

**City of Meadowlakes  
Stated Meeting Minutes  
October 9, 2012**

**I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present were City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

**II. PLEDGE OF ALLEGIANCE AND PRAYER:** Patti Wray led the Council and guests in the Pledge of Allegiance and Joe Summers led the Council and guests in prayer.

**III. MONTHLY STANDARD LIVE REPORTS:**

City Manager Johnnie Thompson addressed the Council and Citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours and morning speeding, and the financial condition of the various City funds. Council and audience discussion ensued.

**IV. CONSENT ITEMS:**

- A.** September 11<sup>th</sup> & 18<sup>th</sup>, 2012 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement September 2012 Activity Report – Pat Preston
- C.** Animal Control September 2012 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity September 2012 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident September 2012 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee September 2012 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department September 2012 Activity Report - Mike Williams, PWD
- H.** September 2012 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Jones made a motion to approve the consent items as presented. Councilmember Raesener seconded the motion. It passed by a unanimous vote of the Councilmembers present.

**V. CITIZEN COMMENTS:** Resident Joe Summers spoke about a recent incident where a golfer was almost hit by a driver who was texting. He asked the Council to consider a ban on texting while driving.

**VI. OLD BUSINESS:**

**A. Action/Discussion:** *Meadowlakes Public Facility Corporation General Manager & Chief Operations Manager employment agreement.* Mayor Williams highlighted the contract changes and asked for council vote. Councilmember Raesener moved to accept the employment contract. Councilmember Cunningham seconded the motion and it passed by a unanimous vote of the Councilmembers present.

**B. Action/Discussion:** *Authorizing City Manager to finalize contract documents between the City and Meadowlakes Property Owners Association, Inc. for financing of a new potable water reservoir.* Mayor Williams addressed the Council and audience members, stating that some fine tuning of the contract and consultation with the city attorney is still needed. Once the contract is final, it will be presented to the Meadowlakes POA for their approval.

**VII. NEW BUSINESS**

**A. Action/Discussion:** ***Resolution 2012-10 Appointing Members to City of Meadowlakes Planning & Zoning Commission, Building Committee and the Meadowlakes Public Facility Corporation, establishing terms of office for each and appointment of Chair to the Planning & Zoning Commission and Building Committee.***

Mayor Williams directed the Councilmembers to the agenda packet providing the background of the committee appointees and their recommendations as follows:

**MEADOWLAKES PUBLIC FACILITY CORPORATION**

Name	New/Re-appointed	Term
Steve Hawkins, Place #4	Re-appointment unexpired term	11/12 to 10/31/14
Lowell Dale Fixsen, Place #3	Re-appointment	11/1/12 to 10/31/15
Rob Paul, Place #1	New appointment	11/1/12 to 10/31/15
Mike Thelen, Place #2	New appointment	11/1/12 to 10/31/15

**CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION**

Name	New/Re-appointed	Term
John Sopel, Place #2	Re-appointment	11/1/12 to 10/31/14
Sherrri Miller, Place #4	New appointment	11/1/12 to 10/31/14

**CITY OF MEADOWLAKES BUILDING COMMITTEE**

Name	New/Re-appointed	Term
Tony Sosinski, Place #2	Re-appointment	11/1/12 to 10/31/14
Georgina Christy, Place #4	Re-appointment	11/1/12 to 10/31/14
Barbara Kast, Place #6	Re-appointment	11/1/12 to 10/31/14

Council discussion ensued. Councilmember Jones moved to accept Resolution 2012-10. Councilmember Sarcione seconded the motion and it passed by a unanimous vote of the Councilmembers present.

- B. Action/Discussion: Resolution 2012-11 Re-adopting the City's Investment Policy.** City Manager Johnnie Thompson addressed the Council regarding the city's requirement to re-adopt an investment policy every year. Mr. Thompson explained that the proposed policy is identical to the previous version except for small title changes and dates. Mr. Thompson briefly explained where monies are currently invested. After brief Council discussion, Councilmember Raesener made a motion to approve Resolution 1012-11. Councilmember Cunningham seconded the motion and it passed by a unanimous vote of the Councilmembers present.
- C. Action/Discussion: Authorization for City Manager to establish new accounts for Tax, Construction and I&S.** City Manager Johnnie Thompson addressed the Council, outlining the municipal requirements for establishing the separate funds and their purposes. After brief Council discussion, Councilmember Cunningham made a motion to authorize the City Manager to establish the new accounts. Councilmember Hammond seconded the motion and it passed by a unanimous vote of the Councilmembers present.
- D. Action/Discussion: City of Meadowlakes Directory.** Mayor Williams outlined the idea to publish the next directory with names & addresses of all residents along with the phone numbers of residents who have given permission to do so. The directory will be published in-house. Audience discussion ensued. Councilmember Raesener made a motion authorizing the City to move forward with the publication. Councilmember Sarcione seconded the motion and it passed by a unanimous vote of the Councilmembers present.
- E. Action/Discussion: Resolution 2012-12 Authorizing the filing with the Texas Comptroller of Public Accounts a letter stating that the City is authorized by the State to exercise the power of eminent domain.** City Manager Johnnie Thompson explained that the City is required to file a letter with State Comptroller in order to retain our eminent domain authority. Council discussion ensued. Councilmember Jones moved to accept Resolution 2012-12. The motion was seconded by Councilmember Hammond as passed by a unanimous vote of the Councilmembers present.
- F. Status Update:**
- a. *Codification progress.* City Secretary Stephanie Littleton briefed Council on the Codification progress to date and explained that a workshop will need to be established in order to finalize the project.

## **VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

- A.** The next regularly scheduled meeting will be held November 13<sup>th</sup>, 2012 at 5:00 p.m. Workshops may be scheduled as well.

- B.** Councilmember Jones expressed her support for researching and participating in an anti-texting while driving campaign.
- C.** Mayor Williams reminded everyone that the annual POA meeting will take place on Saturday, October 13th at 10 am and to please turn in a proxy if you are unable to attend.

**IX. ADJOURNMENT: 5:36**

**Approved:**

/s/ Don Williams \_\_\_\_\_ **Date:** 11-13-2012 \_\_\_\_\_  
Mayor, Don Williams

**Attest:**

/s/ Stephanie Littleton \_\_\_\_\_ **Date:** 11-13-2012 \_\_\_\_\_  
City Secretary, Stephanie Littleton