

**City of Meadowlakes  
City Council Called Meeting Minutes  
December 8, 2008**

**I. CALL TO ORDER AND QUORUM DETERMINATION:**

Mayor John Aaron called the meeting to order at 5:02 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron, and council members Christine Forsyth, Laird Landis, Bill Pickard, Joe Summers, and Camille Sweigart. Also present were City Administrator Johnnie Thompson, City Secretary Linda Wendling, and City Treasurer Eileen Harrison.

**II. PLEDGE OF ALLEGIANCE & PRAYER:**

Councilmember Summers led the meeting members and guests in the Pledge of Allegiance. Councilmember Forsyth led the meeting members and guests in prayer.

**III. STANDARD LIVE REPORTS:**

**A. City Administrator Activity Report- Johnnie Thompson, City**

**Administrator** - (Attachment A) Mr. Thompson provided his report; highlighting the final interview with T.A.B.C. and the city obtaining our mixed beverage liquor license within two (2) weeks, ongoing construction winding down at the Golf Club, construction of the irrigation pump house, installation of a new generator at the Turkey Run lift station, the City's employee Christmas Party, and the Chamber mixer tomorrow at 5:30 p.m. at the golf club. Council discussion ensued.

**B. POA Activity Report - Don Williams, President** (Attachment B)

Mr. Williams was not present; a written report was provided in advance.

**C. Hidden Falls Activity Report – Steve Hatch, Director of Golf**

(Attachment C) Mr. Hatch provided his report; highlighting the memberships by classes in November, noting a decrease of 5 memberships in the singles category, another decrease of 5 memberships in other categories which were half due to the economy and half due to enforcement of the rules like hitting [balls] over houses, etc. Mr. Hatch brought notice to the need for outside play and reviewed items which incurred decreases in revenue. Council and audience discussion ensued.

**IV. CONSENT ITEMS:**

**A. November 18, 2008 - Called Meeting Minutes** (Attachment D)

**B. Ordinance Enforcement November Activity Report - Harvey Raschke, Officer** (Attachment E)

**C. Animal Control November Activity Report - Robbie Galaway, Officer** (Attachment F)

**D. City Building Committee November Activity Report - Blair Feller, Chairman** (Attachment G)

**E. General Fund November Financials Report- Eileen Harrison, Treasurer** (Attachment H)

**F. Utility & RCC November Financials Report- Johnnie Thompson, City Admin.** (Attachment I)

Councilmember Sweigart made a motion to accept the consent items as presented. Council discussion ensued. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

**V. CITIZEN COMMENTS:**

Sweetwater Builder Greg Bauer and resident Jane Carlton addressed the audience and council members.

**VI. OLD BUSINESS:**

**A. Action/discussion: General Fund October Financials Report – Eileen Harrison, Treasurer** (Attachment J)

**B. Action/discussion: Utility & RCC October Financials Report – Johnnie Thompson, City Administrator** (Attachment K & L)

Mayor Aaron stated that subsequent to conversations with Mr. Thompson an outside bookkeeper will be brought in to assist in setting up the initial accounting system. Additionally, there is a recommendation to have the entries analyzed. Thirdly, that the reporting system is setup with cost centers. Council and audience discussion ensued.

Councilmember Landis made a motion to accept the October financials as presented. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

**C. Action/discussion: Hidden Falls Golf Club's Food & Beverage (F&B) Operations; restructuring of food and beverage operations including hiring of F&B Manager and Chef with attendant job descriptions and salaries – Thompson/Hatch** (Attachment M, N, O, P)

Mr. Thompson introduced this item by providing a summary of the recent hiring changes within the F&B operations at the Golf Club, reviewing the job description titles, and salaries. Mr. Hatch provided additional insight in relation to the hiring being on a trial basis with continued employment dependant upon success. Council discussion ensued. Mayor Aaron stated that he could put a standing agenda item on future agendas regarding this matter which Steve Hatch could report upon monthly; this would key the council to review the item every month. Councilmember Pickard made a motion to accept the job descriptions and approve the two hiring's as presented. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

**D. Action/discussion: Ordinance 2007-12, (third reading) Tree trimming and Leaf removal requirements applicable to streets – Aaron** (Attachment Q)

Mayor Aaron introduced this ordinance by providing a summary of its purpose and stating that the POA still endorses that this is the correct way to proceed. Mayor Aaron reviewed the red lines and will draft a letter notifying the residents. Council and audience discussion ensued. Mayor Aaron suggested we change the notice period to 120 days. Councilmember Landis made a motion to adopt Ordinance 2007-12 with the one red line of 120 days. Councilmember Sweigart seconded the motion. The motion carried by four (4) to one (1); the opposed vote being from Councilmember Pickard.

