

Meadowlakes Property Owners Association Workshop Meeting Agenda

June 01, 2020

Vacant

Jerrial Wafer

Mike Ingalsbe

Absent - Steve Nash

Larson Lloyd

Dottie Stueckroth

Mike Shaw

1. Call to Order - Vice President Director Mike Ingalsbe
2. Pledge of Allegiance - Vice President Director Mike Ingalsbe
3. Roll Call - President Steve Nash absent and Secretary Cristi Clement resigned Secretary Position
4. Director Larson Lloyd updated the Board that President Steve Nash will be unavailable for the foreseeable future due to family issues.
5. Old Business
 - a. Swimming Pool Discussion
 1. Director Larson Lloyd spoke to POA insurance provider representative Kyle Stripling (315 Meadowlakes) about obtaining swimming policy of \$10,000.000.00 policy as required by City of Meadowlakes to obtain lease of swimming pool facility from the City. However, due to the Covid-19 virus pandemic obtaining such a policy will be difficult. Director Larson Lloyd stated that since the POA is a non-profit organization obtaining such a large policy might not be required. As of this date, June 01, 2020, no lease has been signed for lease of swimming pool facility.

2. Director Larson Lloyd stated Jennifer Virdell (308 Limestone) has volunteered to head the Swimming Pool Committee. Other Committee members are Bonnie Persinger (406 Olympia Fields). Heather Selepec (111 Pinehurst), and Garrett Wood (114 Broadmoor).
3. The following guidelines have been suggested
 - a. Only (9) people can be within fenced area including attendant. Maximum capacity is 40 individuals during normal operations, notwithstanding Covid-19 pandemic.
 - b. No unaccompanied minors will be allowed within facility.
 - c. No lifeguard will be on duty, and that is to be noted on the disclaimer and on posted signage.
 - d. Use of pool toys is acceptable.
 - e. Reservations should be required. Reservations may be booked for either one or two hours per day/per fee.
 - f. Hours to be 9:00 a.m. to 7:00 p.m., Tuesday – Sunday.
 - g. Appointments might be available online or in person.
 - h. Temperatures will be taken before entry into fenced swimming pool.
 - i. Swimming pool only open to Meadowlakes residents (must produce valid ID at sign in table) and their guests.
 - j. Swimming pool will be manned by three rotating employees doing half day shifts who will be under the direction of the POA Board and Committee.
 - k. Employees will be responsible for checking in guests, having guests sign waivers and present ID, and collecting money.
 - l. After each scheduled hour, POA paid attendant will sanitize hard surfaces.

- m. POA employee will not have to go through background checks, but references are a must.
- n. Swimming pool employee wage to be set above minimum wage at \$8.00 - \$10.00 per hour.
- o. Swimming pool employee benefit to include an optional light lunch if working during the noon hour shift.
- p. Swimming pool will remain closed until after the June 9th POA Regular Meeting to allow the committee to hire cashiers, finalize fees, and other items discussed.
- q. Tentative opening of swimming pool is set for June 10th.
- r. Rate for swimming pool use per reservation to be a slight decrease from the City of Meadowlakes Summer 2019 rates.
- s. 2020 POA Summer Pool Pass and private party costs to be discussed at a later date.
- t. City of Meadowlakes Golf Course employees will sanitize bath rooms every hour.

4) Director Mike Shaw requested information about signage such as:

- 1. Social Distancing
- 2. Swim at own risk since no lifeguard will be on duty.
- 3. Unattended children will not be admitted to facility.

5) Director Dottie Stueckroth expressed concern about POA obtaining ten million dollar policy as required by City of Meadowlakes to lease facility.

6) Director Mike Shaw expressed concern that the average age of residents of Meadowlakes is over 60

years of age. He stated his objections to opening facility since legal liabilities are uncertain.

7) Vice President Mike Ingalsbe seconded Director Mike Shaw's concerns for legal liabilities.

8) Director Larson Lloyd agreed, any decisions on opening the swimming pool should be postponed until a later date.

9) Vice President Mike Ingalsbe notified the Board that any decision will be made at next scheduled meeting on the 9th of June, and that decision will be posted in the upcoming weekly City Newsletter.

