

City of Meadowlakes Stated Meeting Minutes September 11, 2012

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Don Williams led the Council and guests in the Pledge of Allegiance and Sherry Summers led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports and financial condition of the various City funds. Public Works Director Mike Williams addressed the council regarding the falling lake levels and stated that he expects a formal request from the Lower Colorado River Authority to move from voluntary to mandatory water restrictions. Council and audience discussion ensued.

IV. CONSENT ITEMS:

- A.** August 14th 2012 Meeting Minutes –Stephanie Littleton, City Secretary
 - B.** Ordinance Enforcement August 2012 Activity Report – Pat Preston
 - C.** Animal Control August 2012 Activity Report - Robbie Galaway, Officer
 - D.** Patrol Activity August 2012 Report - provided by Meadowlakes Patrol Officers
 - E.** Vandalism/Incident August 2012 Activity Report – Stephanie Littleton, City Secretary
 - F.** City Building Committee August 2012 Activity Report - Don Wheeler, Chairman
 - G.** Public Works Department August 2012 Activity Report - Mike Williams, PWD
 - H.** August 2012 Detailed Financials Report – Johnnie Thompson, City Manager
 - I.** PFC Financials and Operation reports- Steve Hawkins, PFC President
- After Council discussion, Councilmember Hammond made a motion to approve the consent items as presented. Councilmember Sarcione seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. CITIZEN COMMENTS: There were no citizen comments.

VI. OLD BUSINESS:

A. There was no old business on the agenda

VII. NEW BUSINESS

- A.** Action/discussion: Contract for fire protection services with the Marble Falls Area Volunteer Fire Department, Inc. Mike Phillips, president of Marble Falls Volunteer Fire Department and Fire Chief Terry White addressed the Council to discuss the proposed 3-year contract. Councilmember Raesener suggested a change in wording from named insurer to named insured. Mayor Williams asked Mr. Phillips and Mr. White for input on how the city can assist in some fundraising ventures for the VFD. Councilmember Jones made a motion to approve the contract, Councilmember Raesener seconded with redlines. The motion passed by a unanimous vote of the Councilmembers present.
- B.** Action/discussion: Appointment of an auditing firm to conduct the City's Fiscal Year 2012 audit report, authorizing the Mayor and City Manager to execute a contract with the selected firm for conducting said audit. Mayor Williams spoke about the request for proposals that were sent to various accounting firms and the results from same. Council discussion ensued. Councilmember Raesener made a motion to engage the services of Singleton, Clark & Company. Councilmember Hammond seconded the motion and it passed by a unanimous vote of the Councilmembers present.
- C.** Action/discussion: Commissions, Boards and Committees
Appointments and Procedures Policy interview status update: Mayor Williams reviewed the committee openings and applications to date. Mayor Williams also provided background on the uniform expiration dates and the formation of the CBC selection committees. Councilmember Hammond, Council representative for the Building Committee, spoke about his meeting with representatives from the Building Committee, and stated that they will be drafting a letter of recommendation to reappoint the current members whose terms are expiring. Councilmember Cunningham, Council representative for the PFC, stated that he will be meeting with PFC Board members Zavala and Wray to begin applicant interviews.
- D.** Action/discussion: Meadowlakes Public Facility Corporation:
1. Resolution 12-08 **"A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS ESTABLISHING THE FISCAL YEAR 2013 ANNUAL REIMBURSEMENT COST AGREEMENT (ARCA) BETWEEN THE CITY AND THE**

**MEADOWLAKES PUBLIC FACILITY CORPORATION;
APPROVING SAID CORPORATION'S FISCAL YEAR 2013
OPERATING BUDGET."**

Council discussion ensued regarding the FY 2013 budget. Mayor Williams opined that the FY 2013 budget looked workable. Councilmember Raesener asked for a list of employees. Council and audience discussion ensued.

Councilmember Cunningham moved to approve Resolution 2012-08 establishing the FY 2013 ARCA and budget. Councilmember Hammond seconded and the motion passed by a unanimous vote of the Councilmembers present.

2. General Manager & Chief Operations officer employment agreement. No PFC Board member was present to ask any questions. After Council discussion, Councilmember Hammond moved to postpone taking any action on the contract until the called meeting on Tuesday the 18th, provided that the PFC can send a representative. Councilmember Raesener seconded the motion and it passed by a unanimous vote of the Councilmembers present.

E. Setting dates and times for Codification workshops

1. After Council discussion, a workshop was scheduled for 2 p.m. on October 9th prior to the Stated meeting at 5 pm. No further workshops were scheduled.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A.** Upcoming Public Hearing and approval of FY 2013 Budget and vote on the 2012 Ad Valorem Tax rate on September 18th at 1:00 p.m.
- B.** Flu shot clinic to be held September 20th at City Hall from 10 a.m. to 1 p.m.
- C.** The loan agreement between the City and the Meadowlakes POA for the money to construct the new water storage tank is progressing slowly and should be complete soon.
- D.** Burnet County Hazardous Waste collection event to be held on September 29th at the Burnet County fairgrounds.

IX. ADJOURNMENT: 6:05

Approved:

/s/ Don Williams

Mayor, Don Williams

Date: 10/9/2012

Attest:

/s/ Stephanie Littleton **Date:** 10/9/2012
City Secretary, Stephanie Littleton