

**City of Meadowlakes
Stated Meeting Minutes
February 10, 2014**

- I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Mary Ann Raesener called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Alton Fields, Mike Barry, Barry Cunningham, Clancy Stephenson and Jerry Drummond. Also present was City Manager Johnnie Thompson, Mike Williams, Flood Plain Administrator and City Secretary Christy Fath.
- II. PLEDGE OF ALLEGIANCE AND PRAYER:** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Franzella Jones, resident, led the Council and guests in prayer.
- III. CITIZEN COMMENTS:** Jim Woods spoke about the City outsourcing the club and how he thinks it needs to be operated as a business. He spoke about how shabby the club looks and the possibility of dissolving the PFC and letting the City run it.
- IV. MONTHLY STANDARD LIVE REPORTS:**
City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance and parking violations. He stated that the City Hall parking lot is finished and total spent was approximately \$50,000 for the lot purchase, its development and the recent paving. Johnnie briefed the Council on one issue of the recently built water storage tank. He stated that the final inspection revealed flaws in the coating on the floor that requires repair. The tank is under warranty so the original coating company will have a crew here to fix it. Repairs should take about a week. Johnnie said that he hopes to have it back up and running by mid-March. He stated that the City is scheduled to install meters the middle of this month and that the contractor will be installing about 140 meters. Johnnie stated that the cost of installation will be about \$2,500. He explained the old meters are just 80% accurate, so water income will increase.
- VI. CONSENT ITEMS:**
- A. December 9th, 2014 Stated Meeting Minutes – Christy Fath, City Secretary**
 - B. Ordinance Enforcement December 2014 and January 2015 Activity Report – Pat Preston**
 - C. Animal Control December 2014 and January 2015 Activity Report - Robbie Galaway, Officer**
 - D. Patrol Activity December 2014 and January 2015 Report - provided by Meadowlakes Patrol Officers**

- E. **Vandalism/Incident December 2014 and January 2015 Activity Report – Christy Fath, City Secretary**
- F. **City Building Committee December 2014 and January 2015 Activity Report – Blair Feller, Chairman**
- G. **Public Works Department December 2014 and January 2015 Activity Report - Mike Williams, PWD**
- H. **December 2014 and January 2015 Detailed Financials Report - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Cunningham made a motion to approve the consent items as presented. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.

VII. OLD BUSINESS:

- A. **Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition.** Barbara Peskin reviewed the PFC financials up to date. Council requested a cash and accrual report. Mayor asked Johnnie to look at dissolving the PFC & putting the club under the City. Johnnie discussed the problems brought up by the auditor and asked President Larry Upton to come up with a written policy on how those issues will be corrected. Mr. Upton stated that the PFC already has a plan in place and will get a policy written up.

VIII. NEW BUSINESS:

- A. **Action/Discussion: Resolution 15-001-A RESOLUTION BY THE CITY OF MEADOWLAKES BURNET COUNTY, TEXAS, ACCEPTING THE FISCAL YEAR 2014 AUDIT, FINANCIAL STATEMENT AND OPINION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2014, AS PREPARED BY NEFFENDORF, KNOPP, DOSS & COMPANY, PC CERTIFIED PUBLIC ACCOUNTANTS.** Keith Neffendorf stated that the audit meets the GASB requirements. He then reviewed the highlights of the FY 2014 Audit with the Council. Johnnie discussed paying additional on the principal with the Council. Councilmember Cunningham made a motion to adopt the resolution. Councilmember Drummond seconded the motion. It passed by a unanimous vote of the Councilmembers present.
- B. **Action/Discussion: Resolution 15-002- A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, RE-ADOPTING THE CITY OF MEADOWLAKES INVESTMENT POLICY.** Johnnie discussed the investment policy. Councilmember Barry made a motion to adopt the resolution as presented. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.
- C. **Action/Discussion: Contracting with the County of Burnet for election services for the May 9, 2015 General Election.** City Secretary Christy Fath discussed the contract for election services. Councilmember Fields made a

motion to adopt the resolution. Councilmember Cunningham seconded the motion. It passed by a unanimous vote of the Councilmembers present.

- D. Action/Discussion: RESOLUTION 15-003 OF THE CITY OF MEADOWLAKES, TEXAS, CALLING/ORDERING THE GENERAL ELECTION FOR THE ELECTION OF THREE (3) CITY COUNCIL MEMBERS TO TWO-YEAR TERMS EACH FOR MAY 9, 2015 AND ESTABLISHING PROCEDURES FOR SUCH GENERAL ELECTION.** City Secretary Christy Fath discussed the resolution. Councilmember Fields made a motion to adopt the resolution as presented. Councilmember Cunningham seconded the motion. It passed by a unanimous vote of the Councilmembers present.
- E. Action/Discussion: Contracting with Fund Accounting Solution Technologies (FAST) for Court and Building permit software.** City Secretary Christy Fath discussed the contract and the software with the Council. She stated that software for the Court, Building Permits and Code Enforcement would cost \$3,500 for the first year then go up approximately \$105 per year for the next five years. Councilmember Cunningham made a motion to adopt the resolution. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.
- F. Action/Discussion: Authorizing City Manager to make additional principal payment toward the Utility Fund's lease/purchase agreement with the Meadowlakes Property Owners Association for the recently completed water storage tank.** Johnnie discussed the possibility of making an additional payment with Council. He recommended that Council consider making an additional principal payment of \$100,000 in addition to the principal payment due on March 1st. Councilmember Barry made a motion to authorize City Manager to make an additional payment toward the Utility Fund's lease/purchase agreement. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.
- G. Action/Discussion: Participating with the Meadowlakes Property Owners Association in the purchase of additional speed control devices i.e., driver feedback radar equipment.** Councilmember Drummond stated that he met with Jim Woods regarding the purchase of two additional units with one unit possibly being equipped with the capability to take a picture of the license plate and the violator and send a warning letter from the POA. Johnnie Thompson stated that he talked to legal and they suggested that the letter come from POA not the City and the POA could put it in their newsletter. Jim Woods stated that the POA will hold a work session Monday to discuss this issue. Council discussion ensued. Mr. Thompson recommended that we further investigate the possibility of adding the recommended devices to our existing unit.

IX. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next regularly scheduled meeting will be held March 10th, 2015 at 5:00 p.m.
- B. Johnnie Thompson announced that budget time will be starting and for Council to start thinking about special projects they would like accomplished.

X. **ADJOURNMENT:** Mayor Raesener adjourned the meeting at 6:43 p.m.

Approved:

/s/ Mary Ann Raesener **Date:** March 10, 2015
Mayor, Mary Ann Raesener

Attest:

/s/ Christy Fath **Date:** March 10, 2015
City Secretary, Christy Fath