

City of Meadowlakes
City Council Called Meeting Minutes
February 26, 2008

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor John Aaron called the meeting to order at 4:30 p.m. declaring that a full quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron and council members Jaye Dawson, Camille Sweigart, Laird Landis, Bill Pickard, and Christine Forsyth. Also present were City Administrator Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Linda Wendling.

II. OLD BUSINESS

A. Action/discussion: Review and adoption of Audit Report for FY2007, City of Meadowlakes – Harrison (Attachment A)

Mayor Aaron introduced Mr. Burl Harper to the meeting members and guests. Mr. Harper took the podium and introduced this item by providing a summary of the audit, highlighting the clean opinion letter issued on January 7th stating the City's compliance with laws and regulations, the construction and funding of the Municipal Building, and reviewed the audit as a whole while outlining pertinent sections and corresponding page numbers. Council discussion ensued. Mayor Aaron provided background information to the meeting members and guests to explain the standard language that was being discussed. Council and audience discussion ensued. Councilmember Forsyth made a motion to adopt the audit as presented. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

B. Action/discussion: Ordinance 2008-05 - Creation of the Recreation and Country Club Division (Second Reading) – Aaron (Attachment B)

Mayor Aaron introduced this ordinance by stating that this is the second reading and it was also reviewed during the recent council workshop session. Mayor Aaron read a redline to Item G and the addition of §50.03 (K) to the Council and provided explanation thereof. Council discussion ensued. Mayor Aaron read the "Whereas" portions of the ordinance into record. Councilmember Dawson made a motion to adopt Ordinance 2008-05 with the real-time changes as discussed. Councilmember Sweigart seconded the motion. Council discussion ensued in relation to additional redlines. Councilmember Dawson amended her motion to include the additional redlines as agreed upon. Councilmember Sweigart seconded the amended motion. The amended motion carried by unanimous vote.

III. NEW BUSINESS

A. Action/discussion: Ordinance No. 2008-10 - Providing authority to establish financial accounts for the Recreation and Country Club Department; authorizing the establishment of a construction and debt service account; authorizing the establishment of a payroll account; and authorizing the proper city officials to transact business on behalf of the City with said accounts - Thompson (Attachment C)

Mr. Thompson introduced this ordinance by stating it was reviewed during the recent council workshop session and began reviewing redlines received that were being presented this evening. Council discussion ensued.

Councilmember Pickard made a motion to adopt Ordinance 2008-10 as presented and waive the second reading. Councilmember Sweigart seconded the motion. The motion carried by unanimous vote.

B. Action/discussion: Ordinance 2008-12 - Providing authority to advance fifty thousand dollars (\$50,000.00) from the Utility Division to the Recreation and Country Club Department and establishing repayment of said advance - Thompson (Attachment D)

Mayor Aaron introduced this item by providing a summary of its purpose and origination. Council discussion ensued. Councilmember Dawson made a motion to adopt Ordinance 2008-12 as presented and waive the second reading. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

C. Action/discussion: Ordinance 2008-11 - The creation of regulations governing the use of the City-owned recreational facilities and the improvements thereon; and providing for related matters thereof - Aaron (Attachment E) Mayor Aaron introduced this ordinance by stating that he would like to review this item with Council tonight, then present the ordinance to our legal attorneys for their review, and once again review with Council at the March 4th stated meeting. Mayor Aaron reviewed the structure of the ordinance and its purpose and origination. Council and audience discussion ensued and redlines were discussed. Mayor Aaron stated that a copy of the draft ordinance would be available by contacting the City Secretary and requests thereto were made.

D. Action/discussion: Review and approval of the Golf Course Transition Plan – Aaron (Attachment F)

Mayor Aaron introduced this item by providing a summary of its purpose and origination. Mayor Aaron asked Mr. Barry Wilson if he had any additions or comments, Mr. Wilson had none and confirmed the summary as presented. Council and audience discussion ensued, including a proposed redline and a fiscal “out” statement within the plan. Council discussion continued. Councilmember Sweigart made a motion to accept the transition plan with one real-time change. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

E. Action/discussion: Consideration and possible action regarding a finance contract with Government Capital Corporation for the acquisition of golf carts and various maintenance equipment relative to the Meadowlakes municipal golf course project – Thompson

(Attachment G & H) Mr. Thompson introduced this item by reviewing Attachment G and H and providing explanation thereof. Mr. Thompson stated he recommends no action at this time until we approve the coinciding resolution which will be on the March 4th stated council meeting agenda. Council discussion ensued and Mr. Thompson responded to every question as posed to him.

F. Action/discussion: Review and approval of the Meadowlakes municipal golf course Recreation and County Club Department's personnel, job descriptions, and reorganization of staff pay scales – Thompson (Attachment I, J, K, L & M)

Mr. Thompson introduced this item by stating that the amended job descriptions were attached in their agenda packets, Attachments I through L, also referencing Attachment M and providing review thereof. Council discussion ensued and Mr. Thompson responded to every question as posed to

him. Mayor Aaron stated that the job description verbiage was still a work-in-progress. Councilmember Sweigart made a motion to accept the salaries and salary ranges for the three (3) exempt employees as presented. Councilmember Dawson seconded the motion. The motion carried by unanimous vote.

G. Action/discussion: Authorization to retain architectural and engineering services for the Meadowlakes municipal golf course recreation and country club repairs and maintenance - Thompson

(Attachment N & O) Mr. Thompson introduced this item by reviewing Attachment N & O which was also provided during the recent council workshop session. Council and audience discussion ensued and Mr. Thompson responded to every question as posed to him. Councilmember Pickard made a motion to adopt the proposals as presented. Councilmember Sweigart seconded the motion. The motion carried by unanimous vote.

Action/discussion: Resolution 08-004 - Ordering the General Election for 2008 and establishing procedures for such general election - Aaron

(Attachment P) Mayor Aaron introduced this item by reading pertinent portions of the resolution to the meeting members and guests. Council discussion ensued. Councilmember Sweigart made a motion to adopt Resolution 08-004 as presented. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

I. Action/discussion - Reading the Order of Election for Municipalities into record - Aaron (Attachment Q)

Upon ordering the General Election as stated above, Mayor Aaron read the Order of Election into record and signed the Order thereof.

IV. CITIZEN COMMENTS (Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments may also be made as part of agenda item council discussion.)

A. There were no citizen comments.

V. COUNCIL AND MAYOR ANNOUNCEMENTS (Limited to non-city related announcements unless subject matter specifically listed)

A. Mayor Aaron stated that on March 13th at 1:30 p.m. a court hearing would be held to hear Meadowlakes motion to compel. Council and audience discussion ensued.

VI. ADJOURNMENT

Councilmember Forsyth made a motion to adjourn. Councilmember Dawson seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 6:48 p.m.

Approved:

/s/ John Aaron Date: 4/1/08
Mayor

Attest:

/s/ Linda A. Wendling Date: 4/1/08
City Secretary