6) July 4th Celebrations - Vice President Mike Ingalsbe is anticipating to have a celebration at the Hidden Falls Restaurant on the evening of July 4th before the Marble Falls fireworks display. This celebration is tentatively set for the following:

1. Reschedule 4th of July Parade from morning to evening around the golf cart paths.
2. Provide music and buffet style dinner to residents before the fireworks display.
3. The POA Board was acceptable to this proposal at this time.

7) Agenda Items for Regular Scheduled Meeting June 9, 2020

1. Drainage Project Update
2. Swimming Opening
3. Consideration of raising POA annual dues from \$350.00 to \$400.00 annually
4. Status of fiscal year 2018/2019 audit from Neffendorf & Knopp PC
5. Lakeside Park Pavilion rentals for fiscal year 2019/2020 due to Covid-19 virus.
6. Lakeside Park curfew
7. Filling Secretary Position due to resignation of Cristi Clement

8) Citizen Comments

1. Georgina Christy (436 St. Andrews) - Expressed support for the Broadmoor /Meadowlakes drainage project. Expressed her recognition of the Board of Directors' hard work and their dedication to the Community.

9) Meeting adjourned at 7:10 p.m.

President – Steve Nash

Date

Secretary - Bill Raman

Date

ATTENDANCE

SIGN-IN SHEET

~~City Council Meeting~~

POA WORKSHOP

LEGAL DOCUMENT DO NOT REMOVE

PROPERTY OF THE CITY OF MEADOWLAKES

6-1-20

(Date)

6 AM

(Time of meeting)

Everyone in attendance of this meeting, please print and sign below

PRINTED NAME

SIGNATURE

FLORENCE + MARTIN SCHULMAN

John + Joan Mattinson

Georgina Christy

Florence Schulman

Joan H. Mattinson

Christy

6/1/2020

POA Work Shop Agenda

June 1st 2020

6 PM

- Call to Order
- Pledge of Allegiance
- Roll Call
- Swimming Pool Discussion
 - Legal concerns
 - Health concerns
 - Temperature taking
 - Covid 19 waiver
 - Sanitizing
 - Monitoring occupancy
 - Pool furniture
 - Staffing
 - Applicants
 - Wage
 - Job Description
 - Memberships
 - Cost
 - Scheduling
 - Length of pool time
 - How often can person schedule
- July 4th celebration
- Adjournment

LIMITED SEATING AVAILABLE

5/29/2020

Mail - MIKE INGALSBE - Outlook

6/1/2020

Re: Pool Committee

larson lloyd <lrsnll@yahoo.com>

Wed 5/27/2020 3:50 PM

To: Michael Shaw <shawm1949@gmail.com>

Cc: Steve Nash <snash1954@gmail.com>; Dottie Stueckroth <dstueck23@gmail.com>; Jerrial Wafer <homecourssetejas@yahoo.com>; Mike Ingalsbe <mikeingalsbe2002@msn.com>

I did

On Wednesday, May 27, 2020, 02:35:58 PM CDT, Michael Shaw <shawm1949@gmail.com> wrote:

Did you and/or Dottie attend the telemeeting that Mike Ingalsby forwarded to the board regarding the opening of community pools?

On Wed, May 27, 2020, 10:25 AM larson lloyd <lrsnll@yahoo.com> wrote:

All,

We got the pool committee formed and we met last night. Lots of good ideas. Below are what we came up with for now. We have a note that is going into the newsletter today asking for applications for people to work the pool. We are hoping, and that is subjective at this point to open the day after our June POA meeting. We hope that we have some loosening of the suggestions and mandates by then on operating a pool under the current circumstances.

Also, we have the billing information together, thanks to Dottie and Steve, and bills for the RV park will go out in the next few days. We are asking for registration information from everyone who has a spot. Currently we have 4 who have not provided the information from last billing cycle. If they do not provide the info this year they will be asked to move their vehicle.

Dottie has cleaned up the contract and made it more functional and user friendly.

Please let me know if you have any questions.

