

**City of Meadowlakes
Stated Meeting Minutes
July 12, 2011**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:02 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Paul Sarcione, Franzella Jones, Barry Cunningham, Bill Pickard and Rusty Crawford. Also present were City Manager Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Paul Sarcione led the meeting members and guests in the Pledge of Allegiance. Roy Belcher led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

A. City Manager Activity Report – City Manager Johnnie Thompson briefed the Council on the staff activities preparing the FY 2011-2012 budget.

i.) Patrol Activity for June and related items. Mr. Thompson stated that there were 80 patrol hours for the month of June, consisting mainly of warning tickets for parking violations.

ii.) Vandalism/Incidents for June and related items. Mr. Thompson stated that there weren't any vandalism reports for the month of June, but that one was already received for July.

IV. CONSENT ITEMS:

A. June 14, 2011 Meeting Minutes – Stephanie Littleton, City Secretary.

B. Ordinance Enforcement Activity Report – Joe Hernandez.

C. Animal Control June Activity Report - Robbie Galaway, Officer

D. Patrol Activity June Report – provided by Meadowlakes Patrol Officers.

E. Vandalism/Incident June Activity Report – Stephanie Littleton, City Secretary

F. City Building Committee June Activity Report - Don Wheeler, Chairman

G. Public Works Department June Activity Report - Mike Williams, PWD

H. General Fund June Detail Financials Report - Eileen Harrison, Treasurer

I. Utility Fund June Detail Financials Report - Johnnie Thompson, City Manager

Councilmember Jones made a motion to approve the consent items as presented. Councilmember Crawford seconded the motion. The motion carried by unanimous vote of the council members.

V. CITIZEN COMMENTS: none

VI. OLD BUSINESS:

A. Action/discussion: Retaining firm for codifying City Ordinances.

Mayor Williams introduced this item by describing the two codification companies, outlining the major differences between the two and proving his and Johnnie Thompson's recommendation to hire Municode, Inc. Councilmember Jones commented that she was also more impressed by Municode, Inc. After further council discussion, Mayor Williams asked for a vote to hire Municode, Inc. Councilmember Sarcione made the motion to approve, and it was seconded by Councilmember Cunningham. The motion passed by a unanimous vote.

B. Action/discussion: Establishing dates and times for Budget Workshop and Public Hearings. Mayor Williams reminded the Councilmembers and audience about the upcoming workshop on

Friday, 7/15 at 1:30. Another workshop was scheduled for August 9th at 2:30 prior to the regular stated meeting. Other times and dates were discussed pending further clarification.

VII. NEW BUSINESS:

A. Action/Discussion: Granting Northland Communications a utility easement on golf course for installation of new fiber optics cable.

Johnnie Thompson introduced this item by presenting Larson Lloyd from Northland Communications, who outlined the need for a utility easement to add an additional fiber optic mode. Committee and audience discussion ensued. In response to questions from the Committee members and audience, Ron from Northland Communications provided further information about the nature and scope of work involved and the impact on the surrounding property. Mayor Williams recommended a motion to grant the easement pending further legal documents. Councilmember Pickard made a motion to approve, which was seconded by Paul Sarcione. The vote passed unanimously. After the vote, Mr. Lloyd, in a response to a question from Johnnie Thompson, spoke about new franchise fees and how they could affect Meadowlakes. He clarified that the new fees will originate from state instead of Northland Cable, which will increase revenue to the City from 3 to 6 percent.

B. Action/discussion: Resolution Number 2011-10-Adoption of Governmental Accounting Standards Board Statement 54. Mr.

Thompson introduced this item by providing background on the necessity of passing the resolution per the City auditor's suggestion. After brief committee discussion, Councilmember Jones made a motion to approve the Resolution, which was seconded by Councilmember Cunningham. The motion passed by a unanimous vote.

C. Action/discussion: Appointment procedure for appointments of members of committees of the City. Mayor Williams spoke about his desire to complete the appointment process in one meeting. He summarized that three Planning & Zoning, two Building Committee and two Public Facility Corporation positions will be open, and the varying expiration dates between the three committees. Audience and committee discussion ensued, during which it was suggested that the terms of the Planning & Zoning and Building Committee be extended to expire at the same time as the PFC Committee, October 31st. Mayor Williams proposed that all nominations be brought from individual committees for Council approval. POA board President Roy Belcher requested that the POA Board should also approve any new members of the Building Committee, as they also function as the Architectural Control Committee. No further action was taken.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Upcoming Workshops and Meetings:

- i.) Budget Workshop – July 15, 2011 at 1:30 PM, other meetings**
- ii.) Mayor Williams thanked the POA and Franzella Jones for all their help organizing the 4th of July parade.**

XI. ADJOURNMENT:

Mayor Williams adjourned the meeting at 5:45 p.m.

Approved:

/s/ Don Williams _____ **Date: 8/9/11**
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton _____ **Date: 8/9/11**
City Secretary, Stephanie Littleton