

City of Meadowlakes Stated Meeting Minutes September 13, 2011

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Paul Sarcione, Franzella Jones, Barry Cunningham, Bill Pickard and Rusty Crawford. Also present were City Treasurer Eileen Harrison, Public Works Director Mike Williams and City Secretary Stephanie Littleton. City Manager Johnnie Thompson was not in attendance

II. PLEDGE OF ALLEGIANCE AND PRAYER: Rusty Crawford led the meeting members and guests in the Pledge of Allegiance. Roy Belcher led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS: The monthly standard reports were provided to the Council in print format due to City Manager Johnnie Thompson's absence. Public Works Director Mike Williams advised the Council that he could give a verbal report if they so desired. The Council agreed that a verbal report was not necessary.

IV. CONSENT ITEMS:

- A. August 9th, 2011 Meeting Minutes – Stephanie Littleton, City Secretary.**
- B. Meadowlakes Public Facility Corporation Financial Reports**
- C. Ordinance Enforcement Activity Report – Pat Preston**
- D. Animal Control August Activity Report - Robbie Galaway, Officer**
- E. Patrol Activity August Report – provided by Meadowlakes Patrol Officers.**
- F. Vandalism/Incident August Activity Report – Stephanie Littleton, City Secretary**
- G. City Building Committee August Activity Report - Don Wheeler, Chairman**
- H. Public Works Department August Activity Report - Mike Williams, PWD**
- I. General Fund August Detail Financials Report - Eileen Harrison, Treasurer**
- J. Utility Fund August Detail Financials Report - Johnnie Thompson, City Manager**

Councilmember Sarcione made a motion to approve the consent items as presented. Councilmember Cunningham seconded the motion. The motion carried by unanimous vote of the council members present.

V. CITIZEN COMMENTS: None

VI. OLD BUSINESS: Councilmember Sarcione made a motion to accept the new 2011 Ad Valorem tax rate by reading the following statement: *“I move to ratify that the Fiscal Year 2012 Budget will raise more total property taxes than last year’s budget by \$17,650 (3.1%), and that of that amount approximately \$3,710 is tax revenue to be raised on new property added to the tax roll this year.”* Councilmember Crawford seconded the motion and it carried by a unanimous vote of the Councilmembers present.

- A. Action/discussion: Ordinance 2011-05- Approval of Fiscal Year 2012 Budgets-** Councilmember Jones made a motion to approve Ordinance 2011-05 approving the Fiscal Year 2012 budgets, Councilmember Cunningham seconded. The motion passed by a unanimous vote of Councilmembers present and a verbal record of the votes was taken.
- B. Action/Discussion: Ordinance 2011-06- Adoption of Ad Valorem tax rate for 2011-** Councilmember Crawford made a motion to approve Ordinance 2011-06 adopting the 2011 Ad valorem tax rate. Councilmember Sarcione seconded the motion. After Council discussion including a statement from Councilmember Jones stating her support for the tax rate increase in order to balance the current budget as well as provide for possible future tax needs, the motion passed by a unanimous vote of the Councilmembers present, and a verbal record of the votes was taken.

VII. NEW BUSINESS:

- A. Action/discussion: Contract for fire protection services with the Marble Falls Area Volunteer Fire Department, Inc.-**After Council and audience discussion, Councilmember Pickard made a motion to accept the contract with redline address corrections. Councilmember Jones seconded the motion. The motion passed by a unanimous vote of the Councilmembers present.
- B. Action/discussion: Meadowlakes Public Facility Corporation:**
- 1. Agreement for management of the golf course and clubhouse operations.**
 - 2. Operating Lease agreement.** Mayor Williams recommended that the Council vote on items 1 & 2 together. After Council discussion regarding redline corrections, Councilmember Jones made a motion to approve items 1 & 2 with redline corrections, Councilmember Crawford seconded. The motion passed by a unanimous vote of the Councilmembers present.
 - 3. Annual Reimbursement Cost Agreement, Resolution 11-11** –After Council and audience discussion, Councilmember Cunningham made a motion to approve Resolution 11-11, Councilmember Sarcione seconded. The motion passed by a unanimous vote of the Councilmembers present.
 - 4. Fiscal Year 2012 Budget-** After Council and audience discussion, Councilmember Crawford made a motion to accept the Meadowlakes Public Facility Corporation Fiscal Year 2012 Budget; it was seconded by Councilmember Cunningham. Mayor Williams expressed his reservations about the income projection portion of the budget. The motion passed by a unanimous vote of the Councilmembers present.
 - 5. Chief Executive Officer’s Contract-** This item was tabled because the contract was not ready. Mayor Williams and PFC representative Dale Fixsen discussed the consequences of Jeff Wilson’s contract expiration effective Sep. 30th. Mr. Fixsen indicated that it was his belief that the PFC

can grant an extension that will allow Jeff Wilson to operate under the current contract until council approval of the new contract.