**VII. NEW BUSINESS:**

**A. Action/discussion: General Fund Line Item Transfers - Eileen Harrison, Treasurer.** See Item VII, F (City Administrator salary review and consideration of annual salary merit increase)

**B. Action/discussion: Utility & RCC Line Item Transfers - Johnnie Thompson, City Administrator.** (Attachment R)

Mr. Thompson had no line item transfers.

**C. Action/discussion: Ordinance 2008-31, Amending residential solid waste collection fee rates consistent with 2<sup>nd</sup> and 3<sup>rd</sup> year Allied Waste Systems, Inc. multi-year contract terms – Thompson** (Attachment S & T)

Mr. Thompson introduced this item by reviewing his interoffice memorandum (Attachment S) related to same. Council and audience discussion ensued. Councilmember Summers made a motion to accept Ordinance 2008-31 as presented and waive the second reading. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

**D. Action/discussion: Ordinance 2008-32, Hidden Falls Golf Club wait staff policy/tips language amendment – Aaron** (Attachment U)

Mayor Aaron introduced Ordinance 2008-32 by providing a summary of its history and inception. Council discussion ensued. Councilmember Landis made a motion to adopt Ordinance 2008-32 as written and waive the second reading. Councilmember Forsyth seconded the motion. The motion carried by a vote of 4 yeas and 1 abstention; Councilmember Summers abstained.

**E. Action/discussion: City Administrator job performance evaluation – Aaron** (Attachment V) Mayor Aaron introduced this item by referring to Mr. Thompson's outstanding performance evaluation. Mr. Thompson received a round of applause from the council and audience.

**F. Action/discussion: City Administrator salary review and consideration of annual salary merit increase – Aaron**

Mayor Aaron introduced this item by recommending that the council consider an 8 to 10% increase for Mr. Thompson; his current salary being \$78,200. Councilmember Landis made a motion to increase his salary to \$85,000 if the budget could carry that type of increase. Councilmember Sweigart made a motion to move \$5,000 from the contingency fund and give Mr. Thompson the \$85,000 salary. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote. Councilmember Landis made a motion to make the \$85,000 salary effective the 1<sup>st</sup> of January. Council and audience discussion ensued. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

**G. Action/discussion: Resolution 08-019, Uniform Pay Plan –**

**Aaron/Thompson** (Attachment W & X) Mayor Aaron introduced this item by providing a summary of the City and Public Works Department's previous policies, the resolution's purpose, and highlighting the dollar amount and length of service for each employment category. Councilmember Landis requested that we replace the word "tenure" with the words "length of service." Council discussion ensued. Councilmember Landis made a motion to adopt Resolution 08-019 as presented with the red lines discussed. Councilmember Summers seconded the motion. The motion carried by unanimous vote. Council discussion ensued.

**H. Action/discussion: Resolution 08-018, Authorizing suspension of HFGC fees for the following events – December '08 Chamber of Commerce Mixer and January '09 Commissioners & City Mayors of Burnet County Meeting – Aaron** (Attachment Y) Mayor Aaron introduced this item by providing a history and reviewing the purpose of Resolution 08-018. Council discussion ensued. Councilmember Sweigart made a motion to accept

Resolution 08-018 as presented. Councilmember Landis seconded the motion. The motion carried by unanimous vote.

**I. Action/discussion: Ordinance 2008-33, Hidden Falls Golf Club Blanket Irrigation and Utility Easement (first reading) – Aaron** (Attachment Z & AA)

Mayor Aaron introduced Ordinance 2008-33 by providing a summary of its purpose and origination. Mayor Aaron stated that this is the first reading, it will be placed on the January agenda for further review, posted on our website for the resident's review, and once passed it will be recorded with Burnet County to inform possible future buyers. Council and audience discussion ensued, including a question from resident Gene Gunstenson regarding water system payments.

**IX. COUNCIL ANNOUNCEMENTS:**

**A.** There were no council announcements under this agenda item.

**X. CITIZEN COMMENTS:**

Resident Georgina Christy addressed the Council.

**XI. COUNCIL & MAYOR ANNOUNCEMENTS:**

**A. Announcement of December 16<sup>th</sup>, 5:00 to 7:00 p.m. public forum in Totten Hall – Aaron**

Mayor Aaron proposed that we cancel this month's public forum due to busy holiday activities and pick it back up in January.

**B. Announcement of January's public forum time and date – Aaron**

The next public forum will be on the 27<sup>th</sup> at 5:00 to 7:00 p.m.

**B.** Dale Fixsen announced that there wouldn't be another POC meeting until the 3<sup>rd</sup> Thursday of January.

**XII. ADJOURNMENT**

Upon receiving no additional comments Mayor Aaron adjourned the meeting. The meeting adjourned at 6:42 p.m.

**Approved:**

/s/ John Aaron \_\_\_\_\_ **Date:** 12/8/08  
**Mayor**

**Attest:**

/s/ Linda A. Wendling \_\_\_\_\_ **Date:** 12/8/08  
**City Secretary**