

**City of Meadowlakes  
City Council Called Meeting Minutes  
November 21, 2008**

**I. CALL TO ORDER AND QUORUM DETERMINATION:**

Mayor John Aaron called the meeting to order at 5:00 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron, and council members Christine Forsyth, Laird Landis, Bill Pickard, and Joe Summers. Also present were City Administrator Johnnie Thompson, City Secretary Linda Wendling, and City Treasurer Eileen Harrison. Councilmember Camille Sweigart was not in attendance.

**II. PLEDGE OF ALLEGIANCE & PRAYER:**

Councilmember Landis led the meeting members and guests in the Pledge of Allegiance. Councilmember Forsyth led the meeting members and guests in prayer.

**III. STANDARD LIVE REPORTS:**

**A. General Fund Line Item Transfers - Eileen Harrison, Treasurer -**

Mrs. Harrison had no line item transfers to present.

**B. Utility & RCC Line Item Transfers - Johnnie Thompson, City**

**Administrator -** (Attachment A) Mr. Thompson had no line item transfers to present.

**C. City Administrator Activity Report- Johnnie Thompson, City**

**Administrator -** (Attachment A) Mr. Thompson provided his report; highlighting the winding down of the first phase of construction with the Hidden Falls Golf Club and expenditures thus far, cart barn progress, tennis courts, irrigation pumps, purchase of a used truck for the Public Works Department, a lift station generator purchase, the POA's letter of understanding, and the T.A.B.C. mixed beverage license progress.

**D. POA Activity Report - Don Williams, President** (Attachment B)

Mr. Williams provided his report; highlighting the new board director's names and positions, the mutually agreed upon letter of understanding with the City, that RV park rental agreements would be mailed soon, a reminder of POA fees due, the CASA 5K run this Saturday, and the next POA meeting is set for December 16<sup>th</sup> at 7:00 p.m.

**E. Hidden Falls Activity Report - Steve Hatch, Director of Golf**

(Attachment C) Mr. Hatch provided his report; highlighting the October memberships by class and reviewing the financials.

**F. Hidden Falls Golf Course Policy Oversight Committee (POC) Activity**

**Report - Dale Fixsen, Chairperson -** (Attachment D) Mr. Fixsen provided his report; referring to Attachment D which highlighted topic discussions from the October 23<sup>rd</sup> Open Forum and the November 6<sup>th</sup> meeting. Mr. Fixsen also mentioned Marshalls, green grass, successful socials, advertising, a lifetime membership sub-committee reporting to the POC, and the restaurant.

**IV. CONSENT ITEMS:**

**A. September 29, 2008 - Called Meeting Minutes** (Attachment E)

**B. October 14, 2008 - Called Meeting Minutes** (Attachment F)

- C. October 30, 2008 – Called Meeting Minutes** (Attachment G)
- D. Ordinance Enforcement October Activity Report - Harvey Raschke, Officer** (Attachment H)
- E. Animal Control October Activity Report - Robbie Galaway, Officer** (Attachment I)
- F. City Building Committee October Activity Report - Blair Feller, Chairman** (Attachment J)
- G. General Fund October Financials Report- Eileen Harrison, Treasurer** (Attachment K)
- H. Utility & RCC October Financials Report- Johnnie Thompson, City Admin.** (Attachment L)

Councilmember Pickard made a motion to accept the consent items as presented. Councilmember Summers seconded the motion. Council discussion ensued. Councilmember Landis made a motion to remove line items G & H, the October Financial Reports for the General Fund and Utility and RCC fund and revisit at the December 8<sup>th</sup> meeting. Councilmember Pickard amended his motion to remove items G & H, the financials, and accept the remainder of the consent items. Councilmember Summers seconded the amended motion. The amended motion carried by unanimous vote of the present council members.

**V. CITIZEN COMMENTS:**

**A.** Resident Shirley Hampton addressed the meeting members and guests expressing appreciation to the council.

**VI. NEW BUSINESS:**

**A. Action/discussion: Ordinance 2008-29, RCC Appendix A update, including fees, fee categories and rules; and Chapter 60 ordinance language cleanup – Steve Hatch** (Attachment M & N) Mr. Hatch introduced Ordinance 2008-29 by providing a history of its purpose and inception; highlighting bulleted changes via the redline document provided to council (Attachment M). Council discussion ensued throughout the presentation. Mr. Dale Fixsen stated the Policy Oversight Committee supports the proposed ordinance changes. Councilmember Landis made a motion to accept the ordinance as written and waive the second reading. Councilmember Summers seconded the motion. The motion carried by unanimous vote of the present council members.

**B. Action/discussion: Ordinance 2008-30, Building Committee fee update – B. Feller** (Attachment O) Mr. Feller introduced this ordinance by reviewing the changes and purpose thereof; further requesting a real-time redline of removing the security deposit line item of \$500.00 because it is a duplicate to the clean up deposit of \$500.00. Councilmember Pickard made a motion to accept the ordinance with the real-time redline as discussed and waive the second reading. Councilmember Landis seconded the motion. The motion carried by unanimous vote of the present council members.

**C. Action/discussion: Irrigation System Upgrade possible awarding of contract for purchase of irrigation controls and related improvements – Thompson** (Attachment P & Q) Mr. Thompson introduced this item by reviewing the committee's research and final determinations; highlighting information obtained including quotes, the products newer technology, and a proposal offered for free engineering of the entire system. After council discussion and receiving supportive feedback from committee members, Mr.

Thompson stated his recommendation would be to approve the contract with Toro upon the Mayor's approval due to the need for clean-up of contract language. Mayor Aaron provided additional detailed background information regarding the committee's research, findings, and the system's specifications. Council and audience discussion ensued. Mayor Aaron recommended that the council conceptually approve the contract in order to move forward. Councilmember Summers made a motion that we conceptually go forward with Toro based on this bid and price. Councilmember Pickard seconded the motion. Council discussion ensued. The motion carried by unanimous vote of the present council members.

**D. Action/discussion: Restructuring of food and beverage operations including job descriptions and salaries – Thompson/Hatch** (Attachment R, S, T & U) Mr. Thompson introduced this item by stating that we could not make a motion on this item because the attorney advised the wording was too broad but the matter may be introduced and discussed. Mr. Thompson highlighted changes in staffing, staffing costs, job descriptions, waitress salaries and tips allowance. Council and audience discussion ensued.

**VII. COUNCIL ANNOUNCEMENT:**

There were no council announcements under this item.

**VIII. CITIZEN COMMENTS:** (Limited to 15 minutes total on general subjects and agenda items. Agenda item specific comments may also be made as part of agenda item council discussion)

**A.** No additional comments were requested.

**IX. COUNCIL ANNOUNCEMENTS:**

**A.** Announcement of December's Public Forum time and date of December 16<sup>th</sup> from 5:00 to 7:00 p.m. - Aaron

**X. ADJOURNMENT**

Upon Mayor Aaron receiving no additional business the meeting adjourned at 6:30 p.m.

**Approved:**

/s/ John Aaron \_\_\_\_\_ **Date:** 11/21/08  
**Mayor**

**Attest:**

/s/ Linda A. Wendling \_\_\_\_\_ **Date:** 11/21/08  
**City Secretary**