	-435.63	435.63
TOTAL					-435.63	435.63
<b>Bill Pmt -Ck.</b>	<b>16531</b>	<b>04/12/2018</b>	<b>Wex Bank</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-774.39</b>
Bill	4/6/18 St	04/06/2018		6341 · Vehicle Fuel	-614.16	615.26
				1515 · General Fund Receivables	-103.97	104.16
				1583 · RCC Receivable	-56.26	56.36
TOTAL					-774.39	775.78
<b>Bill Pmt -Ck.</b>	<b>16532</b>	<b>04/12/2018</b>	<b>Womacks Heating &amp; AC</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-4,800.00</b>
Bill	5922	04/10/2018		6329 · R&M-Building/Misc.	-4,800.00	4,800.00
TOTAL					-4,800.00	4,800.00
<b>Bill Pmt -Ck.</b>	<b>16533</b>	<b>04/19/2018</b>	<b>4-T Propane, LLC</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-127.50</b>
Bill	WO	04/03/2018		6329 · R&M-Building/Misc.	-127.50	127.50
TOTAL					-127.50	127.50
<b>Bill Pmt -Ck.</b>	<b>16534</b>	<b>04/19/2018</b>	<b>All-Star HVAC</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-85.00</b>
Bill	3087	03/19/2018		6329 · R&M-Building/Misc.	-85.00	85.00
TOTAL					-85.00	85.00
<b>Bill Pmt -Ck.</b>	<b>16535</b>	<b>04/19/2018</b>	<b>Bill's Lock &amp; Key</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-305.80</b>
Bill	17164	04/17/2018		6329 · R&M-Building/Misc.	-305.80	305.80
TOTAL					-305.80	305.80
<b>Bill Pmt -Ck.</b>	<b>16536</b>	<b>04/19/2018</b>	<b>Card Service Center</b>	<b>1015 · Ck.ing-1st State Bank</b>		<b>-499.29</b>
Bill		03/29/2018		6350 · Miscellaneous Operational	-398.24	398.24
				1583 · RCC Receivable	-52.54	52.54
				6180 · Employee Training & Travel	-48.51	48.51

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**April 2018**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-499.29	499.29
Bill Pmt -Ck.	16537	04/19/2018	General Fund	1015 · Ck.ing-1st State Bank		-3,500.00
Bill	2018 XFEI	03/31/2018		6116 · Unemployment Exp.	-3,500.00	3,500.00
TOTAL					-3,500.00	3,500.00
Bill Pmt -Ck.	16538	04/19/2018	Debbie Holley	1015 · Ck.ing-1st State Bank		-27.80
Bill	Reimburs	03/31/2018		6180 · Employee Training & Travel	-27.80	27.80
TOTAL					-27.80	27.80
Bill Pmt -Ck.	16539	04/19/2018	Holt Cat	1015 · Ck.ing-1st State Bank		-211.86
Bill	PIMA028	03/28/2018		6335 · Mach/Equip Repair & Maint.	-211.86	211.86
TOTAL					-211.86	211.86
Bill Pmt -Ck.	16540	04/19/2018	Sara Goff	1015 · Ck.ing-1st State Bank		-78.35
Bill	REFUND	03/31/2018		3010 · Service Deposits Payable	-78.35	78.35
TOTAL					-78.35	78.35
Bill Pmt -Ck.	16541	04/26/2018	Aqua-Tech Laboratories, Inc.	1015 · Ck.ing-1st State Bank		-1,540.00
Bill	24175	04/09/2018		6318 · Outside Testing Wastewater	-1,218.00	1,218.00
Bill	24174	04/09/2018		6320 · Water Outside Testing Exp.	-112.00	112.00
				6320 · Water Outside Testing Exp.	-210.00	210.00
TOTAL					-1,540.00	1,540.00
Bill Pmt -Ck.	16542	04/26/2018	Austin Armature Works	1015 · Ck.ing-1st State Bank		-1,882.63
Bill	NSI-1690	02/06/2017		6321 · Collection System R&M	-1,882.63	1,882.63
TOTAL					-1,882.63	1,882.63
Bill Pmt -Ck.	16543	04/26/2018	Ed's Auto Classic Upholstery	1015 · Ck.ing-1st State Bank		-200.00
Bill	4/25/18 li	04/25/2018		6330 · Vehicle Repair & Maint.	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Ck.	16544	04/26/2018	Payton Construction	1015 · Ck.ing-1st State Bank		-24.15
Bill	Refund	04/25/2018		3010 · Service Deposits Payable	-24.15	24.15
TOTAL					-24.15	24.15
Bill Pmt -Ck.	16545	04/26/2018	RVS Software	1015 · Ck.ing-1st State Bank		-114.21
Bill	152080	04/19/2018		6240 · Software Update	-114.21	114.21
TOTAL					-114.21	114.21
Bill Pmt -Ck.	16546	04/26/2018	US Oxo, LLC	1015 · Ck.ing-1st State Bank		-50.42

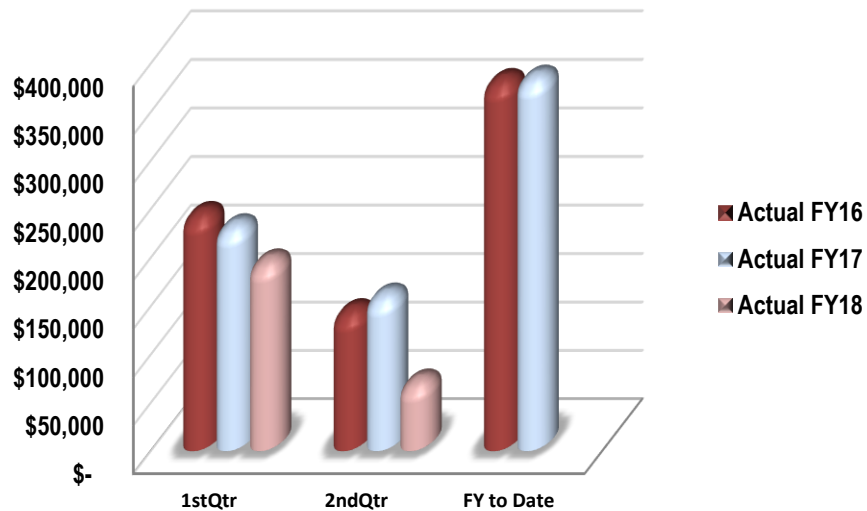
City of Meadowlakes-Utility Fund  
Check Detail  
April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	81654	04/09/2018		6350 · Miscellaneous Operational	-50.42	50.42
TOTAL					-50.42	50.42
Bill Pmt -Ck.	16547	04/26/2018	USA BlueBook	1015 · Ck.ing-1st State Bank		-442.55
Bill	540301	04/09/2018		6316 · WTP Chemical Exp.	-442.55	442.55
TOTAL					-442.55	442.55
Total Utility Fund Disbursements for April 2018						45,536.32

