

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, January 15, 2019 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, January 15, 2019 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Operations in general - City Manager Johnnie Thompson
 1. Golf Cart Path Improvements
 2. Water Treatment Plant SCADA upgrades/renovation
 3. Raw Water Intake Renovations
 4. Ordinance and Animal Control Report
 5. Patrol Activity Report
 6. Building Committee Report
 - B. Briefing on Golf Operations – Panther
 - C. Briefing on Food and Beverage – Ingalsbe
 - D. Public Works - Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non- controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting
 - B. December 2018 Financial Statements

6. OLD BUSINESS

- A. Discussion/Action- Review cost history/analysis utilized to develop cost of services for POA contract – Mayor Raesener
- B. Discussion/Action- Deliberation regarding the potential purchase of all or a portion of Real Property located at 102 Firestone Pl., Lot 519. (Council may adjourn into Closed Session per Section 551. 072, Purchase, Exchange, Lease or Value of Real Property) – Thompson

7. NEW BUSINESS

- A. Discussion/Action – Resolution 2019-01 A RESOLUTION OF THE CITY OF MEADOWLAKES, TEXAS, CALLING/ORDERING THE GENERAL ELECTION FOR THE ELECTION OF THREE (3) CITY COUNCIL MEMBERS TO TWO-YEAR TERMS EACH FOR MAY 4, 2019 AND ESTABLISHING PROCEDURES FOR SUCH GENERAL ELECTION. - Bauer
- B. Discussion/Action – Adjourning to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters. – Mayor Raesener

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutory recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meeting is February 19th at 5:00 p.m.

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on January 10th, 2019 at 3:30pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

Ordinance Enforcement and Animal Control Report Summary for December 2018

Calls Received:	Ordinance line:	3
	Animal Control line:	14
	Security Gate:	2
	City Hall:	3
	Burnet Vet	0
	State Health Dept	0

79 Notices were issued during the month of December:

- 1 notice regarding Ordinance 4-75 - pet not registered with the City
- 1 notice regarding Ordinance 6-35 – play structure built without a City permit
- 1 notice regarding Ordinance 20-55 – debris stored on drive
- 1 notice regarding Ordinance 20-55 – leaves deposited in the street
- 3 notices regarding Ordinance 20-55 – limbs on property over 14 days
- 64 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 6 notices regarding Ordinance 22-3 – various sign ordinance violations
- 1 notice regarding Ordinance 32-62 – short term rental not allowed
- 1 notice regarding PMC 302.4 - tree overhanging street less than 14 feet clearance

- 23 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night
- 1 Warning Notice was issued -regarding Ordinance 4-5 - for allowing pet dog to leave lot line unrestricted
- 1 Caught loose dog and returned to owners
- 10 Verbal warnings were issued
- 4 Dead animals picked up and removed from the City
- 1 Trapped animal picked up and removed from the City

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer & Animal Control Officer
January 3, 2019

MEADOWLAKES PATROL ACTIVITY REPORT December 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
12/01/18													
12/02/18	Sun	Koenning	6pm	8pm	2	0	0	0	0	<p>5:58 pm - Contacted by security gate officer in reference to several calls about a solicitor going door to door and was last seen in the area of San Saba @ Meadowlakes Drive. I checked the area, but did not locate the subject. Information was obtained from a residence on Meadowlakes Drive that the subject going door to door was with the Austin American Statesman newspaper.</p> <p>I talked with subject's supervisor by phone and advised him that door to door soliciting was not allowed in the city.</p>	119772	119777	5
12/03/18	Mon	Koenning	6:45am	10:15am	3.5	1	1	0	0	<p>6:50am - Monitor school bus loading; 7:20am - Monitor school bus loading.</p>	119777	119791	14
12/04/18	Tues	Koenning	2:45pm	6:45pm	4	1	1	2	0	<p>3:30pm - Monitor school bus unloading; 4:25pm - Monitor school bus unloading; 6:05pm - Responded to US 281 @ 1431 in reference to deputies in foot pursuit of a suspect of a stolen vehicle.</p>	119791	119808	17

MEADOWLAKES PATROL ACTIVITY REPORT December 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
12/05/18	Wed	Koenning	6:45am	1:15pm	6.5	1	1	0	0	6:50 am - Monitor school bus loading; 7:20 am - Monitor school bus loading; 10:36 am - Dispatched to residence on Olympia Fields in reference to informing resident know that his ex-girlfriend, who had assaulted him earlier, had posted bond and was being released from jail. Resident was not at home, but was advised by phone of this information.	119808	119832	24
12/06/18													
12/07/18													
12/08/18													
12/09/18													
12/10/18													
12/11/18													
12/12/18													
12/13/18													
12/14/18	Fri	Koenning	7am	11am	4	0	0	0	0	7:25am - Monitor school bus loading.	120959	120977	18
12/14/18	Fri	Koenning	3pm	6:30pm	3.5	0	0	0	0	3:30pm - Monitor school bus unloading; 4:25pm - Monitor school bus unloading.	120977	120988	11
12/15/18													
12/16/18													
12/17/18	Mon	Koenning	6:45am	10:15am	3.5	0	0	0	0	6:50am - Monitor school bus loading; 7:25am - Monitor school bus loading; 8:35am - Assisted MF-EMS in reference to an elderly resident falling; possible stroke.	120988	121002	14
12/18/18													
12/19/18													

MEADOWLAKES PATROL ACTIVITY REPORT December 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
12/20/18													
12/21/18													
12/22/18													
12/23/18													
12/24/18													
12/25/18													
12/26/18													
12/27/18													
12/28/18													
12/29/18	Sat	Koenning	10:15am	10:45am	4	0	1	0	0	10:45am - 1:20am - Called to go on duty with Sheriff's Office to assist with major accident and other calls.	121739	121740	14
			1:20pm	4:50pm							121778	121791	
12/30/18													
12/31/18													
TOTALS					31	3	4	2	0				177

Building Committee Report

December-18

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck				
Fence				4
Remodel				
New Home				8
Variance				
Patio Cover/Remodel				2
Arbor/Pergola				1
Swimming Pool/Hot Tub				4
Play Scape				
Other- Boat Docks				1
Plat Amendment				
Consultation				
Permit Revision				
Total				20
Applications Denied				
Deck				
Fence				
Remodel				
New Home				
Variance				
Patio Cover/Enclosure				
Arbor				
Swimming Pool/Hot Tub				
Play Scape				
Other- Boat Docks				
Plat Amendment				
Consultation				
Permit Revision				

MEMORANDUM

Date: January 9, 2019
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), mowing and cleaning of the lakeside pavilion and children's park as needed, routine maintenance at the military veterans park and the first responder park. Removed 3 dump truck loads of mud from lake park, cleaned parking lot at lake park.
2. The following items were completed at the golf complex: Weekly cleaning and maintenance at the pool, repaired sink faucet in kitchen at the clubhouse.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement. FEMA estimates that the new maps will become effective around June of 2019.
4. Replaced fluorescent lighting in maintenance shop at the wastewater plant with LED lighting.
5. 2 new raw water pumps have been installed at the lake as part of our water plant upgrade. We are still working out a few bugs in the system but the pumps seem to be working well. The SCADA portion of this project should start showing progress next month as the contractor has informed us they will be here about mid-January to install the new control panel.
6. Replacement of the electronic meters that we had problems with will be completed by the end of next week. We will continue replacing meters that are manually read until all water meters in the system have been replaced. At this time we have about 650 new electronic meters that have been installed and about 250 to go to complete the project.
7. Repaired 2 water leaks.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018
January	8.1	6.1	7	7.3	8.3
February	7.5	7	7.6	8.0	7.7
March	11.3	7.8	10.3	11.5	13.0
April	14.4	11.9	9.9	12.7	15.9
May	12	8.9	9.2	16.5	17.7
June	11.3	13	15	17.3	20.6
July	15.2	24.3	24.8	22.0	22.5
August	16.3	24.7	18.6	19.5	24.3
September	15.3	21.8	17.9	19.0	10.9
October	17.1	17.8	18.8	15.0	8.8
November	9.2	7.7	10.5	13.6	8.0
December	7.8	6.5	7.4	8.9	6.9
Annual Total	145.5	157.5	157	171.3	164.6

City of Meadowlakes Stated Meeting Minutes December 18, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on December 18, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Finance
Joanne Dixon, Accounts Payable
Mike Williams, Public Works Director
Larry Panther, Head Golf Pro

Absent:

Jerry Drummond, Councilmember
Ed O'Hayre Councilmember
Debbie Ingalsbe, Food and Beverage Manager

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:01 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led Council and guests in the Pledge of Allegiance. Councilmember Woods led Council and guests in prayer.

3. CITIZEN COMMENTS.

Resident Biff Miller spoke about his concerns regarding the lowering of Lake Marble Falls for the purpose of cleaning up flood debris. Specifically, he is concerned about the environmentally hazardous material and how it will be disposed of. Mr. Thompson recognized these concerns and did inform Mr. Miller that the City was given a \$5000.00 grant by LCRA to assist with flood clean up. He also noted that he would give an update on clean-up efforts at the Council meeting in January.

Resident Sherry Staley wanted to let Council and guests know that she is now the events and celebrations coordinator for the POA and that the Christmas lighting contest has been extended.

4. MONTHLY STANDARD LIVE REPORTS: The following live reports were given by staff:

A. Current Operations and Consent items. Mr. Thompson briefed Council on operations, as well as consent items as follows:

1. **Cart Paths** – Due to the recent rain, the installation of the remaining cart paths has

been delayed. This project is expected to resume in late winter or early spring.

2. **Parking Lot Improvements** - Like the cart paths, this project has been put on hold for several months.
 3. **Equipment Purchases** – The FY19 budget provided funding for the purchase of one new truck, a new brush chipper, and a replacement excavator. The City has taken delivery of all equipment.
 4. **Water Plant SCADA Upgrades and Raw Water Intake Renovations** – It is anticipated that the contractor will begin the conversion to the new water treatment plant SCADA system the middle of January. It is anticipated that it will take 30-45 days for the complete integration over to the system. The Raw Water Intake renovation is about 98% complete, and is anticipated to be finished the first week of January.
 5. **Ordinance Enforcement & Animal Control October 2018 Activity Report, prepared by Pat Preston, Ordinance/Animal Control Officer.** Mr. Thompson briefed Council on Ordinance and Animal Control activity for the month of November.
 6. **Patrol Activity Report October 2018, provided by Meadowlakes Patrol Officer Steve Koenning.** Mr. Thompson briefed Council on patrol activity in Meadowlakes during the month of November.
 7. **Building Committee October 2018 Activity Report, Steve Nash, Chairman.** Mr. Thompson briefed Council on new and on-going building projects in Meadowlakes during the month of November.
- B. Briefing on Golf and Pool Operations** – Larry Panther reported that Hidden Falls hosted two golf tournaments during the month of December; the Marble Falls High School golf team as well as the Gatz tournament. He also reported that Golf Now, the tee time service used by Hidden Falls, has begun to advertise in Austin for the purpose of increasing outside play. Mr. Panther also reported that the golf course has new cart path signs, each equipped with ball washers. The old granite signs will be auctioned off the first part of February.
- C. Briefing on Food and Beverage Operations** – Debbie Ingalsbe was not present so Mr. Thompson gave a briefing. He reported that the restaurant successfully hosted multiple holiday parties over the past month and that, along with better management of employee hours and food costs, has resulted in a more profitable period than for the same period last year.
- D. Public Works** – Mr. Williams reported that Public Works employees completed the second round of leaf collection earlier in the day; a total of 120 cubic yards were collected over the course of both cycles. Mr. Williams reported that due to the upcoming lowering of Lake Marble Falls, Meadowlakes residents will be asked to turn off all irrigation systems until further notice.

5. CONSENT ITEMS:

- A. November City Council Meeting Minutes – Evan Bauer, City Secretary
- B. Financial Reports for October and November 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Barry made a motion, which was seconded by Councilmember Brown, to approve the consent items as presented. The motion carried with a 3-0 vote.

6. OLD BUSINESS ITEMS: None

7. NEW BUSINESS:

- A. **Discussion: Update on the progress of the development of a Security Plan for Meadowlakes City Hall in compliance with State Law.** Judge Don Adams and Associate Judge Mary Ellen Keith briefed Council on the development of a security plan for City Hall in accordance with state law. Recent legislation requires a Court Security Committee for each building where the court is held. The Chief Judge of the Court is charged with the appointment of the committee and he has appointed our Associate Municipal Judge Mary Ellen Keith to chair the committee. Also appointed is Deputy Koenning, Mayor Raesener, City Manager Johnnie Thompson, and City Secretary Evan Bauer. This security plan will address which city employees do what in case of a fire, medical emergency, bomb or terroristic threat, identification and handling of suspicious mail, in the case of an active shooter, etc. Agendas for these meetings will be posted in accordance the Texas Open Meetings Act and will be open to the public.
- B. **Discussion/Action: Resolution 2018-06 A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING A MEMBER TO CITY OF MEADOWLAKES BUILDING COMMITTEE; ESTABLISHING TERM OF OFFICE.** After discussion, Councilmember Brown made a motion to appoint Bob Henderson to the Meadowlakes Building Committee Place 3, which was left vacant due to the resignation of a previous member. The motion was seconded by Councilmember Barry and carried with a 3-0 vote.
- C. **Discussion/Action: Deliberation regarding the potential purchase of all or a portion of Real Property located at 102 Firestone Pl., Lot 519. (Council may adjourn into Closed Session per Section 551. 072, Purchase, Exchange, Lease or Value of Real Property).** After discussion, Councilmember Woods made a motion to allow Mr. Thompson to pursue the possible purchase of lot 519. The motion was seconded by Councilmember Barry and carried with a 3-0 vote.
- D. **Discussion/Action: Review cost history/analysis utilized to develop cost of services for POA contract.** After discussion, Councilmember Barry made a motion to recommend that Mayor Raesener appoint two Councilmembers to a committee for the purpose of reviewing and verifying costs associated with providing services to the POA. The motion was seconded by Councilmember Brown and carried with a 3-0 vote.

The next regularly scheduled City Council meeting is January 15th at 5:00 p.m.

8. ADJOURNMENT: Mayor Raesener adjourned the meeting at 5:51p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: December 21, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: December 21, 2018

Financial Review to Council

1st Quarter of Fiscal Year 2019

Prepared January 10, 2019

*By: Johnnie L. Thompson
City Manager*

Due to December being the end of the first quarter of Fiscal Year 2019, I will only briefly touch on the December 2018 financial report and concentrate more on how the first quarter of the fiscal year performed compared to its budget and the first quarter of last fiscal year.

General Fund

Overview:

1st Quarter FY 2019 – The General Fund, overall, has performed better than expected during the first quarter of FY 2019. Revenues were up slightly above those budgeted for the year. While expenses for the period were slightly higher than those budgeted, the Fund ended the period with a net gain more than that budgeted for the period.

December 2018 – In December, General Fund revenues exceeded those budgeted. Expenses were less than budgeted for the period, resulting in a net gain of approximately 3.6% greater than budgeted.

Cash Flow:

1st Quarter FY 2019 - The General Fund experienced a negative cash flow the first two months of the quarter. The negative cash flow was made up in December, and the Fund had a total positive cash flow of nearly \$97,500, which is about \$13,000 greater than for the period last fiscal year.

December 2018- In December, the Fund experienced a positive cash flow of approximately \$148,700 which was about \$4,000 less than budgeted for the period but roughly \$5,000 more than December of last fiscal year.

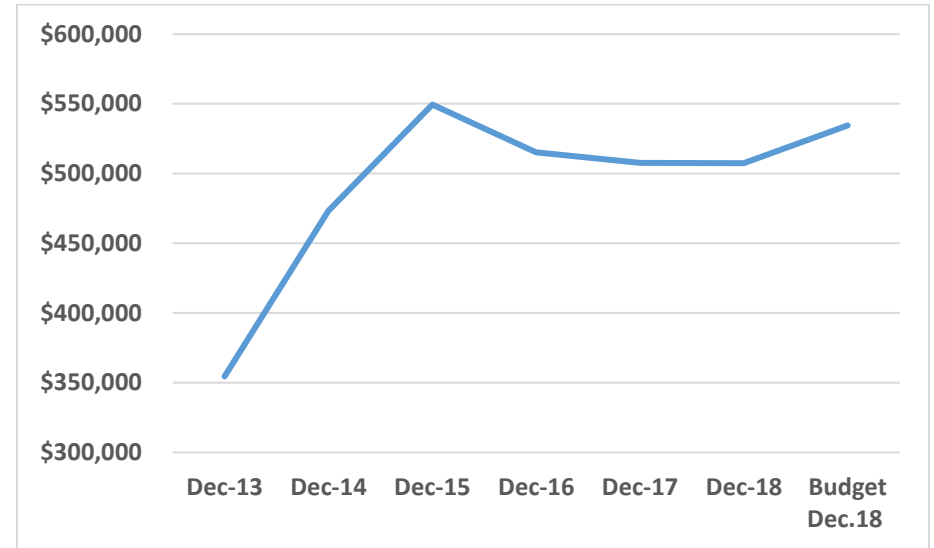
Cash on Deposit:

At the end of December, the Fund had approximately \$507,500 of cash on deposit which is very close to the cash on deposit at the end of

December 2017 but slightly less than that on deposit at the end of December 2016.

The following chart provides you a comparison of actual cash on deposit as compared to the end of the first quarter of prior years.

General Fund Cash on Deposit at the end of December compared to prior Decembers



Revenues:

(Please note that the FY19 reflects income from the POA contract which offsets the transfers into the Fund from the Utility and Recreation Fund.)

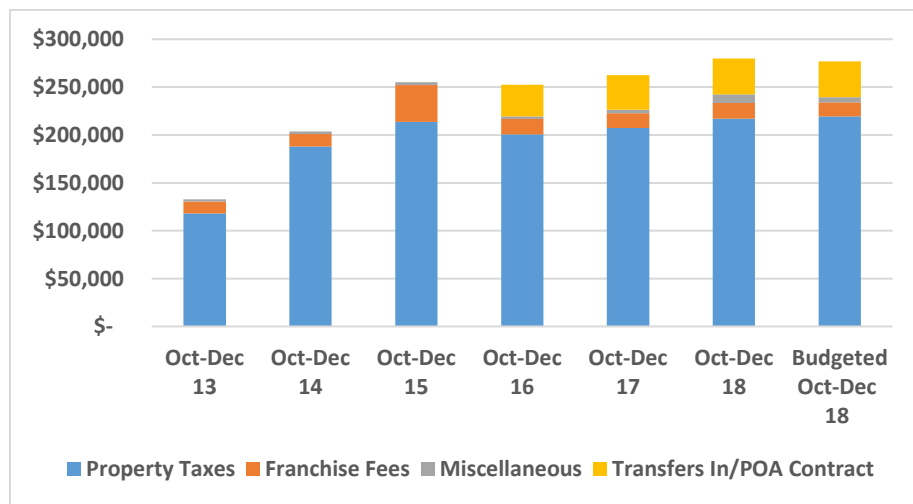
1st Quarter FY 2019 – Total revenues for the first quarter of FY19 ended the period about 1% greater than those budgeted for the period. The increase in income is mainly related to a contribution from Burnet County, for \$5,000 for assistance with repairing facilities damaged by the October flood and to assist in providing debris removal while the lake is down. Backing out this contribution the Fund's actual revenues, the

period ended about \$2,000 less than budgeted. However, revenues were about \$14,000 greater than at the end of the 1st quarter last fiscal year, which is mainly due to the increase in income from ad valorem taxes.

December 2018 – The contribution from Burnet County, as mentioned above, allows December 2018 revenues to be within a few hundred dollars to those budgeted for the period. December’s adjusted income would reflect about \$5,000 less income than budgeted which is mainly contributed to about \$4,000 less in ad valorem tax income than budgeted for the period. Comparing December 2018 to December of last year, total income is approximately \$13,000 greater due to an increase in ad valorem tax income and the \$5,000 contribution by Burnet County.

Revenue Concerns – Adjusted revenues ended the 1st quarter of the fiscal year slightly less than those budgeted for the period, however, I don’t foresee any issues with meeting our budgeted income in the coming months since January ad valorem taxes appear to be higher than those budgeted for the period and any shortfall in ad valorem taxes should be made up in January.

General Fund Income Comparison to 1st Quarter of FY2019 to the First Quarter of Prior Years



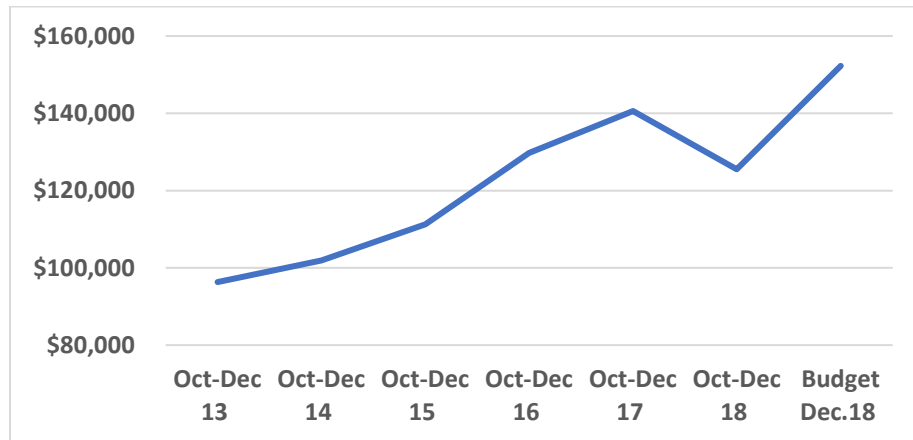
General Fund Operating Expenses:

1st Quarter FY2019 – The General Fund total operating expenses for the 1st quarter of the fiscal year ended just over \$1,000 greater than was budgeted for the period. While most of the Fund’s major expense categories ended the period at or below their budgeted amounts, Administrative Expenses ended the period about \$6,000 greater than budgeted. The increase in Administrative expenses is due to approximately \$5,400 more in legal expenses and over \$4,000 in expense related to the October flood. Compared to the 1st quarter of the last fiscal year, total expenses ended the period approximately \$14,000, mainly due to the same factors as mentioned above.