Larson

----- Forwarded Message -----

From: Jennifer Virdell <jvirdell@gmail.com>

To: larson lloyd <lrsnll@yahoo.com>

Cc: Garrett Wood <garrettbryce@gmail.com>; Bonnie Persinger <bjpersinger1950@gmail.com>; Heather H. Selepec <hhselepec@gmail.com>

Sent: Tuesday, May 26, 2020, 09:48:52 PM CDT

Subject: Re: Pool Committee

Hi Larson,

Thank you for hosting this meeting tonight. I wanted to share my notes from the meeting. Please let me know if you see any discrepancies.

The committee recognizes the 25% State of Texas recommendation and will use that recommendation unless otherwise noted by the Governor of Texas or local authority to increase or decrease percentage.

6/1/2020

The committee agrees:

- Up to 9 total pool guests, swimmers and non-swimmers, at a time (pool area maximum capacity is 40)
- No unaccompanied minors should be permitted
- No lifeguard will be on duty and that is to be noted on the disclaimer and on posted signage
- Use of pool toys is acceptable
- Use of pro shop/pool restrooms is acceptable
- Reservations should be required
- Reservations may be booked for either one or two hours per day/per fee
- Hours to be 9am to 7pm, Tuesday-Sunday
- No senior swim hour will be designated based on reservation system requirements
- Pool only open to Meadowlakes residents (must produce valid ID at sign in table) and their guests
- Pool will be manned by three rotating employees doing half day shifts who will be under the direction of the POA Board member and committee
- Employees will be responsible for checking in guests, having guests sign waiver and present ID, collecting money and sanitizing the pool area at the top of every hour
- Employee will not have to go through background checks, but references are a must
- Employee wage to be set above minimum wage at \$8-\$10 per hour
- Employee benefit to include an optional light lunch if working during the Noon shift
- Pool will remain closed until after the June 9 POA meeting to allow the committee to hire cashiers, finalize fees and other items discussed
- Tentative opening of pool set for a June 10
- Rate for pool use per reservation to be a slight decrease from the Summer 2019 rates
- Summer pool pass and private party costs to be discussed at a later date

The committee agrees Jennifer Virdell will speak to David about online scheduling programs for ease of reservations and find out who cleans the restrooms and how often.

The committee agrees Larson Lloyd will speak with Evan at the City about running an update in the newsletter and advertising for a pool cashier.

The committee agrees Larson Lloyd will speak to Debbie Englesbe about a discount for employee lunch, which should not exceed one meal, \$10/day

The committee discussed health concerns and possible health checks at the gate. No formal decision was made. Deferring to POA board member, Larson Lloyd for final decision on temp checks at gate.

5/29/2020

Mail - MIKE INGALSBÉ - Outlook

6/1/2020

Something else to consider post-meeting on reservations: If we are able to go with an online scheduling system, we may need a non-technology option for our residents who can't or won't be able to navigate the online system. I doubt this would be used much, but I think we should probably offer two ways to book for our residents who are not tech savvy.

Jennifer Virdell
Pool Committee Member

On Fri, May 22, 2020 at 3:54 PM Larson Lloyd <lrsnll@yahoo.com> wrote:

Greetings and thank you all for being on the pool committee. While we are in strange times, I hope that we can make plans and get the pool open in a few weeks. With the current situation, it is hard to tell. I thought we could go ahead and have a meeting.

Shooting for 6 PM Tuesday May 26
Pecan Room at the Club House

Please let me know if you can make it. Even if you are a little late. I do not think that it would be over an hour at the most.

Thank You

Larson

6/1/2020

MEADOWLAKES POA

Date: 5/21/20

To: ML POA Board Members

From: Dottle

RE: Dues and Pool Information

DUES: My records go back as far as 2002. The POA Dues are as follows;

2002 \$275

2003 \$325

2013 \$350

POOL: 2019 Fees for Residents

Under 12 Years of age - \$3.00 per day

Over 12 Years of age - \$5.00 per day

Summer Pass for family of 4, unlimited usage - \$250. Annually

Summer Pass for individual, unlimited usage - \$125. Annually

Non-Resident Fees

Under 12 Years of age - \$9.00 per day

Over 12 Years of age - \$15.00 per day

Summer Pass for family of 4, unlimited usage - \$750. Annually

Summer Pass for individual, unlimited usage - \$375. Annually

ALL children under the age of 16 MUST be accompanied by an adult 18+ years old. NO exceptions.