

**City of Meadowlakes
Stated Meeting Minutes
April 9, 2013**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Gary Hammond led the Council and guests in the Pledge of Allegiance and Pat Preston led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. Mr. Thompson addressed the issue of the recent hail storm and acknowledged that the City did sustain some damage, mostly to the club. Insurance adjusters have been out and plans for repairs have been made. He informed the council that the City is investigating the cost benefits of switching to tablets vs. paper to save printing costs of the monthly agenda packets and updates. Mr. Thompson also announced that the Household Hazardous Waste Collection date is on April 20th. He concluded by informing the council that the City is trying to get accreditation for online financial transparency with the state Comptroller's office.

IV. CONSENT ITEMS:

- A.** March 5, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement March 2013 Activity Report – Pat Preston
- C.** Animal Control March 2013 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity March 2013 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident march 2013 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee March 2013 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department March 2013 Activity Report - Mike Williams, PWD

H. February and March 2013 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Raesener made a motion to approve the consent items as presented. Councilmember Hammond seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. CITIZEN COMMENTS: Dale Fixsen suggested to council and POA that Meadowlakes look at some strategic planning looking forward as population growth continues. Jerry Drummond, a retired constable from Llano county and new resident, addressed speeding and suggested organizing a police force.

VI. OLD BUSINESS: There was no old business on the agenda.

VII. NEW BUSINESS

A. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition including quarterly financial reports. PFC President Steve Hawkins presented financial reports detailing the fiscal year to date results, including a \$3,000 loss in Food & Beverage and a total year-to date loss of approximately \$2,200. Mr. Hawkins stated that employees have started auditing the beer randomly; invisible loss went from 60-70 cans down to 4. He explained that hard liquor and wine inventories are difficult, but that they are looking for solutions. Mr. Hawkins stated that the requirement for handicap access to the pool has changed, and that they might qualify for exemption and he requested the City's input on qualification. He addressed the issue of leasing part of the cart barn to residents, and that legal challenges require City input. Council discussion ensued. He concluded by requesting a City review of how the PFC is performing to the standards established by council.

B. Action/Discussion: Certificate of unopposed candidates and Order of cancellation via Resolution 13-05 of the May 11, 2013 general election. After Council discussion, Councilmember Cunningham made a motion to approve Resolution 13-05 with redlines. Councilmember Sarcione seconded the motion and it passed by a unanimous vote of the Councilmembers present.

C. Action/Discussion: First reading and setting date for public hearing of Ordinance 2013-01 ADOPTING CURFEW HOURS FOR MINORS, DEFINING TERMS; CREATING OFFENSES FOR MINORS, PARENTS AND GUARDIANS OF MINORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR WAIVER BY THE MUNICIPAL COURT OF JURISDICTION OVER A MINOR WHEN REQUIRED UNDER THE TEXAS FAMILY CODE; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE. City Manager Johnnie Thompson introduced this item by detailing the changes suggested by the City Attorney. Councilmember Cunningham made a motion to approve the Ordinance with redlines. The motion was seconded by Councilmember

Hammond and passed by a unanimous vote of the Councilmembers present.

D. Action/Discussion/Status: Water Storage Tank Project

1. Possible rejection of all bids and calling for the re-bidding of the project.
2. Amending Fiscal Year 2013 Utility Fund Budget to reflect additional fund transfer to cover additional cost of storage tank project.
3. Awarding contract for the construction of a 250,000 gallon water storage tank.

Dick Collins from Southwest Engineers addressed council and discussed the reasons the cost estimate was so far off, focusing on the cost of baffle installation. He explained that the low bidder and baffle installers are working on solutions to bring cost down. Tense council discussion ensued. City Manager Johnnie Thompson recommended paying the difference by utilizing reserves, delaying other projects and carrying some expense over two fiscal years. Councilmember Raesener made a motion to amend the budget to reflect a total of \$90,000 in additional funds from the Utility Fund fund reserves to cover costs. The motion was seconded by Councilmember Sarcione and passed by a unanimous vote of the Councilmembers present. Next, Councilmember Hammond made a motion to award the contract to Bulldog Steel Products Inc., in the amount of not more than 351,785. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.

E. Action/Discussion: 2013 Consumer Price Index (CPI) adjustment to Municipal Telecommunications Right-Of-Way Access Line Rates.

City Manager Johnnie Thompson addressed Council and explained that the state authorized the increase if we wish to raise the rate and that if no action is taken, the rate remains the same. If no action is taken now, it can be revisited in September. He concluded by stating that the rate increase would result in approximately \$400 in additional revenue per year. No action was taken by Council.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. Household Hazardous Waste Collection is April 20th**
- B. Upcoming workshops will be required for the budget, inspection process for Building Committee, and prior to the May stated meeting for codification.**
- C. PFC committee/liasion with council.**
- D. The next regularly scheduled meeting will be held May 14th, 2013 at 5:00 p.m.**

IX. ADJOURNMENT: 6:22 p.m.

Approved:

/s/ Don Williams **Date:** 5/14/13
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton
City Secretary, Stephanie Littleton

Date: 5/14/13