

City of Meadowlakes Stated Meeting Minutes April 12, 2016

On this the 12th day of April, 2016 the Council of the City of Meadowlakes convened in regular session at 5:01 P.M. at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mary Ann Raesener
Mike Barry
Jerry Drummond
Barry Cunningham
Clancy Stephenson
Alton Fields

Mayor
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

Staff Present:

Johnnie Thompson
Loren Meiner
Mike Williams

City Manager
City Secretary
Public Works Director

1. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor Raesener called the meeting to order at 5:01 P.M. and announced the presence of a quorum.

2. PLEDGE OF ALLEGIANCE AND PRAYER:

Mayor Raesener led the Council and guests in the Pledge of Allegiance. Franzella Jones, resident, led the Council and guests in prayer.

3. CITIZEN COMMENTS:

- Resident Karyn Mason (406 Firestone Drive) stated that she, her husband, Gerry Mason, and mother, Von Brookshire, were present at the Building Committee Meeting held on April 11, 2016 to address the drainage issue and height of the fence located at 404 Firestone Drive. Mrs. Mason alleged that the City Building Committee overlooked several code violations during the construction of the home at 404 Firestone Drive and would like these to be addressed. The alleged code violations were the main contributing factor to rain water being diverted onto her back yard and causing large amounts of setting water.
- Resident Christine Forsyth (340 Colonial Street) stated that she thinks it is in the City's best interest to add a stop sign(s) at the intersection of Colonial Street and Columbine Street. Mrs. Forsyth stated that she believes that this is a dangerous intersection.

4. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the March 2016 monthly reports as listed below.

5. CONSENT ITEMS:

- A. March 8th, 2016 Stated City Council Meeting Minutes – Loren Meiner, City Secretary**
- B. Ordinance Enforcement March 2016 Activity Report – Pat Preston, Ordinance Officer**
- C. Animal Control March 2016 Activity Report - Robbie Galaway, Animal Control Officer**
- D. Patrol Activity March 2016 Report - provided by Meadowlakes Patrol Officers**
- E. City Building Committee March 2016 Activity Report – Blair Feller, Chairman**
- F. Public Works Department March 2016 Activity Report - Mike Williams, PWD**
- G. March 2016 Detailed Financials Report - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Alton Fields made a motion to approve the consent items as presented. Councilmember Barry Cunningham seconded the motion. It passed by a unanimous vote of the Councilmembers present.

6. OLD BUSINESS ITEMS:

- A. Discussion/Action: Resolution 2016-007 “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING THE “PARKING AND TRAFFIC SIGN MASTER MAP” PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.**

Mr. Thompson presented to the Council for possible action, Resolution 2016-007, which addresses the establishment of an additional “No Parking Zone” along Meadowlakes Drive, the removal of two “Stop” signs at the intersection of Columbine and Quail and the installation of two new “Stop” signs at the intersection of Columbine and Olympia Fields. It is to be noted that the two “Stop” signs at the intersection of Columbine and Quail were on the City’s “Parking and Traffic Sign Master Map” but had not been installed.

Mr. Bob Brown, Chairman of the City’s Public Safety Committee, addressed the Council regarding the establishment of an additional “No Parking” zone along Meadowlakes Drive. A general discussion ensued among the Council, Mr. Brown, and staff regarding the proposed “No Parking” zone with regards to the need, no parking times and enforcement.

The Council also discussed the placement of the two new “Stop” signs at the intersection of Columbine and Olympia Fields as well as Ms. Forsyth request for the possible placement of “Stop” signs at the intersection of Columbine and the east end of Colonial.

After the discussion had ended Councilmember Drummond made a motion to approve Resolution 2016-007 as amended: (1) Removal of reference to the placement of two (2) additional “Stop” signs at the intersection of Columbine and Olympia Fields. (2) Reflect that no parking would be allowed in the referenced new

parking restricted zone from 11:00 p.m. to 7:00 a.m. and only two (2) hour parking be allowed from 7:00 a.m. to 11:00 p.m. A brief discussion among the Council ensued after which Councilmember Drummond motion was seconded by Councilmember Barry. The motion was approved with Councilmembers Drummond, Barry, and Fields voting yes, Councilmember Cunningham voting no, and Councilmember Stephenson abstaining.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Ordinance 2016-01 “AN ORDINANCE OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING CODE OF ORDINANCES ADOPTED JUNE 11, 2013, CHANGING COUNCIL REGULAR MEETING DATE AND TIME; AND PROVIDING FOR RELATED MATTERS.”

At the Council’s meeting in March it was discussed briefly about changing the Council meeting dates. Staff had explained that it was difficult to have accurate financial statement prepared for Council review and possible approval by the seconded Tuesday of the month. Mr. Thompson recommended that the setting of the time and date be established by resolution instead of ordinance as is currently required by the City’s Code of Ordinances. In order to do this the existing Code of Ordinances must be amended to reflect this change. He presented **Ordinance 2016-01** for Council review and possible approval. The Ordinance would allow the Council to establish meeting time and dates by resolution. After council discussion, Councilmember Barry made a motion to approve amending the **Ordinance 2016-01 “AN ORDINANCE OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING CODE OF ORDINANCES ADOPTED JUNE 11, 2013, CHANGING COUNCIL REGULAR MEETING DATE AND TIME; AND PROVIDING FOR RELATED MATTERS.”** The motion was seconded by Councilmember Fields and it passed by a unanimous vote of the Councilmembers.

B. Discussion/Action: Resolution 2016-008 “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING REGULAR CITY COUNCIL MEETING DATE AND TIME.” Resolution 2016-008 actually establishes the time and date as per **Ordinance 2016-01**. Upon Mr. Thompson recommendation and after council discussion, Councilmember Barry made a motion to approve setting the new City Council Meeting dates to the third Tuesday of each month at 5 P.M. with the exception of December, which will remain on the second Tuesday, Councilmember Cunningham seconded the motion and it passed by a unanimous vote of the Councilmembers.

C. Discussion/Action: Fiscal Year 2017 Budget Calendar.

City Manager Thompson stated that there would be a scheduled workshop at the next City Council Meeting held on Tuesday, May 17, 2016 for further discussion on the Fiscal Year 2017 Budget Calendar. No action was taken.

D. Discussion/Action: Resolution 2016-009 “ESTABLISHING FEES AND RATES FOR USE OF TENNIS COURTS” Resolution 2016-009 was presented to the Council for consideration. The resolution address establishment of various rates and fees for the usage of the City owned tennis facility. After a general discussion and review, Councilmember Cunningham made a motion to approve the proposed **Resolution 2016-009, “ESTABLISHING FEES AND RATES FOR USE OF TENNIS COURTS”**. Councilmember Barry seconded the motion and it passed by a unanimous vote of the Councilmembers.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next regularly scheduled meeting will be held on May 17th, 2016.
- B. Hazardous Waste Collection Day to be held at the visitors parking lot at the football field on Manzano Mile, May 24th, 2016.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:25 P.M.

Approved:

/s/ Mary Ann Raesener **Date:** April 12, 2016
Mayor, Mary Ann Raesener

Attest:

/s/ Loren Meiner **Date:** April 12, 2016
City Secretary, Loren Meiner