Below please find a brief review of the Fund’s expenses for the 1st quarter of the fiscal year:

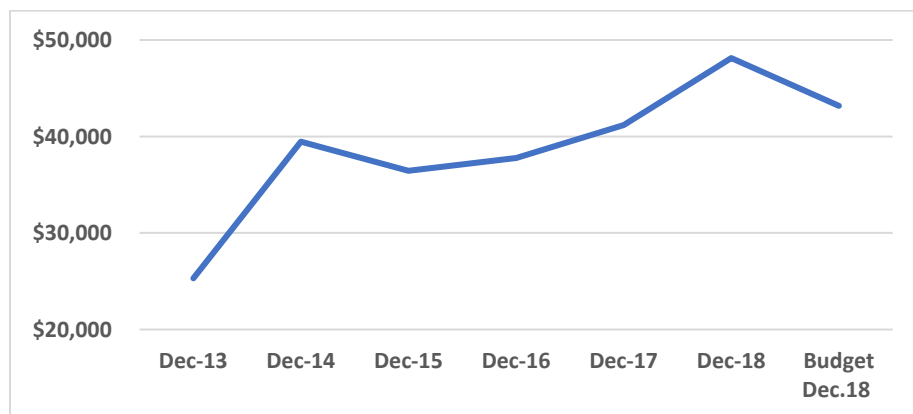
- Employee Expenses – ended the quarter about 4% less than budgeted and about 4% greater than the same period last fiscal year.
- Administrative Expenses – exceeded its budget by approximately 4.7% due to increased legal expense and expenses related to the October 2018 flood. Compared to the 1st quarter of last fiscal year, Administrative expenses were about 17.3% greater (nearly \$18,000).
- Public Safety Expenses – ended the quarter, 11.2% below its budgeted amount for the quarter and about 11.4% below the actual for the 1st quarter of FY18. A large portion of the difference between the 1st quarter of FY18 and the 1st quarter of FY17 was the \$5,000 in additional funds paid to the Marble Falls VFD per our contract. Our contract includes a clause that escrows \$5,000 annually on behalf of the VFD for the exclusive purpose for capital purchase for the Department. In FY18, they requested the release of the \$10,000 held in escrow plus the FY18 Funding.

General Fund Total 1st Quarter Expenses Comparison to Previous Fiscal Year 1st Quarters



December 2018- The increase in legal expenses previously mentioned was the main cause for December expenses exceeding those budgeted for the month which ended the month about \$5,300 greater than budgeted. The vast majority of all other expense categories ended the month at or very near those budgeted.

General Fund Total December Expenses Comparison to Previous December's



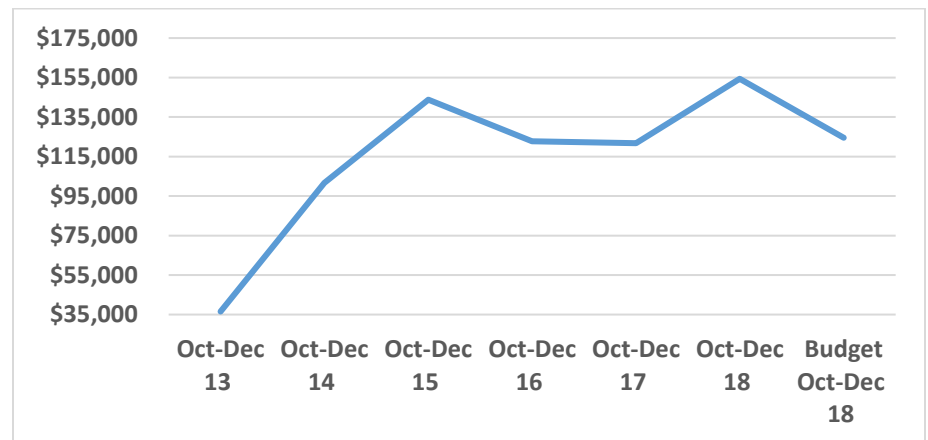
General Fund Net Gain/Loss:

1st Quarter FY2019- The General Fund had a net gain of approximately \$125,500, slightly higher than budgeted for the period, but about \$4,000 less than for the 1st quarter of last fiscal year. At the end of the 1st quarter of the fiscal year, the Fund had collected approximately 65% of its budgeted ad valorem revenues and about 52% of the Fund's total revenues for the fiscal year. At the end of the 1st quarter of last fiscal year, the Fund had collected approximately 66% of its ad valorem tax income and about 41% of its total revenue for the fiscal year.

December 2018 – In December, the Fund's net gain was about \$5,000 less than budgeted. However, it was approximately \$22,500 greater than at the end of December last fiscal year.

The flowchart below reflects a comparison to previous fiscal years.

General Fund Surplus/Deficit



General Fund Disbursements: The General Fund's total disbursements (fewer payroll expenses) for December totaled \$20,621.37. The vast majority of these disbursements are the normal recurring ones except the following:

Check #15741-Bojorquez Law Firm-\$4,435.20-legal fees mainly related to the eviction proceedings against the POA

Check #15746-Burnet County Appraisal District-\$3,017.44-quarterly appraisal and collection expense

Check #15752-Hidden Falls Restaurant-\$1,345.52-The General Fund's portion of the expenses related to the annual Christmas party.

Debt Service Fund

Overview:

The Debt Service Fund continued to perform considerably better than anticipated due to more Ad Valorem tax collected than budgeted for both the month of December and the 1st quarter of 2019. December's revenues exceeded those budgeted by approximately 3.4% and the Fund's 1st quarter revenues exceed those budgeted for the period by 3.8%.

The Fund's cash on deposit at the end of December was \$233,513; about \$6,000 more than on deposit at the end of December last year.

The Fund had no disbursements during the month.

Utility Fund

Overview:

1st Quarter FY2019 – Mainly due to decreased water sales due to the extremely wet weather encountered in the first quarter of the fiscal year, the Utility Fund failed to meet its budgeted income target. However, due to expenses for the period less than budgeted, the Fund did generate approximately \$10,600 more income than expenses.

December 2019 – Like the previous months, the Utility Fund failed to meet its targeted budgeted income for December. Revenues were off by over \$11,000 due to decreased water sales. While revenues were off, so

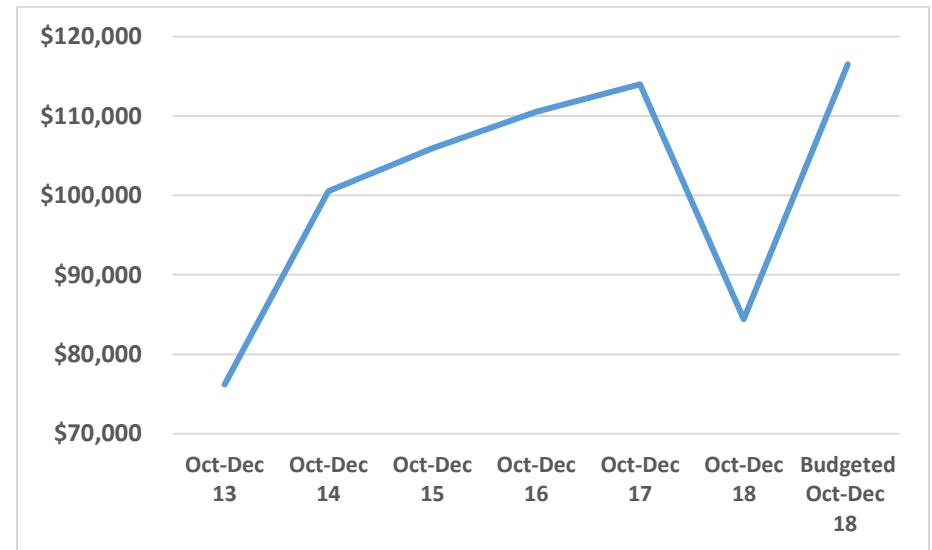
were expenses for the month coming in about \$19,000 less than budgeted.

Revenues:

1st Quarter of FY2019 Revenues – The Utility Fund total revenues for the first quarter of FY2019 ended 10.3% (\$29,000) less than budgeted for the period. Decreased water revenues due to the extremely wet weather during the 1st quarter was the main contributor to the decrease in revenues. Water sales are off about 38% from those budgeted for the quarter and off about 35% from those of the 1st quarter of last fiscal year. The remaining revenue stream is very near those budgeted for the period.

The chart below will reflect a comparison of current water sales to those of previous 1st year quarters.

Utility Fund 1st Quarter FY2019 Compared to 1st Quarter Water Sales of Prior Years



December 2018 Revenues: As mentioned above, the recent rain has drastically affected income from water sales. This is compounded due to the lowering of Lake Marble and having to limit outside watering due to the City's limited raw water supply while the lake is lowered. Water sales for the month are 35% below those budgeted and 31% below those of December last year.

Revenue Concerns: It is apparent that the flood in mid-October and the continued rain we are receiving is drastically affecting water sales and I anticipate they will remain below those budgeted in the 2nd quarter of FY2019. I am somewhat concerned about the anticipated loss of income, and if water sales remain below those budgeted, we may be required to adjust the Fund's budget later in the fiscal year.

Revenue Trends: Due to the factors expressed above, projected revenues for the first half of the fiscal year will be considerably less than anticipated. All other revenue streams are relatively stable and should meet their projected targets.

Cash Flow:

1st Quarter of FY2019 – The Fund had a negative cash flow of approximately \$203,000 in the 1st quarter of FY2019. This rather drastic negative cash flow has mainly contributed to roughly \$190,000 in expenditures related to capital improvements and capital purchases. Backing these capital expenditures out of the equation, the Fund had an adjusted negative cash flow of approximately \$13,000 compared to a positive cash flow of about \$17,000 last year.

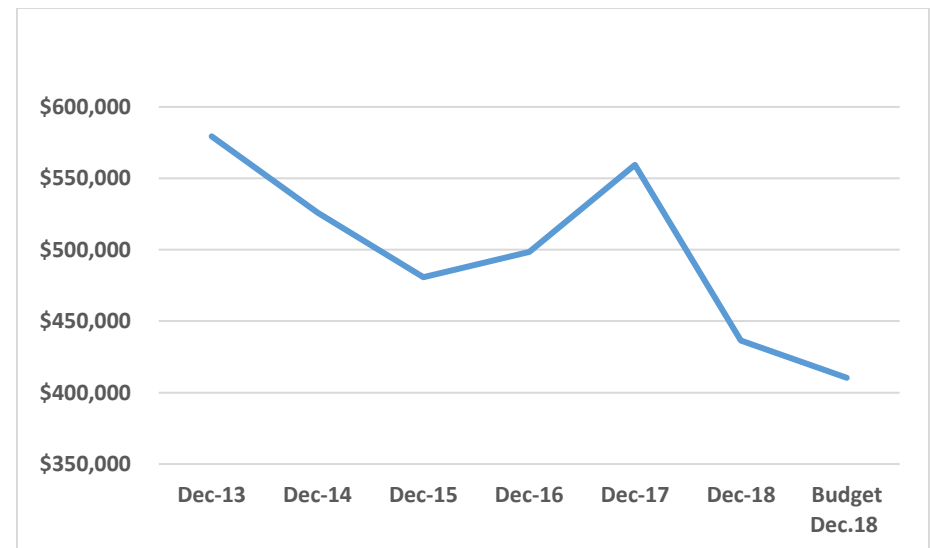
December 2019 – In December, the Fund had a negative cash flow of more than \$87,000 due to an approximate \$98,000 payment on the renovation of the City's raw water intake. If you back out this capital expenditure, the Fund had a positive cash flow of more than \$10,000 compared to a \$21,000 positive cash flow in December of 2017.

Cash on Deposit:

At the end of December 2018, the Utility Fund had \$436,538 in cash on deposit; approximately 22% less than on deposit at the end of December last year. We have about \$123,000 less on deposit which is not bad since we've had capital purchases in excess of \$196,000 for the first of the fiscal year.

The following chart provides you a comparison of actual cash on deposit as compared to the end of the first quarter of the prior year.

Utility Fund Cash on Deposit at the end of December compared to prior Decembers



Utility Fund Expenses:

1st Quarter of FY2019 – The Utility Fund expenses for the 1st quarter of the fiscal year ended about \$28,000 (10.3%) less than budgeted for the period. All major expense categories, except Administrative and Garbage Service expenses, ended the quarter below those budgeted.

Below, please find a brief review of the Fund's expenses for the 1st quarter of the fiscal year:

- Employee Expenses – down approximately 12% (\$12,000) from those budgeted
- Administrative Expense – 9% (\$3,000) above those budgeted for the period
- Operating Expenses – ended the period \$21,000 less than budgeted (mainly due to less water treatment expenses and asset purchases)
- Garbage Service Expense – experienced a slight increase (\$2,000) over those budgeted for the period

December 2019 - Operational expenses for December 2019 ended the month about \$19,600 (25.7%) less than budgeted for the period. All major expense categories ended the month very near or just below those budgeted except Administrative expenses which exceeds its budget by about \$2,900 due to software upgrades.

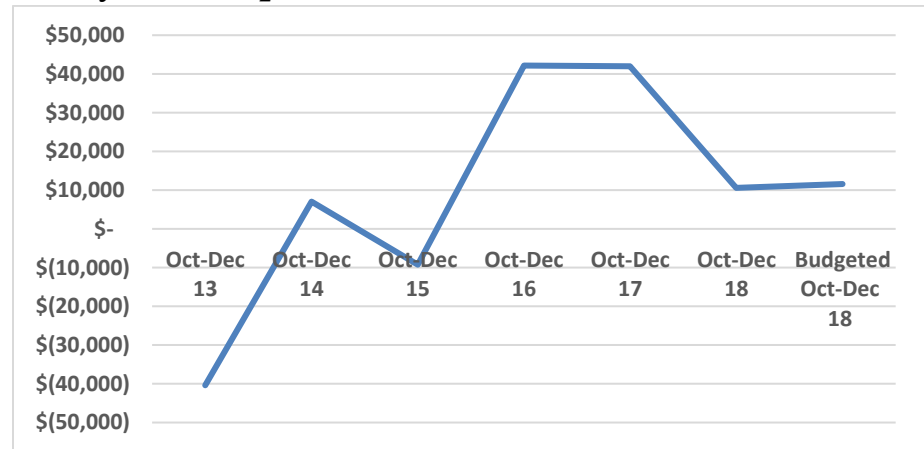
Capital Expenditures:

The Fund's capital purchases and improvements ended the 1st quarter of FY2019 about \$28,000 less than budgeted. This is due to about \$20,000 less in expenditures related to capital improvements and about \$9,500 less on expenditures pertaining to capital purchases. The budgeted equipment purchase cost was less than budgeted.

Utility Fund Net Gain/Loss:

The Utility Fund experienced a net operational gain of about \$13,600 in December which was about \$8,200 greater than budgeted for the month. The Fund's 1st quarter net gain ended about \$1,000 less than its budgeted net gain of nearly \$11,600. Compared to an approximate \$23,900 net gain in December of last year, and a 1st quarter gain of \$42,000 last fiscal year.

Utility Fund Operational Net Gain/Loss



Utility Fund Disbursements:

The Utility Fund (fewer payroll expenses) disbursements for December totaled \$134,582.03. The only out of the ordinary check issued during the month was the one issued to Central Texas Water Maintenance (Ck16870) for \$97,353.90. This was for payment to the firm on the contract let last year for improvements to the City raw water intake structure. This contract is about 98% complete and is expected to be completed in January.

Recreation Fund

Overview:

1st Quarter of FY2019 – The Recreation Fund ended the 1st quarter of the fiscal year with a net gain of approximately \$30,600, about \$9,000 greater than budgeted for the period. At the end of the 1st quarter of last fiscal year, the Fund had a net gain of about \$12,000. While revenues for the quarter are less than those budgeted, expenses are less as well, resulting in a greater than budgeted gain for the quarter. In comparing the 1st quarter of the fiscal year to the same period last fiscal year, revenues were slightly less and expenses are considerably less.

December 2018 – While the Recreation Fund revenues for the month failed to meet their budgeted target, the expenses were considerably less as well, which resulted in a greater gain for the month than budgeted. Compared to December of last year, revenues were greater and expenses were less as well.

Revenues:

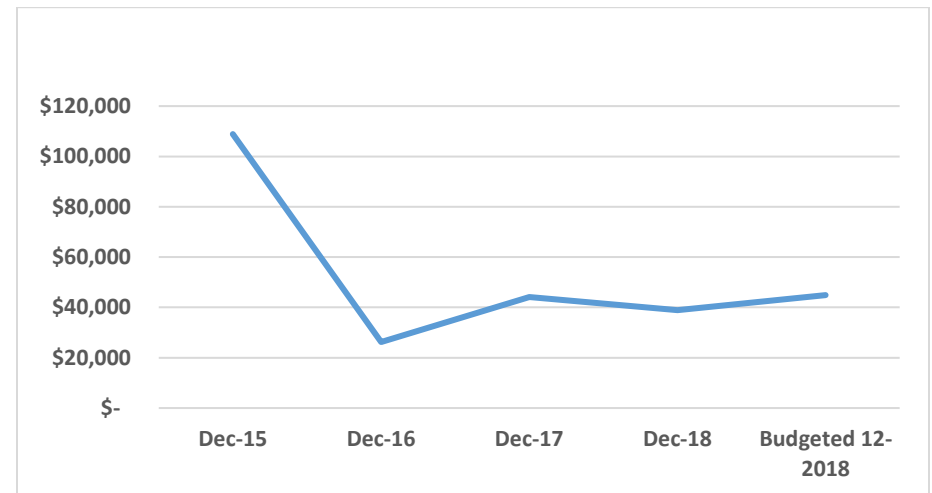
1st Quarter of FY2019 - The 1st quarter of FY2019 total revenue ended the period about 4.8% (\$11,000) less than those budgeted for the period. The extremely wet weather we have been encountering the past several months has drastically affected income from golf operations. Golf related income is off slightly over 9% (\$13,600). In the first two months of the fiscal year, income from Food and Beverage (F&B) was less than budgeted; F&B operations rebounded to some degree in December thus causing the operation to have generated about 2.6% more income than was budgeted for the quarter. Total revenues were down about \$7,000 from those generated in the 1st quarter of last fiscal, while golf related income was off, F&B income was about \$10,000 greater.

December 2019 - December's 2019 income ended the period about \$1,600 less than was budgeted for the month. While golf related income is less due to the wet weather; F&B income ended greater than budgeted.

Revenue Concerns: The considerable loss in income related to golfing is up and it appears that the revenues for the coming months will also be affected by the wet weather, as well as the normal decrease in play due to the winter months. The decrease in revenues has a considerable effect on the Fund cash flow and staff must continually monitor the Fund to make certain that the Fund does not get over extended.

Cash Flow: We are heading into one of the slowest periods for golfing in the coming months and, due to this, as well as the decrease in income caused by the wet fall, the Fund's cash flow must be watched carefully which may cause the delay of some planned projects and purchases. At the end of December, the Fund had a negative cash flow of just under \$3,000.

Recreation Fund Cash on Deposit at the end of December compared to prior Decembers



Combined Operational Expenses:

1st Quarter of FY2019 - Operational expenses for the Recreation Fund for the 1st quarter of the fiscal year ended the period about \$20,000 less than budgeted for the period and for the same period last year. All major expense categories ended the period under those budgeted for the period.

- Administrative expenses ended the period about \$7,000 less than budgeted but only slightly below the 1st quarter of FY18.
- Pro Shop expenses ended the period approximately \$5,000 less than budgeted and about \$7,000 less than the 1st quarter of FY18.
- Grounds Maintenance expenses ended period about \$6,000 less and very near those for the same period last fiscal year.
- Food and Beverage expenses were about \$2,000 less than those budgeted for the quarter and about \$4,800 less than for the same period last fiscal year.

December 2018 – The vast majority of December’s 2018 expenses followed the same trends as mentioned above with all major expense categories ending below or very near their budgeted amounts and those for the same period last fiscal year.

Combined Operational Net Gain/Loss:

1st Quarter of FY2019 – The Fund ended the 1st quarter of the fiscal year with a net gain of just over \$30,500, about \$9,000 more than budgeted. Compared to the same period last fiscal year, the Fund net gain was about \$14,000 greater.

December 2018 - The combined operation of the Recreation Fund saw a net gain of just over \$24,000 in December, which was about \$6,000 more than what was budgeted for the period and about \$13,000 greater than December of last year.

Review of Operational Units of the Recreation Fund (Please note that the following narratives only include those administrative expenses directly related to the operation of each unit and does not take into consideration other administrative expenses shared by both units.)

- ***Golf Operations:*** Even though the golf operation has seen a considerable decrease in revenues due to the wetter than normal fall and early winter, the operational unit did have a net gain for the month of December just below its budgeted gain and slightly greater than December of last year. First quarter income for this unit failed to meet its budgeted net gain by about \$3,000 but exceed the net gain for the same period last fiscal year by about \$9,000.
- ***Food and Beverage (F&B) Operations:*** F&B operations had somewhat of a rebound in December making up the losses incurred in October and November. Due to an approximate net gain of \$8,900 for the month of December, this operational unit actually showed a slight net gain (\$776) for the first quarter of the fiscal year.

Recreation Fund Disbursements:

In December, the Recreation Fund had total cash disbursements (less payroll expense) of \$35,694.49. All disbursements were normal recurring ones.