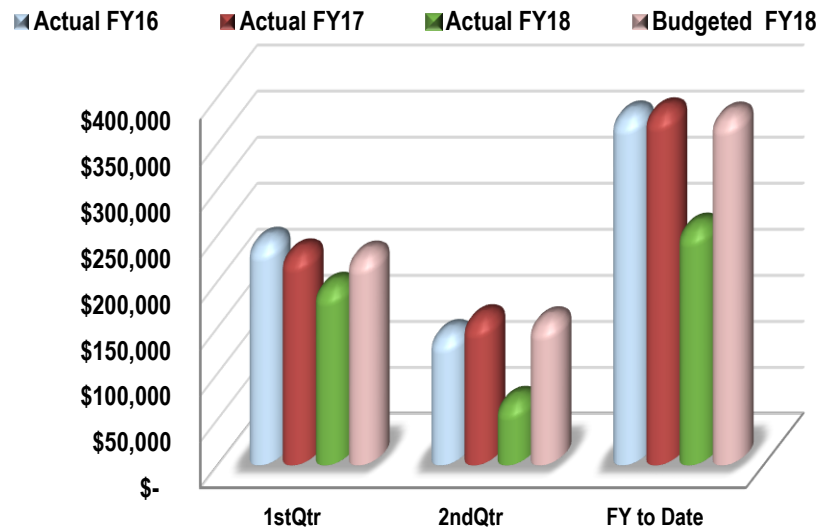
# Debt Service Snapshot

## April 2018

### Prior Fiscal Year Income Comparison



### Budgeted vs. Actual Revenues

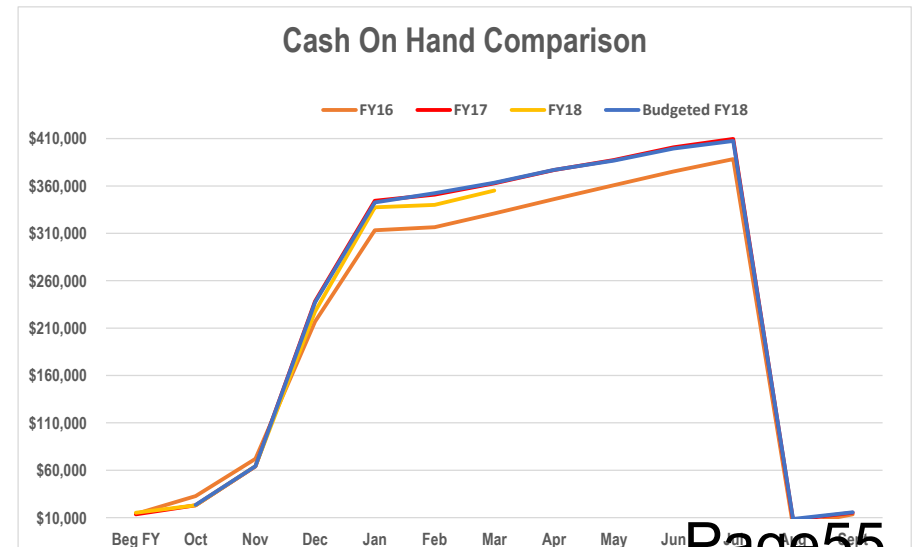
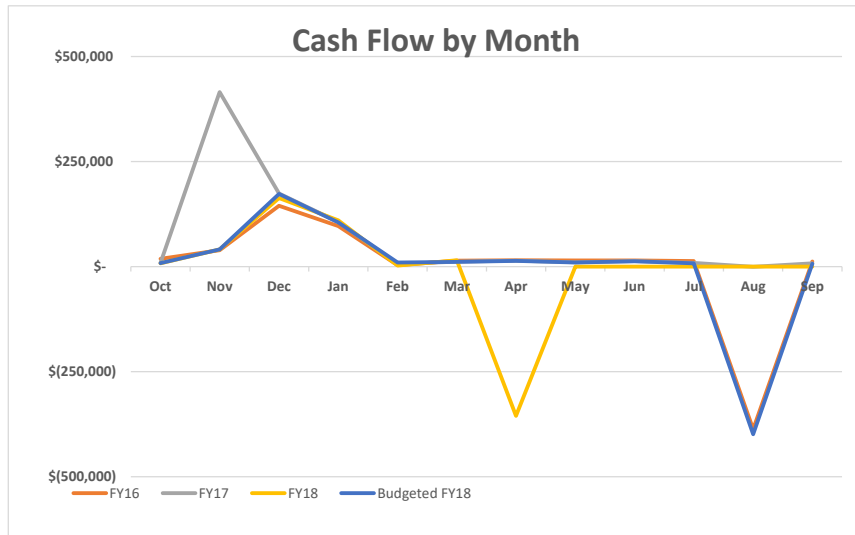


### Account Balances

<u>Cash</u>	Apr 30 ,2018	Apr 30, 2017
Checking Account	\$ 376,910	\$ 376,816
CD's	\$ -	\$ -
<b>Total Cash</b>	<b>\$ 376,910</b>	<b>\$ 376,816</b>
 <u>Current Receivables</u>	 \$ -	 \$ -
 <u>Current Payables</u>	 \$ 12,290	 \$ 10,958
 <u>Net Gain/(Loss)</u>	 \$ 11,058	 \$ 14,193
 <u>Cash Flow (+/-)</u>	 \$ 361,738	 \$ 340,502
(FY to Date)		

# City of Meadowlakes-Debt Service Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$15,171	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	\$0
<b>CASH RECEIPTS</b>														<b>Total</b>
Property Tax		\$897	\$34,357	\$156,258	\$102,965	\$35,215	\$3,499	\$3,806						\$336,997
Transfers In from Utility Fund		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875						\$48,125
Interest Earned		\$9	\$23	\$83	\$216	\$269	\$341	\$377						\$1,318
														\$0
														\$0
<b>TOTAL CASH RECEIPTS</b>		<b>\$7,781</b>	<b>\$41,255</b>	<b>\$163,216</b>	<b>\$110,056</b>	<b>\$42,359</b>	<b>\$10,715</b>	<b>\$11,058</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$386,440</b>
Total cash available	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$379,838	\$365,851	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	
<b>CASH PAID OUT-OPERATIONAL</b>														<b>Total</b>
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Interest		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0						\$24,702
		\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
														\$0
<b>Total Cash Paid Out-Operational</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,702</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,702</b>
<b>CASH PAID OUT- NON -OPERATIONAL</b>														<b>Total</b>
														\$0
														\$0
														\$0
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,702</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,702</b>
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	\$376,909	
<b>Change in Cash</b>														<b>Total</b>
Difference Beginning to End of Month		\$7,781	\$41,255	\$163,216	\$110,056	\$17,657	\$10,715	\$11,058	\$0	\$0	\$0	\$0	\$0	\$361,738
Increase/(Decrease) In Cash Since Beginning of Fiscal Year	\$7,781	\$49,036	\$212,252	\$322,308	\$339,965	\$0	\$11,058	\$11,058	\$11,058	\$11,058	\$11,058	\$11,058	\$11,058	



# City of Meadowlakes Debt Service Summary Balance Sheet

	<u>Apr 30, 2018</u>	<u>Apr 30, 2017</u>
<b>ASSETS</b>		
Current Assets		
Checking/Savings	376,910	376,816
Total Current Assets	376,910	376,816
Other Assets	12,289	10,958
<b>TOTAL ASSETS</b>	<b><u>389,199</u></b>	<b><u>387,774</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Other Current Liabilities	12,290	10,958
Total Current Liabilities	12,290	10,958
Total Liabilities	12,290	10,958
Equity	376,908	376,816
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>389,198</u></b>	<b><u>387,774</u></b>



# City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

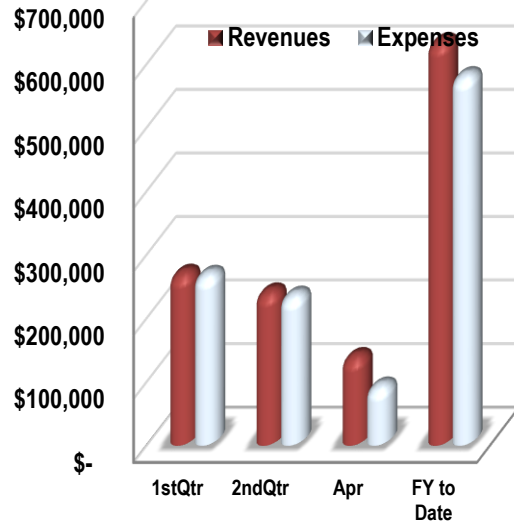
	Apr-18	Budgeted Apr-18	Oct17-Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
06-4120 · Ad Valorem Tax	3,806	6,608	336,999	338,159	6,626	339,069
06-5440 · Interest Earned on Investments	377	24	1,316	168	67	163
<b>Total Income</b>	<u>4,183</u>	<u>6,632</u>	<u>338,315</u>	<u>338,327</u>	<u>6,693</u>	<u>339,232</u>
<b>Expense</b>						
06-9100 · 2013 Bond Expense						
06-9150 · 2013 Bond Principal	0	0	0	0	0	0
06-9100 · 2013 Bond Expense - Other	0	0	24,702	24,703	0	28,649
<b>Total 06-9100 · 2013 Bond Expense</b>	<u>0</u>	<u>0</u>	<u>24,702</u>	<u>24,703</u>	<u>0</u>	<u>28,649</u>
<b>Total Expense</b>	<u>0</u>	<u>0</u>	<u>24,702</u>	<u>24,703</u>	<u>0</u>	<u>28,649</u>
<b>Net Ordinary Income</b>	<u>4,183</u>	<u>6,632</u>	<u>313,613</u>	<u>313,624</u>	<u>6,693</u>	<u>310,583</u>
<b>Other Income/Expense</b>						
<b>Other Income</b>						
06-8200 · Transfer In from Other Funds	6,875	6,875	48,125	48,125	7,500	52,500
<b>Total Other Income</b>	<u>6,875</u>	<u>6,875</u>	<u>48,125</u>	<u>48,125</u>	<u>7,500</u>	<u>52,500</u>
<b>Net Other Income</b>	<u>6,875</u>	<u>6,875</u>	<u>48,125</u>	<u>48,125</u>	<u>7,500</u>	<u>52,500</u>
<b>Net Income</b>	<u><u>11,058</u></u>	<u><u>13,507</u></u>	<u><u>361,738</u></u>	<u><u>361,749</u></u>	<u><u>14,193</u></u>	<u><u>363,083</u></u>

