

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, February 19, 2019 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, February 19, 2019 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Operations in general - City Manager Johnnie Thompson
 1. Golf Cart Path Improvements
 2. Water Treatment Plant SCADA upgrades/renovation
 3. Ordinance and Animal Control Report
 4. Patrol Activity Report
 5. Building Committee Report
 - B. Briefing on Golf Operations – Panther
 - C. Briefing on Food and Beverage – Ingalsbe
 - D. Public Works - Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non- controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting
 - B. January 2019 Financial Statements

6. OLD BUSINESS

- A. Discussion/Action- Review cost history/analysis utilized to develop cost of services for POA contract – Mayor Raesener

7. NEW BUSINESS

- A. Briefing on flood relief
- B. Discussion/Action – Joining the Central Texas Water Coalition-Mayor Raesener
- C. Discussion - Related to City's existing bonded debt and update on status of items addressed in Capital Improvement & Long-Range Planning Committee Report from May 2016-Councilmember Barry/Thompson
- D. Discussion/Action – Resolution 2019-02 -Appointment of a member to Planning and Zoning Commission – Bauer
- E. Discussion/Action – Adjourning to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters – Review of City Manager Johnnie Thompson - Mayor Raesener
- F. Reconvene in open session and any action related to closed session.

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meeting is March 19th at 5:00 p.m.

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on February 15th, 2019 at 12:00pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

Ordinance Enforcement and Animal Control Report Summary for January 2019

Calls Received:	Ordinance line:	5
	Animal Control line:	11
	Security Gate:	4
	City Hall:	4
	Burnet Vet	0
	Sherriff's Dept	1

78 Notices were issued during the month of January:

- 2 notices regarding Ordinance 4-5 - pet allowed to leave lot line unrestrained
- 1 notice regarding Ordinance 4-75 - pet not registered with the City
- 1 notice regarding Ordinance 20-55 – appliance placed in street
- 1 notice regarding Ordinance 20-55 – yard needs mowing
- 2 notices regarding Ordinance 20-55 – limbs on property over 14 days
- 45 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 15 notices regarding Ordinance 22-3 – holiday decorations displayed past time frame allowed
- 3 notices regarding Ordinance 28-55 - vehicle parked on lot
- 6 notices regarding Ordinance 28-56 – trailer or boat stored on drive over 3 days in 7
- 2 notices regarding PMC 302.4 - tree overhanging street less than 14 feet clearance

24 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

5 Warning Notices were issued - two regarding Ordinance 4-5 - for allowing pet dog to leave lot line unrestricted, one regarding Ordinance 28-56 - for parking a trailer on drive over 3 days in 7 and over 7 days in 30 and two regarding Ordinance 22-3 - for displaying holiday lights past the allowed time-frame

3- Caught loose dog/dogs and returned to owners

1- Caught loose dog and delivered to Animal Shelter

16 Verbal warnings were issued

1 Dead animal picked up and removed from the City

1 Trapped animal picked up and removed from the City

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer & Animal Control Officer
February 4, 2019

MEADOWLAKES PATROL ACTIVITY REPORT January 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
01/01/19													
01/02/19													
01/03/19	Thurs	Koenning	12:45pm	5:45pm	5	1	1	0	0	Patrol & radar	122243	122260	17
01/04/19													
01/05/19													
01/06/19													
01/07/19	Mon	Koenning	7am	10am	3	0	0	0	0	Patrol & radar	122726	122735	9
01/08/19	Tues	Koenning	6:45am	11:45am	5	2	0	0	0	6:54 am Responded to a medical call in reference to an elderly female who had fallen and sustained cut on her head. EMS made transport to ER. Call #19-000799 7:25am Monitored school bus loading	122735	122750	15
01/08/19	Tues	Koenning	3pm	6pm	3	0	0	0	0	3:30 pm Monitored school bus unloading 4:30 pm Monitored school bus unloading	122750	122761	11
01/09/19													
01/10/19													

MEADOWLAKES PATROL ACTIVITY REPORT January 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
01/11/19	Fri	Koenning	6:45am	10:45am	4	1	0	0	0	6:50 am Monitor school bus loading 7:25 am Monitor school bus loading 10:23 am Dispatched to residence in reference to 9-1-1 hang-up. Found to be accidental from resident's cell phone	123139	123152	13
01/11/19	Fri	Koenning	3pm	6pm	3	0	0	0	0	3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading (rainy evening)	123152	123166	14
01/12/19													
01/13/19													
01/14/19													
01/15/19													

MEADOWLAKES PATROL ACTIVITY REPORT January 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
										6:50 am Monitored school bus loading 7:25 am Monitored school bus loading 1:30-2:30 pm City Hall/ Court Security meeting 3:30 pm Monitored school bus unloading 4:30 pm Monitored school bus unloading			
01/16/19	Wed	Koenning	6:45am	11:45am	5	0	2	0	0		123621	123650	29
01/16/19	Wed	Koenning	1:15pm	5:15pm	4								
01/17/19													
01/18/19													
01/19/19													
01/20/19													
01/21/19	Mon	Koenning	7am	10am	3	0	0	0	0	Patrol & radar	124250	124259	9
										6:50 am Monitored school bus loading 7:25 am Monitored school bus loading			
01/22/19	Tues	Koenning	6:45am	9:45am	3	0	1	0	0		124259	124271	12
01/23/19													
01/24/19													

MEADOWLAKES PATROL ACTIVITY REPORT January 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
01/25/19	Fri	Koenning	6:45am	10:45am	4	0	0	0	0	6:50 am Monitored school bus loading 7:25 am Monitored school bus loading	124759	124773	14
01/25/19	Fri	Koenning	3pm	7pm	4	0	1	0	0	3:30 pm Monitored school bus loading 4:25 pm Monitored school bus loading	124773	124789	16
01/26/19	Sat	Koenning	10am	3pm	5	0	1	0	0	10:04 am Suspicious activity 127 Broadmoor. I observed front door of residence standing open. A vehicle was parked in the garage with the garage door open. Residence was found to be vacant. Made contact with Realtor Roy Busse (512-755-3850) and he was advised of the situation. He stated he would come and secure the residence.	124789	124807	18
01/27/19													
01/28/19													
01/29/19													

MEADOWLAKES PATROL ACTIVITY REPORT January 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
01/30/19	Wed	Koenning	6:45am	12:45pm	6	0	1	0	0	6:50 am Monitored school bus loading 7:25 am Monitored school bus loading 8:15 am Motorist assist on Meadowlakes Dr @ Fairway in reference to help changing a flat tire	125259	125276	17
01/31/19	Thurs	Koenning	6:45am	9:45am	3	0	0	0	0	6:50 am Monitored school bus loading 7:25 am Monitored school bus loading	125276	125289	13
01/31/19	Thurs	Koenning	3pm	6pm	3	1	0	0	0	3:30 pm Monitored school bus loading 4:20 pm Monitored school bus loading	125289	125302	13
TOTALS					63	5	7	0	0				220

Citation breakdown:

5 total - speeding

37/25

38/25

36/25

38/25

36/25

Building Committee Report

January-19

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck				
Fence		3		3
Remodel				1
New Home				8
Variance				
Patio Cover/Remodel				1
Arbor/Pergola		1		1
Swimming Pool/Hot Tub		1		2
Play Scape		1		
Other- Boat Docks				1
Plat Amendment				
Consultation				
Permit Revision				
Total		6		17
Applications Denied/tabled				
Deck				
Fence				
Remodel				
New Home				
Variance				
Patio Cover/Enclosure				
Arbor				
Swimming Pool/Hot Tub				
Play Scape				
Other- Boat Docks		2		
Plat Amendment				
Consultation				
Permit Revision				

MEMORANDUM

Date: February 12, 2019
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), mowing and cleaning of the lakeside pavilion and children's park as needed, routine maintenance at the military veterans park and the first responder park.
2. The following items were completed at the golf complex: Weekly cleaning and maintenance at the pool, repaired sink faucet in kitchen at the clubhouse. Installed new led lighting for the parking lot, prep work for parking lot paving.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement. FEMA estimates that the new maps will become effective around June of 2019.
4. Drainage repair work next to 339 Meadowlakes Drive has been started and we anticipate pouring concrete there next week.
5. 2 new raw water pumps have been installed at the lake as part of our water plant upgrade. We are still working out a few bugs in the system but the pumps seem to be working well. The SCADA portion of this project has been started with a lot of work still to be done.
6. Replacement of the electronic meters that we had problems with has been completed. We now have over 600 electronic meters installed. To complete the upgrade to the entire system we have about 300 meters to change that we now read manually.
7. Repaired 3 water leaks.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018	2019
January	8.1	6.1	7	7.3	8.3	4.8
February	7.5	7	7.6	8.0	7.7	
March	11.3	7.8	10.3	11.5	13.0	
April	14.4	11.9	9.9	12.7	15.9	
May	12	8.9	9.2	16.5	17.7	
June	11.3	13	15	17.3	20.6	
July	15.2	24.3	24.8	22.0	22.5	
August	16.3	24.7	18.6	19.5	24.3	
September	15.3	21.8	17.9	19.0	10.9	
October	17.1	17.8	18.8	15.0	8.8	
November	9.2	7.7	10.5	13.6	8.0	
December	7.8	6.5	7.4	8.9	6.9	
Annual Total	145.5	157.5	157	171.3	164.6	

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #5-Consent Items

DATE: February 14, 2019

REFERENCE: Agenda Item #5-Consent Items

COUNCIL MEETING DATE: February 19th, 2019

AGENDA ITEM: #5-Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Please find, accompanying this MEMO, a copy of the draft minutes of the Council's meeting held on January 15th, 2019. Should you have any questions regarding the minutes, please contact Evan.

Also, attached please find a copy of a condensed version of the monthly financial statements for all funds of the City. The condensed financials will provide you with a good overview of all funds without the line item by line item listing as was provided in the past. My plans, if acceptable to you, are to give you a condensed version of the financials monthly with a detailed review at the end of each quarter.

General Fund

The General Fund, overall, is performing very well, with revenues exceeding those budgeted for the month and year-to-date, and expenses for both the month and year-to-date being below those budgeted.

Revenues – January's revenues exceeded those budgeted by about \$4,600 which is mainly due to receiving Northland's franchise fee that was received in January instead of February like last year. While ad valorem tax revenue is down slightly for the year, the shortage should be made up within the next couple of months. Total revenues for the year exceeded those budgeted mainly due to a slight increase in total franchise fee income and the \$5,000 contribution to the City from Burnet County to assist with flood debris cleanup and repair to City's facilities damaged by the October flood.

Compared to the same periods last year, January's revenues were off due to less ad valorem tax collected, while year-to-date revenues exceeded those for the same period last year by about \$9,500 mainly due to an increase in franchise fee income.

Operational Expenses – Overall, the Fund’s expenses for January and year-to-date ended the month considerably less than budgeted. January’s expenses ended the period approximately \$20,700 less than budgeted while year-to-date expenses ended the period about \$18,600 less. The decrease in expenses is mainly due to decreases in employee-related expenses, codification expense, and building renovation expense.

