

City of Meadowlakes Stated Meeting Minutes October 12, 2010

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor Don Williams called the meeting to order at 5:00 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Rusty Crawford, Christine Forsyth, Franzella Jones, Bill Pickard and Mike Tepper. Also present were City Manager Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Linda Wendling.

II. PLEDGE OF ALLEGIANCE AND PRAYER:

Mr. Roy Belcher led the meeting members and guests in prayer. Mr. John Sopol led the meeting members and guests in the Pledge of Allegiance.

III. SPECIAL REPORTS:

A. Discussion - Update on current local activities of Pedernales Electric Cooperative (PEC) - Ms. Becky Johnson

Mr. George Bird provided the PEC update to the meeting members and guests highlighting that on September 1st another reduction of power costs was reflected onto its members, highlighted current ongoing maintenance within the city limits, the PEC is currently working on their expense and capital budget, information regarding a new substation on Starke Road and its impact, and recent power outages within the city and the reasoning thereof.

Discussion ensued related to the ongoing work in the city. Mayor Williams announced that the franchise check from PEC was approximately \$10,900 and thanked Mr. Bird for his update.

B. Discussion - Quarterly update from Allied Waste System - Keith Conrad

Mr. Conrad provided his quarterly update to the meeting members and guests highlighting that there have been no service issues reported to his office, there have been no accidents within the city, the recycle route was recently changed and provided recognition of the three (3) employees that service our city; Ricky Rodriguez, Jessie Franco and Jose Landeros. Mr. Conrad also requested that Meadowlakes drivers pass with caution when the trucks are in operation, stated that recycling participation is still very high and in the 80 percentile and they will be contributing in Johnson Park to enhance the Veteran's Memorial. Audience and council discussion ensued in relation to the safety of the Allied employees and announcements that will be sent out to help enhance and encourage driver awareness.

IV. MONTHLY STANDARD LIVE REPORTS *(Progress & Status Reports Only - Recommendations or action discussions not allowed)*

A. City Manager Activity Report - Johnnie Thompson (Attachment A)

Mr. Thompson provided his activity report stating that everything is running very well and staff has been busy working on the codification updates and draft personnel policy. Mr. Thompson stated his appreciation to Mr. Wheeler for assisting so well with the building committees' transition from conducting informal meetings to compliance with the Open Meetings Act. City Secretary

Wendling provided information on early voting times, locations and the example ballot.

- V. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.)*
- A. September 14, 2010, Budget Hearing + Stated Meeting Minutes - Linda Wendling, Secretary** (Attachment B)
 - B. Ordinance Enforcement September Activity Report - Joe Hernandez, Officer** (Attachment C)
 - C. Animal Control September Activity Report - Robbie Galaway, Officer** (Attachment D)
 - D. City Building Committee September Activity Report - Don Wheeler, Chairman** (Attachment E)
 - E. Public Works Department September Activity Report - Mike Williams, PWD**
 - F. General Fund September Detail Financials Report - Eileen Harrison, Treasurer** (Attachment F)
 - G. Utility Fund September Detail Financials Report - Johnnie Thompson, City Manager** (Attachment G)

Discussion ensued in relation to Item E, Public Works Department Report, not being available and proposed redlines to the minutes. Councilmember Jones made a motion to approve the consent items, removing Item E for discussion next month, and accepting the proposed redlines. Councilmember Crawford seconded the motion. The motion carried by unanimous vote.

- VI. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.)*
- A.** Resident Georgina Christy stated she would like a detail of the written citations in relation to consent Items B and C.
 - B.** Resident Gaye Lang addressed the meeting members and guests by reviewing Attachment H; information and comments in relation to vandalism and crime.

VII. OLD BUSINESS

- A. Burnet-Llano County Regional Water Facility Planning Study; \$2,000 in-kind services to the study; Authorization for Mayor to enter into Interlocal Agreement in relation thereto – Thompson** (Attachment I)

Mr. Thompson introduced this item by stating that the wording within the Interlocal Agreement was changed per conversations from the previous council meeting, outlining the changes and provided background information. Councilmember Pickard made a motion to approve the Interlocal Agreement as presented. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

- B. Discussion: Ordinance 2010-06, Amending requirements and restrictions related to the P&Z Commission, Building Committee and other related items including Board of Adjustments - Councilmember Jones/Thompson** (Attachment J)

Councilmember Jones introduced this item by providing a summary of a recent change made by Ordinance 2010-06, stating she would like the board of adjustment/board of appeals to be placed back into the control of the city

council instead of the building committee. Council discussion ensued and Mr. Thompson outlined additional information received from the city attorney. Council and audience discussion ensued.

VIII. NEW BUSINESS

A. Action/discussion: Resolution 10-015, Confirmation/appointment of Building Committee membership – Wheeler (Attachment K)

Mr. Wheeler introduced this item by stating he has already spoke with the POA and recommended Mr. Van Estill to replace exiting member Doug Faulkner on the building committee and is making the same recommendation tonight to the council. Discussion ensued in relation to redlines; changing the reference from #7 to #6 throughout the document. Councilmember Pickard made a motion to adopt Resolution 10-015 as redlined. Councilmember Jones seconded the motion. The motion carried by unanimous vote.

B. Action/discussion: Resolution 10-016, Establishing credit card policies and controls and providing authorization to obtain credit card's line of credit with American Bank of Texas, N.A. – Thompson

(Attachment L) Mr. Thompson introduced this resolution by providing a summary of its purpose and origination; also stating that the Texas procurement card through the State is a good program and will be closely reviewed in the future but due to time constraints he recommends obtaining these cards and adopting this policy tonight. Council discussion ensued. Councilmember Tepper made a motion to adopt Resolution 10-016 as redlined. Councilmember Jones seconded the motion. Additional redlines were noted and the motions were restated by Mayor Williams for clarification and approved by Councilmember Tepper and Jones. The motion carried by unanimous vote.

C. Discussion: Employee Personnel Policy updates; allowing for discussion on possible future workshop dates to review same – Thompson

(Attachment M) Mr. Thompson introduced this item by highlighting that this is slated as a discussion item only to determine how we wish to proceed with the update. Mr. Thompson stated that currently employees are working under different policies depending upon their hire date and that the personnel policies are outdated. Mayor Williams stated he would like to place this on next month's agenda, allowing council more time to review it. Council discussion ensued.

D. Discussion: Status on Ordinance Update and Review; allowing for discussion on possible future workshop dates to review same – Thompson

(Attachment N) Mr. Thompson introduced this item by stating that the ordinance update is necessary due to the form of government change that took place, that a lot of the ordinances are out of date, that this is going to be a lengthy process and the only way he knows of handling the update is to setup a workshop and review the ordinance book in sections. Mr. Thompson also spoke to legal counsel and they suggested working with a codification firm which Ms. Wendling will check into next week. Council discussion ensued.

IX. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest *(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.*

- *expressions of thanks, congratulations, or condolence;*
- *information regarding holiday schedules;*