Disbursements

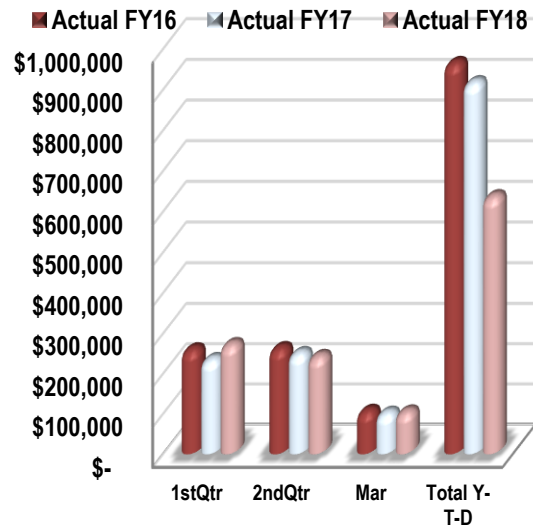
# Recreation Fund Snapshot

## April 2018

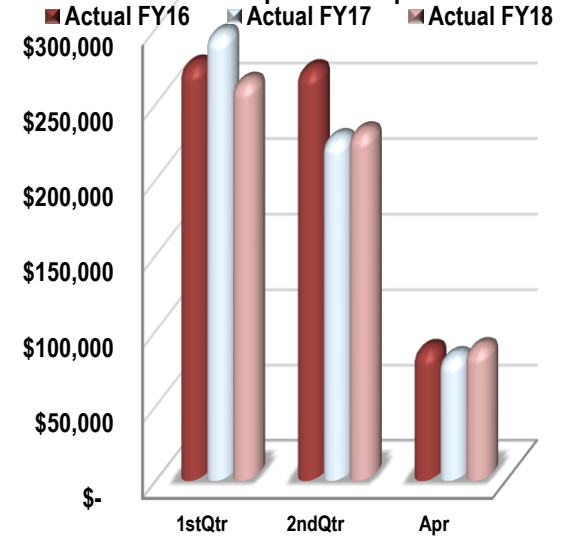
### Income vs. Expense Trend



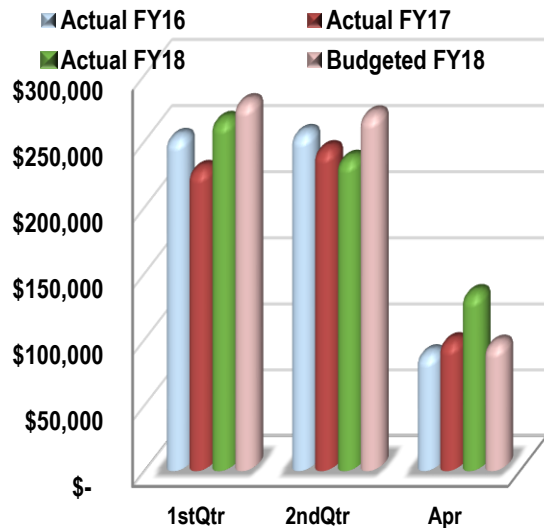
### Prev Year Income Comparison



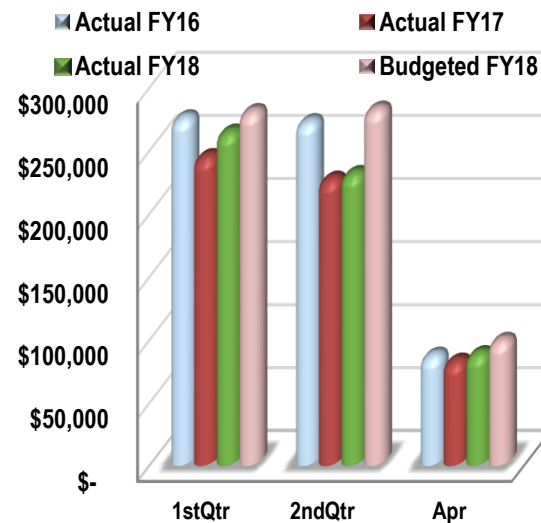
### Prev Year Expense Comparison



### Budgeted vs. Actual Revenues



### Budgeted vs. Actual Expenses



### Account Balances

Cash	Apr 30, 2018	Apr 30, 2017
Checking Account	\$ 106,097	\$ 69,016
Restricted Cash	\$ 197,001	\$ -
Other Assets	\$ -	\$ -
<b>Total Assets</b>	<b>\$ 303,098</b>	<b>\$ 69,016</b>
<b>Current Receivables</b>	<b>\$ 32,308</b>	<b>\$ 23,404</b>
<b>Current Payables</b>	<b>\$ 181,396</b>	<b>\$ 152,075</b>
<b>Net Gain/(Loss)</b>	<b>\$ 65,109</b>	<b>\$ 41,381</b>
(Based on Accrual Accounting)		
<b>Cash Flow (+/-)</b>	<b>\$ 47,215</b>	<b>\$ 50,178</b>
(FY to Date)		

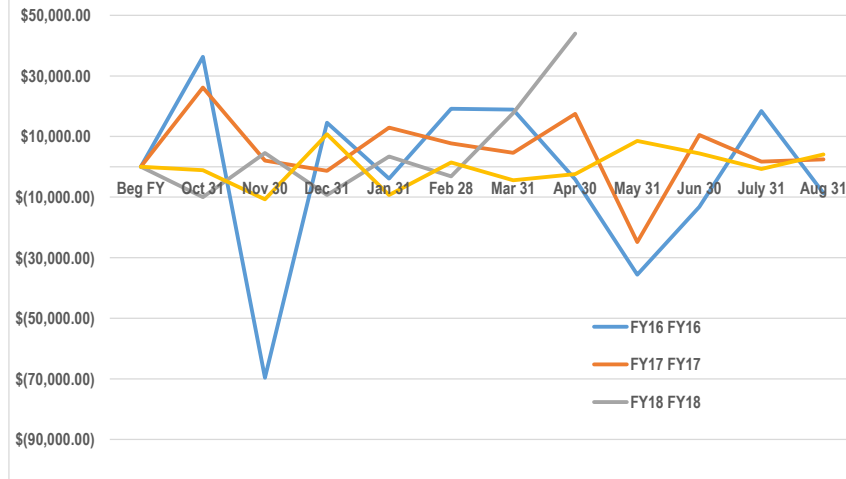
# Recreation & Country Club Division Summary Balance Sheet

	<u>Apr 30, 2018</u>	<u>Apr 30, 2017</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings	\$ 106,097	\$ 69,016
Restricted Funds-Carts	\$ 197,001	\$ -
Other Current Assets	\$ 32,308	\$ 23,404
<b>Total Current Assets</b>	<u>\$ 335,406</u>	<u>\$ 92,420</u>
<b>Fixed Assets</b>	\$ 301,643	\$ 344,021
<b>Other Assets</b>	\$ 59,032	\$ 3,655
<b>TOTAL ASSETS</b>	<u><u>\$ 696,081</u></u>	<u><u>\$ 440,096</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	\$ 107,590	\$ 78,697
Other Current Liabilities	\$ 73,806	\$ 73,378
<b>Total Current Liabilities</b>	<u>\$ 181,396</u>	<u>\$ 152,075</u>
<b>Long Term Liabilities</b>	<u>\$ 313,615</u>	<u>\$ 147,854</u>
<b>Total Liabilities</b>	<u>\$ 495,011</u>	<u>\$ 299,929</u>
<b>Equity</b>	<u>\$ 201,071</u>	<u>\$ 140,167</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>\$ 696,082</u></u>	<u><u>\$ 440,096</u></u>

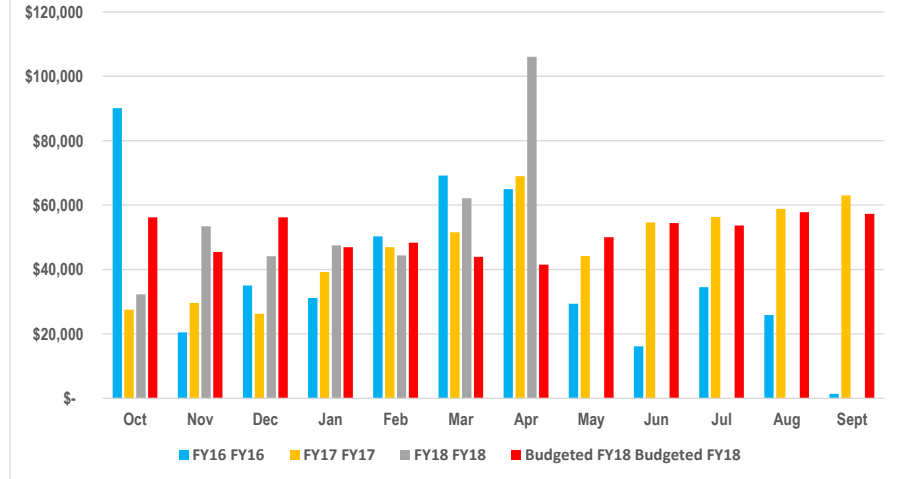
# City of Meadowlakes-Recreation Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$58,882	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$303,098	\$303,098	\$303,098	\$303,098	
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$303,098	\$303,098	\$303,098	\$303,098	\$303,098	\$0
<b>CASH RECEIPTS</b>														
Prepaid Golf		\$37,592	\$29,630	\$19,579	\$14,080	\$18,707	\$25,716	\$17,574						\$162,878
Pro Shop Income		\$26,106	\$30,079	\$21,870	\$29,335	\$21,571	\$40,657	\$48,497						\$218,115
Food & Beverage Income		\$21,284	\$19,695	\$32,561	\$23,427	\$17,091	\$20,862	\$30,210						\$165,130
Miscellaneous/Sale Tax Payable		\$3,448	\$1,829	\$5,789	\$5,482	\$3,203	\$2,782	\$6,484						\$29,017
Lease/Purchase Funding Proceeds		\$0	\$0	\$0	\$0	\$0	\$197,001	\$0						\$197,001
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$32,708						\$78,956
<b>TOTAL CASH RECEIPTS</b>		<b>\$96,138</b>	<b>\$88,941</b>	<b>\$87,507</b>	<b>\$80,032</b>	<b>\$68,280</b>	<b>\$294,726</b>	<b>\$135,473</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$851,097</b>
Total cash available	\$58,882	\$155,020	\$137,809	\$140,918	\$124,163	\$115,799	\$339,080	\$394,590	\$303,098	\$303,098	\$303,098	\$303,098	\$303,098	
<b>CASH PAID OUT-OPERATIONAL</b>														
Prior Months Payables/Miscellaneous/Prepaid		\$4,463	\$749	\$20,493	-\$3,803	\$5,472	\$2,048	\$1,617						\$31,039
Administrative Expenses		\$7,471	\$9,154	\$8,763	\$8,637	\$6,789	\$6,239	\$9,497						\$56,550
Pro Shop Expense		\$30,445	\$18,815	\$13,214	\$15,084	\$15,554	\$14,460	\$21,499						\$129,071
Food & Beverage Expenses		\$24,386	\$30,316	\$30,296	\$26,246	\$23,335	\$25,141	\$29,928						\$189,648
Grounds Maintenance Expense		\$27,351	\$24,518	\$23,173	\$18,574	\$19,390	\$20,104	\$27,921						\$161,031
Tennis/Swim/Miscellaneous		\$197	\$0	\$0	\$0	\$54	\$0	\$176						\$427
<b>Total Cash Paid Out-Operational</b>		<b>\$94,313</b>	<b>\$83,552</b>	<b>\$95,939</b>	<b>\$64,738</b>	<b>\$70,594</b>	<b>\$67,992</b>	<b>\$90,638</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$567,766</b>
<b>CASH PAID OUT- NON-OPERATIONAL</b>														
Debt Service-POA		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971	\$854						\$39,115
Transfers to Other Funds														\$0
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$11,839</b>	<b>\$846</b>	<b>\$848</b>	<b>\$11,906</b>	<b>\$851</b>	<b>\$11,971</b>	<b>\$854</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39,115</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$106,152</b>	<b>\$84,398</b>	<b>\$96,787</b>	<b>\$76,644</b>	<b>\$71,445</b>	<b>\$79,963</b>	<b>\$91,492</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$606,881</b>
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$303,098	\$303,098	\$303,098	\$303,098	\$303,098	
<b>Change in Cash</b>														
Difference Beginning to End of Month		(\$10,014)	\$4,543	(\$9,280)	\$3,388	(\$3,165)	\$214,763	\$43,981	\$0	\$0	\$0	\$0	\$0	\$244,216
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$10,014)	(\$5,471)	(\$14,751)	(\$11,363)	(\$14,528)	\$155,881	\$199,862	\$0	\$0	\$0	\$0	\$0	