Compared to the same period last fiscal year, January’s expense is in line with those of January last year while year-to-date expenses exceed those for the same period last year by \$14,000 mainly due to increased professional services, flood-related and insurance expenses.

Operational Net Gain/Loss – January’s increased revenue and the decrease in budgeted expenses allow the fund to post nearly an \$87,000 net gain for the month, about \$29,000 greater than budgeted for the month. The year-to-date net gain followed the same trend and ended the period over \$18,000 greater than budgeted.

Cash Flow – The Fund ended the month of January with a positive cash flow of just over \$85,000, bringing the year-to-date positive cash flow to nearly \$183,000.

Cash in Bank – At the end of January, the General Fund had over \$14,000 more in the bank than it did at the end of December and about \$9,000 less than at the end of January last year.

Disbursements – The only out of the ordinary disbursement made by the General Fund in January was check #15767 to Texas Facilities Commission for \$1,640 which was for the purchase of a shipping container that once it is renovated will be used for file storage.

Debt Service Fund

The Debt Service Fund while having less than budgeted ad valorem tax income in January the loss budgeted income should be made up in the coming months as ad valorem taxes continue to be collected. The Fund has a positive cash flow of just under \$322,900 so far, this fiscal year.

Utility Fund

The Utility Fund’s revenues for January ended the month very close to it budget, however year-to-date revenues are down considerably due to the extremely wet fall and winter. Year-to-date and January expenses were considerably less than budgeted, due to the planned water plant renovations being postponed due to lowering of Lake Marble and the need to have these treatment units online.

Revenues – January’s total revenues, as mentioned above, ended about \$1,000 less than anticipated due to decreased water sales. While January’s revenues were off only

slightly from those budgeted for the month, year-to-date revenues are down sharply. The extremely wet September and October and the restriction on watering due to the lake being down has led to total water sales being off by about 23% from those budgeted for the period and off approximately 21% from total sales for the same period last fiscal year.

Operational Expenses – The Utility Fund’s total operating expenses, as mentioned previously, is considerably less than budgeted both for January and the year-to-date. This is mostly due to the planned renovations of the City’s two water treatment plants having to be postponed due to the lowering of the lake. It is doubtful that these renovations will be accomplished in the current fiscal year due to the need to have both plants in operation during the spring and summer.

Operational Net Gain/Loss – The Fund had a net gain of just over \$18,000 when a net loss of more than \$46,000 was budgeted. Factoring out the plant renovation expense, the Fund’s budgeted net gain for January would have been around \$8,600. The Fund’s year-to-date net gain stood at nearly \$29,000 when a net loss of approximately \$35,000 was budgeted; adjusted for the plant renovation, the Fund would have had a budgeted net gain of just under \$38,000.

Capital Purchases and Improvements – In January, we made the final payment on the raw water intake renovation project. While most of the work on the SCADA improvements to the water treatment plants have been completed, we have not been billed for this project leading to decrease in Capital Purchases and Improvement expenses than what were budgeted for the month and year-to-date.

Cash Flow – The Utility Fund had a negative cash flow of just under \$1,500 in January; and the Fund had a negative cash flow of just over \$204,000 for the year-to-date; this is about \$3,000 less than Capital Purchase and Improvement expenditures to date.

Disbursements – The vast majority of the disbursements for January were the normal recurring ones with the following exceptions:

Ck.16930-Sheridan Environmental-\$1,710.65- expense related to the renewal of the City’s wastewater permit

Ck.16936-Central Texas Water Maintenance-\$13,345.45-final payment on raw water intake renovations

Cash in Bank – The Utility Fund had approximately \$1,400 less in the bank than it did last month and about \$166,000 less than January 31, 2018.

Recreation Fund

The Recreation Fund, as it has for the past several months, continues to struggle due to the continued rainy season. January's revenues ended the month about 15% from those budgeted while year-to-date revenues are about 7% less than budgeted. The saving grace for the Fund is that expenses for both the month and year-to-date are below those budgeted. The Fund continues to have a cash flow issue which leads to the Utility Fund advancing the Fund \$7,000 in early January.

Revenues – Total Fund revenues for January, as mentioned above, ended the month 15% less (about \$12,000). Revenues generated from golfing were off about 16.5%, and F&B sales were down about 1%. Year-to-date golf related revenues are about 10.3% less than budgeted and down approximately 12% for the same period last fiscal year. Total F&B is just under 2% less than budgeted for the year-to-date but about 8% greater than the same period last fiscal year.

Operating Expenses – Total combined (golf, pool, and F&B) expenses ended the month approximately 8.7% (\$8,000) less than those budgeted for the month and the year-to-date combined expenses 8% (\$27,000) less. Listed below, please find a brief narrative of each major expense category:

- Administrative expenses for both the month and year-to-date are below those budgeted.
- Golf Shop and Cart Expenses for both the month and the year-to-date ended the periods below budgeted. While January's expenses were only slightly below those budgeted, the year-to-date expense were down \$6,500. Decreased employee expenses were the main contributor to the decrease in expenses.
- Grounds Maintenance expenses, while only being about \$1,800 less than budgeted for January, year-to-date expenses came in about \$8,000 less. The decrease in expenses for both the month and year-to-date was due to several expense items being less than budgeted for the periods.
- Food and Beverage expenses for both the month and year-to-date were below those budgeted and below those for the same period last fiscal year.

Net Gain/Loss – The Recreation Fund had a net loss of just under \$15,400 in January, about \$4,000 greater than budgeted. However, the Fund has a net gain of just over \$14,000 for the fiscal year.

Cash Flow – The Recreation Fund had a negative cash flow of around \$1,400 in January and has experienced a negative cash flow of just more than \$4,300 for the fiscal year.

Cash on Deposit – The Fund’s cash on deposit decreased by about \$1,400 from that on deposit at the end of December; this does include a temporary \$7,000 advance made by the Utility Fund to the Recreation Fund.

Disbursements – The Fund had no out of the ordinary disbursements in January.

Review of Operational Units of the Recreation Fund

Golf Operations (Golf Shop and Grounds Maintenance)

The extremely wet first third of the fiscal year has drastically affected golf related income. In addition to the wet weather, we have seen a downward trend in golf members. Total Golf related income in January was off about \$8,000 (17%) and is off by over \$21,700 (11%) for the year-to-date. Compared the same periods last fiscal year, revenues are off by 17% and 13% respectively. The decrease in revenues has been offset to some degree by a decrease in expenses, however, this operation had an operational loss of nearly \$15,000 in January compared to net gain of over \$12,000 in January of last year. Golf operation net gain for the year stands at just around \$13,500 compared to \$34,000 at the same time this last fiscal year.

Food and Beverage Operations – F&B continues to struggle to generate adequate revenues to support its operation, however, it is performing considerably better than last year. F&B lost nearly \$3,900 in January bringing its total loss for the first four months of the fiscal year to just over \$3,000. At this time last year, F&B had a loss of over \$17,000. While F&B operations continue to improve, it is doubtful if it will generate adequate income to cover its operational expenses.

Should you have any questions regarding the preceding, please do not hesitate to give me a call or drop me an email.

City of Meadowlakes Stated Meeting Minutes January 15, 2019

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on January 15th, 2019, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Treasurer
Larry Panther, Head Golf Pro

Absent:

Mike Williams, Public Works Director
Debbie Ingalsbe, Food and Beverage Manager

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:01 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led Council and guests in the Pledge of Allegiance. Councilmember Woods led Council and guests in prayer.
3. **CITIZEN COMMENTS.** Council heard comments from one resident, Kent Taylor, regarding lake clean up. Discussion was held regarding safety issues in the lake and who lakefront property owners need to contact for assistance with clean up. After discussion, Mayor Raesener appointed a committee made up of lakefront property owners, as well as two councilmembers, to make a recommendation.

Members are: Councilmembers Barry and Woods, Residents Kent Taylor, Biff Miller, Mark Bentley, Lisa Hunter, and Gary Hampton.

4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed Council on operations, as well as consent items as follows:

1. **Lowering of Lake Marble Falls** – Lake Marble Falls is scheduled to be lowered until February 24th, at which time it will begin refilling. Currently, no issues have been encountered with its water supply, but staff will carefully monitor this situation closely. A dumpster has been provided at the lakeside park to assist residents with the disposal of debris clean up.
 2. **Cart Paths** – It is anticipated that work will begin in late March on the remaining cart paths. This project is delayed due to the October flood event.
 3. **Restaurant/Pro Shop/Parking Lot Improvements** – Funding for improvements to the Restaurant/Pro Shop parking lot was provided in the fiscal year 2019 budget and Mr. Thompson reported that the re-topping of the existing parking area, as well as the paving of the unimproved parking area west of the restaurant, is scheduled to begin within the next few weeks.
 4. **Raw Water Intake Improvements** – The vast majority of the work has been completed on the renovation of the City's raw water intake with the exception of a few minor items which are expected to be completed by the end of the month.
 5. **Water Treatment Plant SCADA Upgrades** - The contractor is scheduled to begin the installation of the new SCADA system for the water treatment plant around the 21st of this month. This project will take 30-45 days to complete.
 6. **Ordinance & Animal Control** - Responded to 22 calls during December, mailed 79 ordinance violation letters, issued 23 warning tickets, one warning notice, and issued 10 verbal warnings. He also caught and returned one dog and picked up and removed four dead animals from the City.
 7. **Patrol Activity Report** - In December, 31 hours and 177 miles were logged. Three citations, 4 written warnings, and two verbal warnings were issued during the month.
 8. **Building Committee Report** – The Committee did not meet in December due to lack of agenda items. There are currently 20 open permits with the City.
- B. **Briefing on Golf Operations** – Head Golf Pro, Larry Panther, reported that there are currently 82 golf course memberships. In 2018, the course averaged 61 players a day, with April being the largest play month with an average of 95 rounds played daily.
- C. **Briefing on Food and Beverage Operations** – Mr. Thompson reported that Food and Beverage operations in the month of December had a considerable net gain and that the operation reflects a slight profit for the first quarter of fiscal year 2019, less house expenses.
- D. **Public Works** – Public Works Director, Mike Williams, was absent; his report for December 2018 can be found within the agenda packet on our website or copies are available for review at City Hall.

5. CONSENT ITEMS:

- A. December City Council Meeting Minutes – Evan Bauer, City Secretary
- B. Financial Reports for December 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Drummond made a motion, which was seconded by Councilmember Brown, to approve the consent items as presented. The motion carried with a 5-0 vote.

6. OLD BUSINESS ITEMS:

- A. **Discussion/Action: Review cost history/analysis utilized to develop cost of services for the POA contract** – Mayor Raesener reported that she has met with POA representatives and that staff will be compiling data in the coming months to assist with determination of the work performed on behalf of the POA.
- B. **Discussion/Action: Acquisition of Lot 519 (102 Firestone Pl.)** – Mr. Thompson reported that the owner of Lot 519 has offered to the sale this lot to the City for \$10,000. This lot appears to be unbuildable due to flooding issues. Councilmember Brown made a motion to authorize staff to proceed with the purchase of lot 519 for an amount not to exceed \$11,000.00. This amount will include the purchase of the lot, as well as any closing costs the City will incur. The funding for the purchase will be derived from both the Utility Fund and the General Fund. The General Fund's budget may have to be amended in the future to cover its portion of the funding. The motion was seconded by Councilmember O'Hayre and carried with a 5-0 vote.

