

**City of Meadowlakes
Stated Meeting Minutes
July 10, 2012**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Linda Wier led the meeting members and guests in the Pledge of Allegiance. Roy Belcher led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Activity Report – Johnnie Thompson

- Consent Items as listed below

Mr. Thompson informed the Council that the ordinance officer has been sending out letters to residents to keep a clear corridor clearance. He summarized contents of the reports. Mr. Thompson asked residents to watch the golf course due to recent thefts. A discussion with the Council and audience ensued. Mr. Thompson also stated that the City finished June with an overall positive financial outlook. Mr. Thompson informed the Council that Public Works Director Mike Williams will be out of the office due to surgery. Mr. Thompson stated that all drainage projects were complete. Mr. Thompson concluded his briefing to the Council by stating that the 4th of July went well, with only 3 traffic citations. The Council ended with a discussion regarding the directory census.

IV. CONSENT ITEMS:

A. June 12th 2012 Meeting Minutes –Stephanie Littleton, City Secretary

B. Ordinance Enforcement June 2012 Activity Report – Pat Preston

C. Animal Control June 2012 Activity Report - Robbie Galaway, Officer

D. Patrol Activity June 2012 Report - provided by Meadowlakes Patrol Officers

E. Vandalism/Incident June 2012 Activity Report – Stephanie Littleton, City Secretary

F. City Building Committee June 2012 Activity Report - Don Wheeler, Chairman

G. Public Works Department June 2012 Activity Report - Mike Williams, PWD

- H. General Fund June 2012 Detailed Financials Report - Eileen Harrison, Treasurer
- I. Utility and Recreation and Country Club Funds June 2012 Detailed Financials Report- Johnnie Thompson, City Manager
- J. PFC Financials and Operation reports- Steve Hawkins, PFC President

Councilmember Franzella Jones made a motion to approve the consent items as presented; the motion was seconded by councilmember Paul Sarcione and carried by a unanimous vote of the councilmembers present.

V. **CITIZEN COMMENTS:** Christine Forsythe voiced her concerns regarding the patrol shifts. She said that there was not enough morning, afternoon or late night shifts. Mrs. Forsythe said that most patrols are not occurring during needed times. She asked council to study the effectiveness.

VI. **OLD BUSINESS:** There was not any old business on the agenda.

VII. **NEW BUSINESS**

- A. Action/Discussion: Ordinance 2012-03 **“Establishing Appointment of member to Standard Committees; Structure of Committees, Rules of Committees; Reporting to Council; and Providing an Effective Date”** Mayor Williams provided background information and stated that corrections have been made. Councilmember Barry Cunningham moved to accept the Ordinance. The motion was seconded by Councilmember Gay Hammond. Councilmember Franzella Jones asked about the section regarding maintaining a permanent file and deleting the “within 6 months” strike-through. The motion was passed by a unanimous vote of the Councilmembers present.
- B. Action/Discussion: Ordinance 2012-05 **“Amending Chapter 36:02, 36:03 and 36:05 of the Code of Ordinances of the City of Meadowlakes”** Mayor Williams addressed the Council and citizens, stating that there needed to be a discussion concerning the procedural cleanup. It was determined that several revisions were necessary, no action was taken.
- C. Action/Discussion: Authorizing City Manager to execute an agreement with Southwest Engineers for the proposed potable water reservoir. Mayor Williams provided background information and asked for a vote subject to legal review and acceptance. Council discussion ensued and Councilmember Mary Ann Raesener moved to accept the motion. The motion was seconded by Councilmember Franzella Jones and passed by a unanimous vote of the Councilmembers present.

- D. Action/Discussion: Authorizing City Manager to negotiate and purchase Lot 168, Section 2. Mayor Williams directed the Council to a packet for details regarding size and tax roll value. Council and audience discussion ensued and Councilmember Barry Cunningham moved to accept the motion. The motion was seconded by Councilmember Mary Ann Raesener and passed by a unanimous vote of the Councilmembers present.
- E. Action/Discussion: Authorizing City Manager to finalize contract documents between the City and Meadowlakes Property Owners Association, Inc. for financing of a new potable water reservoir. City Manager Johnnie Thompson addressed Council regarding proposed financing plan including specific terms. Roy Belcher stated that the POA attorney will review contract before final approval. Councilmember Mary Ann Raesener moved to accept the motion. The motion was seconded by Councilmember Gary Hammond and passed by a unanimous vote of the Councilmembers present.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next Planning & Zoning meeting will be held July 13th, 2012 at 9:00 a.m. regarding special use permit and replat.
- B. Mayor Williams thanked the POA for the 4th of July parade.
- C. The next Budget Meeting will be held July 17th, 2012 at 1:00 p.m. The meeting scheduled for July 24th, 2012 was cancelled.

IX. ADJOURNMENT:

Mayor Williams adjourned the meeting at 5:35 p.m.

Approved:

/s/ Franzella Jones **Date:** 8/14/12
Mayor Pro-Tem, Franzella Jones

Attest:

/s/ Stephanie Littleton **Date:** 8/14/12
City Secretary, Stephanie Littleton