

**City of Meadowlakes**  
**City Council Called Meeting Minutes**  
**March 9, 2010**

**I. CALL TO ORDER AND QUORUM DETERMINATION:**

Mayor John Aaron called the meeting to order at 5:30 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron and council members Christine Forsyth, Franzella Jones, Bill Pickard, Joe Summers and Mike Tepper. Also present were City Administrator Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Linda Wendling.

**II. PLEDGE OF ALLEGIANCE & PRAYER:**

Councilmember Summers led the meeting members and guests in the Pledge of Allegiance. Councilmember Forsyth led the meeting members and guests in prayer.

**III. SPECIAL RECOGNITION ITEM:**

**A. Certificate of appreciation to Paul and Enid Totten for exceptional and long-term service to the City – Aaron**

Mayor Aaron introduced this item by stating he was pleased to provide a very special recognition to Paul and Enid Totten. Mayor Aaron provided a short history into their many years of service and dedication to Meadowlakes and the surrounding communities and recognized all their volunteer assistance with charitable programs. Mayor Aaron presented them with a plaque and stated that they will be missed by many. The Totten's received a standing ovation.

**IV. MONTHLY STANDARD LIVE REPORTS (Progress & Status Reports Only - Recommendations or action discussions not allowed)**

**A. POA Activity Report - POA President, Roy Belcher**

Mr. Belcher stated that he did not have a report for February.

**B. City Administrator Activity & Financial Summary Report - Johnnie Thompson** (Attachment A & B)

Mr. Thompson introduced his report highlighting patio cover construction, the SECO Grant status, review of the financials and stated that the city newsletter was going out shortly. Mr. Thompson then reviewed ongoing meetings with the PFC for the golf course irrigation system. Mayor Aaron referred to Attachment B and highlighted the initial problems and leaks, maintenance needed and being performed, a testing service company to assist, and outlined what has been completed and still in progress. Mayor Aaron also highlighted the recent action on Flextronics, Toro, diagnostics, condition of the basic piping, stated that all leaks found have been at joints, valves and sprinkler heads, and that the main pipe does not show any degradation. Mayor Aaron stated that lateral piping will be examined this week and a report will come back to council on April 13<sup>th</sup>. Council discussion ensued.

**C. General Fund Financial Summary Report - Eileen Harrison**

(Attachment C) Mrs. Harrison introduced her report highlighting the ad valorem tax collected, city directory sales and stated everything is inline with the budget.

**D. Public Works Department Activity Report - Mike Williams**

(Attachment D) Mr. Williams introduced his report by highlighting water sales and usage, treated wastewater, tasks completed for the POA, the completion of the metal equipment building at the wastewater treatment plant, the household hazardous waste collection program, employee training, stated that the irrigation system installation for the two dams located at the wastewater treatment plant is 50% complete, and the #16 pond is being pumped down. Audience discussion ensued.

**V. CONSENT ITEMS:**

**A. February 9, 2010 Stated Meeting Minutes** (Attachment E)

**B. Ordinance Enforcement February Activity Report – Robbie Galaway, Acting Officer** (Attachment F)

**C. Animal Control February Activity Report - Robbie Galaway, Officer** (Attachment G)

**D. City Building Committee February Activity Report – Herb Lewis, Interim Chairman** (Attachment H)

**E. General Fund February Detail Financials Report - Eileen Harrison, Treasurer** (Attachment I)

**F. Utility Fund February Detail Financials Report- Johnnie Thompson, City Admin.** (See Attachment A)

Councilmember Jones made a motion to adopt the consent items as presented. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

**VI. CITIZEN COMMENTS:**

**A.** Resident Jeff Brown introduced some newcomers to Meadowlakes, Mr. Bob Brown and Mrs. Vee Brown.

**B.** Resident Lindquist at 409 St. Andrews wanted to thank the council for passing the golf cart ordinance and stated that he is no longer encountering problems with minors on golf carts.

**VII. OLD BUSINESS:**

**A.** There was no old business.

**VIII. NEW BUSINESS**

**A. Action/discussion: Notice of General Election & Special Election – Aaron** (Attachment J)

Mayor Aaron introduced this item by reading the Notice of the General and Special Election into the record and to the meeting members and guests.

**B. Action/discussion: Acceptance of resignation of Planning & Zoning Chairman Joe Summers – Aaron** (Attachment K)

Mayor Aaron introduced this item by stating that Joe Summers has submitted his resignation as P&Z Chairman and then referred to Attachment K, a copy of Joe Summers resignation letter.

**i.) Appreciation of service award**

Mayor Aaron introduced this item by stating how much the City appreciated Mr. Summers service and how much he enjoyed working with him. Mayor Aaron presented Mr. Summers with a plaque showing the City's appreciation.

**C. Action/discussion: Acceptance of resignation of Mr. Jerry Martinez, Ordinance Enforcement Officer – Aaron** (Attachment L)

Mayor Aaron introduced this item by referring to an emailed letter of resignation (Attachment L) and stating that Mr. Martinez could not be available tonight due to continuing, long-term illness.

**D. Action/discussion: Nomination/Recommendation on Ordinance Enforcement Officer** (See below)

**E. Action/discussion: Nomination/Recommendation on Building Committee Chairman** (See Below)

**F. Action/discussion: Nomination/Recommendation on Planning and Zoning Chairman** (Attachment M & N))

Mayor Aaron reported jointly on Items D, E and F stating that a letter was sent out to the resident's tab via email and posted on our website for citizen review (Attachment M). Mayor Aaron stated that Mr. Tom Carpenter is willing to serve as the Planning and Zoning Chairman and he would like to nominate him at this time. Mr. Summers made a motion that Mr. Carpenter fills the unexpired term for P&Z Chairman. Councilmember Forsyth seconded the motion.

Council discussion ensued and Mayor Aaron provided explanation of serving dual offices and stated that it is not a conflict to serve on the P&Z and Building Committee. The motion carried by unanimous vote.

**G. Action/discussion: General & Utility Fund Line Item Transfers - Harrison and Thompson** - There are no line item transfers to be reviewed.

Mayor Aaron asked if there were any additional citizen comments before adjournment. One audience member questioned a piece of property outside the security gate and construction thereof. Audience discussion ensued; however, the council could only make statements of fact and could not enter into discussion on this question as it was not listed on the agenda.

Audience member inquired into the City Manager form of government and the council could not comment for or against and may only pose a statement of fact.

**IX. COUNCIL AND MAYOR ANNOUNCEMENTS:**

**A. Public Forum to take place on March 23rd at 6:00 p.m. in Totten Hall – Aaron**

**B. May 8, 2010's election information sheet, copies at back table – Aaron**

**X. ADJOURNMENT:**

The meeting adjourned at 6:25 p.m.

**Approved:**

/s/ John Aaron \_\_\_\_\_ **Date:** 3/9/10  
**Mayor**

**Attest:**

/s/ Linda A. Wendling \_\_\_\_\_ **Date:** 3/9/10  
**City Secretary**