7. NEW BUSINESS:

- A. **Discussion/Action: Resolution 2019-01-Calling the May 4th, 2019 General Election** – This resolution addresses the May 4, 2019 General Election in which three Councilmembers will be elected. The positions that you will be electing for are Place 2 (Councilmember Woods), Place 4 (Councilmember O'Hayre), and Place 5 (Councilmember Brown). Councilmember O'Hayre made a motion to approve Resolution 2019-01. The motion was seconded by Councilmember Barry and carried with a 5-0 vote.
- B. **Discussion/Action:** Adjourning to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters. Mayor Raesener recessed council to Executive Session at 5:54pm. No action was taken.

Mayor Raesener called the meeting back to order at 6:48pm.

8. Announcements:

Mayor Raesener appointed Councilmembers Barry and O'Hayre to serve on the committee for the purpose of reviewing cost history/analysis utilized to develop cost of services for the POA contract.

The next regularly scheduled City Council meeting is February 19th at 5:00 p.m.

8. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:49pm.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: February 1, 2019

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: February 1, 2019

DRAFT

City of Meadowlakes

January 2019 Condensed Financial Statements

General Fund

General Fund Balance Sheet

	Jan 31, 19	Jan 31, 18	Jan 31, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 592,666	\$ 606,269	\$ 603,604
Other Current Assets	\$ 65,755	\$ 15,610	\$ 16,333
Total Current Assets	\$ 658,421	\$ 621,879	\$ 619,937
Fixed Assets	\$ 35,450	\$ 40,000	\$ -
Other Assets	\$ (26,638)	\$ 16,417	\$ 13,178
TOTAL ASSETS	\$ 667,233	\$ 678,296	\$ 633,115
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$ 927	\$ 6,503	\$ 10,080
Other Current Liabilities	\$ 63,033	\$ 53,641	\$ 52,373
Total Current Liabilities	\$ 63,960	\$ 60,144	\$ 62,453
Total Liabilities	\$ 63,960	\$ 60,144	\$ 62,453
Equity	\$ 601,273	\$ 618,151	\$ 570,662
TOTAL LIABILITIES & EQUITY	\$ 665,233	\$ 678,295	\$ 633,115

Change in Cash Since Beginning of FY

Oct-18	\$ (45,860)
Nov-18	\$ (5,311)
Dec-18	\$ 148,696
Jan-19	\$ 85,194
Change in Cash Fiscal Year to Date	\$ 182,719

Profit and Loss

	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Income						
Total Ad Valorem Tax	\$ 99,010	\$ 100,970	\$ 316,153	\$ 320,312	\$ 111,568	\$ 319,036
Total Franchise Fees	\$ 12,560	\$ 7,099	\$ 28,880	\$ 21,821	\$ 7,556	\$ 22,697
Total Building Permits	\$ 1,125	\$ 584	\$ 2,375	\$ 2,278	\$ 875	\$ 2,095
Total Judicial	\$ 723	\$ 450	\$ 1,854	\$ 2,400	\$ 1,254	\$ 2,946
Contract Services-POA Contract	\$ 12,500	\$ 12,500	\$ 50,000	\$ 50,000	\$ -	\$ -
Transfers in from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 48,000
Total Miscellaneous	\$ 1,049	\$ 702	\$ 7,594	\$ 2,253	\$ 560	\$ 1,491
Total General Fund Revenues	\$ 126,967	\$ 122,305	\$ 406,856	\$ 399,064	\$ 133,813	\$ 396,265

City of Meadowlakes

January 2019 Condensed Financial Statements

General Fund Profit and Loss Continued

Expense	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Operational Expenses						
Administrative Expenses						
Employee Related Expenses	\$ 26,056	\$ 36,579	\$ 108,521	\$ 121,930	\$ 25,644	\$ 105,419
Administrative Operational Expenses	\$ 3,741	\$ 10,623	\$ 41,372	\$ 41,321	\$ 3,804	\$ 27,765
Total Administrative Expenses	\$ 29,797	\$ 47,202	\$ 149,893	\$ 163,251	\$ 29,448	\$ 133,184
Public Safety Expenses						
Ordinance/Animal Control Expenses	\$ 1,762	\$ 2,125	\$ 7,508	\$ 8,550	\$ 1,572	\$ 7,052
Traffic Control Expenses	\$ 2,110	\$ 3,725	\$ 10,173	\$ 14,350	\$ 1,884	\$ 9,609
Fire/EMS Contracts	\$ 6,387	\$ 6,397	\$ 25,545	\$ 25,579	\$ 6,220	\$ 29,878
Total Public Safety Expenses	\$ 10,259	\$ 12,247	\$ 43,226	\$ 48,479	\$ 9,676	\$ 46,539
Total General Fund Operational Expenses	\$ 40,056	\$ 59,449	\$ 193,119	\$ 211,730	\$ 39,124	\$ 179,723
Operational Net Gain/Loss	\$ 86,911	\$ 62,856	\$ 213,737	\$ 187,334	\$ 94,689	\$ 216,542

City of Meadowlakes

January 2019 Condensed Financial Statements

Debt Service Fund

Debt Service Fund Balance Sheet

	Jan 31, 19	Jan 31, 18	Jan 31, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 329,880	\$ 337,480	\$ 344,445
Total Current Assets	\$ 329,880	\$ 337,480	\$ 344,445
Other Assets	\$ 12,289	\$ 12,289	\$ 10,958
TOTAL ASSETS	\$ 342,169	\$ 349,769	\$ 355,403
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
	\$ 12,290	\$ 12,289	\$ 10,958
Total Current Liabilities	\$ 12,290	\$ 12,289	\$ 10,958
Total Liabilities	\$ 12,290	\$ 12,289	\$ 10,958
Equity	\$ 329,879	\$ 337,479	\$ 344,445
TOTAL LIABILITIES & EQUITY	\$ 342,169	\$ 349,768	\$ 355,403

Change in Cash Since Beginning of FY

Oct-18	\$ 10,475
Nov-18	\$ 36,007
Dec-18	\$ 180,022
Jan-19	\$ 96,367
Change in Cash Fiscal Year to Date	\$ 322,871

Profit and Loss

	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Ordinary Income/Expense						
Income						
06-4120 · Ad Valorem Tax	\$ 91,435	\$ 103,841	\$ 291,962	\$ 296,983	\$ 102,965	\$ 294,477
06-5440 · Interest Earned on Investments	\$ 474	\$ 200	\$ 786	\$ 320	\$ 216	\$ 330
Total Income	\$ 91,909	\$ 104,041	\$ 292,748	\$ 297,303	\$ 103,181	\$ 294,807
Expense						
06-9100 · 2013 Bond Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 06-9100 · 2013 Bond Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Ordinary Income	\$ 91,909	\$ 104,041	\$ 292,748	\$ 297,303	\$ 103,181	\$ 294,807
Other Income/Expense						
Other Income						
06-8200 · Transfer In from Utility Fund	\$ 4,458	\$ 4,459	\$ 17,833	\$ 17,833	\$ 6,875	\$ 27,500
Total Other Income	\$ 4,458	\$ 4,459	\$ 17,833	\$ 17,833	\$ 6,875	\$ 27,500
Net Other Income	\$ 4,458	\$ 4,459	\$ 17,833	\$ 17,833	\$ 6,875	\$ 27,500
Net Income	\$ 96,367	\$ 108,500	\$ 310,581	\$ 315,136	\$ 110,056	\$ 322,307

City of Meadowlakes

January 2019 Condensed Financial Statements

Public Works Fund

Public Works Fund Balance Sheet

	Jan 31, 19	Jan 31, 18	Jan 31, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 435,167	\$ 601,877	\$ 524,966
Other Current Assets	\$ 125,930	\$ 133,371	\$ 118,297
Total Current Assets	\$ 561,097	\$ 735,248	\$ 643,263
Fixed Assets	\$ 3,569,864	\$ 3,568,730	\$ 3,613,747
Other Assets	\$ 17,298	\$ 17,298	\$ 38,955
TOTAL ASSETS	\$ 4,148,259	\$ 4,321,276	\$ 4,295,965
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$ 29,877	\$ 55,726	\$ 35,082
Other Current Liabilities	\$ 97,557	\$ 100,902	\$ 94,016
Total Current Liabilities	\$ 127,434	\$ 156,628	\$ 129,098
Long Term Liabilities	\$ 12,101	\$ 12,101	\$ 16,770
Total Liabilities	\$ 139,535	\$ 168,729	\$ 145,868
Equity	\$ 4,008,724	\$ 4,152,548	\$ 4,150,097
TOTAL LIABILITIES & EQUITY	\$ 4,148,259	\$ 4,321,277	\$ 4,295,965

Change in Cash Since Beginning of FY

Oct-18	\$ (38,601)
Nov-18	\$ (76,842)
Dec-18	\$ (87,349)
Jan-19	\$ (1,370)
Change in Cash Fiscal Year to Date	\$ (204,163)

Profit and Loss

	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Ordinary Income/Expense						
Income						
5010 - Water Revenue	\$ 26,715	\$ 27,799	\$ 111,124	\$ 144,309	\$ 27,199	\$ 141,197
5020 - Sewer Revenues	\$ 44,051	\$ 43,887	\$ 175,922	\$ 175,721	\$ 43,774	\$ 175,269
5030 - Garbage Revenue	\$ 18,979	\$ 19,142	\$ 74,476	\$ 73,520	\$ 18,561	\$ 71,289
5110 - Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 8,075	\$ 32,300
5120 - Water Connect Fee Revenue	\$ 925	\$ 925	\$ 4,625	\$ 2,775	\$ 2,775	\$ 4,425
5130 - Sewer Connect Fee Revenue	\$ 725	\$ 725	\$ 3,625	\$ 2,175	\$ 2,175	\$ 3,625
5140 - Transfer Fee	\$ 50	\$ 150	\$ 375	\$ 600	\$ 175	\$ 475
5150 - Penalty & Interest Earned	\$ 689	\$ 650	\$ 3,030	\$ 2,600	\$ 817	\$ 3,202
5170 - Miscellaneous Revenues	\$ 7	\$ 100	\$ 228	\$ 2,800	\$ 68	\$ 13,855
5181 - Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 - Interest earned on Investments	\$ 368	\$ 170	\$ 1,723	\$ 680	\$ 179	\$ 480
Total Income	\$ 92,509	\$ 93,548	\$ 375,128	\$ 405,180	\$ 103,798	\$ 446,117

