

# **City of Meadowlakes Stated Meeting Minutes November 13, 2012**

**I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

**II. PLEDGE OF ALLEGIANCE AND PRAYER:** Gary Hammond led the Council and guests in the Pledge of Allegiance and Pat Preston led the Council and guests in prayer.

**III. MONTHLY STANDARD LIVE REPORTS:**

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds including preliminary financial results for the fiscal year ending September 30, 2012. Mr. Thompson updated the progress of the lot purchase adjacent to City Hall, stating that it should close within the next few weeks. He also briefed Council on the history of the Meadowlakes Company's 600 acre feet of water rights, and that the ownership was never changed. After working through several issues the transfer of rights should be resolved soon. Council and audience discussion ensued.

**IV. CONSENT ITEMS:**

- A.** October 9, 2012 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement October 2012 Activity Report – Pat Preston
- C.** Animal Control October 2012 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity October 2012 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident October 2012 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee October 2012 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department October 2012 Activity Report - Mike Williams, PWD
- H.** October 2012 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Raesener made a motion to approve the consent items as presented. Councilmember Cunningham seconded the motion. It passed by a unanimous vote of the Councilmembers present.

**V. CITIZEN COMMENTS:** none

**VI. OLD BUSINESS:**

**A. Action/Discussion: Ordinance 2012-10 approving a lease purchase and escrow agreement with the Meadowlakes Property Owners Association, Inc. for funding to build a new potable water storage tank.** Mayor Williams explained that the lease purchase agreement was complete, and that there were some minor changes to the ordinance. Mr. Williams outlined the deletions, and clarified that there was no escrow agreement. Council and audience discussion ensued. Councilmember Hammond made a motion to approve the ordinance with redlines. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.

**B. Status Update:**

1. Meadowlakes Directory
2. Codification
3. Meadowlakes Public Facility Corporation

City Secretary Stephanie Littleton updated the Council on the progress of the Directory and Codification updates. City Manager Johnnie Thompson updated the Council on the recent activities of the Public Facility Corporation.

**VII. NEW BUSINESS**

**A. Action/Discussion: Ordinance 2012-09 Prohibiting the use of wireless devices while driving.** After Council and audience discussion, Councilmember Hammond made a motion to accept Ordinance 2012-09. The motion was seconded by Councilmember Sarcione and was passed by a unanimous vote of the Councilmembers present.

**B. Action/Discussion: Water meter replacement program and financing of such program.** Representatives from Techline Pipe gave a presentation outlining the benefits of replacing existing meters and how the cost savings could help pay for the replacements along with additional funding from Government Capital. Public Works Director Mike Williams gave his recommendation that the City replace all of the meters at once instead of budgeting replacements over several years. Council discussion ensued during which it was recommended that

meter replacements be worked in to future budgets and any further discussion was tabled.

- C.** *Action/Discussion: Sale of Surplus real property including the feasibility for the sale of surplus real property, development of policy for use of funds generated from the sale, appointment golf course Reconfiguration Committee.* Mayor Williams directed council to his proposal outlining the process. He explained that all money earned from the sale of property will go to the maintenance and repair fund for golf course. Council and audience discussion ensued. Councilmember Jones made a motion to accept the resolution with redlines. Councilmember Hammond seconded the motion and it passed by a unanimous vote of the Councilmembers present.
- D.** *Action/Discussion: Memorandum of Understanding between the City of Meadowlakes and Burnet County for providing addressing information for 9-1-1 addressing.* City Manager Thompson addressed Council and clarified that the City and County currently have a verbal agreement and that the Memorandum comes at the request of Burnet County to make the verbal agreement official. Councilmember Jones made a motion to accept the Memorandum of Understanding. The motion was seconded by Councilmember Raesener and passed by a unanimous vote of the Councilmembers present.
- E.** *Action/Discussion: Recommendation from the Planning & Zoning Commission to appoint the POA Vice President to the Planning & Zoning Committee.* City Manager Thompson briefed Council on the history of this recommendation. After Council discussion, Mr. Thompson suggested that if the POA Vice President is willing, that he be appointed for the remainder of the term. The item was tabled for future discussion.

**VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

- A.** The next regularly scheduled meeting will be held December 11<sup>th</sup>, 2012 at 5:00 p.m.
- B.** Offices closed for holidays
- C.** Fajita lunch for staff & council
- D.** Possible codification workshop in December.

**IX. ADJOURNMENT: 6:25**

**Approved:**

/s/ Don Williams

Mayor, Don Williams

**Date:** 12/17/12

**Attest:**

/s/ Stephanie Littleton  
City Secretary, Stephanie Littleton

**Date:** 12/17/12