City of Meadowlakes

Financial Statements

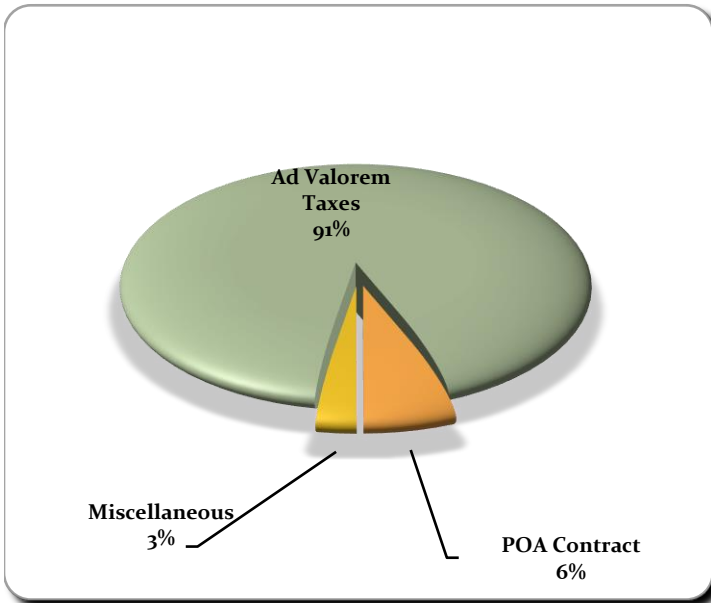
December-18

Unaudited

Run Date: 1/8/2019

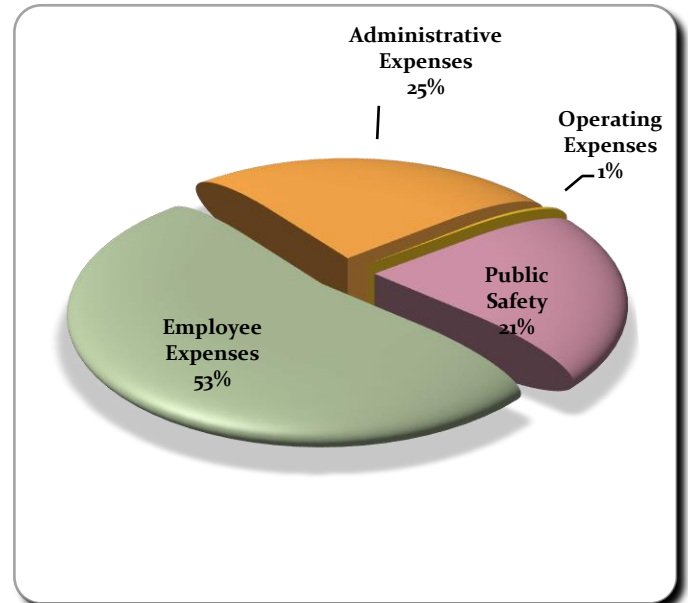
**City of Meadowlakes
General Fund
Snapshot
December-18**

Income Breakdown



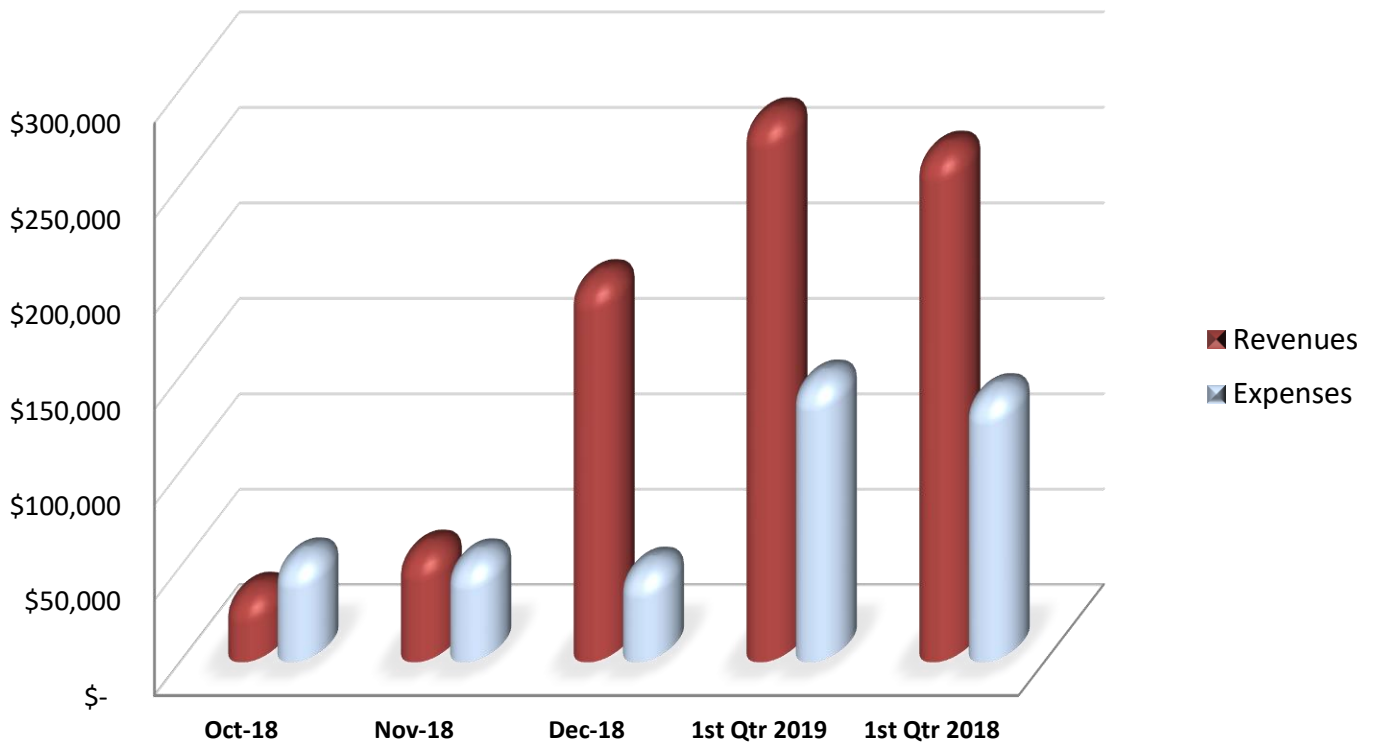
Total Revenue \$ 195,141

Expense Breakdown



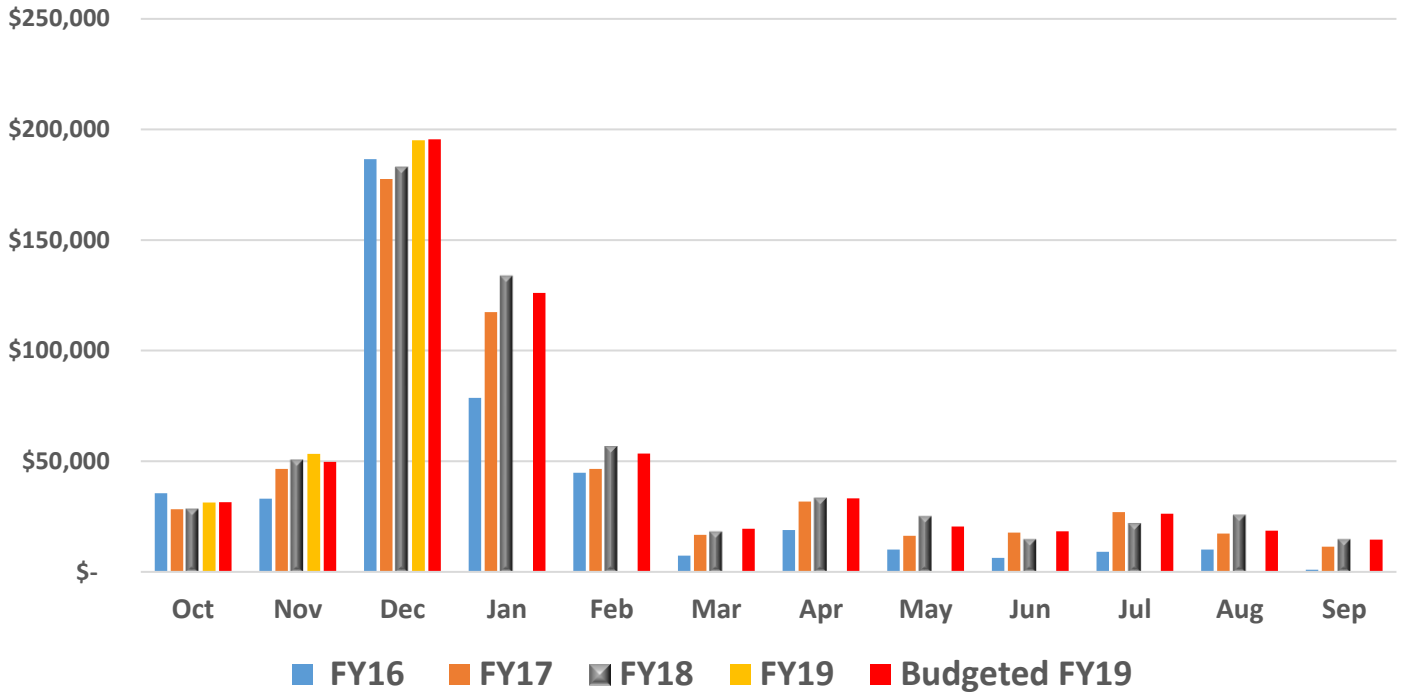
Total Expenses \$ 48,127

Revenue vs. Expenses

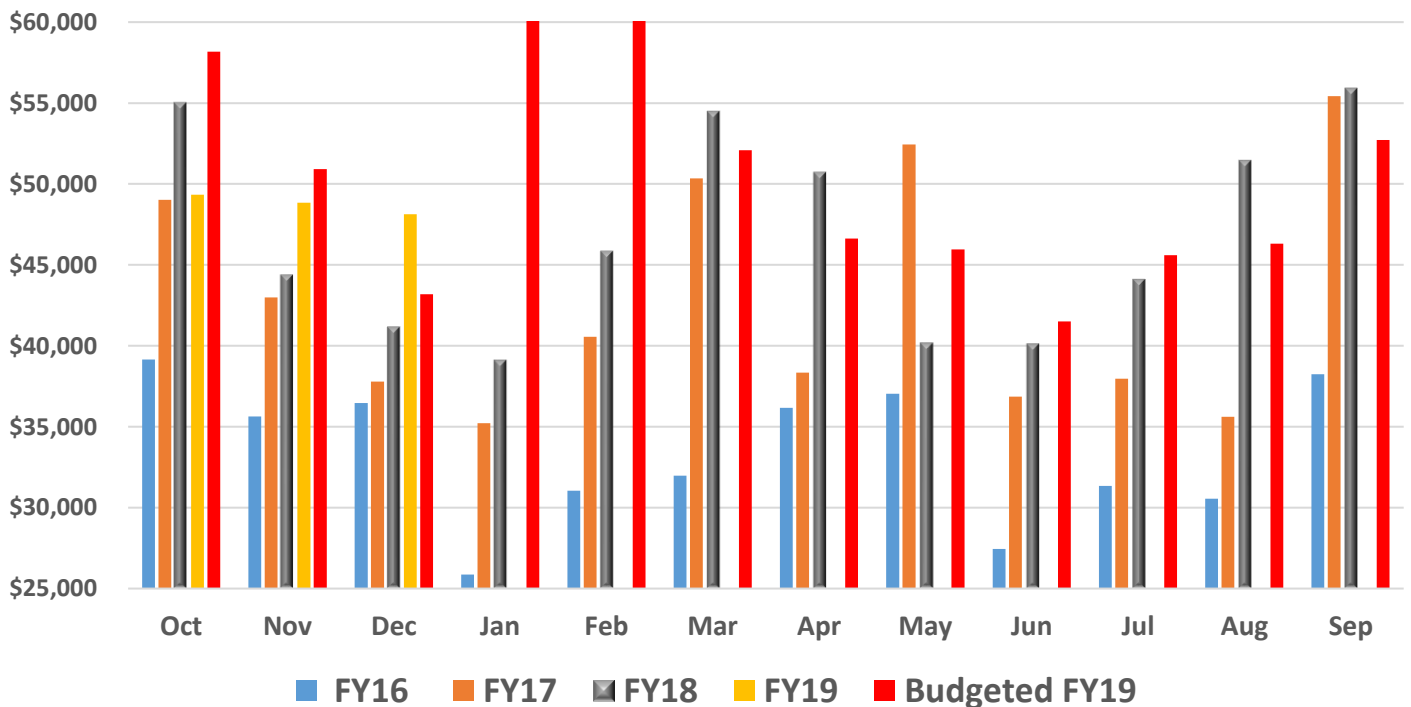


**City of Meadowlakes
General Fund
Snapshot**

Revenue Comparison



Expense Comparison



City of Meadowlakes Summary Balance Sheet

	<u>Dec 31, 18</u>	<u>Dec 31, 17</u>	<u>Dec 31, 2016</u>
ASSETS			
Current Assets			
Checking/Savings	507,472	507,640	515,303
Other Current Assets	65,391	15,929	16,181
Total Current Assets	<u>572,863</u>	<u>523,569</u>	<u>531,484</u>
Fixed Assets	35,905	40,000	0
Other Assets	-26,907	18,084	17,250
TOTAL ASSETS	<u><u>581,861</u></u>	<u><u>581,653</u></u>	<u><u>548,734</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	3,308	6,824	1,101
Other Current Liabilities	63,496	51,364	59,202
Total Current Liabilities	<u>66,805</u>	<u>58,188</u>	<u>60,303</u>
Total Liabilities	66,805	58,188	60,303
Equity	515,056	523,464	488,436
TOTAL LIABILITIES & EQUITY	<u><u>581,861</u></u>	<u><u>581,652</u></u>	<u><u>548,739</u></u>

City of Meadowlakes

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
Ordinary Income/Expense						
Income						
05-4120 · Ad Valorem Tax	176,587	180,739	217,143	219,342	169,276	207,468
05-4121 · Franchise Fees						
05-4140 · PEC Franchise Tax	0	0	10,609	9,803	0	10,020
05-4160 · Cable Franchise Tax	0	0	4,823	3,875	0	4,017
05-4170 · Telephone Franchise Tax	0	0	889	1,044	0	1,104
Total 05-4121 · Franchise Fees	0	0	16,321	14,722	0	15,141
05-4180 · Liquor Tax		0	392	332	0	352
05-4200 · City Bldg. Permits						
05-4220 · Home Permits	275	200	275	400	0	400
05-4240 · Remodeling Permits	0	100	0	300	150	350
05-4260 · Fence & Decks Permits	200	163	600	497	100	200
05-4290 · Misc. Bldg. Revenue	0	163	375	497	270	270
Total 05-4200 · City Bldg. Permits	475	626	1,250	1,694	520	1,220
05-4300 · Judicial						
05-4340 · Court Fines	129	1,250	1,130	1,950	872	1,692
Total 05-4300 · Judicial	129	1,250	1,130	1,950	872	1,692
05-4500 · Contract Services-POA Contract	12,500	12,500	37,500	37,500	0	0
05-4600 · Miscellaneous						
05-4460 · Interest - Investments	300	150	755	450	63	145
05-4620 · Pet Registration Fee	150	134	345	394	60	290
05-4630 · Miscellaneous	5,000	125	5,053	375	65	145
Total 05-4600 · Miscellaneous	5,450	409	6,153	1,219	188	580
Total Income	195,141	195,524	279,889	276,759	170,856	226,453
Gross Profit	195,141	195,524	279,889	276,759	170,856	226,453
Expense						
5000 · Administrative Expenses						
5001 · Employee Expenses						
05-6000 · Employee Expenditures						
05-6010 · Salary - Exempt	11,131	11,293	33,393	33,879	11,131	34,347
05-6015 · Salary - Non-exempt Employees	8,085	8,847	24,812	26,541	8,464	23,768
05-6025 · FICA/Medicare	1,470	1,578	4,763	5,220	1,499	4,759
05-6027 · Longevity Pay	0	0	5,134	4,500	0	4,090
05-6030 · Overtime, Salary Adj., Vac BO	0	0	0	0	0	0
05-6040 · Retirement	482	585	1,565	1,845	474	1,505
05-6045 · Health Insurance	4,109	4,084	12,327	13,244	3,609	10,827
05-6070 · Unemployment Reserve Exp	0	0	0	0	0	0
05-6071 · Training & Travel	380	0	380	0	479	0
05-6072 · Dues and Memberships	0	0	0	0	0	0
05-6075 · Miscellaneous	0	42	73	122	0	479
Total 05-6000 · Employee Expenditures	25,657	26,429	82,447	85,351	25,656	79,775
Total 5001 · Employee Expenses	25,657	26,429	82,447	85,351	25,656	79,775
5010 · Administrative Expenses						
05-5000 · Property Tax Collection Expense						
05-5020 · Quarterly Expense	3,017	0	3,017	3,325	0	3,051
Total 05-5000 · Property Tax Collection Exp.	3,017	0	3,017	3,325	0	3,051
05-5100 · City Building Committee	0	250	0	250	0	0
05-5500 · Flood Plain/Emergency Mgt.	0	0	0	0	0	500
05-6100 · Professional Services						
05-6110 · City Attorney-General	4,435	834	7,851	2,494	1,050	1,350
05-6305 · Audit	0	0	0	0	0	0
05-6310 · Election	0	0	0	0	0	0
05-6366 · Codification Expense	0	0	225	0	0	225
Total 05-6100 · Professional Services	4,435	834	8,076	2,494	1,050	1,575
05-6320 · Office Expense/Supplies	661	413	1,153	1,247	699	1,621
05-6325 · Lease-Copier	190	192	379	572	246	491
05-6326 · Office Equipment Repair & Maint	0	0	0	250	92	282

City of Meadowlakes

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
05-6327 · Cap Exp Under \$5000	0	1,000	0	1,500	0	0
05-6330 · Postage	0	150	366	450	176	176
05-6340 · Memberships-Variou	0	500	0	500	0	0
05-6350 · Telephone	288	146	432	436	0	391
05-6355 · Miscellaneous	1,484	334	2,617	994	1,553	2,360
05-6356 · 2018 Flood Expenses	286		4,342	0	0	0
05-6365 · Website Hosting & Upgrade	225	150	385	450	48	48
Total 5010 · Administrative Expenses	10,586	3,969	20,767	12,468	3,864	10,495
5020 · Insurance Expense						
05-6050 · Insurance - Worker's Comp	0	0	973	1,000	0	854
05-6210 · Liability	0	0	6,985	7,200	0	3,619
05-6235 · Auto Insurance	0	0	751	750	0	678
Total 5020 · Insurance Expense	0	0	8,709	8,950	0	5,151
5030 · Judicial Expense						
05-5705 · Education	0	0	0	0	0	0
05-5720 · Prosecuting Attorney	300	500	900	1,500	300	900
05-5725 · Court Software	0	0	3,815	3,800	0	3,710
05-5727 · Office Lease - Judge	200	200	600	600	200	600
05-5730 · Administrative Expense	994	150	2,164	400	407	407
Total 5030 · Judicial Expense	1,494	850	7,479	6,300	907	5,617
5040 · Building and Facility Operation						
05-6360 · Office Maintenance-Cleaning	0	300	520	900	260	780
05-6410 · Maintenance & Repair	0	0	0	0	225	225
05-6420 · Electric Service	176	300	660	880	223	674
05-6430 · Ins-Real Estate & Pers Prop	0	0	1,131	1,200	0	1,019
Total 5040 · Building and Facility Operation	176	600	2,311	2,980	708	2,698
Total 5000 · Administrative Expenses	37,913	31,848	121,713	116,049	31,135	103,736
6000 · Public Safety						
6010 · Ordinance Enforce/Animal Control						
05-5225 · Ordinance Employee	1,435	1,650	4,306	4,950	1,435	4,529
05-5226 · Ordinance FICA/Med	110	125	358	375	110	346
05-5228 · Insurance - Worker's Comp	0		364	0	0	318
05-5230 · Ordinance Misc. Exp.	67	0	94	100	82	82
05-5274 · Mileage	0	100	25	300	0	32
05-5280 · Supplies/Miscellaneous	30	300	144	700	172	172
05-5360 · Pet Holding Fee/Rabies	0	50	150		0	0
Total 6010 · Ordinance Enforce/Animal Control	1,642	2,225	5,441	6,425	1,799	5,479
6030 · Traffic Control						
05-5610 · Salary & Wages	2,030	2,500	5,670	7,500	1,890	6,172
05-5615 · FICA/Med	155	225	488	675	145	472
05-5620 · Ins-Worker's Comp	0	0	639	700	0	469
05-5630 · Ins-Law Enf Liability	0	0	651	750	0	612
05-5650 · Misc. Traffic Control Exp.	0	0	615	1,000	0	0
Total 6030 · Traffic Control	2,185	2,725	8,063	10,625	2,035	7,725
6050 · Contract Emergency Service						
05-6610 · Marble Falls EMS	3,292	3,290	9,875	9,872	3,125	9,375
05-6620 · Marble Falls Fire	3,095	3,105	9,284	9,310	3,095	14,284
Total 6050 · Contract Emergency Service	6,387	6,395	19,159	19,182	6,220	23,659
Total 6000 · Public Safety	10,214	11,345	32,663	36,232	10,054	36,863
Total Expense	48,127	43,193	154,376	152,281	41,189	140,599
Net Ordinary Income	147,014	152,331	125,513	124,478	129,667	85,854
Other Income/Expense						
Other Income						
05-4650 · Transfer in From Other Funds						
05-4651 · Transfer in from Utility Fund	0	0	0	0	9,417	28,250
05-4652 · Transfer in Recreation Fund	0	0	0	0	2,583	7,750
05-4653 · Transfer in from Reserves	0	0	0	0	0	0
Total 05-4650 · Transfer in From Other Funds	0	0	0	0	12,000	36,000

City of Meadowlakes **Profit & Loss Budget vs. Actual**

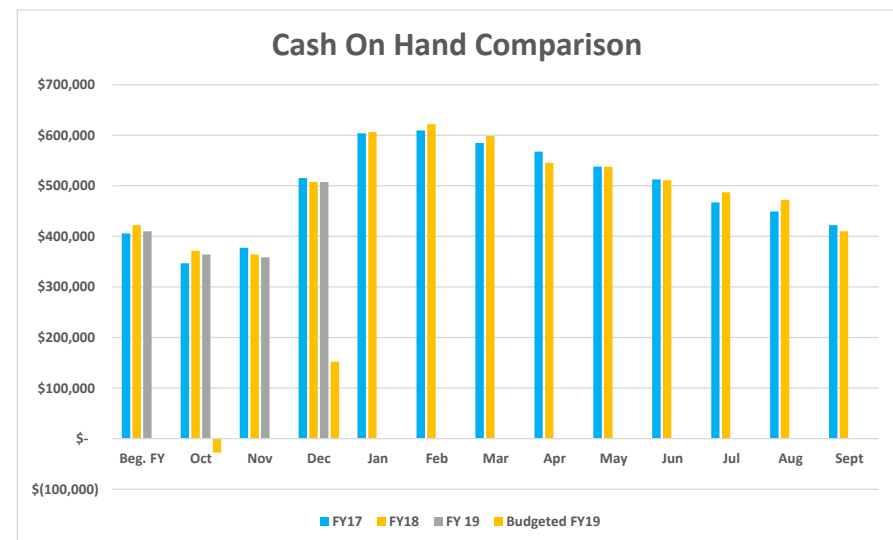
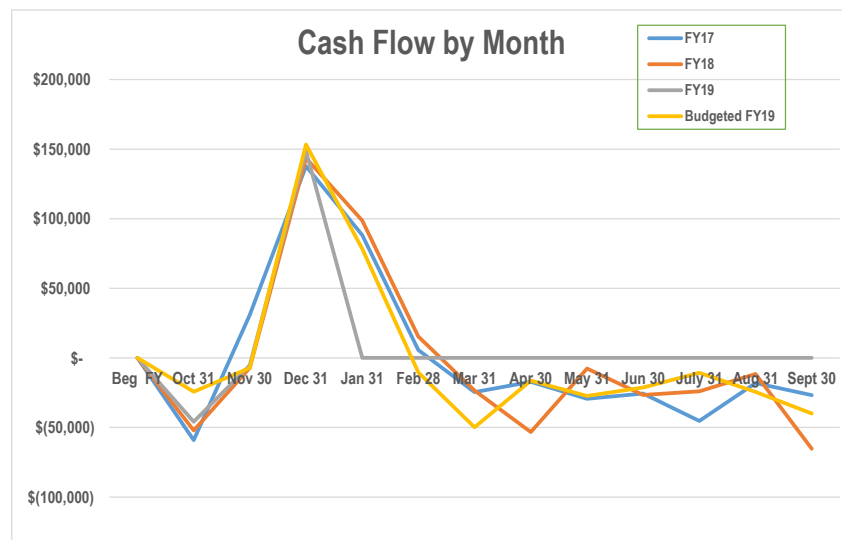
	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
Total Other Income	0	0	0	0	12,000	36,000
Other Expense						
7000 - Non-Operating Expense						
05-8500 - Transfers Out						
05-8501 - Transfer to PWD Fund	0	0	0	0	0	0
05-8502 - Transfer to RCC Fund	0	0	0	0	0	0
Total 05-8500 - Transfers Out	0	0	0	0	0	0
Total 7000 - Non-Operating Expense	0	0	0	0	0	0
Total Other Expense	0	0	0	0	0	0
Net Other Income	0	0	0	0	12,000	36,000
Net Income	<u>147,014</u>	<u>152,331</u>	<u>125,513</u>	<u>124,478</u>	<u>141,667</u>	<u>121,854</u>