City of Meadowlakes
January 2019
Condensed Financial Statements

Public Works Fund Continued

	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Expense						
Total Employee Related Expenses	\$ 29,371	\$ 32,295	\$ 132,969	\$ 147,299	\$ 29,846	\$ 134,257
Total Administrative Expenses	\$ 827	\$ 3,965	\$ 27,895	\$ 28,785	\$ 623	\$ 27,804
Total Operating Expenses	\$ 15,239	\$ 74,225	\$ 69,778	\$ 149,240	\$ 35,025	\$ 84,557
Total Garbage Expense	\$ 16,737	\$ 17,300	\$ 66,914	\$ 66,015	\$ 16,773	\$ 63,989
Total Transfers to Other Funds	\$ 12,166	\$ 12,166	\$ 48,666	\$ 48,664	\$ 24,000	\$ 96,000
Total Operating Expenses	<u>\$ 74,340</u>	<u>\$ 139,951</u>	<u>\$ 346,222</u>	<u>\$ 440,003</u>	<u>\$ 106,267</u>	<u>\$ 406,607</u>
 Total Operating Fund Net Gain/ Loss	 \$ 18,169	 \$ (46,403)	 \$ 28,906	 \$ (34,823)	 \$ (2,469)	 \$ 39,510
 Capital Improvements Expense	 \$ 13,578	 \$ 25,000	 \$ 207,390	 \$ 245,000	 \$ -	 \$ -
 Total Fund Net Gain/Loss	 \$ 4,591	 \$ (71,403)	 \$ (178,484)	 \$ (279,823)	 \$ (2,469)	 \$ 39,510

City of Meadowlakes

January 2019 Condensed Financial Statements

Recreation Fund

Recreation Fund Balance Sheet

	Jan 31, 19	Jan 31, 18	Jan 31, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 37,524	\$ 47,519	\$ 39,207
Accounts Receivable	\$ -	\$ -	\$ -
Other Current Assets	\$ 39,031	\$ 36,801	\$ 23,993
Total Current Assets	\$ 76,555	\$ 84,320	\$ 63,200
Fixed Assets	\$ 301,643	\$ 301,643	\$ 344,021
Other Assets	\$ 54,482	\$ 59,032	\$ 3,655
TOTAL ASSETS	\$ 432,680	\$ 444,995	\$ 410,876
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$ 103,929	\$ 102,712	\$ 62,743
Other Current Liabilities	\$ 74,044	\$ 73,066	\$ 72,746
Total Current Liabilities	\$ 177,973	\$ 175,778	\$ 135,489
Long Term Liabilities	\$ 313,615	\$ 116,614	\$ 147,854
Total Liabilities	\$ 491,588	\$ 292,392	\$ 283,343
Equity	\$ (58,908)	\$ 152,603	\$ 127,553
TOTAL LIABILITIES & EQUITY	\$ 432,680	\$ 444,995	\$ 410,896

Change in Cash Since Beginning of FY

Oct-18	\$ (11,585)
Nov-18	\$ 279
Dec-18	\$ 8,362
Jan-19	\$ (1,388)
Change in Cash Fiscal Year to Date	\$ (4,332)

Profit and Loss

	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Ordinary Income/Expense						
Income						
Membership Dues	\$ 18,173	\$ 21,013	\$ 98,056	\$ 95,171	\$ 20,301	\$ 106,794
Total Golf Shop Revenues	\$ 23,031	\$ 28,309	\$ 90,577	\$ 115,195	\$ 29,336	\$ 107,519
Total Food and Beverage Revenues	\$ 20,488	\$ 24,271	\$ 104,436	\$ 106,057	\$ 23,427	\$ 96,875
Transfers in from Other Funds	\$ 7,708	\$ 7,710	\$ 30,833	\$ 30,836	\$ 7,708	\$ 30,833
Miscellaneous Income	\$ 53	\$ 250	\$ 1,285	\$ 1,000	\$ 22	\$ 1,530
Total Operating Income	\$ 69,453	\$ 81,553	\$ 325,187	\$ 348,259	\$ 80,794	\$ 343,551
Operating Expenses						
Total Administrative Expenses	\$ 4,304	\$ 6,627	\$ 18,189	\$ 26,464	\$ 9,128	\$ 33,252
Total Golf Shop Expenses	\$ 12,674	\$ 14,894	\$ 52,666	\$ 60,501	\$ 14,174	\$ 74,186
Total Golf Cart Lease/Purchase	\$ 13,443	\$ 12,701	\$ 26,887	\$ 25,402	\$ -	\$ -
Total Golf Course Maintenance Expense	\$ 17,315	\$ 19,437	\$ 77,361	\$ 85,857	\$ 19,212	\$ 78,994
Total Equipment Lease/Purchase Expense	\$ 12,708	\$ 12,350	\$ 27,180	\$ 26,364	\$ 12,708	\$ 27,179
Total Pool and Tennis Expense	\$ 43	\$ 475	\$ 1,165	\$ 1,950	\$ -	\$ -
Total Food and Beverage Expense	\$ 24,333	\$ 26,347	\$ 107,502	\$ 111,559	\$ 26,526	\$ 114,244
Total Operating Expenses	\$ 84,820	\$ 92,831	\$ 310,950	\$ 338,097	\$ 81,748	\$ 327,855
Operating Net Gain/Loss	\$ (15,367)	\$ (11,278)	\$ 14,237	\$ 10,162	\$ (954)	\$ 15,696

City of Meadowlakes

January 2019 Condensed Financial Statements

Golf Operations P&L

	Jan19	Budget Jan 19	Year to Date	Budget Y-T-D FY19	Jan 18	Y-T-D FY18
Revenues						
Membership Due	\$ 18,173	\$ 21,013	\$ 98,056	\$ 95,171	\$ 20,301	\$ 106,794
Golf Shop Revenues	\$ 23,031	\$ 28,309	\$ 90,577	\$ 115,195	\$ 29,336	\$ 107,519
Total Golfing Related Revenues	<u>\$ 41,204</u>	<u>\$ 49,322</u>	<u>\$ 188,633</u>	<u>\$ 210,366</u>	<u>\$ 49,637</u>	<u>\$ 214,313</u>
Expenses						
Golf Shop Expenses						
Employee Related Expenses	\$ 10,398	\$ 11,668	\$ 40,100	\$ 47,609	\$ 9,288	\$ 51,125
Other Operating Golf Shop Expenses	\$ -	\$ 276	\$ 768	\$ 1,342	\$ 644	\$ 1,828
Inventory Purchased	\$ 2,196	\$ 2,600	\$ 11,446	\$ 9,600	\$ 1,776	\$ 9,714
Golf Cart Related Expenses	\$ 13,523	\$ 13,101	\$ 27,239	\$ 27,252	\$ 2,849	\$ 11,519
Total Golf Shop Expenses	<u>\$ 26,117</u>	<u>\$ 27,645</u>	<u>\$ 79,553</u>	<u>\$ 85,803</u>	<u>\$ 14,557</u>	<u>\$ 74,186</u>
Golf Course Maintenance Expense						
Employee Related Expenses	\$ 14,573	\$ 15,412	\$ 63,097	\$ 63,811	\$ 13,316	\$ 57,338
Other Golf Course Related Expenses	\$ 2,742	\$ 4,025	\$ 14,264	\$ 22,046	\$ 5,896	\$ 21,656
Equipment Lease/Purchase Expense	\$ 12,708	\$ 12,350	\$ 27,180	\$ 26,364	\$ 12,708	\$ 27,179
Total Golf Course Maintenance Expense	<u>\$ 30,023</u>	<u>\$ 31,787</u>	<u>\$ 104,541</u>	<u>\$ 112,221</u>	<u>\$ 31,920</u>	<u>\$ 106,173</u>
Total Golf Related Expenses	\$ 56,140	\$ 59,432	\$ 184,094	\$ 198,024	\$ 46,477	\$ 180,359
GOLF OPERATIONS NET GAIN/LOSS	\$ (14,936)	\$ (10,110)	\$ 4,539	\$ 12,342	\$ 3,160	\$ 33,954

Food & Beverage Operations P&L

Revenues						
Restaurant and Bar Sales	\$ 20,488	\$ 24,271	\$ 104,436	\$ 106,057	\$ 23,427	\$ 96,875
Expenses						
Employee Related Expenses	\$ 14,324	\$ 16,072	\$ 61,746	\$ 66,384	\$ 13,425	\$ 62,240
Other Food and Beverage Expenses	\$ 10,009	\$ 10,275	\$ 45,756	\$ 45,175	\$ 13,101	\$ 52,004
Total F&B Operations Expenses	<u>\$ 24,333</u>	<u>\$ 26,347</u>	<u>\$ 107,502</u>	<u>\$ 111,559</u>	<u>\$ 26,526</u>	<u>\$ 114,244</u>
F&B Operations Net Gain/Loss	\$ (3,845)	\$ (2,076)	\$ (3,066)	\$ (5,502)	\$ (3,099)	\$ (17,369)

City of Meadowlakes

January 2019 Condensed Financial Statements

Payroll All Funds for the Month of January 2019

Pay period: 12/22/18 to 1/4/19

Pay Date: January 7, 2019

Fund:	<u>Utility</u>	<u>General</u>	<u>Recreation</u>
Payroll	\$ 10,973	\$ 11,534	\$ 14,918
FICA	\$ 839	\$ 882	\$ 1,141
TMRS	\$ 286	\$ 256	\$ 219
Total Payroll	<u>\$ 12,099</u>	<u>\$ 12,673</u>	<u>\$ 16,279</u>
TOTAL THIS PAY PERIOD:	\$ 41,051		

Pay period: 1/5 to 1/19/19

Pay Date:

Fund:	<u>Utility</u>	<u>General</u>	<u>Recreation</u>
Payroll	\$ 10,380	\$ 11,327	\$ 14,975
FICA	\$ 794	\$ 867	\$ 1,146
TMRS	\$ 271	\$ 252	\$ 242
Total Payroll	<u>\$ 11,445</u>	<u>\$ 12,446</u>	<u>\$ 16,362</u>
TOTAL THIS PAY PERIOD:	\$ 40,254		

Pay period:

Pay Date:

Fund:	<u>Utility</u>	<u>General</u>	<u>Recreation</u>
Payroll			
FICA			
TMRS			
Total Payroll			
TOTAL THIS PAY PERIOD:			
Total Payroll	\$ 81,304		