C. Action/discussion: Appointment of Members to the following committees and extending the terms of office of existing members:- Mayor Williams

1. City Building Committee-
2. City Planning and Zoning Committee
3. Meadowlakes Public Facility Corporation

Mayor Williams stated that all Committee members whose terms were expiring have agreed to serve another term. Building Committee member Van Estill will be resigning his term in October, and Barbara Kast was named as a nominee for his vacant place. Meadowlakes POA board president Roy Belcher stated that the board had no objection to her nomination, and also engaged in some discussion about the legality of POA board members also being able to serve on the ACC/Building committee. Mayor Williams stated that by the October Council meeting, an ordinance will be presented that extends all Committee terms to a uniform expiration date of October 31st. Members will still serve staggered terms.

Councilmember Sarcione made a motion to accept the nominations for all three Committees; the motion was seconded by Councilmember Jones. It passed by a unanimous vote of the Councilmembers present.

D. Action/discussion: 2012 Elections-Littleton- City Secretary Stephanie Littleton briefed the Council on potential changes to the election calendar due to the passage of SB 100 during the recent Texas Legislature. She informed the Council that currently there are no anticipated changes to the May 2012 elections, but that future elections are still uncertain.

E. Action/discussion: Enacting Stage 2 Water Restriction and determination if Stage 2 should remain voluntary or mandatory.-Mike Williams. Public Works Director Mike Williams gave a presentation to Council regarding the LCRA trigger points for enacting Stage 2 water restrictions. He stated that all local cities except Burnet have moved to mandatory stage 2 restrictions, and it was his recommendation that the City of Meadowlakes enact Mandatory Stage 2 restrictions effective Oct. 1st. Audience and council discussion ensued regarding enforcement and the golf course. Councilmember Sarcione made a motion to enact Mandatory Stage 2 restrictions effective Oct. 1st. Councilmember Crawford seconded and the motion passed by a unanimous vote of the Councilmembers present.

F. Action/discussion: Extension of Emergency Declaration banning all outside open flames and smoking in public places.-Mayor Williams

Mayor Williams briefed Council on the need to extend the emergency declaration with a few changes, including permitting outdoor cooking via propane, and welding and cutting meeting certain requirements. Council discussion ensued, including discussion of the designated smoking area outside the clubhouse. The extension of the Declaration for 90 days will be effective through December 15th. Councilmember Cunningham made a motion to approve the 90-day extension of the emergency declaration with changes. Councilmember Sarcione seconded, it passed by a unanimous vote of the Councilmembers present.

Action/discussion-Authorizing City Manager to close two existing non-essential checking accounts (Resolution 11-12)- Thompson. After a brief discussion, Councilmember Pickard made a motion to authorize closing the

two non-essential checking accounts by Resolution 11-12. The motion was seconded by Councilmember Jones and passed by a unanimous vote of the Councilmembers present.

G. Action/discussion: Nomination Selection for BCAD Board of Directors-Resolution 11-13 –Mayor Williams. Mayor Williams provided background on the nomination request from BCAD and mentioned that currently no one from Meadowlakes sits on the board. Mayor Williams recommended tabling the item until the October council meeting to provide adequate time for recommendations.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The POA annual meeting will be Saturday Oct 8th at Totten Hall.
- B. Mayor Williams thanked the Council and especially Johnnie Thompson and Eileen Harrison for all their work on the FY 2012 Budget.
- C. Flu shot clinic to be held Thursday, September 15th at City Hall.
- D. National Night Out to be held by the Neighborhood Watch Committee on Sunday, October 2 from 3-5 p.m. at Lakeside Park.
- E. City Secretary Stephanie Littleton encouraged everyone to let people know about the weekly email newsletter.

XI. ADJOURNMENT:

Mayor Williams adjourned the meeting at 5:55 p.m.

Approved:

/s/ Franzella Jones _____ **Date:** 10/11/2011 _____
Mayor Pro Tem, Franzella Jones

Attest:

/s/ Stephanie Littleton _____ **Date:** 10/11/2011 _____
City Secretary, Stephanie Littleton