City of Meadowlakes-General Fund FY 19 Cash Flow

	Beginning FY	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Total
Cash on hand (beginning of month)	\$409,947	\$409,947	\$364,087	\$358,776	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	
Cash on hand (end of month)	\$409,947	\$364,087	\$358,776	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	
CASH RECEIPTS														Total
Ad Valorem Tax		\$6,478	\$34,078	\$176,587										\$217,143
Franchise Fee		\$10,639	\$5,682	\$0										\$16,321
Contract Services		\$12,500	\$12,500	\$12,500										\$37,500
Inspection/Bldg. Fee Deposits		\$950	\$700	\$950										\$2,600
Miscellaneous		\$2,445	\$3,836	\$6,055										\$12,336
Receivables from other Funds		\$26,524	\$0	\$2,186										\$28,710
TOTAL CASH RECEIPTS		\$59,536	\$56,796	\$198,278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$314,610
Total cash available	\$409,947	\$469,483	\$420,883	\$557,054	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$54,279	\$6,963	\$1,455										\$62,697
Employee Related Expenses		\$25,645	\$30,173	\$25,657										\$81,475
Administrative Expenses		\$13,939	\$13,083	\$12,257										\$39,279
Public Safety		\$11,533	\$11,888	\$10,213										\$33,634
Total Cash Paid Out-Operational		\$105,396	\$62,107	\$49,582	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$217,085
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0										\$0
Capital Expenditures over \$5000		\$0	\$0	\$0										\$0
Contingencies/Other		\$0	\$0	\$0										\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$105,396	\$62,107	\$49,582	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$217,085
Cash on hand (end of month)	\$409,947	\$364,087	\$358,776	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	\$507,472	

Change in Cash														Total
Difference Beginning to End of Month		(\$45,860)	(\$5,311)	\$148,696	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97,525
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$45,860)	(\$51,171)	\$97,525	\$97,525	\$97,525	\$97,525	\$97,525	\$97,525	\$97,525	\$0	\$0	\$0	



**City of Meadowlakes
General Fund
Check Detail
December 2018**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	12/01/2018	Rebecca DyAnn Lange	05-1035 · BancorpSouth		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Check	EFT	12/01/2018	Adams, Don	05-1035 · BancorpSouth		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	EFT	12/01/2018	Marble Falls Area VFD	05-1035 · BancorpSouth		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	12/01/2018	Marble Falls Area EMS Inc	05-1035 · BancorpSouth		-3,291.67
				05-6610 · Marble Falls EMS	-3,291.67	3,291.67
TOTAL					-3,291.67	3,291.67
Bill Pmt -Check	15736	12/06/2018	Alexis Granite Design, LLC	05-1035 · BancorpSouth		-500.00
Bill	REFUND	12/04/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	15737	12/06/2018	Card Service Center	05-1035 · BancorpSouth		-972.21
Bill	11/28/18 \$	11/28/2018		05-6320 · Office Expense/Supplies	-232.73	242.80
				05-1584 · POA Receivable	-96.01	100.17
				05-1582 · PWD Receivable	-96.02	100.18
				05-1583 · RCC Receivable	-96.02	100.18
				05-6355 · Miscellaneous	-46.58	48.60
Bill	11/28/18 \$	11/28/2018		05-6071 · Training & Travel	-295.00	295.00
				05-6320 · Office Expense/Supplies	-10.81	10.81
Bill	11/28/18 \$	11/28/2018		05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-6355 · Miscellaneous	-50.99	50.99
				05-1583 · RCC Receivable	-12.74	12.74
				05-6365 · Website Hosting & Upgrade	-5.33	5.33
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
TOTAL					-972.21	996.78
Bill Pmt -Check	15738	12/06/2018	Northland Communications	05-1035 · BancorpSouth		-144.13
Bill	11/19/18 \$	11/19/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Check	15739	12/06/2018	Pedernales Electric Coop	05-1035 · BancorpSouth		-176.29
Bill	11/21/18 \$	11/21/2018		05-6420 · Electric Service	-176.29	176.29
TOTAL					-176.29	176.29

**City of Meadowlakes
General Fund
Check Detail
December 2018**

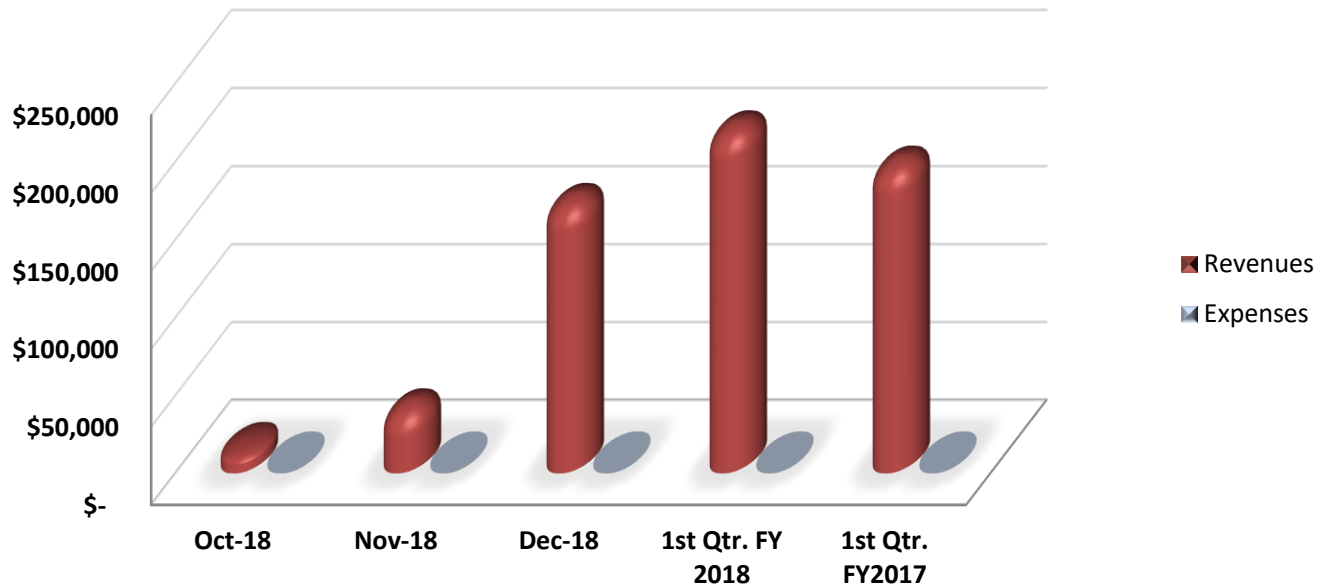
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15740	12/06/2018	Xerox Corporation	05-1035 · BancorpSouth		-257.61
Bill	09515550	11/20/2018		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-67.90	67.90
TOTAL					-257.61	257.61
Bill Pmt -Check	15741	12/13/2018	Bojorquez Law Firm, PC	05-1035 · BancorpSouth		-4,435.20
Bill	11/30/201	12/10/2018		05-6110 · City Attorney-General	-4,435.20	4,435.20
TOTAL					-4,435.20	4,435.20
Bill Pmt -Check	15742	12/13/2018	M'Lakes Public Works Division	05-1035 · BancorpSouth		-1,037.88
Bill	18-1130-0	11/30/2018		05-5230 · Ordinance Misc. Exp.	-34.56	34.56
				05-5280 · Supplies/Miscellaneous	-32.01	32.01
				05-6365 · Website Hosting & Upgrade	-219.95	219.95
				05-6320 · Office Expense/Supplies	-339.92	339.92
				05-6355 · Miscellaneous	-40.44	40.44
				05-6356 · 2018 Flood Expenses	-286.00	286.00
				05-6071 · Training & Travel	-85.00	85.00
TOTAL					-1,037.88	1,037.88
Bill Pmt -Check	15743	12/13/2018	Evan Bauer	05-1035 · BancorpSouth		-10.81
Bill	REIMBUR	12/05/2018		05-6320 · Office Expense/Supplies	-10.81	10.81
TOTAL					-10.81	10.81
Bill Pmt -Check	15744	12/13/2018	KT Waterfront Construction	05-1035 · BancorpSouth		-200.00
Bill	REFUND	12/12/2018		05-2320 · Deposits-Clean-up	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	15745	12/20/2018	ATS	05-1035 · BancorpSouth		-312.50
Bill	I-793336	11/30/2018		05-2340 · Inspection Fees	-312.50	312.50
TOTAL					-312.50	312.50
Bill Pmt -Check	15746	12/20/2018	Burnet Central Appraisal Dist.	05-1035 · BancorpSouth		-3,017.44
Bill	2019 1st C	11/19/2018		05-5020 · Quarterly Expense	-3,017.44	3,017.44
TOTAL					-3,017.44	3,017.44
Check	15747	12/20/2018	VOIDED	05-1000 · General Fund Cash		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	15748	12/20/2018	Great Southern Life Insurance	05-1035 · BancorpSouth		0.00
TOTAL					0.00	0.00

City of Meadowlakes
General Fund
Check Detail
December 2018

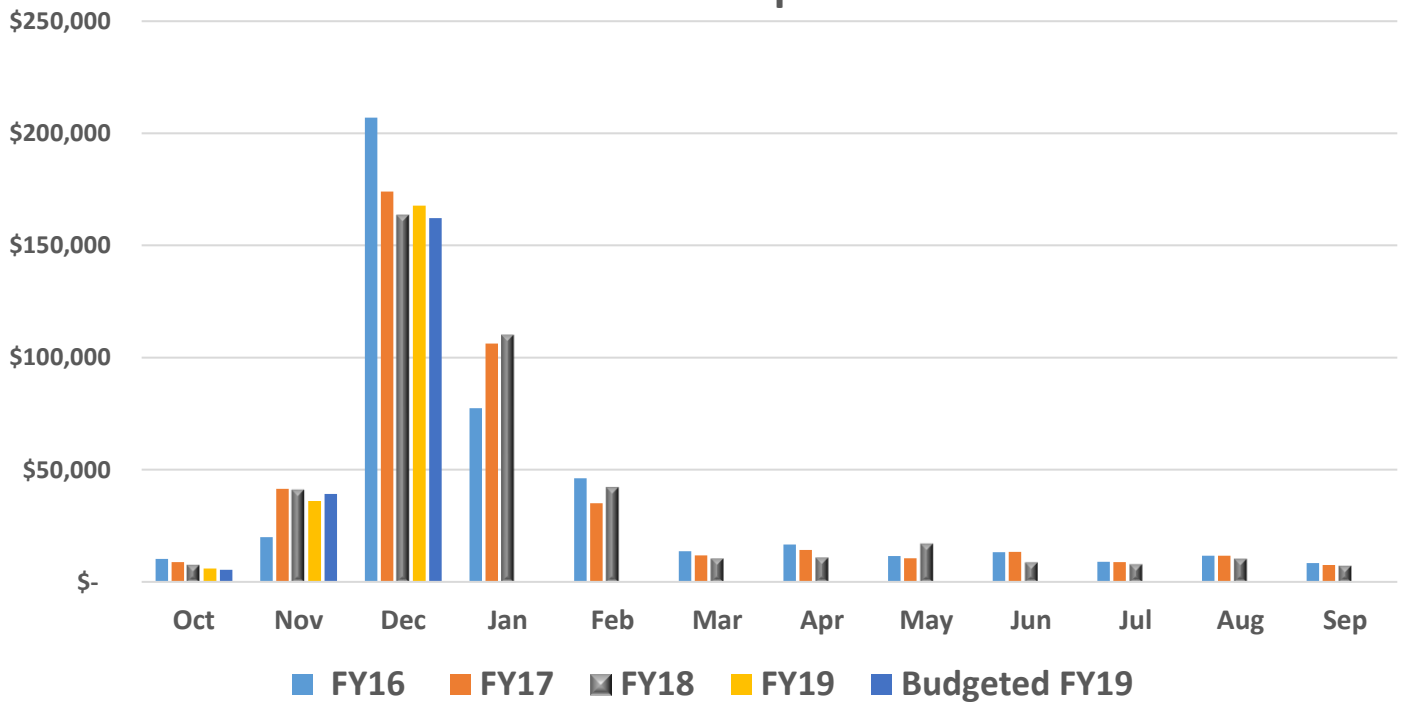
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15749	12/20/2018	Great Southern Life Insurance	05-1035 · BancorpSouth		-137.80
Bill	2019 1ST	01/01/2019		05-6045 · Health Insurance	-137.80	137.80
TOTAL					-137.80	137.80
Bill Pmt -Check	15750	12/27/2018	Northland Communications	05-1035 · BancorpSouth		-144.13
Bill	12/19/18	12/19/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Check	15751	12/27/2018	State Comptroller	05-1035 · BancorpSouth		-994.46
Bill	2018 4th Q	12/27/2018		05-5730 · Administrative Expense	-994.46	994.46
TOTAL					-994.46	994.46
Bill Pmt -Check	15752	12/27/2018	Hidden Falls Restaurant	05-1035 · BancorpSouth		-1,345.52
Bill	HOLIDAY	12/20/2018		05-6355 · Miscellaneous	-1,345.52	1,345.52
TOTAL					-1,345.52	1,345.52
Total December 2018 General Fund Disbursements						20,621.37

**City of Meadowlakes
Debt Service Fund
Snapshot
December-18**

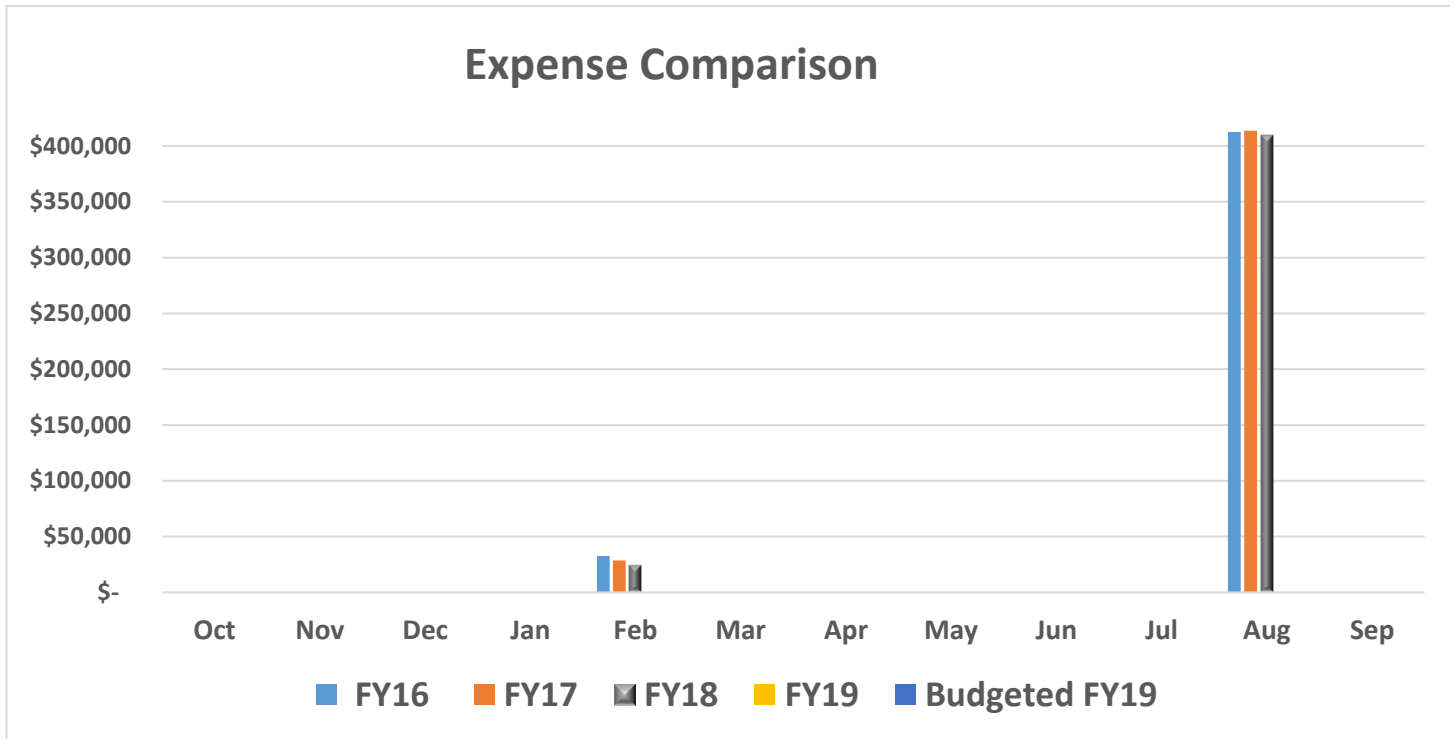
Revenues vs. Expenses



Revenue Comparison



**City of Meadowlakes
Debt Service Fund
Snapshot**



City of Meadowlakes Debt Service Summary Balance Sheet

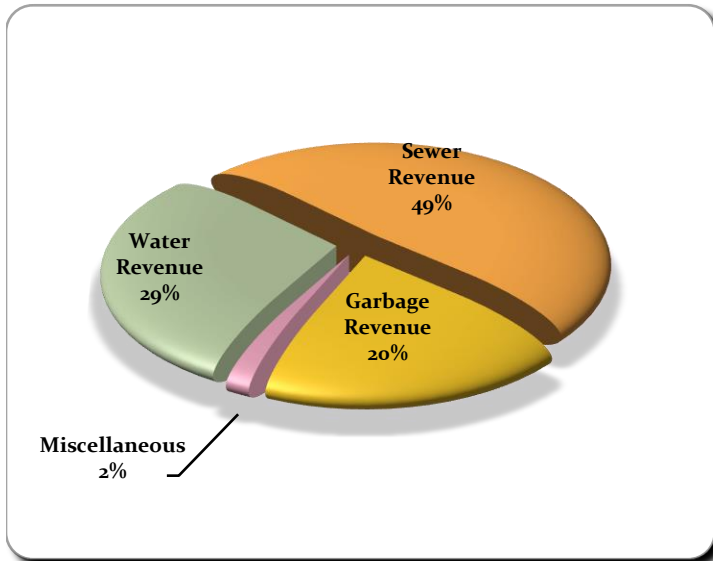
	<u>Dec 31, 18</u>	<u>Dec 31, 17</u>	<u>Dec 31, 2016</u>
ASSETS			
Current Assets			
Checking/Savings	233,513	227,424	238,173
Total Current Assets	<u>233,513</u>	<u>227,424</u>	<u>238,173</u>
Other Assets	12,289	12,289	10,958
TOTAL ASSETS	<u>245,802</u>	<u>239,713</u>	<u>249,131</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities	12,290	12,289	10,958
Total Current Liabilities	<u>12,290</u>	<u>12,289</u>	<u>10,958</u>
Total Liabilities	12,290	12,289	10,958
Equity	233,512	227,423	238,173
TOTAL LIABILITIES & EQUITY	<u>245,802</u>	<u>239,712</u>	<u>249,131</u>

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

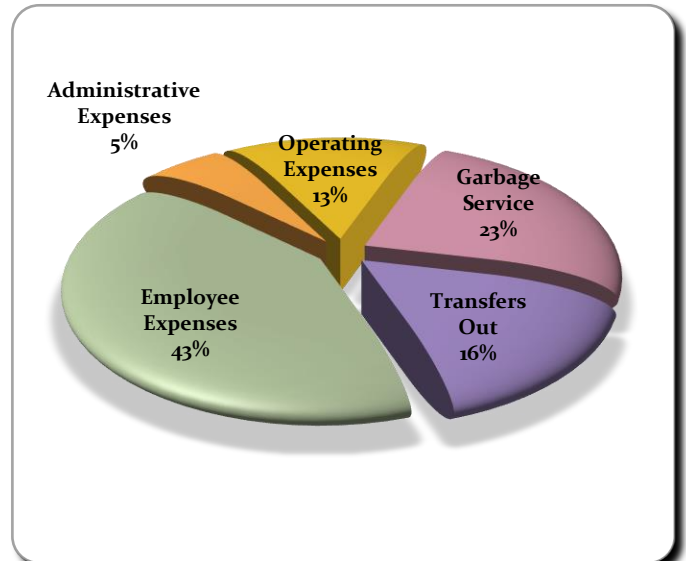
	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
Ordinary Income/Expense						
Income						
06-4120 · Ad Valorem Tax	163,075	157,588	200,527	193,142	156,258	191,513
06-5440 · Interest Earned on Investments	199	85	312	120	82	114
Total Income	<u>163,274</u>	<u>157,673</u>	<u>200,839</u>	<u>193,262</u>	<u>156,340</u>	<u>191,627</u>
Expense						
06-9100 · 2013 Bond Expense						
06-9150 · 2013 Bond Principal	-	-	-	-	-	-
06-9170 · 2013 Bond Interest Expense	-	-	-	-	-	-
Total 06-9100 · 2013 Bond Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Ordinary Income	<u>163,274</u>	<u>157,673</u>	<u>200,839</u>	<u>193,262</u>	<u>156,340</u>	<u>191,627</u>
Other Income/Expense						
Other Income						
06-8200 · Transfer In from Utility F und	4,458	4,458	13,375	4,458	6,875	20,625
Total Other Income	<u>4,458</u>	<u>4,458</u>	<u>-</u>	<u>4,458</u>	<u>6,875</u>	<u>20,625</u>
Net Other Income	<u>4,458</u>	<u>4,458</u>	<u>-</u>	<u>4,458</u>	<u>6,875</u>	<u>20,625</u>
Net Income	<u><u>167,732</u></u>	<u><u>162,131</u></u>	<u><u>200,839</u></u>	<u><u>197,720</u></u>	<u><u>163,215</u></u>	<u><u>212,252</u></u>