City of Meadowlakes-General Fund

Check Detail

January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	01/01/2019	Marble Falls Area EMS Inc	05-1035 · BancorpSouth		-3,291.67
				05-6610 · Marble Falls EMS	-3,291.67	3,291.67
TOTAL					-3,291.67	3,291.67
Check	EFT	01/01/2019	Marble Falls Area Volunteer Fire De	05-1035 · BancorpSouth		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	01/01/2019	Rebecca DyAnn Lange	05-1035 · BancorpSouth		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Check	EFT	01/01/2019	Adams, Don	05-1035 · BancorpSouth		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	15753	01/03/2019	ATS	05-1035 · BancorpSouth		-247.50
Bill	I-795645	12/14/2018		05-2340 · Inspection Fees	-247.50	247.50
TOTAL					-247.50	247.50
Bill Pmt -Check	15754	01/03/2019	Card Service Center	05-1035 · BancorpSouth		-2,323.28
Bill	12/28/18 S	12/28/2018		05-6320 · Office Expense/Supplies	-138.23	138.23
				05-6355 · Miscellaneous	-485.43	485.43
				05-1583 · RCC Receivable	-192.86	192.86
				05-1582 · PWD Receivable	-133.94	133.94
				05-6330 · Postage	-111.67	111.67
Bill	12/28/18 S	12/28/2018		05-6365 · Website Hosting & Upgrade	-80.00	80.00
				05-6320 · Office Expense/Supplies	-23.96	23.96
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-6355 · Miscellaneous	-50.99	50.99
				05-5230 · Ordinance Misc. Exp.	-123.50	123.50
				05-1583 · RCC Receivable	-12.74	12.74
				05-1582 · PWD Receivable	-939.98	939.98
TOTAL					-2,323.28	2,323.28
Bill Pmt -Check	15755	01/03/2019	Ed's Tire and Auto Center	05-1035 · BancorpSouth		-99.75
Bill	53680	12/28/2018		05-5230 · Ordinance Misc. Exp.	-99.75	99.75
TOTAL					-99.75	99.75
Bill Pmt -Check	15756	01/03/2019	Pat Preston	05-1035 · BancorpSouth		-131.89
Bill	REIMBUR	01/02/2019		05-5274 · Mileage	-131.89	131.89

City of Meadowlakes-General Fund

Check Detail

January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-131.89	131.89
Bill Pmt -Check	15757	01/03/2019	Pedernales Electric Coop	05-1035 · BancorpSouth		-246.68
Bill	12/22/18 S	12/22/2018		05-6420 · Electric Service	-246.68	246.68
TOTAL					-246.68	246.68
Bill Pmt -Check	15758	01/10/2019	Card Service Center	05-1035 · BancorpSouth		-92.00
Bill	12/28/18 S	12/28/2018		05-6075 · Miscellaneous	-81.19	81.19
				05-6320 · Office Expense/Supplies	-10.81	10.81
TOTAL					-92.00	92.00
Bill Pmt -Check	15759	01/10/2019	Condor Document Service, LLC	05-1035 · BancorpSouth		-75.00
Bill	CML12281	12/28/2018		05-6320 · Office Expense/Supplies	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pmt -Check	15760	01/10/2019	Hagerty Construction, Inc	05-1035 · BancorpSouth		-500.00
Bill	REFUND	01/08/2019		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	15761	01/10/2019	Meadowlakes PWD	05-1035 · BancorpSouth		-38.24
Bill	18-1231-0	12/31/2018		05-5280 · Supplies/Miscellaneous	-38.24	38.24
TOTAL					-38.24	38.24
Bill Pmt -Check	15762	01/10/2019	Mustang Lube	05-1035 · BancorpSouth		-43.25
Bill	112844	12/01/2018		05-5230 · Ordinance Misc. Exp.	-43.25	43.25
TOTAL					-43.25	43.25
Bill Pmt -Check	15763	01/10/2019	Spotless Cleaning	05-1035 · BancorpSouth		-260.00
Bill	24179	12/27/2018		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Check	15764	01/10/2019	Xerox Corporation	05-1035 · BancorpSouth		-257.61
Bill	95459067	12/20/2018		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-67.90	67.90
TOTAL					-257.61	257.61
Bill Pmt -Check	15765	01/24/2019	ATS	05-1035 · BancorpSouth		-445.50
Bill	I-797726	12/30/2018		05-2340 · Inspection Fees	-346.50	346.50
Bill	I-798238	01/11/2019		05-2340 · Inspection Fees	-99.00	99.00
TOTAL					-445.50	445.50
Bill Pmt -Check	15766	01/24/2019	Bojorquez Law Firm, PC	05-1035 · BancorpSouth		-175.00

City of Meadowlakes-General Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	7595	12/31/2018		05-6110 · City Attorney-General	-175.00	175.00
TOTAL					-175.00	175.00
Bill Pmt -Check	15767	01/24/2019	Texas Facilities Commission	05-1035 · BancorpSouth		-1,640.00
Bill	1690460	12/28/2018		05-6355 · Miscellaneous	-10.00	10.00
Bill	1690469	01/04/2019		05-6355 · Miscellaneous	-30.00	30.00
				05-6327 · Cap Exp Under \$5000	-1,500.00	1,500.00
Bill	1690495	01/09/2019		05-6355 · Miscellaneous	-100.00	100.00
TOTAL					-1,640.00	1,640.00
Bill Pmt -Check	15768	01/28/2019	Evan Bauer	05-1035 · BancorpSouth		-342.40
Bill	REIMBUR	01/28/2019		05-6071 · Training & Travel	-342.40	342.40
TOTAL					-342.40	342.40
Bill Pmt -Check	15769	01/31/2019	Card Service Center	05-1035 · BancorpSouth		-1,278.46
Bill	1/29/19 St	01/29/2019		05-1584 · POA Receivable	-128.22	128.22
				05-1582 · PWD Receivable	-32.80	32.80
				05-1583 · RCC Receivable	-32.80	32.80
				05-6330 · Postage	-69.87	69.87
				05-6320 · Office Expense/Supplies	-402.76	402.76
				05-6355 · Miscellaneous	-58.17	58.17
Bill	1/29/19 St	01/29/2019		05-6320 · Office Expense/Supplies	-214.76	214.76
				05-6365 · Website Hosting & Upgrade	-134.35	134.35
				05-1582 · PWD Receivable	-150.95	150.95
				05-1583 · RCC Receivable	-12.74	12.74
Bill	1/29/19 St	01/29/2019		05-6330 · Postage	-11.06	11.06
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
TOTAL					-1,278.46	1,278.46
Bill Pmt -Check	15770	01/31/2019	KT Waterfront Construction	05-1035 · BancorpSouth		-50.00
Bill	REFUND	01/28/2019		05-2320 · Deposits-Clean-up	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	15771	01/31/2019	Northland Communications	05-1035 · BancorpSouth		-144.13
Bill	1/18/19 St	01/18/2019		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Check	15772	01/31/2019	Spotless Cleaning	05-1035 · BancorpSouth		-260.00
Bill	24206	01/18/2019		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Total General Fund Disbursements-January 20119						15,536.94

City of Meadowlakes-Utility Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Deposit		01/17/2019		1015 · Checking-BancorpSouth		
TOTAL					0.00	0.00
Check	EFT	01/07/2019	State Comptroller	1015 · Checking-BancorpSouth		-1,148.79
				3020 · Sales Tax Payable	-1,148.79	1,148.79
TOTAL					-1,148.79	1,148.79
Bill Pmt -C 16907		01/03/2019	Card Service Center	1015 · Checking-BancorpSouth		-1,332.00
Bill	12/28/18 Stmt -	12/28/2018		6180 · Employee Training & Travel Exp	-148.15	148.15
				6227 · Other Misc. Dues & Fees	-100.00	100.00
				6329 · R&M-Building/Misc.	-403.98	403.98
				1583 · RCC Receivable	-45.99	45.99
				6235 · Computer/Office Equip R&M	-633.88	633.88
TOTAL					-1,332.00	1,332.00
Bill Pmt -C 16908		01/03/2019	Debbie Holley	1015 · Checking-BancorpSouth		-18.42
Bill	REIMBURSEM	12/30/2018		6180 · Employee Training & Travel Exp	-18.42	18.42
TOTAL					-18.42	18.42
Bill Pmt -C 16909		01/03/2019	Home Depot Credit Services	1015 · Checking-BancorpSouth		-584.76
Bill	12/21/18 Stmt	12/21/2018		6350 · Miscellaneous Operational Exp.	-117.32	117.32
				6365 · Small Tools	-160.84	160.84
				1584 · POA Receivables	-232.82	232.82
				6329 · R&M-Building/Misc.	-73.78	73.78
TOTAL					-584.76	584.76
Bill Pmt -C 16910		01/03/2019	NAPA-Third Coast Distributing, LI	1015 · Checking-BancorpSouth		-313.76
Bill	12/31/18 Stmt	12/31/2018		6327 · WWTP Repair & Maintenance	-128.94	128.94
				1583 · RCC Receivable	-72.72	72.72
				6330 · Vehicle Repair & Maintenance	-62.62	62.62
				6335 · Mach/Equip Repair & Maintenance	-49.48	49.48
TOTAL					-313.76	313.76
Bill Pmt -C 16911		01/03/2019	USA BlueBook	1015 · Checking-BancorpSouth		-765.80
Bill	762035	12/13/2018		6316 · WTP Chemical Expense	-585.12	585.12
				6350 · Miscellaneous Operational Exp.	-147.90	147.90
				6350 · Miscellaneous Operational Exp.	-32.78	32.78
TOTAL					-765.80	765.80
Bill Pmt -C 16912		01/10/2019	Aqua-Tech Laboratories, Inc.	1015 · Checking-BancorpSouth		-242.00
Bill	28519	12/19/2018		6318 · Outside Testing Wastewater	-113.00	113.00
				6320 · Water Outside Testing Expense	-129.00	129.00

City of Meadowlakes-Utility Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-242.00	242.00
Bill Pmt -C 16913		01/10/2019	PEC	1015 · Checking-BancorpSouth		-3,022.01
Bill	12/22/18	12/22/2018		6305 · Water Treatment Electrical	-1,997.95	1,997.95
				6304 · Wastewater Electrical	-1,024.06	1,024.06
TOTAL					-3,022.01	3,022.01
Bill Pmt -C 16914		01/10/2019	Techline Pipe L.P.	1015 · Checking-BancorpSouth		-403.59
Bill	1091346-00	12/20/2018		6328 · Distribution Repair & Maint.	-211.83	211.83
Bill	1091226-01	12/20/2018		9030 · Raw Water Intake Improvements	-191.76	191.76
TOTAL					-403.59	403.59
Bill Pmt -C 16915		01/10/2019	Tractor Supply	1015 · Checking-BancorpSouth		-33.98
Bill	12/30/18 Stmt	12/30/2018		1583 · RCC Receivable	-33.98	33.98
TOTAL					-33.98	33.98
Bill Pmt -C 16916		01/10/2019	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-451.22
Bill	8222150492	12/24/2018		6170 · Employee Uniform Expense	-145.94	145.94
Bill	8222152727	12/31/2018		6170 · Employee Uniform Expense	-146.94	146.94
Bill	8222155005	01/07/2019		6170 · Employee Uniform Expense	-158.34	158.34
TOTAL					-451.22	451.22
Bill Pmt -C 16917		01/10/2019	Wex Bank	1015 · Checking-BancorpSouth		-791.01
Bill	01/6/19 Stmt	01/06/2019		6341 · Vehicle Fuel	-708.64	710.86
				6342 · Machinery Fuel	-27.11	27.20
				1515 · General Fund Receivables	-55.26	55.43
TOTAL					-791.01	793.49
Bill Pmt -C 16918		01/24/2019	AT&T Mobility	1015 · Checking-BancorpSouth		-188.02
Bill	12/2-1/1/19 Str	01/01/2019		6260 · Telephone Expense	-188.02	188.02
TOTAL					-188.02	188.02
Bill Pmt -C 16919		01/24/2019	Blair Feller	1015 · Checking-BancorpSouth		-9.78
Bill	REFUND	01/21/2019		3010 · Service Deposits Payable	-9.78	9.78
TOTAL					-9.78	9.78
Bill Pmt -C 16920		01/24/2019	Debbie Holley	1015 · Checking-BancorpSouth		-21.20
Bill	REIMBURSEM	01/11/2019		6180 · Employee Training & Travel Exp	-21.20	21.20
TOTAL					-21.20	21.20
Bill Pmt -C 16921		01/24/2019	DPC Industries, Inc	1015 · Checking-BancorpSouth		-375.73
Bill	DE76002052-1	12/31/2018		6316 · WTP Chemical Expense	-150.00	150.00