## Cash Flow by Month



## Cash On Hand Comparison



# Recreation & Country Club Division Profit & Loss Budget vs. Actual

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Cash Basis

## Ordinary Income/Exp

### Income

#### 03-5000 · Revenue

#### 03-5010 · Membership Dues

03-5011 · Family Membership	0	0	0	0	0	0
03-5013 · Senior Couple Membership	0	0	0	0	0	0
03-5015 · Single Membership	0	0	0	0	0	0
03-5016 · Membership Non-Resident Dues	0	0	0	0	0	0
03-5017 · Social Membership	0	0	0	0	0	0
03-5021 · Membership Maintenance/Medical	0	0	0	0	0	0
03-5022 · Gold Key Membership	0	0	0	0	0	0
03-5024 · Trail Fees Prepaid	0	0	0	0	0	0
03-5031 · Initiation Fees	75	0	570	0	174	768
03-5010 · Membership Dues - Other	17,574	19,373	168,335	148,135	19,559	170,808
<b>Total 03-5010 · Membership Dues</b>	<b>17,649</b>	<b>19,373</b>	<b>168,905</b>	<b>148,135</b>	<b>19,733</b>	<b>171,576</b>

#### 03-5023 · Golf Shop Revenues

03-5035 · Green Fees	16,077	24,326	90,295	128,794	21,844	103,884
03-5040 · Golf Cart Rental	10,578	6,457	48,423	35,969	6,398	32,049
03-5045 · Driving Range	3,597	2,463	24,920	15,535	1,974	12,971
03-5050 Tournament	10,951		17,175	0	0	
03-5053 · Handicap	-210	1,000	4,800	5,100	0	300
03-5060 · Pro Shop Sales	7,482	5,300	32,252	32,832	4,607	28,243
03-5023 · Golf Shop Revenues - Other	-53		247	0	-104	-97
<b>Total 03-5023 · Golf Shop Revenues</b>	<b>48,422</b>	<b>39,546</b>	<b>218,112</b>	<b>218,230</b>	<b>34,719</b>	<b>177,350</b>

#### 03-5057 · Tennis & Swimming Revenues

03-5019 · Tennis Membership	0	0	0	0	60	0
03-5026 · Swimming Membership	225	0	225	0	0	630
03-5057 · Tennis & Swimming Revenues - Other	0	0	0	0	0	0
<b>Total 03-5057 · Tennis &amp; Swimming Revenues</b>	<b>225</b>	<b>0</b>	<b>225</b>	<b>0</b>	<b>60</b>	<b>630</b>

#### 03-5070 · Restaurant/Bar Sales

03-5072 · Restaurant Food Sales	19,005	16,227	105,385	146,617	20,426	132,722
03-5073 · Beverage Sales	959	1,465	6,022	8,835	1,330	7,622
03-5074 · Beer Sales	6,052	4,400	28,420	29,900	4,966	28,296
03-5075 · Other Food & Beverage Sales	0	0	0	750	0	0
03-5076 · Liquor Sales	3,428	2,500	18,430	18,725	2,373	17,654
03-5077 · Wine Sales	766	1,000	6,561	7,925	991	7,699
<b>Total 03-5070 · Restaurant/Bar Sales</b>	<b>30,210</b>	<b>25,592</b>	<b>164,818</b>	<b>212,752</b>	<b>30,086</b>	<b>193,993</b>
03-5090 · Interest Earned	225	0	433	0	0	0
03-5096 · Miscellaneous Income	2,000	1,000	3,451	2,500	1,778	2,677
<b>Total 03-5000 · Revenue</b>	<b>98,731</b>	<b>85,511</b>	<b>555,944</b>	<b>581,617</b>	<b>86,376</b>	<b>546,226</b>
<b>Total Income</b>	<b>98,731</b>	<b>85,511</b>	<b>555,944</b>	<b>581,617</b>	<b>86,376</b>	<b>546,226</b>

# Recreation & Country Club Division Profit & Loss Budget vs. Actual

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Cash Basis

	Apr-18	Budgeted Apr-18	Oct17- Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>Exp</b>						
<b>03-6000 · Administrative Expenditures</b>						
<b>03-6039 · Other Administrative Exps</b>						
03-6016-Unemployment Cost		0	2,000	2,000	1,854	1,854
03-6021 · Admin Exp.- Xfer out to General	2,583	2,580	18,083	18,100	2,458	17,208
03-6025 · Audit	0	0	0	0	0	0
<b>03-6030 · Insurance</b>						
03-6019 · Worker's Comp	0	0	0	0	0	-314
03-6032 · Property Insurance	581	0	4,067	7,200	497	3,480
<b>Total 03-6030 · Insurance</b>	<b>581</b>	<b>0</b>	<b>4,067</b>	<b>7,200</b>	<b>497</b>	<b>3,166</b>
03-6040 · Office Supplies	90	168	1,511	1,176	207	883
03-6042 · Postage	0	60	183	490	0	237
03-6045 · Advertising	281	837	3,522	5,815	272	2,029
03-6047 · Dues & Subscriptions	0	0	150	500	0	150
03-6048 · Security	0	0	114	0	44	222
03-6049 · Miscellaneous Supplies	35	1,100	521	3,200	756	1,259
03-6062 · Credit Card Processing	1,404	1,250	8,712	8,750	2,653	9,540
03-6065 · Software Maintenance	0	1,000	0	7,000	0	593
03-6075 · Signage	0	0	236	0	0	0
06-6063 · Cash Over/Under	-27	50	-309	325	-189	-1,326
<b>Total 03-6039 · Other Administrative Exps</b>	<b>4,947</b>	<b>7,045</b>	<b>38,790</b>	<b>54,556</b>	<b>8,552</b>	<b>35,815</b>
<b>03-6068 · House Maintenance Exps</b>						
03-6050 · Telephone	154	167	987	1,165	173	1,299
03-6052 · Electric	1,124	1,250	8,494	8,750	984	5,403
03-6055 · Utilities-Water & Sewer	295	333	2,237	2,335	292	2,274
03-6060 · Pest Control - Club & Pro Shop	0	0	0	0	0	0
03-6081 · Cleaning Service	0	1,000	2,895	7,000	1,010	6,290
03-6101 · Misc. House Exp	0	165	90	1,175	59	164
03-6102 · Building Repair & Maintenance	633	625	2,159	4,375	290	3,389
03-6105 · Security	0	0	76	0	0	0
03-6520 · Television-Clubhouse	26	30	182	200	26	182
<b>Total 03-6068 · House Maintenance Exps</b>	<b>2,232</b>	<b>3,570</b>	<b>17,120</b>	<b>25,000</b>	<b>2,834</b>	<b>19,001</b>
<b>Total 03-6000 · Administrative Expenditures</b>	<b>7,179</b>	<b>10,615</b>	<b>55,910</b>	<b>79,556</b>	<b>11,386</b>	<b>54,816</b>
<b>03-6100 · Pro Shop Expenditures</b>						
<b>03-6110 · Payroll</b>						
03-6111 · Wages - Full Time	2,315	6,920	24,170	34,610	3,652	26,370
03-6112 · Wages Part Time/Seasonal	14,009	7,730	53,836	40,630	5,495	33,076
03-6115 · Payroll Tax	1,249	770	6,004	5,770	700	4,548
03-6116 · Pro Shop Longevity	0	0	474	1,500	0	0
03-6117 · Retirement	83	120	701	910	65	482
03-6118 · Health Care	680	668	3,471	4,660	627	4,390
03-6119 · Worker's Comp	304	0	2,129	3,700	239	1,433
03-6155 · Training & Travel	0	0	0	500	0	0
<b>Total 03-6110 · Payroll</b>	<b>18,640</b>	<b>16,208</b>	<b>90,785</b>	<b>92,280</b>	<b>10,778</b>	<b>70,299</b>
<b>03-6121 · Other Pro-Shop Exps</b>						
03-6120 · Driving Range	0	0	2,167	1,500		1,193
03-6122 · Miscellaneous and Supplies	140	200	1,388	1,400	6	0
03-6123 · Pro-Shop Consumable Supplies	0	60	0	450	0	0
03-6125 · Handicap	0	0	3,260	3,000	0	3,236
03-6130 · Tournament Exps	0	0	0	250	0	0
03-6140 · Office Supplies	0	50	452	380	131	291

