

**City of Meadowlakes  
City Council Stated Meeting Minutes  
March 10, 2009**

**I. CALL TO ORDER AND QUORUM DETERMINATION:**

Mayor John Aaron called the meeting to order at 5:00 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron, and council members Christine Forsyth, Laird Landis, Bill Pickard, Joe Summers, and Camille Sweigart. Also present were City Administrator Johnnie Thompson, City Secretary Linda Wendling, and City Treasurer Eileen Harrison.

**II. PLEDGE OF ALLEGIANCE & PRAYER:**

Councilmember Sweigart led the meeting members and guests in the Pledge of Allegiance. Councilmember Pickard led the meeting members and guests in prayer.

**III. SPECIAL REPORT:**

**A. Action/discussion: Update on Marble Falls I.S.D. activities - Dr. Ryder Warren** (Attachment A) Dr. Warren greeted the meeting members and guests referring to Attachment A and reviewing same, highlighting building opening, construction progress, and the upcoming legislative session in Austin.

**B. Action/discussion: City of Meadowlakes 2007-2008 audit results - Thompson** (Attachment B & C) Mr. Thompson introduced this item stating that we received a clean audit with no discrepancies, stated there were a few internal changes which are already being addressed, and receiving consensus in relation to booking of the golf course acquisition. Mr. Neffendorf reiterated that it was a good audit, the city is in good financial standing, and reviewed and provided explanation of Attachment C, the final audit, by sections and page numbers. Mayor Aaron inquired if Mr. Neffendorf had any suggestions, adjustments, or recommendations especially for the golf course. Mr. Neffendorf provided further explanation that some adjustments were made throughout the auditing procedures, also stating that the council provides a key additional financial control by reviewing each financial report monthly. Councilmember Landis made a motion to accept the audit as presented. Councilmember Summers seconded the motion. The motion passed by unanimous vote.

**C. Action/discussion: Order of Election (second reading) administrative amendment to list Burnet County, 220 S. Pierce as an additional early voting location - Aaron** (Attachment D) Mayor Aaron introduced this administrative amendment by referring to Attachment D and stating the two additions that were added, read the changes into the record, and executed same.

**D. Action/discussion: Notice of May 9, 2009 Election - Aaron** (Attachment E) Mayor Aaron read the notice of election into the record and executed same. A council question arose in relation to the contract which will be discussed later in the agenda.

**IV. STANDARD LIVE REPORTS:**

**A. POA Activity Report - Don Williams, President** Mr. Williams requested that we pass over his activity report this month due to limited activity.

**B. City Administrator Activity & Financial Summary Report - Johnnie Thompson** (Attachment F & G) Mr. Thompson introduced this item by mentioning the problems that were encountered and resolved which caused the delay in providing the financial reports. Mr. Thompson reviewed and offered explanations of the differences between the budgeted numbers versus actual numbers, highlighting the funds and revenues, cash flow, inventory, balance sheet, profit & loss statements, accrual of insurance and loan repayment, and adjustments made in order to achieve the accrual accounting method as requested. Council discussion ensued. Mayor Aaron requested Councilmember Landis to prepare a position paper and provide to council in relation to allocation of overhead expenses, the need thereof, and possible procedures thereof. Council discussion continued. Mr. Thompson further reported on the audit and some proposed internal review and possible changes, additionally stating that the city is looking for someone to do some internal auditing and addressing of material weaknesses. Council discussion ensued.

**C. Hidden Falls Activity & Financial Summary Report - Steve Hatch, Director of Golf** (Attachment H) Mr. Hatch provided his report while Council interjected questions and comments throughout his presentation. Mr. Hatch highlighted the TORO Irrigation Control System installation and proposed completion date, new pump package wired and functional, second pass design of new irrigation system received, china fund has reached 165 place settings, first annual "Falls Cup" tournament, commended the social committee on continued decorations of the clubhouse, social activities, TV add that is running, appreciation to Bill Forsyth for his continued electronic assistance, upcoming events, and restaurant revenue of \$38,046 for the month. Mr. Hatch provided review of the memberships by class, rounds and revenue, and profit and loss. Council and audience discussion ensued.