City of Meadowlakes-Utility Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	767000066-19	01/02/2019		6317 · WWTP Chemicals	-225.73	225.73
TOTAL					-375.73	375.73
Bill Pmt -C 16922		01/24/2019	DSHS Central Lab	1015 · Checking-BancorpSouth		-103.85
Bill	1/4/19 Stmt	01/04/2019		6320 · Water Outside Testing Expense	-103.85	103.85
TOTAL					-103.85	103.85
Bill Pmt -C 16923		01/24/2019	Ed's Tires and Auto Center	1015 · Checking-BancorpSouth		-21.00
Bill	53692	01/03/2019		6330 · Vehicle Repair & Maintenance	-21.00	21.00
TOTAL					-21.00	21.00
Bill Pmt -C 16924		01/24/2019	Fastenal	1015 · Checking-BancorpSouth		-189.41
Bill	TX001107655	12/26/2018		6350 · Miscellaneous Operational Exp.	-189.41	189.41
TOTAL					-189.41	189.41
Bill Pmt -C 16925		01/24/2019	Gardner McNeil	1015 · Checking-BancorpSouth		-78.35
Bill	REFUND	01/21/2019		3010 · Service Deposits Payable	-78.35	78.35
TOTAL					-78.35	78.35
Bill Pmt -C 16926		01/24/2019	HACH	1015 · Checking-BancorpSouth		-434.12
Bill	11287702	01/08/2019		6314 · R&M-Plant & Pump Station	-354.62	354.62
Bill	11287703	01/08/2019		6316 · WTP Chemical Expense	-79.50	79.50
TOTAL					-434.12	434.12
Bill Pmt -C 16927		01/24/2019	Master Meter, Inc.	1015 · Checking-BancorpSouth		-1,500.00
Bill	194504	12/18/2018		6240 · Software Update	-1,500.00	1,500.00
TOTAL					-1,500.00	1,500.00
Bill Pmt -C 16928		01/24/2019	Paula O'Keefe	1015 · Checking-BancorpSouth		-9.21
Bill	REFUND	01/21/2019		3010 · Service Deposits Payable	-9.21	9.21
TOTAL					-9.21	9.21
Bill Pmt -C 16929		01/24/2019	Rob. Morrison	1015 · Checking-BancorpSouth		-9.70
Bill	REFUND	01/21/2019		3010 · Service Deposits Payable	-9.70	9.70
TOTAL					-9.70	9.70
Bill Pmt -C 16930		01/24/2019	Sheridan Environmental	1015 · Checking-BancorpSouth		-1,710.65
Bill	5550	01/14/2019		6327 · WWTP Repair & Maintenance	-1,710.65	1,710.65
TOTAL					-1,710.65	1,710.65
Bill Pmt -C 16931		01/24/2019	Techline Pipe L.P.	1015 · Checking-BancorpSouth		-20.47

City of Meadowlakes-Utility Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1091346-01	01/04/2019		6328 · Distribution Repair & Maint.	-20.47	20.47
TOTAL					-20.47	20.47
Bill Pmt -C 16932		01/24/2019	US Oxo, LLC	1015 · Checking-BancorpSouth		-75.95
Bill	10154	12/31/2018		6350 · Miscellaneous Operational Exp.	-75.95	75.95
TOTAL					-75.95	75.95
Bill Pmt -C 16933		01/24/2019	USA BlueBook	1015 · Checking-BancorpSouth		-952.95
Bill	771882	12/28/2018		9030 · Raw Water Intake Improvements	-952.95	952.95
TOTAL					-952.95	952.95
Bill Pmt -C 16934		01/24/2019	Waste Management	1015 · Checking-BancorpSouth		-16,737.45
Bill	0001221-4761-	12/31/2018		6510 · Garbage Service Expense	-53.93	53.93
Bill	0013331-4761-	12/31/2018		6510 · Garbage Service Expense	-16,683.52	16,683.52
TOTAL					-16,737.45	16,737.45
Bill Pmt -C 16935		01/31/2019	Card Service Center	1015 · Checking-BancorpSouth		-162.38
Bill	1/29/19 Stmt	01/29/2019		6240 · Software Update	-162.38	162.38
TOTAL					-162.38	162.38
Bill Pmt -C 16936		01/31/2019	Central Texas Water Maintenance	1015 · Checking-BancorpSouth		-13,345.45
Bill	1/2-1/25 1455 I	01/25/2019		9030 · Raw Water Intake Improvements	-1,845.45	1,845.45
Bill	1/2-1/25 1455 I	01/25/2019		9030 · Raw Water Intake Improvements	-11,500.00	11,500.00
TOTAL					-13,345.45	13,345.45
Bill Pmt -C 16937		01/31/2019	Debbie Holley	1015 · Checking-BancorpSouth		-15.75
Bill	REIMBURSEM	01/25/2019		6180 · Employee Training & Travel Exp	-15.75	15.75
TOTAL					-15.75	15.75
Bill Pmt -C 16938		01/31/2019	Elliott Electric Supply	1015 · Checking-BancorpSouth		-491.37
Bill	1/25/19 Stmt	01/25/2019		6327 · WWTP Repair & Maintenance	-120.15	120.15
				1584 · POA Receivables	-25.28	25.28
				9030 · Raw Water Intake Improvements	-232.32	232.32
				6314 · R&M-Plant & Pump Station	-113.62	113.62
TOTAL					-491.37	491.37
Bill Pmt -C 16939		01/31/2019	Ford & Crew Home & Hardware	1015 · Checking-BancorpSouth		-368.15
Bill	1/25/19 Stmt	01/25/2019		6350 · Miscellaneous Operational Exp.	-253.27	253.27
				1583 · RCC Receivable	-51.47	51.47
				6365 · Small Tools	-31.98	31.98
				6328 · Distribution Repair & Maint.	-21.46	21.46
				6330 · Vehicle Repair & Maintenance	-9.97	9.97
TOTAL					-368.15	368.15

City of Meadowlakes-Utility Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -C 16940		01/31/2019	Petty Cash	1015 · Checking-BancorpSouth		-267.78
Bill	REIMBURSEM	01/28/2019		6282 · Administrative-Miscellaneous	-18.28	18.28
				6330 · Vehicle Repair & Maintenance	-168.50	168.50
				6180 · Employee Training & Travel Exp	-81.00	81.00
TOTAL					<u>-267.78</u>	<u>267.78</u>
Bill Pmt -C 16941		01/31/2019	TCEQ	1015 · Checking-BancorpSouth		-154.00
Bill	WUF0004472	01/14/2019		6226 · TECQ Fees	-154.00	154.00
TOTAL					<u>-154.00</u>	<u>154.00</u>
Bill Pmt -C 16942		01/31/2019	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-344.54
Bill	8222157172	01/14/2019		6170 · Employee Uniform Expense	-51.66	51.66
Bill	8222157315	01/14/2019		6170 · Employee Uniform Expense	-145.94	145.94
Bill	8222159571	01/21/2019		6170 · Employee Uniform Expense	-146.94	146.94
TOTAL					<u>-344.54</u>	<u>344.54</u>
Bill Pmt -C 16943		01/31/2019	Visa	1015 · Checking-BancorpSouth		-4,531.03
Bill	1/24/19 Stmt - I	01/24/2019		6335 · Mach/Equip Repair & Maintenance	-16.96	16.96
				6180 · Employee Training & Travel Exp	-111.00	111.00
				6180 · Employee Training & Travel Exp	-42.16	42.16
Bill	1/24/19 Stmt	01/24/2019		1583 · RCC Receivable	-3,874.97	3,874.97
				1515 · General Fund Receivables	-58.68	58.68
				6350 · Miscellaneous Operational Exp.	-24.94	24.94
				6330 · Vehicle Repair & Maintenance	-59.86	59.86
				6329 · R&M-Building/Misc.	-342.46	342.46
TOTAL					<u>-4,531.03</u>	<u>4,531.03</u>
Total Utility Fund Disbursements-January 2019						51,230.59

Recreation Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	01/16/2019	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-1,690.01
				03-2026 · Sales Tax Payable	-1,690.01	1,690.01
TOTAL					-1,690.01	1,690.01
Check	EFT	01/16/2019	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-634.92
				03-6525 · Alcohol Tax	-634.92	634.92
TOTAL					-634.92	634.92
Check	EFT	01/16/2019	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-515.63
				03-2029 · Alcohol Tax Payable	-515.63	515.63
TOTAL					-515.63	515.63
Check	EFT	01/31/2019	Security State Bank	03-1012 · Bancorp South Cking Acct #1910		-13,443.30
				03-6211 · Cart Lease/Purchase-Principal	-11,707.34	11,707.34
				03-6212 · Golf Cart Lease/Purchase-Int.	-1,735.96	1,735.96
TOTAL					-13,443.30	13,443.30
Check	1336	01/10/2019	Hill Country Health Store	03-1010 · BancorpSouth - Petty Cash #3232		-136.08
				03-6160 · Inventory Purchased	-136.08	136.08
TOTAL					-136.08	136.08
Check	1337	01/11/2019	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-197.10
				03-6547 · Beer/Wine	-197.10	197.10
TOTAL					-197.10	197.10
Bill Pmt -C/	2768	01/03/2019	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-271.06
Bill	74920973	12/19/2018		03-6549 · Food Exp	-271.06	271.06
TOTAL					-271.06	271.06
Bill Pmt -C/	2769	01/03/2019	Alsco, Inc.	03-1012 · Bancorp South Cking Acct #1910		-616.01
Bill	12/31/18 St	12/31/2018		03-6573 · Linen	-616.01	616.01
TOTAL					-616.01	616.01
Bill Pmt -C/	2770	01/03/2019	Card Service Center	03-1012 · Bancorp South Cking Acct #1910		-4,074.60
Bill	12/28/18 St	12/28/2018		03-6160 · Inventory Purchased	-349.23	349.23
				03-6140 · Office Supplies	-305.92	305.92
				03-6565 · Equipment Maint & Repair	-21.63	21.63
				03-6122 · Miscellaneous and Supplies	-29.18	29.18
Bill	12/28/18 St	12/28/2018		03-6549 · Food Exp	-2,252.51	2,252.51
				03-6552 · Other Food & Beverage Supplies	-518.51	518.51
				03-6540 · Supplies	-166.76	166.76