# Recreation & Country Club Division Profit & Loss Budget vs. Actual

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Cash Basis

	Apr-18	Budgeted Apr-18	Oct17- Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
03-6150 • Dues & Fees	0	0	160	100	0	50
03-6210 • Cart Lease/Purchase	0	2,700	13,585	21,500	2,717	21,134
03-6220 • Cart Maint & Repair	0	250	1,296	750	0	0
03-6225 • Electric	0	200	731	1,500	166	1,513
<b>Total 03-6121 • Other Pro-Shop Exps</b>	<b>140</b>	<b>3,460</b>	<b>23,039</b>	<b>30,830</b>	<b>3,020</b>	<b>27,417</b>
03-6160 • Inventory Purchased	4,199	4,000	15,389	20,000	2,311	25,478
03-6163 • Inventory/Cash Shortages	0	50	383	275	0	0
<b>Total 03-6100 • Pro Shop Expenditures</b>	<b>22,979</b>	<b>23,718</b>	<b>129,596</b>	<b>143,385</b>	<b>16,109</b>	<b>123,194</b>
<b>03-6300 • Grounds Maintenance Expenditure</b>						
<b>03-6310 • Payroll</b>						
03-6311 • Wages - Full Time	13,167	15,600	63,981	77,850	10,437	61,596
03-6312 • Wages - Part Time/Seasonal	2,777	2,500	14,254	14,500	1,517	13,611
03-6313 • Grounds O&M - Overtime/Bonus	0	450	0	2,850	0	0
03-6314 • Grounds O&M Longevity	0	0	1,556	3,000	0	0
03-6315 • Payroll Tax Exp	1,220	975	6,104	7,315	914	5,793
03-6317 • Retirement Exp	331	350	1,619	2,550	151	935
03-6318 • Health Care Exp	4,236	2,750	16,946	19,250	2,478	17,879
03-6319 • Worker's Comp	369	418	2,585	2,910	427	3,225
<b>Total 03-6310 • Payroll</b>	<b>22,100</b>	<b>23,043</b>	<b>107,045</b>	<b>130,225</b>	<b>15,924</b>	<b>103,039</b>
<b>03-6321 • Other Golf Course Maint. Exp.</b>						
03-6320 • Fuel & Lubricants	0	500	3,454	4,500	799	4,501
03-6322 • Fertilizer	785	0	1,649	4,975	500	2,507
03-6324 • Chemicals	402	1,250	8,439	7,375	1,438	5,662
03-6326 • Seed & Sod	0	0	1,303	5,000	0	0
03-6327 • Sand & Soil	0	0	440		0	1,179
03-6329 • Equipment Maint & Repair	314	1,500	1,447	6,550	762	2,985
03-6332 • Irrigation Repair & Maint.	673	1,000	5,671	2,000	6,033	13,301
03-6335 • Landscape Materials & Supplies	0	500	0	1,500	0	0
<b>03-6340 • Utilities</b>						
03-6342 • Electric - Maintenance Building	237	325	1,743	2,225	241	1,998
03-6344 • Electric - Irrigation	545	700	1,718	4,500	603	3,714
03-6346 • Sewer & Water	390	375	1,856	2,625	280	1,653
03-6347 • Trash	0	0	0	0	144	1,010
03-6370 • Raw Water Purchase	0	550	3,051	3,950	453	3,172
<b>Total 03-6340 • Utilities</b>	<b>1,172</b>	<b>1,950</b>	<b>8,368</b>	<b>13,300</b>	<b>1,721</b>	<b>11,547</b>
03-6350 • Dues & Subscriptions	0	0	0	0	0	0
03-6354 • Small Tools		125	421	875	47	167
03-6380 • Other Grounds Maint Exp	0	40	4,689	250	389	1,074
03-6806 • Cart Path Improvements	0	0	1,896	0	0	0
<b>Total 03-6321 • Other Golf Course Maint. Exp.</b>	<b>3,346</b>	<b>6,865</b>	<b>37,777</b>	<b>46,325</b>	<b>11,689</b>	<b>42,923</b>
<b>03-6360 • Equipment Lease/Purchase</b>						
03-6362 • Machinery Lease	854	12,225	38,271	39,368	837	38,257
03-6363 • Machinery Interest	28	483	2,499	2,284	45	3,395
<b>Total 03-6360 • Equipment Lease/Purchase</b>	<b>882</b>	<b>12,708</b>	<b>40,770</b>	<b>41,652</b>	<b>882</b>	<b>41,652</b>
<b>Total 03-6300 • Grounds Maintenance Expenditure</b>	<b>26,328</b>	<b>42,616</b>	<b>185,592</b>	<b>218,202</b>	<b>28,495</b>	<b>187,614</b>
<b>03-6400 • Tennis Expenditures</b>						
03-6430 • Maint & Repair	0	0	0	2,000	280	858
03-6400 • Tennis Expenditures - Other	0	0	128	0	0	0
<b>Total 03-6400 • Tennis Expenditures</b>	<b>0</b>	<b>0</b>	<b>128</b>	<b>2,000</b>	<b>280</b>	<b>858</b>

# Recreation & Country Club Division Profit & Loss Budget vs. Actual

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Cash Basis

	Apr-18	Budgeted Apr-18	Oct17- Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>03-6500 · Food &amp; Beverage Exps</b>						
<b>03-6510 · Payroll &amp; Payroll Exp</b>						
03-6413 · F&B Overtime/Bonus	0	1,000	0	2,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	7,396	11,150	38,654	55,670	6,511	53,156
03-6512 · Wages - Part Time/Seasonal	7,698	6,350	47,317	32,250	6,801	41,782
03-6515 · Payroll Tax Exp	1,417	1,425	7,668	7,235	921	6,427
03-6517 · Retirement Exp	212	190	1,085	1,450	94	771
03-6518 · Health Care Exp	2,835	2,080	9,899	14,600	676	6,434
03-6519 · Worker's Comp	413	375	2,889	2,625	342	0
03-6510 · Payroll & Payroll Exp - Other	0	0	0	0	0	2,392
<b>Total 03-6510 · Payroll &amp; Payroll Exp</b>	<b>19,971</b>	<b>22,570</b>	<b>108,273</b>	<b>117,330</b>	<b>15,345</b>	<b>110,962</b>
<b>03-6521 · Other Food &amp; Beverage Exps</b>						
03-6053 · Propane	0	350	4,168	3,950	613	4,077
03-6525 · Alcohol Tax	691	675	4,041	4,675	687	4,257
<b>03-6540 · Supplies</b>						
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	2,271	2,300	13,075	14,325	2,076	12,113
03-6548 · Liquor Exp	530	475	3,303	3,825	513	4,003
03-6549 · Food Exp	3,193	6,500	36,837	50,900	6,274	44,799
03-6550 · Beverage Exp	421	200	1,975	1,750	0	1,383
03-6552 · Other Food & Beverage Supplies	804	800	4,989	5,200	0	4,467
03-6572 · Other Misc. Restaurant Exps	0	200	2,352	1,500	322	2,104
03-6573 · Linen	340	300	2,428	2,500	269	1,920
03-6540 · Supplies - Other	107	0	2,379	0	0	310
<b>Total 03-6540 · Supplies</b>	<b>7,666</b>	<b>10,775</b>	<b>67,338</b>	<b>80,000</b>	<b>9,454</b>	<b>71,099</b>
03-6560 · Equipment Rental	243	85	704	575	70	420
03-6561 · Liquor License	0	0	2,910	0	0	-100
03-6565 · Equipment Maint & Repair	0	750	1,619	3,000	0	1,485
<b>Total 03-6521 · Other Food &amp; Beverage Exps</b>	<b>8,600</b>	<b>12,635</b>	<b>80,780</b>	<b>92,200</b>	<b>10,824</b>	<b>81,238</b>
03-6500 · Food & Beverage Exps - Other	0		277		0	
<b>Total 03-6500 · Food &amp; Beverage Exps</b>	<b>28,571</b>	<b>35,205</b>	<b>189,330</b>	<b>209,530</b>	<b>26,169</b>	<b>192,200</b>
<b>03-6600 · Swimming Pool Expenditures</b>						
<b>03-6610 · Payroll &amp; Payroll Exp</b>						
03-6612 · Wages - Part Time/Seasonal	0	0	0	0	0	0
03-6614 · Payroll Exp	0	0	0	0	0	0
03-6616 · Worker's Comp	0	41	84	295	19	131
<b>Total 03-6610 · Payroll &amp; Payroll Exp</b>	<b>0</b>	<b>41</b>	<b>84</b>	<b>295</b>	<b>19</b>	<b>131</b>
03-6620 · Supplies	0	150	0	1,100	0	164
03-6622 · Maint & Repair	0	0	0	0	0	121
03-6623 · Miscellaneous Pool Exp	0	200	18	1,500	0	205
<b>Total 03-6600 · Swimming Pool Expenditures</b>	<b>0</b>	<b>391</b>	<b>102</b>	<b>2,895</b>	<b>19</b>	<b>621</b>
<b>03-6900 · Building Repairs &amp; Maint.</b>						
03-6915 · Bldg. Renovations/Repairs	0	0	0	0	0	0
<b>Total 03-6900 · Building Repairs &amp; Maint.</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Exp</b>	<b>85,057</b>	<b>112,545</b>	<b>560,658</b>	<b>655,568</b>	<b>82,458</b>	<b>559,303</b>
<b>Net Ordinary Income</b>	<b>13,674</b>	<b>-27,034</b>	<b>-4,714</b>	<b>-73,951</b>	<b>3,918</b>	<b>-13,077</b>



