

**City of Meadowlakes
Stated Meeting Minutes
June 12, 2012**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Paul Sarcione led the meeting members and guests in the Pledge of Allegiance. Roy Belcher led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Activity Report – Johnnie Thompson

- Consent Items as listed below

Mr. Thompson informed the Council that the 2011 water quality report that will be mailed in June will include a survey regarding resident interest for publishing an updated Meadowlakes phone book. Once the surveys have been returned, City staff will present the Council with a decision package for the phone book. Mr. Thompson also stated that drainage improvements continue, including the removal of the bridge on hole #2 and replacement with a low water crossing. Mr. Thompson stated that SCADA system upgrades continue. Mr. Thompson then summarized the contents of the reports for the Council and that Ordinance Officer Pat Preston will be mailing Ordinance letters regarding the clear corridor issue. Mr. Thompson concluded his briefing to Council by stating that patrol hours will increase for the summer months.

IV. CONSENT ITEMS:

- A.** May 8th & May 22nd, 2012 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement May 2012 Activity Report – Pat Preston
- C.** Animal Control May 2012 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity May 2012 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident May 2012 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee May 2012 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department May 2012 Activity Report - Mike Williams, PWD

- H. General Fund May 2012 Detailed Financials Report - Eileen Harrison, Treasurer
- I. Utility and Recreation and Country Club Funds May 2012 Detailed Financials Report- Johnnie Thompson, City Manager
- J. PFC Financials and Operation reports- Steve Hawkins, PFC President

Mayor Williams inquired if the City has a provision for tree removal for safety issues. Johnnie responded that for vacant lots we don't have a means, but we do for homes. Councilmember Franzella Jones made a motion to approve the consent items as presented; the motion was seconded by councilmember Gary Hammond and carried by a unanimous vote of the councilmembers present.

V. **CITIZEN COMMENTS:** Karen Sarcione thanked the City for all of the support and as a thank you will donate a paver in the city's name. Mayor Don Williams thanked Mrs. Sarcione for her hard work.

VI. **OLD BUSINESS:** There was not any old business on the agenda.

VII. **NEW BUSINESS**

- A. Action/Discussion: Update on EMS operations within the City- Johnny Campbell, EMS Director. Mr. Campbell addressed the Council and distributed information regarding the type and call volume for the City. Council discussion ensued but no action was needed or taken.
- B. Action/Discussion: Ordinance 2012-03 **"AN ORDINANCE ESTABLISHING APPOINTMENT OF MEMBERS TO STANDING COMMITTEES; STRUCTURE OF COMMITTEES; RULES OF COMMITTEES; REPORTING TO COUNCIL; AND PROVIDING AN EFFECTIVE DATE"**-Mayor Williams/Thompson. Mayor Williams addressed the Council and citizens, stating that the Ordinance was discussed in the earlier workshop, and was determined to need some revisions, no action was taken.
- C. Action/Discussion: Ordinance 2012-04 **"AN ORDINANCE ESTABLISHING A COMPREHENSIVE FINANCIAL MANAGEMENT POLICY FOR THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS; AND PROVIDING AN EFFECTIVE DATE"** After Council discussion, Councilmember Paul Sarcione moved to accept the Ordinance. The motion was seconded by Councilmember Mary Ann Raesener and passed by a unanimous vote of the Councilmembers present.
- D. Action/Discussion: Authorizing City Manager to search and negotiate for funding of the proposed water storage tank and related facilities, including authorization to retain legal counsel for drafting of required documents. Mayor Williams introduced this item by providing background on the necessity of granting City Manger Thompson the ability to search and negotiate. Council discussion ensued.

Councilmember Franzella Jones made a motion to grant Mr. Thompson the authority to search and negotiate for funding of the proposed water storage tank and related facilities, including authorization to retain legal counsel for drafting of required documents. The motion was seconded by Councilmember Mary Ann Raesener and passed by a unanimous vote of the Councilmembers present.

- E. Action/Discussion: Setting dates and times for upcoming budget workshops-Williams/Thompson. Several workshop dates were discussed for the month of July.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next regularly scheduled meeting will be held July 10th, 2012 at 5:00 p.m.

IX. ADJOURNMENT:

Mayor Williams adjourned the meeting at 5:35 p.m.

Approved:

/s/ Don Williams **Date:** 7/10/12
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton **Date:** 7/10/12
City Secretary, Stephanie Littleton