Recreation Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	12/28/18 St	12/28/2018		03-6547 · Beer/Wine	-14.58	14.58
				03-6572 · Other Misc. Restaurant Expenses	-225.03	225.03
				03-6049 · Miscellaneous Expenses	-81.13	81.13
				03-6329 · Equipment Maint & Repair	-50.12	50.12
				03-6324 · Chemicals	-60.00	60.00
TOTAL					-4,074.60	4,074.60
Bill Pmt -C 2771		01/03/2019	City of Meadowlakes - PWD	03-1012 · Bancorp South Cking Acct #1910		-434.75
Bill	11/20-12/13	12/13/2018		03-6055 · Utilities-Water & Sewer	-144.27	144.27
				03-6055 · Utilities-Water & Sewer	-96.18	96.18
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-125.65	125.65
TOTAL					-434.75	434.75
Bill Pmt -C 2772		01/03/2019	Gail's Flags, Inc.	03-1012 · Bancorp South Cking Acct #1910		-225.00
Bill	146357	12/13/2018		03-6380 · Other Grounds Maint Exp	-29.00	29.00
Bill	146356	12/13/2018		03-6380 · Other Grounds Maint Exp	-196.00	196.00
TOTAL					-225.00	225.00
Bill Pmt -C 2773		01/03/2019	Site One Landscape Supply, LLC	03-1012 · Bancorp South Cking Acct #1910		-580.23
Bill	88357406-C	12/13/2018		03-6324 · Chemicals	-295.69	295.69
Bill	88408900-C	12/17/2018		03-6324 · Chemicals	-284.54	284.54
TOTAL					-580.23	580.23
Bill Pmt -C 2774		01/03/2019	Texas Golf Association	03-1012 · Bancorp South Cking Acct #1910		-42.00
Bill	12/14/18 St	12/14/2018		03-6125 · Handicap	-42.00	42.00
TOTAL					-42.00	42.00
Bill Pmt -C 2775		01/03/2019	The Business Center	03-1012 · Bancorp South Cking Acct #1910		-119.99
Bill	12/26/18 St	12/26/2018		03-6040 · Office Supplies	-119.99	119.99
TOTAL					-119.99	119.99
Bill Pmt -C 2776		01/10/2019	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-729.20
Bill	74933342	01/02/2019		03-6549 · Food Exp	-659.20	659.20
Bill	98724932	01/07/2019		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-729.20	729.20
Bill Pmt -C 2777		01/10/2019	City of Marble Falls	03-1012 · Bancorp South Cking Acct #1910		-129.25
Bill	11/16-12/16	12/16/2018		03-6346 · Sewer & Water	-129.25	129.25
TOTAL					-129.25	129.25
Bill Pmt -C 2778		01/10/2019	Meadowlakes Utility Fund	03-1012 · Bancorp South Cking Acct #1910		-1,020.56
Bill	18-1231-01	12/31/2018		03-6102 · Building Repair & Maintenance	-1,020.56	1,020.56

Recreation Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-1,020.56	1,020.56
Bill Pmt -C	2779	01/24/2019	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-1,684.52
Bill	74940512	01/08/2019		03-6549 · Food Exp	-573.73	573.73
				03-6552 · Other Food & Beverage Supplies	-307.26	307.26
				03-6540 · Supplies	-48.79	48.79
Bill	74940514	01/08/2019		03-6552 · Other Food & Beverage Supplies	-71.61	71.61
Bill	74948099	01/15/2019		03-6549 · Food Exp	-447.93	447.93
				03-6552 · Other Food & Beverage Supplies	-57.74	57.74
Bill	74949783	01/17/2019		03-6549 · Food Exp	-177.46	177.46
TOTAL					-1,684.52	1,684.52
Bill Pmt -C	2780	01/24/2019	Meadowlakes-General Fund	03-1012 · Bancorp South Cking Acct #1910		-455.00
Bill	10	01/01/2019		03-6370 · Raw Water Purchase	-455.00	455.00
TOTAL					-455.00	455.00
Bill Pmt -C	2781	01/24/2019	Fox Mail	03-1012 · Bancorp South Cking Acct #1910		-199.00
Bill	11276	01/20/2019		03-6045 · Advertising	-199.00	199.00
TOTAL					-199.00	199.00
Bill Pmt -C	2782	01/24/2019	Meadowlakes POA	03-1012 · Bancorp South Cking Acct #1910		-881.87
Bill	154	01/30/2019		03-6362 · Machinery Lease	-870.38	870.38
				03-6363 · Machinery Interest	-11.49	11.49
TOTAL					-881.87	881.87
Bill Pmt -C	2783	01/24/2019	PEC	03-1012 · Bancorp South Cking Acct #1910		-2,056.57
Bill	1/8/19 Stmt	01/08/2019		03-6420 · Electric	-42.75	42.75
				03-6052 · Electric	-877.46	877.46
				03-6052 · Electric	-422.56	422.56
				03-6342 · Electric - Maintenance Building	-250.86	250.86
				03-6344 · Electric - Irrigation	-462.94	462.94
TOTAL					-2,056.57	2,056.57
Bill Pmt -C	2784	01/24/2019	US Golf Association	03-1012 · Bancorp South Cking Acct #1910		-150.00
Bill	11/30/18 St	11/30/2018		03-6150 · Dues & Fees	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -C	2785	01/24/2019	Yearbook Booster Ads	03-1012 · Bancorp South Cking Acct #1910		-75.00
Bill	1/15/19 Str	01/20/2019		03-6045 · Advertising	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pmt -C	2786	01/31/2019	Acushnet Company	03-1012 · Bancorp South Cking Acct #1910		-233.59
Bill	906914373	01/25/2019		03-6160 · Inventory Purchased	-233.59	233.59

Recreation Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-233.59	233.59
Bill Pmt -C	2787	01/31/2019	Ben E. Keith	03-1012 - Bancorp South Cking Acct #1910		-773.15
Bill	74955731	01/22/2019		03-6549 - Food Exp	-536.96	536.96
				03-6552 - Other Food & Beverage Supplies	-103.56	103.56
Bill	74955729	01/22/2019		03-6552 - Other Food & Beverage Supplies	-71.88	71.88
Bill	74956418	01/23/2019		03-6549 - Food Exp	-60.75	60.75
TOTAL					-773.15	773.15
Bill Pmt -C	2788	01/31/2019	Cleveland Golf/SRIXON	03-1012 - Bancorp South Cking Acct #1910		-905.38
Bill	5471854-S	09/06/2018		03-6160 - Inventory Purchased	-597.60	597.60
Bill	5513214SC	10/23/2018		03-6160 - Inventory Purchased	-307.78	307.78
TOTAL					-905.38	905.38
Bill Pmt -C	2789	01/31/2019	Ford & Crew Home & Hardware	03-1012 - Bancorp South Cking Acct #1910		-205.43
Bill	1/25/19 Strr	01/25/2019		03-6354 - Small Tools	-33.98	33.98
				03-6332 - Irrigation Repair & Maint.	-88.00	88.00
				03-6335 - Landscape Materials & Supplies	-42.98	42.98
				03-6380 - Other Grounds Maint Exp	-40.47	40.47
TOTAL					-205.43	205.43
Bill Pmt -C	2790	01/31/2019	Interstate Battery	03-1012 - Bancorp South Cking Acct #1910		-98.93
Bill	220034469	01/08/2019		03-6329 - Equipment Maint & Repair	-98.93	98.93
TOTAL					-98.93	98.93
Bill Pmt -C	2791	01/31/2019	Northland Communications	03-1012 - Bancorp South Cking Acct #1910		-180.59
Bill	2/1-2/28/19	01/18/2019		03-6520 - Television-Clubhouse	-25.97	25.97
				03-6050 - Telephone	-103.41	103.41
				03-6050 - Telephone	-51.21	51.21
TOTAL					-180.59	180.59
Bill Pmt -C	2792	01/31/2019	Yamaha Golf-Car Company	03-1012 - Bancorp South Cking Acct #1910		-53.38
Bill	1/9/19 Stmt	01/09/2019		03-6220 - Cart Maint & Repair	-53.38	53.38
TOTAL					-53.38	53.38
Check	5215	01/02/2019	Twin Liquors	03-1010 - BancorpSouth - Petty Cash #3232		-326.79
				03-6548 - Liquor Expense	-262.47	262.47
				03-6547 - Beer/Wine	-64.32	64.32
TOTAL					-326.79	326.79
Check	5217	01/10/2019	Twin Liquors	03-1010 - BancorpSouth - Petty Cash #3232		-111.05
				03-6548 - Liquor Expense	-111.05	111.05
TOTAL					-111.05	111.05

Recreation Fund
Check Detail
January 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	5219	01/11/2019	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-500.60
				03-6547 · Beer/Wine	-500.60	500.60
TOTAL					-500.60	500.60
Check	5220	01/18/2019	Pepsi Beverages Company	03-1010 · BancorpSouth - Petty Cash #3232		-492.94
				03-6550 · Beverage Expense	-492.94	492.94
TOTAL					-492.94	492.94
Check	5221	01/22/2019	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-502.68
				03-6548 · Liquor Expense	-502.68	502.68
TOTAL					-502.68	502.68
Check	5222	01/29/2019	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-337.85
				03-6547 · Beer/Wine	-337.85	337.85
TOTAL					-337.85	337.85
Total Recreation Fund Disbursement-January 2019						35,084.01

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-A

DATE: February 14, 2019

REFERENCE: Agenda Item #7A-Briefing on Flood Relief

COUNCIL MEETING DATE: February 19th, 2019

AGENDA ITEM: #7A-Briefing on Flood Relief

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

As you may recall, Mr. Kent Taylor addressed you at your January meeting regarding debris deposited after the October flood. A committee made of two Councilmembers and several lakeside residents have met on several occasions to discuss, not only debris removal, but other items related to the flood.

At this time, I'm not sure who will be representing the committee but someone will address the Council on their efforts.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-B

DATE: February 15, 2019

REFERENCE: Agenda Item 7-B Joining the Central Texas
Water Coalition

COUNCIL MEETING DATE: February 19th, 2019

AGENDA ITEM: 7-B – CTWC

FROM: Evan Bauer, City Secretary

Approved by Counsel: N/A

Mary Ann will give you a live briefing over this item at your meeting.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-C- New Business

DATE: February 14, 2019

REFERENCE: Agenda Item 7-C-Review of Long Debt Term Related to the Capital Improvement & Long Range Planning Committee Report dated May 2016

COUNCIL MEETING DATE: February 19th, 2019

AGENDA ITEM: 7-C-Review of Debt Service and its relationship to the item identified in the May 2016 Long Term Planning Report

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Councilmember Barry requested that I review both the May 2016 Capital Improvement & Long-Range Planning Report and how the suggested improvements could be financed.