# Recreation & Country Club Division Profit & Loss Budget vs. Actual

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Cash Basis

	Apr-18	Budgeted Apr-18	Oct17- Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
<b>Other Income/Exp</b>						
<b>Other Income</b>						
03-8010 · Transfer In from other Funds						
03-8015 · Transfer in from General Fund	25,000	70,000	25,000	102,500	0	500
03-8020 · Transfer in from Utility Fund	7,708	7,710	53,958	53,950	7,708	53,958
03-8010 · Transfer In from other Funds - Other	0	0	0	0	0	0
<b>Total 03-8010 · Transfer In from other Funds</b>	<b>32,708</b>	<b>77,710</b>	<b>78,958</b>	<b>156,450</b>	<b>7,708</b>	<b>54,458</b>
<b>Total Other Income</b>	<b>32,708</b>	<b>77,710</b>	<b>78,958</b>	<b>156,450</b>	<b>7,708</b>	<b>54,458</b>
<b>Other Exp</b>						
03-6865-Capital Purchases/Renovations						
03-6866-Resturant Purchases/Improvements	0	70,000	2,626	7,500	0	0
03-6867-Golf Course Improvements	6,509	0	6,509	95,000	0	0
<b>Total Other Exp</b>	<b>6,509</b>	<b>70,000</b>	<b>9,135</b>	<b>102,500</b>	<b>0</b>	<b>0</b>
<b>Net Other Income</b>	<b>26,199</b>	<b>7,710</b>	<b>69,823</b>	<b>53,950</b>	<b>7,708</b>	<b>54,458</b>
	<b>39,873</b>	<b>-19,324</b>	<b>65,109</b>	<b>-20,001</b>	<b>11,626</b>	<b>41,381</b>
<b>Net Income</b>						
<b>Food and Beverage</b>						
<b>Income</b>						
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	19,005	16,227	105,385	146,617	20,426	132,722
03-5073 · Beverage Sales	959	1,465	6,022	8,835	1,330	7,622
03-5074 · Beer Sales	6,052	4,400	28,420	29,900	4,966	28,296
03-5075 · Other Food & Beverage Sales	0	0	0	750	0	0
03-5076 · Liquor Sales	3,428	2,500	18,430	18,725	2,373	17,654
03-5077 · Wine Sales	766	1,000	6,561	7,925	991	7,699
<b>Total 03-5070 · Restaurant/Bar Sales</b>	<b>30,210</b>	<b>25,592</b>	<b>164,818</b>	<b>212,752</b>	<b>30,086</b>	<b>193,993</b>
<b>Exp</b>						
03-6500 · Food & Beverage Exps						
03-6510 · Payroll & Payroll Exp						
03-6413 · F&B Overtime/Bonus	0	1,000	0	2,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	7,396	11,150	38,654	55,670	6,511	53,156
03-6512 · Wages - Part Time/Seasonal	7,698	6,350	47,317	32,250	6,801	41,782
03-6515 · Payroll Tax Exp	1,417	1,425	7,668	7,235	921	6,427
03-6517 · Retirement Exp	212	190	1,085	1,450	94	771
03-6518 · Health Care Exp	2,835	2,080	9,899	14,600	676	6,434
03-6519 · Worker's Comp	413	375	2,889	2,625	342	0
03-6510 · Payroll & Payroll Exp - Other	0	0	0	0	0	2,392
<b>Total 03-6510 · Payroll &amp; Payroll Exp</b>	<b>19,971</b>	<b>22,570</b>	<b>108,273</b>	<b>117,330</b>	<b>15,345</b>	<b>110,962</b>
03-6521 · Other Food & Beverage Exps						
03-6053 · Propane	0	350	4,168	3,950	613	4,077
03-6525 · Alcohol Tax	691	675	4,041	4,675	687	4,257
03-6540 · Supplies	0	0	0	0	0	0
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	2,271	2,300	13,075	14,325	2,076	12,113
03-6548 · Liquor Exp	530	475	3,303	3,825	513	4,003
03-6549 · Food Exp	3,193	6,500	36,837	50,900	6,274	44,799
03-6550 · Beverage Exp	421	200	1,975	1,750	0	1,383
03-6552 · Other Food & Beverage Supplies	804	800	4,989	5,200	0	4,467
03-6572 · Other Misc. Restaurant Exps	0	200	2,352	1,500	322	2,104

# Recreation & Country Club Division Profit & Loss Budget vs. Actual

Cash Basis

	Apr-18	Budgeted Apr-18	Oct17- Apr18	Budgeted Year-to-Date	Apr-17	Year-to-Date FY17
03-6573 · Linen	340	300	2,428	2,500	269	1,920
03-6540 · Supplies - Other	107	0	2,379	0	0	310
<b>Total 03-6540 · Supplies</b>	<b>7,666</b>	<b>10,775</b>	<b>67,338</b>	<b>80,000</b>	<b>9,454</b>	<b>71,099</b>
03-6560 · Equipment Rental	243	85	704	575	70	420
03-6561 · Liquor License	0	0	2,910	0	0	-100
03-6565 · Equipment Maint & Repair	0	750	1,619	3,000	0	1,485
<b>Total 03-6521 · Other Food &amp; Beverage Exps</b>	<b>8,600</b>	<b>12,635</b>	<b>80,780</b>	<b>92,200</b>	<b>10,824</b>	<b>81,238</b>
03-6500 · Food & Beverage Exps - Other	0	0	277	0	0	0
<b>Total 03-6500 · Food &amp; Beverage Exps</b>	<b>28,571</b>	<b>35,205</b>	<b>189,330</b>	<b>209,530</b>	<b>26,169</b>	<b>192,200</b>
<b>Food &amp; Beverage Operational Net Gain/Loss</b>	<b>1,639</b>	<b>-9,613</b>	<b>-24,512</b>	<b>3,222</b>	<b>3,917</b>	<b>1,793</b>
<b>Food and Beverage House Exp</b>						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Exps						
03-6062 · Credit Card Processing (30%)	421	375	2,614	2,625	796	2,862
03-6068 · House Maintenance Exps						
03-6050 · Telephone (33%)	51	55	326	384	57	429
03-6052 · Electric (50%)	562	625	4,247	4,375	492	2,702
03-6055 · Utilities-Water & Sewer (50%)	148	167	1,119	1,168	146	1,137
03-6081 · Cleaning Service (75%)	0	750	2,171	5,250	758	4,718
03-6520 · Television-Clubhouse (50%)	13	15	91	100	13	91
<b>Total 03-6068 · House Maintenance Exps</b>	<b>1,195</b>	<b>1,987</b>	<b>10,567</b>	<b>13,902</b>	<b>2,261</b>	<b>11,938</b>
<b>Total Administrative Exps</b>	<b>1,616</b>	<b>2,362</b>	<b>13,181</b>	<b>16,527</b>	<b>3,057</b>	<b>14,800</b>
<b>Total Food and Beverage Exps with House Exp</b>	<b>30,187</b>	<b>37,567</b>	<b>202,511</b>	<b>226,057</b>	<b>29,226</b>	<b>207,000</b>
<b>Food and Beverage Net Gain/Loss with Admin Exp</b>	<b>23</b>	<b>-11,975</b>	<b>-37,693</b>	<b>-13,305</b>	<b>860</b>	<b>-13,007</b>

## Check Detail

April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	04/20/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-2,060.77
				03-2026 · Sales Tax Payable	-2,060.77	2,060.77
TOTAL					-2,060.77	2,060.77
Check	EFT	04/20/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-691.27
				03-6525 · Alcohol Tax	-691.27	691.27
TOTAL					-691.27	691.27
Check	EFT	04/20/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-561.39
				03-2029 · Alcohol Tax Payable	-561.39	561.39
TOTAL					-561.39	561.39
Check	7	04/06/2018	Ben E Keith	03-1010 · FSB - Petty Cash Checking #3232		-192.80
				03-6547 · Beer/Wine	-192.80	192.80
TOTAL					-192.80	192.80
Bill Pmt -( 2420		04/05/2018	AlSCO, Inc.	03-1012 · FSB - Checking Acct #1910		-165.13
Bill	3/31/18 Str	03/31/2018		03-6573 · Linen	-165.13	165.13
TOTAL					-165.13	165.13
Bill Pmt -( 2421		04/05/2018	American Dry Goods	03-1012 · FSB - Checking Acct #1910		-221.04
Bill	120673	03/13/2018		03-6160 · Inventory Purchased	-221.04	221.04
TOTAL					-221.04	221.04
Bill Pmt -( 2422		04/05/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,425.48
Bill	74633983	03/28/2018		03-6549 · Food Exp	-1,300.76	1,300.76
				03-6552 · Other Food & Beverage	-24.97	24.97
Bill	74641680	04/04/2018		03-6552 · Other Food & Beverage	-99.75	99.75
TOTAL					-1,425.48	1,425.48
Bill Pmt -( 2423		04/05/2018	City of Marble Falls	03-1012 · FSB - Checking Acct #1910		-104.59
Bill	2/26-3/16/1	03/16/2018		03-6346 · Sewer & Water	-104.59	104.59
TOTAL					-104.59	104.59
Bill Pmt -( 2424		04/05/2018	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-441.05
Bill	2/19-3/20/1	03/20/2018		03-6055 · Utilities-Water & Sewer	-151.77	151.77
				03-6055 · Utilities-Water & Sewer	-101.18	101.18
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-119.45	119.45

# Check Detail

April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-441.05	441.05
Ford & Crew Home						
Bill Pmt -(C 2425		04/05/2018	& Hardware	03-1012 · FSB - Checking Acct #1910		-203.74
Bill	3/25/18 Str	03/25/2018		03-6326 · Seed & Sod	-34.46	34.46
				03-6354 · Small Tools	-52.47	52.47
				03-6380 · Other Grounds Maint Exp	-13.07	13.07
				03-6332 · Irrigation Repair & Maint.	-103.74	103.74
TOTAL					-203.74	203.74
Meadowlakes POA						
Bill Pmt -(C 2426		04/05/2018		03-1012 · FSB - Checking Acct #1910		-881.87
Bill	144	03/31/2018		03-6362 · Machinery Lease	-854.23	854.23
				03-6363 · Machinery Interest	-27.64	27.64
TOTAL					-881.87	881.87
Mid-Tex Turf Supply						
Bill Pmt -(C 2427		04/05/2018		03-1012 · FSB - Checking Acct #1910		-403.36
Bill	7682	03/15/2018		03-6329 · Equipment Maint & Repair	-403.36	403.36
TOTAL					-403.36	403.36
Picayune Phone						
Bill Pmt -(C 2428		04/05/2018	Book	03-1012 · FSB - Checking Acct #1910		-86.25
Bill	PAW17(C16	04/01/2018		03-6045 · Advertising	-86.25	86.25
TOTAL					-86.25	86.25
Site One Landscape						
Bill Pmt -(C 2429		04/05/2018	Supply	03-1012 · FSB - Checking Acct #1910		-625.96
Bill	84602871	03/07/2018		03-6324 · Chemicals	-398.48	398.48
Bill	84604554	03/07/2018		03-6324 · Chemicals	-69.27	69.27
Bill	84775876	03/21/2018		03-6324 · Chemicals	-158.21	158.21
TOTAL					-625.96	625.96
The Antigua Group, Inc.						
Bill Pmt -(C 2430		04/05/2018		03-1012 · FSB - Checking Acct #1910		-615.52
Bill	AIN-048986	03/16/2018		03-6160 · Inventory Purchased	-615.52	615.52
TOTAL					-615.52	615.52
Wilson Sporting Goods						
Bill Pmt -(C 2431		04/05/2018		03-1012 · FSB - Checking Acct #1910		-81.25
Bill	4524517569	02/12/2018		03-6160 · Inventory Purchased	-81.25	81.25
TOTAL					-81.25	81.25
Yearbook Booster						
Bill Pmt -(C 2432		04/05/2018	Ads	03-1012 · FSB - Checking Acct #1910		-75.00