**D. Public Works Department Activity & Financial Summary Report - Mike Williams.** (Attachment I) Mr. Williams reviewed each bulleted item on Attachment I. Mr. Thompson additionally stated that the lowering of the lake was quite costly to the Public Works Department

**V. CONSENT ITEMS:**

**A. February 10, 2009 - Stated Meeting Minutes** (Attachment J)

**B. Ordinance Enforcement February Activity Report - Harvey Raschke, Officer** (Attachment K)

**C. Animal Control February Activity Report - Robbie Galaway, Officer** (Attachment L)

**D. City Building Committee February Activity Report - Blair Feller, Chairman** (Attachment M)

**E. General Fund February Financials Report- Eileen Harrison, Treasurer** (Attachment N)

**F. Utility February Financials Report- Johnnie Thompson, City Admin.** (See Attachment G)

**G. RCC February Financials Report - Johnnie Thompson, City Admin.** (See Attachment G)

Councilmember Forsyth made a motion to adopt the consent items as presented. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

**VI. CITIZEN COMMENTS:**

**A.** There were no citizen comments.

**VII. OLD BUSINESS:**

**A. Action/discussion: RCC January Financials Report – Johnnie Thompson, City Administrator** (See Attachment H) Mr. Thompson stated that the financials accurately reflect the condition of the RCC and Country Club Division as of January 2009. Councilmember Summers made a motion to adopt the financials as presented. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

**VIII. NEW BUSINESS:**

**A. Action/discussion: General Fund Line Item Transfers - Eileen Harrison, Treasurer** There were no general fund line item transfers.

**B. Action/discussion: Utility & RCC Line Item Transfers - Johnnie Thompson, City Administrator** There were no Utility & RCC line item transfers.

**C. Action/discussion: Contract for Election Services, May 9, 2009, General Election Contract between Burnet County Elections Administrator and City of Meadowlakes – Aaron** (Attachment O)

Councilmember Forsyth introduced this item by recognizing that there is a new elections administrator in Burnet County, Barbara Agnew, and that she has a new formula in relation to entity costs of the election and she is still not allowing the costs to be calculated based on population. Ms. Agnew's formula consists of the County paying 50% of the invoice, the two school districts pay 20% each, and the remaining contracting City's equally disburse the remaining 10% of the bill. Councilmember Forsyth stated that all the cities are having an election except Horseshoe Bay because they are having theirs in Llano County and the water district; therefore, expecting our exposure costs to be anywhere from \$500.00 to \$1,000.00 for this years election.

Councilmember Forsyth made a motion to accept the contract as provided. Councilmember Summers seconded the motion. Councilmember Forsyth amended her motion to reflect a real time change of replacing Granite Shoals signature line with Meadowlakes. Councilmember Summers seconded the amended motion. The amended motion carried by unanimous vote.

**D. Action/discussion: City-Burnet County Sheriff's Office Interlocal Agreement Update – Aaron** (Attachment P)

Mayor Aaron introduced this item by providing a summary of its origination, purpose, and services covered. Council discussion ensued. Councilmember Sweigart made a motion to accept the Interlocal Agreement as written. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

**E. Action/discussion: Ordinance 2009-04, Code Book Cleanup to Remove Policy Oversight Committee (POC) Language – Aaron** (Attachment Q)

Mayor Aaron introduced this ordinance by providing a summary of its origination and purpose. Councilmember Pickard made a motion to adopt

Ordinance 2009-04 as written and waive the second reading. Councilmember Sweigart seconded the motion. The motion carried by unanimous vote.

**F. Action/discussion: Certificates of appreciation for POC members service – Aaron** Mayor Aaron provided a certificate of appreciation to each exiting POC member expressing gratitude on behalf of the city.

**G. Action/discussion: Resolution 03-2009, April Child Safety Month – Aaron** (Attachment R)

(Due to not having the resolution present this item could not be addressed).

**IX. CITIZEN COMMENTS:**

**A.** There were no citizen comments.

**X. COUNCIL & MAYOR ANNOUNCEMENTS:**

**A. Public forum on March 24th from 5:30 to 7:00 p.m. in Totten Hall – Aaron**

**B. March 17<sup>th</sup> at 10:00 a.m. in Totten Hall will be the drawing for placement of names on the ballot – Aaron** (Attachment S)

**XI. ADJOURNMENT:**

The meeting adjourned at 6:49 p.m.

**Approved:**

/s/ John Aaron \_\_\_\_\_ **Date:** 3/10/09  
**Mayor**

**Attest:**

/s/ Linda A. Wendling \_\_\_\_\_ **Date:** 3/10/09  
**City Secretary**