**City of Meadowlakes
Public Works Fund
Snapshot
December-18**

Income Breakdown



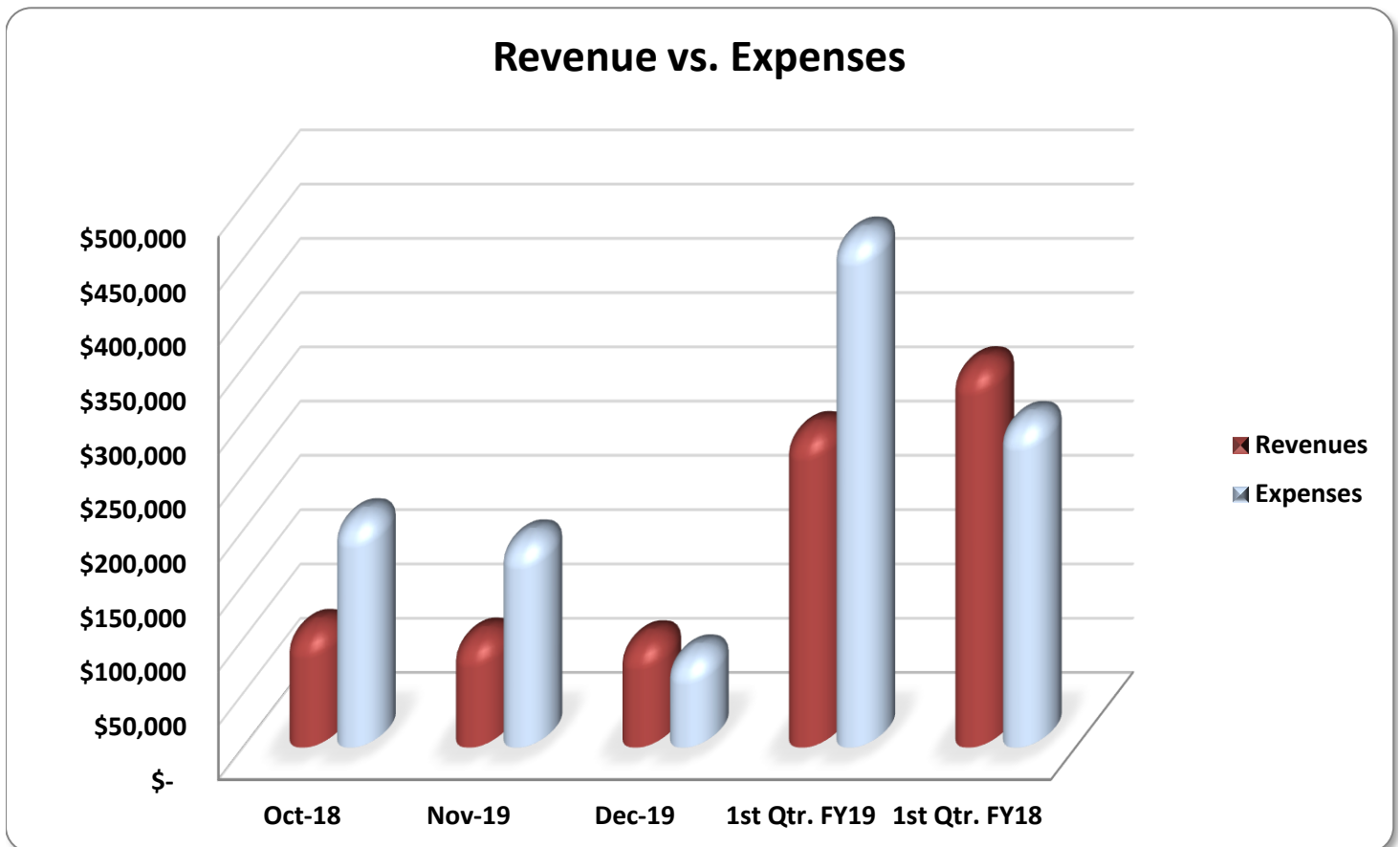
Expense Breakdown



Total Revenue \$ 89,885

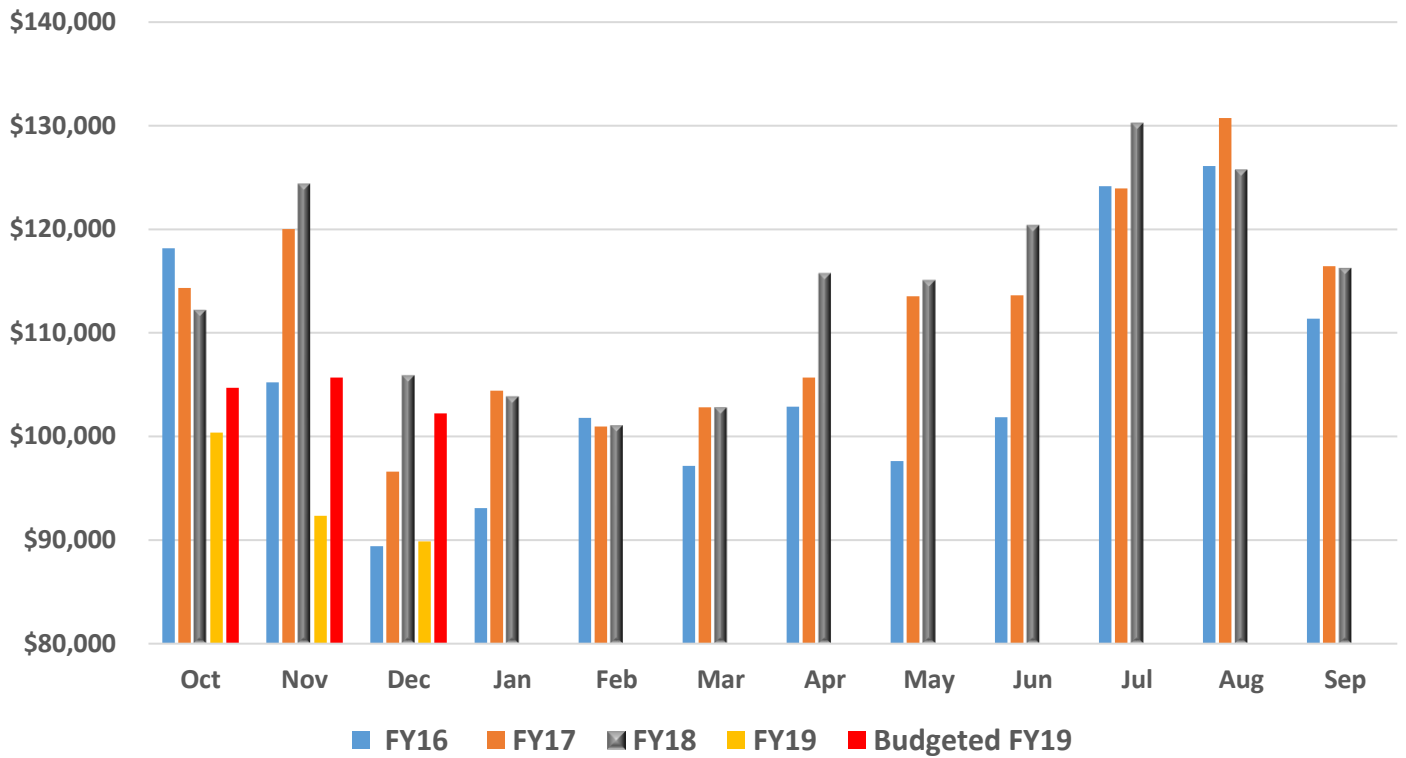
Total Expenses \$ 76,812

Revenue vs. Expenses

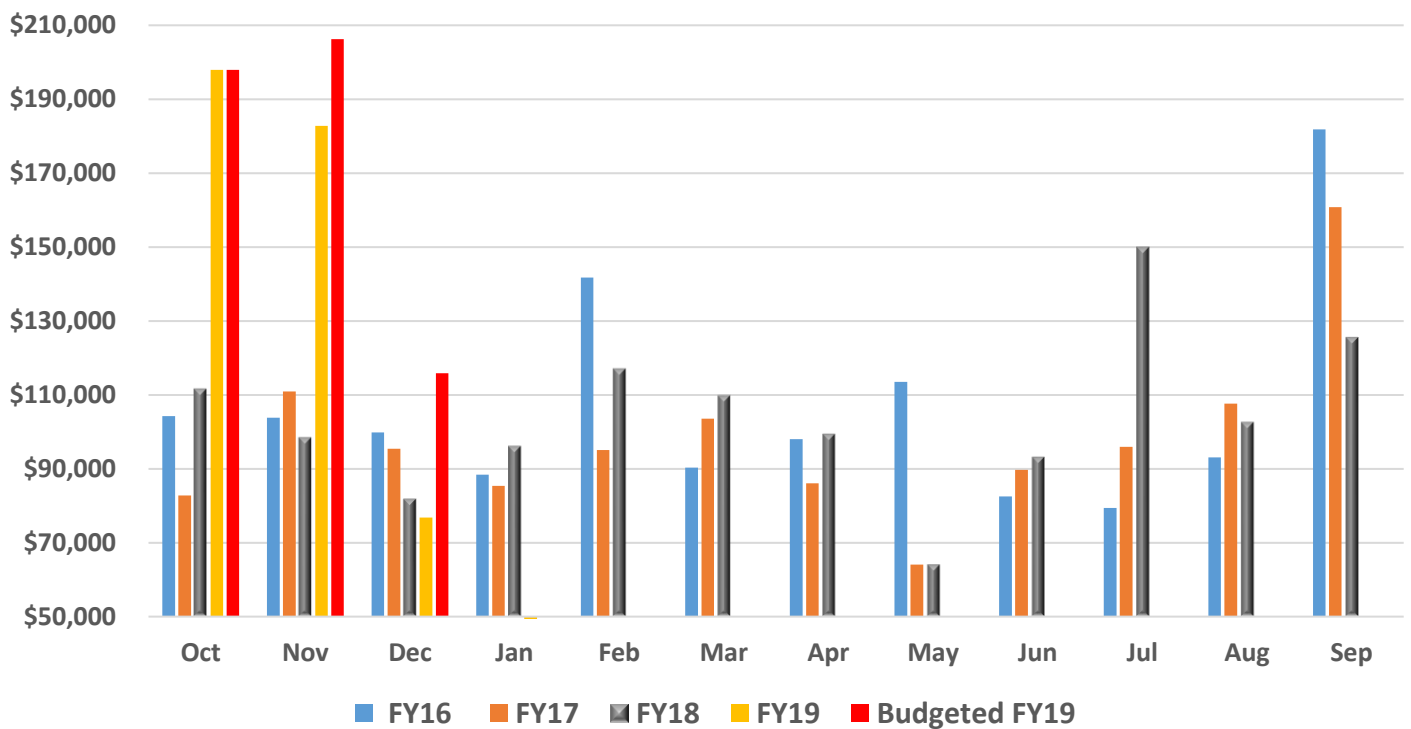


**City of Meadowlakes
Public Works Fund
Snapshot**

Revenue Comparison



Expense Comparison



City of Meadowlakes-Utility Fund Summary Balance Sheet

	<u>Dec 31, 18</u>	<u>Dec 31, 17</u>	<u>Dec 31, 2016</u>
ASSETS			
Current Assets			
Checking/Savings	436,538	559,495	498,676
Other Current Assets	117,888	150,168	19,417
Total Current Assets	<u>554,426</u>	<u>709,663</u>	<u>518,093</u>
Fixed Assets	3,569,864	3,568,730	3,613,747
Other Assets	17,298	17,298	38,955
TOTAL ASSETS	<u><u>4,141,588</u></u>	<u><u>4,295,691</u></u>	<u><u>4,170,795</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	23,472	28,449	28,958
Other Current Liabilities	97,729	100,128	93,820
Total Current Liabilities	<u>121,201</u>	<u>128,577</u>	<u>122,778</u>
Long Term Liabilities	<u>12,101</u>	<u>12,101</u>	<u>16,770</u>
Total Liabilities	133,302	140,678	139,548
Equity	4,008,286	4,155,013	4,131,247
TOTAL LIABILITIES & EQUITY	<u><u>4,141,588</u></u>	<u><u>4,295,691</u></u>	<u><u>4,270,795</u></u>

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
Ordinary Income/Expense						
Income						
5010 • Water Revenue	26,002	35,583	84,409	116,510	34,816	113,998
5020 • Sewer Revenues	43,910	43,976	131,871	131,834	43,863	131,495
5030 • Garbage Revenue	18,473	18,209	55,496	54,378	17,657	52,728
5110 • Contract Services	0	0	0	0	8,075	24,225
5120 • Water Connect Fee Revenue	0	0	3,700	1,850	0	1,650
5130 • Sewer Connect Fee Revenue	0	0	2,900	1,450	0	1,450
5140 • Transfer Fee	175	150	325	450	125	300
5150 • Penalty & Interest Earned	948	650	2,341	1,950	699	2,385
5170 • Miscellaneous Revenues	7	2,500	221	2,700	487	13,787
5181 • Non-Rev-Xfer In-General Fund	0	0		0	0	0
5200 • Interest earned on Investments	370	170	1,355	510	133	301
Total Income	89,885	101,238	282,618	311,632	105,855	342,319
Gross Profit	89,885	101,238	282,618	311,632	105,855	342,319
Expense						
6100 • Employee Expenses						
6110 • Salaries & Wages						
6410 • Salaries Exempt Employees	6,481	5,327	16,850	15,979	5,027	15,080
6415 • Salaries & Wages-Non-Exempt	15,985	18,286	46,624	54,405	16,660	49,568
6416 • Overtime & Standby Pay	1,353	866	4,412	3,339	749	2,887
6417 • Longevity Pay-Exempt/Non-Exempt	0	0	3,903	5,000	0	3,848
6110 • Salaries & Wages - Other	0	0	0	0	0	0
Total 6110 • Salaries & Wages	23,819	24,479	71,789	78,723	22,436	71,383
6111 • Other Employee Expenses						
6116 • Unemployment Expense	0	0	0	0		
6120 • FICA Expense	1,822	1,875	5,492	5,966	1,716	5,461
6140 • Worker's Compensation Insurance	0	0	7,575	8,000	0	7,287
6150 • Employee Insurance Expenses	5,113	5,550	13,271	16,650	4,489	13,040
6160 • Employee Retirement Expense	598	697	1,802	2,215	543	1,727
6170 • Employee Uniform Expense	629	750	2,201	2,250	614	2,140
6180 • Employee Training & Travel Exp	427	400	1,323	1,200	458	3,375
Total 6111 • Other Employee Expenses	8,589	9,272	31,664	36,281	7,820	33,030
Total 6100 • Employee Expenses	32,408	33,751	103,453	115,004	30,256	104,413
6200 • Administrative Expenses						
6225 • Misc. Dues & Fees						
6226 • TECQ Fees	0	500	3,529	4,500	0	3,529
6227 • Other Misc. Dues & Fees	125	75	175	225	184	497
Total 6225 • Misc. Dues & Fees	125	575	3,704	4,725	184	4,026
6235 • Computer/Office Equip R&M	634	0	1,261	500	0	652
6240 • Software Update	2,777	0	2,897	0	2,777	2,888

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
6250 • Office Supplies	0	100	49	850	107	896
6255 • Postage Expense	0	100	809	800	0	951
6260 • Telephone Expense	185	265	373	795	211	634
6270 • Insurance - GL & Property	0	0	17,291	16,900	0	16,863
6280 • Bad Debts	0	0	306	0	0	0
6282 • Administrative-Miscellaneous	306	75	377	250	178	273
Total 6200 • Administrative Expenses	4,027	1,115	27,067	24,820	3,457	27,183
6300 • Operating Expenses						
6301 • Water Treatment Operational Exp						
6305 • Water Treatment Electrical	1,383	1,225	4,734	6,290	1,151	5,893
6310 • Heating Fuel-WTP	0	0	0	250	84	314
6314 • R&M-Plant & Pump Station	2,788	15,000	3,937	17,500	9	7,183
6316 • WTP Chemical Expense	924	1,100	2,089	3,050	1,136	3,142
6320 • Water Outside Testing Expense	129	300	467	900	104	338
6328 • Distribution Repair & Maint.	0	0	1,593	1,000	35	139
6355 • Meter Purchased	0	0	0	0	0	0
6360 • Tap Materials-Water	0	0	0	2,500	0	0
Total 6301 • Water Treatment Operational Exp	5,224	17,625	12,820	31,490	2,519	17,009
6302 • Wastewater Operational Expenses						
6304 • Wastewater Electrical	1,634	2,000	6,639	6,475	563	4,610
6311 • Propane-Wastewater	0	250	0	500	185	185
6317 • WWTP Chemicals	339	50	714	525	85	942
6318 • Outside Testing Wastewater	113	400	339	800	354	668
6321 • Collection System R&M						
63212 • Lift Station Repairs	0	0	4,869	5,000	22	22
6321 • Collection System R&M - Other	0	200	56	600	442	442
Total 6321 • Collection System R&M	0	200	4,925	5,600	464	464
6322 • Irrigation Maintenance Expense	0		545		0	0
6327 • WWTP Repair & Maintenance	129	0	16,030	7,500	38	1,898
Total 6302 • Wastewater Operational Expenses	2,215	2,900	29,192	21,400	1,689	8,767
6303 • Other Operational Expenses						
63031 • Repair & Maintenance-Other						
6329 • R&M-Building/Misc.	492	800	1,053	2,400	409	1,063
63291 • Drainage Repair & Maintenance	0	0	0	0	0	0
Total 63031 • Repair & Maintenance-Other	492	800	1,053	2,400	409	1,063
6330 • Vehicle Repair & Maintenance	70	625	2,780	1,875	131	746
6335 • Mach/Equip Repair & Maintenance	676	1,300	1,868	4,300	937	4,142
6340 • Vehicle & Machinery Fuel	0					
6341 • Vehicle Fuel	681	1,000	1,510	3,000	1,795	1,981
6342 • Machinery Fuel	46	0	985	1,000	0	0
Total 6340 • Vehicle & Machinery Fuel	727	1,000	2,495	4,000	1,795	1,981

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
6350 • Miscellaneous Operational Exp.	666	300	2,941	900	683	5,836
6365 • Small Tools	188	450	256	1,150	289	2,488
6550 • Assets Purchased	0	7,500	750	7,500	0	7,500
Total 6303 • Other Operational Expenses	2,819	11,975	12,143	22,125	4,244	23,756
6300 • Operating Expenses - Other	0	0	0	0	0	0
Total 6300 • Operating Expenses	10,258	32,500	54,155	75,015	8,452	49,532
6500 • Other Operational Expenses						
6510 • Garbage Service Expense	17,425	16,325	50,864	48,715	15,823	47,216
Total 6500 • Other Operational Expenses	17,425	16,325	50,864	48,715	15,823	47,216
6650 • Capital Expenditures						
6652 • Assets Purchased Over 5K						
66550 • Equipment Purchased	0	0	0	0	0	0
6652 • Assets Purchased Over 5K - Other	0	0	0	0	0	0
Total 6652 • Assets Purchased Over 5K	0	0	0	0	0	0
6655 • Raw Water Pump	0	0	0	0	0	0
6656 • SCADA Upgrades / Replacement	0	0	0	0	0	0
Total 6650 • Capital Expenditures	0	0	0	0	0	0
8200 • Transfer to Other Funds						
8215 • Transfer to General Fund	0	0	0	0	9,417	28,250
8220 • Transfer to Debt Service Fund	4,458	4,458	13,375	13,374	6,875	20,625
8240 • Transfer to RCC Fund	7,708	7,708	23,125	23,124	7,708	23,125
Total 8200 • Transfer to Other Funds	12,166	12,166	36,500	36,498	24,000	72,000
Total Expense	76,284	95,857	272,039	300,052	81,988	300,344
Net Ordinary Income	13,601	5,381	10,579	11,580	23,867	41,975
Other Income/Expense						
Other Income						
9001 • Transfer in from Utility	0	0	0	0	0	0
9050 • Capital Improvement	0	0	0	0	0	0
Total Other Income	0	0	0	0	0	0
Other Expense						
9200 • Capital Improvements						
9030 • Raw Water Intake Improvements	528	15,000	102,182	115,000	0	0
9220 • SCADA/Water Plant Improvements	0	0	0	5,000	0	0
9200 • Capital Improvements - Other	0	5,000	90,485	100,000	0	0
Total 9200 • Capital Improvements	528	20,000	192,667	220,000	0	0
Total Other Expense	528	20,000	192,667	220,000	0	0
Net Other Income	-528	-20,000	-192,667	-220,000	0	0
Net Income	13,073	-14,619	-182,088	-208,420	23,867	41,975

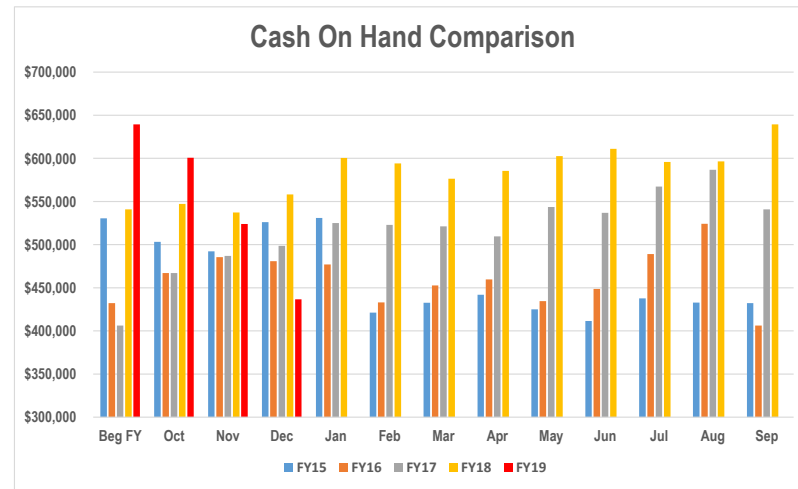
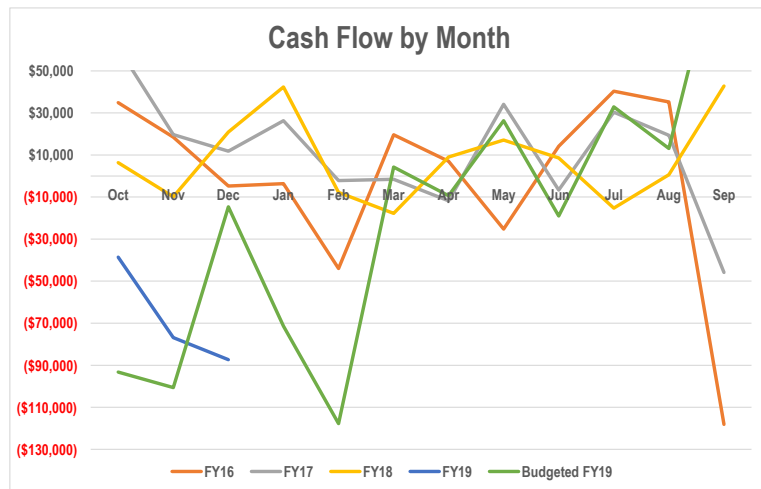
City of Meadowlakes-Utility Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$639,330	\$639,330	\$600,729	\$523,887	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	
Cash on hand (end of month)	\$639,330	\$600,729	\$523,887	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$0

CASH RECEIPTS														Total
Account Receivables		\$103,406	\$104,681	\$91,733										\$299,820
Customer's Deposits		\$500	\$500	\$700										\$1,700
Miscellaneous		\$5,520	\$1,760	\$430										\$7,710
Transfer in from other Funds		\$0	\$0	\$0										\$0
		\$0	\$0	\$0										\$0
TOTAL CASH RECEIPTS		\$109,426	\$106,941	\$92,863	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$309,230
Total cash available	\$639,330	\$748,756	\$707,670	\$616,750	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$19,149	\$3,212	\$4,950										\$27,311
Employee Related Expenses		\$37,798	\$33,563	\$32,650										\$104,011
Administrative Expenses		\$17,781	\$3,994	\$3,169										\$24,944
Operating Expenses		\$27,494	\$38,908	\$12,693										\$79,095
Solid Waste Collection Expense		\$16,755	\$16,737	\$16,702										\$50,194
Total Cash Paid Out-Operational		\$118,977	\$96,414	\$70,164	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$285,555
CASH PAID OUT- NON -OPERATIONAL														Total
Assets Purchased over \$5,000		\$16,884	\$70,902	\$0										\$87,786
Capital Projects		\$0	\$4,301	\$97,882										\$102,183
Transfers to Debt Service		\$4,458	\$4,458	\$4,458										\$13,374
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708										\$23,124
Total Cash Paid Out-Non-Operational		\$29,050	\$87,369	\$110,048	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,467
TOTAL CASH PAID OUT		\$148,027	\$183,783	\$180,212	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$512,022
Cash on hand (end of month)	\$639,330	\$600,729	\$523,887	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	\$436,538	

Change in Cash														Total
Difference Beginning to End of Month		(\$38,601)	(\$76,842)	(\$87,349)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$202,792)
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$38,601)	(\$115,443)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	(\$202,792)	