Capital Improvement & Long-Range Planning Committee Report

In May of 2016, Mr. David Baker presented to the Council a “Capital Improvement & Long-Range Planning Committee Report” compiled by a group of citizens appointed by the Mayor. While the vast majority of the items the Committee recommend is related to the functions of the City, the recommendations related to Parks and Recreation are the responsibility of the POA. I have attached a copy of the original report and will update on the progress of many of the items recommended below:

Golf Course Recommendations:

- Recommendation - Improve use, storage and disposal of effluent water; improve irrigation in areas where warranted; add sprinkler heads and drainage improvements in targeted areas. – ***Over the past several years we have expanded the golf course irrigation system to the driving range and several areas in the roughs that had not previously been watered. Some drainage improvements have been made, and several additional are in the works but have been delayed to the extremely wet fall and winter.***
- Recommendation – Concrete cart paths throughout the course – ***Last fall, with the assistance of Burnet County, new asphalt cart paths have been installed, and it is anticipated that by April, all cart paths will be either concreted or asphalt. Funding for the nearly \$100,000 project was provided from General Fund reserves.***

- Ladies tee boxes improvements- relocation, revision, seeding, and irrigation - ***No action has been taken on this recommendation other than improvements to the irrigation system.***
- Considerably expand food and beverage service available for golfers in the pro shop area – ***It appears that this request may not be economically feasible and will require additional investigation.***
- Industrial grade/ADA restrooms in the Pro Shop area – ***No action has been taken regarding this request due to the cost involved which will require considerable renovation to the existing facilities.***

Tennis:

- Covered tennis courts with lighting would be beneficial – ***No action has been taken on this request due to the cost associated with the request.***

Swimming Pool:

- Construction of a new swimming pool with deck area with children's water feature and swim lane – ***No action has been taken on this request due to it likely requiring the issuance of bonds to finance. In 2017, the cost associated with the installation of a new pool was around \$500-\$550,000.***

Parks/Recreation: The vast majority of the items the Committee has identified are the responsibility of the POA.

Physical Buildings: ***No action has been taken on any of the items identified due to likely requiring issuance of bonds to providing financing of the suggested projects. 2017 estimates for the recommended improvements were \$1.65 to \$2.175 million.***

Water/Sewer:

- Upgrades to the raw water pump station – ***This project has been completed except some minor items that will be completed by staff as time permits. The approximate cost for this project will be about \$117-\$120,000 and was paid from surplus Utility Fund reserve.***
- Upgrades to the distribution pump station – ***This project is a work in process and is being completed as funds become available from the Utility Fund. We have purchased one of the three pumps for this upgrade. Provided funds are available, we will purchase and install an additional pump this fiscal year.***
- Upgrades to the existing computer operation system - ***This project is well on its way to being completed; the contractor has installed the vast majority of the new SCADA system; a few bugs remain. This approximate \$115,000 project is being funded from Utility Fund reserves.***
- Distribution system improvements – ***No action has been taken on this project; its scope and specialized installation procedures will require an outside contractor.***
- Firestone sewer lift station renovation – ***While major renovation of this station has not been completed, a control system and new pumps have been installed.***

Existing Bonded Debt

In 2008, the City issued a \$1.225 million dollar General Obligation Bond to provide funds to refund a \$1.21 revenue note assumed when the City dissolved the Meadowlakes MUD. In addition to this General Obligation Bond, the City also issued a \$3.6 million Combination Tax Revenue Certificate of Obligation for the purchase of the golf course and repair and renovation of the property. In 2013, the City had the opportunity to refinance the outstanding debt at a lower interest, thus, saving the City about \$165,000 in interest over the term of the debt.

Listed below, please find the City's debt service requirements to the term of the existing bonds:

Fiscal Year	Principal	Interest	Total
2019	\$390,000	\$41,513	\$431,513
2020	\$395,000	\$33,517	\$428,517
2021	\$405,000	\$25,420	\$430,420
2022	\$415,000	\$17,118	\$432,116
2023	\$420,000	\$ 8,610	\$428,610

(An interest payment is due each March 1st, and a principal and interest payment is due each September 1st.)

My understanding of the goal that was discussed initially when the Council reviewed the Committee's report was that to prevent an ad valorem tax increase, it was preferred to wait until the City's existing bond debt was paid off.

City of Meadowlakes
Capital Improvement & Long-Range Planning Committee
Final Report—May 2016

Objective: The Capital Improvement/Long Range Planning Committee was charged by the city council with developing both a short-term and long term plan for improvements for the City of Meadowlakes. The following, is the list of committee recommendations:

Golf:

- **improved use, storage and disposal of effluent water; improved irrigation in areas where warranted
- **added sprinkler heads and drainage improvements in targeted areas
- **concrete cart paths throughout the course
- **ladies tee box improvement: relocation, revision, seeding, and irrigation
- **considerably expanded food and beverage service availability for golfers in the pro shop area
- **industrial grade/ADA restrooms in the Pro Shop area

Tennis:

The tennis courts are being resurfaced and other repairs are either complete or in process. These include: fencing, windscreen, light repairs, painting of some areas, and adding pickleball lines for four pickleball courts on one of the tennis courts

- **covered tennis courts with lighting would be beneficial

Swimming Pool:

- **construction of a new swimming pool with deck area with children's water feature and swim lane

Parks/Recreation:

- **restrooms in Dollar Park and Lakeside park
- **outdoor exercise equipment in Dollar Park
- **gaga ball in Dollar Park
- **shading in Dollar Park
- **playground equipment in the restaurant complex area and Dollar Park
- **shading in the fishing dock area
- **tool library
- **expansion of the community recycling program
- **horseshoe pit at Lakeside Park
- **volleyball court (sand or grass) by the pool


Physical Buildings:

- **construction of a community center/work space/meeting rooms
- **remodeling the current City Hall to provide additional needed work/storage space/office space
- **remodel/tear down and rebuild with industrial grade material the current restaurant/Pro Shop
- **industrial grade/ADA restrooms accessible to pool, tennis, and golf

Water/Sewer:

- **upgrades to the raw water pump station
- **upgrades to the distribution pump station
- **upgrades to the existing computer operation system
- **distribution system improvements
- **Firestone sewer lift station renovation

Respectfully submitted on behalf of the committee by:



David Baker, Chairman

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-D

DATE: February 14, 2019

REFERENCE: Agenda Item 7-D – Resolution 2019-02 – Appointment of one member to Planning and Zoning.

COUNCIL MEETING DATE: February 19th, 2019

AGENDA ITEM: 7-D – Resolution 2019-02

FROM: Evan Bauer, City Secretary

Approved by Counsel: N/A

SUBJECT: We have one vacancy on the Planning and Zoning Commission. Resolution 2019-02 addresses the appointment of an individual to fill this vacant position. This position was previously held by Dane Bybee who did not seek reappointment when this term expired on October 31, 2018.

Larry Latshaw is seeking appointment to fill the vacant position. Members of the Planning and Zoning Commission each hold two year terms. Please refer to the breakdown below for details:

Member	Place	Term	Filling Full or Unexpired Term
Priscilla Muse	1	11/1/17 to 10/31/19	Serving since 2015
Katherine Zimmerman	2	11/1/18 to 10/31/20	Serving since 2016
Paul Pierce	3	11/1/17 to 10/31/19	Serving since 2015
Larry Latshaw	4	11/1/18 to 10/31/20	Seeking appointment
Jerriall Wafer	5	11/1/17 to 10/31/19	Serving since 2014

RECOMMENDED ACTION: I recommend the approval of Resolution 2019-02.

ACTION REQUIRED: A motion to adopt the Resolution as proposed.

ATTACHMENT: Larry Latshaw's application to serve & Resolution Number 2019-02- A Resolution of the City of Meadowlakes, Texas appointing a member to the Planning and Zoning Commission.

THE CITY OF MEADOWLAKES
Application for
Appointment to Commissions, Boards, or Committees
(Please Type or Print Clearly)

Name: LAURENCE M. LATSHAW

Address: 313 Saw Seba, Meadowlakes, Texas 78654

Number of Years residing in Meadowlakes: 8 Phone: _____

Email Address: _____

Application to serve on: (Please list your preference in order from 1, 2, and 3.)

Planning and Zoning Commission 1
Building Committee 2

Employer: (if applicable) Retired

Would you be available to attend meetings (please check):

_____ in the evenings
x during the day

Do you serve on any other commission, board, or committee at this time? If so, please list:

St. Peter's Lutheran Church Property Committee
Meadowlakes Web-Work Committee

If selected, I agree to serve in the position to which I am appointed and that I am able to regularly attend meetings as may be required.

Signature: Laurence M. Latshaw Date of Application: 12 Feb 19

Note: Please attach a detailed resume that identifies your qualifications to serve on the committee for which you are applying. All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission, board or committee will be required to complete the online training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary
177 Broadmoor Street
Meadowlakes, Texas 78654
Fax 830-693-2124
E-Mail: ebauer@meadowlakestx.us

City of Meadowlakes
RESOLUTION NUMBER 2019-02
February 19, 2019

**A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY,
TEXAS APPOINTING A MEMBER TO CITY OF MEADOWLAKES
PLANNING AND ZONING COMMISSION; ESTABLISHING TERM OF
OFFICE.**

WHEREAS, the City of Meadowlakes previously established the Planning and Zoning Commission;

WHEREAS, the term of a member of said Commission expired on October 31, 2018, and the City Council has the sole responsibility of appointing said member; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:

Section 1. Finding:

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Appointment and Term of Office:

The City Council of the City of Meadowlakes hereby appoints the following citizen of the City of Meadowlakes to the specified Commission. The appointee shall take office on February 19th, 2019 and shall serve the term of office as indicated below:

CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION

Appointee	Place	Term-Filling Vacancy
Larry Latshaw	4	11/1/18 to 10/31/2020 New appointment

Section 3. Severability:

The invalidity of any part of this Resolution shall not invalidate any other part hereof. The terms and provisions of this Resolution shall be deemed to be severable. If any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

Section 4. Public Notices and Open Meeting:

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

Section 5. Effective Date:

Resolution 2019-02 shall take effect immediately from and after its passage.

PASSED AND APPROVED on this the 19th day of February, 2019.

APPROVED:

Mary Ann Raesener, Mayor

ATTEST:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-E&F

DATE: February 14, 2019

REFERENCE: Agenda Items #7 E&F

Council Meeting Date: February 19, 2019

AGENDA ITEM: Agenda Items #7 E&F -Review of City Manager job performance

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Per the terms and conditions of my employment contract, I am to receive a formal review by the Council annually in the month of January of each year, however, I forgot to add it to your agenda last month. Per Section 551.074 Texas Government Code, the Council may go into closed session “to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.” Per this Section, a closed session was placed on your agenda. Please note that no official action can be taken within a closed session and all action must be taken upon reconvening in open session.

During the budgeting process for the current fiscal year, \$4,000 was budgeted for a possible salary adjustment for the City Manager. My base pay has remained the same for the last five years and for the past two year I have been given a one-time salary adjustment in the amount of \$4,000.

I am also, as per my employment agreement, requesting that the City purchase 10 days of my accumulated vacation; even after the purchase of these two weeks vacation, my accrued vacation will still exceed the number of days that I would be compensated for upon leaving the employment of the City.

Please note that before granting any salary adjustment, the funds must be available either within the existing budget or by amending the budget. Within the adopted FY19 General Fund budget, \$7,650 was budgeted for vacation buyout and salary adjustments.

It is my understanding that Mayor Raesner will be sending you, under separate cover, some additional information.

ATTACHMENTS:

Under separate cover.