# Check Detail

April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	8650	03/26/2018		03-6045 · Advertising	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pmt -(C 2433		04/12/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-678.54
Bill	74641681	04/04/2018		03-6549 · Food Exp	-608.54	608.54
Bill	98721937	04/07/2018		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-678.54	678.54
Bill Pmt -(C 2434		04/12/2018	Card Service Center	03-1012 · FSB - Checking Acct #1910		-735.66
Bill	3/29/18 Str	03/29/2018		03-6160 · Inventory Purchased	-607.70	607.70
				03-6040 · Office Supplies	-127.96	127.96
TOTAL					-735.66	735.66
Bill Pmt -(C 2435		04/12/2018	Corral Vending Co	03-1012 · FSB - Checking Acct #1910		-173.35
Bill	1599	04/10/2018		03-6560 · Equipment Rental	-173.35	173.35
TOTAL					-173.35	173.35
Bill Pmt -(C 2436		04/12/2018	Innovative Turf Supply, Inc.	03-1012 · FSB - Checking Acct #1910		-283.00
Bill	14949	03/27/2018		03-6324 · Chemicals	-283.00	283.00
TOTAL					-283.00	283.00
Bill Pmt -(C 2437		04/12/2018	P & W Golf Supply, LLC	03-1012 · FSB - Checking Acct #1910		-190.98
Bill	31353	03/22/2018		03-6160 · Inventory Purchased	-190.98	190.98
TOTAL					-190.98	190.98
Bill Pmt -(C 2438		04/12/2018	Site One Landscape Supply, LLC	03-1012 · FSB - Checking Acct #1910		-138.54
Bill	84890579	03/29/2018		03-6324 · Chemicals	-138.54	138.54
TOTAL					-138.54	138.54
Bill Pmt -(C 2439		04/19/2018	City of Meadowlakes-General Fund	03-1012 · FSB - Checking Acct #1910		-2,000.00
Bill	2018 XFER	03/31/2018		03-6016 · Unemployment Cost	-2,000.00	2,000.00
TOTAL					-2,000.00	2,000.00
Bill Pmt -(C 2440		04/19/2018	Fox Mail	03-1012 · FSB - Checking Acct #1910		-195.00
Bill	10851	04/15/2018		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00

# Check Detail

April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -(C 2441		04/19/2018	The Business Center	03-1012 · FSB - Checking Acct #1910		-89.99
Bill	131087	04/13/2018		03-6040 · Office Supplies	-89.99	89.99
TOTAL					-89.99	89.99
Bill Pmt -(C 2442		04/19/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,229.93
Bill	74648421	04/11/2018		03-6552 · Other Food & Beverage	-5.65	5.65
Bill	74648422	04/11/2018		03-6549 · Food Exp	-948.24	948.24
				03-6552 · Other Food & Beverage	-185.30	185.30
				03-6540 · Supplies	-90.74	90.74
TOTAL					-1,229.93	1,229.93
Bill Pmt -(C 2443		04/19/2018	Debra Ingalsbe	03-1012 · FSB - Checking Acct #1910		-81.69
Bill	Reimburserr	04/19/2018		03-6547 · Beer/Wine	-14.58	14.58
				03-6549 · Food Exp	-67.11	67.11
TOTAL					-81.69	81.69
Bill Pmt -(C 2444		04/19/2018	Card Service Center	03-1012 · FSB - Checking Acct #1910		-812.20
Bill	3/29/18 Strr	03/29/2018		03-6549 · Food Exp	-637.98	791.06
				03-6550 · Beverage Expense	-12.94	16.04
				03-6572 · Other Misc. Restaurant Exp	-161.28	199.98
TOTAL					-812.20	1,007.08
Bill Pmt -(C 2445		04/26/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,071.79
Bill	74656600	04/18/2018		03-6549 · Food Exp	-681.13	681.13
				03-6552 · Other Food & Beverage	-374.89	374.89
				03-6540 · Supplies	-15.77	15.77
TOTAL					-1,071.79	1,071.79
Bill Pmt -(C 2446		04/26/2018	Bridgestone Golf, Inc.	03-1012 · FSB - Checking Acct #1910		-907.89
Bill	1002720464	04/10/2018		03-6160 · Inventory Purchased	-907.89	907.89
TOTAL					-907.89	907.89
Bill Pmt -(C 2447		04/26/2018	Christy Scoggins Family Clinic	03-1012 · FSB - Checking Acct #1910		-35.00
Bill	C337	04/20/2018		03-6049 · Miscellaneous Expenses	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -(C 2448		04/26/2018	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-4,091.21
Bill	18-0315-01	03/15/2018		03-6430 · Maint & Repair	-128.44	128.44
				03-6380 · Other Grounds Maint Exp	-129.12	129.12

# Check Detail

April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6540 · Supplies	-222.88	222.88
				03-6623 · Miscellaneous Pool Expenses	-29.98	29.98
				03-6102 · Building Repair & Maint	-156.59	156.59
				03-6866 · Restaurant Purchases	-1,637.99	1,637.99
				03-6801 · Miscellaneous Expenses	-18.07	18.07
				03-6122 · Miscellaneous and Supplies	-28.41	28.41
				03-6332 · Irrigation Repair & Maint.	-1,677.77	1,677.77
				03-6324 · Chemicals	-61.96	61.96
TOTAL					-4,091.21	4,091.21
Bill Pmt -(C 2449		04/26/2018	Epoch Eyeware	03-1012 · FSB - Checking Acct #1910		-206.93
Bill	SO102627	04/09/2018		03-6160 · Inventory Purchased	-206.93	206.93
TOTAL					-206.93	206.93
Bill Pmt -(C 2450		04/26/2018	Gail's Flags, Inc.	03-1012 · FSB - Checking Acct #1910		-314.00
Bill	142506	04/10/2018		03-6329 · Equipment Maint & Repair	-314.00	314.00
TOTAL					-314.00	314.00
Bill Pmt -(C 2451		04/26/2018	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-881.87
Bill	145	04/26/2018		03-6362 · Machinery Lease	-855.83	855.83
				03-6363 · Machinery Interest	-26.04	26.04
TOTAL					-881.87	881.87
			Northland			
Bill Pmt -(C 2452		04/26/2018	Communications	03-1012 · FSB - Checking Acct #1910		-179.59
Bill	4/18/18 Str	04/18/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-102.41	102.41
				03-6050 · Telephone	-51.21	51.21
TOTAL					-179.59	179.59
Bill Pmt -(C 2453		04/26/2018	PEC	03-1012 · FSB - Checking Acct #1910		-1,904.91
Bill	4/7/18 Stmt	04/07/2018		03-6052 · Electric	-40.13	40.13
				03-6052 · Electric	-357.06	357.06
				03-6052 · Electric	-726.53	726.53
				03-6342 · Electric - Maintenance Building	-236.58	236.58
				03-6332 · Irrigation Repair & Maint.	-544.61	544.61
TOTAL					-1,904.91	1,904.91
Bill Pmt -(C 2454		04/26/2018	Tanker's Plumbing	03-1012 · FSB - Checking Acct #1910		-632.67
Bill	4/26/17 Invc	04/23/2018		03-6102 · Building Repair & Maintenance	-632.67	632.67
TOTAL					-632.67	632.67
Check	5108	04/03/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-296.03
				03-6548 · Liquor Expense	-263.87	263.87

# Check Detail

April 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6547 · Beer/Wine	-32.16	32.16
TOTAL					-296.03	296.03
Check	5111	04/06/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-216.20
				03-6547 · Beer/Wine	-216.20	216.20
TOTAL					-216.20	216.20
Check	5113	04/13/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-359.84
				03-6548 · Liquor Expense	-189.52	189.52
				03-6547 · Beer/Wine	-170.32	170.32
TOTAL					-359.84	359.84
Check	5114	04/13/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-449.10
				03-6547 · Beer/Wine	-449.10	449.10
TOTAL					-449.10	449.10
			Pepsi Beverages			
Check	5115	04/13/2018	Company	03-1010 · FSB - Petty Cash Checking #3232		-420.68
				03-6550 · Beverage Expense	-316.00	316.00
				03-6550 · Beverage Expense	-104.68	104.68
TOTAL					-420.68	420.68
Total April 2018 Disbursments.-RCC Fund						27,802.82



**Payroll All Funds for the Month of April 2018**

Pay period: 3/17 to 3/30/18  
 Pay Date: April 2, 2018

<b>Fund:</b>	<b><u>Utility</u></b>	
Payroll	\$	10,093.76
FICA	\$	772.17
TMRS	\$	253.35
<b>Total Payroll</b>	<b>\$</b>	<b>11,119.28</b>

<b>Fund:</b>	<b><u>General</u></b>	
Payroll	\$	11,581.72
FICA	\$	886.00
TMRS	\$	244.57
<b>Total Payroll</b>	<b>\$</b>	<b>12,712.29</b>

<b>Fund:</b>	<b><u>Recreation</u></b>	
Payroll	\$	16,397.60
FICA	\$	1,254.42
TMRS	\$	217.40
<b>Total Payroll</b>	<b>\$</b>	<b>17,869.42</b>

**TOTAL THIS PAY PERIOD:** \$ 41,700.99

Pay period: 3/31 to 4/13/18  
 Pay Date: April 16, 2018

<b>Fund:</b>	<b><u>Utility</u></b>	
Payroll	\$	9,785.71
FICA	\$	748.61
TMRS	\$	245.62
<b>Total Payroll</b>	<b>\$</b>	<b>10,779.94</b>