City of Meadowlakes-Utility Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	12/11/2018	State Comptroller	1015 · Checking-BancorpSouth		-1,151.34
				3020 · Sales Tax Payable	-1,151.34	1,151.34
TOTAL					-1,151.34	1,151.34
Bill Pmt -(16869	12/06/2018	Aqua-Tech Laboratories, Inc.	1015 · Checking-BancorpSouth		-242.00
Bill	27999	11/16/2018		6318 · Outside Testing Wastewater	-113.00	113.00
				6320 · Water Outside Testing Expense	-129.00	129.00
TOTAL					-242.00	242.00
Bill Pmt -(16870	12/06/2018	Central Texas Water Maintenance	1015 · Checking-BancorpSouth		-97,353.90
Bill	11/1-11/2	11/23/2018		9030 · Raw Water Intake Improvements	-97,353.90	97,353.90
TOTAL					-97,353.90	97,353.90
Bill Pmt -(16871	12/06/2018	City of Meadowlakes-General Fund	1015 · Checking-BancorpSouth		-10.00
Bill	REFUND	11/30/2018		5170 · Miscellaneous Revenues	-10.00	10.00
TOTAL					-10.00	10.00
Bill Pmt -(16872	12/06/2018	Coggan Delevopment, LLC	1015 · Checking-BancorpSouth		-54.53
Bill	REFUND	11/30/2018		3010 · Service Deposits Payable	-54.53	54.53
TOTAL					-54.53	54.53
Bill Pmt -(16873	12/06/2018	Ed's Tires and Auto Center	1015 · Checking-BancorpSouth		-63.00
Bill	53519	11/13/2018		6335 · Mach/Equip Repair & Maintenance	-63.00	63.00
TOTAL					-63.00	63.00
Bill Pmt -(16874	12/06/2018	Ford & Crew Home & Hardware	1015 · Checking-BancorpSouth		-239.80
Bill	11/25/18	11/25/2018		6350 · Miscellaneous Operational Exp.	-139.62	139.62
				6335 · Mach/Equip Repair & Maintenance	-28.74	28.74
				6328 · Distribution Repair & Maint.	-28.01	28.01
				1583 · RCC Receivable	-43.43	43.43
TOTAL					-239.80	239.80
Bill Pmt -(16875	12/06/2018	Grainger	1015 · Checking-BancorpSouth		-20.63
Bill	90115192	11/20/2018		6350 · Miscellaneous Operational Exp.	-20.63	20.63
TOTAL					-20.63	20.63
Bill Pmt -(16876	12/06/2018	Home Depot Credit Services	1015 · Checking-BancorpSouth		-394.06
Bill	11/21/201	11/21/2018		1583 · RCC Receivable	-158.43	158.43
				6350 · Miscellaneous Operational Exp.	-181.49	181.49
				6329 · R&M-Building/Misc.	-54.14	54.14
TOTAL					-394.06	394.06

City of Meadowlakes-Utility Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -C	16877	12/06/2018	NAPA-Third Coast Distributing, LLC	1015 · Checking-BancorpSouth		-69.04
Bill	11/30/2018	11/30/2018		6330 · Vehicle Repair & Maintenance	-3.40	3.40
				6335 · Mach/Equip Repair & Maintenance	-65.64	65.64
TOTAL					-69.04	69.04
Bill Pmt -C	16878	12/06/2018	PEC	1015 · Checking-BancorpSouth		-3,822.06
Bill	11/21/18	11/21/2018		6305 · Water Treatment Electrical	-1,437.43	1,437.43
				6304 · Wastewater Electrical	-2,384.63	2,384.63
TOTAL					-3,822.06	3,822.06
Bill Pmt -C	16879	12/06/2018	TEC Services	1015 · Checking-BancorpSouth		0.00
TOTAL					0.00	0.00
Bill Pmt -C	16880	12/06/2018	US Postmaster	1015 · Checking-BancorpSouth		-700.00
Bill	PERMIT ;	11/29/2018		6255 · Postage Expense	-700.00	700.00
TOTAL					-700.00	700.00
Bill Pmt -C	16881	12/06/2018	Card Service Center	1015 · Checking-BancorpSouth		-1,445.87
Bill	11/28/18	11/28/2018		6350 · Miscellaneous Operational Exp.	-49.99	49.99
				6235 · Computer/Office Equip R&M	-627.39	627.39
				6250 · Office Supplies	-48.99	48.99
				6330 · Vehicle Repair & Maintenance	-356.67	356.67
				6180 · Employee Training & Travel Exp	-362.83	362.83
TOTAL					-1,445.87	1,445.87
Bill Pmt -C	16882	12/06/2018	TEC Services	1015 · Checking-BancorpSouth		-192.00
Bill	11132018	11/13/2018		6180 · Employee Training & Travel Exp	-192.00	192.00
TOTAL					-192.00	192.00
Bill Pmt -C	16883	12/13/2018	Debbie Holley	1015 · Checking-BancorpSouth		-25.12
Bill	REIMBUR	12/07/2018		6180 · Employee Training & Travel Exp	-25.12	25.12
TOTAL					-25.12	25.12
Bill Pmt -C	16884	12/13/2018	Jo Anne Petro	1015 · Checking-BancorpSouth		-7.90
Bill	REFUND	12/11/2018		3010 · Service Deposits Payable	-7.90	7.90
TOTAL					-7.90	7.90
Bill Pmt -C	16885	12/13/2018	Republic Services #843	1015 · Checking-BancorpSouth		-16,701.61
Bill	0843-001	11/30/2018		6510 · Garbage Service Expense	-53.93	53.93
Bill	0843-001	11/30/2018		6510 · Garbage Service Expense	-16,647.68	16,647.68
TOTAL					-16,701.61	16,701.61

City of Meadowlakes-Utility Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -C	16886	12/13/2018	Tractor Supply	1015 · Checking-BancorpSouth		-427.96
Bill	11/29/18	11/29/2018		6350 · Miscellaneous Operational Exp.	-427.96	427.96
TOTAL					-427.96	427.96
Bill Pmt -C	16887	12/13/2018	United Rentals	1015 · Checking-BancorpSouth		-52.60
Bill	1640065	12/07/2018		6350 · Miscellaneous Operational Exp.	-52.60	52.60
TOTAL					-52.60	52.60
Bill Pmt -C	16888	12/13/2018	US Oxo, LLC	1015 · Checking-BancorpSouth		-63.00
Bill	9823	11/30/2018		6350 · Miscellaneous Operational Exp.	-63.00	63.00
TOTAL					-63.00	63.00
Bill Pmt -C	16889	12/13/2018	USA BlueBook	1015 · Checking-BancorpSouth		-3,668.77
Bill	745442	11/26/2018		6328 · Distribution Repair & Maint.	-690.77	690.77
Bill	752056	12/03/2018		6314 · R&M-Plant & Pump Station	-2,978.00	2,978.00
TOTAL					-3,668.77	3,668.77
Bill Pmt -C	16890	12/13/2018	Wex Bank	1015 · Checking-BancorpSouth		-764.72
Bill	12/6/18 S	12/06/2018		6341 · Vehicle Fuel	-680.73	682.17
				6342 · Machinery Fuel	-45.83	45.93
				1515 · General Fund Receivables	-38.16	38.24
TOTAL					-764.72	766.34
Bill Pmt -C	16891	12/20/2018	AT&T Mobility	1015 · Checking-BancorpSouth		-187.99
Bill	11/2-12/1	12/01/2018		6260 · Telephone Expense	-187.99	187.99
TOTAL					-187.99	187.99
Bill Pmt -C	16892	12/20/2018	DPC Industries, Inc	1015 · Checking-BancorpSouth		-827.18
Bill	DE76001	11/30/2018		6316 · WTP Chemical Expense	-75.00	75.00
				6317 · WWTP Chemicals	-75.00	75.00
Bill	7670066	12/05/2018		6317 · WWTP Chemicals	-338.59	338.59
Bill	7670066	12/05/2018		6316 · WTP Chemical Expense	-338.59	338.59
TOTAL					-827.18	827.18
Bill Pmt -C	16893	12/20/2018	Hai Le	1015 · Checking-BancorpSouth		-9.78
Bill	REFUND	12/20/2018		3010 · Service Deposits Payable	-9.78	9.78
TOTAL					-9.78	9.78
Bill Pmt -C	16894	12/20/2018	Interstate Battery Systems	1015 · Checking-BancorpSouth		-300.69
Bill	12/3/18 S	12/03/2018		6335 · Mach/Equip Repair & Maintenance	-300.69	300.69
TOTAL					-300.69	300.69

City of Meadowlakes-Utility Fund
Check Detail
December 2018

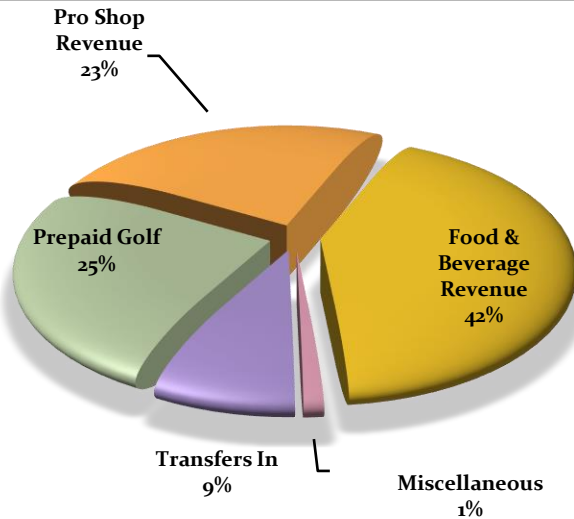
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -C	16895	12/20/2018	Pinnacle Propane, LLC	1015 · Checking-BancorpSouth		-924.21
Bill	11/30/18	11/30/2018		6342 · Machinery Fuel	-924.21	924.21
TOTAL					-924.21	924.21
Bill Pmt -C	16896	12/20/2018	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-491.48
Bill	82221436	12/03/2018		6170 · Employee Uniform Expense	-145.94	145.94
Bill	82221458	12/10/2018		6170 · Employee Uniform Expense	-145.94	145.94
Bill	82221482	12/17/2018		6170 · Employee Uniform Expense	-147.94	147.94
Bill	82221486	12/17/2019		6170 · Employee Uniform Expense	-51.66	51.66
TOTAL					-491.48	491.48
Bill Pmt -C	16897	12/20/2018	United Rentals	1015 · Checking-BancorpSouth		-67.65
Bill	16406652	12/07/2018		6350 · Miscellaneous Operational Exp.	-52.60	52.60
Bill	16411902	12/10/2018		6350 · Miscellaneous Operational Exp.	-15.05	15.05
TOTAL					-67.65	67.65
Bill Pmt -C	16898	12/27/2018	Crackerjack Properties	1015 · Checking-BancorpSouth		-398.75
Bill	1507	11/26/2018		6330 · Vehicle Repair & Maintenance	-398.75	398.75
TOTAL					-398.75	398.75
Bill Pmt -C	16899	12/27/2018	Ford & Crew Home & Hardware	1015 · Checking-BancorpSouth		-287.47
Bill	12/25/18	12/25/2018		6365 · Small Tools	-26.99	26.99
				1584 · POA Receivables	-3.49	3.49
				6335 · Mach/Equip Repair & Maintenance	-59.53	59.53
				6329 · R&M-Building/Misc.	-13.76	13.76
				6350 · Miscellaneous Operational Exp.	-131.74	131.74
				6330 · Vehicle Repair & Maintenance	-7.48	7.48
				9030 · Raw Water Intake Improvements	-44.48	44.48
TOTAL					-287.47	287.47
Bill Pmt -C	16900	12/27/2018	Genworth Life and Annuity Ins.	1015 · Checking-BancorpSouth		-230.36
Bill	2019 1St	12/11/2018		6150 · Employee Insurance Expenses	-230.36	230.36
TOTAL					-230.36	230.36
Bill Pmt -C	16901	12/27/2018	RVS Software	1015 · Checking-BancorpSouth		-1,277.00
Bill	156059	12/05/2018		6240 · Software Update	-1,277.00	1,277.00
TOTAL					-1,277.00	1,277.00
Bill Pmt -C	16902	12/27/2018	Techline Pipe L.P.	1015 · Checking-BancorpSouth		-483.45
Bill	1090929-	12/07/2018		9030 · Raw Water Intake Improvements	-152.63	152.63
Bill	1091226-	12/17/2018		9030 · Raw Water Intake Improvements	-330.82	330.82
TOTAL					-483.45	483.45

City of Meadowlakes-Utility Fund
Check Detail
December 2018

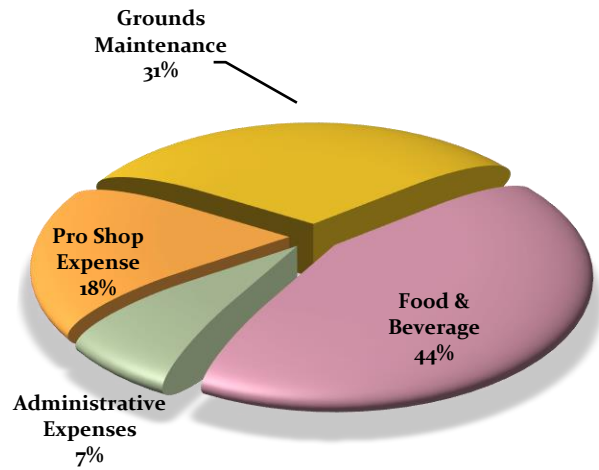
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -C	16903	12/27/2018	Visa	1015 · Checking-BancorpSouth		-497.08
Bill	12/24/18	12/24/2018		6180 · Employee Training & Travel Exp	-235.00	235.00
				6335 · Mach/Equip Repair & Maintenance	-146.18	146.18
				6350 · Miscellaneous Operational Exp.	-115.60	115.60
				6335 · Mach/Equip Repair & Maintenance	-0.30	0.30
TOTAL					-497.08	497.08
Bill Pmt -C	16904	12/27/2018	Wagoner Tires	1015 · Checking-BancorpSouth		-120.00
Bill	29373	12/18/2018		6335 · Mach/Equip Repair & Maintenance	-120.00	120.00
TOTAL					-120.00	120.00
Bill Pmt -C	16905	12/27/2018	Hidden Falls Restaurant	1015 · Checking-BancorpSouth		-305.80
Bill	HOLIDAY	12/20/2018		6282 · Administrative-Miscellaneous	-305.80	305.80
TOTAL					-305.80	305.80
Bill Pmt -C	16906	12/27/2018	Visa	1015 · Checking-BancorpSouth		-699.99
Bill	12824/18	12/24/2018		1583 · RCC Receivable	-699.99	699.99
TOTAL					-699.99	699.99
Total December 2018 Utility Fund Disbursements						134,582.03

**City of Meadowlakes
Recreation
Fund Snapshot
December-18**

Income Breakdown



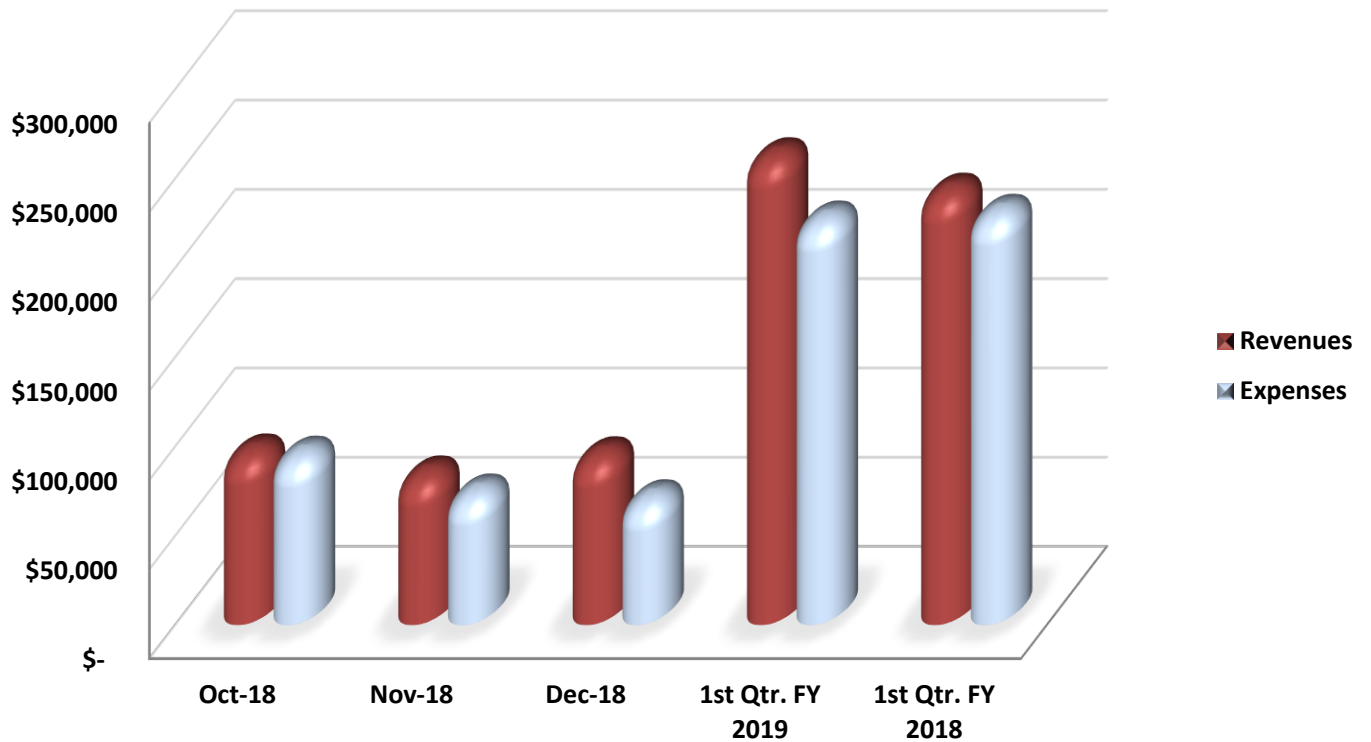
Expense Breakdown



Total Revenue \$ 88,279

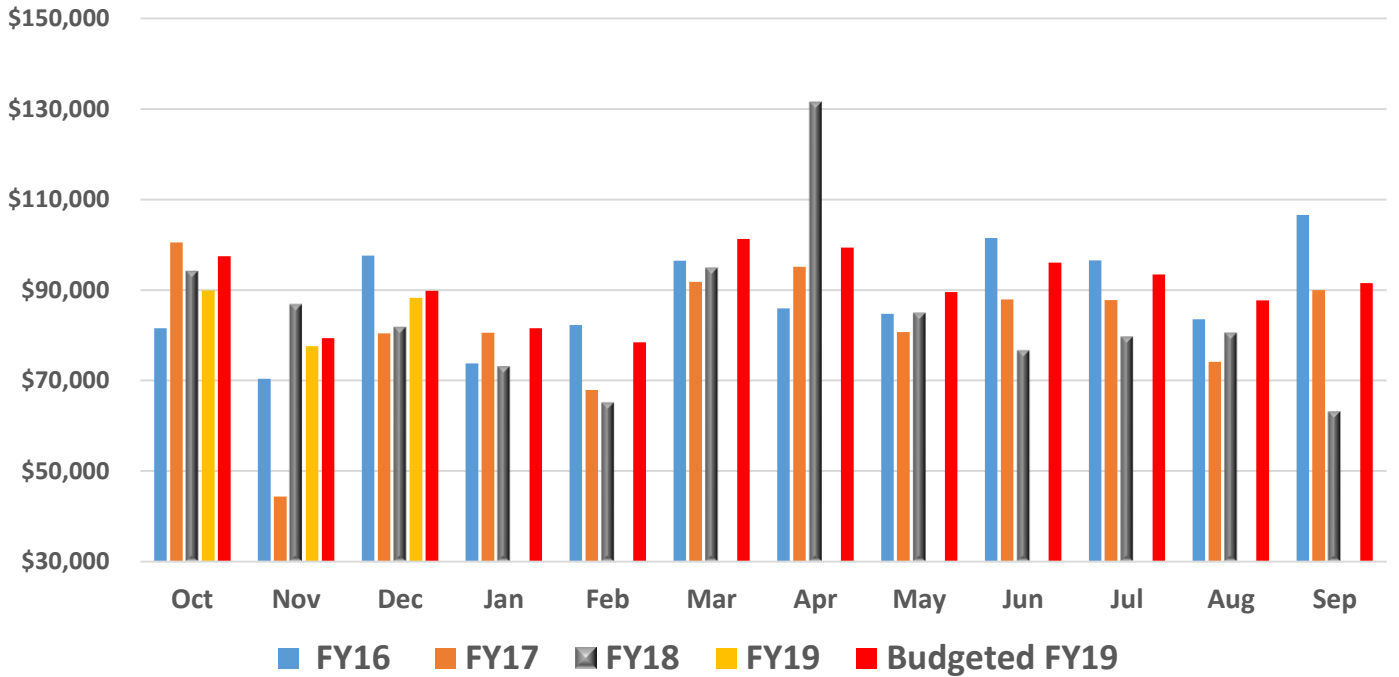
Total Expenses \$ 64,211

Revenue vs. Expenses

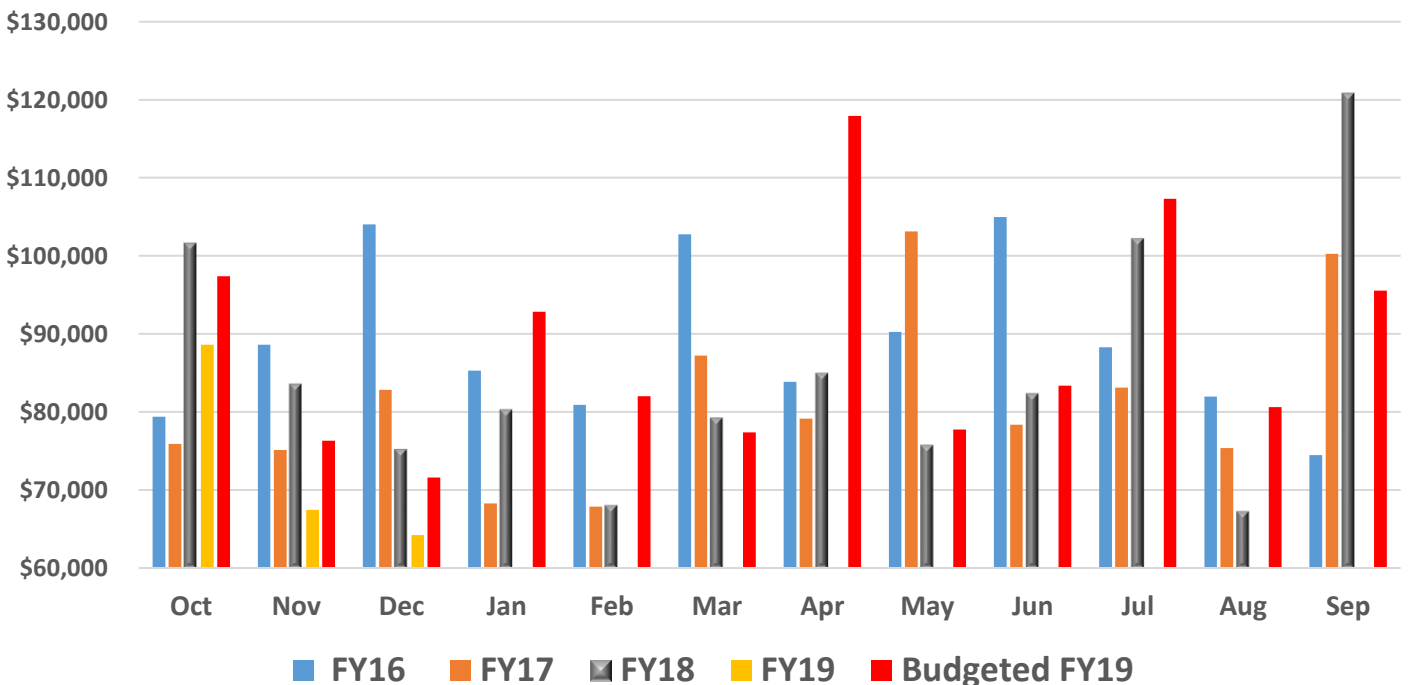


**City of Meadowlakes
Recreation
Fund Snapshot**

Revenue Comparison



Expense Comparison



Recreation Fund Summary Balance Sheet

	<u>Dec 31, 18</u>	<u>Dec 31, 17</u>	<u>Dec 31, 2016</u>
ASSETS			
Current Assets			
Checking/Savings	38,912	44,131	26,239
Accounts Receivable	0	0	0
Other Current Assets	38,242	29,854	25,255
Total Current Assets	<u>77,154</u>	<u>73,985</u>	<u>51,494</u>
Fixed Assets	301,643	300,758	344,021
Other Assets	54,937	59,032	3,655
TOTAL ASSETS	<u>433,734</u>	<u>433,775</u>	<u>399,170</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	84,306	91,557	62,105
Other Current Liabilities	74,093	72,038	73,347
Total Current Liabilities	<u>158,399</u>	<u>163,595</u>	<u>135,452</u>
Long Term Liabilities	<u>313,615</u>	<u>116,614</u>	<u>147,854</u>
Total Liabilities	<u>472,014</u>	<u>280,209</u>	<u>283,306</u>
Equity	<u>-38,279</u>	<u>153,566</u>	<u>115,864</u>
TOTAL LIABILITIES & EQUITY	<u>433,735</u>	<u>433,775</u>	<u>399,170</u>

