

**City of Meadowlakes
Stated Meeting Minutes
October 8, 2013**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:07 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Alton Fields, Clancy Stephenson and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: City Secretary Stephanie Littleton led the Council and guests in the Pledge of Allegiance and Pat Preston led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:
City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. Mr. Thompson concluded by stating that the end-of-year postings were delayed due to the short timeframe between the end of the fiscal year and the October meeting but that all of the financials will be available by the November meeting.

- IV. CONSENT ITEMS:**
- A.** September 10th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
 - B.** Ordinance Enforcement September 2013 Activity Report – Pat Preston
 - C.** Animal Control September 2013 Activity Report - Robbie Galaway, Officer
 - D.** Patrol Activity September 2013 Report - provided by Meadowlakes Patrol Officers
 - E.** Vandalism/Incident September 2013 Activity Report – Stephanie Littleton, City Secretary
 - F.** City Building Committee September 2013 Activity Report - Don Wheeler, Chairman
 - G.** Public Works Department September 2013 Activity Report - Mike Williams, PWD

After Council discussion, Councilmember Hammond made a motion to approve the consent items as presented. Councilmember Raesener seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. **CITIZEN COMMENTS:** Georgina Christy addressed Council regarding the proposed Resolution 13-08, questioning how the money would be used. Christine Forsyth also addressed the Council with her concerns about the City and Golf Club financial concerns and lifetime memberships. Carolyn Richmond addressed the Council, stating that she is lifetime member, and would volunteer to pay trail fees. Mrs. Richmond suggested that the Council consider standardizing the requirements of lifetime memberships and suggested adding activities to attract young families. The last resident to speak was Linda Landua who stated that now is not a good time to trim pecan trees.

VI. **OLD BUSINESS:**

A. *Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition.* No discussion on this topic.

VII. **NEW BUSINESS**

A. *Action/Discussion:* **RESOLUTION 13-09 A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION, BUILDING COMMITTEE AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION, ESTABLISHING TERMS OF OFFICE FOR EACH AND APPOINTMENT OF CHAIR TO THE PLANNING AND ZONING COMMISSION AND BUILDING COMMITTEE.**

Mayor Williams introduced this item by listing the outgoing members and incoming appointments. Councilmember Raesener had questions regarding the PFC Board selections., which were addressed by Councilmember Hammond who was the liaison to the selection committee. Larry Upton was appointed to Place 2 on the PFC Board, John Travis was appointed to Place 4. Councilmember Cunningham made a motion to approve Resolution 13-09. Councilmember Hammond seconded the motion and it passed with 3 ayes provided by Councilmembers Cunningham, Hammond and Stephenson. Councilmember Raesener abstained from voting and Councilmember Fields voted against the Resolution.

B. *Action/Discussion:* **RESOLUTION 13-08 A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS ESTABLISHING A VOLUNTARY MONTHLY DONATION OF FOUR DOLLARS (\$4) ON EACH CITY OF MEADOWLAKES UTILITY BILLING FOR IMPROVEMENTS AND MAINTENANCE OF THE CITY OWNED GOLF COURSE; ESTABLISHING USE OF SAID DONATED FUNDS; AND**

PROVIDING AN EFFECTIVE DATE. No action was taken on this item.

- C. *Action/Discussion:* **ORDINANCE 2013-07 AMENDING CHAPTER 24 (Streets, Sidewalks and Public Properties) BY AMENDING SECTION 24-51 (Prior owner issued lifetime memberships), BY AMENDING SECTION (3)h AND ADDING A NEW SECTION (4); AMENDING APPENDIX A, SECTION A50-B (SEWER RATES) PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.** After Committee discussion, Councilmember Fields made motion to approve Ordinance 2013-07. The motion was seconded by Councilmember Cunningham. Prior to a final vote, Councilmember Hammond amended the motion to change the Lifetime Membership fee to \$75 per month beginning on November 1, 2013 with a 2-year phase in to be capped at \$150 per month. The amended motion passed with 4 ayes cast by Councilmembers Cunningham, Raesener, Fields and Hammond. Councilmember Stephenson was opposed.
- D. *Action/Discussion:* *Funding of shortfall for the Meadowlakes Public Facility Corporation.*
1. *Amendment of fiscal year 2014 Utility Fund budget.*
 2. *Amendment of fiscal year 2014 General Fund budget.*
 3. *Authorizing use of funds from the Recreation Fund "Golf Course Improvement Reserve Fund."* After Council discussion, Councilmember Fields made a motion to authorize using money from the RCC Golf Course Improvement Reserve Fund to pay the annual insurance premium. The motion was seconded by Councilmember Hammond and passed by a unanimous vote of the Councilmembers present.
- E. *Action/Discussion:* *Retaining a consulting firm to prepare a strategy assessment and business plan as well as a budget for the municipal golfing complex.* Councilmember Raesener spoke about the challenges faced by the golf course and how a management company could help. She briefly outlined the differences in the proposals for consulting services between Eagle and Touchstone. A representative from Touchstone also addressed Council about the services that his company could provide. After Council discussion, this item was tabled for future discussion.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. Mayor Williams thanked the outgoing committee members.
- B. The next regularly scheduled meeting will be held November 12th, 2013 at 5:00 p.m.
- C. POA annual meeting October 12th at 10:00 am at Hidden Falls.

IX. ADJOURNMENT: Mayor Don Williams adjourned the meeting at 6:32 pm.

Approved:

/s/ Don Williams **Date:** 11/12/13
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton **Date:** 11/12/13
City Secretary, Stephanie Littleton