

**City of Meadowlakes
Stated Meeting Minutes
May 21, 2014**

- I. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Don Williams called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Mary Ann Raesener, Barry Cunningham, Alton Fields, Clancy Stephenson and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton, City Secretary Christy Fath and Council Elect Jerry Drummond and Mike Barry.
- II. **PLEDGE OF ALLEGIANCE AND PRAYER:** Gary Hammond led the Council and guests in the Pledge of Allegiance and Joe Summers led the Council and guests in prayer.
- III. **ELECTION BUSINESS**
- A. **Action/discussion - Canvass of Election.** City Secretary Christy Fath read the final vote tallies for each candidate, which were: **FOR MAYOR:** Mary Ann Raesener, 246 early/absentee votes, 68 Election Day votes for a total of 314. **FOR COUNCIL, PLACE 1:** Mike Barry, 233 early/absentee votes, 70 Election Day votes for a total of 303 votes. **FOR COUNCIL, PLACE 3:** Jerry Drummond, 165 early/absentee votes, 45 Election Day votes for a total of 210. Moe Garza, 83 early/absentee votes, 35 Election Day votes for a total of 118. Councilmember Barry Cunningham moved to accept the Canvass of General Election. The motion was seconded by Councilmember Gary Hammond and passed by unanimous vote of the members present.
- B. **Action/discussion - Recognition of service for exiting Council members.** Mayor Williams recognized outgoing Councilmember Gary Hammond with a plaque on behalf of the City and thanked him for his years of service. City Manager Johnnie Thompson recognized outgoing Mayor Williams with a plaque on behalf of the City and thanked him for his years of service. City Manager Johnnie Thompson also presented roses to City Secretary Stephanie Littleton on behalf of the City and commended her on her outstanding service to the City and its residents.
- C. **Action/discussion - Recognition of incoming Council members.** Mayor Williams introduced incoming Mayor Mary Ann Raesener and Councilmembers Mike Barry and Jerry Drummond.
- D. **Action/discussion - Certificate of Election.** City Secretary Christy Fath presented the certificates of Election to Mayor Mary Ann Raesener and Councilmembers Mike Barry and Jerry Drummond.
- E. **Action/discussion - Statement of Elected Office & Oath of Office.** City Secretary Christy Fath administered the Statement of Elected Office and the Oaths of Office to Mayor Mary Ann Raesener, Councilmembers Mike Barry and Jerry Drummond

- F. Seating of new council and establishment of quorum for the record** Mayor Mary Ann Raesener and Councilmembers Mike Barry and Jerry Drummond were seated in their seats. Mayor Raesener established that a quorum of the new Council was present.
- G. Action/discussion/appointment - Nomination and selection of Mayor Pro Tem.** Alton Fields nominated Councilmember Barry Cunningham for Mayor Pro Tem. The motion was seconded by Councilmember Clancy Stephenson and passed by unanimous vote of the members present.
- H. Dissemination of new councilmember publications/training guides and instructions.** Outgoing City Secretary Stephanie Littleton distributed materials and instructions on required training information related to the Open Records and Information Act.

IV. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. He updated Council on POA paving and watering schedule adjustments required for paving, parking area at city hall (18 additional spots), water/wastewater permit renewal (on file in City Secretary's office), Turkey Run and Broadmoor lift stations. Mr. Thompson concluded his report by publicly thanking outgoing City Secretary Stephanie Littleton for her service to the City and the community, and presented her with a bouquet of roses.

- V. CITIZEN COMMENTS:** A citizen asked about addressing new business. He was directed to either sign up prior to meeting for citizen comments or address the item when it comes up in order of business.

VI. CONSENT ITEMS

- A.** April 8th, 2014 Meeting Minutes –Christy Fath, City Secretary
- B.** Ordinance Enforcement April 2014 Activity Report – Pat Preston
- C.** Animal Control April 2014 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity April 2014 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident April 2014 Activity Report – Littleton/Fath, City Secretary
- F.** City Building Committee April 2014 Activity Report – Blair Feller, Chairman
- G.** Public Works Department April 2014 Activity Report - Mike Williams, PWD
- H.** April 2014 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Alton Fields made a motion to approve the consent items as presented. Councilmember Clancy Stephenson seconded the motion. It passed by a unanimous vote of the Councilmembers present.

VII. OLD BUSINESS:

- A. *Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition.* Jeff Wilson briefed the council on updates of the golf course and the cash flow. Council discussion ensued.

VIII. NEW BUSINESS

- A. Action/Discussion: **Fiscal Year 2015 Budget workshop calendar-** City Manager Johnnie Thompson discussed establishing time and dates for budget workshops. Council discussion ensued. Council set the following budget workshops: June 3rd at 10am, July 8th at 3 pm prior to the regularly scheduled City Council meeting, July 15th at 10am and possibly July 22nd if needed.
- B. Action/discussion – **Authorization for City Manager to solicit proposals and award a contract for repairs and renovation of the Hidden Falls restaurant building-** Thompson discussed the repairs/renovation. Several citizens asked about replacing the front door, track lights and the carpet. Johnnie Thompson said those items would be looked at. Alton Fields suggested putting those items on the next agenda. After council discussion, Councilmember Mike Barry made a motion to authorize Johnnie Thompson to proceed to solicit proposals and make recommendations to Council regarding a contract for repairs and renovation of the Hidden Falls restaurant building. The motion was seconded by Councilmember Alton Fields and passed by unanimous vote of the members present.
- C. Action/discussion-**request from the Meadowlakes Public Facility Corporation to lease/purchase golf course related equipment-**Jeff Wilson discussed the agreement for the purchase of a new tractor and mower. Mr. Wilson stated that the Meadowlakes POA approved financing at their May 20th meeting. After council discussion, Councilmember Alton Fields made a motion of “Per the terms and conditions established in the Interlocal agreement between the City and the Public Facility Corporation, I move to authorize the Meadowlakes Public Facility Corporation to enter into an agreement for the lease/purchase of one tractor and mower assembly for a cost not to exceed \$50,000 and for a term not to exceed five years with Meadowlakes POA”. The motion was seconded by Councilmember Barry Cunningham and passed by unanimous vote of the members present with Mike Barry abstaining.

IX. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next regularly scheduled meeting will be held June 10th, 2014 at 5:00 p.m. and a special workshop will be held on June 3rd, 2014.
- B. Councilmember Alton Fields commended Stephanie on job well done.

- X. **ADJOURNMENT:** Mayor Mary Ann Raesener adjourned the meeting at 6:16 pm.

Approved:

/s/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: 6/10/14

Attest:

/s/ Christy Fath
City Secretary, Christy Fath

Date: 6/10/14