Recreation Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
Ordinary Income/Expense						
Income						
03-5000 · Revenue						
03-5010 · Membership Dues	21,893	19,263	79,882	74,158	19,271	86,493
03-5023 · Golf Shop Revenues						
03-5035 · Green Fees	7,408	11,974	27,553	43,236	9,939	39,951
03-5040 · Golf Cart Rental	4,010	5,623	14,099	21,017	4,608	18,742
03-5045 · Driving Range	2,195	2,088	7,043	7,145	2,096	6,698
03-5050 · Tournament-Income	2,416	1,500	4,663	1,500	790	790
03-5052 · Misc. Pro-Shop Income	24	42	73	122	129	189
03-5053 · Handicap	30	0	60	60	0	30
03-5060 · Pro Shop Sales	4,433	6,246	14,055	13,806	4,408	11,783
Total 03-5023 · Golf Shop Revenues	20,516	27,473	67,546	86,886	21,970	78,183
03-5057 · Tennis & Swimming Revenues						
03-5019 · Tennis Membership	5	0	5	0	0	0
03-5026 · Swimming Membership	0	0	0	0	0	0
03-5056 · Swimming Fees	0	0	0	0	0	0
Total 03-5057 · Tennis & Swimming Revenues	5	0	5	0	0	0
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	28,635	24,933	56,953	56,206	23,541	49,385
03-5073 · Beverage Sales	732	922	2,641	3,245	601	2,202
03-5074 · Beer Sales	3,374	4,500	10,892	11,250	3,685	10,932
03-5075 · Other Food & Beverage Sales	0	0	0	0	0	0
03-5076 · Liquor Sales	2,984	3,600	9,436	8,330	3,286	8,122
03-5077 · Wine Sales	1,338	1,210	2,975	2,755	1,381	2,808
03-5070 · Restaurant/Bar Sales - Other	0	0	1,050	0	0	0
Total 03-5070 · Restaurant/Bar Sales	37,063	35,165	83,947	81,786	32,494	73,449
03-5085 · Other Revenue						
03-5087 · Other Miscellaneous Revenues	0	0	0	0	0	0
03-5090 · Interest Earned	3		92		0	57
03-5096 · Miscellaneous Income	1,091	250	1,091	750	26	1,451
Total 03-5000 · Revenue	80,571	82,151	232,563	243,580	73,761	239,633
Total Income	80,571	82,151	232,563	243,580	73,761	239,633
Gross Profit	80,571	82,151	232,563	243,580	73,761	239,633
Expense						
03-6000 · Administrative Expenditures						
03-6010 · Payroll Expenditures						
03-6011 · Wages - Full Time	0	1,250	0	3,750	0	0
03-6016 · Unemployment Cost	0	0	0	0	0	0
03-6018 · Health Care	0		0		0	0
Total 03-6010 · Payroll Expenditures	0	1,250	0	3,750	0	0
03-6039 · Other Administrative Expenses						
03-6021 · Admin Exp.- Xfer out to General	0	0	0	0	2,583	7,750
03-6030 · Insurance						
03-6032 · Property Insurance	670	433	2,011	1,303	581	1,743
03-6034 · Liability Insurance	32		96		0	0
Total 03-6030 · Insurance	702	433	2,107	1,303	581	1,743
03-6040 · Office Supplies	120	168	120	504	0	620
03-6042 · Postage	0	60	713	125	0	0
03-6045 · Advertising	199	833	657	2,503	332	1,196
03-6047 · Dues & Subscriptions	0	0	0	0	0	0
03-6049 · Miscellaneous Expenses	981	250	1,086	750	116	557
03-6062 · Credit Card Processing	0	1,375	2,777	4,125	2,343	5,105
03-6065 · Software Maintenance	0	0	0	0	0	0
06-6063 · Cash Over/Under	-510	100	-451	160	-520	-520
Total 03-6039 · Other Administrative Expenses	1,492	3,219	7,009	9,470	5,435	16,451
03-6068 · House Maintenance Expenses						

Recreation Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
03-6050 · Telephone	161	167	469	501	0	271
03-6052 · Electric	1,113	1,750	1,469	4,250	1,064	3,601
03-6055 · Utilities-Water & Sewer	240	333	779	1,003	395	1,193
03-6081 · Cleaning Service	0	0	0	0	920	2,425
03-6101 · Misc. House Expense	0	84	0	244	0	0
03-6102 · Building Repair & Maintenance	1,700	209	3,011	619	0	131
03-6105 · Security	0	0	0	0	0	0
03-6520 · Television-Clubhouse	26	0	78	0	0	52
Total 03-6068 · House Maintenance Expenses	3,240	2,543	5,806	6,617	2,379	7,673
Total 03-6000 · Administrative Expenditures	4,732	7,012	12,815	19,837	7,814	24,124
03-6100 · Pro Shop Expenditures						
03-6110 · Payroll						
03-6111 · Wages - Full Time	0	3,847	0	11,541	2,307	14,933
03-6112 · Wages Part Time/Seasonal	8,716	5,962	25,843	17,886	5,381	20,922
03-6113 · ProShop OT/Salary Adjustments	0	517	2,048	1,547	0	0
03-6115 · Payroll Tax	667	0	924	2,520	588	2,779
03-6116 · Pro Shop Longevity	0	775	0	1,500	67	474
03-6117 · Retirement	6	0	20	0	0	407
03-6118 · Health Care	0	0	0	0	0	1,410
03-6119 · Worker's Comp	288	317	864	947	304	912
03-6155 · Training & Travel	0	0	0	0	0	0
Total 03-6110 · Payroll	9,677	11,418	29,699	35,941	8,647	41,837
03-6121 · Other Pro-Shop Expenses						
03-6120 · Driving Range	0	0	0	0	0	0
03-6122 · Miscellaneous and Supplies	29	200	241	500	444	602
03-6123 · Pro-Shop Consumable Supplies	0	42	0	122	0	0
03-6125 · Handicap	42	0	42	0	47	47
03-6130 · Tournament Expenses	0	0	335	0	0	0
03-6140 · Office Supplies	306	84	0	244	302	425
03-6150 · Dues & Fees	0	0	150	0	0	110
03-6121 · Other Pro-Shop Expenses - Other	0	100		200	0	0
Total 03-6121 · Other Pro-Shop Expenses	377	426	768	1,066	793	1,184
03-6160 · Inventory Purchased	1,396	2,000	9,250	7,000	1,481	7,938
03-6163 · Inventory/Cash Shortages	0	50		150	0	383
03-6200 · Golf Carts Expenditures						
03-6205 · Golf Lease/Rental	0	0	11,592	0	2,717	8,151
03-6211 · Cart Lease/Purchase-Principal	0	0	1,851	11,019	0	0
03-6212 · Golf Cart Lease/Purchase-Int.	0	0	0	1,682	0	0
03-6215 · Supplies/Fuel	0	400	272	1,200	0	0
03-6220 · Cart Maint & Repair	0	250	0	250	0	0
03-6225 · Electric	0	0	0	0	187	519
Total 03-6200 · Golf Carts Expenditures	0	650	13,715	14,151	2,904	8,670
Total 03-6100 · Pro Shop Expenditures	11,450	14,544	53,432	58,308	13,825	60,012
03-6300 · Grounds Maintenance Expenditure						
03-6310 · Payroll						
03-6311 · Wages - Full Time	11,514	9,616	32,216	28,848	8,412	25,585
03-6312 · Wages - Part Time/Seasonal	156	0	545	0	1,640	6,203
03-6313 · Grounds O&M - Overtime/Bonus	0	996	0	2,986	0	0
03-6314 · Grounds O&M Longevity	0	0	1,610	2,000	0	1,556
03-6315 · Payroll Tax Exp	893	850	2,629	2,665	769	2,551
03-6317 · Retirement Exp	289	275	849	875	204	656
03-6318 · Health Care Exp	3,214	3,300	9,623	9,900	2,118	6,355
03-6319 · Worker's Comp	350	375	1,050	1,125	369	1,108
Total 03-6310 · Payroll	16,416	15,412	48,522	48,399	13,512	44,014
03-6321 · Other Golf Course Maint. Exp.						
03-6320 · Fuel & Lubricants	0	550	1,631	1,575	0	1,790
03-6322 · Fertilizer	0	0	1,114	775	0	276
03-6324 · Chemicals	640	225	2,298	2,725	511	4,172

Recreation Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
03-6326 · Seed & Sod	50	0	0	5,000	0	1,709
03-6329 · Equipment Maint & Repair	0	750	495	1,750	34	339
03-6332 · Irrigation Repair & Maint.	0	100	905	600	20	981
03-6333 · Pond Maintenance	0	0	0	0	0	0
03-6335 · Landscape Materials & Supplies	0	0	0	0	0	0
03-6340 · Utilities						
03-6342 · Electric - Maintenance Building	242	300	490	900	243	752
03-6344 · Electric - Irrigation	520	700	1,016	1,700	434	1,174
03-6346 · Sewer & Water	324	417	1,182	1,247	257	738
03-6370 · Raw Water Purchase	455	458	1,365	1,374	453	2,145
Total 03-6340 · Utilities	1,541	1,875	4,053	5,221	1,387	4,809
03-6354 · Small Tools	0	125	138	375	270	270
03-6380 · Other Grounds Maint Exp	269	0	886	0	51	1,415
Total 03-6321 · Other Golf Course Maint. Exp.	2,500	3,625	11,520	18,021	2,273	15,761
03-6360 · Equipment Lease/Purchase						
03-6362 · Machinery Lease	869	848	13,845	13,469	848	13,538
03-6363 · Machinery Interest	13	34	626	545	32	934
Total 03-6360 · Equipment Lease/Purchase	882	882	14,471	14,014	880	14,472
Total 03-6300 · Grounds Maintenance Expenditure	19,798	19,919	74,513	80,434	16,665	74,247
03-6400 · Tennis Expenditures						
03-6420 · Electric	41	125	81	375	0	0
03-6430 · Maint & Repair	0	0	0	0	0	0
03-6400 · Tennis Expenditures - Other	0	0	0	0	0	0
Total 03-6400 · Tennis Expenditures	41	125	81	375	0	0
03-6500 · Food & Beverage Expenses						
03-6510 · Payroll & Payroll Expense						
03-6413 · F&B Overtime/Bonus	0	0	0	0	0	0
03-6414 · F&B Longevity	0	0	1,207	1,700	0	761
03-6511 · Wages - Full Time	6,844	6,385	17,320	19,155	5,562	16,468
03-6512 · Wages - Part Time/Seasonal	5,541	5,770	17,037	17,300	10,164	23,544
03-6515 · Payroll Tax Expense	947	930	2,721	2,920	1,603	3,511
03-6517 · Retirement Expense	452	170	732	540	185	453
03-6518 · Health Care Expense	2,411	2,450	7,234	7,350	8	2,841
03-6519 · Worker's Comp	391	367	1,173	1,097	413	1,238
03-6510 · Payroll & Payroll Expense - Other	0	0	0	250	0	0
Total 03-6510 · Payroll & Payroll Expense	16,586	16,072	47,424	50,312	17,935	48,816
03-6521 · Other Food & Beverage Expenses						
03-6053 · Propane	215	750	1,552	1,875	1,124	2,594
03-6525 · Alcohol Tax	798	550	1,804	1,800	555	1,585
03-6540 · Supplies						
03-6545 · Restaurant-Consumable Supplies		0	0	0	0	0
03-6547 · Beer/Wine	1,760	2,450	4,849	5,775	1,966	4,943
03-6548 · Liquor Expense	508	650	1,952	1,575	795	1,551
03-6549 · Food Exp	6,286	6,165	19,440	17,275	5,199	19,753
03-6550 · Beverage Expense	0	325	213	650	225	611
03-6552 · Other Food & Beverage Supplies	829	1,000	1,931	2,200	1,449	3,238
03-6572 · Other Misc. Restaurant Expenses	225	550	877	1,050	499	1,160
03-6573 · Linen	616	500	1,413	1,300	853	1,406
03-6540 · Supplies - Other	275	0	459	0	295	1,011
Total 03-6540 · Supplies	10,499	11,640	31,134	29,825	11,281	33,673
03-6560 · Equipment Rental	70	250	210	750	70	140
03-6565 · Equipment Maint & Repair	22	325	1,047	650	0	1,112
03-6571 · Inventory/Cash Shortages	0	0	0	0	442	0
Total 03-6521 · Other Food & Beverage Expenses	11,604	13,515	35,747	34,900	13,472	39,104
Total 03-6500 · Food & Beverage Expenses	28,190	29,587	83,171	85,212	31,407	87,920
03-6600 · Swimming Pool Expenditures						
03-6610 · Payroll & Payroll Expense						

Recreation Fund

Profit & Loss Budget vs. Actual

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
03-6612 · Wages - Part Time/Seasonal	0	0	0	0	0	0
03-6614 · Payroll Expense	0	0	0	0	0	0
03-6616 · Worker's Comp	0	0	0	0	0	0
03-6610 · Payroll & Payroll Expense - Other	0	0	0	0	0	0
Total 03-6610 · Payroll & Payroll Expense	0	0	0	0	0	0
03-6620 · Supplies	0	200	106	500	0	0
03-6622 · Maint & Repair	0	200	915	600	0	0
03-6623 · Miscellaneous Pool Expense	0	0	20	0	0	0
Total 03-6600 · Swimming Pool Expenditures	0	400	1,041	1,100	0	0
Total Expense	64,211	71,587	225,053	245,266	69,711	246,303
Net Ordinary Income	16,360	10,564	7,510	-1,686	4,050	-6,670
Other Income/Expense						
Other Income						
03-8010 · Transfer In from other Funds						
03-8015 · Transfer in from General Fund		0		0	0	0
03-8020 · Transfer in from Utility Fund	7,708	7,710	23,125	23,128	7,708	23,125
03-8010 · Transfer In from other Funds - Other		0		0	0	0
Total 03-8010 · Transfer In from other Funds	7,708	7,710	23,125	23,128	7,708	23,125
Total Other Income	7,708	7,710	23,125	23,128	7,708	23,125
Other Expense						
03-6865 · Capital Purchases/Renovations						
03-6866 · Restaurant Purchases/Improvement	0	0	0	0	0	0
03-6867 · Course Improvements-Cart Paths	0	0	0	0	0	0
03-6865 · Capital Purchases/Renovations - Other	0	0	0	0	0	0
Total 03-6865 · Capital Purchases/Renovations	0	0	0	0	0	0
Total Other Expense	0	0	0	0	0	0
Net Other Income	7,708	7,710	23,125	23,128	7,708	23,125
Net Income	24,068	18,274	30,635	21,442	11,758	16,455

Golf Operations P&L

Revenues						
03-5010 · Membership Dues	21,893	19,263	79,882	74,158	19,271	86,493
Total 03-5023 · Golf Shop Revenues	20,516	27,473	67,546	86,886	21,970	78,183
Total Revenues	42,409	46,736	147,428	161,044	41,241	164,676
Expenses						
03-6100 · Pro Shop Expenditures						
Total 03-6110 · Payroll	9,677	11,418	29,699	35,941	8,647	41,837
Total 03-6121 · Other Pro-Shop Expenses	377	426	768	1,066	793	1,184
03-6160 · Inventory Purchased	1,396	2,000	9,250	7,000	1,481	7,938
03-6163 · Inventory/Cash Shortages	0	100	0	100	383	383
Total 03-6100 · Pro Shop Expenditures	11,450	13,944	39,717	44,107	11,304	51,342
Total 03-6200 · Golf Carts Expenditures	0	650	13,715	14,151	2,904	8,670
Total Pro Shop Expenses	11,450	14,594	53,432	58,258	14,208	60,012
03-6300 · Grounds Maintenance Expenditure						
Total 03-6310 · Payroll	16,416	15,412	48,522	48,399	13,512	44,014
Total 03-6321 · Other Golf Course Maint. Exp.	2,500	3,625	11,520	18,021	2,273	15,761
Total 03-6360 · Equipment Lease/Purchase	882	882	14,471	14,014	880	14,472
Total Grounds Maintenance	19,798	19,919	74,513	80,434	16,665	74,247
Total Golf Operations Expenses	31,248	34,513	127,945	138,692	30,873	134,259
Golf Operation Net Gain/Loss	11,161	12,223	19,483	22,352	10,368	30,417

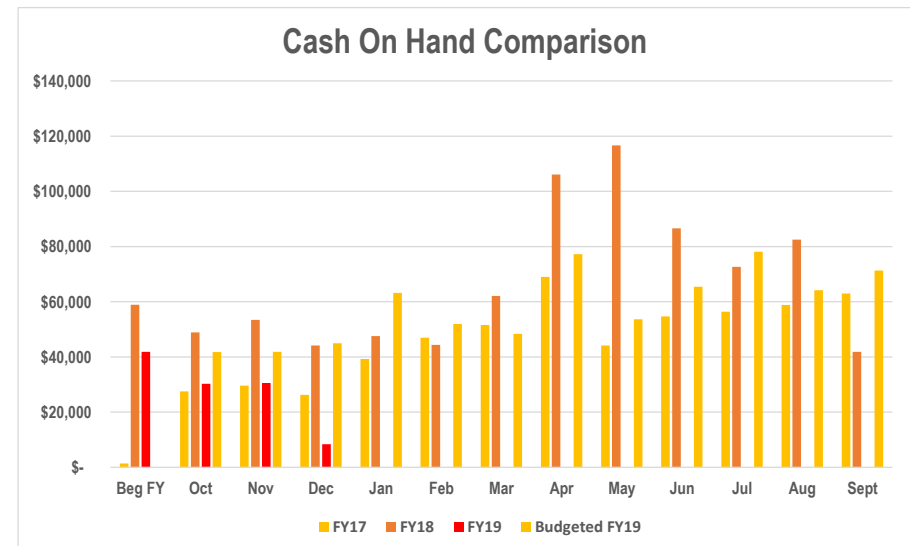
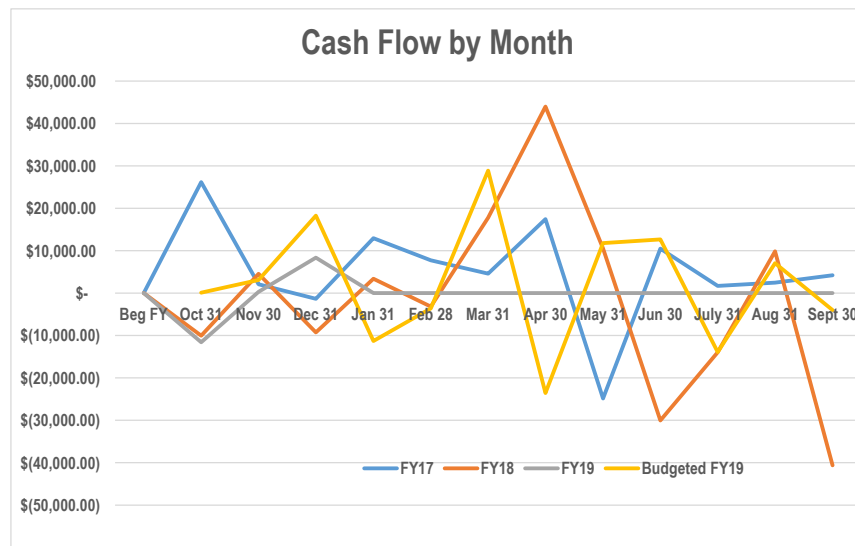
Recreation Fund Profit & Loss Budget vs. Actual

Food & Beverage Operations

	Dec 18	Budget	Year to Date	Budget Y-T-D FY19	Dec 17	Y-T-D FY18
<u>Revenues</u>						
Total 03-5070 · Restaurant/Bar Sales	37,063	35,165	83,947	81,786	32,494	73,449
<u>Expenses</u>						
Total 03-6510 · Payroll & Payroll Expense	16,586	16,072	47,424	50,312	17,935	48,816
Total 03-6521 · Other Food & Beverage Expenses	11,604	13,515	35,747	34,900	13,472	39,104
Total F&B Operations Expenses	28,190	29,587	83,171	85,212	31,407	87,920
F&B Operations Net Gain/Loss	8,873	5,578	776	-3,426	1,087	-14,471