<b>Fund:</b>	<b><u>General</u></b>	
Payroll	\$	11,482.40
FICA	\$	878.40
TMRS	\$	243.84
<b>Total Payroll</b>	<b>\$</b>	<b>12,604.64</b>

<b>Fund:</b>	<b><u>Recreation</u></b>	
Payroll	\$	18,447.70
FICA	\$	1,411.25
TMRS	\$	221.63
<b>Total Payroll</b>	<b>\$</b>	<b>20,080.58</b>

**TOTAL THIS PAY PERIOD:** \$ 43,465.16

Pay period: 4/14 to 4-27-18  
 Pay Date: April 30, 2018

<b>Fund:</b>	<b><u>Utility</u></b>	
Payroll	\$	11,198.41
FICA	\$	856.68
TMRS	\$	281.08
<b>Total Payroll</b>	<b>\$</b>	<b>12,336.17</b>

<b>Fund:</b>	<b><u>General</u></b>	
Payroll	\$	11,383.80
FICA	\$	870.86
TMRS	\$	241.36
<b>Total Payroll</b>	<b>\$</b>	<b>12,496.02</b>

<b>Fund:</b>	<b><u>Recreation</u></b>	
Payroll	\$	15,944.95
FICA	\$	1,219.79
TMRS	\$	186.81
<b>Total Payroll</b>	<b>\$</b>	<b>17,351.55</b>

**TOTAL THIS PAY PERIOD:** \$ 42,183.74

**Total December 2017 Payroll** \$ 127,349.89

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 6-A
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**DATE:** May 14, 2018

**REFERENCE:** 6-A-YMCA Contract

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 6-A-Briefing of YMCA Contract

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: n/a

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**SUBJECT:**

We are currently reviewing the final contract with the YMCA for providing lifeguards for the pool. I met with representatives of the YMCA on Friday of last week and went over pool operations in general. We are currently scheduled to open Memorial Day weekend. We will be required approximately \$2,800 in safety equipment that will remain the property of the City and will be available for future pool operations. It appears that we have adequate funds to cover the anticipated cost of the pool operations even with the unexpended purchase of the additional safety equipment.

Larry Panter and I will brief you in more detail at your meeting on Tuesday.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 6-B-Food and Beverage Operations
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**DATE:** May 14, 2018

**REFERENCE:** 6-B- Food and Beverage Operations

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 6-B-Food and Beverage Operations

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: n/a

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**SUBJECT:**

I hope to have the requested position paper on F&B operations completed by the end of the week and will forward you a copy as soon as it is finished. I will also give you a live briefing at your meeting next Tuesday.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 7-A-Swearing in of Incumbents and Election of Mayor Pro Tem
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**DATE:** May 14, 2018

**REFERENCE:** 7-A

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 7-A-Swearing in of Incumbents and Election of Mayor Pro Tempore

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: n/a

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**SUBJECT:**

Since incumbents Mayor Raesener and Councilmembers Barry and Drummond were unopposed for the May 5<sup>th</sup>, 2018 election, we were able to cancel it. Therefore, since no election was held, we are not required to canvass the election. Mayor Raesener will be asked to issue the "Certificate of Election" which declares the incumbents elected after which the City Secretary will swear all the incumbents into office.

One other action that should be taken is the election of a Mayor Pro Tempore. In the instance where the Mayor is absent or incapable of performing his/her duties, the Mayor Pro Tempore assumes those duties. The Mayor Pro Tempore is a seated Council Member who is elected by a majority of the Council and serves for one year. While serving as the Mayor Pro Tem, the Council Member retains his/her right to vote. Councilmember Mike Barry is currently serving as Mayor Pro Tempore.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 7-B-Update on EMS Operations
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**DATE:** May 14, 2018

**REFERENCE:** 7-B

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 7-B-Update on EMS Operations

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: n/a

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**SUBJECT:**

Mr. Johnny Campbell, Executive Director of the Marble Falls EMS, Inc. will be present to update you on current EMS operations. In addition to updating you on EMS operations, Mr. Campbell will update you on their car seat program which the City is a major contributor to. Our contribution to the program is derived from funds we receive from a portion of the vehicle registration fees collected by the County. These Funds must be used for legislatively mandated purposes such as funding for school crossing guards, and for any program designed to enhance child safety, health, and nutrition. The car safety seat program of the EMS meets these requirements and we have been a major contributor to this program for several years. Our annual contribution is approximately \$2,000 per year.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 7-C-Extension of Pecan Orchard
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**DATE:** May 14, 2018

**REFERENCE:** 7-C

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 7-C-Extension of Pecan Orchard

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: n/a

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**SUBJECT:**

Please find attached a briefing from Councilmember Woods regarding the possible extension of the pecan orchard to other portions of the City.

## **Program to Extend the Pecan Orchard to our Northern Boundaries**

Before I start asking for the Council to consider a big change for our community, I would like to first recognize the positives for our community.

Our community is unique in a number of ways. Few communities can boast of:

- Enjoying lakeside surroundings where you can live on the waterfront or, if you do not live on the water, use the community's lakeside park and boat ramp with open access to Lake Marble Falls;
- AND choosing to live in a pecan orchard containing roughly half of our streets and residents or choosing to live beside an 18-hole golf course offering great views for almost one-third of our residents that border the course;
- AND sharing the seclusion and security of a gated community with 24 hour/7 day guards – and being able to use your golf cart with your children or grandchildren on your streets;
- AND sharing that sense of community with other families, many of which are retirees – and just as many are young families with children.

**Recommendation.** Still, after 40 years, we have the opportunity to “freshen” Meadowlakes and improve our community's appearance for decades to come for minimal resources.

Our orchard is a show place for our community. But, it only covers about 40 percent of our community (413 properties) – and only about 35 percent of our golf course goes through the orchard. We should extend our orchard to the northern boundaries of our community. The project would involve:

1. planting pecan trees strategically along the golf course fairways and greens and driving range to enrich the views and the challenge of the course;
2. planting pecan trees on public properties, as our City Hall, our plant facilities, and our club house;
3. working with residents to plant pecan trees on their property in the front and rear yards with the City and/or property owners sharing the cost of the trees; and
4. replacing aged and fallen pecan trees on our properties in the orchard, and extend the offer to property owners to assist in replanting missing trees/planting new trees in the orchard.

Imagine the appearance and the appeal in 10-12 years as the trees mature and all of Meadowlakes and the golf course would be in the orchard.

Bareroot pecan trees can only be planted for a three-week period each year when the saplings are totally dormant – varying each year between 15 February and 1 April. Realistically, we can plant only about 250-300 bareroot pecan trees during a three-week period – thus, a multi-year program.

**Recommend the City Council:**

- (1) **initiate a program to extend the pecan orchard to the northern boundaries of the City and fund the program not to exceed \$7,000 per year, and**
- (2) **create a “Freshen Meadowlakes” Committee to solicit citizen sponsorship and donations for funding the pecan orchard program and plan logistical support for planting the trees.**

The program would start with plantings on the golf course and driving range with placement coordinated with the course manager. The Committee could help maintain oversight; coordinate volunteer and other labor; and work out details for plantings on residential property with property owners, to include responsibility for placement to avoid irrigation lines, scheduling and access to property, and water availability for sustaining the new trees.

**Costs.** Bare-root pecan trees are relatively inexpensive in bulk – less than \$30 per tree of 1-1/2” caliper and 6’-9’ tall. Total cost for 1,000 trees would be \$30,000 – or about \$7,000 per year for a 4-year plan.

### **Why more Trees?**

- 1. Trees combat climate change.** Excess carbon dioxide (CO<sub>2</sub>) is building up in our atmosphere, contributing to climate change. Trees absorb CO<sub>2</sub>, removing and storing the carbon while releasing oxygen back into the air. In one year, an acre of mature trees absorbs the same amount of CO<sub>2</sub> produced when one car goes 26,000 miles.
- 2. Trees clean the air.** Trees absorb odors and pollutant gases (nitrogen oxides, ammonia, sulfur dioxide and ozone) and filter particulates out of the air by trapping them on their leaves and bark. Trees receive an estimated 90% of their nutrition from the atmosphere and only 10% from the soil.
- 3. Trees cool our streets and community.** Trees cool by up to 10°F, by shading our homes and streets, breaking up “heat islands” and releasing water vapor into the air through their leaves.
- 4. Trees cool our homes.** Three trees placed strategically around a single-family home can cut summer air conditioning needs by up to 50 percent.
- 5. Trees save water.** Shade from trees slows water evaporation from thirsty lawns. As trees transpire, they increase atmospheric moisture.
- 6. Trees help prevent water drainage and pollution issues.** Trees reduce runoff by breaking rainfall thus allowing the water to flow down the trunk and into the earth below the tree. This slows storm water drainage and reduces the amount of water and pollution flowing to the lake.
- 7. Trees heal.** Studies show that patients with views of trees out their windows heal faster and with fewer complications. Exposure to trees and nature aids concentration by reducing mental fatigue.
- 8. Trees add unity.** Trees are landmarks that can give a neighborhood a unique identity and encourage community pride.
- 9. Trees block things.** Trees can mask unsightly views, muffle sound from streets and neighbors, still the wind, stop errant golf balls, and create an eye-soothing canopy of green.
- 10. Trees increase property values.** The beauty of a well-planted property and its surrounding street and neighborhood can raise property values by as much as 15 percent. At even 3 percent, increase in Meadowlakes property values would average over \$6,500 per home and over \$2.7 million in total.



# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 7-D&E
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**DATE:** May 14, 2018

**REFERENCE:** 7-D&E – Closed Session to Discuss  
Contractual Agreement(s) with Meadowlakes POA

**Council Meeting Date:** May 22, 2018

**AGENDA ITEM:** 7-D&E-Closed Session

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: n/a

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**SUBJECT:**

Council Members Barry and Drummond requested this item be added to your agenda to discuss the agreement between the City and the POA for services provided to the POA by the City as well as a lease of City-owned property to the POA. Our attorney will be attending the closed session via phone.