

**City of Meadowlakes
City Council Stated Meeting Minutes
January 13, 2009**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor John Aaron called the meeting to order at 5:00 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron, and council members Christine Forsyth, Laird Landis, Bill Pickard, Joe Summers, and Camille Sweigart. Also present were City Administrator Johnnie Thompson, City Secretary Linda Wendling, and City Treasurer Eileen Harrison.

II. PLEDGE OF ALLEGIANCE & PRAYER:

Councilmember Pickard led the meeting members and guests in the Pledge of Allegiance. Councilmember Forsyth led the meeting members and guests in prayer.

III. REPORTS:

A. PEC – Quarterly Activity Report – Becky Johnson –

Ms. Becky Johnson provided her report; highlighting a check in the amount of \$8,276.61 for the period of October 1st through December 28th, scholarship awards, meter restructure and work at the Meadowlakes front gate, and upcoming board meetings.

B. Allied Waste Systems, Inc., Quarterly Report and Update – Keith

Conrad Mr. Conrad provided his report; highlighting August service numbers, and the number of loads for the months in this quarter, weekly and/or bi-weekly safety meetings, recycling over-sight on St. Andrews which was caught up the following day, and testing of new software for tracking speed and stops of their vehicles. Mr. Conrad stated the merger with Republic did go through seamlessly and there will be no noticeable changes, at this time, throughout our service area.

IV. STANDARD LIVE REPORTS (Progress & Status Reports only – Recommendations or action discussion now allowed)

A. POA Activity Report - Don Williams, President (Attachment A)

Mr. Williams provided his report; highlighting the lowering of the lake which revealed needed repairs to the boat dock & retaining wall which are currently being worked, electrical service at the front gate, new lighting and flag poles, POA yearly dues, and road work. Council questions ensued.

B. City Administrator Activity & Financial Summary Report – Thompson

(Attachment B) Mr. Thompson provided his report; highlighting the PWD staff working through the holidays when needed, the auditor's presence and anticipated presentation of the audit in February, emergency short-term loan to the golf course, and brief financial reviews.

C. Hidden Falls Activity & Financial Summary Report – Hatch, Director of

Golf (Attachment C & D) Mr. Hatch provided his report highlighting golf memberships by category (Attachment C). Council discussions ensued throughout his report. Mr. Hatch reviewed the breakdown of member rounds and revenue and then proceeded into the profit & loss report. Mr. Hatch stated

we did get the liquor license and performed the operational review, training is in place, and service has begun. Food and beverage operations were busy for December with slightly over 2,500 meals served. Council discussion ensued.

D. Public Works Department Activity & Financial Summary Report – Williams (Attachment E) Mr. Williams provided his report referring to the bulleted items on Attachment E and highlighted daily testing of the water which is performed each morning. Council discussion ensued.

V. CONSENT ITEMS:

A. December 8, 2008 - Called Meeting Minutes (Attachment F)

B. November 21, 2008 – Called Meeting Minutes (Attachment G)

C. Ordinance Enforcement December Activity Report - Harvey Raschke, Officer (Attachment H)

D. Animal Control December Activity Report - Robbie Galaway, Officer (Attachment I)

E. City Building Committee December Activity Report - Blair Feller, Chairman (Attachment J)

F. General Fund December Financials Report- Eileen Harrison, Treasurer (Attachment K)

G. Utility & RCC December Financials Report- Johnnie Thompson, City Admin. (Attachment L)

Councilmember Pickard made a motion to accept the consent items as presented. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

VI. CITIZEN COMMENTS:

A. POC Chairman, Dale Fixsen, stated a POC's recommendation regarding the Social Committee; comment taken under advisement.

B. Resident Kelly Ekwurzel inquired about a meeting and invitation of a Chamber guest speaker; comment taken under advisement.

VII. OLD BUSINESS:

A. Action/discussion: Hidden Falls Golf Course Restaurant Services Enhancement Evaluation Period Report - Hatch (Attachment M)

Mr. Hatch introduced this item by reviewing Attachment M, December's profit & loss financials, and provided explanation thereof. Council and audience discussion ensued.

B. Action/discussion: POA equipment acquisition - Thompson (Attachment N, O & P) Mr. Thompson reported on this item by providing a summary of its history and purpose; highlighting that the final meeting went well, he believes that both parties could work together, and the pricing was fair to both parties. Mr. Williams stated that he felt comfortable after the meeting and he felt it would be a positive move for the City as a whole. Council and audience discussion ensued. Councilmember Landis made a motion to authorize the Mayor to sign the POA letter of understanding as written and adopt. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

VIII. NEW BUSINESS:

A. Action/discussion: General Fund Line Item Transfers - Eileen Harrison, Treasurer (Attachment Q) There are no line item transfers.

B. Action/discussion: Utility & RCC Line Item Transfers - Johnnie Thompson, City Administrator (Attachment Q) There are no line item transfers.

C. Action/discussion: Silverware donation to the Hidden Falls Country Club by Citizens of Meadowlakes – Wier (Attachment R)

Mayor Aaron introduced this item by referring to Linda Wier's letter and donation form submitted. Councilmember Forsyth made a motion to accept the donation. Councilmember Landis seconded the motion. Mayor Aaron acknowledged the City's appreciation of Linda Wier, her continuous efforts, and to the residents who donate. The motion carried by unanimous vote.

D. Action/discussion: Adjustment of raw water pump fees for Hidden Falls Golf Course – Thompson (Attachment S)

Mr. Thompson introduced this item by providing a brief summary of his memorandum, Attachment T, and recommended that we credit the water rights to the RCC fund in the amount of the water that was not used. Mr. Thompson also recommended that we review this item each year and update the water rates accordingly. Council discussion ensued. Mayor Aaron proposed that we make a motion on the \$6,000 credit this evening and he will take a task item to work the annual review thereof and update the water rates footnote language. Council discussion continued. Mayor Aaron enumerated the concept that was on the table; stating the concept is that the golf course pays cost and if there is a credit involved because they didn't use the extra option then it would be a credit and if it goes above allocated then it's a debit. Council discussion ensued. Councilmember Summers made a motion to adopt the concept. Councilmember Landis seconded the motion. The motion carried by unanimous vote.

E. Discussion: Short-term advance to Hidden Falls Golf Course Fund from Public Works Department Fund to cover December cash flow shortfall – Aaron/Thompson (Attachment T)

Mr. Thompson introduced this item by reviewing Attachment T and providing information related thereto. Council and audience discussion ensued.

F. Action/discussion: Appointment of Meadowlakes Flood Plain Administrator – Aaron

Mayor Aaron introduced this item by stating that resident Morgan Beck has volunteered for the position and he recommends appointing Mr. Beck. Councilmember Summers nominated Morgan Beck as the floodplain administrator. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

IX. COUNCIL ANNOUNCEMENTS:

A. No further council announcements.

X. CITIZEN COMMENTS:

A. No further citizen comments.

XI. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Announcement of January's public forum time, date and location which will be January 27th from 5:00 to 7:00 p.m.

XII. ADJOURNMENT:

Councilmember Forsyth made a motion to adjourn. Councilmember Pickard seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 7:20 p.m.

Approved:

/s/ John Aaron _____ **Date:** 1/13/09
Mayor

Attest:

/s/ Linda A. Wendling _____ **Date:** 1/13/09
City Secretary