City of Meadowlakes-Recreation Fund FY 19 Cash Flow

	Beginning FY	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Total
Cash on hand (beginning of month)	\$41,856	\$41,856	\$30,271	\$30,550	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	
Cash on hand (end of month)	\$41,856	\$30,271	\$30,550	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$0
CASH RECEIPTS														
Prepaid Golf		\$38,587	\$19,403	\$12,695										\$70,685
Pro Shop Income		\$22,688	\$24,343	\$18,300										\$65,331
Food & Beverage Income		\$20,834	\$26,071	\$26,675										\$73,580
Miscellaneous/Sale Tax Payable		\$1,952	\$2,755	\$6,319										\$11,026
Lease/Purchase Funding Proceeds		\$0	\$0	\$0										\$0
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708										\$23,124
TOTAL CASH RECEIPTS		\$91,769	\$80,280	\$71,697	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$243,746
Total cash available	\$41,856	\$133,625	\$110,551	\$102,247	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	
CASH PAID OUT- OPERATIONAL														
Prior Months Payables/Miscellaneous/Prepaid		\$7,006	\$2,111	\$144										\$9,261
Administrative Expenses		\$10,141	\$3,296	\$4,096										\$17,533
Pro Shop Expense		\$11,816	\$18,351	\$11,194										\$41,361
Grounds Maintenance Expense		\$28,528	\$22,765	\$18,800										\$70,093
Food & Beverage Expenses		\$22,121	\$31,653	\$28,191										\$81,965
Tennis/Swim/Miscellaneous		\$41	\$958	\$41										\$1,040
Total Cash Paid Out-Operational		\$79,653	\$79,134	\$62,466										\$221,253
CASH PAID OUT- NON- OPERATIONAL														
Debt Service-POA		\$12,109	\$867	\$869										\$13,845
Debt Service-Golf Carts		\$11,592	\$0	\$0										\$11,592
Total Cash Paid Out-Non-Operational		\$23,701	\$867	\$869	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,437
TOTAL CASH PAID OUT		\$103,354	\$80,001	\$63,335	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$246,690
Cash on hand (end of month)	\$41,856	\$30,271	\$30,550	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	\$38,912	
Change in Cash														
Difference Beginning to End of Month		(\$11,585)	\$279	\$8,362	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$2,944)
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$11,585)	(\$11,306)	(\$2,944)	(\$2,944)	(\$2,944)	(\$41,856)	(\$41,856)	(\$2,944)	(\$2,944)	(\$2,944)	(\$2,944)	(\$2,944)	



Recreation Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	12/13/2018	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-1,821.79
				03-2026 · Sales Tax Payable	-1,821.79	1,821.79
TOTAL					-1,821.79	1,821.79
Check	EFT	12/13/2018	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-798.35
				03-6525 · Alcohol Tax	-798.35	798.35
TOTAL					-798.35	798.35
Check	EFT	12/13/2018	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-648.36
				03-2029 · Alcohol Tax Payable	-648.36	648.36
TOTAL					-648.36	648.36
Bill Pmt -Cl 2738		12/06/2018	AlSCO, Inc.	03-1012 · Bancorp South Cking Acct #1910		-566.85
Bill	11/30/18	11/30/2018		03-6573 · Linen	-566.85	566.85
TOTAL					-566.85	566.85
Bill Pmt -Cl 2739		12/06/2018	Card Service Center	03-1012 · Bancorp South Cking Acct #1910		-2,927.76
Bill	11/28/18	11/28/2018		03-6160 · Inventory Purchased	-481.50	481.50
				03-6215 · Supplies/Fuel	-32.47	32.47
Bill	11/28/18	11/28/2018	03-6552	03-6549 · Food Exp	-1,901.66	1,901.66
				03-6552 · Other Food & Beverage Supplies	-512.13	512.13
TOTAL					-2,927.76	2,927.76
Bill Pmt -Cl 2740		12/06/2018	City of Marble Falls	03-1012 · Bancorp South Cking Acct #1910		-121.03
Bill	10/16-11/	11/16/2018		03-6346 · Sewer & Water	-121.03	121.03
TOTAL					-121.03	121.03
Bill Pmt -Cl 2741		12/06/2018	City of Meadowlakes - PWD	03-1012 · Bancorp South Cking Acct #1910		0.00
TOTAL					0.00	0.00
Bill Pmt -Cl 2742		12/06/2018	Debra Ingalsbe	03-1012 · Bancorp South Cking Acct #1910		-304.43
Bill	REIMBUF	12/05/2018		03-6547 · Beer/Wine	-145.95	145.95
				03-6549 · Food Exp	-158.48	158.48
TOTAL					-304.43	304.43
Bill Pmt -Cl 2743		12/06/2018	Liquid Environmental Solutions	03-1012 · Bancorp South Cking Acct #1910		-200.48
Bill	SVC0155	11/24/2018		03-6565 · Equipment Maint & Repair	-200.48	200.48
TOTAL					-200.48	200.48
Bill Pmt -Cl 2744		12/06/2018	Northland Communications	03-1012 · Bancorp South Cking Acct #1910		-179.59

Recreation Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	11/19/18	11/19/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-102.41	102.41
				03-6050 · Telephone	-51.21	51.21
TOTAL					-179.59	179.59
Bill Pmt -Cl 2745		12/06/2018	Site One Landscape Supply	03-1012 · Bancorp South Cking Acct #1910		-130.40
Bill	87683197	11/07/2018		03-6322 · Fertilizer	-130.40	130.40
TOTAL					-130.40	130.40
Bill Pmt -Cl 2746		12/06/2018	Southwest Paramedical	03-1012 · Bancorp South Cking Acct #1910		-105.00
Bill	C402	12/03/2018		03-6049 · Miscellaneous Expenses	-70.00	70.00
				03-6049 · Miscellaneous Expenses	-35.00	35.00
TOTAL					-105.00	105.00
Bill Pmt -Cl 2747		12/13/2018	City of Meadowlakes - PWD	03-1012 · Bancorp South Cking Acct #1910		-667.25
Bill	10/23-11/	11/26/2018		03-6055 · Utilities-Water & Sewer	-153.99	153.99
				03-6055 · Utilities-Water & Sewer	-102.66	102.66
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-341.95	341.95
TOTAL					-667.25	667.25
Bill Pmt -Cl 2748		12/13/2018	City of Meadowlakes - PWD	03-1012 · Bancorp South Cking Acct #1910		-925.32
Bill	11/30/18	11/30/2018		03-6102 · Building Repair & Maintenance	-487.70	510.27
				03-6122 · Miscellaneous and Supplies	-105.84	110.74
				03-6620 · Supplies	-101.67	106.38
				03-6329 · Equipment Maint & Repair	-112.75	117.97
				03-6572 · Other Misc. Restaurant Expenses	-46.83	49.00
				03-6380 · Other Grounds Maint Exp	-48.59	50.84
				03-6622 · Maint & Repair	-21.94	22.96
TOTAL					-925.32	968.16
Bill Pmt -Cl 2749		12/13/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-1,688.65
Bill	74904287	12/04/2018		03-6549 · Food Exp	-1,601.66	1,601.66
				03-6540 · Supplies	-16.99	16.99
Bill	98724591	12/07/2018		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-1,688.65	1,688.65
Bill Pmt -Cl 2750		12/13/2018	PEC	03-1012 · Bancorp South Cking Acct #1910		-1,915.78
Bill	12/7/18 S	12/07/2018		03-6420 · Electric	-41.02	41.02
				03-6052 · Electric	-747.12	747.12
				03-6052 · Electric	-365.64	365.64
				03-6342 · Electric - Maintance Building	-241.89	241.89
				03-6344 · Electric - Irrigation	-520.11	520.11
TOTAL					-1,915.78	1,915.78

Recreation Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Cl	2751	12/13/2018	Site One Landscape Supply	03-1012 · Bancorp South Cking Acct #1910		-1,192.18
Bill	88122273	11/28/2018		03-6324 · Chemicals	-1,192.18	1,192.18
TOTAL					-1,192.18	1,192.18
Bill Pmt -Cl	2752	12/20/2018	4-T Propane, LLC	03-1012 · Bancorp South Cking Acct #1910		-848.25
Bill	29597	11/08/2018		03-6053 · Propane	-633.75	633.75
Bill	34029	12/19/2018		03-6053 · Propane	-214.50	214.50
TOTAL					-848.25	848.25
Bill Pmt -Cl	2753	12/20/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-883.24
Bill	74911965	12/11/2018		03-6549 · Food Exp	-815.50	815.50
				03-6552 · Other Food & Beverage Supplies	-18.95	18.95
				03-6540 · Supplies	-48.79	48.79
TOTAL					-883.24	883.24
Bill Pmt -Cl	2754	12/20/2018	City of Meadowlakes-General Fund	03-1012 · Bancorp South Cking Acct #1910		-455.00
Bill	9	12/31/2018		03-6370 · Raw Water Purchase	-455.00	455.00
TOTAL					-455.00	455.00
Bill Pmt -Cl	2755	12/20/2018	Meadowlakes POA	03-1012 · Bancorp South Cking Acct #1910		-11,826.16
Bill	13	01/01/2019		03-6362 · Machinery Lease	-11,307.21	11,307.21
				03-6363 · Machinery Interest	-518.95	518.95
TOTAL					-11,826.16	11,826.16
Bill Pmt -Cl	2756	12/20/2018	Pinnacle Propane, LLC	03-1012 · Bancorp South Cking Acct #1910		-680.04
Bill	11/30/18	11/30/2018		03-6320 · Fuel & Lubricants	-680.04	680.04
TOTAL					-680.04	680.04
Bill Pmt -Cl	2757	12/20/2018	Tanker's Plumbing & Septics	03-1012 · Bancorp South Cking Acct #1910		-460.39
Bill	2644	12/19/2018		03-6102 · Building Repair & Maintenance	-460.39	460.39
TOTAL					-460.39	460.39
Bill Pmt -Cl	2758	12/20/2018	Hidden Falls Restaurant	03-1012 · Bancorp South Cking Acct #1910		0.00
TOTAL					0.00	0.00
Bill Pmt -Cl	2759	12/27/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-2,051.48
Bill	74897395	11/28/2018		03-6549 · Food Exp	-81.65	81.65
				03-6552 · Other Food & Beverage Supplies	-18.99	18.99
Bill	74900817	11/30/2018		03-6549 · Food Exp	-430.31	430.31
Bill	74919733	12/18/2018		03-6549 · Food Exp	-731.89	731.89
Bill	74927235	12/26/2018		03-6549 · Food Exp	-454.83	454.83
				03-6552 · Other Food & Beverage Supplies	-291.49	291.49

Recreation Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6540 · Supplies	-42.32	42.32
TOTAL					-2,051.48	2,051.48
Bill Pmt -Cl 2760				03-1012 · Bancorp South Cking Acct #1910		-324.28
Bill	9066258	11/05/2018	Acushnet Company	03-2000 · Accounts Payable	0.00	-699.24
Bill	9066598	11/15/2018	Acushnet Company	03-2000 · Accounts Payable	0.00	-458.02
Bill	9066771	11/19/2018		03-6160 · Inventory Purchased	-324.28	460.02
TOTAL					-324.28	-697.24
Bill Pmt -Cl 2761				03-1012 · Bancorp South Cking Acct #1910		-61.28
Bill	REIMBUF	12/01/2018		03-6547 · Beer/Wine	-61.28	61.28
TOTAL					-61.28	61.28
Bill Pmt -Cl 2762				03-1012 · Bancorp South Cking Acct #1910		-44.44
Bill	12/25/18	12/25/2018		03-6380 · Other Grounds Maint Exp	-44.44	44.44
TOTAL					-44.44	44.44
Bill Pmt -Cl 2763				03-1012 · Bancorp South Cking Acct #1910		-199.00
Bill	11219*	12/15/2018		03-6045 · Advertising	-199.00	199.00
TOTAL					-199.00	199.00
Bill Pmt -Cl 2764				03-1012 · Bancorp South Cking Acct #1910		-881.87
Bill	153	12/30/2018		03-6362 · Machinery Lease	-868.75	868.75
				03-6363 · Machinery Interest	-13.12	13.12
TOTAL					-881.87	881.87
Bill Pmt -Cl 2765				03-1012 · Bancorp South Cking Acct #1910		-186.59
Bill	12/19/18	12/19/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-109.41	109.41
				03-6050 · Telephone	-51.21	51.21
TOTAL					-186.59	186.59
Bill Pmt -Cl 2766				03-1012 · Bancorp South Cking Acct #1910		-218.85
Bill	2586	12/21/2018		03-6102 · Building Repair & Maintenance	-218.85	218.85
TOTAL					-218.85	218.85
Bill Pmt -Cl 2767				03-1012 · Bancorp South Cking Acct #1910		-794.68
Bill	HOLIDAY	12/20/2018		03-6049 · Miscellaneous Expenses	-794.68	794.68
TOTAL					-794.68	794.68
Check 5197				03-1010 · BancorpSouth - Petty Cash #3232		-641.05
		12/04/2018	tips payable			
			tips payable	03-2041 · Tips/Lessons Payable	-641.05	641.05

Recreation Fund
Check Detail
December 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-641.05	641.05
Check	5198	12/06/2018	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-266.52
				03-6547 · Beer/Wine	-42.88	42.88
				03-6548 · Liquor Expense	-223.64	223.64
TOTAL					-266.52	266.52
Check	5199	12/07/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-604.20
				03-6547 · Beer/Wine	-604.20	604.20
TOTAL					-604.20	604.20
Check	5200	12/07/2018	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-245.85
				03-6547 · Beer/Wine	-245.85	245.85
TOTAL					-245.85	245.85
Check	5201	12/07/2018	tips payable	03-1010 · BancorpSouth - Petty Cash #3232		-670.84
			tips payable	03-2041 · Tips/Lessons Payable	-670.84	670.84
TOTAL					-670.84	670.84
Check	5203	12/15/2018	tips payable	03-1010 · BancorpSouth - Petty Cash #3232		-118.00
			tips payable	03-2041 · Tips/Lessons Payable	-118.00	118.00
TOTAL					-118.00	118.00
Check	5204	12/18/2018	tips payable	03-1010 · BancorpSouth - Petty Cash #3232		0.00
TOTAL					0.00	0.00
Check	5205	12/18/2018	tips payable	03-1010 · BancorpSouth - Petty Cash #3232		-295.00
			tips payable	03-2041 · Tips/Lessons Payable	-295.00	295.00
TOTAL					-295.00	295.00
Check	5206	12/18/2018	tips payable	03-1010 · BancorpSouth - Petty Cash #3232		-234.04
			tips payable	03-2041 · Tips/Lessons Payable	-234.04	234.04
TOTAL					-234.04	234.04
Check	5207	12/18/2018	tips payable	03-1010 · BancorpSouth - Petty Cash #3232		-467.58
			tips payable	03-2041 · Tips/Lessons Payable	-467.58	467.58
TOTAL					-467.58	467.58

December 2018 Recreation Fund Disbursments

35,694.49

Payroll All Funds for the Month of December 2018

Pay period: 11/24 to 12/7/18
 Pay Date: December 10, 2018

Fund:	<u>Utility</u>	
Payroll	\$	12,602.17
FICA	\$	964.07
TMRS	\$	316.31
Total Payroll	\$	<u>13,882.55</u>

Fund:	<u>General</u>	
	\$	11,136.66
	\$	851.95
	\$	236.92
Total Payroll	\$	<u>12,225.53</u>

Fund:	<u>Recreation</u>	
	\$	16,951.48
	\$	1,358.74
	\$	257.50
Total Payroll	\$	<u>18,567.72</u>

TOTAL THIS PAY PERIOD: \$44,675.80

Pay period: 12/8 to 12/21/18
 Pay Date: December 24, 2018

Fund:	<u>Utility</u>	
Payroll	\$	11,216.84
FICA	\$	858.09
TMRS	\$	281.54
Total Payroll	\$	<u>12,356.47</u>

Fund:	<u>General</u>	
Payroll	\$	11,544.41
FICA	\$	883.15
TMRS	\$	245.40
Total Payroll	\$	<u>12,672.96</u>

Fund:	<u>Recreation</u>	
Payroll	\$	15,010.00
FICA	\$	1,148.27
TMRS	\$	209.07
Total Payroll	\$	<u>16,367.34</u>

TOTAL THIS PAY PERIOD: \$41,396.77

Pay period:
 Pay Date:

Fund:	<u>Utility</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	<u>-</u>

Fund:	<u>General</u>	
Total Payroll	\$	<u>-</u>

Fund:	<u>Recreation</u>	
Total Payroll	\$	<u>-</u>

TOTAL THIS PAY PERIOD: \$ -

Total Payroll \$ 86,072.57

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-A
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DATE: January 2, 2019

REFERENCE: Ordering the May 4, 2019
Election for the election of three Council
Members

Council Meeting Date: January 15, 2019

AGENDA ITEM: Agenda Item 7-A-Resolution 2019-01 Calling/Ordering the General Election for
three Council positions.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: Yes

SUBJECT:

Resolution 2019-01 calls/orders the May General Election for the City. At this time, we will be electing for Place 2 (Councilmember Woods), Place 4 (Councilmember Brown), and Place 5 (Councilmember O'Hayre).

The filing period for candidates will begin on January 16th and ends on February 15th. All applications must be filed with the City Secretary. The election will be held on May 4th with early voting beginning April 22nd and ending April 30th.

As in the past, the Burnet County Elections Administrator will serve as our election administrator and is responsible for conducting the election. Our election will be held in conjunction with other entities.

RECOMMENDATION:

Staff recommends the approval of Resolution 2019-01.

ATTACHMENT:

Resolution 2019-01
Order of Election

City of Meadowlakes

Resolution No. 2019-01

January 15, 2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
CALLING FOR AND ORDERING A GENERAL MUNICIPAL ELECTION TO
BE HELD ON MAY 4, 2019 FOR THE PURPOSE OF ELECTING THREE
COUNCIL MEMBERS FOR TWO (2) YEAR TERMS EACH; PROVIDING
FOR CONDUCT OF THE ELECTION AND AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MEADOWLAKES, TEXAS, THAT:**

- Section 1. General Election Ordered. A general municipal election is hereby ordered to be held on the 4th day of May, 2019 for the purpose of electing (3) council members to two (2) year terms each by the qualified voters of the City of Meadowlakes to be conducted as prescribed herein.
- Section 2. Filing Period. Candidates may file their application beginning at 8:00 a.m., Wednesday, January 16, 2019 and no later than 5:00 p.m., Friday, February 15, 2019 with the City Secretary, Meadowlakes City Hall, 177 Broadmoor, Suite A, Meadowlakes, Texas, on any weekday that is not a City holiday, from 8:00 a.m. to 12:00 noon, and 1:00 p.m. to 4:00 p.m., and by 5:00 p.m. on February 15, 2019. Said application shall be on a form provided by the City.
- Section 3. Drawing. The order in which the names of the candidates are to be printed on the general election ballot shall be determined by a drawing to be conducted by the City Secretary at 10:00 a.m. at Meadowlakes City Hall on Thursday, February 21, 2019.
- Section 4. Contract Agent to Hold City Election. The Mayor of the City of Meadowlakes is authorized to enter into a contractual agreement with the Elections Administrator of Burnet County, Burnet, Texas, to serve as the Elections Administrator for the City and to conduct said election in accordance with the rules and regulations set out in the Texas Election Code.
- Section 5. Election Judge and Alternate. As contained in the contractual agreement, the Burnet County Elections Administrator will recruit the presiding election judges and the alternate presiding judges and workers for the polling places and for the early voting ballot board.

Section 6. Early Voting. Early voting by personal appearance shall begin Monday, April 22, 2019 and end Tuesday, April 30, 2019 and shall be conducted at the:

Marble Falls Courthouse Annex	~ or ~	Burnet County Courthouse
810 Steve Hawkins Pkwy.		220 S. Pierce
Marble Falls, Texas 78654		Burnet, Texas 78611

Early Voting shall remain open for eight (8) hours each day that is not a Saturday, a Sunday, or an official holiday, between the hours of 8:00 a.m. and 5:00 p.m. from April 22nd through April 30th, 2019. Early voting shall be conducted for 12 hours on Thursday, April 25, 2019 and Monday, April 29, 2019, from 7:00 a.m. to 7:00 p.m. each day.

Section 7. Ballot by Mail. Applications for ballot by mail can be requested from the Elections Administrator and shall be mailed to and received by the Burnet County Elections Administrator, 220 S. Pierce, Burnet, Texas 78611 no later than April 23, 2019.

Section 8. Election Day. Election Day voting shall be on May 4, 2018 from 7:00 a.m. to 7:00 p.m and shall be held at the Marble Falls Courthouse Annex, 810 Steve Hawkins Pkwy, Marble Falls, Texas 78654.

Section 9. Voting System. In accordance with state law, the Hart Intercivic Verity Touch 2.0.3. with Access Direct Record Electronic (DRE) and Verity Controller Voting System, approved by the Secretary of State, shall be used for the general election. Each polling place must provide at least one accessible voting station for voters with physical disabilities to cast a ballot.

Section 10. Ballots. Ballots shall be electronic except paper ballots for ballots by mail.

Section 11. Notice of Election. Notice of said election as provided in the attached "Order of Election" shall be issued by the Mayor and posted by the City Secretary.

Section 12. General. Qualified resident voters of the City shall be eligible to vote at the election. Votes shall be tabulated at the central counting station designated by the Burnet County Elections Administrator in the contractual agreement. Returns of said election shall be made known as soon as possible after the closing of the polls and as upon contractually agreed.

Section 13. Severability. Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

Section 14. Effective Date. This Resolution shall be effective upon approval and passage.

PASSED AND APPROVED THIS THE 15th DAY OF JANUARY, 2019.

CITY OF MEADOWLAKES

Mary Ann Raesener, Mayor

ATTEST:

Evan Bauer, City Secretary

ORDER OF ELECTION FOR THE CITY OF MEADOWLAKES
ORDEN DE ELECCION PARA LA CIUDAD DE MEADOWLAKES

An election is hereby ordered to be held on **May 4, 2019** for the purpose of electing three (3) Council Members of the City Council of the City of Meadowlakes, Texas.

Por la presente se ordena que se llevará a cabo una elección el día 4 de mayo de 2019 con el propósito para elegir tres (3) miembros del Concilio, de la Ciudad de Meadowlakes, Texas.

Early voting by personal appearance will be conducted every weekday, 8:00 a.m. and 5:00 p.m., beginning on April 22, 2019 and ending on April 30, 2019 at:

La votación adelantada en persona se llevará a cabo de lunes a viernes, 8:00 a.m. and 5:00 p.m. desde el 22 de abril, 2019 y terminando el 30 de abril, 2019 en:

Marble Falls Courthouse Annex ~ or ~
810 Steve Hawkins Pkwy.
Marble Falls, Texas 78654

Burnet County Courthouse
220 S. Pierce
Burnet, Texas 78611

Additional hours for early voting will be on the following two days:

Horas adicional para la votación adelantada en persona para los siguiente dos días seran:

April 25, 2019	25 de abril, 2019	7:00 a.m. – 7:00 p.m.
April 29, 2019	29 de abril, 2019	7:00 a.m. – 7:00 p.m.

Applications for ballots by mail should be mailed to and must be received no later than the close of business on April 23, 2019 at:

Las solicitudes para boletas que se votarán por correo deberán enviarse y recibido para el fin de las horas de negocio el 23 de abril, 2019 a:

Burnet County Elections Administrator
220 S. Pierce
Burnet, Texas 78611

Issued this the _____ day of January, 2019. Emitida este día el _____ de enero, 2019.

Signature of Mayor
Firma del Alcalde

Signature of Councilperson
Firma de la Persona del Concilio

Signature of Councilperson
Firma de la Persona del Concilio

Signature of Councilperson
Firma de la Persona del Concilio

Signature of Councilperson
Firma de la Persona del Concilio

Signature of Councilperson
Firma de la Persona del Concilio